INDEPENDENT SCHOOL DISTRICT NO. 659 REGULAR SCHOOL BOARD MEETING

Monday, August 25, 2025 ~ 6:00 p.m. ~ Regular Board Meeting Northfield District Office Boardroom <u>Meeting Link</u>

AGENDA

- 1. Call to Order
- 2. Agenda Approval/Table File
- 3. Public Comment
- 4. Announcements and Recognitions
- 5. Items for Discussion and Reports
 - a. Northfield Community Education Improvement Showcase
 - b. Spring Creek Elementary School Improvement Showcase
 - c. Superintendent's 2025-2026 Focus Areas
- 6. Consent Agenda
 - a. Minutes
 - b. Gift Agreements
 - c. Financial Report March 2025
 - d. Personnel Items
- 7. Items for Individual Action
 - a. There are no items for individual action.
- 8. Items for Information
 - a. Construction Update No. 14
 - b. Staff Breakfast Program
- 9. Future Meetings
 - a. Monday, September 8, 2025, 6:00 p.m., Regular Board Meeting, Northfield DO Boardroom
 - b. Monday, September 22, 2025, 6:00 p.m., Regular Board Meeting, Northfield DO Boardroom
 - c. *Tuesday, October 14, 2025, 6:00 p.m., Regular Board Meeting, Northfield DO Boardroom *Note that Monday, October 13, 2025 is Indigenous Peoples' Day
- 10. Adjournment

NORTHFIELD PUBLIC SCHOOLS MEMORANDUM

Monday, August 25, 2025 \sim 6:00 p.m. \sim Regular Board Meeting Northfield District Office Boardroom Meeting Link

TO: Members of the Board of Education FROM: Matthew Hillmann, Ed.D., Superintendent

RE: Explanation of Agenda Items for the Monday, August 25, 2025, Regular School Board Meeting

- 1. Call to Order
- 2. Agenda Approval/Table File
- 3. Public Comment

Public comment for this school board meeting may be made in person at the beginning of the meeting and must comply with the district's public comment guidelines.

- 4. Announcements and Recognitions
- 5. Items for Discussion and Reports
 - a. <u>Northfield Community Education Improvement Showcase</u>. Director of Community Education Erin Bailey will provide the board with an overview of the NCEC successes and highlights in 2024-2025 and the focus areas for the 2025-2026 school year.
 - b. <u>Spring Creek Elementary School Improvement Showcase</u>. Tania Will, Spring Creek Principal, will provide the board with an overview of the school's successes and highlights in 2024-2025 and the focus areas for the 2025-2026 school year.
 - c. <u>Superintendent's 2025-2026 Focus Areas</u>. Dr. Hillmann will share a draft of his focus areas for the 2025-26 school year. This will be an item for individual action at the next school board meeting.
- 6. Consent Agenda

Recommendation: Motion to approve the following items listed under the consent agenda.

- a. Minutes. Minutes of the regular school board meeting held on August 11, 2025.
- b. Gift Agreements. Gift agreements to be approved are attached.
- c. <u>Financial Report March 2025</u>. Director of Finance Val Mertesdorf requests the board approve paid bills totaling \$2,353,079.53, payroll checks totaling \$3,794,812.18, a wire transfer totaling \$300,000.00 from Frandsen General to Frandsen Sweep, a wire transfer totaling \$200,000.00 from Frandsen Sweep to Frandsen General, and the financial reports for March 2025. At the end of March 2025, total cash and investments amounted to \$64,902,309.09.

d. <u>Personnel Items</u>.

- Appointments
 - 1. Rebekah Bauer, 1.0 FTE Custodian at the High School, beginning 8/26/2025. Step 1-\$21.76/hr.
 - 2. Lily (Wren) Becker, General Ed EA-Cafeteria Supervision for 2 hours/day at Bridgewater, beginning 9/2/2025-6/10/2026. Step 1-\$19.79/hr.
 - Lindsay Becker Larson, Special Ed EA PCA for 6.75 hours/day at the Middle School, beginning 8/26/2025.
 Step 1-\$21.86/hr.
 - Solvei Berg-Messorole, KidVentures Site Assistant for up to 7.25 hours/week at Greenvale Park, beginning 8/28/2025. Step 1-\$18.71/hr.
 - 5. Lizabeth Brandt, Event Worker at the High School, beginning 8/26/2025. \$45/77 event(s)
 - Owen Brownlee, KidVentures Student Site Assistant for up to 15 hours/week at Spring Creek, beginning 8/25/2025. Student Step 1-\$16.45/hr.
 - 7. Greg Bussler, Event Worker at the High School, beginning 8/26/2025. \$45/77 event(s)
 - 8. Jean Bussler, Event Worker at the High School, beginning 8/26/2025. \$45/77 event(s)

- Hannah Carlson, Special Ed EA PCA for 8 hours/day at Spring Creek, beginning 8/25/2025. Step 1-\$21.86/hr.
- 10. Jacob Fox, KidVentures Student Site Assistant for up to 15 hours/week at Spring Creek, beginning 8/25/2025. Student Step 1-\$16.45/hr.
- 11. Benjamin Gjerdingen, Head Girls Soccer Coach at the Middle School, beginning 8/25/2025. \$3,326 stipend Subject to change upon the settlement of the 25-27 NEA Agreement.
- 12. Dillon Hachfeld, KidVentures Site Assistant for 22.25 hours/week at Greenvale Park and Bridgewater, beginning 8/25/2025. Step 1-\$18.71/hr.
- 13. Nancy Hegland, Event Worker at the High School, beginning 8/26/2025. \$45/77 event(s)
- 14. Madalyn Heinz, .90 FTE Long Term Substitute Early Childhood Teacher at the NCEC, beginning 8/21/2025-10/10/2025. BA, Step 1 Subject to change upon the settlement of the 25-27 NEA Agreement.
- 15. Madison Hince, Assistant Dance Coach at the High School, beginning 10/20/2025. \$4,990 stipend Subject to change upon the settlement of the 25-27 NEA Agreement.
- 16. Cecelia Kivell, Assistant Girls Soccer Coach at the High School, beginning 8/12/2025. \$4,990 stipend Subject to change upon the settlement of the 25-27 NEA Agreement.
- 17. Braeden Klaus, Assistant Boys Soccer Coach at the Middle School, beginning 8/25/2025. \$2,772 stipend Subject to change upon the settlement of the 25-27 NEA Agreement.
- 18. Liam Kline, KidVentures Student Site Assistant for up to 15 hours/week at Spring Creek, beginning 8/25/2025. Student Step 1-\$16.45/hr.
- Lorraine Linehan, Child Nutrition Associate I for 3 hours/day for 2 days/week at the Middle School, beginning 8/26/2025. \$23.06/hr.
- 20. Rachel Musicant, KidVentures Student Site Assistant for up to 15 hours/week at Greenvale Park, beginning 8/28/2025. Student Step 1-\$16.45/hr.
- Victoria Salaba, 9th Grade Assistant Girls Basketball Coach at the High School, beginning 11/10/2025.
 \$4,435 stipend Subject to change upon the settlement of the 25-27 NEA Agreement.
- Ann Shannon, Special Ed EA PCA for 7.13 hours/day at the High School, beginning 8/25/2025. Step 4-\$23.51/hr.

ii. <u>Increase/Decrease/Change in Assignment</u>

- 1. Joy Amunrud Serie, Social Worker at Greenvale Park, add BEST Project Participant for up to 12 hours at Greenvale Park, effective 8/25/2025-6/10/2026.
- Kirsten Anderson, Educational Assistant at Spring Creek, add BEST Project Participant for up to 12 hours at Spring Creek, effective 8/25/2025-6/10/2026.
- 3. Richelle Audiss, Community Ed Recreation, change to Child Nutrition Associate I for 3 hours/day for 3 days/week at the Middle School, effective 8/20/2025. \$23.06/hr.
- 4. Cassie Bardole, Early Ventures Teacher for up to 40 hours/week at the NCEC, change to Early Ventures Teacher on call as needed, effective 8/25/2025.
- 5. Lily Becker, Kid Ventures Site Assistant for up to 40 hours/week at Bridgewater, change to Kid Ventures Site Assistant for 28.50 hours/week at Bridgewater, effective 8/25/2025.
- 6. Adriana Bermudez Araujo, Early Ventures Teacher for up to 40 hours/week at the NCEC, change to Early Ventures Teacher on call as needed, effective 8/25/2025.
- 7. Dylan Besch, Kid Ventures Site Assistant on call as needed at Bridgewater, change to Kid Ventures Site Assistant for up to 15 hours/week at Greenvale Park, effective 8/25/2025.
- 8. Isabella Bisel, Kid Ventures Student Site Assistant for up to 40 hours/week at Bridgewater, change to Kid Ventures Student Site Assistant for up to 15 hours/week at Bridgewater, effective 8/25/2025.
- Amy Boecker, Educational Assistant at the NCEC, add BEST Project Participant for up to 12 hours at the NCEC, effective 8/25/2025-6/10/2026.
- 10. Amy Boecker, Kid Ventures Site Assistant for up to 40 hours/week at Bridgewater, change to Kid Ventures Site Assistant on call as needed, effective 8/25/2025.
- 11. Amelia Brandt, Kid Ventures Site Assistant for up to 40 hours/week at Bridgewater, change to Kid Ventures Site Assistant for 21 hours/week for 4 days/week at Bridgewater, effective 8/25/2025.
- 12. Seth Buckmeier, Kid Ventures Student Site Assistant for up to 40 hours/week at Bridgewater, change to Kid Ventures Student Site Assistant for up to 15 hours/week at Bridgewater, effective 8/25/2025.
- 13. Lexi Canedy, Educational Assistant at the Middle School, add BEST Project Participant for up to 12 hours at the Middle School, effective 8/25/2025-6/10/2026.
- Jasmin Celis, Kid Ventures Site Assistant for up to 40 hours/week at Bridgewater, change to Kid Ventures Site
 Assistant for up to 15 hours/week at Spring Creek, effective 8/25/2025.
- 15. Christina Chappuis, Educational Assistant at Spring Creek, add BEST Project Participant for up to 12 hours at Spring Creek, effective 8/25/2025-6/10/2026.
- 16. Anita Corwin, Early Ventures Site Assistant for up to 40 hours/week at the NCEC, change to Early Ventures Site Assistant for 40 hours/week at the NCEC, effective 8/25/2025.
- 17. Caitlin David, Special Ed Teacher at Bridgewater, add BEST Project Participant for up to 12 hours at Bridgewater, effective 8/25/2025-6/10/2026.
- 18. Caitlin David, Special Ed Teacher at Bridgewater, add Navigation Behaviors Training for up to 40 hours at Bridgewater, effective 8/4/2025-8/8/2025.

- 19. Jordan Defries, Kid Ventures Student Site Assistant for up to 40 hours/week at Bridgewater, change to Kid Ventures Student Site Assistant for up to 15 hours/week at Greenvale Park, effective 8/25/2025.
- 20. Kaci DeGroot, Early Ventures Teacher for up to 40 hours/week at the NCEC, change to Early Ventures Teacher for 40 hours/week at the NCEC, effective 8/25/2025.
- 21. Hilary Detert, Educational Assistant at Greenvale Park, add BEST Project Participant for up to 12 hours at Greenvale Park, effective 8/25/2025-6/10/2026.
- 22. Claire Edwards, Kid Ventures Site Assistant for up to 40 hours/week at Bridgewater, change to Kid Ventures Site Assistant on call as needed, effective 8/25/2025.
- 23. Emilie Englert, Kid Ventures Site Assistant for up to 40 hours/week at Bridgewater, change to Kid Ventures Site Assistant on call as needed, effective 8/25/2025.
- 24. Tyler Faust, Special Ed Teacher with the District, add BEST Project Participant for up to 12 hours with the District, effective 8/25/2025-6/10/2026.
- 25. Tyler Faust, Special Ed Teacher with the District, add Navigating Behaviors Training for up to 40 hours with the District, effective 8/4/2025-8/8/2025.
- 26. Adria Fischer, Early Ventures Teacher for up to 40 hours/week at the NCEC, change to Early Ventures Teacher for 40 hours/week at the NCEC, effective 8/25/2025.
- 27. Isabel Fleming, Kid Ventures Site Assistant for up to 40 hours/week at Bridgewater, change to Kid Ventures Site Assistant for up to 15 hours/week at Greenvale Park, effective 8/25/2025.
- Rebekka Flickinger, Special Ed Teacher at Spring Creek, add BEST Project Participant for up to 12 hours at Spring Creek, effective 8/25/2025-6/10/2026.
- 29. Debbie Foley, Early Ventures Assistant Teacher for up to 40 hours/week at the NCEC, change to Early Ventures Assistant Teacher for 35 hours/week and Child Nutrition for 5 hours/week at the NCEC, effective 8/25/2025.
- 30. Ilana Forsgren, Kid Ventures Site Assistant on call as needed at Bridgewater, change to Kid Ventures Site Assistant for 8.5 hours/week at Bridgewater, effective 8/25/2025.
- 31. Aimee Gerdesmeier, Kid Ventures Site Leader for up to 40 hours/week at Bridgewater, change to Kid Ventures Site Leader for 35 hours/week at Spring Creek, effective 9/1/2025.
- 32. Sara Gerdesmeier, Early Ventures Site Assistant for up to 40 hours/week at the NCEC, change to Early Ventures Site Assistant for 32.5 hours/week at the NCEC, effective 8/25/2025.
- 33. Leah Grisim, Special Ed Teacher at Spring Creek, add BEST Project Participant for up to 12 hours at Spring Creek, effective 8/25/2025-6/10/2026.
- 34. Eleanor Groll, KidVentures Student Site Assistant Substitute with Community Education, will continue to substitute on going, effective 8/25/2025.
- 35. Dan Hanegraaf, Custodian Engineer at Greenvale Park, change to Head Custodian at Greenvale Park, effective 8/13/2025.
- 36. Madison Hansen, Kid Ventures Site Assistant for up to 40 hours/week at Bridgewater, change to Kid Ventures Site Assistant on call as needed, effective 8/25/2025.
- 37. Teresa Hasse, Educational Assistant at Spring Creek, add BEST Project Participant for up to 12 hours at Spring Creek, effective 8/25/2025-6/10/2026.
- 38. Allyson Herrley, Kid Ventures Site Assistant for up to 40 hours/week at Bridgewater, change to Kid Ventures Site Assistant on call as needed, effective 8/25/2025.
- 39. Laura Holeman, Kid Ventures Site Assistant for up to 40 hours/week at Bridgewater, change to Kid Ventures Site Assistant on call as needed, effective 8/25/2025.
- 40. Jaelyn Holz, Kid Ventures Student Site Assistant for up to 40 hours/week at Bridgewater, change to Kid Ventures Student Site Assistant for up to 15 hours/week at Spring Creek, effective 8/25/2025.
- 41. Brittney Hubbard, ECSE Teacher at the NCEC, add BEST Project Participant for up to 12 hours at the NCEC, effective 8/25/2025-6/10/2026.
- 42. Kailyn Ims, Kid Ventures Site Assistant for up to 40 hours/week at Bridgewater, change to Kid Ventures Site Assistant on call as needed, effective 8/25/2025.
- 43. Jennifer Jones, Special Ed Teacher at the Middle School, add BEST Project Participant for up to 12 hours at the Middle School, effective 8/25/2025-6/10/2026.
- 44. Kimberly Kohaut, Summer Site Lead for up to 30 hours/week at Greenvale Park, change to Community School Site Lead for up to 30 hours/week at Greenvale Park, effective 8/12/2025.
- 45. Annie Kruse, ECSE Teacher at the NCEC, add BEST Project Participant for up to 12 hours at the NCEC, effective 8/25/2025-6/10/2026.
- 46. Andrea Lang, Special Ed Teacher at Spring Creek, add BEST Project Participant for up to 12 hours at Spring Creek, effective 8/25/2025-6/10/2026.
- 47. Briana Lanham, Kid Ventures Site Assistant for up to 40 hours/week at Bridgewater, change to Kid Ventures Site Assistant for up to 28.5 hours/week at Spring Creek, effective 8/25/2025.
- 48. Alisa Larsen, Educational Assistant at the NCEC, add BEST Project Participant for up to 12 hours at the NCEC, effective 8/25/2025-6/10/2026.
- 49. Nicole Lazaro-Ascencio, Kid Ventures Site Assistant for up to 40 hours/week at Bridgewater, change to Kid Ventures Site Assistant for up to 15 hours/week at Greenvale Park, effective 8/25/2025.
- 50. Thomas Lichty, Special Ed Teacher at the High School, add BEST Project Participant for up to 12 hours at the High School, effective 8/25/2025-6/10/2026.

- 51. Thomas Lichty, Special Ed Teacher at the High School, add Navigation Behaviors Training for up to 40 hours at the High School, effective 8/4/2025-8/8/2025.
- 52. Susan Lightfield, Kid Ventures Student Site Assistant for up to 40 hours/week at Bridgewater, change to Kid Ventures Student Site Assistant for up to 15 hours/week at Spring Creek, effective 8/25/2025.
- 53. Mckenzie Malecha, Early Ventures Teacher for up to 40 hours/week at the NCEC, change to Early Ventures Teacher for 40 hours/week at the NCEC, effective 8/25/2025.
- 54. Allison Matthews, Kid Ventures Site Assistant for up to 40 hours/week at Bridgewater, change to Kid Ventures Site Assistant on call as needed, effective 8/25/2025.
- 55. Alexandra McFarlane, Educational Assistant at Spring Creek, add BEST Project Participant for up to 12 hours at Spring Creek, effective 8/25/2025-6/10/2026.
- 56. Tonya Merritt Skluzacek, Kid Ventures Site Leader for up to 40 hours/week at Bridgewater, change to Kid Ventures Site Leader for 35 hours/week at Bridgewater, effective 9/1/2025.
- 57. McKenzie Mikulski, Special Ed Teacher at Greenvale Park, add BEST Project Participant for up to 12 hours at Greenvale Park, effective 8/25/2025-6/10/2026.
- 58. Harper Miller, Kid Ventures Site Assistant for up to 40 hours/week at Bridgewater, change to Kid Ventures Site Assistant on call as needed, effective 8/25/2025.
- 59. Beth Momberg, Educational Assistant at the NCEC, add BEST Project Participant for up to 12 hours at the NCEC, effective 8/25/2025-6/10/2026.
- 60. Marilyn Nelson, Educational Assistant at the NCEC, add BEST Project Participant for up to 12 hours at the NCEC, effective 8/25/2025-6/10/2026.
- 61. Lacey Neuman Bissonnette, Kid Ventures Site Leader on call as needed at Bridgewater, change to Kid Ventures Site Leader for 35 hours/week at Greenvale Park, effective 8/25/2025.
- 62. Marea Nielsen, Kid Ventures Site Assistant for up to 40 hours/week at Bridgewater, change to Kid Ventures Site Assistant on call as needed, effective 8/25/2025.
- 63. Kim Norton, Educational Assistant at the NCEC, add BEST Project Participant for up to 12 hours at the NCEC, effective 8/25/2025-6/10/2026.
- 64. Brody Nygaard, Kid Ventures Student Site Assistant on call as needed at Bridgewater, change to Kid Ventures Student Site Assistant for up to 15 hours/week at Spring Creek, effective 8/25/2025.
- 65. Nica Patterson, Substitute Building Nurse with the District, change to Long Term Substitute Building Nurse for up to 8 hours/day at Greenvale Park, effective 9/2/2025-9/12/2025.
- 66. Sandy Pelava, Early Ventures Teacher for up to 40 hours/week at the NCEC, change to Early Ventures Teacher for 40 hours/week at the NCEC, effective 8/25/2025.
- 67. Cynthia Peterson, Substitute Building Nurse with the District, change to Long Term Substitute Building Nurse for up to 8 hours/day at Greenvale Park, effective 8/25/2025-8/29/2025 and 9/15/2025-9/29/2025.
- 68. Danielle Pickup, Social Worker at the NCEC/High School, add BEST Project Participant for up to 12 hours at the NCEC/High School, effective 8/25/2025-6/10/2026.
- 69. Leah Price, Kid Ventures Student Site Assistant for up to 15 hours/week at Bridgewater, change to Kid Ventures Student Site Assistant on call as needed, effective 8/25/2025.
- 70. Lizbeth Ramirez Arquinigo, Educational Assistant at Greenvale Park, add BEST Project Participant for up to 12 hours at Greenvale Park, effective 8/25/2025-6/10/2026.
- 71. Sophia Ranslow, Educational Assistant at Greenvale Park, add BEST Project Participant for up to 12 hours at Greenvale Park, effective 8/25/2025-6/10/2026.
- 72. Nicole Rasmussen, Kid Ventures Site Assistant for up to 40 hours/week at Bridgewater, change to Kid Ventures Site Assistant for up to 15 hours/week at Bridgewater, effective 8/25/2025.
- 73. Sara Redetzke, Educational Assistant at the Middle School, add BEST Project Participant for up to 12 hours at the Middle School, effective 8/25/2025-6/10/2026.
- 74. Kelli Rehbein, Early Ventures Teacher for up to 40 hours/week at the NCEC, change to Early Ventures Teacher for 40 hours/week at the NCEC, effective 8/25/2025.
- 75. Anya Rene, Early Ventures Teacher for up to 40 hours/week at the NCEC, change to Early Ventures Teacher for 30-40 hours/week at the NCEC, effective 8/25/2025.
- 76. Elga Reyes de Broughton, Educational Assistant at Spring Creek, add BEST Project Participant for up to 12 hours at Spring Creek, effective 8/25/2025-6/10/2026.
- 77. Isaac Rich, KidVentures Student Site Assistant Substitute with Community Education, will continue to substitute on going, effective 8/25/2025.
- 78. Megan Roe, Early Ventures Teacher for up to 40 hours/week at the NCEC, change to Early Ventures Teacher for 40 hours/week at the NCEC, effective 8/25/2025.
- 79. Jessica Rushton, Educational Assistant at Spring Creek, add BEST Project Participant for up to 12 hours at Spring Creek, effective 8/25/2025-6/10/2026.
- 80. Angie Schewe, Early Ventures Teacher for up to 40 hours/week at the NCEC, change to Early Ventures Teacher for 5 hours/week but up to 40 hours/week if subs at the NCEC, effective 8/25/2025.
- 81. Madison Schlomann, Kid Ventures Site Assistant for up to 40 hours/week at Bridgewater, change to Kid Ventures Site Assistant on call as needed, effective 8/25/2025.
- 82. Alexa Schmidt, Early Ventures Teacher for up to 40 hours/week at the NCEC, change to Early Ventures Teacher for 40 hours/week at the NCEC, effective 8/25/2025.

- 83. Patrick Shen, Kid Ventures Site Assistant for up to 40 hours/week at Bridgewater, change to Kid Ventures Site Assistant for up to 15 hours/week at Greenvale Park, effective 8/25/2025.
- 84. Lynsi Sherry, Educational Assistant at Greenvale Park, add BEST Project Participant for up to 12 hours at Greenvale Park, effective 8/25/2025-6/10/2026.
- 85. Caroline Sjoberg, Special Ed Teacher at Spring Creek, add BEST Project Participant for up to 12 hours at Spring Creek, effective 8/25/2025-6/10/2026.
- 86. Caroline Sjoberg, Special Ed Teacher at Spring Creek, add Navigation Behaviors Training for up to 40 hours at Spring Creek, effective 8/4/2025-8/8/2025.
- 87. Joshua Stalsberg, Custodian at Bridgewater, change to Custodian with special boilers license, effective 8/13/2025. Additional \$0.25/hr.
- 88. Heather Stanton Ims, Social Worker at the Middle School, add BEST Project Participant for up to 12 hours at the Middle School, effective 8/25/2025-6/10/2026.
- 89. Andrea Stowe, Special Ed Teacher at Greenvale Park, add BEST Project Participant for up to 12 hours at Greenvale Park, effective 8/25/2025-6/10/2026.
- 90. Andrea Stowe, Special Ed Teacher at Greenvale Park, add Navigation Behaviors Training for up to 40 hours at Greenvale Park, effective 8/4/2025-8/8/2025.
- 91. Jane Streitz, Educational Assistant at Greenvale Park, add BEST Project Participant for up to 12 hours at Greenvale Park, effective 8/25/2025-6/10/2026.
- 92. Jade Suhsen, Early Ventures Assistant Teacher for up to 40 hours/week at the NCEC, change to Early Ventures Teacher for 18.75 hours/week at the NCEC, effective 8/25/2025. Step 3-\$21.38/hr.
- 93. Grace Swanson, Summer Site Lead for up to 30 hours/week at the Middle School, change to Community School Site Lead for up to 30 hours/week at Bridgewater, effective 8/12/2025.
- 94. Rose Taylor, Educational Assistant at Spring Creek, add BEST Project Participant for up to 12 hours at Spring Creek, effective 8/25/2025-6/10/2026.
- 95. Lillian Tharp, ECSE Teacher at the NCEC, add BEST Project Participant for up to 12 hours at the NCEC, effective 8/25/2025-6/10/2026.
- 96. Julie Tong, Special Ed Teacher at the Middle School, add BEST Project Participant for up to 12 hours at the Middle School, effective 8/25/2025-6/10/2026.
- 97. Emy Torres, Educational Assistant at Greenvale Park, add BEST Project Participant for up to 12 hours at Greenvale Park, effective 8/25/2025-6/10/2026.
- 98. Isabella Townley, Kid Ventures Student Site Assistant for up to 40 hours/week at Bridgewater, change to Kid Ventures Student Site Assistant for up to 15 hours/week at Greenvale Park, effective 8/25/2025.
- 99. Tegan Underdahl, Early Ventures Teacher for up to 40 hours/week at the NCEC, change to Early Ventures Teacher for 40 hours/week at the NCEC, effective 8/25/2025.
- 100. Abby Vanyo, Early Ventures Teacher for up to 40 hours/week at the NCEC, change to Early Ventures Teacher for 40 hours/week at the NCEC, effective 8/25/2025.
- 101. Laura Vind, Educational Assistant at the High School, add BEST Project Participant for up to 12 hours at the High School, effective 8/25/2025-6/10/2026.
- 102. Camden Waters, Kid Ventures Site Assistant for up to 40 hours/week at Bridgewater, change to Kid Ventures Site Assistant on call as needed, effective 8/25/2025.
- 103. Louise Welbaum, Kid Ventures Site Assistant for up to 40 hours/week at Bridgewater, change to Kid Ventures Site Assistant on call as needed, effective 8/25/2025.
- 104. Beth Winter, Educational Assistant at Greenvale Park, add BEST Project Participant for up to 12 hours at Greenvale Park, effective 8/25/2025-6/10/2026.
- 105. Liz Winter, Early Ventures Teacher for up to 40 hours/week at the NCEC, change to Early Ventures Teacher for 40 hours/week at the NCEC, effective 8/25/2025.

iii. Leave of Absence

- 1. Sydney Rodgers, Teacher at Bridgewater, FMLA Leave of Absence beginning on or about 12/1/2025-2/13/2026.
- 2. Rose Taylor, Special Ed EA PCA at Spring Creek, Unpaid Leave of Absence, beginning 9/1/2025-10/10/2025.

iv. Retirements/Resignations/Terminations

- 1. Sheila Atkinson, Educational Assistant at the High School, resignation effective 8/18/2025.
- Elizabeth Brewer, Educational Assistant at the Middle School, resignation effective 8/25/2025.
- 3. Rachael Caspers, Administrative Assistant to Child Nutrition and Technology at the District Office, resignation effective 8/29/2025.
- 4. Dorothy Cohan, Administrative Assistant for Building and Grounds, resignation effective 9/5/2025.
- Anna Edwards, Special Ed EA PCA at Spring Creek, resignation effective 7/31/2025.

^{*}Conditional offers of employment are subject to successful completion of a criminal background check and Pre-work screening (if applicable)

a. There are no items for individual action.

8. Items for Information

- a. <u>Construction Update No. 14</u>. Superintendent Hillmann will provide an update on the NHS construction project.
- b. <u>Staff Breakfast and Program</u>. We will welcome back staff for the 2025-26 school year on Tuesday, August 26, 7:00 10:00 a.m. at Northfield Middle School. The board is invited to join us.

9. Future Meetings

- a. Monday, September 8, 2025, 6:00 p.m., Regular Board Meeting, Northfield DO Boardroom
- b. Monday, September 22, 2025, 6:00 p.m., Regular Board Meeting, Northfield DO Boardroom
- c. *Tuesday, October 14, 2025, 6:00 p.m., Regular Board Meeting, Northfield DO Boardroom *Note that Monday, October 13, 2025 is Indigenous Peoples' Day

10. Adjournment

Reaching Out, Reaching Up:

THE 2027 STRATEGIC PLAN



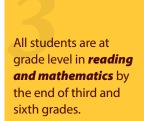
VISION

We prepare every student for lifelong success by developing critical thinkers who are curious and ready to engage in our society.

BENCHMARKS























Note: The first seven benchmarks are aligned with the language identified by Northfield Promise, a collective impact consortium of 20 community organizations committed to helping Northfield's youth thrive "from cradle to career."

STRATEGIC COMMITMENTS



People

We prioritize the engagement, satisfaction, and support of every student, staff member, and family.



Learner Outcomes

We prepare every student to be academically and socially ready to choose their preferred pathway after high school graduation.



Equity

We ensure that every child has a fair opportunity to reach their full potential.



Communication

We communicate effectively and transparently with all stakeholders.



Stewardship

We responsibly manage our personnel, finances, property, time and environmental impact.



Partnerships

We seek community partnerships that accelerate student achievement of district benchmarks.



Northfield Community Education Center School Improvement Plan 2025-26

Presented to the Board on 8.25.2025

Purpose

The purpose of the school improvement plan is to share success stories, identify focus areas for the upcoming school year, align efforts, and inspire action toward achieving our strategic plan and vision to prepare **every** student for lifelong success!

School Improvement Plan Highlights and Goals

Highlights				
Highlight No. 1	Benchmark Alignment	Narrative		
Children leave the Northfield Community Education Center (NCEC) prepared for Kindergarten. Here is the data for the 2024-25 school year. • 93% of Early Ventures students were "low risk" as determined by the 2024 fall Fastbridge assessment. • 79% of Hand in Hand Preschool students were "low risk" as determined by the 2024 fall Fastbridge assessment. The NCEC serves diverse populations. • Early Ventures total enrollment for September 2024 - August 2025 - 94 students • Students receiving scholarship = 4.2% • Students of color = 8.5% • Special Education students = 7.4% • Hand in Hand Preschool total enrollment at the end of the year - 180 students • Students of color = 36.1% • Special Education students = 36.1%	 All children are ready for Kindergarten. Community education provides relevant and accessible learning opportunities for all residents. 	The Fastbridge assessment was administered to Kindergarten students during the first month of school. We selected this tool to assess academic skills in Early Ventures this year because we did not have a Reading Corps member and, therefore, did not have access to the PELI assessment. In Hand in Hand Preschool, two different assessments were used last year. This was due to Voluntary Pre-K requirements and the timing of when we received Voluntary Pre-K funding. As a result, only certain classrooms implemented the new assessment last school year, leading to incomplete data from a single assessment tool.		

 Northfield Adult Basic Education (ABE) statistics for the 2024-25 school year 189 students (ages 17-75) 15 languages spoken 24 countries represented 		
Highlight No. 2	Benchmark Alignment	Narrative
All parents report satisfaction with their children's educational experience. Here are the results from the Studer Education Parent Satisfaction Survey conducted in 2023, 2024 and 2025. These scores are based on a 5 point scale. Northfield Public Schools: Parent/Caregiver Experience Survey	All parents report satisfaction with their children's educational experience.	Parents continue to report satisfaction with the educational programs at the NCEC.
Highlight No. 3	Benchmark Alignment	
Partnerships serve an important role in meeting the needs of students, families and staff. • From July 1, 2024 - June 30, 2025, the NCEC Food Shelf (operated by the Community Action Center (CAC)), has had 1,132 visits from 257 unique households. There was 47,164 pounds of food distributed from the NCEC Food Shelf this	 All children are ready for Kindergarten. All students are connected to the community. All students exhibit physical, social, and emotional well-being. All students have a connection with a caring adult beyond their parents as they transition to middle school. 	The CAC implemented the change from weekly to every other week visits for clients at the beginning of this time period, which is why you see a drop in both visits and poundage (as compared to the same time period last year). Most of the NCEC shoppers used to come weekly, so they were disproportionately impacted by this change. Also, as food has become more expensive and

- past year.
- From July 1, 2024 June 30, 2025, the Early Childhood Navigators (who have office space at the NCEC), worked with 100 children ages 6 and younger from 90 families. There were a total of 3,072 interactions reported with these 90 families.
- The Community School model allows for numerous community partners to be part of programming.

Adult Basic Education (ABE), a program of Northfield Public Schools, connects adults with a wide range of community resources. The program experienced significant growth in student contact hours over the past two school years. In 2023-24, ABE saw a 48% overall increase in student contact hours, followed by a 30% increase in 2024-25. Specifically for Northfield, there was a 37% increase in 2023-24 and a 34% increase in 2024-25.

80% of students (parents and children) will meet

show growth

- All students have interests, goals, and a vision for the future by the end of 8th grade.
- Community education provides relevant and accessible learning opportunities for all residents.

sourcing more difficult, the CAC has also seen a county-wide drop in the number of pounds going out the door, so NCEC is on-trend in that regard.

Early Childhood Navigator data was very similar to last year.

The current 21st Century Community Learning Center (21st CCLC) grant, which supports our Community School work, ends on August 31, 2025. We submitted a new 21st CCLC grant application in March 2025 and are still awaiting a funding decision. The delay is due to federal funds for future grant cycles not yet being awarded to the states.

Northfield has a strong ABE program and participant numbers and contact hours continue to grow. ABE funding was initially paused by the federal government at the end of June, but since then all federal funds have been released. The ABE space, which was not remodeled with most of the NCEC in 2020, will be remodeled next summer with funding from the Multipurpose Community Facility Projects grant.

of instruction) than they did on their pre-test (which was

given when they entered the program). Steps to achieve

Highlights

Goal No. 1	Benchmark Alignment	Action Steps
Academic Goals	All children are ready for Kindergarten.	ABE
ABE	All students are connected to the community.All students exhibit physical, social, and	The Minnesota Department of Education sets annual targets for Measurable Skill Gains (MSGs) in ABE.
36.7% of ABE students will show Measurable Skill Gains	emotional well-being.	MSGs are "an indicator used to demonstrate
(MSGs)	 Community education provides relevant and 	participants' progress toward achieving a credential or
	accessible learning opportunities for all	employment." Adult Education programs can
Birth - age 5/Service Providers	residents.	demonstrate MSG in five ways. The primary way is by
80% of students receiving Special Education services will		achieving an Educational Functioning Level gain (EFL)
achieve all of their IEP goals.		on the Comprehensive Adult Student Assessment
		Systems or Test of Adult Basic Education standardized
ECFE		assessments. Basically, did the student score higher on
• 100% of students (parents and children) will		their post-test (which can only be given after 40+ hours

class goals

Early Ventures

- 100% of students will show growth
- 80% of students will demonstrate academic proficiency (as determined by the Mother Goose assessment (a Parent Aware assessment))

Hand in Hand Preschool

- 100% of students will show growth
- 80% of students will demonstrate academic proficiency (as determined by the Teaching Strategies Gold assessment)

this goal:

- Ongoing professional development focused on EL, adult literacy, and digital literacy, including sessions on foundational reading skills, phonemic awareness, phonics, & fluency, one-room-schoolhouse (multi-level classroom) teaching/differentiated instruction, working with students with learning challenges, formative/summative assessment, ABE content standards, CCRS/ELA standards, etc.
- Participation in professional development such as Language & Literacy Institute,
 Cultural Competency Training, Math Institute, ABE Regionals, Summer Institute,
 ABE Foundations, and more.
- Use of MDE-approved distance learning platforms to extend learning beyond the classroom.
- Supplemental student support with conversation classes, teacher mentoring, and support-staff in every class.
- Intensive small-group and one-on-one support in every class from trained MN Literacy Council volunteers, focusing on phonics, pronunciation, and foundational reading skills as directed by the teacher.

Birth - age 5/Service Providers

This group will focus their PLC time on Family Guided Routines Based Interventions (FGRBI). In addition, they will meet regularly with a local licensed social worker with an infant mental health endorsement.

ECFE

This group will focus their PLC time on Family Guided Routines Based Interventions (FGRBI). In addition, they will meet regularly with a local licensed social worker with an infant mental health endorsement.

		Early Ventures During workshop week, Early Ventures staff will receive training from Kelley Foehrkolb, Northfield Public Schools Behavior Specialist, and Tekla Johnson, a licensed social worker with an infant mental health endorsement. Hand in Hand Preschool PLC time for Hand in Hand Preschool teachers will focus on learning the Teaching Strategies Gold assessment, which will be used by all classrooms this year, and determining a new curriculum for the program. Hand in Hand Preschool is now part of the district curriculum review cycle.
Goal No. 2	Benchmark Alignment	Action Steps
Employee engagement survey goal On the NCEC Employee Engagement survey, our greatest growth opportunity was in, "I receive feedback concerning areas for improving my performance." We will increase the score on this question from 3.67 to 3.8.	All employees report satisfaction in the workplace.	The NCEC will implement the following employee engagement and connectedness strategies this school year. Rounding conversations will be offered to all employees in October and April. Weekly staff shoutouts and building-wide employee award recognition will happen regularly. The Community Education Director and program coordinators will provide direct feedback to staff during individual and group meetings.
Goal No. 3	Benchmark Alignment	Action Steps
Parent satisfaction survey goal The NCEC will maintain a 4.56 overall rating, while increasing the number of parents/caregivers who complete the survey.	All parents report satisfaction with their children's educational experience.	The NCEC will implement the following family engagement and connectedness strategies this school year. • Early Ventures Learning Center and Hand in Hand Preschool will provide positive contacts to students and their families. This year, 100% of students will receive two personalized, positive phone calls, emails, notes, or an individual SeeSaw message from staff members. The first contact will happen prior to October

	 15, 2025 and the second contact will happen prior to March 15, 2026. Based on family and staff feedback, at least one of these communications will be specific to their child's learning. Hand in Hand Preschool and Early Ventures will have weekly and monthly communication with families through newsletters, SeeSaw and conferences. The NCEC will host five events throughout the school year for families to attend. These events include Playground and Popsicles, Truck and Tractor Night, the NCEC Carnival, open
	Tractor Night, the NCEC Carnival, open gyms/stay and plays, and program specific events.

Summary

The NCEC prioritizes creating a safe, welcoming, and respectful environment for students, staff, families, and community members. The building has become a hub of resources for both those directly connected to it and residents of Northfield's north side. Strong community connections have enabled the NCEC to serve a diverse population, with growing interest in its programs leading to waitlists for some offerings.

Northfield Community Education Center

2025-26 School Improvement Plan August 25, 2025



Strategic Plan

VISION

We prepare **every** student for lifelong success by developing critical thinkers who are curious and ready to engage in our society.

Reaching Out, Reaching Up:

THE 2027 STRATEGIC PLAN



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BENCHMARKS







iterests, goals and a

vision for the future by

the end of eighth grad

All parents report

experience.

satisfaction with their

children's educational









All students graduate

from high school with

a plan to reach their

full potential.







STRATEGIC COMMITMENTS



We prioritize the engagement, satisfaction, and support of every student, staff member, and family.



We prepare every student to be academically and socially ready to choose their preferred pathway after high school graduation.



We ensure that every child has a fair opportunity to reach their full potential.



Communication

We communicate effectively and transparently with all stakeholders.



Stewardship

We responsibly manage our personnel, finances, property, time and environmental impact.



Partnerships

We seek community partnerships that accelerate student achievement of district benchmarks.

Strategic Commitments



People

We prioritize the engagement, satisfaction, and support of every student, staff member, and family.



Learner Outcomes

We prepare every student to be academically and socially ready to choose their preferred pathway after high school graduation.



Equity

We ensure that every child has a fair opportunity to reach their full potential.



Communication

We communicate effectively and transparently with all stakeholders.



Stewardship

We responsibly manage our personnel, finances, property, time and environmental impact.



Partnerships

We seek community partnerships that accelerate student achievement of district benchmarks.

District Benchmarks

All children are ready for kindergarten.

All students are connected to the community.

All students have a

connection with a

their parents as

middle school.

they transition to

caring adult beyond

All students are at grade level in reading and mathematics by the end of third and sixth grades.

All students have interests, goals and a **vision** for the future by the end of eighth grade. All students graduate from high school with a plan to reach their full potential.

The district maintains 14% of its annual expenditures in its unassigned fund balance to ensure financial stability.

All employees report satisfaction in the workplace.

All parents report satisfaction with their children's educational experience.

Community education provides relevant and accessible learning opportunities for all residents.

Mote: The first seven benchmarks are aligned with the language Identified by Northfield Promise. a collective impact consortium of 20 community organizations committed to helping Northfield's youth thrive "from cradle to careet"

All students exhibit physical, social and emotional well-being.

School Improvement Plan Purpose

- Share success stories
- Identify goals
- Align with the district's strategic plan
- Inspire action
- Align efforts

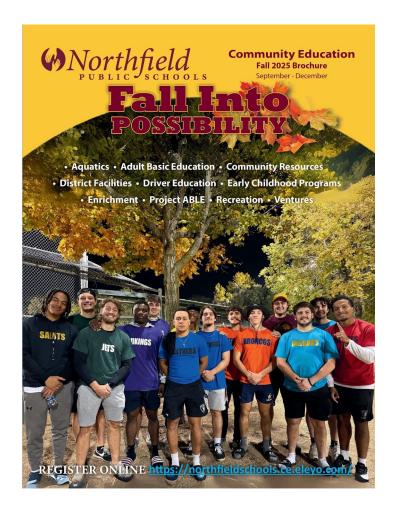
...to prepare **every** student for lifelong success!



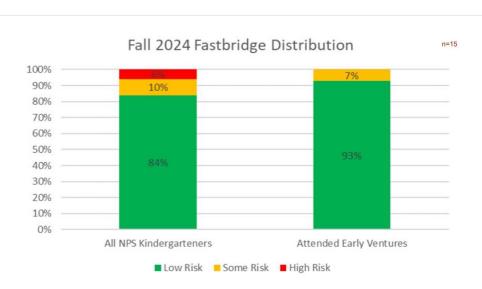
2024-25 Highlights

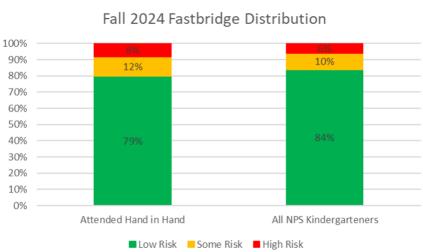
- Children leave the Northfield Community Education Center (NCEC) prepared for Kindergarten.
- The NCEC serves diverse populations.
- Parents report satisfaction with their children's educational experience.
- Partnerships serve an important role in meeting the needs of students, families and staff.





Highlight #1: Children leave the NCEC prepared for Kindergarten.







Highlight #2: Parents report satisfaction with their children's educational experience.

Northfield Public Schools: Parent/Caregiver Experience Survey

Northfield Community Education Center: Overall Results

	Spring 2023	Spring 2024	Spring 2025	District Results
Participants	19	63	63	457
Mean	4.67	4.59	4.56	4.10

•		Spring 2023	Spring 2024	Spring 2025	District Results
1	I believe my child's learning is a high priority at this school.	4.78	4.70	4.67	4.26
2	I believe school rules are enforced consistently at this school.	4.47	4.52	4.54	4.00
3	I regularly receive feedback from school staff on how well my child is learning.	4.53	4.11	4.08	3.44
4	I am treated with respect at this school.	4.79	4.73	4.68	4.38
5	I believe my child has every opportunity to be successful at this school.	4.63	4.67	4.68	4.15
6	I believe my child has the necessary classroom supplies and equipment for effective learning.	4.68	4.70	4.65	4.32
7	I believe this school positively impacts my child's growth and development.	4.74	4.76	4.73	4.21
8	I believe this school provides a safe environment for my child to learn.	4.68	4.75	4.70	4.24
9	I believe my child is recognized for good work and behavior at this school.	4.58	4.59	4.46	4.02
10	I believe the school is clean and well maintained.	4.68	4.60	4.60	4.31
11	I believe the teachers, staff, and administration at this school demonstrate a genuine concern for my child.	4.84	4.78	4.67	4.23
12	I am proud to say I have a child at this school.	4.74	4.69	4.63	4.20
13	I receive positive phone calls, emails, or notes about my child from the school.	4.58	4.26	4.24	3.40
14	I feel comfortable approaching school administration.	4.72	4.55	4.49	4.21
15	I believe school administration make decisions that are in the best interest of children and families.	4.58	4.48	4.59	4.07

For three years in a row, the NCEC has received very high ratings from families on the Studer Education parent satisfaction survey.



Highlight #3: Partnerships strengthen NCEC programs.

NCEC Food Shelf







Goal No. 1: Academic Goals by Program Area







Northfield PUBLIC SCHOOLS - Celebrating 150 years -

ABE

36.7% of ABE students will show Measurable Skill Gains (MSGs)

Birth - age 5/Service Providers

80% of students receiving Special Education services will achieve all of their IEP goals.

ECFE

- 100% of students (parents and children) will show growth
- 80% of students (parents and children) will meet class goals

Early Ventures

- 100% of students will show growth
- 80% of students will demonstrate academic proficiency (as determined by the Mother Goose assessment (a Parent Aware assessment))

Hand in Hand Preschool

- 100% of students will show growth
- 80% of students will demonstrate academic proficiency (as determined by the Teaching Strategies Gold assessment)

Goal No. 2: Employees report satisfaction in the workplace





On the NCEC Employee Engagement survey, our greatest growth opportunity was in, "I receive feedback concerning areas for improving my performance." We will increase the score on this question from 3.67 to 3.8.





Goal No. 3: Parents/caregivers report satisfaction with their children's' education experience.



- Parents receive positive feedback about their child during the year.
- Regular weekly communication and monthly newsletters will be sent.
- The NCEC will host five events throughout the school year for families to attend.



Thank You and Questions











Spring Creek Elementary School Improvement Plan 2025-26

Presented to the Board on 8.25.2025

Purpose

The purpose of the school improvement plan is to share success stories, identify focus areas for the upcoming school year, align efforts, and inspire action toward achieving our strategic plan and vision to prepare **every** student for lifelong success!

School Improvement Plan Highlights and Goals

Highlights				
Highlight No. 1	Benchmark Alignment	Narrative		
 Bridges Math Implementation: Learning & Support District Data: TNTP Walkthroughs - Instructional Observation • Beginning of the Year Observations showed 64% of instructional observations as strong or good. • Middle of the Year Observations showed 80% of instructional observations as strong or good. 	 All students are at grade level in reading and mathematics by the end of 3rd and 6th grades. All employees report satisfaction in the workplace. 	The Instructional Services Team orchestrated a well-supported implementation of the Bridges Math Curriculum that included professional development, Math Walkthroughs and Math Lab Days. Teacher reflection, observations and guidance from our TNTP consultants made for a successful implementation year. A visible increase in student engagement, conceptual understanding and student discourse was noticed across the district during instructional observations.		
Highlight No. 2	Benchmark Alignment	Narrative		
Positive School Culture Spring Creek Survey Data: Our employee engagement survey indicated an increase in Top 2 Box results with an overall average result of 78.92%. Our parent-caregiver satisfaction survey indicated an increase in Top 2 Box results with	 All students are at grade level in reading and mathematics by the end of 3rd and 6th grades. All students exhibit physical, social, and emotional well-being. All employees report satisfaction in the workplace. All parents report satisfaction with their children's educational experience. 	Our MTSS School Leadership Team, Site Council and SEL Team worked together to identify some areas of growth around school culture. Suggestions, planning, reflection, research and work around positive school culture and school-wide cohesiveness took place throughout the year. This effort outlined specific plans for implementation during the 2025-26 school year. The employee engagement survey and parent/caregiver survey that was collected later in the year indicated overall growth in this area.		

an overall average result of 85.57%.			
Highlight No. 3	Benchmark Alignment	Narrative	
Inclusive Playground Planning	 All students exhibit physical, social, and emotional well-being. All employees report satisfaction in the workplace. All parents report satisfaction with their children's educational experience. 	Multiple stakeholders took part in the playground planning process. Committee members made initial recommendations. PTO meetings were utilized to gathe additional feedback. Students voiced preferences through activities in P.E. class. Throughout the process there were multiple versions and three major revisions to the playground equipment and layout. At the core of all discussions and decision-making was our strategic commitment to equity, ensuring that every student has a fair opportunity to reach their full potential. The surface and equipment chosen allows every student access to the physical and social-emotional benefits of engaging in play and interacting with peers. We appreciate the partnership with the PTO that supported this effort.	
	Highlights		
Goal No. 1	Benchmark Alignment	Action Steps	
Student Achievement - Strengthen Tier 1 Instruction District Academic Goal: 80% of students will meet grade level benchmarks in each subject area Spring 2025 - Spring Creek Data for Grades 3-5: MCA Reading (meets or exceeds) = 62.8% MCA Math (meets or exceeds) = 69.0%	 All students have a connection with a caring adult beyond their parents as they transition to middle school. All employees report satisfaction in the workplace. 	In order to increase our student achievement levels to 80%, the following action steps will occur: • The MTSS (Multi-Tiered System of Support) District Leadership Team will provide general guidance around trend data to the MTSS School Leadership Team will monitor Spring Creek student data and plan for or initiate systemic responses. • Lead Teachers for Math, Literacy and SEL will monitor student data quarterly and plan and communicate appropriate responses. • The Problem Solving Team (PST) will examine, plan and respond to individual student needs through interventions, accommodations and/or other means. • PLC time will engage every teacher in curriculum-based professional development that aims to strengthen Tier 1 instruction and practices in their content area(s). • Every teacher will monitor and analyze student	

		formative and summative data to determine next steps. Every teacher will reflect on and refine their instructional practices and delivery daily. Interventionists will deliver targeted interventions, analyze effectiveness, and adjust accordingly.	
Goal No. 2	Benchmark Alignment	Action Steps	
Proactive Positive Behavior System - Star Celebrations Spring Creek Employee Engagement Survey: I see progress being made to create a culture of success for employees across the organization and for those we serve.	 All students are at grade level in reading and mathematics by the end of 3rd and 6th grades. All students exhibit physical, social, and emotional well-being. 	In order to grow a culture of success that supports students and staff, the following action steps will occur: • A cohesive school-wide proactive positive behavior syste will be implemented around specific key words that aim to introduce, practice and celebrate positive behaviors that support social-emotional well being and academic success. • Our Positive Behavior Coach will lead monthly STAI Celebrations for each grade level that focus on these key STAR words. • Staff Meetings will include information, resources and/or activities for teachers to support classroom learning and actions that align. • The Spring Creek Update newsletter will include information and/or resources for parents and caregiver to support students at home. • Teachers will continue current practices or implement a Warm Welcome/STAR Send-off each day. • Schoolwide Meetings will occur three times per year to promote school spirit, build community and celebrate learning. • The SEL Team, Site Council, MTSS School Leadership Team and students will give feedback for consideration and continuous improvement.	
Goal No. 3	Benchmark Alignment	Action Steps	
Learning is a High Priority - Connect and Communicate Spring Creek Parent/Caregiver Satisfaction Survey: I believe that my child's learning is a high priority at this school.	 All students are at grade level in reading and mathematics by the end of 3rd and 6th grades. All students exhibit physical, social, and emotional well-being. All parents report satisfaction with their children's educational experience. 	In order to demonstrate and communicate that learning is a high priority at Spring Creek, the following action steps will occur: Teachers will consistently use high impact instructional strategies that engage students. Teachers will regularly recap daily learning to help students solidify and communicate their learning experience.	

This survey showed that Spring Creek was at a top box score of 41.03%, which is slightly below the district top box percentage of 44.8%. Our aim is to improve this top box score to match or exceed the district top box score.

Data:

Parent/Caregiver Satisfaction Survey Our Overall top Box percentage is at 43.81% Our Overall top 2 Box percentage is at 85.57%.

- A "Learning Spotlight" will be included in the Spring Creek Update newsletter on a weekly basis.
- Morning Announcements will include "Learning Highlights" twice per week.
- Teachers will include learning highlights or updates in classroom communications to parents and caregivers.
- Spring Creek will increase the number of Family
 Engagement Events that spotlight learning as a high
 priority.

Summary

Spring Creek Elementary celebrates the growth and accomplishments of the 2024–25 school year. Teachers embraced the implementation of the Bridges Math curriculum and completed Science of Reading training, fully engaging in professional learning. Building a strong and positive school culture was a central focus, as staff worked together to foster cohesion, inclusion, and shared purpose.

These efforts naturally set the stage for our goals in the year ahead. We will apply the knowledge and experience gained through curriculum implementation, Science of Reading training, and observational feedback to elevate daily instructional practice—moving from a mechanical application toward a more skillful, responsive approach. Reengaging in PLCs will provide a collaborative space for curriculum-based professional development, which is key to continuous improvement. We are also excited to introduce monthly STAR celebrations and emphasize our STAR words to further strengthen school culture, build community and highlight the importance of learning. Together, these goals are designed to foster a cohesive learning environment and positively impact student achievement.

Spring Creek Elementary

2025-26 School Improvement Plan August 25, 2025



Strategic Plan

VISION

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We ensure that every child has a fair opportunity to reach their full potential.



Communication

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Stewardship

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Partnerships

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Strategic Commitments



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Equity

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Communication

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District Benchmarks

All students are at grade level in **reading and mathematics** by the end of third and sixth grades.

All students exhibit physical, social and emotional **well-being**.



All **parents** report satisfaction with their children's educational experience.

School Improvement Plan Purpose

- Share success stories
- Identify goals
- Align with the district's strategic plan
- Inspire action
- Align efforts

...to prepare **every** student for lifelong success!



2024-25 Highlights

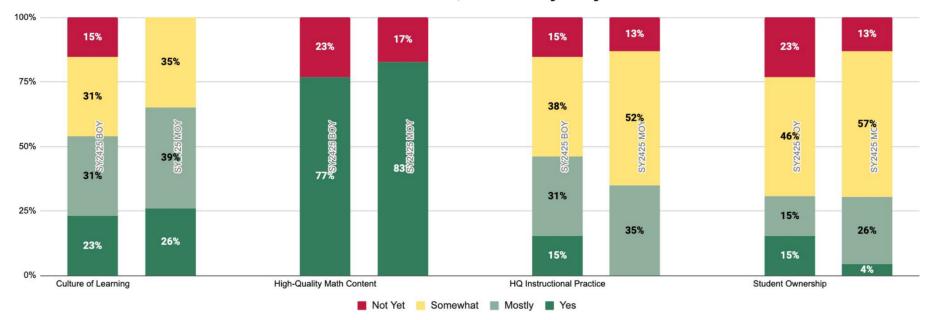
- Last year we identified three focus areas:
 - Bridges Math Implementation
 - Professional Development of Teachers
 - Science of Reading
 - Multi-Tiered Systems of Support (MTSS)
 - Developing and Strengthening Systems
- Positive impact that our work in these focus areas have had, and continue to have, on student learning, instructional strategies and community culture.





Highlight No. 1 Bridges Math Implementation - Learning & Support

Domain Scores, Elementary Only









Highlight No. 2 **Positive School Culture**



- Our MTSS School Leadership Team identified areas of growth and suggested reflection, research and work around our school culture and school-wide cohesiveness.
- Our SEL Team and Site Council refined plans to center around monthly positive behaviors.
- Survey Results:
 - Our employee engagement survey indicated an increase in Top 2 Box results with an overall average result of 78.92%.
 - Our parent-caregiver satisfaction survey indicated an increase in Top 2 Box results with an overall average result of 85.57%.









Highlight No. 3 Inclusive Playground Planning



- Planning together with multiple stakeholders to envision an optimal play space.
- Strategic Commitment to Equity every student has access to the physical and social-emotional benefits of engaging in play and interacting with peers.



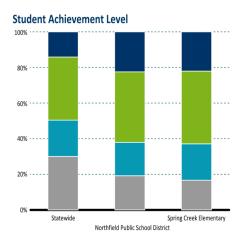




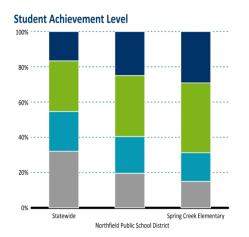


Goal No. 1 Student Achievement - Strengthen Tier 1 Instruction

READING = 62.8%



MATH = 69.0%





- District Academic Goal: 80% of students demonstrate academic proficiency.
- Our PLCs will center around curriculumbased professional development that is specific to strengthening the daily teaching strategies and responses in Tier 1.
- Teachers will receive support to move from a mechanical implementation toward a skillful use of the Bridges Math curriculum.
- Teachers will utilize knowledge gained in the Science of Reading trainings to impact lesson structure and delivery in order to maximize student learning.







Goal No. 2 Proactive Positive Behavior System - Star Celebrations







- I see progress being made to create a culture of success for employees across the organization and for those we serve.
- We will develop and implement a school-wide proactive approach that introduces, practices and celebrates positive behaviors that support social-emotional well being and academic success.
- School-wide Meetings, Star Celebrations,
 Warm Welcome & STAR Send Off
- Guided by the Multi Tiered System of Support School Leadership Team, SEL Team and Spring Creek students.



Goal No. 3 Learning is a High Priority - Connect and Communicate



- Parent/Caregiver Satisfaction Survey
 - I believe that my child's learning is a high priority at this school.
- Continue or promote new grade-level events that highlight learning.
- Partner with the PTO and Community School to strengthen school-wide events such as Playground Celebration, Family Engagement Conferences, Family Walk-a-thon, and a Spring Event (TBD).
- Communicate a "Spotlight on Learning" to families through the weekly Spring Creek
 Newsletter and classroom communications.









Thank You and Questions







"We prepare every student for lifelong success by developing critical thinkers who are curious and ready to engage in our society."

2025-26 Proposed Superintendent Focus Areas UpdateAugust 25, 2025

Purpose: The superintendent's focus areas drive progress toward achieving the district's vision, strategic commitments, and benchmarks.

Focus Area	Strategic Plan Alignment				
The superintendent will prioritize career and technical education by developing a school-to-work program for	Strategic commitment alignment:				
general education high school students beginning with the 2026-27 school year. (A school-to-work program already exists for students receiving special education services.)	People, Learner Outcomes, Equity, Stewardship, and Partnerships.				
exists for students receiving special education services.)	Primary benchmark alignment:				
	4. All students exhibit physical, social and emotional well-being.				
	7. All students graduate from high school with a plan to reach their full potential.				
The superintendent will focus on supporting necessary	Strategic commitment alignment:				
system adaptations resulting from the district's priority-based budget reductions.	People, Learner Outcomes, Equity, Communication, Stewardship, and Partnerships.				
	Primary benchmark alignment:				
	8. All employees report satisfaction in the workplace.				
	9. All parents report satisfaction with their children's educational experience.				
	10. The district maintains 14% of its annual expenditures in its unassigned fund balance to ensure financial stability.				
The superintendent will prioritize thoughtful innovation by	Strategic commitment alignment:				
planning and executing the first Northfield School District Artificial Intelligence Development Academy.	Learner Outcomes, Stewardship, and Partnerships.				
	Primary benchmark alignment:				
	7. All students graduate from high school with a plan to reach their full potential.				

Focus Area	Strategic Plan Alignment		
	8. All employees report satisfaction in the workplace.		
	10. The district maintains 14% of its annual expenditures in its unassigned fund balance to ensure financial stability.		
The superintendent will study enrollment to understand why	Strategic commitment alignment:		
families from other districts choose to open enroll in Northfield, as well as the reasons Northfield families select other education options for their children.	People, Learner Outcomes, Equity, Communication, Stewardship, and Partnerships.		
	Primary benchmark alignment:		
	9. All parents report satisfaction with their children's educational experience.		
	10. The district maintains 14% of its annual expenditures in its unassigned fund balance to ensure financial stability.		
The superintendent will continue seeking feedback from parents to improve BIPOC students' experiences and	Strategic commitment alignment:		
feelings of belonging.	People, Learner Outcomes, Equity, Communication, and Partnerships.		
	Primary benchmark alignment:		
	4. All students exhibit physical, social and emotional well-being.		
	9. All parents report satisfaction with their children's educational experience.		

These focus areas, in addition to the 41 job responsibilities, are organized around eight major topic areas included in the superintendent's evaluation.

Also, the superintendent will focus on executing the design development, bid process, initial construction, and renovations associated with the Reimagine Northfield High School bond referendum

NORTHFIELD PUBLIC SCHOOLS School Board Minutes

August 11, 2025 District Office Board Room

1. Call to Order

School Board Chair Claudia Gonzalez-George called the regular meeting of the Board of Education of Independent School District No. 659 to order at 6:00 p.m. Present: Butler, Epstein, Goerwitz, Gonzalez-George, Miller, Nelson, and Quinnell. Absent: none. This meeting was open to the public, live-streamed and recorded, and access to the recording was posted on the school district website.

2. Agenda Approval/Table File

On a motion by Quinnell, seconded by Epstein, the board approved the agenda.

3. Public Comment

There were two public comments.

4. Announcements and Recognitions

- Today, 141 incoming kindergarten students started Bridges to Kindergarten through Community Education.
 Bridges to Kindergarten is a free summer program held at each of the three elementary schools for one week
 to help ease the transition into kindergarten. Many thanks to the district preschool and kindergarten teachers,
 community preschool teachers and EAs who have made this program possible.
- KYMN radio's Trek Through Time program recently highlighted the history of Northfield High School's Rock
 n' Roll Revival. It featured Ray Coudret and Sheri Setchell and was recorded to coincide with the Northfield
 History Center's exhibit on the same topic.

5. Items for Discussion and Reports

a. <u>Summary of Superintendent's Performance Appraisal</u>. Board Chair Claudia Gonzalez-George shared her summary of the superintendent's annual performance appraisal.

6. Consent Agenda

On a motion by Miller, seconded by Nelson, the board unanimously approved the consent agenda.

- a. <u>Minutes</u>. Minutes of the regular school board meeting held on July 14, 2025.
- b. Gift Agreements. Gift agreements included in the board packet.
- c. <u>Fiscal Year Organization Actions</u>. The school district's financial year runs from July 1 to June 30. At the July 14, 2025 board meeting, the board approved authorizing the Director of Finance to make appropriate wire transfers to and from district depository accounts for fiscal year 2025-2026. At the request of the Director of Finance, the board approved adding the Superintendent as a person authorized to make appropriate wire transfers to and from district depository accounts for fiscal year 2025-2026.
- d. <u>Policy 704</u>. Effective July 1, 2025, the new threshold for capitalizing equipment as an asset increased to \$10,000 per item, up from \$5,000. The board was requested to update Policy 704, Development and Maintenance of an Inventory of Fixed Assets and a Fixed Asset Accounting System, to reflect this change.

e. Financial Reports.

<u>Financial Reports - December 2024.</u> Director of Finance Val Mertesdorf requested the board approve paid bills totaling \$2,074,511.22, payroll checks totaling \$3,864,762.50, a wire transfer totaling \$300,000.00 from Frandsen General to Frandsen Sweep, a wire transfer totaling \$250,000.00 from Frandsen Sweep to Frandsen General, and the financial reports for December 2024. At the end of December 2024, total cash and investments amounted to \$25,250,118.76.

<u>Financial Reports - January 2025</u>. Director of Finance Mertesdorf requested the board approve paid bills totaling \$3,144,736.35, payroll checks totaling \$3,839,379.86, bond payments totaling \$3,232,979.38, a wire transfer totaling \$350,000.00 from Frandsen General to Frandsen Sweep, a wire transfer totaling \$700,000.00

from Frandsen Sweep to Frandsen General, and the financial reports for January 2025. At the end of January 2025, total cash and investments amounted to \$21,678,980.90.

<u>Financial Reports</u> - February 2025. Director of Finance Mertesdorf requested the board approve paid bills totaling \$1,798,269.23, payroll checks totaling \$4,035,852.09, a wire transfer totaling \$300,000.00 from Frandsen General to Frandsen Sweep, a wire transfer totaling \$200,000.00 from Frandsen Sweep to Frandsen General, and the financial reports for February 2025. At the end of February 2025, total cash and investments amounted to \$22,974,206.09.

f. Overnight Fieldtrip Request. Northfield High School FFA Adviser T.J. Austin requested board approval to take 15 FFA students to the Minnesota State Fair FFA livestock show and judging contests, August 29-September 2.

g. Personnel Items.

i. Appointments

- 1. Grace Beck, ABE Office Generalist for up to 15 hours/week at the NCEC, beginning 8/11/2025. Class II Step 3-\$22.06/hr.
- 2. Elizabeth Beebe, Building School Nurse for 7 hours/day at Spring Creek, beginning 8/25/2025. ADN/LPN, Step 4-\$39.20/hr.
- 3. Noemi De Rosas, KidVentures Site Assistant for 6 hours/week at Greenvale Park, beginning 8/25/2025. Step 1-\$18.71/hr.
- 4. Jared Docken, Assistant Boys Hockey Coach at the High School, beginning 11/10/2025. \$5,544 stipend Subject to change upon the settlement of the 25-27 NEA Agreement.
- 5. Evelyn Douville, Special Ed EA PCA for 6.75 hours/day at Bridgewater, beginning 8/25/2025. Spec Ed Step 4-\$23.51/hr.
- Peter Freeman, KidVentures Site Assistant for 26 hours/week at Greenvale Park, beginning 8/25/2025. Step 2-\$19.37/hr.
- 7. Oscar Gaspar Benetiz, Assistant Boys 9th Grade Soccer Coach at the High School, beginning 8/11/2025. \$4,435 stipend Subject to change upon the settlement of the 25-27 NEA Agreement.
- 8. Correction: Lydia Guthridge, Special Education Teacher at Greenvale Park, lane changed from MA to MA+10, effective 8/25/25.
- 9. Elena Howe Solberg, Assistant Volleyball Coach at the High School, beginning 8/11/2025. \$4,435 stipend. Subject to change upon the settlement of the 25-27 NEA Agreement.
- 10. Kristin Johnson, Targeted Services Summer PLUS Teacher for up to 30 hours/week at Greenvale Park, beginning 7/21/2025-8/8/2025.\$40/hr.
- 11. Rachael Langer, 1.0 FTE Long Term Substitute Grade 7 Pre-Algebra Teacher at the Middle School, beginning 8/25/2025-6/10/2026. MA30, step 10 Subject to change upon the settlement of the 25-27 NEA Agreement.
- 12. Kathy Lansing, Bridges to Kindergarten EA for 7 hours/day at Bridgewater, beginning 8/11/2025 -8/15/2025. Gen Ed Step 4 \$21.44/hr.
- 13. Janet Lewis Muth, 1.0 FTE Youth Development Coordinator with Community Education, beginning 8/25/2025. \$75,136 plus step 4 prorated to the number of days worked in 2025-26.
- 14. Laurie Sadowski, Building Supervisor with Community Ed Recreation, beginning 8/8/2025. \$20.31/hr.
- 15. Lauren Salmon, Special Ed EA PCA for 6.50 hours/day and General Ed EA for .50 hours/day at the High School, beginning 8/26/2025. Step 4-\$23.51/hr.
- 16. Correction Laure: Lauren Stark, 1.0 FTE Special Ed DCD Teacher at Bridgewater, beginning 8/25/2025. MA, Step 4. Subject to change upon the settlement of the 25-27 NEA Agreement.

ii. <u>Increase/Decrease/Change in Assignment</u>

- Tallie Berkvam-Peter, 9B Assistant Volleyball Coach at the High School, change to Assistant Volleyball Coach at the High School, effective 8/11/2025. \$4,990 stipend - Subject to change upon the settlement of the 25-27 NEA Agreement.
- 2. Adriana Bermudez Araujo, Early Childhood Screener at the NCEC, add .50 Bridges to Kindergarten EA for 3.5 hours/day Mon. Fri. at Bridgewater, effective 8/11/2025-8/15/2025. Gen Ed Step 4-\$21.44/hr.
- 3. Jasmin Celis, KidVentures Student Site Assistant for up to 15 hours/week at Spring Creek, change to KidVentures Site Assistant for up to 40 hours/week at Bridgewater, effective 6/9/2025-8/29/2025. Step 2- \$18.43/hr. From 6/9/2025-6/30/2025, and Step 2-\$19.37/hr. From 7/1/2025-8/29/2025.
- 4. Robert Coleman, Educational Assistant at Spring Creek, add Bridges to Kindergarten for 7 hours/day, Mon.- Fri. at Spring Creek, effective 8/11/2025-8/15/2025. Gen Ed Step 4-\$21.44/hr.
- 5. Andria Cornell, Teacher for the 2024-2025 school year, change to Special Ed DCD Teacher at the Middle School, effective 8/25/2025-6/10/2026. BA, Step 9 Subject to change upon the settlement of the 25-27 NEA Agreement.
- 6. Adam Danielson, Behavior Coach at Bridgewater, add Interim Associate Principal for approximately 20 days at Bridgewater, effective 8/11/2025-10/10/2025. \$4,500 stipend.
- 7. Rafael Estrella, WEB Advisor at the Middle School for the 24-25 school year, change to WEB Advisor at the Middle School for the 25-26 school year, effective 9/2/2025. \$1,664 stipend.

- 8. Mara Hessian, Special Ed EA PCA Resource Room for 6.75 hours/day at Bridgewater, change to Special Ed EA PCA DCD/MM for 6.75 hours/day at Bridgewater, effective 8/25/2025.
- 9. Kristi Kortuem, Teacher at the High School, add Building Supervisor-ongoing and Master Swim Club Coach with Community Ed Recreation, effective 7/24/2025-8/31/2025. Bldng supervisor \$20.31/hr., Master swim coach \$90/hr.
- 10. Rachael Langer, Long Term Substitute Math Teacher at the Middle School, add Head Math Team Coach at the Middle School, effective 9/2/2025-6/10/2026. \$3,326 + step 2 stipend Subject to change upon the settlement of the 25-27 NEA Agreement.
- 11. Hope Langston, Director of Instructional Services, change to Interim Principal for 3 days/week at Bridgewater, effective 8/11/2025-10/10/2025. Principal Contract Step 4
- 12. Rebecca Lorang, WEB Advisor at the Middle School for the 24-25 school year, change to WEB Advisor at the Middle School for the 25-26 school year, effective 9/2/2025. \$1,664 stipend.
- 13. Sean O'Brien, Teacher at the High School, add 9th Grade Assistant Football Coach at the High School, effective 8/11/2025. \$4,435 stipend Subject to change upon the settlement of the 25-27 NEA Agreement.
- 14. Molly Otte, WEB Advisor at the Middle School for the 24-25 school year, change to WEB Advisor at the Middle School for the 25-26 school year, effective 9/2/2025. \$1,664 stipend.
- 15. Kelleen Otting, Special Ed Teacher at Spring Creek, add Special Ed Teacher Mentor at Bridgewater, Greenvale Park, and Spring Creek, effective 8/18/2025-6/10/2026. \$2,500 stipend.
- 16. Marcus Parence, Assistant Football Coach at the Middle School, change to Head Football Coach at the Middle School, effective 8/25/2025. \$3,326 stipend. Subject to change upon the settlement of the 25-27 NEA Agreement.
- 17. Amanda Rezac, Special Ed EA PCA at the High School, add Special Ed EA PCA ESY for 4 hours/day Mon.-Thurs. At the High School, effective 8/4/2025-8/14/2025. Step 4-\$23.51/hr.
- 18. Daniel Riesgraf, 1.0 FTE Phy Ed Teacher at the Middle School, add .20 FTE Lifetime Activities Teacher and a % overload for the 2025-2026 school year at the Middle School, effective 9/2/2025-6/10/2026.
- 19. Margarita Rosas Marcial, Custodian at the High School, change to Lead Custodian at the Middle School, effective 7/28/2025. Add \$0.30/hour stipend
- 20. Rebecca Stoufis, Special Ed Teacher at the High School, add Special Ed Teacher Mentor at the Middle and High School, effective 8/18/2025-6/10/2026. \$2,500 stipend.
- 21. Lori Taylor-Libbey, .60 Spanish Teacher/.20 ADSIS Teacher at the High School, add .20 EL Teacher at St. Dominic School, effective 9/2/2025-6/10/2026.
- 22. Nicky Vazquez, Assistant Boys 9th Grade Soccer Coach at the High School, change to Assistant Boys Soccer Coach at the High School, effective 8/11/2025. \$4,990 stipend Subject to change upon the settlement of the 25-27 NEA Agreement.
- 23. Deborah Wagner, Special Ed EA PCA for 3.375 at Bridgewater, change to Special Ed EA PCA for 5.725 hours/day and General Ed EA Cafeteria Supervision for 1.12 hours/day at Bridgewater, effective 8/25/2025.
- 24. Elizabeth Winter, Special Ed EA PCA at Greenvale Park, add Targeted Services Summer PLUS Site Assistant for up to 30 hours/week at Greenvale Park, effective 7/21/2025-8/10/2025. Step 4-\$20.72/hr.
- 25. Elizabeth Winter, Special Ed EA PCA at Greenvale Park, add Bridges to Kindergarten EA PCA for 7 hours/day Mon.-Fri. at Bridgewater, effective 8/11/2025-8/15/2025. \$25.01/hr.

iii. Leave of Absence

- 1. Correction: ReNae Trebelhorn, Teacher at the Middle School, Unpaid 3-year Leave of Absence beginning with the 2025-2026 school year through the 2027-2028 school year.
- 2. Tegan Underdahl, EarlyVentures Teacher at the NCEC, unpaid Leave of Absence beginning 11/1/2025-3/31/2026.

iv. Retirements/Resignations/Terminations

- 1. Leah Grisim, Head Girls Soccer Coach at the Middle School, resignation effective 7/24/2025.
- 2. Cara Holland, Science Teacher at the Middle School, resignation effective 7/31/2025.
- 3. Len Kallsen III, 9th Grade Assistant Football Coach at the High School, end of coaching contract effective 7/22/2025.
- 4. Oskar Kuehl, Assistant Boys Soccer Coach at the High School, resignation effective 7/15/2025.
- 5. Rebecca Meyer, Educational Assistant at the High School, resignation effective 8/14/2025.
- 6. Sarah Scofield, Assistant Girls Soccer Coach at the Middle School, resignation effective 7/22/2025.
- 7. Mason Zick, 6th Grade Assistant Football Coach at the Middle School, resignation effective 7/22/2025.

7. Items for Individual Action

- a. <u>Procedure for Spending Advertising and Sponsorship Revenue at Northfield Public Schools.</u> On a motion by Butler, seconded by Miller, the board unanimously approved the proposed procedures for allocating revenue generated through advertising.
- b. <u>Digital Video Scoreboard Purchase at Memorial Field</u>. On a motion by Miller, seconded by Epstein, the board unanimously approved the allocation of up to \$412,000 in the 2026-2027 budget to purchase an updated digital video scoreboard at Memorial Field. The cost of the scoreboard will be reimbursed to the general fund

from revenue generated through advertisements.

c. <u>Policy Committee Recommendations</u>. On a motion by Goerwitz, seconded by Butler, the board approved the policy committee's recommended changes to policies 414, 418, 436, 437, 438, 447, 491, 503, 515, 516, and 534.

8. Items for Information

- a. Construction Update No. 13. Superintendent Hillmann provided an update on the NHS construction project.
- b. <u>Staff Breakfast and Program</u>. We will welcome back staff for the 2025-26 school year on Tuesday, August 26, 7:00 10:00 a.m. at Northfield Middle School. The board is invited to join us.
- c. 2025-2026 e-Learning Day Plan. Superintendent Hillmann shared the 2025-26 e-Learning Day Plan. The use of the e-Learning Day Plan was approved by the board in unison with the 2024-25 school year calendar in December 2023. The district is required to share the plan each year with the board and post it on the district website.

9. Future Meetings

- a. Monday, August 25, 2025, 6:00 p.m., Regular Board Meeting, Northfield DO Boardroom
- b. Monday, September 8, 2025, 6:00 p.m., Regular Board Meeting, Northfield DO Boardroom
- c. Monday, September 22, 2025, 6:00 p.m., Regular Board Meeting, Northfield DO Boardroom

10. Adjournment

On a motion by Quinnell, seconded by Nelson, the board unanimously approved to adjourn the meeting at 6:32 p.m.

Amy Goerwitz School Board Clerk

RESOLUTION ACCEPTING DONATIONS

The f	following resolution was moved by and seconde	d by	У_	y:
district that be of pu	EREAS, Minnesota Statutes 123B.02, Sub. 6 provides: "Tict, bequests, donations, or gifts for any proper purpose and behalf, the board may act as trustee of any trust created for apils thereof, including trusts created to provide pupils of the pletion of high school, in the advancement of education.";	d ap _l the ne di	ply e b list	oply the same to the purpose designated. In the benefit of the district, or for the benefit district with advanced education after
grant accor religio	EREAS, Minnesota Statutes 465.03 provides: "Any city, control of real or personal property and maintain such produce with the terms prescribed by the donor. Nothing herous or sectarian purposes. Every such acceptance shall be be two-thirds majority of its members, expressing such terms	rop rein by re	er n sl esc	perty for the benefit of its citizens in a shall authorize such acceptance or use for resolution of the governing body adopted
	EREAS, every such acceptance shall be by resolution of the crity of its members, expressing such terms in full;	e go	ov	overning body adopted by a two-thirds
	EREFORE, BE IT RESOLVED, that the School Board fully accepts the following donations as identified below:	of N	No	Northfield Public Schools, ISD 659,
The v	vote on adoption of the Resolution was as follows:			
Aye: Nay: Abse				
When	reupon, said Resolution was declared duly adopted.			
By:	Claudia Gonzalez-George, Chair	Зу:	1	Amy Goerwitz, Clerk

Date of the bequest, donation, or gift:	Amount:	Who the bequest, donation, or gift is from:	What is the bequest, donation, or gift for?
8/8/2025	\$8,951.76	Northfield Softball Association	Rock Fields improvement
7/14/2025	\$200.00	NPK Woodcraft LLC	Bass Team Sponsorship
8/14/2025	\$50.00	Dan & Cahrene Dimick	Joanne Noyes Memorial - Special Services



DISTRICT OFFICE

201 Orchard Street South Northfield, MN 55057 PH 507.663.0600 • Fax 507.663.0611 www.northfieldschools.org

TO:

Dr. Matt Hillmann, Superintendent

FROM:

Val Mertesdorf, Director of Finance $\sqrt{\mathcal{N}}$

DATE:

August 25, 2025

RE:

Board Approval of Financial Reports – March 2025

We request that the Board of Education approve paid bills, payroll, bond payments, electronic funds transfers, investments and financial reports for the month of March 2025.

Bills totaling \$2,353,079.53 were paid in March 2025.

Payroll checks totaling \$3,794,812.18 were issued in March 2025.

No bond payments were paid in March 2025.

At the end of March 2025 Total Cash and Investments amounted to \$64,902,309.09. Wire transfers initiated by the district during March 2025:

\$300,000.00

From Frandsen General to Frandsen Sweep

\$200,000.00

From Frandsen Sweep to Frandsen General

The following financial reports for March 2025 are included to show the current cash and investment balances, details of disbursements and electronic funds transfers.

- 1. Treasurer's Report
- 2. Disbursement Report

March 2025 Treasurer's Report

FUNDS	BALANCE BEGINNING OF MONTH	RECEIPTS	DISBURSEMENTS	JOURNAL ENTRIES	BALANCE END OF MONTH
GENERAL FUND	4,582,326.96	6,974,983.55	4,551,950.25	(962,762.25)	6,042,598.01 *
FOOD SERVICE	900,157.90	261,520.47	267,256.09	(3,787.80)	890,634.48
COMMUNITY ED	579,183.24	387,538.53	365,510.47	(1,879.75)	599,331.55
CONSTRUCTION ACCOUNT	-	1,052,377.07	152,138.07	33,600,702.39	34,500,941.39
DEBT SERVICE	2,174,750.00	-	-	-	2,174,750.00
SELF INSURANCE	4,571,219.35	47,824.74	811,036.83	977,877.76	4,785,885.02
TOTALS	12,807,637.45	8,724,244.36	6,147,891.71	33,610,150.35	48,994,140.45
GENERAL FUND INVESTMENT	10,166,568.64	-	=	5,741,600.00	15,908,168.64 *
CONSTRUCTION INVESTMENT	-	-	-	-	-
_	10,166,568.64	-	-	5,741,600.00	15,908,168.64
GRAND TOTALS	22,974,206.09	8,724,244.36	6,147,891.71	39,351,750.35	64,902,309.09

^{*}General Fund includes Certificate of Deposit amount

Disbursement Report

ISD	659 -	Northfield

March 2025

Disbursements:

Bills Paid:

 General Fund
 \$ 1,210,271.05

 Food Service Fund
 125,759.98

 Community Services Fund
 53,873.60

 Construction Fund
 152,138.07

 Trust & Agency Fund

 Self Insurance Fund
 811,036.83

Total Bills Paid 2,353,079.53

Payroll:

General Fund 3,341,679.20
Food Service Fund 141,496.11
Community Services Fund 311,636.87
Trust Fund Self Insurance Fund -

Total Payroll 3,794,812.18

Bond Payments:

Debt Redemption Fund

Total Bond Payments

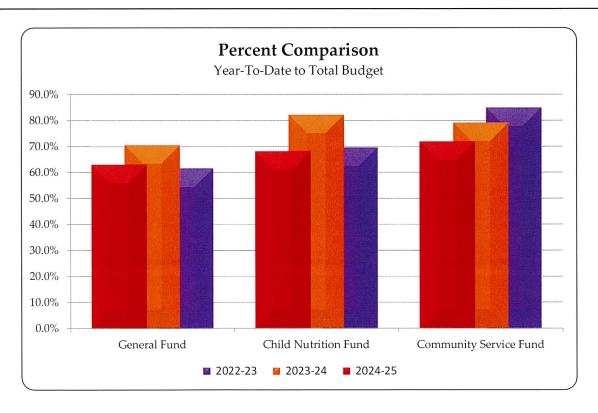
Total Disbursements \$6,147,891.71



STATEMENT OF REVENUES

For the month ended March 31, 2025

		Year-			YTD as % of Budget			
Fund	To-Date			Budget	2024-25	2023-24	2022-23	
General Fund								
Property Taxes	\$	7,530,625	\$	18,386,381	41.0%	42.6%	42.3%	
State Sources		31,547,946		46,452,052	67.9%	70.9%	67.7%	
Federal Sources		1,325,656		948,005	139.8%	216.4%	47.6%	
Local Sources		2,629,661		2,457,760	107.0%	157.1%	141.4%	
Total	\$	43,033,888	\$	68,244,198	63.1%	70.5%	61.6%	
Child Nutrition Fund	\$	1,953,015	\$	2,864,620	68.2%	82.2%	69.6%	
Community Service Fund		2,952,925		4,104,481	71.9%	79.1%	85.0%	
Debt Service Fund		3,143,452		4,322,700	72.7%	64.3%	60.8%	
Internal Service Fund		8,145,168		11,298,342	72.1%	62.4%	64.4%	
Total All Funds	\$	59,228,448	\$	90,834,341	65.2%	69.7%	63.0%	

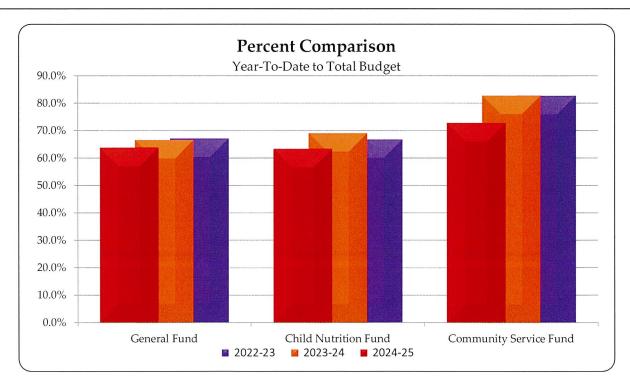




STATEMENT OF EXPENDITURES

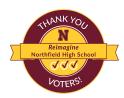
For the month ended March 31, 2025

	Year-				YTD as % of Budget		
Fund	To-Date		Budget		2024-25	2023-24	2022-23
General Fund			-				
Salaries	\$	24,605,376	\$	38,313,121	64.2%	64.8%	64.3%
Benefits		9,834,495		15,934,415	61.7%	65.0%	66.5%
Purchased Services		5,141,852		8,254,857	62.3%	79.5%	70.9%
Supplies & Materials		2,013,663		3,322,074	60.6%	70.5%	81.0%
Capital Expenditures		2,372,078		2,950,174	80.4%	70.7%	80.3%
Other Expenses		169,235		362,101	46.7%	30.4%	71.7%
Total General Fund	\$	44,136,699	\$	69,136,742	63.8%	66.6%	67.1%
Child Nutrition Fund	\$	1,962,164	\$	3,096,321	63.4%	69.1%	66.8%
Community Service Fund		3,106,744		4,267,822	72.8%	82.8%	82.7%
Debt Service Fund		4,022,221		4,027,009	99.9%	100.0%	100.0%
Internal Service Fund		7,385,045		11,336,200	65.1%	74.1%	67.6%
Total All Funds	\$	60,612,873	\$	91,864,094	66.0%	70.6%	71.4%





Reimagine Northfield High School Bond Referendum Projects | Construction Update No. 14 | Aug. 25, 2025



Recent highlights

- The initial materials and rendering images have been shared with a small group of high school and district leaders for preliminary feedback. The materials and rendering images were also shared with the project oversight committee.
- District leaders and Wold staff met with Northfield Tennis Association officers and a regional United States Tennis
 Association representative to discuss potential USTA and other grant funding to support the reconstruction and
 possible expansion of the high school tennis courts.
- District leaders and Wold staff met with Xcel Energy to review the energy efficiency "bundles" available to the district and their return on investment.

User Groups

- Wold will meet with the kitchen and culinary FACS user groups on Aug. 29.
- Wold will meet with the business and career technical education departments again when school resumes.

City of Northfield collaboration

- The traffic study has been completed and reviewed. We are awaiting the final report.
- The next meeting with the City of Northfield will be held in mid-August.

Upcoming meetings and discussions

- A security review with first responders will be held on Aug. 25.
- A building standards review meeting focused on the civil engineering components will be held on Aug. 27.
- The kitchen and culinary user group will meet on Aug. 27.
- A progress meeting will be held on Aug. 12 with representatives from Xcel Energy about their energy design assistance program.
- A core planning group update is scheduled for Sept. 9.
- An update for high school staff will be held in September.
- Representatives from the district and Wold will staff a table at NHS parent-teacher conferences on Sept. 24 to show initial building renderings.
- Knutson and Rockwise (a third party vendor contracted by Wold) will conduct independent initial schematic design budget reviews.
- The geothermal Darcy System test wells are in process. Recent weather delayed the tests.
- The geotechnical report has been received and is being reviewed.
- A school board update will be provided on Sept. 22.