

NORTHFIELD PUBLIC SCHOOLS
Office of the Superintendent
Memorandum

TO: Board of Education
FROM: Matt Hillmann, Ed.D., Superintendent
RE: Table File Items for April 28, 2025, Regular School Board Meeting

7. Consent Agenda

d. Personnel Items.

i. Appointments.

23. Brooke Bevans, 1.0 FTE Long Term Substitute Second Grade Teacher at Bridgewater, beginning 8/25/2025-12/5/2025. MA, Step 2 - Subject to change upon the settlement of the 25-27 NEA Agreement.
24. Seth Buckmeier, Summer Student KidVentures Site Assistant for up to 40 hours/week at Bridgewater, beginning 6/2/2025-8/29/2025. Student Site Assist. Step 1-\$15.66/hr.
25. Jordan Defries, Summer Student KidVentures Site Assistant for up to 40 hours/week at Bridgewater, beginning 6/1/2025-8/29/2025. Student Site Assist. Step 1-\$15.66/hr.
26. Emilie Englert, Summer KidVentures Site Assistant for up to 40 hours/week at Bridgewater, beginning 6/2/2025-8/29/2025. Site Assist. Step 2-\$18.43/hr.
27. Miriel Ennis, Summer Instructor or Swim Assistant with Community Ed Recreation, beginning 5/28/2025-8/31/2025. Step 1-\$14.50/hr.
28. Madison Hansen, Summer KidVentures Site Assistant for up to 40 hours/week at Bridgewater, beginning 6/2/2025-8/29/2025. Site Assist. Step 1-\$17.80/hr.
29. Meryl Harmelink, Summer KidVentures Site Assistant for up to 40 hours/week at Bridgewater, beginning 6/2/2025-8/29/2025. Site Assist. Step 1-\$17.80/hr.
30. Allyson Herrley, Summer KidVentures Site Assistant for up to 40 hours/week at Bridgewater, beginning 6/2/2025-8/29/2025. Site Assist. Step 1-\$17.80/hr.
31. Laura Holman, Summer KidVentures Site Assistant for up to 40 hours/week at Greenvale Park and Bridgewater, beginning 5/19/2025-8/29/2025. Site Assist. Step 1-\$17.80/hr.
32. Katherine LaCanne, Summer Instructor or Swim Assistant with Community Ed Recreation, beginning 5/28/2025-8/31/2025. Step 2-\$14.76/hr.
33. Thomas Lichty, 1.0 FTE Special Ed EBD Teacher at the High School, beginning 8/25/2025. MA, Step 7 - Subject to change upon the settlement of the 25-27 NEA Agreement.
34. Evan Loe, Summer Site Supervisor with Community Ed Recreation, beginning 5/28/2025-8/31/2025. Step 5-\$17.61/hr.
35. Anthony Mathison, .60 FTE Long Term Substitute Physical Education Teacher, beginning 8/25/2025-10/10/2025. MA, Step 10 - Subject to change upon the settlement of the 25-27 NEA Agreement.
36. Edith McLaughlin, Summer Instructor or Swim Lead with Community Ed Recreation, beginning 5/28/2025-8/31/2025. Step 2-\$15.80/hr.
37. Katerina Middeldorp, Fall Play/Musical Director for 2-3 hours/day 5-6 days/week at the High School, beginning 8/11/2025. \$4,990 stipend - Subject to change upon the settlement of the 25-27 NEA Agreement.
38. Hannah Misgen, Summer KidVentures Site Assistant for up to 40 hours/week at Bridgewater, beginning 6/2/2025-8/29/2025. Site Assist. Step 2-\$18.43/hr.
39. Allison Santoyo Hernandez, Summer Student KidVentures Site Assistant for up to 40 hours/week at Bridgewater, beginning 6/2/2025-8/29/2025. Student Site Assist. Step 1-\$15.66/hr.
40. Isabella Townley, Summer Student KidVentures Site Assistant for up to 40 hours/week at Greenvale Park and Bridgewater, beginning 4/29/2025. Student Site Assist. Step 1-\$15.66/hr.
41. Henry Vrtis, Summer Instructor or Swim Lead with Community Ed Recreation, beginning 5/28/2025-8/31/2025. Step 4-\$16.32/hr.
42. Hayden Wahlstrom, 1.0 FTE Band Teacher at the High School, beginning 8/25/2025. BA, Step 4 - Subject to change upon the settlement of the 25-27 NEA Agreement.
43. Calvin Weis, Summer Targeted Services Site Assistant 6.5 hours/day Mon.-Thurs. at Greenvale Park and the Middle School, beginning 6/16/2025-8/8/2025. Step 3-\$19.06/hr.

ii. Increase/Decrease/Change in Assignment

16. Mary Boyum, Special Ed EA at Spring Creek, add ESY Special Education EA for up to 5.50 hours/day Mon.-Fri. at Greenvale Park, effective 6/26/2025-7/18/2025.
17. Taylor Choudek, Early Childhood General Ed Teacher at the NCEC, add ESY Early Childhood Special Education Teacher for 3.75 hours/day Mon.-Fri. at the NCEC, effective 6/28/2025-7/25/2025. Lane/Step.

18. Ashley Douglas, EA at Bridgewater, add Summer Targeted Services Site Assistant for 6.5 hours/day at Greenvale Park, effective 6/16/2025-8/8/2025. Step 4-\$19.71/hr. Will also be a sub club leader as needed.
 19. Jenny Jones, Teacher at the Middle School, add Summer Targeted Services Teacher for 5.50 hours/day Mon.-Thurs. at Greenvale Park and the Middle School, effective 6/16/2025-8/8/2025. \$40/hr.
 20. Alisa Larsen, Special Ed EA at the NCEC, add ESY Special Education EA for up to 3.50 hours/day Mon.-Fri. at the NCEC, effective 6/26/2025-7/25/2025.
 21. Edith McLaughlin, Summer Instructor Lead with Community Ed Recreation, add Summer Instructor Assistant with Community Ed Recreation, effective 5/28/2025-8/31/2025. Step 2-\$14.76/hr.
 22. Kim Norton, Special Ed EA at the NCEC, add ESY Special Education EA for up to 3.50 hours/day Mon.-Fri. at the NCEC, effective 6/26/2025-7/25/2025.
 23. Kyle Roth, Early Childhood Special Education Teacher at the NCEC, add ESY Special Education Teacher for 3.75 hours/day Mon.-Fri. at the NCEC, effective 6/26/2025-7/25/2025. Lane/Step
 24. Laura Talbot-Peterson, Teacher at the Middle School, add Summer Targeted Services Teacher for 5.50 hours/day Mon.-Thurs. at Greenvale Park and the Middle School, effective 6/16/2025-8/8/2025. \$40/hr.
 25. Henry Vrtis, Summer Instructor or Swim Lead with Community Ed Recreation, add Site Supervisor with Community Ed Recreation, effective 5/28/2025-8/31/2025. Step 4-\$17.35/hr.
 26. Henry Vrtis, Summer Instructor or Swim Lead with Community Ed Recreation, add KidVentures Site Assistant for 20 hours/week at Bridgewater, effective 6/5/2025-8/29/2025. Step 1-\$17.80/hr.
 27. Deb Wagner, Special Ed EA for 7 hours/day at Bridgewater, change to Special Ed EA for 6.92 hours/day and Bus EA for 2.33 hours/day at Bridgewater, effective 4/28/2025-6/6/2025.
- iv. Retirements/Resignations/Terminations
5. Kimberly Seaberg, Office Specialist at Bridgewater, resignation effective 5/8/2025.
 6. Sarah VanSickle, Targeted Services Coordinator with Community Education, resignation effective 5/23/2025.

*Conditional offers of employment are subject to successful completion of a criminal background check and Pre-work screening (if applicable)

8. Items for Individual Action

- a. Priority-Based Budget Reduction Recommendations. An additional supporting document related to the activities shuttle ridership has been added.

Activity Shuttle Information

1 message

Matt Hillmann <mhillmann@northfieldschools.org>
To: Board <board@northfieldschools.org>

Mon, Apr 28, 2025 at 2:41 PM

Board Members:

Below is information about the ridership of the Activity Shuttle that Val received from Benjamin Bus last week.

Sincerely,

Matt

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Matt Hillmann, Ed.D.
[he | him | his]
Superintendent
Northfield Public Schools
507.663.0629



From: Laure Benjamin Miller
Sent: Wednesday, April 23, 2025 10:06 AM
To: Valori Mertesdorf <vmertesdorf@northfieldschools.org>
Subject: RE: Activity Shuttle

Hi Val,

We have never tracked ridership on the activity shuttle so these numbers are going to be very rough estimates. If you would like us to start tracking ridership going forward please let me know and we would be happy to do so.

Generally there are very few riders from the high school to the middle school each day.

Fall season is heavy from the middle school to high school with the cross-country team contributing to a lot of the passengers back to the high school. Fall season averages about 50 riders.

Winter season can be lighter with about 30 riders on average with boy's bb to GVP and girls going over to the gymnastics center.

Spring season runs about 30 passengers as well depending on if we go out to the dome or the driving range after the drop back at the high school. Generally speaking spring tends to have a heavier passenger load earlier in the season and lightens as the season progresses.

Please let me know if you would like any additional information on this shuttle.

Thank you,

Laure Benjamin Miller

Vice President | Benjamin Bus, Inc.

Office: 507-645-5720 | Direct: 651-432-8608

lbenjaminmiller@benjaminbus.com