

INDEPENDENT SCHOOL DISTRICT NO. 659
REGULAR SCHOOL BOARD MEETING

Monday, January 22, 2024 ~ 6:00 p.m. ~ Regular Board Meeting
Northfield District Office Boardroom

[Zoom Link](#)

AGENDA

Board Member Ben Miller will participate remotely from this location: Public lobby at 371 Ski Hill Rd, Lutsen, MN 55612

1. Call to Order
2. Agenda Approval/Table File
3. Public Comment
4. Announcements and Recognitions
5. Items for Discussion and Reports
 - a. Financial Forecast
 - b. Summary of Superintendent's Mid-Year Evaluation
 - c. Potential 2024 Northfield High School Bond Referendum Update
6. Committee Reports
7. Consent Agenda
 - a. Minutes
 - b. Gift Agreements
 - c. MSHSL Membership for 2023-2024
 - d. Personnel Items
8. Items for Individual Action
 - a. Policy Recommendation
 - b. Request to Hire Additional English Learner Instructional Support
 - c. Board Committee Assignments
9. Items for Information
 - a. Paraprofessional Recognition Week
 - b. Public Meeting
10. Future Meetings, Work Session and Public Meeting
 - a. Monday, January 29, 2024, 6:00 p.m., Public Meeting, Northfield High School Auditorium
 - b. Monday, February 12, 2024, 6:00 p.m., Regular Board Meeting, Northfield DO Boardroom
 - c. Monday, February 12, 2024, Closed Board Meeting immediately following the Regular Board Meeting for the purpose of labor negotiations
 - d. Monday, February 26, 2024, 6:00 p.m., Regular Board Meeting, Northfield DO Boardroom
11. Adjournment

NORTHFIELD PUBLIC SCHOOLS
MEMORANDUM

Monday, January 22, 2024 ~ 6:00 p.m. ~ Regular Board Meeting
Northfield District Office Boardroom
[Zoom Link](#)

Board Member Ben Miller will participate remotely from this location: Public lobby at 371 Ski Hill Rd, Lutsen, MN 55612

TO: Members of the Board of Education
FROM: Matthew Hillmann, Ed.D., Superintendent
RE: Explanation of Agenda Items for Monday, January 22, 2024, Regular School Board Meeting

1. Call to Order
2. Agenda Approval/Table File
3. Public Comment
Public comment for this school board meeting may be made in person at the beginning of the meeting and must comply with the district's public comment guidelines.
4. Announcements and Recognitions
5. Items for Discussion and Reports
 - a. Financial Forecast. Director of Finance Val Mertesdorf will provide an updated financial forecast.
 - b. Summary of Superintendent's Mid-Year Evaluation. Board Chair Claudia Gonzalez-George will share her summary of the superintendent's mid-year performance evaluation. A copy of the summary is enclosed.
 - c. Potential 2024 Northfield High School Bond Referendum Update. Superintendent Hillmann will review the Jan. 16, 2024 work session and the initial cost estimates for several options to address the facility problems at Northfield High School.
6. Committee Reports
Board member Miller will provide an update on the District Youth Council (DYC).
7. Consent Agenda
Recommendation: Motion to approve the following items listed under the Consent Agenda.
 - a. Minutes
Minutes of the Organizational School Board meeting held on January 8, 2024
Minutes of the Regular School Board meeting held on January 8, 2024
 - b. Gift Agreements. Gift agreements to be approved are attached.
 - c. MSHSL Membership for 2023-2024. At the July 10, 2023 regular school board meeting the board unanimously approved renewal of the district's membership in the Minnesota State High School League and designated Activities Director John Mahal and Board Chair Claudia Gonzalez-George as the Northfield High School representative. Board Chair Gonzalez-George is recommending Jeff Quinell replace her as the board representative to the Minnesota State High School League effective immediately.
 - d. Personnel Items
 - i. Appointments
 1. Richelle Audiss, Child Nutrition Associate I for 3 hours/day at the Middle School, beginning 1/24/2024. \$20.84/hr.
 2. Timothy Hoernke, Assistant Softball Coach at the High School, beginning 3/11/2024. \$5,383-stipend-Step 1.
 - ii. Increase/Decrease/Change in Assignment
 1. Paula Baragary, Grade 5 Teacher at Spring Creek, add Community School Teacher for up to 2 hours/week at Spring Creek, effective 1/16/2024-5/16/2024. \$40/hr.
 2. Erin Blanck, ECFE EA for 20 hours/week at the NCEC, add ECFE Special Events worker for 1 time each month and change to ECFE EA for 23.5 hours/week at the NCEC, effective 1/8/2024-6/6/2024.

3. Ashly Blatti, Grade 5 Teacher at Bridgewater, add Math Lead at Bridgewater, effective 9/1/2023-6/6/2024. \$750 stipend.
 4. Katie Casson, German Teacher at the High School, add Assistant Knowledge Bowl Coach at the High School, effective 1/3/2024. \$2,153-stipend.
 5. Pam Charlton, Grade 1 Teacher at Bridgewater, add Literacy Lead at Bridgewater, effective 9/1/2023-6/6/2024. \$750 stipend.
 6. Diane Frederick, .6 FTE Long Term Substitute Special Education Teacher at the Middle School, change to .48 FTE Special Ed Teacher at the Middle School, effective 1/22/2024-6/6/2024. MA10, Step 10
 7. Robert Garcia, Grade 4 Companeros Teacher at Greenvale Park, add Math Lead at Greenvale Park, effective 9/1/2023-6/6/2024. \$750 stipend.
 8. Brianna Grabinger, ECFE EA Sib Care for 8 hours/week at the NCEC, change to ECFE EA Sib Care for 14.5 hours/week at the NCEC, effective 1/8/2024-6/6/2024.
 9. Becki Malecha, Grade 4 Teacher at Spring Creek, add Math Lead at Spring Creek, effective 9/1/2023-6/6/2024. \$750 stipend.
 10. Oscar Marquez, Night Custodian at Bridgewater, change to Night Custodian at Spring Creek, effective 12/26/2023.
 11. Tammy McDonough, .9 FTE Science Teacher at the High School, change to 1.0 FTE Science Teacher at the High School, effective 1/24/2024-6/6/2024.
 12. Shanise Morris, Special Ed EA at the Middle School, add Special Ed EA PCA Extracurricular and Nonacademic Support at the Middle School, effective 1/9/2024.
 13. Ryan Pietsch, Phy Ed Teacher at Spring Creek, add Assistant Boys Golf Coach at the High School, effective 3/18/2024. \$4,306-stipend.
 14. Tony Rezac, Night Lead Custodian at Spring Creek, change to Night Custodian at the Middle School, effective 12/26/2023. - \$0.30/hr.
 15. Alexis Sanborn, Bus EA for 1.50 hours/day at the High School, change to Bus EA for 1.83 hours/day at the High School, effective 1/16/2024-6/6/2024.
 16. Amanda Sieger, ADSIS Teacher at Spring Creek, add Literacy Lead at Spring Creek, effective 9/1/2023-6/6/2024. \$750 stipend.
 17. Joshua Stalsberg, Custodian at the Middle School, change to Custodian at Bridgewater, effective 12/26/2023.
 18. Libby Stanton, ECFE Teacher for 25 hours/week at the NCEC, change to ECFE Teacher for 27.75 hours/week at the NCEC, effective 1/8/2024.
 19. Diane Torbenson, ADSIS Teacher at Greenvale Park, add Literacy Lead at Greenvale Park, effective 9/1/2023-6/6/2024. \$750 stipend.
 20. Winston Vermilyea, Lifeguard with Community Ed Recreation, add Instructor Lead with Community Ed Recreation, effective 1/8/2024-5/31/2024. Step 6-\$16.25/hr.
- iii. Leave of Absence
1. Renee Burnham, English Teacher at the ALC, FMLA Leave of Absence, beginning 1/9/2024 and continuing on an intermittent basis for up to 60 work days.
 2. Paige Haley, Kindergarten Teacher at Bridgewater, FMLA Leave of Absence, beginning on or about 6/2/2024 and will continue for 8 work weeks.
 3. Laura Vind, Special Ed Teacher at the Middle School, .40 FTE Leave of Absence, beginning 1/24/2024-6/6/2024.
- iv. Retirements/Resignations/Terminations
1. Ryan Pietsch, Golf Coach at the Middle School, resignation effective 1/16/2024.

*Conditional offers of employment are subject to successful completion of a criminal background check and Pre-work screening (if applicable)

8. Items for Individual Action

- a. Policy Recommendation. The board is requested to approve the recommended updates to policy 906 as presented.

Superintendent's Recommendation: Motion to approve the recommended updates to policy 906.

- b. Request to Hire Additional English Learner Instructional Support. At the Jan. 8, 2024 Director of Instructional Services Hope Langston requested to hire a seven (7) hour per day English Learner (EL) Educational Assistant for the remainder of the 2023-24 school year at Northfield Middle School to support core instructional needs for Level 1 and RAEL students. Due to recent limitations in applicant pools for educational assistants the district is seeking approval of additional funding with the flexibility to determine the type of position that would support these students based on available applicants.

Superintendent's Recommendation: Motion to approve up to \$19,000 for FTE to support English language learners at Northfield Middle School for the remainder of the 2023-24 school year with the assumption of a Jan. 24, 2024 start date and an end date of June 6, 2024.

- c. Board Committee Assignments. The board is requested to approve board member committee appointments and representation to various organizations and school liaisons for calendar year 2024.

Superintendent's Recommendation: Motion to approve board member committee appointments and representation to various organizations and school liaisons for calendar year 2024.

9. Items for Information

- a. Paraprofessional Recognition Week. January 22–28, 2024 is Paraprofessional Recognition Week in Minnesota. Northfield Public Schools appreciates our educational assistants and the support and services they provide to enhance student achievement. Educational assistants support instruction, assist with virtual learning, provide personal care services, etc. We are grateful for their commitment to meeting the needs of students.
- b. Public Meeting. The school board will host a public meeting at 6:00 p.m. on Monday, January 29, 2024, in the auditorium at Northfield High School. The purpose of this meeting is to solicit feedback from the public about the potential options to address the facility problems at Northfield High School.

10. Future Meetings, Work Session and Public Meeting

- a. Monday, January 29, 2024, 6:00 p.m., Public Meeting, Northfield High School Auditorium
- b. Monday, February 12, 2024, 6:00 p.m., Regular Board Meeting, Northfield DO Boardroom
- c. Monday, February 12, 2024, Closed Board Meeting immediately following the Regular Board Meeting for the purpose of labor negotiations
- d. Monday, February 26, 2024, 6:00 p.m., Regular Board Meeting, Northfield DO Boardroom

11. Adjournment

Reaching Out, Reaching Up:

THE 2027 STRATEGIC PLAN



VISION

We prepare every student for lifelong success by developing critical thinkers who are curious and ready to engage in our society.

BENCHMARKS

1 All children are ready for kindergarten .	2 All students are connected to the community .	3 All students are at grade level in reading and mathematics by the end of third and sixth grades.
4 All students exhibit physical, social and emotional well-being .	5 All students have a connection with a caring adult beyond their parents as they transition to middle school.	6 All students have interests, goals and a vision for the future by the end of eighth grade.
7 All students graduate from high school with a plan to reach their full potential.	8 All employees report satisfaction in the workplace.	9 All parents report satisfaction with their children's educational experience.
10 The district maintains 14% of its annual expenditures in its unassigned fund balance to ensure financial stability .	11 Community education provides relevant and accessible learning opportunities for all residents.	<small>Note: The first seven benchmarks are aligned with the language identified by Northfield Promise, a collective impact consortium of 20 community organizations committed to helping Northfield's youth thrive "from cradle to career."</small>

STRATEGIC COMMITMENTS



People

We prioritize the engagement, satisfaction, and support of every student, staff member, and family.



Learner Outcomes

We prepare every student to be academically and socially ready to choose their preferred pathway after high school graduation.



Equity

We ensure that every child has a fair opportunity to reach their full potential.



Communication

We communicate effectively and transparently with all stakeholders.



Stewardship

We responsibly manage our personnel, finances, property, time and environmental impact.



Partnerships

We seek community partnerships that accelerate student achievement of district benchmarks.

Financial Cycle

One of our strategic commitments is stewardship. Our financial cycle ensures that we are regularly reviewing information and sharing it with the Board and our community. For the financial projection, we utilize the recently approved revised budget as our base information and then use assumptions to project forward. The assumptions that we set in January are the building blocks for the budget process in the spring. After the fiscal year is complete, we go through our audit process and finalize the prior fiscal year data. Using our final audited data, our October 1 enrollment, and staffing information we are then revise the budget as needed.

Known Parameters/Budget Priorities

The financial forecast is a projection using information that we know along with a set of assumptions for the next several years. We ended fiscal year 2022-23 with 12.9% unassigned fund balance, this was lower than originally projected. The revised budget approved in December anticipates a \$786,028 surplus. The district expects declining enrollment to continue in the 2024-25 school year. Eighty percent (80%) of our budget is salaries and benefits and seventy percent of our revenue is driven off enrollment. More than 70 community members, parents, staff and students helped the district prioritize the budget. We use these as a starting block for our financial future.

Enrollment Projection

Enrollment drives over 70% of our total revenue. The district has been experiencing declining enrollment since the 2019-20 school year. For 2024-25 we are projecting a decrease of 58.4 weighted student membership. The projection indicates a continued decline after 2024-25.

Financial Assumptions

Given all that we do know, there are still a significant number of variables in the future that affect our budget. We utilize the information we have at the current time, our professional judgment and historical trends to make assumptions.

Revenue Assumptions:

- Enrollment will decrease slightly over the next several years
- 2.0% increase in the basic per pupil revenue formula each year (legislative minimum)
- Referendum inflationary increases average – 2.0%
- Capital projects levy increase in FY25
- 2% increase in special education funding
- Federal funding held flat

Expenditure Assumptions:

- Salaries and Benefits will average 3.0% increase across all employee groups
- Staffing remains constant
- 5% health insurance contribution
- 3-5% increase for non-salary budgets
- Inflation and procurement still a concern
- Increase in capital expenditures in FY25

Financial Projection

For the 2024-25 budget, the projection shows revenues of approximately \$66.4 million and expenditures of \$65.4 million. This will be a surplus of just under \$1 million and ending with 15.0% unassigned fund balance which is above the board's goal of 14%.

The outlook for 2024-25 looks stable, however, the compounding impact of the sweeping legislative unfunded mandates is a topic we are analyzing closely. We will continue to monitor staffing levels and looks for stewardship opportunities. Our goal will be to provide a balanced budget in 2025-26 as well.



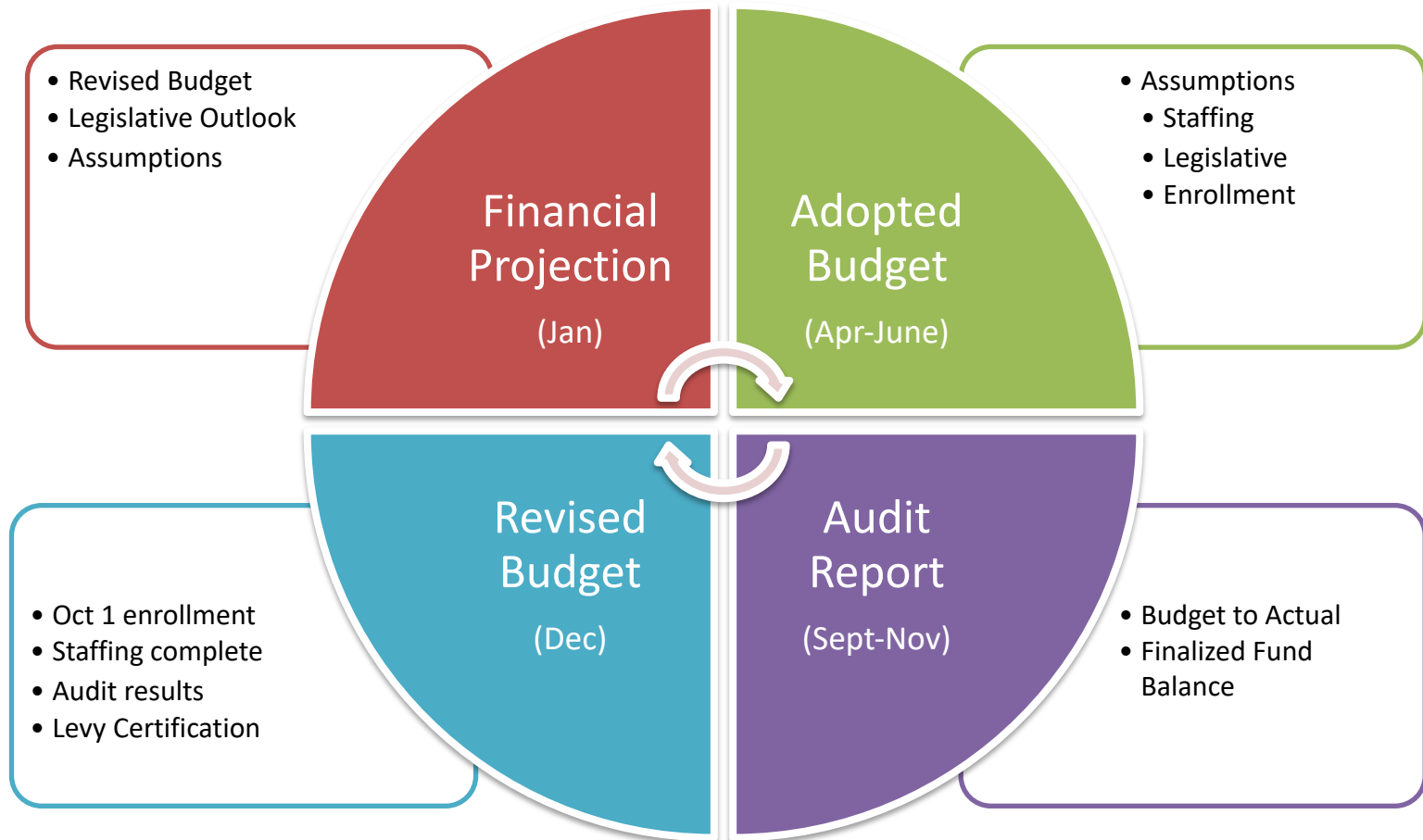
Financial Forecast and Budget Plan

January 22, 2024

Discussion Items

- Financial Cycle
- Known Parameters
- Enrollment Projections
- Financial Assumptions
- Summary of 2024-25 Budget Parameters
- Budget Presentation Timeline

Financial Cycle



Known Parameters

- Strategic Commitment: Stewardship
 - We responsibly manage our personnel, finances, property, time and environmental impact.
- Ended 2022-23 with 12.9% unassigned fund balance
- 2023-24 Revised Budget plans for a \$786,028 surplus
- Enrollment is still projected to decline in 24-25
- Nearly 80% of our budget is salary and benefits
- Significant legislative changes
- Enrollment drives over 70% of our total revenue
- Budget priorities are in place

Budget Priorities

- Elementary (Top 7)
 - Maintaining current special education spending without increasing spending
 - K-3 class sizes of 20 or less and 4-5 class sizes of 23-25
 - High quality early childhood education, full day preschool section at the NCEC.
 - Access to science, music and art in addition to core curriculum.
 - Looking at how EL services can continue but better assisting students in the classroom (what does a caseload look like?)
 - Maintaining classroom supports such as behavioral coaches and math & reading coaches.
 - Gifted education
- Secondary (Top 7)
 - Continued support for mental health by licensed professionals.
 - Keeping kids in the district through creative scheduling. Access to credit and flexibility
 - Core class size to have a max of 30 and min of 20 for electives.
 - A variety of electives that interest all 6-12 students and engages them.
 - Co-curricular activities (6-12).
 - Recruiting & maintaining a diverse staff and ensuring their access to mental health supports.
 - Continued support for underserved and at-risk students.
- District Services
 - Funding innovative strategies that will help reduce the number of students needing special education services.
 - The use of technology e-Learning to promote learner outcomes.
 - That each building has the bilingual people and systems (telephones) that allow for Spanish-speaking families to connect with their child's school.
 - The hiring of diverse staff.
 - The emphasis on providing diverse learning paths for students.
 - Technology services
 - Data driven and results oriented curricular materials, selection and procurement and instruction strategies.
 - Student mental health/well-being.
 - Staff who work directly with students, families, and staff on a daily basis; bus drivers, tech specialists.
 - Community partnership (HCI, Hospital, etc.)
 - Safe, reliable and efficient transportation to and from school.
 - Safe, clean, and functional buildings.

Enrollment History and Projection									
	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28
EC	42.8	44.3	49.1	47.8	50.2	47.5	46.8	43.1	34.6
K	246.5	202.4	245.0	240.0	252.0	238.5	235.4	216.6	174.0
1-3	764.1	747.9	750.8	743.7	734.1	766.0	772.0	767.7	730.2
4-6	892.8	843.9	822.9	808.4	825.6	813.7	802.0	789.9	824.3
7-12	2,073.4	2,062.3	1,993.0	1,965.6	1,962.2	1,910.5	1,865.6	1,860.0	1,814.5
ADM	4,019.6	3,900.8	3,860.8	3,805.4	3,824.1	3,776.0	3,721.9	3,677.2	3,577.6
WADM	4,434.3	4,313.3	4,259.4	4,198.5	4,216.6	4,158.1	4,095.0	4,049.2	3,940.5
Variance		(121.0)	(53.9)	(60.9)	18.1	(58.4)	(63.1)	(45.8)	(108.7)
% Change		-2.7%	-1.2%	-1.4%	0.4%	-1.4%	-1.5%	-1.1%	-2.7%

Financial Assumptions

- Fund balance goal – 14%
 - Unassigned fund balance as a percentage of general fund expenditures excluding operating capital, LTFM, student activities and scholarships (restricted sources)
- Revenue Assumptions
 - Per pupil basic funding – minimum 2% increase each year
 - Declining enrollment
 - Referendum inflationary increase
 - Capital Projects Levy increase FY25
 - 2% increase in special education funding each year
 - Federal funding held flat

Financial Assumptions cont.

- Expenditure Assumptions
 - Salaries and Benefits: average for all employee groups is 3.0%
 - Assumes same number of staff
 - 3-5% increase for non-salary
 - Inflation is still a concern

	AUDITED 2022-23	BUDGETED 2023-24	2024-25	FORECAST		
				2025-26	2026-27	2027-28
Enrollment - ADM	3,797.27	3,824.13	3,776.04	3,721.88	3,677.23	3,577.61
Enrollment - WADM	4,190.77	4,216.57	4,158.14	4,095.00	4,049.23	3,940.51
Projected Difference		25.80	(58.43)	(63.14)	(45.77)	(108.71)
Basic Per Pupil Allocation	6,863	7,138	7,281	7,427	7,576	7,728
Percentage Increase		4%	2%	2%	2%	2%

REVENUE

Basic Formula	\$ 28,761,255	\$ 30,089,525	\$ 30,275,396	\$ 30,413,554	\$ 30,676,936	\$ 30,452,272
Referendum	\$ 8,344,075	\$ 8,694,263	\$ 8,747,681	\$ 8,787,150	\$ 8,862,709	\$ 8,797,256
Special Education Aid	\$ 7,958,329	\$ 9,250,000	\$ 9,527,500	\$ 9,813,325	\$ 10,107,725	\$ 10,410,956
Other	\$ 12,868,299	\$ 11,575,354	\$ 13,270,398	\$ 12,369,564	\$ 12,115,837	\$ 12,088,857
Capital/LTFM	\$ 3,335,867	\$ 3,347,474	\$ 4,555,697	\$ 4,560,587	\$ 4,569,567	\$ 4,564,609
Total	\$ 61,267,825	\$ 62,956,616	\$ 66,376,672	\$ 65,944,180	\$ 66,332,773	\$ 66,313,950
Percent Change		2.8%	5.4%	-0.7%	0.6%	0.0%

REVENUE

Levy	\$ 14,428,100	\$ 15,232,888	\$ 18,294,797	\$ 17,454,830	\$ 17,513,359	\$ 17,381,174
State	\$ 40,469,579	\$ 44,343,234	\$ 44,701,381	\$ 45,108,856	\$ 45,438,920	\$ 45,552,283
Federal	\$ 4,274,807	\$ 1,724,951	\$ 1,724,951	\$ 1,724,951	\$ 1,724,951	\$ 1,724,951
Local	\$ 2,095,339	\$ 1,655,543	\$ 1,655,543	\$ 1,655,543	\$ 1,655,543	\$ 1,655,543
Total	\$ 61,267,825	\$ 62,956,616	\$ 66,376,672	\$ 65,944,180	\$ 66,332,773	\$ 66,313,950
		2.8%	5.4%	-0.7%	0.6%	0.0%

EXPENDITURES

	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28
Salary and Benefits	\$ 49,581,739	\$ 49,942,334	\$ 50,958,084	\$ 52,610,180	\$ 54,318,007	\$ 56,083,545
Non-Salary	\$ 9,548,426	\$ 9,043,326	\$ 9,988,946	\$ 10,365,916	\$ 10,758,059	\$ 11,166,026
Capital/LTFM	\$ 4,064,328	\$ 3,184,928	\$ 4,497,460	\$ 4,510,367	\$ 4,523,662	\$ 4,537,356
Total	\$ 63,194,492	\$ 62,170,588	\$ 65,444,490	\$ 67,486,463	\$ 69,599,728	\$ 71,786,926
Percent Change		-1.6%	5.3%	3.1%	3.1%	3.1%

Spending Variance	\$ (1,926,667)	\$ 786,028	\$ 932,183	\$ (1,542,283)	\$ (3,266,955)	\$ (5,472,976)
--------------------------	-----------------------	-------------------	-------------------	-----------------------	-----------------------	-----------------------

Financial Projection, cont.

Fund Balance Summary	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28
Beginning Balance	\$ 15,193,217	\$ 13,266,547	\$ 14,052,575	\$ 14,984,758	\$ 13,442,475	\$ 10,175,520
Revenues	\$ 61,267,824	\$ 62,956,616	\$ 66,376,672	\$ 65,944,180	\$ 66,332,773	\$ 66,313,950
Expenditures	\$ 63,194,494	\$ 62,170,588	\$ 65,444,490	\$ 67,486,463	\$ 69,599,728	\$ 71,786,926
Ending Balance	\$ 13,266,547	\$ 14,052,575	\$ 14,984,758	\$ 13,442,475	\$ 10,175,520	\$ 4,702,544
Restricted/Assigned	\$ 5,678,978	\$ 5,717,031	\$ 5,881,571	\$ 5,671,154	\$ 5,467,058	\$ 5,494,311
Unrestricted	\$ 7,587,569	\$ 8,335,545	\$ 9,103,189	\$ 7,771,323	\$ 4,708,463	\$ (791,765)
Total	\$ 13,266,547	\$ 14,052,575	\$ 14,984,758	\$ 13,442,475	\$ 10,175,520	\$ 4,702,544
Unassigned Fund	12.9%	14.1%	15.0%	12.4%	7.3%	-1.2%
Balance Percentage (excl						
Cap/LTFM/SAF/Sch)						

2024-25 BUDGET DEVELOPMENT CALENDAR

Feb 12

- Operating Capital & Long Term Facilities Maintenance (LTFM) Budget

Mar 11

- Debt Service and Internal Service Fund

Apr 22

- Child Nutrition and Community Services Budgets

May 13

- General Fund Budget

May 28

- School Board adopts the 2024-25 Proposed Budgets– All Funds

Questions?

Thank you!

**Summary of Mid-Year Performance Appraisal
for Matthew Hillmann Ed.D.
Superintendent Northfield Public Schools
For the appraisal period of 7/1/2023-12/31/2023
Summarized by Board Chair, Claudia Gonzalez-George
January 22, 2024 Regular School Board Meeting**

For this review period, all board members completed the mid-year performance appraisal. Five board members choose to leave comments to support their mid-year rating. The evaluation covers all facets of the superintendent's job responsibilities. Board members provide numeric ratings on 1-5 scale. (1=low, 5=high) for 48 job responsibilities organized around 8 major topics and 5 goals.

Board Chair Claudia Gonzalez-George compiled and summarized board member's evaluations. For the numeric ratings, means were calculated. The chair met with Dr. Hillmann on January 17, 2024 to review the mid-year appraisal and to share comments left on the evaluation.

At this mid-year evaluation while goals are still in progress, Dr. Hillmann received an excellent appraisal achieving an overall rating of 4.87 out of 5. This board continues to hold high confidence for Dr. Hillmann's leadership and direction for Northfield Public Schools. Below I will highlight one area of strength: Mission and Vision

This important category evaluates the superintendent in detailed pieces of Mission and Vision which succinctly stated include: engaging all stakeholders in a shared vision of learning, implementation of strategies that result in measurable achievement gains, fosters a culturally competent environment where diversity is valued, and establishes goals for staff learning.

With a high rating in this individual category of 4.93, members rated Dr. Hillmann highly in his execution of Mission and Vision. He works easily everyday in an area of this large and important category. Whether he is meeting with stakeholders by starting every morning in a different district building so he can connect with parents, students, and staff or he is participating in meetings with the local organizations, Dr. Hillmann is always sharing vision and mission with empathy and investment in the person in front of him. Lastly, The World's Best WorkForce benchmarks reports on achievement for all students. For the 2022-2023 year, Dr. Hillmann through his administrators was able to see 68% of Grade 3 students met grade level proficiency on the 2023 MCA Reading Test which exceeded our goal that year. This is just a small sample of Dr. Hillmann's proficiency in this category. As one board member stated: Vision is Dr. Hillmann's middle name. He is a strong leader with a clear vision for the Northfield School District, which is also his favorite topic of conversation.

At this mid-year evaluation period, the entire board agrees that our district is being led well and we place our full confidence in Dr. Hillmann's leadership. We continue to be grateful for the relationships he has built over the years evidenced by a community that supports our students both financially and with investments of time. We also see very low teacher turnover and recently successfully negotiated a new contract with the teachers, again thanks to Dr. Hillmann and his administrators cultivating good relationships with staff.

Student Feedback Concerning the Current High School Facilities

Presented by the Northfield District Youth Council

Context

In November, the District Youth Council Board Relations Committee made a survey to gauge student feedback of Physical Conditions of the Northfield High School Building.

This was in response to news that possible renovations and a possible new building would be included on the ballot in 2024.

We hoped to shed new light into the student experience at the high school and inform voters and the School Board about parts of student life at Northfield High Schools.

Methodology

We created a simple, 5 question survey to collect data.

We sent the survey out through the CCR PowerPoint on December 5th, in order to reach the most people.

The Data was sorted and counted manually.

The free response data was sorted and interpreted manually.

Survey Questions

- Name (Optional)
- Grade Level (9, 10, 11 or 12)
- Are you satisfied with the current High School building conditions? (Yes, No, Undecided)
- What is one physical aspect of Northfield High School that has affected your learning ability, either positively or negatively? (Free Response)
- Do you give consent to the District Youth Council to use your response as a quotation in future reports to the school board? (Yes or No)

Full School Data

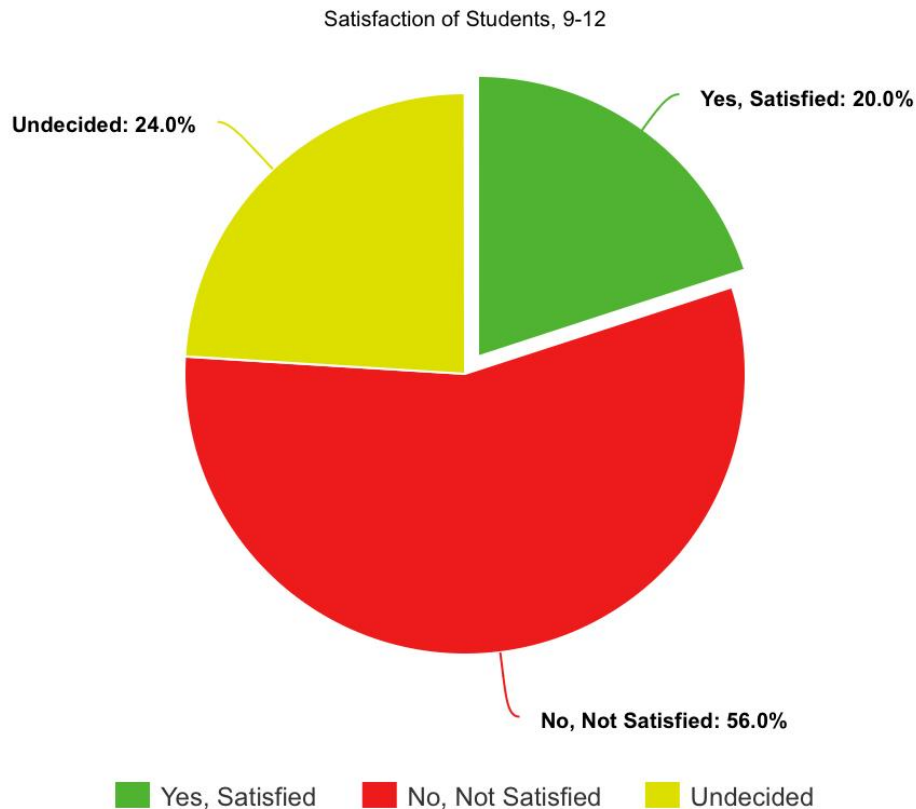
Data collected from 751 responses

150 students responded Yes (20%)

422 students responded No (56%)

179 students responded Undecided
(24%)

Freshmen were the largest proportion
of respondents, making up 232 of the
751 (31%)



Underclassmen Data

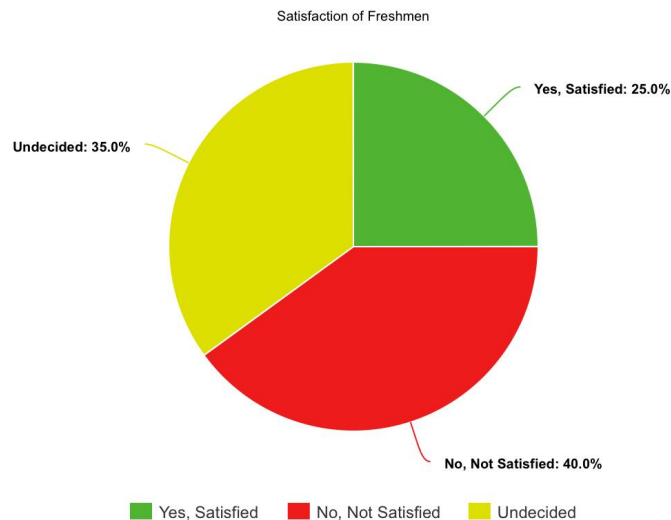
Freshman (Class of 2027)

Data collected from 232 responses

58 students responded Yes (25%)

92 students responded No (40%)

82 students responded Undecided (35%)



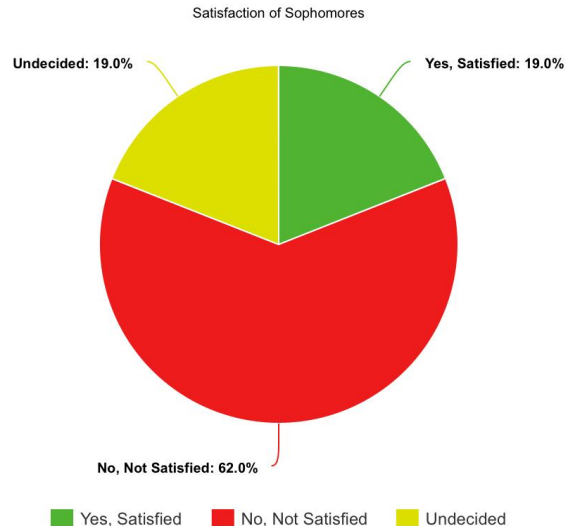
Sophomore (Class of 2026)

Data collected from 157 responses

30 students responded Yes (19%)

98 students responded No (62%)

29 students responded Undecided (19%)



Upperclassmen Data

Junior (Class of 2025)

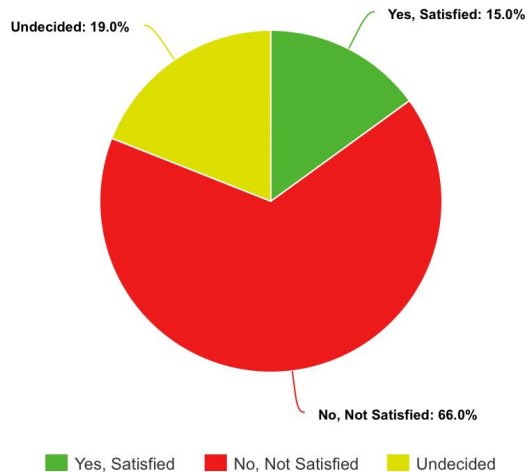
Data collected from 199 responses

29 students responded Yes (15%)

132 students responded No (66%)

38 students responded Undecided (19%)

Satisfaction of Juniors



Senior (Class of 2024)

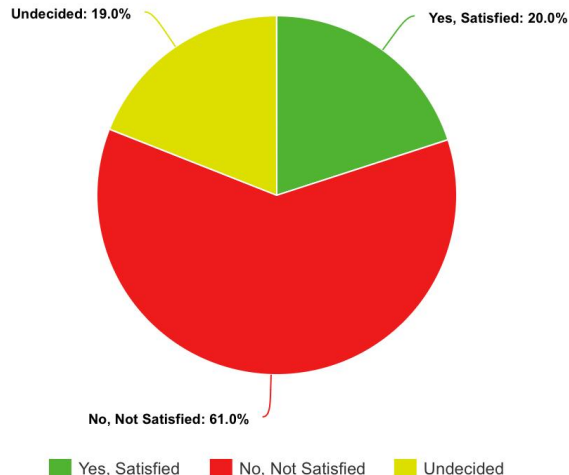
Data collected from 163 responses

33 students responded Yes (20%)

100 students responded No (61%)

30 students responded Undecided (19%)

Satisfaction of Seniors



Student Free Response (Unsatisfied with the building)

Some of the main negative aspects of the school brought up by students are as follows:

- Inconsistent heating throughout the building and throughout the year (cold in some places and hot in others, cold during the winter but hot during the summer)
- Cramped hallways and low ceilings and complicated layout
- Leaking from pipes, seams and windows
- Bathroom conditions, including leaking, lack of ventilation and the amount being too few
- Lack of natural light in hallways and classrooms, as well as the fluorescent light bulbs causing sensory issues
- The Weight room and athletics amenities are not up to standard
- Many Upperclassmen complained about the conditions in the parking lot

Student Free Response (Satisfied with the building)

Some of the aspects of the school that students appreciated are as follows:

- The library and art rooms
- The large windows in some hallways and classrooms providing natural light
- The comfortable chairs in the hallways
- The murals in the v wing
- The woodshop and metal shop areas, giving unique elective opportunities

Hearing From Student Voices

Anonymous Senior: “The entire facility is inadequate in meeting the current demands of the student body. The school is incredibly difficult and inefficient to navigate, and at times of peak traffic the halls are dangerously crowded.”

Eden Coudron, Junior: “The water coming into classrooms when it rains in the D wing and art rooms [isn’t good]. The temperature differential between wings of the building as well as failures in the summer making certain class room exceptionally hot, especially those in the H wing with windows that cannot be opened. The layout of the building caused me to be late on multiple occasions last year due to my classes being in the corner of the H wing to Art department and back.”

Hearing From Student Voices [Cont.]

Grace Lacanne, Senior: This building needs a big change. I'm on the tennis team, and every time a school comes to visit our courts, they comment on how small and ancient our school is. It's hard to be proud to be a raider when every time we visit another school their buildings and sport equipment and technology are so much more advanced and better than ours. Beyond the issues of flooding, outlets not working, ceiling tiles falling and plumbing problems, our student lives are being affected as we are not proud of our high school. The building does not at all reflect our thriving academics, school society and athletics.

Conclusions

- The vast majority of the student body is unsatisfied with the condition of the building.
- The bathrooms reached purely negative feedback, when mentioned.
- The art room, library and shop areas are popular and are bright spots in the building.
- Students dislike the complicated and separated layout, as well as the fluorescent light bulbs and lack of natural light.
- The temperature difference between rooms, the Air conditioning problems and the lack of consistent temperature regulation is an extremely common complaint and should be addressed.

Questions, Comments or Concerns?

Thank you for listening!

Presented by the Northfield District Youth Council

Northfield High School Options

Budget Recommendations

Assumes November 2024 election

Option	Description	Budget Recommendation - Low end range	Budget Recommendation - High end range	Notes
Option 1A	Maintenance Only	? Pending scope	\$ 59,522,967	
Option 1B	Maintenance plus furniture/practice turf	? Pending scope	\$ 66,568,158	
Option 1C	Same as above, add fieldhouse	? Pending scope	\$ 87,205,658	Storm shelter discussion
Option 2	Reimagine existing (major add/demo)	? Pending scope	\$ 117,592,685	
Option 3	New building on same site, keep some existing	\$ 162,823,432	\$ 173,274,708	Pending use of partial existing
Option 4	New building on new site	\$ 172,797,474	\$ 176,425,205	Pending demo of existing
<i>All Options</i>	<i>Geothermal</i>	<i>\$5,000,000</i>	<i>\$7,000,000</i>	<i>Needs test well, further discussion</i>
<i>Option 1</i>	<i>Expand windows</i>		<i>\$2,500,000</i>	<i>Needs further study re: structure</i>

Option 1A Maintenance Only Budget Recommendation

Assumes November 2024 election

Area	Description	Prioritization	Budget Recommendation
M / D Wings	Provide new DDC controls for ERU, VAV systems installed in 2005 (east side).	2	\$ 171,118
M / D Wings	Provide new DDC controls for ERU, VAV systems installed in 2005 (west side).	2	\$ 252,434
M / D Wings	Add 5% of the total locker count to accommodate ADA standards.	1	\$ 21,920
M / D Wings	Replace VCT flooring in existing area A classrooms	4	\$ 1,336,414
M / D Wings	Replace existing casework in area A classrooms	4	\$ 557,193
All	Replace all fluorescent/ballasted lighting with LED/driver luminaires and low voltage	2	\$ 2,107,150
All	Replace acoustic ceiling tiles in all corridors.	3	\$ 325,265
All	Replace any remaining battery exit signs with exit signs connected to a dedicated lif	2	\$ 388,903
All	Replace the Public Address System with EPIC system.	3	\$ 1,272,775
All	Update the Notifier Fire Alarm System with voice evacuation capability and function.	3	\$ 353,549
S Wing	Provide new DDC controls for ERU, VAV systems installed in 2004.	2	\$ 226,978
S Wing	Replace 190 ton air cooled chiller installed in 2004. Provide new chiller with heat rec	3	\$ 557,193
S Wing	Demolish all existing casework and finishes in existing science labs, renovate in pla	2	\$ 928,419
S Wing	Bring fire rating around existing science rooms up to code compliance & add second	1	\$ 185,967
S Wing	Replace casework in existing FACS cooking lab.	4	\$ 79,902
S Wing	Replace VCT flooring in existing area B classrooms	3	\$ 481,533
S Wing	Replace acoustic ceiling tiles in area B classrooms	3	\$ 140,712
S Wing	Replace existing casework in area B classrooms	3	\$ 159,097
V Wing	Replace art room 2002 MZ AHU. Provide new AHU, distribution ductwork, VAV, HW	3	\$ 649,822
V Wing	Replace print shop 2002 AHU. Provide new AHU, distribution ductwork, VAV, HW, r	3	\$ 464,563
V Wing	Replace woodshop HVAC. Provide new RTU, distribution ductwork, CV, HW, integr	3	\$ 371,226
V Wing	Replace auto shop HVAC. Provide new RTU, distribution ductwork, CV, HW, integr	3	\$ 371,226

Option 1A Maintenance Only Budget Recommendation

Assumes November 2024 election

V Wing	Replace metal shop HVAC. Provide new RTU, distribution ductwork, CV, HW, integ	3	\$	371,226
V Wing	Replace wood shop dust collector and distribution ductwork. Verify current use of st	3	\$	278,596
V Wing	Provide a high efficiency gas boiler to match the 2015 installation for redundancy. R	4	\$	649,822
V Wing	Replace domestic hot water heating with centralized high recovery system located in	2	\$	649,822
V Wing	Replace domestic water distribution piping installed in the original construction. Allow	2	\$	2,285,338
V Wing	Replace fuel oil pumps and monitoring system installed in 1997. Existing 12,000 gal	3	\$	65,053
V Wing	Update panel boards and associated power distribution in Shop Area.	2	\$	134,348
V Wing	Remove Motor Control Center as mechanical loads are updated with Variable Freq	3	\$	176,774
V Wing	Add ADA accessible sink to two art rooms.	1	\$	8,485
Gym / Cafeteria	Replace gymnasium HVAC. Provide new RTU, distribution ductwork, CV, HW, CHV	2	\$	649,822
Gym / Cafeteria	Replace locker room HVAC (east of gym). Provide new roof mounted heat recovery	2	\$	579,113
Gym / Cafeteria	Replace locker room HVAC (west of gym). Provide new roof mounted heat recovery	2	\$	852,052
Gym / Cafeteria	Replace health, wrestling HVAC. Provide new RTU's, distribution ductwork, CV, HW	2	\$	579,113
Gym / Cafeteria	Replace band/choir HVAC. Provide new AHU in mech mezzanine, distribution ductv	2	\$	822,354
Gym / Cafeteria	Replace weight rm/aux gym HVAC. Provide RTU, distribution ductwork, CV, HW, C	2	\$	822,354
Gym / Cafeteria	Replace HVAC in 1970 addition. Provide new RTU, distribution ductwork, VAV, HW	2	\$	615,882
Gym / Cafeteria	Replace gymnastics HVAC. Provide new AHU in mech mezzanine, distribution duct	2	\$	464,563
Gym / Cafeteria	Replace cafeteria HVAC. Provide new RTU, distribution ductwork, CV, HW, CHW, I	2	\$	464,563
Gym / Cafeteria	Replace kitchen HVAC. Provide new RTU, distribution ductwork, VAV, HW, CHW. I	2	\$	325,265
Gym / Cafeteria	Replace HVAC in remaining areas served by original 1964 system. RTU, VAV, HW,	2	\$	779,928
Gym / Cafeteria	Replace auditorium HVAC. Provide new air handling unit in the location of the existi	3	\$	835,789
Gym / Cafeteria	Replace commons area 1997 RTU. Provide new RTU CV, HW, CHW, DDC controls	3	\$	464,563
Gym / Cafeteria	Replace media center 2002 RTU. Provide new RTU CV, HW, CHW, DDC controls.	4	\$	510,524
Gym / Cafeteria	Replace media center 2002 classroom MZ RTU. Provide new RTU, convert area to	4	\$	464,563

Option 1A Maintenance Only Budget Recommendation

Assumes November 2024 election

Gym / Cafeteria	Replace computer server room cooling units. Two redundant CV, DX remote condensing units.	3	\$	278,596
Gym / Cafeteria	Replace area E interior HVAC. Provide new air handling unit, distribution ductwork, and controls.	3	\$	510,524
Gym / Cafeteria	Create a new air cooled chilled water plant to serve the Southside of the building. All piping and controls to be included.	2	\$	1,484,904
Gym / Cafeteria	Remove Wired Lathem Clock System and update any remaining wired clocks to wireless system.	4	\$	35,355
Gym / Cafeteria	Replace roof over the media center	2	\$	206,472
Gym / Cafeteria	Add lift to media center digital lab	1	\$	93,337
Gym / Cafeteria	Add lift to make the weight and fitness area accessible from both sides of the gym.	2	\$	93,337
Gym / Cafeteria	Demolish all lockers, fixtures, and finishes in locker rooms and rebuild to current standards.	4	\$	5,832,138
Gym / Cafeteria	Demolish and replace VCT flooring in band and choir suite	2	\$	115,964
Gym / Cafeteria	Replace existing doors and hardware in south portion of area D	3	\$	260,212
H Wing	Provide new DDC controls for ERU, VAV systems installed in 2004.	2	\$	260,212
H Wing	Replace VCT flooring in existing area E classrooms	4	\$	846,395
H Wing	Replace acoustic ceiling tiles in area E classrooms	4	\$	247,484
H Wing	Replace existing casework in area E classrooms	4	\$	497,089
Auditorium	Replace roof over the lower commons and auditorium	3	\$	668,207
Auditorium	Provide new wall tile at multistall toilet room off of lower commons.	4	\$	33,234
Auditorium	Provide new floor tile at multistall toilet room off of lower commons.	4	\$	40,305
Auditorium	Replace existing toilet partitions at multistall toilet room off of lower commons.	3	\$	42,426
Auditorium	Replace carpet flooring in Auditorium	3	\$	97,579
Auditorium	Replace existing auditorium seats	3	\$	227,685
Auditorium	Replace theatrical A/V, Lighting, Controls and Rigging System	3	\$	2,784,549
Auditorium	Replace toilet partitions in multistall toilet room in area F	4	\$	45,961
All	Reconstruct Remaining Uninsulated Envelope from 1964	2	\$	5,925,000
All	Reconfigure the hot water system for variable secondary - reduce the number of exchangers.	4	\$	1,207,015

Option 1A Maintenance Only Budget Recommendation

Assumes November 2024 election

All	Replace all remaining pneumatic controls to fully convert the building to DDC. Allow	3	\$	241,827
All	Replace finned tube radiation and heating terminals installed in the original building	2	\$	371,226
All	Replace roof mounted PRV's - an allowance budgeted. Priority exhaust fans to be d	3	\$	93,337
All	Replace plumbing fixtures that are beyond their useful life. An allowance budgeted	3	\$	278,596
All	Replace all exterior parking lot poles except Areas A and E and tennis court light po	3	\$	139,298
All	Reclaim and replace all exterior asphalt on site.	2	\$	3,898,227
All	Replace dugouts at varsity baseball field	2	\$	111,721
All	Replace press box at memorial field	2	\$	278,596
All	Replace tennis courts	4	\$	1,559,149
All	Replace existing single pane exterior window system throughout entire building.	2	\$	2,436,657
All	General tuckpointing allowance around the entire building	3	\$	93,337
All	Replace exterior aluminum doors in storefront systems	2	\$	464,563
All	Demolish existing staff toilets that do not meet ADA and rebuild in place.	1	\$	296,981
All	Demolish and renovate multistall toilet rooms that do not meet ADA standards.	1	\$	1,503,996
All	Painting updates throughout building	2	\$	668,207

\$	59,522,967
----	-------------------

Option 1B Maintenance, Furniture, Turf
Budget Recommendation
Assumes November 2024 election

Area	Description	Budget Recommendation	Notes
All	Replacement Furniture	4,045,191	See "Furniture Budget" tab
All	Maintenance Needs	59,522,967	See "Option 1A" tab for breakdown
Site	Artificial Turf Field (Practice)	\$ 3,000,000	Includes lights and fencing
		\$ 66,568,158	

DRAFT

Option 1C Maintenance, Furniture, Turf, FH

Budget Recommendation

Assumes November 2024 election

Area	Description	Recommended Budget	Notes
All	Replacement Furniture	4,045,191	See "Furniture Budget" tab
All	Maintenance Needs	59,522,967	See "Option 1A" tab for breakdown
Storm Shelter	Storm Shelter Component	1,875,000	
Fieldhouse (4 station)	4 Station Fieldhouse	18,762,500	
Site	Artificial Turf Field (Practice)	\$ 3,000,000	Includes lights and fencing
		\$ 87,205,658	

Option 2 Reimagine Budget Recommendation

Assumes November 2024 election

Area	Description	Recommended Budget	Notes
D/H/S/M Wings	Demolition of D, H, S, M wing	\$ 1,374,141	102,500 square feet of demo, plus some tunnels (added 10%)
New Construction	Reconstruct Classrooms, Cafeteria/Commons, Music	\$ 56,082,994	3rd music could serve as black box
New Construction	Storm Shelter	\$ 1,875,000	
New Construction	Fieldhouse (4 station)	\$ 18,762,500	
Renovation	Reconstruct Remaining Uninsulated Envelope from 1964	\$ 2,655,000	
Light Renovation	Auditorium Renovation	\$ 3,939,946	See "Option 1A" tab for breakdown (lights, AV, seats, carpet)
Medium Renovation	Medium Renovation of V Wing	\$ 7,287,500	
Light Renovation	Light Renovation of Media Center & other remaining space	\$ 3,953,125	
Heavy Renovation	Gymnasium Renovation	\$ 1,976,563	
Heavy Renovation	Music Rooms Renovation	\$ 1,870,000	What to do with the old music rooms?
Heavy Renovation	Locker Room Renovation	\$ 4,147,500	
Kitchen	Replacement Kitchen Equipment (50%)	\$ 875,000	
All	New Flexible Furniture	\$ 4,045,191	See "Furniture Budget" tab
Site	Parking Lot	\$ 3,898,227	See "Option 1A" tab for breakdown (replace all asphalt onsite)
Site	Reconstruct Tennis Courts	\$ 1,850,000	See "Option 1A" tab for breakdown (replace tennis courts)
Site	Artificial Turf Field (Practice)	\$ 3,000,000	Includes lights and fencing
		\$ 117,592,685	



Option 3 New HS @ Same Site
Budget Recommendation
Assumes November 2024 election

Area	Description	Recommended Budget	Notes
D/H/S/M Wings	Demolition of majority of building	\$ 2,145,000	160,000 square feet of demo, plus some tunnels (added 10%)
New Construction	New Building for 1,400 Students	\$ 144,572,474	
New Construction	Storm Shelter	\$ 1,875,000	
Light Renovation	Auditorium Renovation	\$ 3,939,946	See "Option 1A" tab for breakdown (lights, AV, seats, carpet)
Heavy Renovation	Gymnasium Renovation	\$ 1,976,563	
Heavy Renovation	Music Rooms Renovation	\$ 1,870,000	
Heavy Renovation	Locker Room Renovation	\$ 4,147,500	Includes reconstruction of boiler room
Site	Parking Lot	\$ 3,898,227	See "Option 1A" tab for breakdown (replace all asphalt onsite)
Site	Reconstruct 2 Baseball, 3 Softball	\$ 4,000,000	Leave softball?
Site	Reconstruct Tennis Courts	\$ 1,850,000	See "Option 1A" tab for breakdown (replace tennis courts)
Site	Artificial Turf Field (Practice)	\$ 3,000,000	Includes lights and fencing
		\$ 173,274,708	
		\$ 162,823,432	Cost if entire HS is demolished (yellow lines voided, demo up)

Option 4 New HS @ New Site

Budget Recommendation

Assumes November 2024 election

Area	Description	Recommended Budget	Notes
Existing	Demolition of Existing Building	\$ 3,627,731	270,600 square feet of demo - needs discussion
New Construction	New Building for 1,400 Students	\$ 144,572,474	
New Construction	Storm Shelter	\$ 1,875,000	
Site	Parking Lot	\$ 4,000,000	
Site	3 Baseball Fields, 2 Softball Fields	\$ 4,000,000	
Site	8 Tennis Courts	\$ 1,850,000	
Site	New Stadium	\$ 10,500,000	
Site	Artificial Turf Field (Practice)	\$ 3,000,000	Includes lights and fencing
Site	Land Acquisition	\$ 3,000,000	Varies significantly
		\$ 176,425,205	
		\$ 172,797,474	If building is not demo'd - remove yellow line above

Space Summary for Options 3/4 New

Space Summary - Potential New (needs confirmation)

AREA	Predesign			
GENERAL CLASSROOMS				
Math Classrooms	9	900	8,100	SF
Social Studies Classrooms	9	900	8,100	SF
English / Language Arts Classrooms	9	900	8,100	SF
Flex Conference Rooms	4	250	1,000	SF
Flexible Learning Space	4	1,000	4,000	SF
Teaching Stations	27		29,300	SF
SCIENCE LAB SPACES				
Biology	2	1,500	3,000	SF
Chemistry	2	1,500	3,000	SF
Physics/Multi-purpose	3	1,500	4,500	SF
Resource / Storage	7	300	2,100	SF
Teaching Stations	7		12,600	SF
FACS				
Culinary Arts	1	1,500	1,500	SF
FACS Classroom	1	900	900	SF
Resource/Storage/Laundry	1	400	400	SF
Teaching Stations	2		2,800	SF
TECHNOLOGY + ENGINEERING				
Large Bay - Woodshop	1	2,800	2,800	SF
Large Bay - Metals	1	2,500	2,500	SF
Large Bay - Automotive	1	4,000	4,000	SF
Fab Lab	1	800	800	SF
Computer Lab	1	800	800	SF
Resource / Storage	2	750	1,500	SF
Teaching Stations	3		12,400	SF
ART				
2-D Lab (Drawing/Painting/Photogra	1	1,200	1,200	SF
3-D Lab (Ceramics/Graphics)	1	1,200	1,200	SF
Digital Studio / CAD	1	1,200	1,200	SF
Kiln / Storage	1	500	500	SF
Teaching Stations	3		4,100	SF
BUSINESS				
Classroom	1	1,200	1,200	SF
Teaching Stations	1		1,200	SF

Space Summary for Options 3/4 New

MUSIC

Band Room	1	3,200	3,200	SF
Choir Room	1	2,000	2,000	SF
Orchestra Room	1	2,000	2,000	SF
Large Instrument Storage	1	250	250	SF
Instrument Storage	1	500	500	SF
Uniform Storage	1	150	150	SF
Offices / Storage	1	400	400	SF
Ensemble	2	400	800	SF
Practice	3	60	180	SF
Teaching Stations	3		9,480	SF

MEDIA COMMONS

Books/Circulation/Computers/Instruc			3,500	SF
Conference Rooms - Small	4	120	480	SF
Conference Rooms - Large	2	250	500	SF
Computer Lab / Classroom	1	900	900	SF
Work Room / Storage	1	500	500	SF
Office	1	120	120	SF
			6,000	SF

STUDENT SERVICES

Reception			500	SF
College & Career Center	1	900	900	SF
Office				
Counselor	4	150	600	SF
Social Worker	2	150	300	SF
Equity Coach	1	150	150	SF
Cultural Liaisons	2	150	300	SF
School Psychologist	1	150	150	SF
Speech Therapist	1	150	150	SF
Flexible Office	1	150	150	SF
Conference Rooms - Large	1	120	120	SF
Computer Lab / Classroom	1	250	250	SF
Unisex Restrooms	2	64	128	SF
Records	1	100	100	SF
Storage	1	200	200	SF
Flex Room	1	150	150	SF
			4,148	SF

PHYSICAL EDUCATION

Competition Gym	1	17,000	17,000	SF
Auxiliary Gymnasium	1	15,000	15,000	SF
Gym Storage	2	3,000	6,000	SF

Space Summary for Options 3/4 New

Walking Track	1	8,000	8,000	SF
Varsity Lockers/Office - Men	1	2,400	2,400	SF
Varsity Lockers/Office - Women	1	2,400	2,400	SF
PE Lockers - Men	1	1,200	1,200	SF
PE Lockers - Women	1	1,200	1,200	SF
Team Room / Community Multipurpose	1	1,200	1,200	SF
Staff Lockers/Office	2	200	400	SF
Training	1	500	500	SF
Wrestling (2 mats)	1	4,050	4,050	SF
Wrestling Storage	1	200	200	SF
Fitness Room	1	3,000	3,000	SF
Weight Room	1	6,000	6,000	SF
Health Classroom	2	900	1,800	SF
Teaching Stations	3		70,350	SF

SPECIAL EDUCATION

Resource Rooms	6	600	3,600	SF
ASD/EBD Classroom	1	1,200	1,200	SF
DCD Classroom	1	1,000	1,000	SF
Mild/Moderate Room	1	900	900	SF
Work-Based Learning	1	600	600	SF
Life Skills Area	1	900	900	SF
Sm Group/Sensory	2	200	400	SF
Itinerant Staff Space	1	1,325	1,325	SF
Toilet/Changing	2	80	160	SF
Storage	1	250	250	SF
			10,335	SF

ADMINISTRATION

Main Office Reception / Attendance	1	800	800	SF
Principal	1	250	250	SF
Assistant Principals	3	150	450	SF
Athletic Director	1	150	150	SF
AD Assistant	1	120	120	SF
AD Storage	1	150	150	SF
School Resource Officer	1	120	120	SF
Nurse/Cot Room	1	500	500	SF
Large Conference Room	1	300	300	SF
Small Conference Room	1	150	150	SF
In School Suspension (ISS)	1	200	200	SF
Staff Toilets	2	60	120	SF
Quiet Room				
Records	1	200	200	SF
Work Room/Mail/Storage	1	650	650	SF

Space Summary for Options 3/4 New

4,160 SF

TECHNOLOGY

Office	1	200	200	SF
Work Area	1	300	300	SF
Data Closets	12	60	720	SF
Head End Room			180	SF
			1,400	SF

STUDENT COMMONS

Student Dining	3 Shifts		8,625	SF
Concessions / School Store			500	SF
Table Storage			600	SF
			9,725	SF

STAFF SPACES

Staff Offices	3	1,000	3,000	SF
Dining			1,000	SF
Staff Toilets	6	60	360	SF
			4,360	SF

FOOD SERVICE

Kitchen/Servery/Prep			4,500	SF
Dishwater/Storage/Office			600	SF
			5,100	SF

CUSTODIAL

Receiving			2,000	SF
Tools / Storage			600	SF
Office			150	SF
Outdoor Storage			1,500	SF
			4,250	SF

AUDITORIUM / THEATER

Black Box Theater (250)	1	3,500	3,500	SF
Vestibule/Lobby			600	SF
Stage			3,200	SF
Seating (850)			9,000	SF
Dressing Rooms/Toilets	2	200	400	SF
Make-up Room			500	SF
Storage			600	SF
Scene Shop			2,000	SF
Office			120	SF
Control Room			200	SF

Space Summary for Options 3/4 New

Teaching Stations	1	20,120	SF
TOTAL NET SQUARE FOOTAGE		211,828	SF
NET TO GROSS FACTOR		x 1.4	
(Includes mechanical, electrical, public toilets, circulation, and maintenance / janitorial spaces)			
TOTAL GROSS SQUARE FOOTAGE		296,559	SF
CAPACITY CALCULATIONS	50	1,376	
SF PER STUDENT		198	

DRAFT

Space Summary for Option 2 Reimagine

Note: Does not include fieldhouse

Space Summary - Addition (needs confirmation)

AREA	Predesign				Notes
GENERAL CLASSROOMS					
Math Classrooms	9	900	8,100	SF	
Social Studies Classrooms	9	900	8,100	SF	
English / Language Arts Classrooms	9	900	8,100	SF	
Flex Conference Rooms	4	250	1,000	SF	
Flexible Learning Space	4	1,000	4,000	SF	
Teaching Stations	27		29,300	SF	
SCIENCE LAB SPACES					
Biology	2	1,500	3,000	SF	
Chemistry	2	1,500	3,000	SF	
Physics/Multi-purpose	3	1,500	4,500	SF	
Resource / Storage	7	300	2,100	SF	
Teaching Stations	7		12,600	SF	
FACS					
Culinary Arts	1	1,500	1,500	SF	changed from 2
FACS Classroom	1	900	900	SF	
Resource/Storage/Laundry	1	400	400	SF	
Teaching Stations	2		2,800	SF	
BUSINESS					
Classroom	1	1,200	1,200	SF	
Teaching Stations	1		1,200	SF	
MUSIC					
Band Room	1	3,200	3,200	SF	
Choir Room	1	2,000	2,000	SF	
Orchestra Room	1	2,000	2,000	SF	
Large Instrument Storage	1	250	250	SF	
Instrument Storage	1	500	500	SF	
Uniform Storage	1	150	150	SF	
Offices / Storage	1	400	400	SF	
Ensemble	2	400	800	SF	
Practice	3	60	180	SF	
Teaching Stations	3		9,480	SF	
SPECIAL EDUCATION					
Resource Rooms	6	600	3,600	SF	
ASD/EBD Classroom	1	1,200	1,200	SF	

Space Summary for Option 2 Reimagine

Note: Does not include fieldhouse

DCD Classroom	1	1,000	1,000	SF
Mild/Moderate Room	1	900	900	SF
Work-Based Learning	1	600	600	SF
Life Skills Area	1	900	900	SF
Sm Group/Sensory	2	200	400	SF
Itinerant Staff Space	1	1,325	1,325	SF
Toilet/Changing	2	80	160	SF
Storage	1	250	250	SF
			10,335	SF

ADMINISTRATION

Main Office Reception / Attendance	1	800	800	SF
Principal	1	250	250	SF
Assistant Principals	3	150	450	SF
Athletic Director	1	150	150	SF
AD Assistant	1	120	120	SF
AD Storage	1	150	150	SF
School Resource Officer	1	120	120	SF
Nurse/Cot Room	1	500	500	SF
Large Conference Room	1	300	300	SF
Small Conference Room	1	150	150	SF
In School Suspension (ISS)	1	200	200	SF
Staff Toilets	2	60	120	SF
Quiet Room	1	100	100	SF
Records	1	200	200	SF
Work Room/Mail/Storage	1	650	650	SF
			4,260	SF

TECHNOLOGY

Office	1	200	200	SF
Work Area	1	300	300	SF
Data Closets	12	60	720	SF
Head End Room			180	SF
			1,400	SF

STUDENT COMMONS

Student Dining	3 Shifts	8,625	SF
Concessions / School Store		500	SF
Table Storage		600	SF
		9,725	SF

STAFF SPACES

Staff Offices	3	1,000	3,000	SF
---------------	---	-------	-------	----

Space Summary for Option 2 Reimagine

Note: Does not include fieldhouse

Dining			1,000	SF
Staff Toilets	6	60	360	SF
			<div>4,360</div>	<div>SF</div>
TOTAL NET SQUARE FOOTAGE			85,460	SF
NET TO GROSS FACTOR		x	1.4	
(Includes mechanical, electrical, public toilets, circulation, and maintenance / janitorial spaces)				
TOTAL GROSS SQUARE FOOTAGE			119,644	SF

Wold

Independent School District #659
Northfield High School

DEMO 102,500 SF
M WING, S WING, D
WING, H WING
SINGLE STORY 13'-0"

4'-0" H X 320 LF
= 1,280 SF

13'-0" H X 500 LF
= 6,500 SF

MEDIUM RENO
28,500 SF

LIGHT RENO
48,000 SF

ENVELOPE UPGRADES

16'-0" H X 700 LF
= 11,200 SF

NEW MUSIC ADDITION (3)
TEACHING SPACES
(INCLUDES FLEX BLACK BOX)

HEAVY RENO
48,800 SF

NEW MAIN ENTRY ADMIN
SUITE, EXTEND COMMONS, (3)
STORY CLASSROOM TOWER:
121,744 SF (INC. MUSIC ADD)

127,200 SF TO REMAIN
AUDITORIUM, KITCHEN,
COMMONS, LOADING
DOCK, GYMNASIUM,
WEIGHTS/FITNESS,
LOCKER ROOMS, MEDIA
CENTER, V WING

NEW 39,500 SF
(4) STATION
FIELDHOUSE

HEAVY RENO
18,400 SF

NEW MAIN ENTRY ADMIN
SUITE, EXTEND COMMONS, (3)
STORY CLASSROOM TOWER
SF INC. ON MAIN LEVEL
DIAGRAM

NEW (4) STATION
FIELDHOUSE - SF
INC. ON MAIN
LEVEL DIAGRAM

1 OPTION 2 DIAGRAM- ML (DRAFT FOR DISCUSSION ONLY)

1" = 80'-0"

0 60' 120'

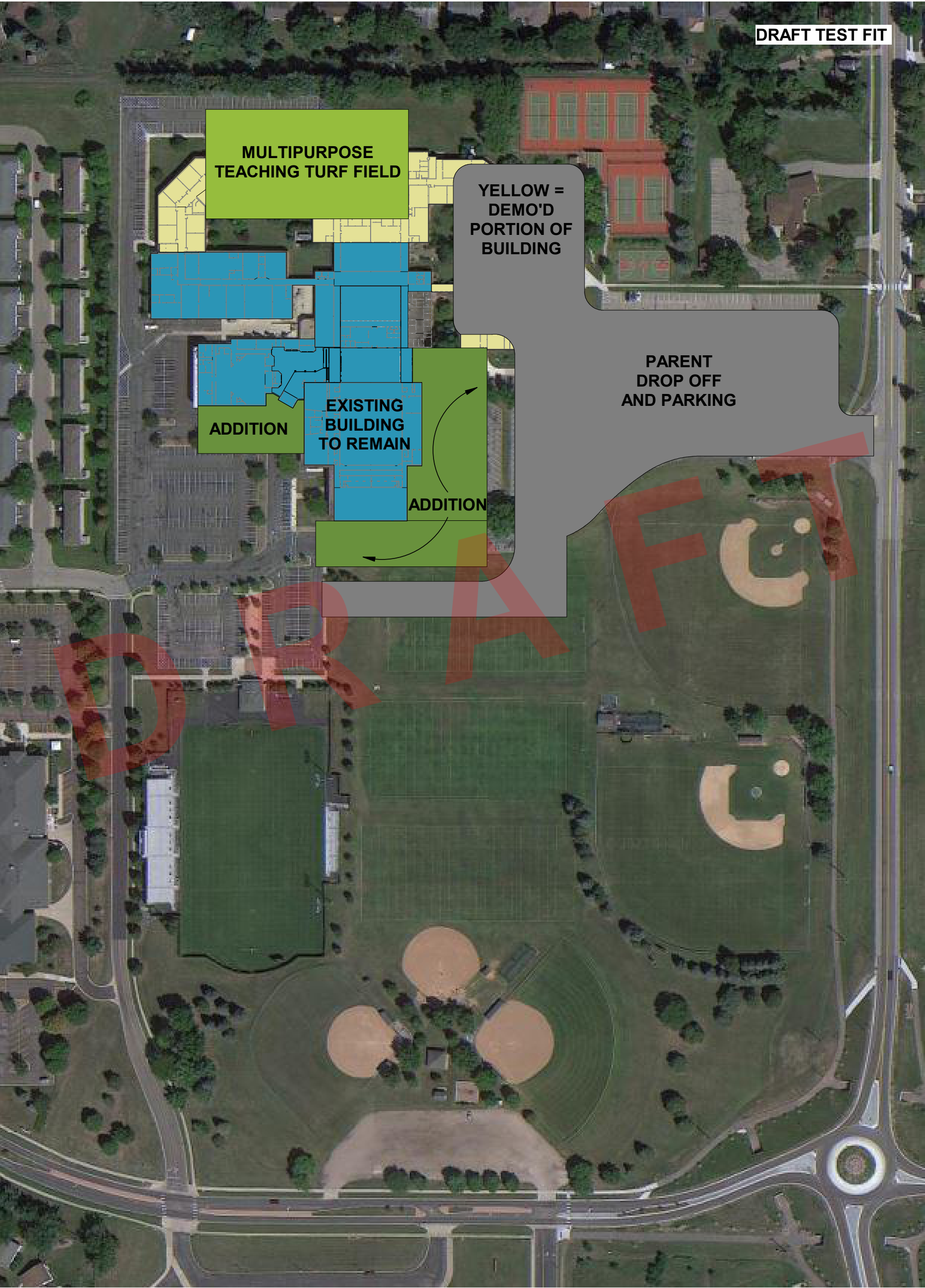
2 OPTION 2 DIAGRAM- UL (DRAFT FOR DISCUSSION ONLY)

1" = 80'-0"

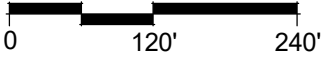
0 60' 120'

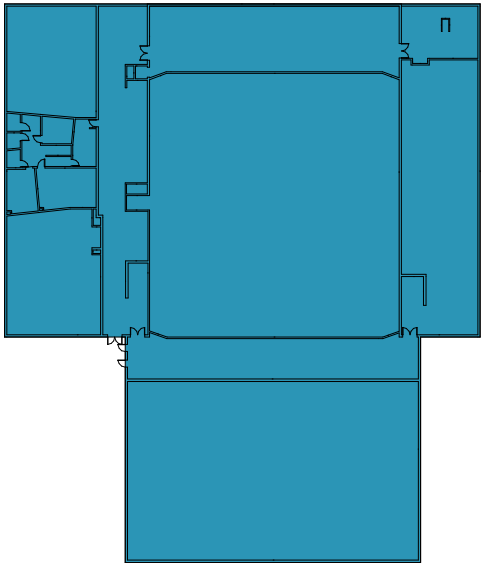
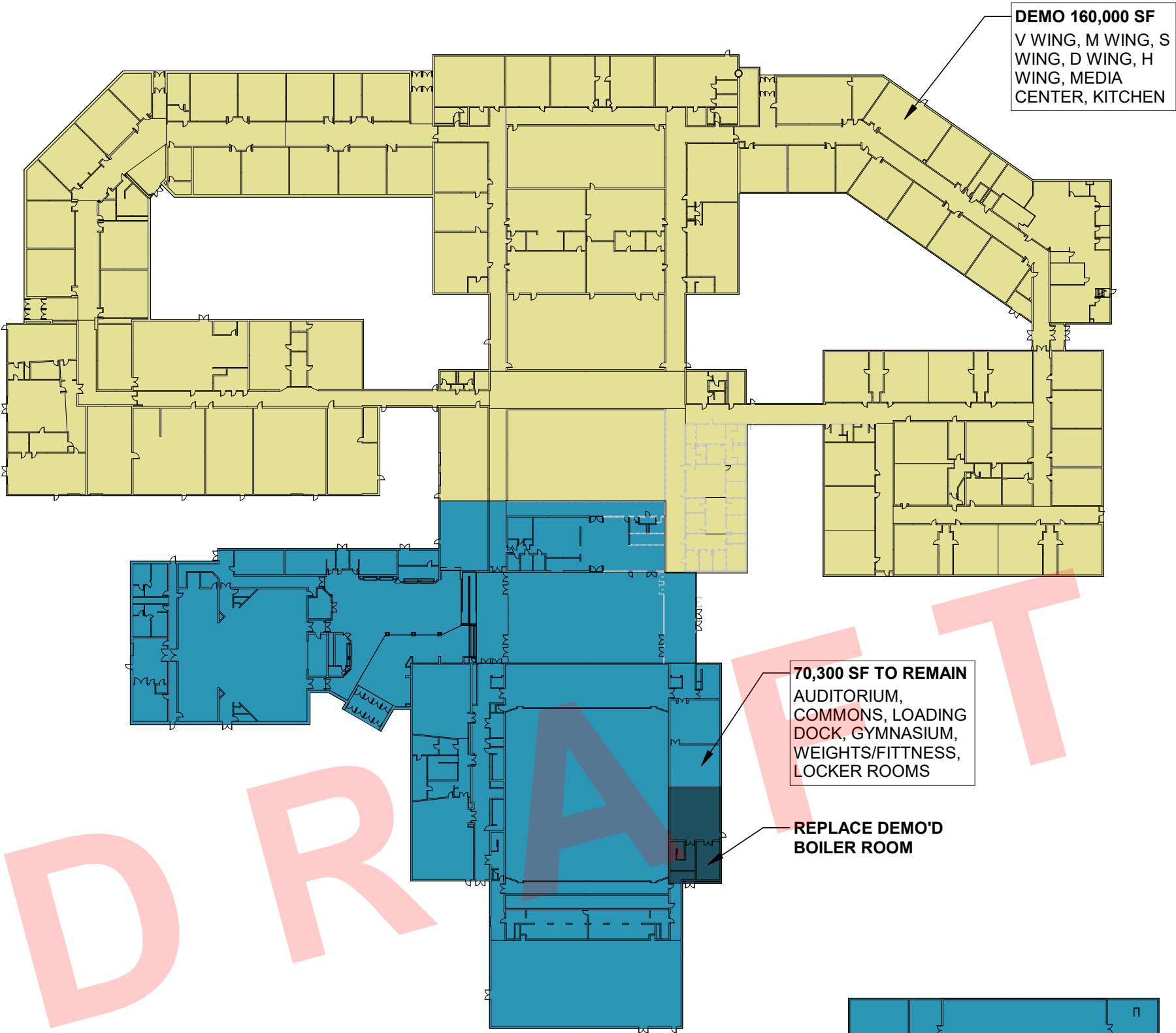
OPTION 2

Comm No: Project Number



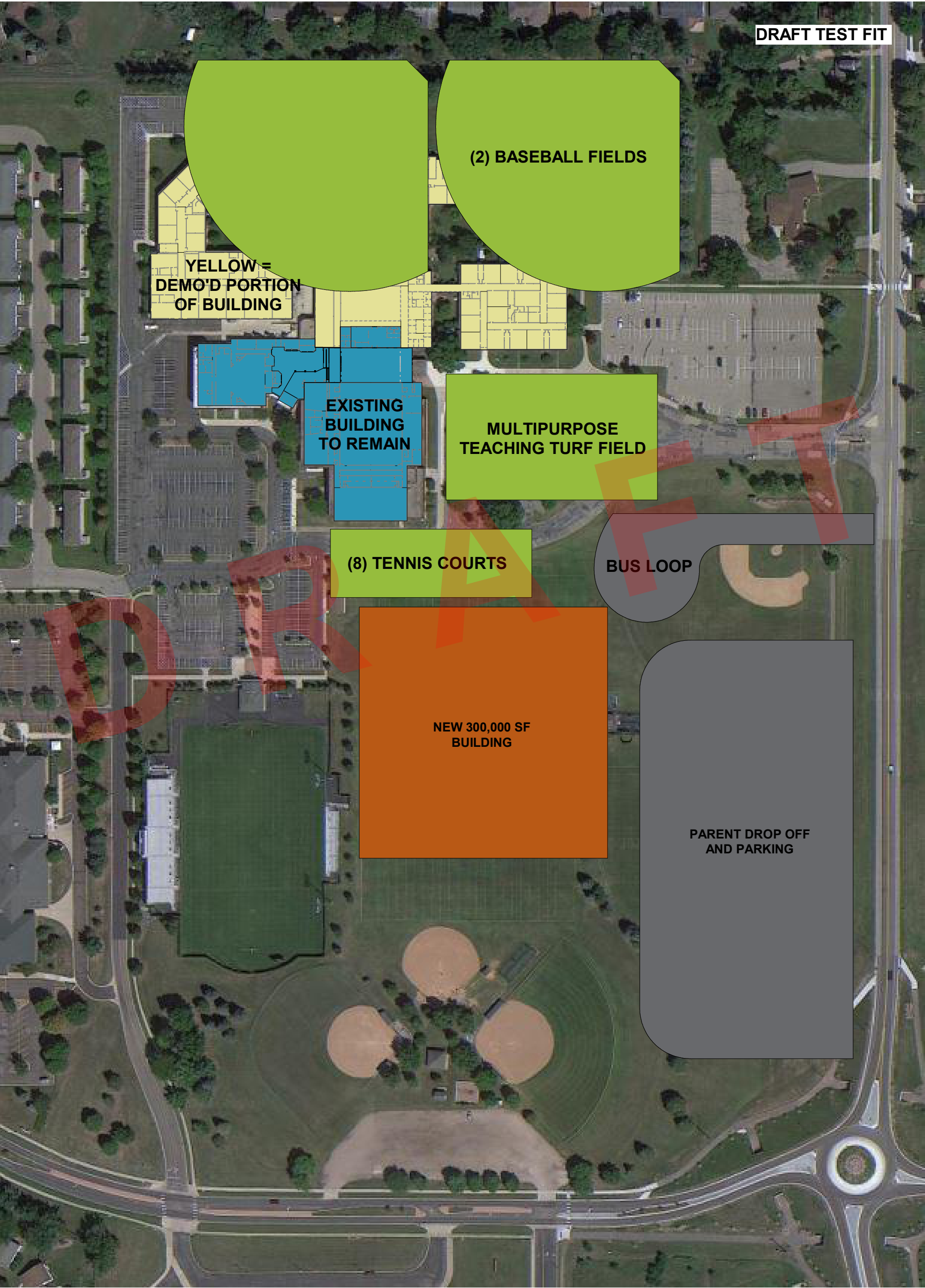
1 **OPTION 2 SITE (DRAFT FOR DISCUSSION ONLY)**
1" = 160'-0"



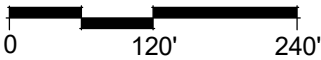


2 **OPTION 3 - UL**
1" = 80'-0" 0 60' 120'

1 **OPTION 3 DIAGRAM- ML (DRAFT FOR DISCUSSION ONLY)**
1" = 80'-0" 0 60' 120'



1 **OPTION 3 SITE (DRAFT FOR DISCUSSION ONLY)**
1" = 160'-0"



Potential timeline for Northfield High School (NHS) facility update bond referendum last updated 01.16.2024
Matt Hillmann, Ed.D., Superintendent

Executive summary: This document outlines the proposed timeline for the decision, preparation, and execution of a November 2024 bond referendum election focused on improving the Northfield High School facilities.

Target Date	Action
October 2023	<ul style="list-style-type: none"> • The board considers a random stratified sample voter survey • The board discusses the timeline for the potential 2024 bond election
November 2023	<ul style="list-style-type: none"> • The board reviews previous high school discussions from 2017 and 2022 and clarifies the purpose of a potential high school bond • The board considers options for addressing high school deficiencies • Nov. 16: suggested work session date (5:30 pm—7:30 pm) • Nov. 18: NHS building tour for the public (10 am—12 pm)
December 2023	<ul style="list-style-type: none"> • The board considers options for addressing high school deficiencies • Dec. 4: suggested work session (5:30 pm—7:30 pm) • Dec. 9: bus trip to tour Owatonna High School (Depart from NHS Door No. 1 at 12:15 pm) • Dec. 12: NHS building tour for the the public (6 pm—8 pm)
January 2024	<ul style="list-style-type: none"> • The board considers options for addressing high school deficiencies • Random stratified sample community survey is conducted by Morris-Leatherman on Jan. 8 (the process will take five-to-ten days) • Jan. 16: board work session (5:30 pm—7:30 pm) at NHS media center • Jan. 20: NHS building tour for the public (10 am—12 pm) • Jan. 29: Public meeting and feedback session (6 pm—8 pm) at NHS auditorium
February 2024	<ul style="list-style-type: none"> • Feb. 3: NHS building tour for the public (10 am—12 pm) • Feb. 26: board receives random stratified sample survey results at regular meeting
March 2024	<ul style="list-style-type: none"> • March 5: board work session (4:00 pm—5:59 pm) at the NHS media center • March 11: target date for board decision about what questions to place on the Nov. 2024 ballot to address the facility issues at NHS • Bond informational campaign • NHS tours • Submit review and comment
April 2024	<ul style="list-style-type: none"> • Bond informational campaign • NHS tours
May 2024	<ul style="list-style-type: none"> • Bond informational campaign • Finalize ballot language
June 2024	<ul style="list-style-type: none"> • Summer break
July 2024	<ul style="list-style-type: none"> • Summer break
August 2024	<ul style="list-style-type: none"> • Bond informational campaign resumes
September 2024	<ul style="list-style-type: none"> • Bond informational campaign • NHS tours
October 2024	<ul style="list-style-type: none"> • Bond informational campaign • NHS tours
November 2024	<ul style="list-style-type: none"> • Bond informational campaign • Nov. 5: election day



Committee Report

Board of Education

Name: Ben Miller

Committee: District Youth Council

Date Submitted: 1/10/2024 9:14:56

Dr. Hillman and Board Member Ben Miller have been meeting regularly with the DYC and keeping that group up-to-date regarding board items and the high school referendum issue. The DYC has regularly attended board meetings and takes diligent and detailed notes that they share internally during their meetings. Drs. Hillman and Miller have been seeking DYC input related to the high school referendum issue and the council is in the process of conducting a student-focused survey at the high school.

NORTHFIELD PUBLIC SCHOOLS

School Board Minutes

January 8, 2024

Northfield District Office Boardroom

1. Call to Order

The Organizational meeting of the School Board of Independent School District No. 659 was called to order at 6:03 p.m. by Acting Chair Claudia Gonzalez-George for the purpose of organizing the board for the 2024 calendar year. Present: Butler, Gonzalez-George, Miller, Nelson, Quinnell and Stratmoen. Absent: Goerwitz.

2. NYC representative Marianna Estrada read the Land Acknowledgement Statement.

3. Oath of Office

Minnesota Supreme Court Associate Justice Gordon Moore administered the ceremonial oath of office to all elected school board members.

4. Agenda Approval / Table File

On a motion by Quinnell, seconded by Miller, the board approved the agenda.

5. Items for Individual Action

a. Election of Officers

i. Election of board chair.

Butler moved that Claudia Gonzalez-George be nominated as board chair. There were no further nominations. Claudia Gonzalez-George was the only candidate nominated for the office of chair, and was hereby declared elected by acclamation. Motion carried 6/0. Acting Chair Gonzalez-George directed the acting clerk to so record in the minutes. Board Chair Gonzalez-George then chaired the remainder of the Organizational board meeting.

ii. Election of vice-chair.

Miller moved that Corey Butler be nominated as vice-chair. There were no further nominations. Corey Butler was the only candidate nominated for the office of vice-chair, and was hereby declared elected by acclamation and Chair Gonzalez-George directed the acting clerk to so record in the minutes. Motion carried 6/0.

iii. Election of clerk.

Gonzalez-George moved that Amy Goerwitz be nominated as clerk. There were no further nominations. Amy Goerwitz was the only candidate nominated for the office of clerk, and was hereby declared elected by acclamation and Chair Gonzalez-George directed the acting clerk to so record in the minutes. Motion carried 6/0.

iv. Election of treasurer.

Gonzalez-George moved that Ben Miller be nominated as treasurer. There were no further nominations. Ben Miller was the only candidate nominated for the office of treasurer, and was hereby declared elected by acclamation and Chair Gonzalez-George directed the clerk to so record in the minutes. Motion carried 6/0.

b. Set Dates, Times, and Location for Regular Board Meetings

On a motion by Butler, seconded by Nelson, the board approved the schedule for school board meetings January 2024 - January 2025. Regular meetings of the Northfield School Board will begin at 6:00 p.m. on the second and fourth Mondays in January, February, April, May, August, September, October and November, except where indicated, and will be held in the District Office Boardroom. One meeting will be held the first Monday of the month in March, June, July and December. Motion carried 6/0.

c. School Board Member Stipends

On a motion by Miller, seconded by Butler, the board approved to maintain the stipends for board members at \$4,000 annually, \$330 per month, and \$5,000 annually, \$416 per month for the board chair. Motion carried 6/0.

6. Consent Agenda

On a motion by Nelson, seconded by Miller, the board unanimously approved the consent agenda.

- a. Designate the Official District Newspaper. The official newspaper of the Northfield School Board will be the *Northfield News*.
- b. Designate Legal Counsel. The board designated Squires, Waldspurger & Mace P.A. as the official legal counsel for Northfield Public Schools and Dorsey & Whitney, LLP as the official bond attorneys for Northfield Public Schools. Persons authorized to contact legal counsel are the Superintendent, the Director of Human Resources, the Director of Finance, the Director of Special Services, and other district-level administrators only after receiving superintendent approval.
- c. Authorization of Use of Facsimile Signatures. The board authorized that facsimile signatures of officers of the board be utilized in signing school district checks and documents.
- d. Mileage Reimbursement Rate. The board approved the mileage reimbursement rate for use of private automobiles on school district business at 67.0 cents per mile effective January 1, 2024. This mileage rate was established by the Internal Revenue Service.

7. Items for Information

- a. Policy 203 Operation of the School Board of Education - Bylaws. Board members are expected to familiarize themselves with Policy 203 Operation of the School Board of Education - Bylaws. The suggested revisions to this policy are anticipated to be approved at the regular school board meeting immediately following this organizational meeting.
- b. Policy 209 Code of Ethics. Board members are expected to familiarize themselves with Policy 209 Code of Ethics. The purpose of this policy is to assist board members in understanding the role of individual board members and the contribution that each must make to develop an effective and responsible school board.
- c. Resolution to Empower the School Board to Combine the Duties of the Offices of Clerk and Treasurer of the School Board in One Person in the Finance Office of the School District. The board unanimously approved this resolution by roll call on Jan. 14, 2019 which empowers Director of Finance Val Mertesdorf to conduct the duties of clerk and treasurer for the purposes of expediting the business of the district. This resolution is a one time requirement and remains in effect until the board acts to appoint someone else in the finance office to fulfill this role.

- d. Board Committee Memberships. A brief description of each board committee or organization for calendar year 2024 was attached. Board member committee appointments and representation on various organizations and school liaisons, will be an action item at the Jan. 22 regular board meeting.
 - e. Board Workshops. The school board will hold workshops on Monday, March 18, 2024, and Monday, July 22, 2024.
8. Adjournment
On a motion by Miller, seconded by Stratmoen, the board adjourned the Organizational meeting at 6:15 p.m.

Amy Goerwitz
School Board Clerk

NORTHFIELD PUBLIC SCHOOLS

School Board Minutes

January 8, 2024
District Office Boardroom

1. Call to Order
School Board Chair Claudia Gonzalez-George called the Regular meeting of the Northfield Board of Education of Independent School District No. 659 to order at 6:21p.m. Present: Butler, Gonzalez-George, Miller, Nelson, Quinnell, and Stratmoen. Absent: Goerwitz. This meeting was open to the public, live-streamed and recorded, and access to the recording was posted to the school district website.
2. Agenda Approval/Table File
On a motion by Quinnell, seconded by Nelson, the board unanimously approved the agenda.
3. Public Comment
There was no public comment.
4. Announcements and Recognitions
There were no public announcements.
5. Items for Discussion and Reports
 - a. Prairie Creek Community School & Arcadia Charter School Annual Reports. Simon Tyler, Director of Prairie Creek Community School, and Laura Stelter, Director of Arcadia Charter School, reported on the programs being provided in their two charter schools. Prairie Creek is in its 21st year of operation as a charter school under the sponsorship of Northfield Public Schools. Arcadia is in its 20th year of operation. These reviews and written reports fulfill state requirements for annual reporting as well as our district's request that each charter school authorized by Northfield Public Schools present an annual report to the school board.
 - b. Policy Committee Recommendation. Dr. Hillmann presented the policy committee's recommended updates to policy 906. This will be an item for individual action at the next board meeting.
 - c. Request to Hire Additional English Learner Instructional Support. The district is experiencing an influx of recently arriving students (RAELs) that require more support than was budgeted for this school year. Currently, our total EL enrollment as of 1/3/24 is 220 students with 36 at the middle school. Thirteen (36%) of our middle school EL students are newly arrived or Level 1 English learners, so there is a higher number of service minutes and support that must be provided per the district Language Instruction Education Plan.

Administration is requesting to hire a seven (7) hour per day English Learner (EL) Educational Assistant for the remainder of the 2023-24 school year Northfield Middle School to support core instructional needs for Level 1 and RAEL students. This additional support will allow us to provide the appropriate service minutes for our middle school EL students. The estimated maximum cost of salary and benefits for a 7.0 hour/day Educational Assistant is \$18,524, with the assumption of a Jan. 24 start date, and end date of June 6, and family benefits. This request will be an item for individual action at the Jan. 22 board meeting.
 - d. Potential 2024 Northfield High School Bond Referendum Update. Superintendent Hillmann reviewed what has taken place thus far regarding the potential 2024 bond referendum to address facility problems at Northfield High School. The decision-making timeline has been updated and was included in the board packet.
6. Consent Agenda
On a motion by Nelson, seconded by Miller, the board unanimously approved the consent agenda.
 - a. Minutes. Minutes of the Regular School Board meeting held on December 11, 2023.
 - b. Gift Agreements. Gift agreements included in the board packet.
 - c. Personnel Items

i. Appointments

1. Alexis Albers, KidVentures Site Assistant for up to 15 hours/week at Bridgewater, beginning 12/27/2023. Step 3-\$15.68/hr.
2. Sean Allen, 1.0 Assistant Track and Field Coach at the High School, beginning 3/11/2024. \$5,383 stipend
3. Anna Bae, KidVentures Site Assistant for up to 17.5 hours/week at Greenvale Park, beginning 12/22/2023-2/20/2024. Step 4-\$16.35/hr.
4. Pamela Bennewitz, Gen Ed EA-Multilingual Student Support for 7 hours/day at the Middle School, beginning 1/2/2024-6/6/2024. Step 2-\$17.03/hr.
5. Abigail Borgerding, Instructor/Swim Assistant with Community Ed Recreation, beginning 2/10/2024-5/31/2024. Step 1-\$14.00/hr.
6. Chris Bovitz, Event Worker at the High School, beginning 12/19/2023. \$45/event.
7. Audrey Downs, KidVentures Student Site Assistant for up to 15 hours/week at Bridgewater, beginning 12/22/2023. Student - \$14.90/hr.
8. Elizabeth Emerson, Special Ed EA PCA for 6.75 hours/day at the High School, beginning 1/24/2024. Step 3-\$17.39/hr. + prorated PCA stipend.
9. Anne Fossum, .58 FTE Assistant Girls Hockey Coach-paid by Booster Club at the High School, beginning 1/3/2024. \$3,000 .58 FTE stipend
10. Diane Frederick, .6 FTE Long Term Substitute Special Education Teacher at the Middle School, beginning 1/2/2024-1/19/2024. MA10, Step 10
11. Estella Freeman, Instructor/Swim Assistant with Community Ed Recreation, beginning 3/5/2024-5/31/2024. Step 1-\$14.00/hr.
12. Shanise Morris, Special Ed EA PCA for 5 hours/day at the Middle School, beginning 1/2/2024. Step 2-\$17.03/hr. + prorated PCA stipend.
13. Amelia Rosenhamer, Instructor/Swim Lead with Community Ed Recreation, beginning 2/10/2024-5/31/2024. Step 2-\$15.25/hr.
14. Lydia Rosenhamer, Instructor/Swim Assistant with Community Ed Recreation, beginning 2/10/2024-5/31/2024. Step 1-\$14.00/hr.
15. Andrea Stowe, 1.0 FTE Long Term Substitute Grade 2 Teacher at Greenvale Park, beginning 4/22/2024-6/6/2024. BA, Step 1
16. Willard Wilson, .3 FTE Assistant Alpine Ski Coach at the High School, beginning 1/3/2024. .3 FTE \$1,497 stipend.
17. Juley Jenkinson, Gen Ed EA-Media for 5.50 hours/day and Supervisory for .25 hours/day at Spring Creek, beginning 1/16/2024. Step 2 - \$17.03/hr.

ii. Increase/Decrease/Change in Assignment

1. Tyler Balow, 1.0 Head Boys and Girls Track and Field Coach at the High School, change to .50 Head Boys Track and Field Coach and .50 Assistant Track and Field Coach at the High School, effective 3/11/2024. Head Coach and Assistant coach \$6,459.50 stipend.
2. Pamela Bennewitz, Gen Ed EA-Multilingual Student Support for 7 hours/day at the Middle School, change to Gen Ed EA-Multilingual Student Support for 7 hours/day at Greenvale Park, effective 1/2/2024-6/6/2024.
3. Russel Boyington, EA at Greenvale Park, add Speech Judge at the High School, effective 12/11/2023. \$77.00/event
4. Brooke Bulfer, HR Generalist at the District Office, add Building Supervisor with Community Ed Recreation, effective 12/18/2023. \$18.39/hr.
5. Sam Dwyer, 1.0 FTE RRR Production Coordinator at the High School, change to .80 FTE RRR Production Coordinator and .25 FTE RRR Vocal Coach at the High School, effective 1/3/2024. .80 FTE \$3,373.60 and .25 FTE \$1,054.25 stipends.
6. Isabel Fleming, KidVentures Site Assistant for up to 15 hours/week at Greenvale Park, change to KV Site Assistant Substitute, effective 1/2/2024.
7. Bob Gregory-Bjorklund, 1.0 FTE RRR Vocal Coach at the High School, change to .75 FTE RRR Vocal Coach at the High School, effective 1/3/2024. .75 FTE \$3,162.75 stipend.
8. Scott Haley, .25 FTE Assistant Girls Hockey Coach at the High School, change to .58 FTE Assistant Girls Hockey Coach-paid by Booster Club at the High School, effective 10/30/2023. .58 FTE \$3,000 stipend
9. Kelly Hebzynski, .50 FTE Head Speech Coach and .50 FTE Assistant Speech Coach at the Middle School, change to 1.0 FTE Head Speech Coach at the Middle School, effective 11/27/2023. \$3,230 stipend

10. Merri Kmoch, KidVentures Site Assistant for up to 15 hours/week at Bridgewater, change to KV Site Assistant Substitute, effective 1/2/2024.
 11. Kyle Korynta, 1.0 Assistant Track and Field Coach at the High School, change to .50 Head Boys Track and Field Coach and .50 Assistant Track and Field Coach at the High School, effective 3/11/2024. Head Coach and Assistant coach \$6,459.50 stipend.
 12. Rylie Lager, KidVentures Site Assistant for up to 15 hours/week at Bridgewater, change to KV Site Assistant Substitute, effective 1/2/2024.
 13. Jill Lauritzen-Kohel, Social Studies and English Teacher at the High School, add Gen Ed Homebound Instruction, effective 12/18/2023-12/21/2023. Lane/step
 14. Sara Lahti, Building Supervisor with Community Education, add Instructor Lead and Instructor Assistant with Community Ed Recreation, effective 2/10/2024-5/31/2024. Step 6 Lead-\$16.25/hr. Assistant-\$15.25/hr.
 15. Sara Redetzke, Special Ed EA for 6.75 hours/day the Middle School, change to Special Ed EA for 6.0 hours/day at the Middle School, effective 9/6/2023.
 16. Deb Seitz, .50 FTE Head Speech Coach and .50 FTE Assistant Speech Coach at the Middle School, change to 1.0 FTE Assistant Speech Coach at the Middle School, effective 11/27/2023. \$2,691 stipend
 17. Rose Taylor, Special Ed EA for 6 hours/day at Spring Creek, change to Spec Ed EA for 6.75 hours/day and General Ed EA .25 hours/day at Spring Creek, effective 12/18/2023.
 18. Abigail Vanyo, Long Term Substitute EarlyVentures Teacher at the NCEC, extend end date to 6/6/2024.
 19. Theresa Wilson, .30 FTE Alpine Assistant Coach, change to .70 FTE Alpine Assistant Coach, effective 12/20/2023. .70 FTE \$3,493 stipend.
 20. Gina Swenson, Teacher at Greenvale Park, add Community School Teacher for up to 8 hours/week at Greenvale Park, effective 1/2/2024-5/17/2024. Lane/Step
- iii. Leave of Absence
1. Tom Dickerson, Special Ed Teacher at the High School, FMLA leave of absence, effective 12/19/2023-12/22/2023.
 2. Sean Dube, English Teacher at the High School, FMLA leave of absence, effective on or about 3/18/2024 - approximately 4/12/2024.
 3. Deborah Russell, Teacher at Spring Creek, FMLA Leave of Absence beginning 1/30/2024-2/5/2024.
- iv. Retirements/Resignations/Terminations
1. Chad Claybaugh, Special Ed Teacher at the Middle School, resignation effective 12/21/2023.
 2. Kyle Fearing JV Head Softball Coach at the High School, resignation effective 12/13/2023.
 3. Jessica Fowers, Child Nutrition Associate at the Middle School, resignation effective 1/16/2024.
 4. Marty Johnson, Tennis Coach at the High School, resignation effective 12/11/2023.
 5. Steve Rinderknecht, Custodian at the NCEC, resignation effective 3/1/2024. Will continue as a substitute custodian.
 6. Paula Seeberg, Teacher at Spring Creek-currently on a leave of absence, retirement effective 5/15/2024.
 7. Krista Sorenson, Gen Ed EA - Media at Spring Creek, resignation effective 1/9/2024.
- d. Financial Report - September 2023. Director of Finance Mertesdorf requested the board approve paid bills totaling \$2,593,209.55, payroll checks totaling \$3,540,897.30, a wire transfer totaling \$150,000.00 from Frandsen General to Frandsen Sweep, a wire transfer totaling \$150,024.68 from Frandsen Sweep to Frandsen General, and the financial reports for September 2023. At the end of September 2023 total cash and investments amounted to \$23,466,909.77.
7. Items for Individual Action
- a. Policy Recommendations. On a motion by Butler, seconded by Miller, the board approved the recommended updates to policies 203, 441, 507, 902 and 903 as presented.
 - b. Pay Equity Report. On a motion by Butler, seconded by Stratmoen, the board approved the submission of the January 2024 Pay Equity Report to the Minnesota Department of Management and Budget by January 31, 2024, as required by Minnesota Administrative Rule 3920.0300.

8. Items for Information
 - a. Enrollment Report. Superintendent Hillmann reviewed the January 2024 enrollment report.
 - b. Public Meeting. The school board will host a public meeting on Monday, January 29, 2024, at Northfield High School. The purpose is to solicit feedback from the public about the potential options to address the facility problems at Northfield High School.
9. Future Meetings, Work Session and Public Meeting
 - a. Tuesday, January 16, 2024, 5:30 p.m., Work Session, Northfield High School Media Center
 - b. Monday, January 22, 2024, 6:00 p.m., Regular Board Meeting, Northfield DO Boardroom
 - c. Monday, January 29, 2024, 6:00 p.m., Public Meeting, Northfield High School Auditorium
 - d. Monday, February 12, 2024, 6:00 p.m., Regular Board Meeting, Northfield DO Boardroom
 - e. Monday, February 12, 2024, Closed Board Meeting immediately following the Regular Board Meeting for the purpose of labor negotiations
10. Adjournment

On a motion by Quinnell, seconded by Stratmoen, the board unanimously approved to adjourn at 7:25 p.m.

Amy Goerwitz
School Board Clerk

RESOLUTION ACCEPTING DONATIONS

The following resolution was moved by _____ and seconded by _____:

WHEREAS, Minnesota Statutes 123B.02, Sub. 6 provides: “The board may receive, for the benefit of the district, bequests, donations, or gifts for any proper purpose and apply the same to the purpose designated. In that behalf, the board may act as trustee of any trust created for the benefit of the district, or for the benefit of pupils thereof, including trusts created to provide pupils of the district with advanced education after completion of high school, in the advancement of education.”; and

WHEREAS, Minnesota Statutes 465.03 provides: “Any city, county, school district or town may accept a grant or devise of real or personal property and maintain such property for the benefit of its citizens in accordance with the terms prescribed by the donor. Nothing herein shall authorize such acceptance or use for religious or sectarian purposes. Every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full.”; and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full;

THEREFORE, BE IT RESOLVED, that the School Board of Northfield Public Schools, ISD 659, gratefully accepts the following donations as identified below:

The vote on adoption of the Resolution was as follows:

Aye:

Nay:

Absent:

Whereupon, said Resolution was declared duly adopted.

By: Claudia Gonzalez-George, Chair

By: Amy Goerwitz, Clerk

Date of the bequest, donation, or gift	Non-monetary item(s) received: (Please list N/A if not applicat	Amount:	Who the bequest, donation, or gift is from	What is the bequest, donation, or gift for?
1/9/24		\$200.00	Amy Gernon	Rock and Roll donation
1/3/24-1/17/24		\$103.00	Various Greenvale 1st Grade families	Greenvale 1st Grade Ordway field trip scholarships
1/8/24-1/17/24		\$130.00	Various Greenvale 2nd Grade families	Greenvale 2nd Grade Science Museum field trip scholarships
1/4/24		\$7.00	Various Bridgewater 3rd-5th Grade families	Bridgewater Phy Ed Roller Skating Unit scholarships
1/9/24-1/17/24		\$32.94	Various Bridgewater 4th Grade families	Bridgewater 4th Grade recorder scholarships
1/4/24	Toys and Classroom Prizes	\$17	Value Katie Bergeson	Kindergarten Classroom
1/5/24	Coffee stirrers, 3 boxes of 1000 (2 wood, 1 plastic)	Value unknown	Katie Prose	Science supplies
1/8/24		\$500.00	FFA Donation	Waterford Warriors Snowmobile club
1/5/24		\$500.00	Healthy Community Initiative	TORCH parking scholarships
1/9/24		\$2,000.00	Mechanical Systems	Robotics donation
1/9/24	Microscope	Value unknown	Tim McKone	Science supplies
12/18/23	Donation of gloves and hats for students	Value unknown	FiftyNorth	Spring Creek Students
1/17/24		\$30.00	Amy and Mike Stowe	Three - \$10.00 gift cards to Content Bookstore for Spelling Bee

Policy 906 COMMUNITY NOTIFICATION OF PREDATORY OFFENDERS

I. PURPOSE

The purpose of this policy is to assist school administrators and staff members in responding to a notification by a law enforcement agency that a convicted predatory offender is moving into the Northfield School District so that they may better protect individuals in the school's care while they are on or near the school district premises or under the control of the district.

II. GENERAL STATEMENT OF POLICY

- A. It is the policy of this district to provide information to staff regarding known predatory offenders that are moving into the district so that they may monitor school premises for the safety of the school, its students, and employees. Staff will be notified as appropriate and have access to Offender Fact Sheets.
- B. The superintendent, in cooperation with appropriate school transportation officials, will evaluate bus routes and bus stops. Bus drivers will have access to Offender Fact Sheets. If necessary, bus stops may be moved if they place children in close proximity to a predatory offender who has been convicted of crimes against children of similar ages.
- C. The superintendent, in conjunction with the building principal or their designee, shall prepare or provide safety information for distribution to students regarding protecting themselves from abuse, abduction, or exploitation. The district will prepare a list of available resources. Staff will provide safety information to students on how to protect themselves against abuse, abduction, or exploitation. School officials ~~may~~ will ask their ~~school resource police liaison~~ school resource officer for assistance in providing instruction to staff and students. Additional local law enforcement officials for assistance in providing instruction to staff and students may assist the school resource officer as needed.

III. DEFINITIONS

- A. ~~The "Sex Offender Community Notification Act,"~~ Minnesota Statute 244.052, as amended, allows law enforcement agencies to disclose information about certain predatory offenders when they are released into the community. The information disclosed and to whom it is disclosed will depend upon their assessment of the level of risk posed by the predatory offender.
- B. "Risk Level Assessment" is the level of danger to the community as established by the Minnesota Department of Corrections following a review by a committee of experts. The level of risk assigned to a soon-to-be-released offender determines the scope of notification.
- C. "Risk Levels"
 - 1. "Level I" – Risk Level I is assigned to a predatory offender whose risk assessment

score indicates a low risk of reoffense.

2. “Level II” – Risk Level II is assigned to a predatory offender whose risk assessment score indicates a moderate risk of reoffense.
3. “Level III” – Risk Level III is assigned to a predatory offender whose risk assessment score indicates a high risk of reoffense.

D. “Notification or Disclosure by Law Enforcement Agency”

1. Risk Level I – The local law enforcement agency may disclose certain information to other law enforcement agencies and to any victims of or witnesses to the offense committed by the offender. There will be no disclosure to school districts.
2. Risk Level II – In addition to those notified in Level I, a law enforcement agency may notify agencies and groups the offender is likely to encounter that the offender is about to move into the community and provide to those agencies and groups an Offender Fact Sheet on the offender. School districts, private schools, day care centers, and other institutions serving those likely to be victimized by the predatory offender are included in a Level II notification.
3. Risk Level III – In most cases, the local law enforcement agencies will hold a community meeting and distribute an Offender Fact Sheet with information concerning and a photograph of the soon-to-be-released Level III offender.

E. “Offender Fact Sheet” is a data sheet compiled by the Department of Corrections or local law enforcement agency. The Offender Fact Sheet contains both public and private data including a photograph and physical description of the predatory offender, as well as the general location of the offender’s residence.

1. A local law enforcement agency will generally provide Offender Fact Sheets for Level II predatory offenders directly to the district.
2. Level III Offender Fact Sheets will be distributed at a community meeting conducted by the local law enforcement agency.

F. “Law enforcement agency” means the law enforcement agency having primary jurisdiction over the location where the offender expects to reside upon release.

G. “Criminal history conviction data” is public data on a convicted criminal which is compiled by the State Bureau of Criminal Apprehension (BCA).

IV. PROCEDURES

A. Level II Notification

In keeping with the statutorily designated purpose that Offender Fact Sheets are to be used by staff members to secure the school and protect individuals in the district’s care while they are on or near the district’s premises or under the control of the district, the district will take the following steps:

1. The superintendent shall notify the law enforcement agencies within the district that all appropriate Level II and Level III notifications are to be provided at least to the superintendent of schools.
2. Upon notification of the release of a Level II predatory offender, the superintendent shall forward the Offender Fact Sheet to all building principals and ~~central-office~~ district administrators. This would include transportation, food service and buildings and grounds supervisors. Additionally, notification includes any contracted transportation service.
3. Principals of schools in close proximity to the Level II predatory offender's residence shall meet with staff and show the Offender Fact Sheet to persons within the buildings who supervise students or who would be in a position to observe if the Level II offender was in or around the school. This includes, but is not limited to, administrators, teachers, coaches, paraprofessionals, custodians, clerical and office workers, food service workers, volunteers, and transportation providers.
4. The district shall request criminal history conviction data on the Level II predatory offender from its local law enforcement agency. On a case-by-case basis, the superintendent may determine whether to send a letter to parents with general information regarding release of the Level II offender and a copy of the criminal history conviction data that the district obtained from its local law enforcement agency. The offender fact sheet contains data classified as private or not public under Minnesota law and may only be distributed to parents, students, or others outside the district if it determines the release is for the purpose of securing the schools and protecting individuals under the district's care while they are on or near school premises.
5. The building administrator shall cause the Offender Fact Sheet to be posted in each building in an area accessible to staff and employees but not the general public unless a determination has been made that public posting will help secure the school or protect students.
6. The district shall not distribute or provide access to Level II Offender Fact Sheets to parents, students, or others outside the district unless a determination has been made that dissemination of the data will help secure the school or protect students.

B. Level III Notification

1. The superintendent shall notify the law enforcement agencies within the district that all Level III notifications of community meetings are to be provided to the superintendent of schools.
2. When a Level III predatory offender is released into a community, generally the local law enforcement agency will notify the district of the time and location of the community meeting at which the Level III Offender Fact Sheet will be distributed to the community.
3. When the district receives this information, the superintendent shall determine on a case-by-case basis whether the district will notify parents and students of the time, date, and location of the community meeting.

4. When notified of a Level III predatory offender community meeting the superintendent or ~~another school district administrator designated by the superintendent~~ their designee shall attend the community notification meeting.
5. When the district receives information that a Level III predatory offender is moving into the district, in addition to following the procedures specified above, the district shall follow the procedures outlined for a Level II notification.
6. If the predatory offender is participating in programs offered by the district that require or allow the person to interact with children other than the person's children, the superintendent shall notify parents of children in the district of the contents of the Offender Fact Sheet.

Policy 906 Community Notification of Predatory Offenders

Adopted: 12.08.2008; Reviewed: 07.01.2019; Updated: INSERT DATE HERE

Board of Education

INDEPENDENT SCHOOL DISTRICT NO. 659

Northfield, Minnesota

Legal References: Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act)
Minn. Stat. § 244.052 (~~Predatory Offenders: Notice Community Notification~~)
20 U.S.C. § 1232g (Family Educational Rights and Privacy Act)
~~42 U.S.C. § 16901 et seq. (Jacob Wetterling Crimes Against Children and Sexually Violent Offender Registration Program)~~
34 U.S.C. 20901 et seq. (Jacob Wetterling, Megan Nicole Kanka, and Pam Lychner Sex Offender Registration and Notification Program)
~~Minnesota Department of Administration Advisory Opinion: 98-004~~

Cross References: MSBA/MASA Model Policy 414 (Mandated Reporting of Child Neglect or Physical or Sexual Abuse)
MSBA/MASA Model Policy 415 (Mandated Reporting of Maltreatment of Vulnerable Adults)
MSBA/MASA Model Policy 515 (Protection and Privacy of Pupil Records)
MSBA/MASA Model Policy 903 (Visitors to School District Buildings and Sites)

DISTRICT OFFICE

201 Orchard Street South

Northfield, MN 55057

PH 507.663.0600 • Fax 507.663.0611

www.northfieldschools.org

To: School Board Members
Dr. Hillmann, Superintendent

From: Hope Langston

Date: January 3, 2024

RE: Request to hire additional English Learner Instructional Support at Northfield Middle School for the remainder of the 2023-24 school year

As part of the 2022 district budget prioritization process, the EL Department experienced a 3.4 FTE reduction due to declining enrollment numbers in EL programming. In addition, our EL teacher:student ratio was adjusted to bring Northfield in line with other districts in the Big 9 and across the state. There is no current state or federal guidance on best practices for EL service minutes or student:teacher ratios. At the time of the reduction, the district expressed a commitment to maintaining a student/teacher ratio of 28-30 EL students per 1.0 teacher FTE.

The district is experiencing an influx of recently arriving students (RAELs) that require more support than was budgeted for this school year. The board approved this MS request for support in October, however, the support was shifted to Greenvale Park to cover a critical student need. GVP is currently enrolling 64 students with 2 FTE, so their teacher/student ratio also sits above the district target of 28-30 EL students per 1.0 teacher FTE.

Currently, our total EL enrollment as of 1/3/24 is 220 students with 36 at the middle school. 13 (36%) of our middle school EL students are newly arrived or Level 1 English learners, so there is a higher number of service minutes and support that must be provided per the district Language Instruction Education Plan.

Request: Hire a seven (7) hour per day English Learner (EL) Educational Assistant for the remainder of the 2023-24 school year at Northfield Middle School to support core instructional needs for Level 1 and RAEL students. This additional support will allow us to provide the appropriate service minutes for our middle school EL students.

The estimated maximum cost of salary and benefits for a 7.0 hour/day Educational Assistant is \$18,524. This projection assumes a start date of January 24th, end date of June 6th and family benefits.

Our current student/teacher ratios by building are:

Bridgewater: 26:1 FTE

Greenvale Park: 64:2 FTE or 32:1 FTE

Spring Creek: 25:1.5 FTE or 17:1 FTE

Northfield Middle School: 36:1 FTE (with 7 hour EA)

Northfield High School: 59:1 FTE or 30:1 FTE (with 6.25 hour EA)

ALC: 10:0.5 FTE

The percentage of Level 1 and RAEL students at each of our schools is:

Bridgewater: 27% - includes 3 newly enrolled students who are new to country.

Greenvale Park: 25% - includes 7 newly enrolled students who are new to country.

Spring Creek: 48% - includes 4 newly enrolled students who are new to country.

Northfield Middle School: 36% - includes 4 newly enrolled students who are new to country.

Northfield High School: 9% - includes 1 newly enrolled student who is new to country.

ALC: 10%

Northfield Public Schools ISD No. 659 School Board and District Committees

Individual school board members serve on several board and district standing committees. In addition, board members represent the school district in interaction with various organizations and governing bodies. The school board will also be represented by individual members who will serve on task forces and ad hoc committees.

Membership on Board and District Standing Committees

Board Committees

Board Legislative Action Committee	Claudia Gonzalez-George, Ben Miller
Board Meet and Confer	Corey Butler, Claudia Gonzalez-George
Board Negotiations	Board members assigned by Board Chair
Board Policy Review Committee	Ben Miller, Claudia Gonzalez-George, Noel Stratmoen

District Committees

Meets Monthly:

Community Education Advisory Council	Corey Butler
Wellness Advisory Committee	Jenny Nelson
District Youth Council	Ben Miller

Meets Quarterly:

Northfield Forward	Jenny Nelson, Jeff Quinnell
Communications Advisory Committee	Amy Goerwitz, Jenny Nelson
Equity Advocacy Advisory Committee	Amy Goerwitz
Facilities Advisory Committee	Jeff Quinnell
Finance Advisory Committee	Claudia Gonzalez-George, Ben Miller, Corey Butler
Professional Growth (NEA)	Corey Butler

Meets As Needed:

Review of Instructional Resources	Amy Goerwitz
Activities Advisory Committee (yearly)	Jeff Quinnell

Current Board Representative

Representatives to Organizations and Governing Bodies

Meets Monthly:

Cannon Valley Special Education Cooperative (CVSEC)
Northfield Area Chamber of Commerce

Superintendent Hillmann, Amy Goerwitz
Superintendent Hillmann

Meets Quarterly:

Council of Champions – Northfield Promise

Claudia Gonzalez-George

Communication as Needed:

Legislative Liaison (MSBA)
Minnesota State High School League (MSHSL)

Claudia Gonzalez-George
Jeff Quinnell

Updated 01.18.24

Northfield Public Schools ISD No. 659

School Board Committees

Board Legislative Action Committee

Committee's work is focused on engaging in advocacy with state lawmakers for legislation that supports quality P-12 public education. **Meets on an as-needed basis during the legislative session.**

Board Meet and Confer Committee

The School Board and the Northfield Education Association (NEA) mutually recognize that the Public Employees Labor Relations Act (PELRA) provides for the establishment of procedures whereby the parties may meet and confer on educational policies of the district and on matters relating to the terms and conditions of employment in addition to the terms and conditions specifically set forth in the Teachers Agreement. **Meet at the request of either party on an as-needed basis.**

Board Negotiations

Three Board members and alternates are assigned by Board Chair

Meet during Northfield Education Association (NEA) contract negotiation years.

Board Policy Review Committee

Function: Review district policies in order to recommend revisions/additions to the School Board for approval. **Meets monthly during the school year on the fourth Thursday of the month from 3:00 pm - 4:15 pm.**

District Committees

District committees that meet monthly:

Community Education Advisory Council

Function: To recommend and advise the Community Education directors on issues including, but not limited to, departmental philosophy, budget decisions, programming and fees/charges associated with the operation of the programs. **Meets the 4th Tuesday of each month except in July and December when there is no meeting.**

District Youth Council

Function: The District Youth Council was formed to assist the District with numerous projects and initiatives by providing student input or a youth voice in the affairs of ISD 659. The DYC serves as a liaison between the leaders of the School District and the students of the Northfield Public Schools. **Meets at 7:45 a.m. – 8:45 a.m. (2nd Wednesday of the month except in September) and at 11:10 a.m. – 12:10 p.m. (4th Thursday of the month)**

District committees that meet about quarterly:

Northfield Forward

Function: Includes a wide variety of district stakeholders to provide feedback on the district's strategic plan, building goals and PLC goals and results. **Meets four times during the school year on the third Monday of the month at 6:00 pm in October, November, February and April.**

Communications Advisory Committee

Function: To prioritize the district's message, engaging stakeholder groups in support of the district's work. **Meets four times during the year in October, January and April from 3:30 - 4:45 pm.**

Equity Advocacy Advisory Committee

Function: To continuously promote equitable, inclusive, and welcoming experiences for everyone who accesses a Northfield Public Schools program. **Meets three times a year in October, January, and April 4:00 - 5:15 pm.**

Finance Advisory Committee

Function: To advise the Board of Education and administration on matters related to budget development and fiscal accountability. Board Chair and Treasurer serve on this committee. **Meets three times during the school year on the first Monday of the month in October, December and June from 4:00-5:30 pm.**

Facilities Advisory Committee

Function: To advise the Board of Education and administration on matters relating to the district's facilities. **Meets three times during the school year in October, December and May in the evening. Meeting times determined in advance based on members' schedules.**

Activities Advisory Committee

Function: The Activities Advisory Committee works together to identify the needs for improving the activities program and recommends policies, programs and procedures to meet those needs. **Meets yearly TBD by Activities Director.**

Wellness Advisory Committee

Function: This group which was formed as a result of Board approval of Policy 533 - Wellness to create, promote and protect the health, well-being and ability to learn by supporting healthy eating choices, physical activity and mental health for district families, teachers and staff. **Meets during the school year on the second Tuesday of the month at 3:30 - 4:30 pm in November, February and April.**

Professional Growth (NEA committee)

Function: Handles the various aspects of NEA member's professional growth as outlined in their contract. **Meets quarterly on a school day at 3:45 pm.**

District committees that meet on an as-needed basis:

Review of Instructional Resources

Function: To review materials questioned by a resident or employee of the school district. Meets as needed. One member of the Board of Education serves as an ex officio member. **Meets on an as-needed basis.**

Representative To Organizations And Governing Bodies

Cannon Valley Special Education Cooperative

Superintendent Hillmann and designated board member.

Meets the fourth Tuesday of the month at 4:30 pm in Faribault.

Council of Champions – Northfield Promise

Board Chair is the liaison to this committee.

Meets quarterly 7:30-9:00 am. Meeting dates determined based on members' schedules.

MSBA Legislative Liaison

Board Chair is the liaison to the Minnesota School Boards Association.

Communication on an as needed basis.

Minnesota State High School League

A board member is designated as a representative to the MSHSL.

Communication on an as needed basis.

Northfield Area Chamber of Commerce

Superintendent Hillmann serves on the Board of Directors as an ex officio member.

Updated 01.2024