

**INDEPENDENT SCHOOL DISTRICT NO. 659**  
**REGULAR SCHOOL BOARD MEETING**

Monday, January 27, 2025 ~ 6:00 p.m. ~ Regular Board Meeting  
Northfield District Office Boardroom

[Zoom Link](#)

**AGENDA**

1. Call to Order
2. Agenda Approval/Table File
3. Public Comment
4. Announcements and Recognitions
5. Items for Discussion and Reports
  - a. Indigenous (American Indian) Parent Meeting and Service Update
  - b. Bond Presale Report
  - c. Financial Forecast
  - d. 2025-26 Calendar
  - e. Summary of Superintendent's Mid-Year Evaluation
  - f. Construction Update No. 4
6. Committee Reports
  - a. District Youth Council Committee Report
7. Consent Agenda
  - a. Minutes
  - b. Gift Agreements
  - c. Overnight Field Trips
  - d. Personnel Items
8. Items for Individual Action
  - a. Resolution Authorizing the Sale of General Obligation School Building Bonds, Series 2025A
  - b. Board Committee Assignments
9. Items for Information
  - a. Paraprofessional Recognition Week
10. Future Meetings
  - a. Saturday, February 1, 2025, 9:00-10:45 a.m., Workshop, Northfield DO Boardroom
  - b. Saturday, February 1, 2025, 11:00 a.m., District Youth Council Brunch, NCRC
  - c. Monday, February 10, 2025, 6:00 p.m., Regular Board Meeting, Northfield DO Boardroom
  - d. Monday, February 24, 2025, 6:00 p.m., Regular Board Meeting, Northfield DO Boardroom
  - e. Monday, March 10, 2025, 6:00 p.m., Regular Board Meeting, Northfield DO Boardroom
11. Adjournment

**NORTHFIELD PUBLIC SCHOOLS**  
**MEMORANDUM**

Monday, January 27, 2025 ~ 6:00 p.m. ~ Regular Board Meeting  
Northfield District Office Boardroom  
[Zoom Link](#)

TO: Members of the Board of Education  
FROM: Matthew Hillmann, Ed.D., Superintendent  
RE: Explanation of Agenda Items for Monday, January 27, 2025, Regular School Board Meeting

1. Call to Order
2. Agenda Approval/Table File
3. Public Comment  
Public comment for this school board meeting may be made in person at the beginning of the meeting and must comply with the district's public comment guidelines.
4. Announcements and Recognitions
5. Items for Discussion and Reports
  - a. Indigenous (American Indian) Parent Meeting and Service Update. Director of Instructional Services Hope Langston and Indigenous Family Cultural Liaison Sybil Betsinger will share the activities associated with improving services to Indigenous students and families.
  - b. Bond Presale Report. Jeff Seeley with Ehlers, Inc. will present the presale report for the first NHS construction project bond sale and request the board approve the resolution authorizing the approval of the sale of general obligation school building bonds for \$39,000,000. This bond sale is the first of two, with the second issue being planned in 2027.
  - c. Financial Forecast. Director of Finance Val Mertesdorf will provide an updated financial forecast with the anticipated budget reduction targets for the 2025-26 school year. The narrative and slide deck will be published on Friday, Jan. 24, and will be included in the table file on Monday, Jan. 27.
  - d. 2025-2026 School Calendar. Superintendent Hillmann will present the 2025-2026 school year calendar.
  - e. Summary of Superintendent's Mid-Year Evaluation. Board Chair Claudia Gonzalez-George will share her summary of the superintendent's mid-year performance evaluation. A copy of the summary is enclosed.
  - f. Construction Update No. 4. Dr. Hillmann will provide an update on the NHS construction project.
6. Committee Reports
  - a. District Youth Council (DYC) Committee Report. Board Member Miller will provide an update on the DYC.
7. Consent Agenda  
**Recommendation:** Motion to approve the following items listed under the Consent Agenda.
  - a. Minutes.  
Minutes of the organizational school board meeting held on January 13, 2025.  
Minutes of the regular school board meeting held on January 13, 2025.
  - b. Gift Agreements. Gift agreements to be approved are attached.
  - c. Overnight Field Trips.  
Northfield High School Robotics Team Head Coach Nicholas Connor requests board approval to take the robotics team to the Northern Lights Regional Competition in Duluth, MN, February 27-March 1, 2025.  
  
Northfield High School Robotics Team Head Coach Nicholas Connor requests board approval to take the robotics team to the North Star Regional Competition in Minneapolis, April 3-5, 2025.

d. Personnel Items.

i. Appointments

1. Macayla Battin, Long Term Substitute Building Nurse for 8 hrs/day for 2 days/week at the NCEC, beginning 2/3/2025-2/28/2025. MSN/RN-Step 4.
2. Garret Bitker, Speech Judge at the High School, beginning 1/27/2025. \$100/event.
3. Silvia Campagna, Speech Judge at the High School, beginning 1/27/2025. \$100/event.
4. Kasie Larsen, Instructor Assistant with Community Ed Recreation, beginning 5/5/2025 - 5/31/2025. Step 1-\$14.50/hr.
5. Elsa Mitchell, Instructor Assistant with Community Ed Recreation, beginning 4/7/2025 - 5/31/2025. Step 1-\$14.50/hr.
6. Maia Richardson, Instructor Assistant with Community Ed Recreation, beginning 2/15/2025 - 5/31/2025. Step 1-\$14.50/hr.
7. Michael Shaeffer, Special Ed EA PCA for 7 hours/day at the High School, beginning 2/3/2025. Step 4-\$19.86/hr. + prorated PCA stipend.

ii. Increase/Decrease/Change in Assignment

1. Jennifer Antoine, Special Ed EA for 35 hours/week at the NCEC, change to .90 FTE Long Term Substitute Early Childhood Teacher at the NCEC, effective approximately 2/28/2025-6/6/2025. BA, Step 1.
2. Macayla Battin, Long Term Substitute Nurse at the NCEC, add Long Term Substitute Nurse at the Middle School, effective 12/20/2024-3/5/2025. MSN/RN-Step 4
3. Taylor Choudek, .90 FTE Early Childhood Teacher at the NCEC, change to .75 FTE Early Childhood Teacher at the NCEC, effective 1/13/2025-end date TBD.
4. Kasie Larsen, Instructor Assistant with Community Ed Recreation, add Lifeguard with Community Ed Recreation, effective 5/5/2025-5/31/2025. Step 1-\$14.50/hr.
5. Jason Mosley, Co-Head Softball Coach at the High School, change to Head Softball Coach at the High School, effective 3/10/2025.
6. Cale Steinhoff, Head Boys Soccer Coach at the High School, add Building Supervisor with Community Ed Recreation, effective 1/19/2025. \$19.32/hr.
7. Brigitte Tisdale, .80 FTE Title I Teacher at Greenvale Park, add .15 FTE Title I Teacher at St. Dominic, effective 1/23/2025-6/6/2025.

iii. Leave of Absence

1. Natalie Giles, Early Childhood Teacher at the NCEC, childcare leave of absence beginning on or about May 5, 2025 for 12 work weeks (60 work days). This leave will begin in the 2024-25 school year and end in the 2025-26 school year.
2. Maimouna Toure-Keita, District Nurse, Leave of absence beginning 3/3/2025-4/4/2025.

iv. Retirements/Resignations/Terminations

1. Josten Coleman, Head Softball Coach at the High School, resignation effective 1/20/2025.
2. Dustin Evsich, Custodian at the Middle School, resignation effective 1/31/2025.
3. Garrett Gray, KidVentures Site Assistant with Community Education, resignation effective 1/27/2025.
4. Kristi Kortuem, Head Girls Swim and Dive Coach at the High School, resignation effective 1/22/2025.
5. Brennan Ludwig, Custodian Engineer at the High School, resignation effective 1/28/2025.
6. Cheryl Mathison, Work Experience Teacher at the ALC, retirement effective at the end of the 2024-2025 school year. Will continue as a substitute.
7. Bob Pagel, Football Offensive Coordinator at the High School, resignation effective 1/22/2025.

\*Conditional offers of employment are subject to successful completion of a criminal background check and Pre-work screening (if applicable)

8. Items for Individual Action

- a. Resolution Authorizing the Sale of General Obligation School Building Bonds, Series 2025A. The board is requested to authorize the issuance and sale of its general obligation school building bonds for the NHS construction project in the amount of \$39,000,000, as authorized by the passage of the bond referendum on November 5, 2024 by district voters.

**Superintendent's Recommendation:** Motion to approve the issuance and sale of general obligation school building bonds for the NHS construction project in the amount of \$39,000,000, as authorized by the passage of the bond referendum on November 5, 2024 by district voters.

- b. Board Committee Assignments. The board is requested to approve board member committee appointments and representation to various organizations and school liaisons for calendar year 2025.

**Superintendent's Recommendation:** Motion to approve board member committee appointments and representation to various organizations and school liaisons for calendar year 2025.

9. Items for Information

- a. Paraprofessional Recognition Week. January 20-26, 2025 was Paraprofessional Recognition Week in Minnesota. Northfield Public Schools proudly acknowledges the dedication and hard work of our educational assistants. Educational assistants play a vital role in supporting instruction, assisting with virtual learning, providing personal care services, and so much more. We are grateful for their commitment and thank them for the impact they have on our students.

10. Future Meetings

- a. Saturday, February 1, 2025, 9:00-10:45 a.m., Workshop, Northfield DO Boardroom
- b. Saturday, February 1, 2025, 11:00 a.m., District Youth Council Brunch, NCRC
- c. Monday, February 10, 2025, 6:00 p.m., Regular Board Meeting, Northfield DO Boardroom
- d. Monday, February 24, 2025, 6:00 p.m., Regular Board Meeting, Northfield DO Boardroom
- e. Monday, March 10, 2025, 6:00 p.m., Regular Board Meeting, Northfield DO Boardroom

11. Adjournment

# Reaching Out, Reaching Up:

## THE 2027 STRATEGIC PLAN



### VISION

We prepare every student for lifelong success by developing critical thinkers who are curious and ready to engage in our society.

### BENCHMARKS

**1**  
All children are ready for **kindergarten**.

**2**  
All students are connected to the **community**.

**3**  
All students are at grade level in **reading and mathematics** by the end of third and sixth grades.

**4**  
All students exhibit physical, social and emotional **well-being**.

**5**  
All students have a **connection** with a caring adult beyond their parents as they transition to middle school.

**6**  
All students have interests, goals and a **vision** for the future by the end of eighth grade.

**7**  
All students **graduate** from high school with a plan to reach their full potential.

**8**  
All **employees** report satisfaction in the workplace.

**9**  
All **parents** report satisfaction with their children's educational experience.

**10**  
The district maintains 14% of its annual expenditures in its unassigned fund balance to ensure **financial stability**.

**11**  
**Community education** provides relevant and accessible learning opportunities for all residents.

**Note:** The first seven benchmarks are aligned with the language identified by Northfield Promise, a collective impact consortium of 20 community organizations committed to helping Northfield's youth thrive "from cradle to career."

### STRATEGIC COMMITMENTS



#### People

We prioritize the engagement, satisfaction, and support of every student, staff member, and family.



#### Learner Outcomes

We prepare every student to be academically and socially ready to choose their preferred pathway after high school graduation.



#### Equity

We ensure that every child has a fair opportunity to reach their full potential.



#### Communication

We communicate effectively and transparently with all stakeholders.



#### Stewardship

We responsibly manage our personnel, finances, property, time and environmental impact.



#### Partnerships

We seek community partnerships that accelerate student achievement of district benchmarks.

**Northfield Schools - 2024-2025 American Indian Aid District Plan  
Narrative Presentation to the School Board  
January 27, 2025**

We are pleased to be here tonight to present the 2024-2025 American Indian Aid District Plan. This plan and its components are grounded in advancing the district's vision to prepare every student for lifelong success by developing critical thinkers who are curious and ready to engage in our society. The mission of our district American Indian Education Program is to preserve, respect, and honor the traditional and spiritual values of the American Indian communities. Students across the district will receive quality education that affirms their cultural identity.

Our district currently has 52 American Indian students enrolled in grades K-12. Our Native families represent 16 tribes across the nation and the majority of our families belong to five Minnesota Tribes, including Fond du Lac Band of Lake Superior Chippewa, Leech Lake Band of Ojibwe, Mille Lacs Band of Ojibwe, White Earth Reservation and Dakota Sioux tribe.

Districts that report an American Indian student count of 20 or more to the Minnesota Department of Education are eligible to participate in the American Indian Education Aid (AIEA) program. This program uses the state American Indian student count along with a per-pupil funding formula to determine aid award estimates. This year, based on our October 1 count, Northfield was awarded an estimated \$55,500 to enhance American Indian education programs and initiatives and to build a sustainable program that is culturally and academically tailored to American Indian students.

In addition, a school district in which there are 10 or more American Indian students enrolled must establish an American Indian Education Parent Advisory Committee (AIPAC). The role of this committee is to serve in an advisory capacity to help ensure that American Indian students are receiving culturally relevant and equitable educational opportunities. Our committee contributes to the achievement and success of Northfield American Indian students and offers a valuable opportunity to strengthen district and parent partnerships.

Prior to March 1 of each year, our AIPAC must meet to discuss whether or not they concur with the educational offerings that have been extended by the district to

American Indian students. If the AIPAC finds that the district and/or school board have been meeting the needs of American Indian students, they issue a vote and resolution of concurrence. If they find that the district and/or school board have not been meeting the needs of American Indian students, they issue a vote and resolution of nonconcurrence. Our AIPAC has held two meetings this year (October and December) and the plan and student achievement data was reviewed with AIPAC meeting attendees at our December 11, 2024 meeting.

There are six legislatively required areas of focus in our plan which will be reviewed in this report:

1. Support postsecondary preparation for American Indian pupils
2. Support the academic achievement of American Indian pupils
3. Make curriculum relevant to the needs, interests, and cultural heritage of American Indian pupils
4. Provide positive reinforcement of the self-image of American Indian pupils
5. Develop intercultural awareness among pupils, parents, and staff
6. Supplement (not supplant) state and federal educational and co curricular programs

Although our American Indian student outcomes are significantly higher than state proficiency levels, there remains a persistent and chronic gap in performance compared to white peers. Our plan uses these outcomes, among others, as measures of success as required by the Minnesota Department of Education.

Finally, our plan includes staff professional development sessions with Anton Treuer on February 17. The goal of this learning is to provide staff with tools they can use in their classroom to enhance the development of meaningful relationships with American Indian students and their families and increase the cultural relevance of their instructional materials and instruction in support of Focus Areas 3 and 5.

**Acronyms used in this presentation:**

- **AIEA** - American Indian Education Aid
- **AIPAC** - American Indian Parent Advisory Committee
- **MCA** - Minnesota Comprehensive Assessment
- **AI** - American Indian
- **SSIS** - Social Skills Improvement System Social Emotional Learning Survey



**American Indian Program  
School Board Update  
1/27/25**





# District Mission

## Our Vision

We prepare every student for lifelong success by developing critical thinkers who are curious and ready to engage in our society.

## Our Strategic Plan

**Reaching Out, Reaching Up:**  
THE 2027 STRATEGIC PLAN

**Northfield PUBLIC SCHOOLS**

**VISION**  
We prepare every student for lifelong success by developing critical thinkers who are curious and ready to engage in our society.

**STRATEGIC COMMITMENTS**

- People**  
We provide the engagement, satisfaction, and support of every student, staff member and family.
- Learner Outcomes**  
We prepare every student to be academically and socially ready to choose their preferred pathway after high school graduation.
- Equity**  
We ensure that every child has a fair opportunity to reach their full potential.
- Communication**  
We communicate effectively and transparently with all stakeholders.
- Stewardship**  
We responsibly manage our personnel, finances, property, time and environmental impact.
- Partnerships**  
We seek community partnerships that accelerate student achievement of district benchmarks.

**BENCHMARKS**


- 1** All children are ready for kindergarten.
- 2** All students are connected to the community.
- 3** All students are at a grade level in reading and mathematics by the end of third and sixth grades.
- 4** All students exhibit physical, social and emotional well-being.
- 5** All students have a connection with a caring adult beyond their parents as they transition to middle school.
- 6** All students have interests, goals and a plan for the future by the end of eighth grade.
- 7** All students graduate from high school with a plan to reach their full potential.
- 8** All employees report satisfaction in their workplace.
- 9** All parents report satisfaction with their children's educational experience.
- 10** The district maintains 100% of the annual expenditures in the unassigned fund balance to ensure financial stability.
- 11** Community education provides relevant and accessible learning opportunities for all residents.



# Northfield Schools American Indian Education Program

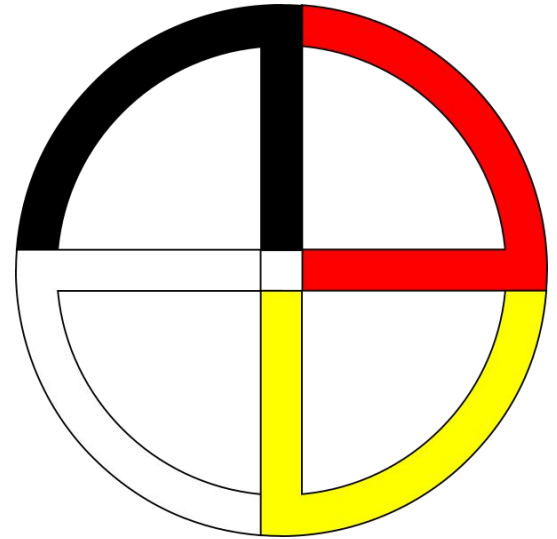
**Mission:** Northfield Public Schools preserves, respects, and honors the traditional and spiritual values of the American Indian communities. Students across the district will receive quality education that affirms their cultural identity.

**Eligibility:** Provides services to students who meet the following criteria:

- An enrolled member of a Tribe, Band, or Alaskan Native
  - The child of a parent or grandparent of a member of a Tribe or Alaskan Native
- 

## Who Are Our Native Students

**Our Native families represent 16 tribes across the nation. The majority of our families belong to 5 Minnesota Tribes including Fond du Lac Band of Lake Superior Chippewa, Leech Lake Band of Ojibwe, Mille Lacs Band of Ojibwe, White Earth Reservation, and Dakota Sioux.**





# **2024-2025 American Indian Education Aid Application and Budget**



## Area I: Support Postsecondary Preparation for American Indian Pupils

### Action Steps

- The program will support a district cultural liaison to meet the specific needs of our American Indian students and families by providing support, identifying and eliminating barriers to school attendance.
- Access to college tours, financial aid resources, and tutoring support.
- Tutoring services will be provided to identified “at-risk” students not meeting academic benchmarks in district standardized testing, failing classes, or referred to building Problem Solving Team meetings because of other at risk identification.
- Financial support for Driver’s Education classes for Native students

### Measurable Outcomes

- We will increase the percentage of American Indian students with consistent attendance from 76.2% in the first quarter of the 2024-2025 school year to 90% by the end of the school year.
- We will increase the graduation rate of American Indian students to 95% for the 2024-2025 school year.

## Area 2: Support the Academic Achievement of American Indian Pupils

### Action Steps

**The program will support a district Cultural Liaison to support the specific needs of our American Indian students and families by providing the following supports to increase academic achievement:**

- Provide intentional outreach to families to build relationships, collaborate, and support K-12 programming
- Link families to applicable mainstream resources to ensure academic success
- Coordinate tutoring services for identified students

### Measurable Outcomes

- 100% of American Indian preschools will be screened by age 4 as part of the district's comprehensive school readiness programming
- 70% will be considered proficient in reading and mathematics by end of third grade, sixth grade, and eighth grade as measured by the Minnesota Comprehensive Assessments. The American Indian proficiency rates on the 2024 MCA were 61% for math and 57% for reading

## Area 3: Make Curriculum Relevant to the Needs, Interests, and Cultural Heritage of American Indian Pupils

### Action Steps

**The program will offer American Indian students and/or families the following cultural enrichment activities:**

- Native American specific field trips
- Linguistic supports (Rosetta Stone)
- Program will collaborate with American Indian consultants to provide culturally-responsive programming in efforts to meet the educational needs of our American Indian students

### Measurable Outcomes

- 80% of the surveyed American Indian students and families will report satisfaction with current curriculum and offered programming

## Area 4: Provide Positive Reinforcement of the Self-Image of American Indian Pupils

### Action Steps

- American Indian students will be supported with cultural resources to bolster their spiritual, cultural heritage.
- The program will integrate feedback from the AIPAC meetings.
- The program will collaborate with community/American Indian based organizations/consultant
- Students will attend school-sponsored Native-specific field trips/experiences that will promote positive self image

### Measurable Outcomes

On the 2024-2025 district social emotional screener (SSIS):

- 80% or more will report no internalizing or externalizing behavioral concerns
- 80% or more will report having well developed social emotional skills



## Area 5: Develop Intercultural Awareness Among Pupils, Parents, and Staff

### Action Steps

- Professional development sessions with Anton Treuer on February 17
- Implementation of Understand Native MN-A Guide To Reliable Native American-Related Teaching Resources
- The program will collaborate with community/American Indian based organizations/consultants

### Measurable Outcomes

- 100% of district staff will report increased awareness about American Indian culture and core beliefs after attending the winter professional development session.

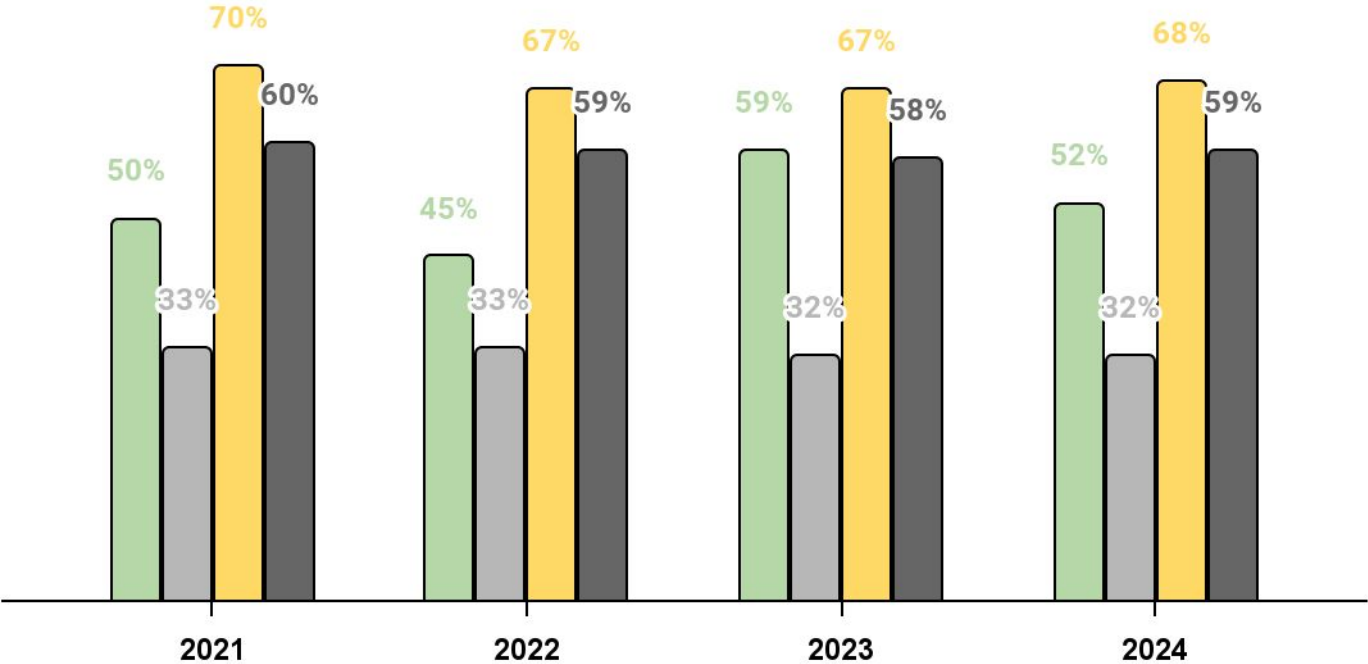


# American Indian Student Outcomes



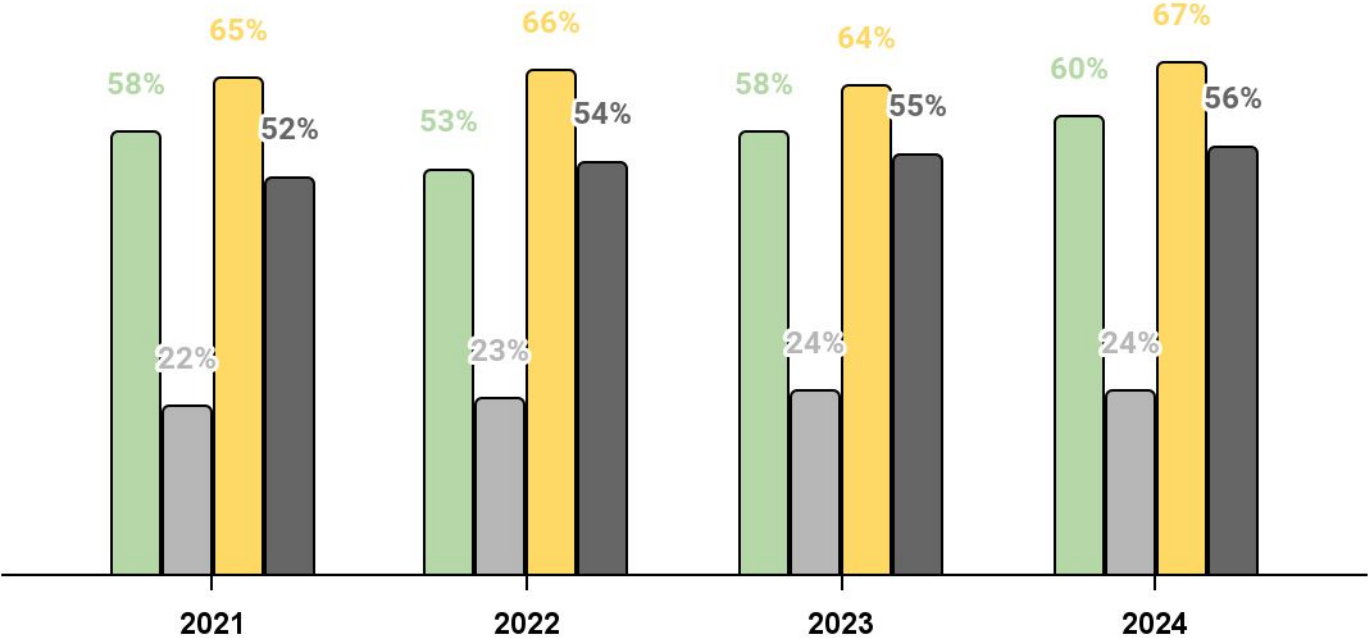
# Reading MCA Results

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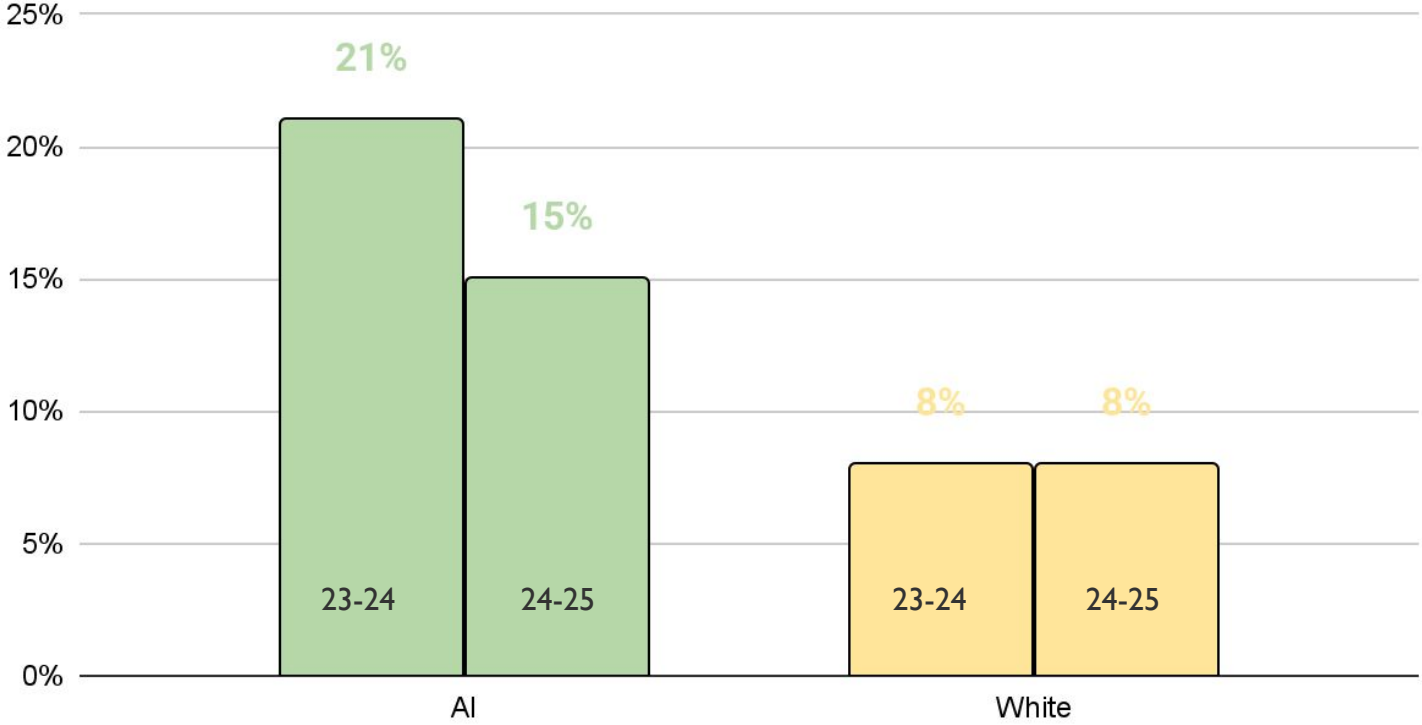


# Math MCA Results

AI Nfld AI State White Nfld White State



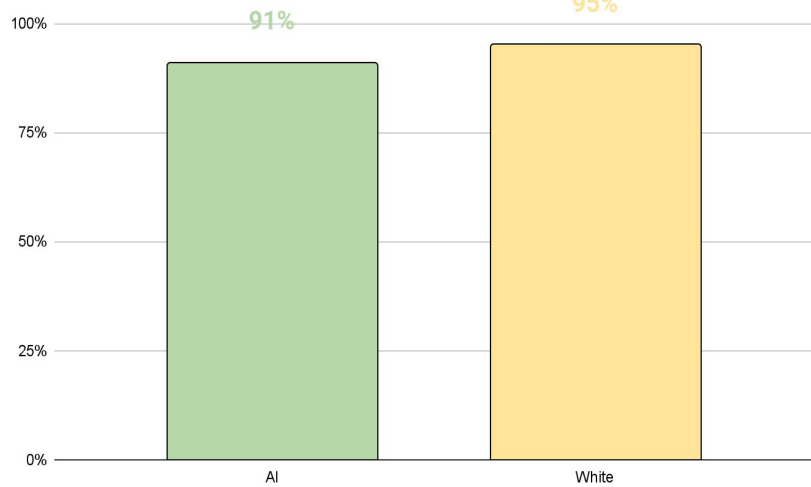
# Ave D/F Rate 23-24 Q4/S2 and 24-25 YTD



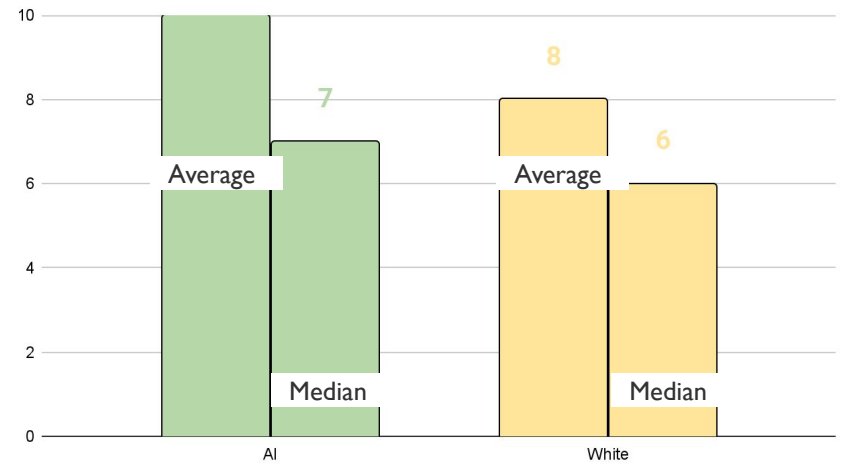
# 2024-2025 School Year

## Attendance Rates YTD

Average Attendance Rate YTD 24-25 (no change from EOY 23-24)



24-25 YTD Ave. Days Absent and Median Days Absent





# February 17 Staff Professional Development



# Dr. Anton Treuer

## **Session Focus:**

Education for All in the Age of Racial Reckoning:  
Explore the impact of racially predictable disparities that persist in our schools across the country in spite of decades of concerted effort to combat them. If greater effort hasn't yielded the result we all want to see, maybe it's time for a different approach. Take a deeper dive into new tools for your classroom, school, and system. The tenor of racial reckoning is full of hope, though rarely comfortable. Let's lean in together to examine how we all do better when we all do better and make that mission a reality.







**Questions?**



January 27, 2025

PRE-SALE REPORT FOR

# Independent School District No. 659 (Northfield Public Schools), Minnesota

**\$39,000,000 General Obligation  
School Building Bonds, Series 2025A**



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**Prepared by:**

Ehlers  
3060 Centre Pointe Drive  
Roseville, MN 55113

**Advisors:**

Jeff Seeley, Senior Municipal Advisor  
Shelby McQuay, Senior Municipal Advisor

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**BUILDING COMMUNITIES. IT'S WHAT WE DO.**

# EXECUTIVE SUMMARY OF PROPOSED DEBT

## Proposed Issue:

\$39,000,000 General Obligation School Building Bonds, Series 2025A

## Purpose:

The proposed issue includes financing for the acquisition and betterment of school sites and facilities as authorized by passage of a bond referendum on November 5, 2024 by the voters of the District. This bond issue is the first of two, with the second series of bonds being issued in calendar year 2027.

## Authority:

The Bonds are being issued pursuant to Minnesota Statutes, Chapter 475. The Bonds will be general obligations of the District for which its full faith, credit and taxing powers are pledged. Debt service for the bonds will be paid from the District's annual debt service property tax levy.

## Term/Call Feature:

The Bonds are being issued for a term of 23 years. Principal on the Bonds will be due on February 1 in the years 2026 through 2048. Interest will be due every six months beginning February 1, 2026.

The Bonds will be subject to prepayment at the discretion of the District on February 1, 2033 or any date thereafter.

## State Credit Enhancement:

By resolution the District will covenant and obligate itself to be bound by the provisions of Minnesota Statutes, Section 126C.55, which provides for payment by the State of Minnesota in the event of a potential default of a school district obligation.

To qualify for the credit enhancement, the District must submit an application to the State. Ehlers will coordinate the application process to the State on your behalf.

## **Rating:**

Under current bond ratings, the state credit enhancement would bring a S&P Global Ratings (S&P) "AAA" rating.

The District's most recent bond issues were rated by S&P. The current rating on those bonds is "AAA" (credit enhanced rating) and "AA+" (underlying rating). The District will request a new rating for the Bonds.

## **Basis for Recommendation:**

Based on your objectives, financial situation and need, risk tolerance, liquidity needs, experience with the issuance of Bonds and long-term financial capacity, as well as the tax status considerations related to the Bonds and the structure, timing and other similar matters related to the Bonds, we are recommending the issuance of Bonds as a suitable option.

## **Method of Sale/Placement:**

We are recommending the Bonds be issued as municipal securities and offered through a competitive underwriting process. You will solicit competitive bids, which we will compile on your behalf, for the purchase of the Bonds from underwriters and banks.

An allowance for discount bidding will be incorporated in the terms of the issue. The discount is treated as an interest item and provides the underwriter with all or a portion of their compensation in the transaction.

If the Bonds are purchased at a price greater than the minimum bid amount (maximum discount), the unused allowance may be used to reduce your borrowing amount.

## **Premium Pricing:**

In some cases, investors in municipal bonds prefer "premium" pricing structures. A premium is achieved when the coupon for any maturity (the interest rate paid by the issuer) exceeds the yield to the investor, resulting in a price paid that is greater than the face value of the bonds. The sum of the amounts paid in excess of face value is considered "reoffering premium." Any net premium received may be used to reduce the principal amount of the Bonds, increase the net proceeds for the project, or to fund a portion of the interest on the Bonds.

## **Other Considerations:**

With the passage of the November 5, 2024 bond election, the District is authorized to issue up to \$121,080,000 in bonds. This series of bonds is the first of two bond issues within this authority. The second bond for the remaining authority is tentatively scheduled to be sold in the spring of 2027.

The District has received pledges for donations totaling \$2,000,000 for the project. It is the District's intent to issue financing for \$119,080,000, which represents their total authority less the donated amount.

## **Review of Existing Debt:**

We have reviewed all outstanding indebtedness for the District and find that there are no refunding opportunities at this time. We will continue to monitor the market and the call dates for the District's outstanding debt and will alert you to any future refunding opportunities.

## **Continuing Disclosure:**

The District will be agreeing to provide certain updated Annual Financial Information and its Audited Financial Statement annually, as well as providing notices of the occurrence of certain reportable events to the Municipal Securities Rulemaking Board (the "MSRB"), as required by rules of the Securities and Exchange Commission (SEC). The District is already obligated to provide such reports for its existing bonds, and has contracted with Ehlers to prepare and file the reports.

## **Arbitrage Monitoring:**

The District must ensure compliance with certain sections of the Internal Revenue Code and Treasury Regulations ("Arbitrage Rules") throughout the life of the issue to maintain the tax-exempt status of the Bonds. These Arbitrage Rules apply to amounts held in construction, escrow, reserve, debt service account(s), etc., along with related investment income on each fund/account.

IRS audits will verify compliance with rebate, yield restriction and records retention requirements within the Arbitrage Rules. The District's specific arbitrage responsibilities will be detailed in the Signature, No-Litigation, Arbitrage Certificate and Purchase Price Receipt (the "Tax Compliance Document") prepared by your Bond Attorney and provided at closing.

The Bonds may qualify for one or more exception(s) to the Arbitrage Rules by meeting 1) small issuer exception, 2) spend down requirements, 3) bona fide debt service fund limits, 4) reasonable reserve requirements, 5) expenditure within an available period limitations, 6) investments yield restrictions, 7) de minimis rules, or; 8) borrower limited requirements.

An Ehlers arbitrage expert will contact the District within 30 days after the sale date to review the District's specific responsibilities for the Bonds. The District is currently receiving arbitrage services from Ehlers in relation to the Bonds.

## **Investment of Bond Proceeds:**

Ehlers can assist the District in developing a strategy to invest the Bond proceeds until the funds are needed to pay project costs.

## Other Service Providers:

This debt issuance will require the engagement of other public finance service providers. This section identifies those other service providers, so Ehlers can coordinate their engagement on your behalf. Where you have previously used a particular firm to provide a service, we have assumed that you will continue that relationship. For services you have not previously required, we have identified a service provider. Fees charged by these service providers will be paid from proceeds of the obligation, unless you notify us that you wish to pay them from other sources. Our pre-sale bond sizing includes a good faith estimate of these fees, but the final fees may vary. If you have any questions pertaining to the identified service providers or their role, or if you would like to use a different service provider for any of the listed services please contact us.

**Bond Counsel:** Dorsey & Whitney LLP

**Paying Agent:** Bond Trust Services Corporation

**Rating Agency:** S&P Global Ratings

## PROPOSED DEBT ISSUANCE SCHEDULE

Ehlers Presents Pre-Sale Report to School Board, School Board Approves Resolution Authorizing Sale of the Bonds:	January 27, 2025
Due Diligence Call to Review Official Statement:	Week of February 3, 2025
Conference with Rating Agency:	February 4, 2025
Distribute Official Statement:	February 13, 2025
Ehlers Receives and Evaluates Proposals for Purchase of Bonds:	February 24, 2025
Ehlers Presents Bid Results to School Board, School Board Approves Resolution to Award Sale of Bonds:	February 24, 2025
Estimated Closing Date:	March 20, 2025

## Attachments

Estimated Sources and Uses of Funds

Estimated Debt Service Schedule

Estimated Long-Term Financing Plan for Debt and Capital Payments and Levies

Resolution Authorizing Ehlers to Proceed with Bond Sale/Credit Enhancement Resolution (provided separately)

## EHLERS' CONTACTS

Jeff Seeley, Senior Municipal Advisor	(651) 697-8585
Shelby McQuay, Senior Municipal Advisor	(651) 697-8548
Emily Wilkie, Senior Public Finance Analyst	(651) 697-8588
Brian Shannon, Senior Finance Manager	(651) 697-8515

## ESTIMATES PRIOR TO SALE OF BONDS

### Northfield School District, ISD 659

January 14, 2025

Estimated Sources and Uses of Funds

School Building Bonds - Election November 5, 2024 (Passage of Three Questions)

Bond Series	Bond #1	Bond #2	Total
<b>Authorized Bond Amount</b>			<b>\$121,080,000</b>
<b>Bond Amount</b>	<b>\$39,000,000</b>	<b>\$80,080,000</b>	<b>\$119,080,000</b>
<b>Estimated Project Costs</b>			<b>\$121,600,000</b>
<b>Term (Years)/Number of Levies</b>	<b>23</b>	<b>28</b>	<b>30</b>
<b>Dated Date</b>	<b>3/20/2025</b>	<b>5/20/2027</b>	
<b>Sources of Funds</b>			
Par Amount	\$39,000,000	\$80,080,000	\$119,080,000
Private Donation	1,000,000	1,000,000	2,000,000
Reoffering Premium <sup>1</sup>	444,839	0	444,839
Investment Earnings <sup>2</sup>	730,290	1,335,480	2,065,770
<b>Total Sources</b>	<b>\$41,175,129</b>	<b>\$82,415,480</b>	<b>\$123,590,609</b>
<b>Uses of Funds</b>			
Allowance for Discount Bidding <sup>3</sup>	\$312,000	\$640,640	\$952,640
Legal and Fiscal Costs <sup>4</sup>	183,800	299,525	483,325
<b>Net Available for Project Costs</b>	<b>40,679,329</b>	<b>81,475,315</b>	<b>122,154,644</b>
<b>Total Uses</b>	<b>\$41,175,129</b>	<b>\$82,415,480</b>	<b>\$123,590,609</b>
<b>Initial Deposit to Construction Fund</b>	<b>\$38,949,039</b>	<b>\$79,139,835</b>	<b>\$118,088,874</b>

- 1 The underwriter that purchases the bonds may offer a premium, a portion of which may be retained by the underwriter as their compensation, or underwriter's discount. The remainder of the premium may be used to pay costs of issuance or deposited in the construction fund and used to fund a portion of the project costs. services as part of the bond sale process and is not an underwriting firm.
- 2 Estimated investment earnings for the bonds are based on an average interest rate of 1.50% with an estimated completion date of 9/1/2028.
- 3 The allowance for discount bidding is an estimate of the compensation taken by the underwriter who provides the lowest true interest cost as part of the competitive bidding process and purchases the bonds. Ehlers provides independent municipal advisory services as part of the bond sale process and is not an underwriting firm.
- 4 Includes fees for municipal advisor, bond counsel, rating agency, paying agent and county certificates.



# Northfield School District, MN (I.S.D #659)

\$39,000,000 General Obligation School Building Bonds, Series 2025A

Dated: March 20, 2025

## Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
03/20/2025	-	-	-	-	-
02/01/2026	3,810,000.00	5.000%	1,531,599.41	5,341,599.41	5,341,599.41
08/01/2026	-	-	791,206.25	791,206.25	-
02/01/2027	3,875,000.00	5.000%	791,206.25	4,666,206.25	5,457,412.50
08/01/2027	-	-	694,331.25	694,331.25	-
02/01/2028	765,000.00	5.000%	694,331.25	1,459,331.25	2,153,662.50
08/01/2028	-	-	675,206.25	675,206.25	-
02/01/2029	255,000.00	5.000%	675,206.25	930,206.25	1,605,412.50
08/01/2029	-	-	668,831.25	668,831.25	-
02/01/2030	275,000.00	5.000%	668,831.25	943,831.25	1,612,662.50
08/01/2030	-	-	661,956.25	661,956.25	-
02/01/2031	400,000.00	5.000%	661,956.25	1,061,956.25	1,723,912.50
08/01/2031	-	-	651,956.25	651,956.25	-
02/01/2032	400,000.00	5.000%	651,956.25	1,051,956.25	1,703,912.50
08/01/2032	-	-	641,956.25	641,956.25	-
02/01/2033	400,000.00	5.000%	641,956.25	1,041,956.25	1,683,912.50
08/01/2033	-	-	631,956.25	631,956.25	-
02/01/2034	425,000.00	5.000%	631,956.25	1,056,956.25	1,688,912.50
08/01/2034	-	-	621,331.25	621,331.25	-
02/01/2035	450,000.00	5.000%	621,331.25	1,071,331.25	1,692,662.50
08/01/2035	-	-	610,081.25	610,081.25	-
02/01/2036	500,000.00	5.000%	610,081.25	1,110,081.25	1,720,162.50
08/01/2036	-	-	597,581.25	597,581.25	-
02/01/2037	500,000.00	4.000%	597,581.25	1,097,581.25	1,695,162.50
08/01/2037	-	-	587,581.25	587,581.25	-
02/01/2038	525,000.00	4.000%	587,581.25	1,112,581.25	1,700,162.50
08/01/2038	-	-	577,081.25	577,081.25	-
02/01/2039	550,000.00	4.000%	577,081.25	1,127,081.25	1,704,162.50
08/01/2039	-	-	566,081.25	566,081.25	-
02/01/2040	2,410,000.00	4.000%	566,081.25	2,976,081.25	3,542,162.50
08/01/2040	-	-	517,881.25	517,881.25	-
02/01/2041	2,530,000.00	4.250%	517,881.25	3,047,881.25	3,565,762.50
08/01/2041	-	-	464,118.75	464,118.75	-
02/01/2042	2,655,000.00	4.250%	464,118.75	3,119,118.75	3,583,237.50
08/01/2042	-	-	407,700.00	407,700.00	-
02/01/2043	2,790,000.00	4.250%	407,700.00	3,197,700.00	3,605,400.00
08/01/2043	-	-	348,412.50	348,412.50	-
02/01/2044	2,850,000.00	4.500%	348,412.50	3,198,412.50	3,546,825.00
08/01/2044	-	-	284,287.50	284,287.50	-
02/01/2045	3,050,000.00	4.500%	284,287.50	3,334,287.50	3,618,575.00
08/01/2045	-	-	215,662.50	215,662.50	-
02/01/2046	3,150,000.00	4.500%	215,662.50	3,365,662.50	3,581,325.00
08/01/2046	-	-	144,787.50	144,787.50	-
02/01/2047	3,200,000.00	4.500%	144,787.50	3,344,787.50	3,489,575.00
08/01/2047	-	-	72,787.50	72,787.50	-
02/01/2048	3,235,000.00	4.500%	72,787.50	3,307,787.50	3,380,575.00
<b>Total</b>	<b>\$39,000,000.00</b>	<b>-</b>	<b>\$24,397,149.41</b>	<b>\$63,397,149.41</b>	<b>-</b>

## Yield Statistics

Bond Year Dollars	\$551,781.67
Average Life	14.148 Years
Average Coupon	4.4215223%
Net Interest Cost (NIC)	4.3974477%
True Interest Cost (TIC)	4.3871053%
Bond Yield for Arbitrage Purposes	4.3019319%
All Inclusive Cost (AIC)	4.4357391%

## IRS Form 8038

Net Interest Cost	4.3233156%
Weighted Average Maturity	14.046 Years

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**Northfield Public School District No. 659**  
**Analysis of Possible Structure for Capital and Debt Levies**

**\$119,080,000 Bond Issue**  
**30 Tax Levies**  
**Wrapped Around Existing Debt**

January 14, 2025

Type of Bond	Principal Amount	Dated Date	Interest Rate
Voter-Approved Building	39,000,000	03/20/25	4.39%
Voter-Approved Building	80,080,000	05/20/27	5.00%

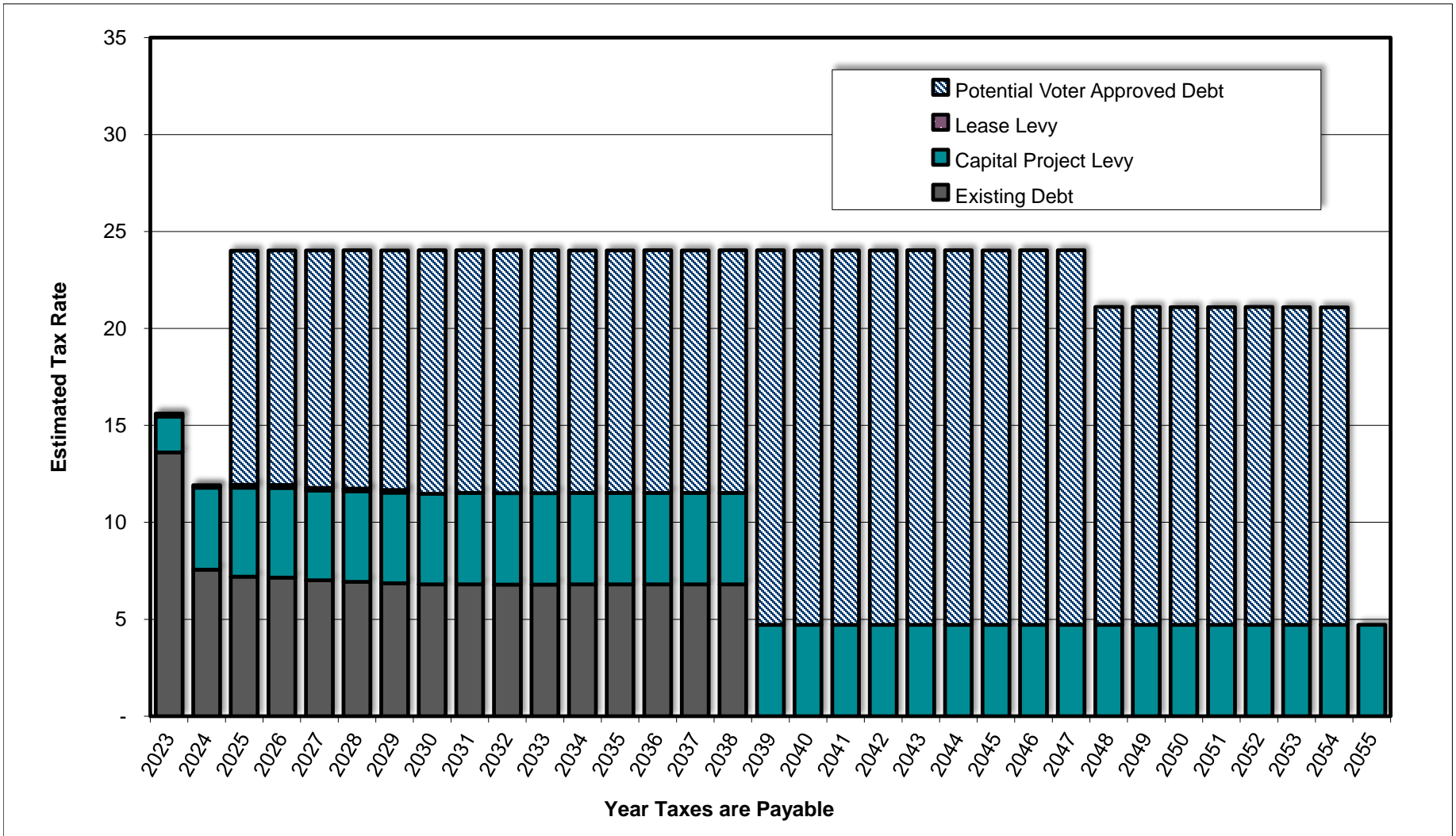
Levy Payable	Fiscal Year	Tax Capacity Value <sup>1</sup>		Existing Commitments				Other Levies			Proposed New School Building Bonds				Combined Totals				
		Year	(\$000s)	% Chg	Building Bonds <sup>2</sup>	%lt Fac/Fac Mair H&S Bonds <sup>2</sup>	Est. Debt Excess <sup>3</sup>	Net Levy	Tax Rate	Lease Levy	Capital Project Levy <sup>4</sup>	Existing Tax Rate	Principal	Interest	Add'l. Debt Excess <sup>3</sup>	Net Levy	Initial Debt Levy	Net Levy	Tax Rate
2023	2024	40,415	15.6%	4,602,551	1,176,788	(282,096)	5,497,243	13.60	59,154	750,000	15.60	-	-	-	-	6,306,397	6,306,397	15.60	
2024	2025	45,139	11.7%	2,475,251	1,328,513	(390,762)	3,413,002	7.56	59,153	1,906,488	11.92	-	-	-	-	5,378,643	5,378,643	11.92	
2025	2026	46,441	2.9%	3,481,413	-	(136,808)	3,344,605	7.20	69,592	2,129,333	11.94	3,810,000	1,531,599	-	5,608,679	11,152,209	11,152,209	24.01	
2026	2027	47,370	2.0%	3,526,563	-	(139,257)	3,387,306	7.15	69,592	2,190,754	11.92	3,875,000	1,582,413	-	5,730,283	11,377,935	11,377,935	24.02	
2027	2028	48,318	2.0%	3,527,613	-	(141,063)	3,386,550	7.01	69,592	2,234,569	11.78	1,455,000	4,180,340	-	5,917,107	11,607,818	11,607,818	24.02	
2028	2029	48,801	1.0%	3,523,150	-	(141,105)	3,382,046	6.93	69,592	2,279,260	11.74	615,000	5,319,913	(236,684)	5,994,974	11,725,872	11,725,872	24.03	
2029	2030	49,289	1.0%	3,523,675	-	(140,926)	3,382,749	6.86	69,592	2,302,053	11.67	735,000	5,289,163	(239,799)	6,085,572	11,839,966	11,839,966	24.02	
2030	2031	49,782	1.0%	3,524,542	-	(140,947)	3,383,595	6.80	-	2,325,073	11.47	935,000	5,252,413	(243,423)	6,253,360	11,962,028	11,962,028	24.03	
2031	2032	49,782	0.0%	3,524,962	-	(140,982)	3,383,980	6.80	-	2,348,324	11.51	965,000	5,205,663	(250,134)	6,229,061	11,961,365	11,961,365	24.03	
2032	2033	49,782	0.0%	3,522,127	-	(140,998)	3,381,128	6.79	-	2,348,324	11.51	1,015,000	5,157,413	(249,162)	6,231,871	11,961,323	11,961,323	24.03	
2033	2034	49,782	0.0%	3,522,179	-	(140,885)	3,381,294	6.79	-	2,348,324	11.51	1,065,000	5,106,663	(249,275)	6,230,971	11,960,589	11,960,589	24.03	
2034	2035	49,782	0.0%	3,524,962	-	(140,887)	3,384,074	6.80	-	2,348,324	11.52	1,115,000	5,053,413	(249,239)	6,227,594	11,959,993	11,959,993	24.02	
2035	2036	49,782	0.0%	3,524,423	-	(140,998)	3,383,425	6.80	-	2,348,324	11.51	1,170,000	4,997,663	(249,104)	6,226,942	11,958,691	11,958,691	24.02	
2036	2037	49,782	0.0%	3,525,769	-	(140,977)	3,384,792	6.80	-	2,348,324	11.52	1,230,000	4,939,163	(249,078)	6,228,543	11,961,659	11,961,659	24.03	
2037	2038	49,782	0.0%	3,524,850	-	(141,031)	3,383,819	6.80	-	2,348,324	11.51	1,285,000	4,882,663	(249,142)	6,226,904	11,959,047	11,959,047	24.02	
2038	2039	49,782	0.0%	3,525,323	-	(140,994)	3,384,329	6.80	-	2,348,324	11.52	1,345,000	4,823,663	(249,076)	6,228,019	11,960,672	11,960,672	24.03	
2039	2040	49,782	0.0%	-	-	-	-	-	-	2,348,324	4.72	4,760,000	4,761,913	(384,494)	9,613,514	11,961,838	11,961,838	24.03	
2040	2041	49,782	0.0%	-	-	-	-	-	-	2,348,324	4.72	4,970,000	4,548,013	(384,541)	9,609,373	11,957,696	11,957,696	24.02	
2041	2042	49,782	0.0%	-	-	-	-	-	-	2,348,324	4.72	5,200,000	4,318,488	(384,375)	9,610,037	11,958,361	11,958,361	24.02	
2042	2043	49,782	0.0%	-	-	-	-	-	-	2,348,324	4.72	5,440,000	4,078,400	(384,401)	9,609,919	11,958,242	11,958,242	24.02	
2043	2044	49,782	0.0%	-	-	-	-	-	-	2,348,324	4.72	5,695,000	3,827,325	(384,397)	9,614,045	11,962,368	11,962,368	24.03	
2044	2045	49,782	0.0%	-	-	-	-	-	-	2,348,324	4.72	5,965,000	3,556,825	(384,562)	9,613,354	11,961,678	11,961,678	24.03	
2045	2046	49,782	0.0%	-	-	-	-	-	-	2,348,324	4.72	6,245,000	3,273,825	(384,534)	9,610,232	11,958,556	11,958,556	24.02	
2046	2047	49,782	0.0%	-	-	-	-	-	-	2,348,324	4.72	6,545,000	2,977,325	(384,409)	9,614,032	11,962,356	11,962,356	24.03	
2047	2048	49,782	0.0%	-	-	-	-	-	-	2,348,324	4.72	6,855,000	2,666,075	(384,561)	9,612,567	11,960,891	11,960,891	24.03	
2048	2049	49,782	0.0%	-	-	-	-	-	-	2,348,324	4.72	7,195,000	2,339,500	(384,503)	8,156,722	10,505,046	10,505,046	21.10	
2049	2050	49,782	0.0%	-	-	-	-	-	-	2,348,324	4.72	6,030,000	2,049,750	(326,269)	8,157,469	10,505,792	10,505,792	21.10	
2050	2051	49,782	0.0%	-	-	-	-	-	-	2,348,324	4.72	6,330,000	1,748,250	(326,299)	8,155,864	10,504,188	10,504,188	21.10	
2051	2052	49,782	0.0%	-	-	-	-	-	-	2,348,324	4.72	6,645,000	1,431,750	(326,235)	8,154,353	10,502,677	10,502,677	21.10	
2052	2053	49,782	0.0%	-	-	-	-	-	-	2,348,324	4.72	6,980,000	1,099,500	(326,174)	8,157,301	10,505,625	10,505,625	21.10	
2053	2054	49,782	0.0%	-	-	-	-	-	-	2,348,324	4.72	7,325,000	750,500	(326,292)	8,152,983	10,501,307	10,501,307	21.09	
2054	2055	49,782	0.0%	-	-	-	-	-	-	2,348,324	4.72	7,685,000	384,250	(326,119)	8,146,593	10,494,917	10,494,917	21.08	
2055	2056	49,782	0.0%	-	-	-	-	-	-	2,348,324	4.72	-	-	-	-	2,348,324	2,348,324	4.72	
<b>Totals</b>																			
<b>Totals</b>																			

1 Tax capacity value for taxes payable in 2024 is the actual value. Estimates for future years are based on the percentage changes as shown above.  
2 Initial debt service levies (prior to subtracting debt equalization aid) are set at 105 percent of the principal and interest payments during the next fiscal year.  
3 Debt excess adjustment for taxes payable in 2025 is the actual amount. Debt excess for future years is estimated at 4% of the prior year's initial debt service levy.  
4 Assumes that the existing capital project levy would be renewed at the same tax rate prior to expiring.



**Northfield Public School District No. 659**  
**Estimated Tax Rates for Capital and Debt Service Levies**  
**Existing Commitments and Proposed New Debt**

**\$119,080,000 Bond Issue**  
**30 Tax Levies**  
**Wrapped Around Existing Debt**



# Northfield Public Schools 2025-2026 School Calendar

DRAFT

July 2025						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

July	
4	Independence Day

January 2026						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

January	
1	No School, New Years Day
5	School Resumes
19	No School, Dr Martin Luther King Jr Day
22	End of 2nd Quarter
23-26	No School, Teacher Preparation Days
27	Beginning of Third Quarter

August 2025						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

August	
18	New SpEd/Elem Inservice
19-20	New teacher Inservice
25-26	Staff Development Days
27	Family Conferences
28	NCEC/Elem Family Conferences (1/2 Day) ALC/MS/HS Staff Development
29	Teacher Prep Day

February 2026						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

February	
16	No School; Staff Development Day President's Day

September 2025						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

September	
1	Labor Day
2	First Day of School Beginning of First Quarter

March 2026						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

March	
20	End of Third Quarter
23-27	No School; Spring Break
30	No School; Teacher Preparation Day
31	School Resumes; Beginning of Fourth Quarter

October 2025						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

October	
16-17	No School (MEA)
30	End of First Quarter
31	No School; Teacher Preparation Day

April 2026						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

April	
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November 2025						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

November	
3	No School; Teacher Preparation Day
4	Beginning of Second Quarter
26-28	No School, Thanksgiving Break

May 2026						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

May	
1	Big 9 Music Festival* NHS - No School NMS - e-Learning Day ALC/Elem/NCEC - Regular School Day
22	No School; Teacher Preparation Day
25	No School, Memorial Day

December 2025						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

December	
Dec 22-Jan 2	No School; Winter Break

June 2026						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

June	
7	Graduation
10	Last Day of School (2-hr early dismissal) End of fourth quarter
19	No School, Juneteenth

School Cancellation Procedures:

On the second and subsequent full day closures, the e-Learning day procedures will be implemented. The latest district e-Learning day guidelines can be found online at: <https://northfieldschools.org/parents/school-closings/>

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| <ul style="list-style-type: none"> <li><span style="display: inline-block; width: 15px; height: 10px; background-color: #FF69B4; border: 1px solid black; margin-right: 5px;"></span> Holidays, No School</li> <li><span style="display: inline-block; width: 15px; height: 10px; background-color: #8B4513; border: 1px solid black; margin-right: 5px;"></span> No School</li> <li><span style="display: inline-block; width: 15px; height: 10px; border: 1px solid black; margin-right: 5px;"></span> No School, Teacher Prep or Staff Development Days</li> </ul> | <ul style="list-style-type: none"> <li><span style="display: inline-block; width: 15px; height: 10px; background-color: #00FF00; border: 1px solid black; margin-right: 5px;"></span> Holidays</li> <li><span style="display: inline-block; width: 15px; height: 10px; background-color: #FF0000; border: 1px solid black; margin-right: 5px;"></span> Kickoff Family Conferences</li> <li><span style="display: inline-block; width: 15px; height: 10px; background-color: #ADD8E6; border: 1px solid black; margin-right: 5px;"></span> *Big 9 Music Festival<br/>NHS and NMS host this event.<br/>NHS- No School<br/>NMS- e-Learning Day<br/>ALC/Elem/NCEC - Regular School Day</li> </ul> |
|---|---|

**Student Days:**

- Term 1: 41 days
- Term 2: 44 days
- Term 3: 38 days
- Term 4: 50 days
- TOTAL: 173 days**

**Summary:**

- 173 student contact days
- 12 non-student contact days
- 2 days off calendar for evening parent/teacher conferences
- TOTAL: 187 contract days**
- 85 days - first semester; 88 days - second semester**

**Summary of Mid-Year Performance Appraisal  
for Matthew Hillmann Ed.D.  
Superintendent Northfield Public Schools  
For the appraisal period of 7/1/2024-12/31/2024  
Summarized by Board Chair, Claudia Gonzalez-George  
January 27, 2025 Regular School Board Meeting**

For this review period, all board members completed the mid-year performance appraisal. Five board members choose to leave comments to support their mid-year rating. The evaluation covers all facets of the superintendent's job responsibilities. Board members provide numeric ratings on 1-5 scale. (1=low, 5=high) for 48 job responsibilities organized around 8 major topics and 5 goals.

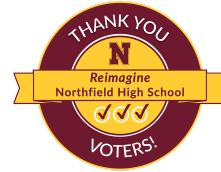
Board Chair Claudia Gonzalez-George compiled and summarized board member's evaluations. For the numeric ratings, means were calculated. The chair met with Dr. Hillmann on January 22, 2025 to review the mid-year appraisal and to share comments left on the evaluation.

At this mid-year evaluation while goals are still in progress, Dr. Hillmann received an excellent appraisal and continues to hold the confidence and pride of this school board as a whole. 3.9 out of 5 in his focus areas which are still in progress and 4.5 out of 5 in all areas excluding the six focus areas in progress. Dr. Hillmann achieved an overall score of 4.4 out of 5 for his mid evaluation. This board is thankful for Dr. Hillmann's leadership and direction for Northfield Public Schools.

Below I will highlight one area of strength which is a completed focus area: The superintendent will continue leading an educational campaign to inform the public about the Nov. 5, 2024 bond referendum.

Board members were exceptionally satisfied with Dr. Hillmann's work on this focus area. He conducted an informational campaign that shared facts with community members at over 80 unique events from presentations to organizations to 2 hour tours to distributing literature at public community events. Dr. Hillmann maintained a robust website, reflected on tour feedback from community members, met with concerned district stakeholders, and overall carried a successful educational campaign that directly led to the community approving all three questions on the 2024 bond referendum. One board member commented that Dr. Hillmann deserved a 10 on our scale of 5! Another board member described it like this: "Dr. Hillmann's commitment to informing our voters was unparalleled. ... Superintendent Hillmann took his role to educate and inform the voters very seriously and I doubt there was any voter in the district who hadn't heard about the referendum by Election Day and had an opinion on it..." His efforts allowed voters to make the final decision and this board is grateful for the work Dr. Hillman put into the education campaign.

At this mid-year evaluation period for 2024-2025, the entire board agrees that our district is being led well and we place our full confidence in Dr. Hillmann's leadership.



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## Reimagine Northfield High School Bond Referendum Projects | Construction Update No. 4 | Jan. 27, 2025

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### 1. Facility tours

The district hosted two tours related to the Reimagine Northfield High School bond referendum projects.

- a. January 21: Two tours of high school facilities were held for members of the core planning teams. One group visited Owatonna, Waseca, St. Peter, and Tartan High Schools. One group toured Rock Ridge High School in Virginia, MN, and Mora High School.
- b. January 22: Athletics subcommittee members toured facilities in New Prague, Mound Westonka, Mounds View, and Chisago Lakes.

### 2. Core Planning Team

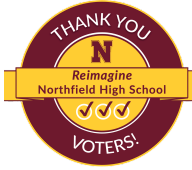
- a. The next core planning team meeting is scheduled for Jan. 29.

### 3. Activities Subcommittee

- a. First meeting scheduled for Feb. 26.

### 4. Reimagining Northfield High School website

- a. The district has shifted the <https://northfieldschools.org/reimagine> website from its support of the bond referendum educational campaign to a construction update site. It will continue to develop along with the project.

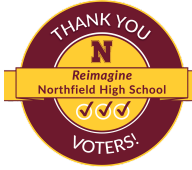


**Northfield High School  
Planning Process – Participants and Responsibilities**

<u>Group Name:</u>	<u>Participants:</u>	<u>Goals / Responsibilities:</u>	<u>Timeline:</u>
School Board	<ul style="list-style-type: none"> <li>School Board Members</li> </ul>		Ongoing
Project Oversight Committee (10 people)	<ul style="list-style-type: none"> <li>Select board members</li> <li>Select administration</li> <li>Wold</li> <li>Knutson</li> </ul>	<ul style="list-style-type: none"> <li>Set district standards</li> <li>Review the direction of the design</li> <li>Review and monitor the budget</li> <li>Recommendations to board</li> </ul>	Ongoing: x2/month meetings
High School Core Planning Group (25-45 people)	<ul style="list-style-type: none"> <li>Select board members</li> <li>Select parents and community</li> <li>NHS administration</li> <li>Select staff</li> <li>Select students</li> <li>District administration</li> <li>Facilitator: Wold</li> </ul>	<ul style="list-style-type: none"> <li>Design decisions</li> <li>Establish priorities</li> <li>Guide/direct design</li> <li>Recommendations to project oversight committee.</li> </ul>	3-4 months (8 meetings and tours)
Activities and Athletics Subcommittee (20-30 people)	<ul style="list-style-type: none"> <li>Select board members</li> <li>Select parents and community</li> <li>Activities stakeholders</li> <li>Select students</li> <li>Community Education</li> <li>District and NHS administration</li> <li>Facilitator: Wold</li> </ul>	<ul style="list-style-type: none"> <li>Design athletics/activities spaces</li> <li>Accommodate school day needs</li> <li>Recommendations to core planning group</li> </ul>	2-3 months (3-4 meetings, starting after core planning group.)
High School User Groups (4-5 people per space type)	<ul style="list-style-type: none"> <li>NHS administration</li> <li>NHS stakeholders</li> <li>Relevant community stakeholders</li> <li>Facilitator: Wold</li> </ul>	<ul style="list-style-type: none"> <li>Gather detailed input for specific spaces</li> </ul>	2-3 months 1-2 meetings, each space

**Northfield High School  
Preliminary Project Schedule**

High School Design	December 2024 – February 2026
Schematic Design (Core Group)	December 2024 – March 2025
Design Development (User Group)	April 2025 – September 2025
Construction Documents	October 2025 – February 2026
Bidding	March 2026
High School Construction	Summer 2026 – Summer 2029 (phased)
Occupancy	Fall 2029 (portions may be occupiable before)



**Northfield High School**  
**DRAFT Core Planning Group Schedule / Sample Agendas**

**Core Planning Group Meeting #1 & Community Listening Session**

**Who:** Core Group and Athletic Subcommittee members

**Date:** Tuesday, Dec. 17, 2024 between 5:30-8:00 PM

- CPG kickoff (30 min)
  - Introductions, Organization / Responsibilities
  - Project Scope / Timeline
- Community Activity:
  - Hopes & dreams for the project (75 min)
- Discuss building tours

**Core Planning Group Meeting #2**

**Who:** Core Group

**Date:** Wednesday, Jan. 8, 2025 between 4:00-6:00 PM

- Thoughts since last meeting?
- Tours download (likes/dislikes)
- Develop draft CPG criteria and commitments

**Building Tours (All Day)**

**Who:** Core Group and Athletic Subcommittee members

**Date:** Jan. 21 and 22, 2025

- Building tours (locations TBD)
- Ideas: Owatonna HS, Tartan HS, Rock Ridge HS, White Bear HS, St Peter? Sartell? Alexandria?

**Core Planning Group Meeting #3**

**Who:** Core Group

**Date:** Wednesday, Jan. 29, 2025 between 4:00-6:00 PM

- Thoughts since last meeting?
- Review draft CPG criteria and commitments
- Site discussion

**Core Planning Group Meeting #4**

**Who:** Core Group

**Date:** Wednesday, Feb. 19, 2025 between 4:00-6:00 PM

- Thoughts since last meeting?
- Review draft CPG criteria and commitments
- Review draft bubble diagram
- Review draft site diagram

**Activities / Athletics Subcommittee**

**Dates:** Feb. 26, March 12, April 2, and April 16, 2025

**Times:** 1:00-3:00 PM

**Core Planning Group Meeting #5**

**Who:** Core Group

**Date:** Wednesday, Feb. 26, 2025 between 4:00-6:00 PM

- Thoughts since last meeting?
- Review draft CPG criteria and commitments
- Review draft bubble diagram
- Review draft site diagram

**Core Planning Group Meeting #6**

**Who:** Core Group

**Date:** Wednesday, March 12, 2025 between 4:00-6:00 PM

- Thoughts since last meeting?
- Review draft CPG criteria and commitments
- Review draft bubble diagram
- Review draft site diagram

**Core Planning Group Meeting #7**

**Who:** Core Group

**Date:** Wednesday, April 2, 2025 between 4:00-6:00 PM

- Thoughts since last meeting?
- Review draft CPG criteria and commitments
- Review draft bubble diagram
- Review draft site diagram

**Core Planning Group Meeting #8**

**Who:** Core Group

**Date:** Wednesday, April 16, 2025 between 4:00-6:00 PM

- Thoughts since last meeting?
- Finalize draft CPG criteria and commitments
- Finalize plan diagram
- Review draft schematic design submittal.

**School Board Presentation: Schematic Design**

**Date:** April 28, 2025

- Update board on the core planning group's work

**User Group Meetings**

**Date:** April 2025 – July 2025

- Meet with all space users and other stakeholders as appropriate





# Committee Report

*Board of Education*

**Name:** Ben Miller

**Committee:** DYC

**Date Submitted:** 1/21/2025 12:29:35

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The District Youth Council continues to meet regularly and has DYC representatives attend school board meetings. Earlier this fall, the DYC was instrumental in educating high school students about the Reimagine Referendum and now has several members participating in the Core Planning Group of the Reimagine project. The DYC will be aligned with and help the board navigate upcoming important budget prioritization conversations in the district and high school.

# NORTHFIELD PUBLIC SCHOOLS

## School Board Minutes

January 13, 2025

Northfield District Office Boardroom

1. Call to Order

The organizational meeting of the Northfield School Board was called to order at 6:00 p.m. by Acting Chair Claudia Gonzalez-George for the purpose of organizing the board for the 2025 calendar year. Present: Butler, Epstein, Goerwitz, Gonzalez-George, Miller, Nelson and Quinnell. Absent: None.

2. District Youth Council member Mae Bowers read the Land Acknowledgement Statement.

3. Oath of Office

Minnesota Supreme Court Associate Justice Gordon Moore administered the ceremonial oath of office. All school board members participated.

4. Agenda Approval

5. Items for Individual Action

a. Election of Officers.

i. Election of board chair.

Goerwitz moved that Claudia Gonzalez-George be nominated as board chair. There were no further nominations. Claudia Gonzalez-George was the only candidate nominated for the office of chair, and was hereby declared elected by acclamation. Motion carried unanimously. Acting Chair Gonzalez-George directed the acting clerk to so record in the minutes. Board Chair Gonzalez-George then chaired the remainder of the organizational board meeting.

ii. Election of vice-chair.

Miller moved that Corey Butler be nominated as vice-chair. There were no further nominations. Corey Butler was the only candidate nominated for the office of vice-chair, and was hereby declared elected by acclamation and Chair Gonzalez-George directed the acting clerk to so record in the minutes. Motion carried unanimously.

iii. Election of clerk.

Butler moved that Amy Goerwitz be nominated as clerk. There were no further nominations. Amy Goerwitz was the only candidate nominated for the office of clerk, and was hereby declared elected by acclamation and Chair Gonzalez-George directed the acting clerk to so record in the minutes. Motion carried unanimously.

iv. Election of treasurer.

Gonzalez-George moved that Ben Miller be nominated as treasurer. There were no further nominations. Ben Miller was the only candidate nominated for the office of treasurer, and was hereby declared elected by acclamation and Chair Gonzalez-George directed the clerk to so record in the minutes. Motion carried unanimously.

b. Set Dates, Times and Location for Regular Board Meetings.

On a motion by Butler, seconded by Nelson, the board unanimously approved the schedule for school board meetings January 2025 - January 2026. Regular meetings of the Northfield school board will begin at 6:00 p.m. on the second and fourth Mondays in January, February, April, May, August, September, October and November, except where indicated, and will be held in the District Office Boardroom. One meeting will be held the second Monday of the month in March, June, July and December. In the event that a board meeting needs to be postponed due to inclement weather, the meeting will be rescheduled for the following day at the same time in the same location.

c. School Board Member Stipends.

On a motion by Miller, seconded by Epstein, the board unanimously approved to maintain the stipends for board members at \$4,000 annually, \$330 per month, and \$5,000 annually, \$416 per month for the board chair.

6. Consent Agenda

On a motion by Quinnell, seconded by Butler, the board unanimously approved the consent agenda.

- a. Designate the Official District Newspaper. The official newspaper of the Northfield School Board will be the *Northfield News*.
- b. Designate Legal Counsel. The school board designated Squires, Waldspurger & Mace P.A. as the official legal counsel for Northfield Public Schools and Dorsey & Whitney, LLP as the official bond attorneys for Northfield Public Schools. Persons authorized to contact legal counsel are the Superintendent, the Director of Human Resources, the Director of Finance, the Director of Special Services, and other district-level administrators only after receiving superintendent approval.
- c. Authorization of Use of Facsimile Signatures. The school board authorized that facsimile signatures of board officers be utilized in signing school district checks and documents.
- d. Mileage Reimbursement Rate. The board approved the mileage reimbursement rate for the use of private automobiles on school district business at 70 cents per mile effective January 1, 2025. This mileage rate was established by the Internal Revenue Service.

7. Items for Information

- a. Policy 203 Operation of the School Board of Education - Bylaws. Chair Gonzalez-George asked the board to review Policy 203 Operation of the School Board of Education - Bylaws.
- b. Policy 209 Code of Ethics. Chair Gonzalez-George asked board members to familiarize themselves with Policy 209 Code of Ethics. The purpose of this policy is to assist board members in understanding the role of individual board members and the contribution that each must make to develop an effective and responsible school board.
- c. Policy 206 Public Participation in School Board Meetings. A copy of Policy 206 Public Participation in School Board Meetings was attached for board members to review. The purpose of this policy is to provide procedures to assure open and orderly public discussion and protect the due process and privacy rights of individuals under the law.
- d. Resolution to Empower the School Board to Combine the Duties of the Offices of Clerk and Treasurer of the School Board in One Person in the Finance Office of the School District. The board unanimously approved this resolution by roll call on Jan. 14, 2019 which empowers Director of Finance Val Mertesdorf to conduct the duties of clerk and treasurer for the purposes of expediting the business of the district. This resolution is a one time requirement and remains in effect until the board acts to appoint someone else in the finance office to fulfill this role.
- e. Board Committee Memberships. A brief description of each board committee or organization for calendar year 2025 was attached. Board member committee appointments and representation on various organizations and school liaisons will be an action item at the Jan. 27 regular board meeting.
- f. Remote Board Meeting Participation. Chair Gonzalez-George reviewed the board's policy regarding remote board meeting participation. Minnesota Statute 13D.02 provides guidance on remote board meeting participation. It states that a board member must give notice if they will be participating in a board meeting remotely and what their location will be. That notice must be given three days in advance, and the board member's location must be posted. The remote board member's location must be open and accessible to the public. Remote board meeting participation is referenced in Policy 203.

g. Board Workshops. The school board will hold workshops on Saturday, February 1 at 9:00 a.m., Monday, June 9 following the regular board meeting and Monday, November 10 following the regular board meeting.

8. Adjournment

On a motion by Quinnell, seconded by Butler, the board adjourned the organizational meeting at 6:13 p.m.

Amy Goerwitz  
School Board Clerk

# NORTHFIELD PUBLIC SCHOOLS

## School Board Minutes

January 13, 2025

District Office Boardroom

1. Call to Order

School Board Chair Claudia Gonzalez-George called the regular meeting of the Northfield Board of Education of Independent School District No. 659 to order at 6:18 p.m. Present: Butler, Epstein, Goerwitz, Gonzalez-George, Miller, Nelson, and Quinnell. Absent: None. This meeting was open to the public, live-streamed and recorded, and access to the recording was posted to the school district website.

2. Agenda Approval/Table File

On a motion by Quinnell, seconded by Goerwitz, the board unanimously approved the agenda.

3. Public Comment

There was no public comment.

4. Announcements and Recognitions

- Congratulations to Allison Karl and Molly Albers who participated in the Veterans of Foreign Wars Essay and Speech competition. Each wrote an essay and speech on the topic: "Is America Today Our Forefathers' Vision?" Allison's essay earned first place, and Molly's essay earned runner-up in the local competition
- Northfield High School Teacher Kevin Dahle was acknowledged and awarded the VFW Citizenship Education Teacher Award by the Northfield VFW. Kevin was also selected as the VFW's first District Teacher of the Year, which encompasses 28 Southeastern MN Communities. Mr. Dahle will now compete at the VFW's state competition, which includes over 200 Minnesota communities.
- Congratulations to Audrey Brien, Lucy Gorden Mercer, Helena Holleran, Max Mazzariello, and Amargan Nega for their acceptance into the 2025 Strings and Orchestra Teachers Association (MNSOTA) Middle Level All-State Orchestra. Soren Perkins and Mia Sahlin were also selected as alternates. Minnesota students in grades 7-9 auditioned to participate in this ensemble and will perform in conjunction with the Minnesota Music Educators Convention on Saturday, February 15 at the Minneapolis Convention Center.
- Anna Forbord and Aki Gupta, were selected as Northfield High School's 2024 MSHSL Triple 'A' Award winners. The Academics, Arts, and Athletics Award, commonly known as the Triple 'A' Award, honors high school seniors throughout the state who have a 3.0 or higher-grade point average and who participate in League-sponsored athletic and fine arts activities. Both Anna and Aki will now move into a pool of regional finalists, and if they are selected, they will be eligible to win a statewide Triple 'A' award.
- Tara Alaniz and Nicholas Livingston were awarded the 2024 MSHSL ExCEL Award. This award is designed exclusively for juniors who are active in school activities, leaders in their schools, and who demonstrate a strong commitment to community service.
- Board Members Amy Goerwitz, Ben Miller, and Jenny Nelson received the Minnesota State School Board Association's (MSBA) Leadership Development Certificate. This recognition is awarded to board members who have completed the MSBA's Member Workshop Series.
- Board Members Claudia Gonzalez-George and Amy Goerwitz received the Minnesota State School Board Association's (MSBA) Director's Award. This award is given to board members who have earned 100 or more MSBA points within a four-year period. Points are earned for attending training and advocacy events.

5. Items for Discussion and Reports

- a. Policy 429 Extension of Emergency Sick & Safe Time. Due to new information about the evolving implementation of this relatively new state law, this policy was removed from consideration at this time.
- b. Prairie Creek Community School & Arcadia Charter School Annual Reports. Simon Tyler, Director of Prairie Creek Community School, and Laura Stelter, Director of Arcadia Charter School, reported on the programs being provided in their two charter schools. Prairie Creek is in its 22nd year of operation as a charter school under the sponsorship of Northfield Public Schools. Arcadia is in its 21st year of operation. These reviews and written reports fulfill state requirements for annual reporting as well as our district's request that each charter school authorized by Northfield Public Schools present an annual report to the school board.

c. Construction Update No. 3. Dr. Hillmann provided an update on the NHS construction project.

6. Consent Agenda

On a motion by Miller, seconded by Butler, the board unanimously approved the consent agenda.

a. Minutes. Minutes of the regular school board meeting held on December 9, 2024.

b. Gift Agreements. Gift agreements included in the board packet.

c. Grant Application. Director of Community Education Erin Bailey requested school board approval for a Multipurpose Community Facility Capital Projects Grant for \$499,292 from the Minnesota Department of Education for the time period May 1, 2025 to December 31, 2031. This grant will enhance the infrastructure of the Northfield Community Education Center (NCEC) to alleviate program gaps identified during the COVID-19 pandemic and directly enable collaborative education, work, and health monitoring activities.

d. Personnel Items.

i. Appointments

1. Correction of hours: Jennifer Antoine, Special Ed EA PCA for 31.5 hours/week at the NCEC, beginning 12/9/2024-6/6/2025. Step 4-\$18.05/hr.+ prorated PCA stipend. - subject to change upon settlement of 2024-26 agreement.
2. Duane Bogne, Softball/Basketball Official with Community Ed Recreation, beginning 1/5/2025-5/31/2025. \$30/game.
3. Abigail Borgerding, Instructor Lead with Community Ed Recreation, beginning 2/8/2025 - 5/31/2025. Step 2-\$15.80/hr.
4. Christina Cochlin, Speech Judge at the High School, beginning 1/10/2025. \$77/event.
5. Correction rate of pay: Jeffrey Eckhoff, 1.0 FTE Long Term Substitute Science Teacher at the High School, beginning 11/25/2024 - 1/22/2025. MA30, Step 10
6. Anna Forbord, Instructor Assistant with Community Ed Recreation, beginning 2/8/2025 - 5/31/2025. Step 2-\$14.76/hr.
7. Correction rate of pay: William Hoff, 1.0 FTE Long Term Substitute English/Language Arts Teacher at the High School, beginning 1/2/2025-2/5/2025. BA20, Step 6
8. Hollis Holden, Instructor Assistant with Community Ed Recreation, beginning 4/7/2025 - 5/31/2025. Step 1-\$14.50/hr.
9. Angela Kruse, .80 FTE Speech and Language Pathologist at Bridgewater, beginning 1/6/2025-6/6/2025. MA, Step 10
10. Katherine LaCanne, Instructor Lead with Community Ed Recreation, beginning 4/7/2025 - 5/31/2025. Step 2-\$15.80/hr.
11. Blanca Nunez, Site Supervisor with Community Ed Recreation, beginning 1/15/2025 - 5/31/2025. Step 4-\$17.35/hr.
12. Claire O'leary, Ski Club Chaperone with Community Ed Recreation, beginning 1/13/2025-5/31/2025. \$500 stipend.
13. Theresa Olson, Special Ed EA PCA for 6.75 hours/day and Special Ed Bus EA for 1.25 hours/day at Greenvale Park, beginning 1/6/2025. Step 4-\$18.05/hr. + prorated sped stipend, subject to change upon settlement of 24-26 agreement.
14. Sophia Ranslow, Special Ed EA PCA for 6.75 hours/day at the NCEC/GVP, beginning 1/7/2025. Step 2-\$17.03/hr. + prorated sped stipend, subject to change upon settlement of 24-26 agreement.
15. Alexa Schmidt, EarlyVentures Teacher for 40 hours/week at the NCEC, beginning 1/2/2025. Step 2-\$19.71/hr.
16. Zachariah Simmons, Instructor Lead with Community Ed Recreation, beginning 2/8/2025 - 5/31/2025. Step 6-\$16.84/hr.
17. William Skemp, Softball/Basketball Official with Community Ed Recreation, beginning 1/12/2025-5/31/2025. \$30/game.
18. Pamela Wollenburg, Child Nutrition Associate I for 3 hours/day at the Middle School, beginning 1/27/2025. \$21.92/hr.
19. Brooke Bevans, 1.0 FTE Long Term Substitute Grade 2 Teacher at Spring Creek, beginning on or about 3/25/2025-6/6/2025. MA, Step 1.
20. Bonnie Eliason, General Ed EA Cafeteria Supervisory for 2 hours/day at Bridgewater, beginning 1/15/2025-6/6/2025. Step 1-\$18.33/hr.

21. Updated rate of pay: Mark Johnson, 1.0 FTE Long Term Substitute Phy Ed Teacher at Greenvale Park, beginning 2/24/2025-3/21/2025. BA30, Step 10
  22. Audrey Larish, Student Event Worker at the Middle School, beginning 1/15/2025-2/16/2025. \$11.13/hr.
  23. Marcia Stanton, Event Worker at the High School, beginning 4/2/2025. \$45/77/event.
- ii. Increase/Decrease/Change in Assignment
1. Jennifer Antoine, Special Ed EA for 31.5 hours/week at the NCEC, add Extended Day EA for up to 4 hours/week at the NCEC, effective 12/11/2024-6/6/2025.
  2. Jennifer Antoine, Special Ed EA for 31.5 hours/week at the NCEC, change to Special Ed EA for 35 hours/week at the NCEC, effective 1/3/2025.
  3. Kaitlin Bell, Teacher at Bridgewater, add Community School Teacher for up to 6 hours/week at Bridgewater, effective 12/19/2024-5/15/2025. \$40.00/hr.
  4. Mary Boyum, Special Ed EA at Spring Creek, add Special Ed EA Extracurricular/Non-academic support as needed with the District, effective 12/2/2024-6/6/2025.
  5. Diana Camargo, Special Ed EA for 33.5 hours/week at the NCEC, change to Special Ed EA for 30 hours/week at the NCEC, effective 1/3/2025.
  6. Isabel Fleming, KidVentures Student Site Assistant for up to 15 hours/week at Greenvale Park, change to KidVentures Site Assistant for up to 15 hours/week at Greenvale Park, effective 7/1/2024. Step 2-\$18.43/hr.
  7. Diane Frederick, Substitute Teacher for the District, change to .80 FTE Long Term Substitute Special Ed Teacher at the Middle School, effective 1/2/2025-1/21/2025. MA10, Step 10.
  8. Estella Freeman, Instructor Lead with Community Ed Recreation, add Instructor Assistant with Community Ed Recreation, effective 4/7/2025-5/31/2025. Step 2-\$14.76/hr.
  9. Elizabeth Johnson, Club Leader with Community School, add Community School Site Assistant for up to 15 hours/week for both positions at Greenvale Park, effective 12/9/2024-5/30/2025. Step 1-\$17.80/hr.
  10. Correction: Christopher Kauffeld, Driver Education Instructor with Community Education, add Adult Basic Education Teacher at the NCEC, effective 7/8/2024. MA+30, Step 10.
  11. Katherine LaCanne, Instructor Lead with Community Ed Recreation, add Instructor Assistant with Community Ed Recreation, effective 4/7/2025-5/31/2025. Step 2-\$14.76/hr.
  12. Rachael Langer, Teacher at the Middle School, add Speech Judge at the High School, effective 1/8/2025. \$77/event.
  13. Ellen Mucha, Assistant Knowledge Bowl Coach at the High School, change to Long Term Substitute Head Coach - Knowledge Bowl at the High School, effective 1/2/2025-2/15/2025.
  14. Xochitl Oaxaca, Special Ed EA for 35 hours/week at the NCEC, add Extended Day EA for up to 4 hours/week at the NCEC, effective 12/11/2024.
  15. Claire Oleary, Ski Club Chaperone with Community Ed Recreation, add Building Supervisor with Community Ed Recreation, effective 1/13/2025. \$19.32/hr.
  16. Lizbeth Ramirez, Special Ed EA at Greenvale Park, add Community School Site Assistant and Club Leader for up to 15 hours/week at Greenvale Park, effective 1/6/2025-5/15/2025. Site Assistant Step 4-\$19.71/hr. Club Leader \$25.53/hr.
  17. Micah Schultz, Social Studies Teacher at the ALC, add an overload-teaching a second class on Wednesdays (6 days) in lieu of prep at the ALC, effective 9/18/2024-10/30/2024.
  18. Scott Stanina, Teacher at the High School, add Long Term Substitute Assistant Knowledge Bowl Coach at the High School, effective 1/2/2025-2/15/2025.
  19. Gina Swenson, Teacher at Greenvale Park, add Community School Teacher for up to 8 hours/week at Greenvale Park, effective 1/6/2025-5/15/2025. \$40/hr.
  20. Rose Taylor, Special Ed EA PCA for 6.75 hours/day and General Ed EA for .25 hours/day at Spring Creek, change to Special Ed EA PCA for 5.33 hours/day and Special Ed EA Bus for 2.59 hours/day at Spring Creek, effective 1/6/2025-1/31/2025.
  21. Jessica Toft, Special Ed EA for 3.38 hours/day at Bridgewater, change to Special Ed EA for 4 hours/day at Bridgewater, effective 9/3/2024.
  22. Heather Tousignant, Special Ed EA PCA for 7 hours/day at Spring Creek, change to Special Ed EA PCA for 6.75 hours/day at the Middle School, effective 1/6/2025.
  23. Kristin Vatter, Building Supervisor with Community Ed Recreation, add Site Supervisor with Community Ed Recreation, effective 12/23/2024-5/31/2025. Step 6-\$17.87/hr.
  24. Justine Voronkova, Special Ed EA for 4 hours/day and Gen Ed EA for .50 hours/day at the High School, change to Special Ed EA for 5 hours/day M,T,Th,F and W for 4.25 hours/day at the High School, effective 1/21/2025.
  25. Deb Wagner, Educational Assistant at Bridgewater, add Community School Club Leader for up to 6 hours/week at Bridgewater, effective 12/19/2024-5/15/2025. \$25.53/hr.
  26. John Watkins, Building Supervisor with Community Ed Recreation, add Softball/Basketball Official with Community Ed Recreation, effective 1/1/2025-5/31/2025. \$30/game.

27. Sarah Wolfe, Early Childhood Educational Assistant for 9 hours/week at the NCEC, change to Early Childhood Educational Assistant for 9.5 hours/week at the NCEC, effective 1/6/2025.
  28. William Baragary, Lifeguard with Community Ed Recreation, add Community School Student Site Assistant for up to 6 hours/week at Spring Creek, effective 1/13/2025-5/15/2025. Step 2-\$16.07/hr.
  29. Sarah Wolfe, ECFE Sib Care EA for 9.5 hours/week at the NCEC, change to ECFE Sib Care EA for 11 hours/week at the NCEC, effective 1/12/2025-3/21/2025.
- iii. Leave of Absence
1. Nancy Antoine, Principal at Bridgewater, FMLA Leave of Absence beginning 1/2/2025 and continue on an intermittent basis for up to 60 work days.
  2. Jessie Huebsch, Administrative Assistant to Technology/Teaching and Learning, FMLA Leave of Absence beginning 1/16/2025 and will continue on an intermittent basis for up to 60 work days.
  3. Tammy Iszler-Johnson, Occupational Therapist with the District, FMLA Leave of Absence beginning on 12/9/2024-3/7/2025.
  4. Danielle Olson, Social Worker at the NCEC/HS, FMLA Leave of Absence beginning on or about 5/19/2025 and continue for eight work weeks. It will continue into the 2025-2026 school year.
  5. Carol Reed, Nurse at the Middle School, FMLA Leave of Absence beginning 12/16/2024-approximately 1/10/2025.
  6. Sam Richardson, Principal at Greenvale Park, FMLA Leave of Absence beginning 12/18/2024-1/3/2025.
  7. Lillian Tharp, Special Ed Teacher at the NCEC, Leave of Absence beginning on or about 3/31/2025 for eight work weeks.
- iv. Retirements/Resignations/Terminations
1. Susan Bolton, Teacher at Bridgewater, retirement effective at the end of the 2024-2025 school year.
  2. Tina Dokken, Teacher at the Middle School, retirement effective 12/12/2024.
  3. Kari Gross, Education Assistant PCA at the NCEC, termination effective 1/3/2025.
  4. Katie Hanson, Teacher at the Middle School, resignation effective 12/11/2024.
  5. Spencer Klotz, Assistant Varsity Boys Lacrosse Coach at the High School, resignation effective 12/12/2024.
  6. Hope Langston, Director of Instructional Services, retirement effective at the end of the 2024-25 school year.
  7. Lillana Quiroga, Educational Assistant PCA at the Middle School, termination effective 1/6/2025.
  8. Ryan Schnaith, Assistant Track Coach at the Middle School, resignation effective 1/7/2025.
  9. Kaine Singvongsa, EA at Greenvale Park, resignation effective 1/8/2025.
  10. Kevin Dahle, Social Studies Teacher at the High School, retirement effective at the end of the 2024-2025 school year. Will continue with Drivers education.
- v. Administration recommended the approval of the following employment contract for the time period July 1, 2024 through June 30, 2026:
1. Educational Assistants
- vi. Speech Judge Pay  
Administration recommended approval of an increase in the stipend offered for speech judges from \$77 to \$100.
- e. Overnight Field Trip Northfield Boys Hockey. Northfield High School Boys Hockey Coach Mike Luckraft requested board approval to take the boys hockey team to Detroit Lakes, MN, Warroad, MN and Fargo, ND to compete against Detroit Lakes and Warroad, January 24-26, 2025.

## 7. Items for Individual Action

- a. Policy Committee Recommendations. On a motion by Butler, seconded by Nelson, the board unanimously approved the recommended updates to policies 103, 401, 402, 403, 404, and 405 as presented.

## 8. Items for Information

- a. Enrollment Report. Superintendent Hillmann reviewed the January 2025 enrollment report.
- b. Budget Prioritization Process and Teams. Director of Finance Val Mertesdorf previewed the budget prioritization team recruitment process. As discussed at previous meetings, the district is projected to finish the 2025-26 school year below its 14% fund balance goal. Director Mertesdorf will present the annual financial forecast at the Jan. 27 regular board meeting.

## 9. Future Meetings

- a. Monday, January 27, 2025, 6:00 p.m., Regular Board Meeting, Northfield DO Boardroom
- b. Saturday, February 1, 2025, 9:00-10:45 a.m., Workshop, Northfield DO Boardroom
- c. Saturday, February 1, 2025, 11:00 a.m., District Youth Council Brunch, NCRC
- c. Monday, February 10, 2025, 6:00 p.m., Regular Board Meeting, Northfield DO Boardroom



d. Monday, February 24, 2025, 6:00 p.m., Regular Board Meeting, Northfield DO Boardroom

10. Adjournment

On a motion by Quinnell, seconded by Epstein, the board unanimously approved to adjourn at 7:39 p.m.

Amy Goerwitz  
School Board Clerk

## **RESOLUTION ACCEPTING DONATIONS**

The following resolution was moved by \_\_\_\_\_ and seconded by \_\_\_\_\_:

**WHEREAS**, Minnesota Statutes 123B.02, Sub. 6 provides: “ The board may receive, for the benefit of the district, bequests, donations, or gifts for any proper purpose and apply the same to the purpose designated. In that behalf, the board may act as trustee of any trust created for the benefit of the district, or for the benefit of pupils thereof, including trusts created to provide pupils of the district with advanced education after completion of high school, in the advancement of education.”; and

**WHEREAS**, Minnesota Statutes 465.03 provides: “Any city, county, school district or town may accept a grant or devise of real or personal property and maintain such property for the benefit of its citizens in accordance with the terms prescribed by the donor. Nothing herein shall authorize such acceptance or use for religious or sectarian purposes. Every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full.”; and

**WHEREAS**, every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full;

**THEREFORE, BE IT RESOLVED**, that the School Board of Northfield Public Schools, ISD 659, gratefully accepts the following donations as identified below:

The vote on adoption of the Resolution was as follows:

Aye:

Nay:

Absent:

Whereupon, said Resolution was declared duly adopted.

By: Claudia Gonzalez-George, Chair

By: Amy Goerwitz, Clerk

<b>Date of the bequest, donation, or gift:</b>	<b>Amount:</b>	<b>Who the bequest, donation, or gift is from:</b>	<b>What the bequest, donation, or gift is for:</b>
12/3/2024	\$500.00	Donors Choose: Maria & Craig Stevens & Zachary; Emily & Rodney from Sautee Nacoochee, GA; Kari Pritchard and Robert Wilder from Minnesota; Lorie Tuma from Minnesota; An anonymous donor from California	Student Support office supplies were purchased and intended to support student mental health: Kellogg's Assorted Snacks, Lance Assorted Flavored Variety Pack Snack Cracker, Mott's Fruit Flavored Snacks, Kind Healthy Snacks KIND Nuts & Sea Salt Variety Pack, SkinnyPop Sea Salt Popcorn Bags, Schylling NeeDoh Original - Sensory Fidget Toy , Schylling NeeDoh Teenie Cool Cat - Sensory Fidget Toy, DNA Balls Penguin Stress Balls by YoYa Toys (3-Pack), Metal Infinity Cube Toy for Teens, Weighted Lap Pad for Kids Blanket, Sharpie Permanent Marker Fine Tip Assorted Dozen, Calm Strips: Original SCHOOL PACK 120 Sensory Focus
1/21/2025	\$1,050.00	Bethel Lutheran Church	Snack Cart
1/15/2025	\$500.00	Larry and Betty Danielson	School Support
1/13/2025	\$4.50	Kali Thompson	GVP Gr. 1 Ordway: Lalo's Lunch Field Trip Scholarship Donation [From Kit:GVP Gr. 1 Ordway: Lalo's Lunch Field Trip]
1/16/2025	\$4.50	Samantha Budd	GVP Gr. 1 Ordway: Lalo's Lunch Field Trip Scholarship Donation [From Kit:GVP Gr. 1 Ordway: Lalo's Lunch Field Trip]
1/13/2025	\$10.00	Torey Christensen	GVP Gr. 2 Mill City Museum (ENGLISH) Donation [From Kit:GVP Gr. 2 Mill City Museum (ENGLISH)]
1/17/2025	\$10.00	Berenice Tello	GVP Gr. 2 Mill City Museum (ENGLISH) Donation [From Kit:GVP Gr. 2 Mill City Museum (ENGLISH)]
1/18/2025	\$10.00	Timothy Christensen	GVP Gr. 2 Mill City Museum (ENGLISH) Donation [From Kit:GVP Gr. 2 Mill City Museum (ENGLISH)]



*Northfield Public Schools  
Northfield, MN*

## **EXTENDED FIELD TRIP FORM**

Staff Member(s) Responsible (Name and phone): Nicholas Connor (320) 226-3791

School and Program: NHS, Robotics Team

Date of Requested Trip: 2/27/2025 – 3/1/2025

1. What group is taking this trip?

The high school robotics team.

2. Estimated # of Students: 28                      # Adult Supervisors: 5

3. Destination: Northern Lights Regional Competition, Duluth Entertainment Convention Center, Duluth, MN

4. Date/Time of Departure: 2/27/2025, 6:00 AM

5. Date/Time of Return: 3/1/2025, 9:00 PM

6. State purpose and/or educational value of trip (attach information to form if needed).

This is the one of two competitions that the robotics team participates in (unless we are selected for the MSHSL Championship or the FRC World Championships). The team is designing, building, and programming a robot from scratch for the competition. Students learn design, fabrication, programming, and business skills in this process.

7. Name the manner of travel and the carrier.

We will take a school bus through Benjamin Bus.

8. State housing arrangements (must include name, address and phone number of hotel).

Radisson Duluth Harborview Hotel  
505 W Superior St  
Duluth, MN 55802  
(218) 481-1185

9. List of coach, parent or guardian contact info. (Attach)

10. List participants (reminder to have participants complete parent/guardian permission form if applicable). (Attach)

11. Indicate who will be in charge of supervising the trip (roles and responsibilities).

**Nick Connor**, Head Coach—Will be at all team events and at the hotel to supervise and organize students.

**Roger Rachuba**, Parent and Team Mentor—Will be at all team events and at the hotel to supervise and organize students.

**Sean Flannery**, Parent Volunteer—Will be at all team events and at the hotel.

**Curt Coudron**, Parent Volunteer—Will help transport robot, tools, and other materials to and from the venue. Will be at all team events and at the hotel.

**Cole Glassing**, Team Mentor—Will be at all team events on Friday and Saturday.

12. State the safety precautions and procedures for emergencies while on the trip.

There are medical staff at the competition to handle any medical emergencies that happen there.

At the hotel, the parents listed above have volunteered to be an emergency transport for students if needed.

11. Give budget costs, how the trip will be funded and estimated cost per student.

Competition Fee: \$3000

Hotel: \$5025.64

Bus: TBD

Students will contribute \$75 each to attend competition (team will cover cost if this is cost prohibitive for any student). All other costs will be covered using funds obtained through sponsorships/donations by local businesses and community members. Any student who needs financial assistance in order to attend will have their fee covered by a YouthBank grant that the team received.

12. List any proposed precautions, special needs, special concerns, student concerns, - if applicable.

\*\*\*\*\*

Signature of Staff Member Responsible: *[Handwritten Signature]*

Date field trip request was submitted to Principal: *1/17/2025*

Principal/Administrator Signature and Date: *[Handwritten Signature]* *1/17/25*

Approved:

Not Approved:

\*\*\*\*\*

Superintendent Signature and Date: \_\_\_\_\_

Approved: \_\_\_\_\_ Not Approved: \_\_\_\_\_

\*\*\*\*\*

School Board Review Date: \_\_\_\_\_

Approved: \_\_\_\_\_ Not Approved: \_\_\_\_\_





*Northfield Public Schools  
Northfield, MN*

## **EXTENDED FIELD TRIP FORM**

Staff Member(s) Responsible (Name and phone): Nicholas Connor (320) 226-3791

School and Program: NHS, Robotics Team

Date of Requested Trip: 4/3/2025 – 4/5/2025

1. What group is taking this trip?

The high school robotics team.

2. Estimated # of Students: 28                      # Adult Supervisors: 5

3. Destination: North Star Regional Competition, Mariucci Arena, Minneapolis, MN

4. Date/Time of Departure: 4/3/2025, 7:40 AM

5. Date/Time of Return: 4/5/2025, 7:00 PM

6. State purpose and/or educational value of trip (attach information to form if needed).

This is the one of two competitions that the robotics team participates in (unless we are selected for the MSHSL Championship or the FRC World Championships). The team is designing, building, and programming a robot from scratch for the competition. Students learn design, fabrication, programming, and business skills in this process.

7. Name the manner of travel and the carrier.

We will take a school bus through Benjamin Bus.

8. State housing arrangements (must include name, address and phone number of hotel).

Home2 Suites by Hilton, Minneapolis University Area  
2808 University Ave SE  
Minneapolis, MN 55414  
(612) 473-4662

9. List of coach, parent or guardian contact info. (Attach)

10. List participants (reminder to have participants complete parent/guardian permission form if applicable). (Attach)

11. Indicate who will be in charge of supervising the trip (roles and responsibilities).

**Nick Connor**, Head Coach—Will be at all team events and at the hotel to supervise and organize students.

**Roger Rachuba**, Parent and Team Mentor—Will be at all team events and at the hotel to supervise and organize students.

**Sean Flannery**, Parent Volunteer—Will be at all team events and at the hotel.

**Curt Coudron**, Parent Volunteer—Will help transport robot, tools, and other materials to and from the venue. Will be at all team events and at the hotel.

**Cole Glassing**, Team Mentor—Will be at all team events on Friday and Saturday.

12. State the safety precautions and procedures for emergencies while on the trip.

There are medical staff at the competition to handle any medical emergencies that happen there.

At the hotel, the parents listed above have volunteered to be an emergency transport for students if needed.

11. Give budget costs, how the trip will be funded and estimated cost per student.


Competition Fee: \$6000  
Hotel: \$3347.22  
Bus: TBD

Students will contribute \$50 each to attend competition. All other costs will be covered using funds obtained through sponsorships/donations by local businesses and community members. Any student who needs financial assistance in order to attend will have their fee covered by a YouthBank grant that the team received.

12. List any proposed precautions, special needs, special concerns, student concerns, - if applicable.



\*\*\*\*\*

Signature of Staff Member Responsible: 

Date field trip request was submitted to Principal: 11/17/2025

Principal/Administrator Signature and Date:  1/17/25

Approved:

Not Approved:

\*\*\*\*\*

Superintendent Signature and Date: \_\_\_\_\_

Approved: \_\_\_\_\_ Not Approved: \_\_\_\_\_

\*\*\*\*\*

School Board Review Date: \_\_\_\_\_

Approved: \_\_\_\_\_ Not Approved: \_\_\_\_\_

CERTIFICATION OF MINUTES RELATING TO  
GENERAL OBLIGATION SCHOOL BUILDING BONDS, SERIES 2025A

Issuer: Independent School District No. 659 (Northfield Public Schools), Minnesota

Governing Body: School Board

Kind, date, time and place of meeting: A regular meeting held on January 27, 2025 at 6:00 p.m. in the Northfield School District Office Boardroom.

Members present:

Members absent:

Documents attached:

Minutes of said meeting (including):

RESOLUTION RELATING TO GENERAL OBLIGATION SCHOOL BUILDING  
BONDS, SERIES 2025A; AUTHORIZING ISSUANCE, PROVIDING FOR  
SALE, AND COVENANTING AND OBLIGATING THE DISTRICT TO BE  
BOUND BY AND USE THE STATE CREDIT ENHANCEMENT PROGRAM,  
AND ESTABLISHING COMPLIANCE WITH REIMBURSEMENT BOND  
REGULATIONS UNDER THE INTERNAL REVENUE CODE

I, the undersigned, being the duly qualified and acting recording officer of the public corporation issuing the bonds referred to in the title of this certificate, certify that the documents attached hereto, as described above, have been carefully compared with the original records of said corporation in my legal custody, from which they have been transcribed; that said documents are a correct and complete transcript of the minutes of a meeting of the governing body of said corporation, and correct and complete copies of all resolutions and other actions taken and of all documents approved by the governing body at said meeting, so far as they relate to said bonds; and that said meeting was duly held by the governing body at the time and place and was attended throughout by the members indicated above, pursuant to call and notice of such meeting given as required by law.

WITNESS my hand officially as such recording officer this 27<sup>th</sup> day of January, 2025.

\_\_\_\_\_  
School District Clerk

Member \_\_\_\_\_ introduced the following resolution and moved its adoption, which motion was seconded by Member \_\_\_\_\_:

RESOLUTION RELATING TO GENERAL OBLIGATION SCHOOL BUILDING BONDS, SERIES 2025A; AUTHORIZING ISSUANCE, PROVIDING FOR SALE, AND COVENANTING AND OBLIGATING THE DISTRICT TO BE BOUND BY AND USE THE STATE CREDIT ENHANCEMENT PROGRAM, AND ESTABLISHING COMPLIANCE WITH REIMBURSEMENT BOND REGULATIONS UNDER THE INTERNAL REVENUE CODE

BE IT RESOLVED by the School Board (the Board) of Independent School District No. 659 (Northfield Public Schools), Minnesota (the District), as follows:

SECTION 1. AUTHORIZATION AND ELECTION. This Board hereby determines it is in the best interests of the District to authorize the issuance and sale of its General Obligation School Building Bonds, Series 2025A in the approximate principal amount of \$39,000,000 (the Bonds), the proceeds to be used to finance the acquisition and betterment of school sites and facilities, as approved by the electors at a special election held on November 5, 2024 (collectively, the Project), pursuant to Minnesota Statutes, Chapter 475.

SECTION 2. SALE. The District has retained Ehlers & Associates, Inc., in Roseville, Minnesota (Ehlers), as its independent municipal advisor in connection with the sale of the Bonds. Ehlers is authorized to solicit proposals for the purchase of the Bonds in accordance with Minnesota Statutes, Section 475.60, subdivision 2, paragraph (9). The Board shall meet at the time and place specified in the Official Statement for the Bonds to receive and consider such proposals for the purchase of the Bonds.

SECTION 3. OFFICIAL STATEMENT; PROPOSALS. Ehlers is authorized to prepare and distribute, for the District, a preliminary Official Statement and an Official Statement relating to the sale of the Bonds, and Ehlers and the underwriter are each hereby authorized to use a final Official Statement substantially in the form of said Preliminary Official Statement but with such changes therein as are required to conform the same to the terms of the Bonds, and the chair, clerk, superintendent or business manager, in consultation with and upon the advice of representatives of Ehlers and bond counsel, are hereby authorized and directed to finalize and approve such Official Statement and execute and deliver such certifications and to take such steps as are necessary to comply with SEC Rule 15c2-12. Ehlers is additionally authorized to open, read, and tabulate the proposals for presentation to the Board.

SECTION 4. STATE CREDIT ENHANCEMENT PROGRAM. (a) The District hereby covenants and obligates itself to notify the Commissioner of the Department of Education of the State of Minnesota (the Commissioner of Education) of a potential default in the payment of principal and interest on the Bonds and to use the provisions of Minnesota Statutes, Section 126C.55 to guarantee payment of the principal and interest on the Bonds when due. The District further covenants to deposit with the Registrar or any successor paying agent three (3) days prior to the date on which a payment is due an amount sufficient to make that payment or to notify the

Commissioner of Education that it will be unable to make all or a portion of that payment. The Registrar for the Bonds is authorized and directed to notify the Commissioner of Education if it becomes aware of a potential default in the payment of principal or interest on the Bonds or if, on the day two (2) business days prior to the date a payment is due on the Bonds, there are insufficient funds to make that payment on deposit with the Registrar. The District understands that as a result of its covenant to be bound by the provision of Minnesota Statutes, Section 126C.55, the provisions of that section shall be binding as long as any Bonds of this issue remain outstanding.

(b) The District further covenants to comply with all procedures now and hereafter established by the Departments of Management and Budget and Education of the State of Minnesota pursuant to Minnesota Statutes, Section 126C.55, subdivision 2(c) and otherwise to take such actions as necessary to comply with that section. The chair, clerk, superintendent or business manager is authorized to execute any applicable Minnesota Department of Education forms.

SECTION 5. REIMBURSEMENT. (a) (i) The Internal Revenue Service has issued Section 1.150-2 of the Income Tax Regulations (the Regulations) dealing with the issuance of tax-exempt obligations all or a portion of the proceeds of which are to be used to reimburse the District for Project expenditures made by the District prior to the date of issuance (the Reimbursement Obligations).

(ii) The Regulations generally require that the District make a declaration of its official intent to reimburse itself for such prior expenditures out of the proceeds of a subsequently issued series of tax-exempt obligations within 60 days after payment of the expenditures, that such obligations be issued and the reimbursement allocation be made from the proceeds of such obligations within the reimbursement period (as defined in the Regulations), and that the expenditures reimbursed be capital expenditures or costs of issuance of the obligations.

(iii) The District desires to comply with requirements of the Regulations with respect to the Project.

(b) (i) The District proposes to undertake Project and to make original expenditures with respect thereto prior to the issuance of Reimbursement Obligations, and reasonably expects to issue Reimbursement Obligations for such project in the maximum principal amounts shown below:

<u>Project</u>	<u>Maximum Amount of Obligations Expected to be Issued for Project</u>
Acquisition and betterment of school sites and facilities.	\$39,000,000

(ii) Other than (i) de minimis amounts permitted to be reimbursed pursuant to Section 1.150-2(f)(1) of the Regulations or (ii) expenditures constituting preliminary expenditures as defined in Section 1.150-2(f)(2) of the Regulations, the District will not

seek reimbursement for any original expenditures with respect to the foregoing Project paid more than 60 days prior to the date of adoption of this resolution. All original expenditures for which reimbursement is sought will be capital expenditures or costs of issuance of the Reimbursement Obligations.

(c) As of the date hereof, there are no District funds reserved, pledged, allocated on a long term basis or otherwise set aside (or reasonably expected to be reserved, pledged, allocated on a long term basis or otherwise set aside) to provide permanent financing for the original expenditures related to the Project other than pursuant to the issuance of the Reimbursement Obligations. Consequently, it is not expected that the issuance of the Reimbursement Obligations will result in the creation of any replacement proceeds.

(d) The District's business manager shall be responsible for making the "reimbursement allocations" described in the Regulations, being generally the transfer of the appropriate amount of proceeds of the Reimbursement Obligations to reimburse the source of temporary financing used by the District to make payment of the original expenditures relating to the Project. Each reimbursement allocation shall be made not later than (i) eighteen (18) months after the date of the original expenditure or (ii) eighteen (18) months after the date the Project is placed in service or abandoned (but in no event later than three (3) years after the original expenditure is paid) and shall be evidenced by an entry on the official books and records of the District maintained for the Reimbursement Obligations and shall specifically identify the original expenditures being reimbursed.

Upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

whereupon the resolution was declared duly passed and adopted.

## **Northfield Public Schools ISD No. 659 School Board and District Committees**

Individual school board members serve on several board and district standing committees. In addition, board members represent the school district in interaction with various organizations and governing bodies. The school board will also be represented by individual members who will serve on task forces and ad hoc committees.

### **Membership on Board and District Standing Committees**

#### **Board Committees**

Board Legislative Action Committee	Claudia Gonzalez-George
Board Meet and Confer	Ben Miller, Claudia Gonzalez-George
Board Negotiations	Board members assigned by Board Chair
Board Policy Review Committee	Amy Goerwitz, Maggie Epstein, Jeff Quinnell

#### **District Committees**

##### Meets Monthly:

Community Education Advisory Council	Jenny Nelson
District Youth Council	Claudia Gonzalez-George

##### Meets Quarterly:

Northfield Forward	Ben Miller, Corey Butler
Finance Advisory Committee*	Claudia Gonzalez-George, Ben Miller
Wellness Advisory Committee*	Jeff Quinnell

\* Finance and Wellness Advisory Committees meet in conjunction with the committees that meet semi-annually on two of their four meeting dates.

##### Meets semi-annually

Communications Advisory Committee	Maggie Epstein
Equity Advocacy Advisory Committee	Corey Butler
Facilities Advisory Committee	Amy Goerwitz
Activities Advisory Committee	Ben Miller
Career Technical Advisory	Jenny Nelson

##### Meets As Needed:

Review of Instructional Resources	Ben Miller
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## **Representatives to Organizations and Governing Bodies**

### Meets Monthly:

Cannon Valley Special Education Cooperative (CVSEC)

Superintendent Hillmann, Corey Butler

### Meets Quarterly:

Council of Champions – Northfield Promise

Amy Goerwitz

### Communication as Needed:

Legislative Liaison (MSBA)

Claudia Gonzalez-George

Minnesota State High School League (MSHSL)

Corey Butler

### **Ad-Hoc**

Review of the Superintendent Evaluation Tool

Claudia Gonzalez-George,

Jenny Nelson,

Jeff Quinell

Updated 1.22.25