

INDEPENDENT SCHOOL DISTRICT NO. 659
REGULAR SCHOOL BOARD MEETING

Monday, September 25, 2023 ~ 6:00 p.m. ~ Regular Board Meeting
Northfield District Office Boardroom

[Zoom Link](#)

AGENDA

1. Call to Order
2. Agenda Approval/Table File
3. Public Comment
4. Announcements and Recognitions
5. Items for Discussion and Reports
 - a. District Youth Council (DYC) Update
 - b. Superintendent State of the District Overview
6. Consent Agenda
 - a. Minutes
 - b. Gift Agreements
 - c. Personnel Items
7. Items for Individual Action
 - a. Activities Sponsor Partner Agreement
 - b. Proposed 2023 Payable 2024 Property Tax Levy
8. Items for Information
 - a. DYC Brunch
9. Future Meetings
 - a. Monday, October 9, 2023, 6:00 p.m., Regular Board Meeting, Northfield DO Boardroom
 - b. Monday, October 23, 2023, 6:00 p.m., Regular Board Meeting, Northfield DO Boardroom
 - c. Monday, November 13, 2023, 6:00 p.m., Regular Board Meeting, Northfield DO Boardroom
10. Adjournment

NORTHFIELD PUBLIC SCHOOLS

MEMORANDUM

Monday, September 25, 2023 ~ 6:00 p.m. ~ Regular Board Meeting
Northfield District Office Boardroom
[Zoom Link](#)

TO: Members of the Board of Education
FROM: Matthew Hillmann, Ed.D., Superintendent
RE: Explanation of Agenda Items for Monday, September 25, 2023, Regular School Board Meeting

1. Call to Order
2. Agenda Approval/Table File
3. Public Comment
Public comment for this school board meeting may be made in person at the beginning of the meeting and must comply with the district's public comment guidelines.
4. Announcements and Recognitions
5. Items for Discussion and Reports
 - a. District Youth Council (DYC) Update. DYC members Connor Percy and McKenna Carlson will update the board about their plans for the 2023-2024 school year.
 - b. Superintendent State of the District Overview. Superintendent Hillmann will present an overview of the district's strategic plan implementation, progress towards its benchmarks, and upcoming areas of focus. Dr. Hillmann will also share the presentation at the Chamber of Commerce luncheon on Sept. 27.

6. Consent Agenda

Recommendation: Motion to approve the following items listed under the Consent Agenda.

- a. Minutes. Minutes of the Regular School Board meeting held on September 11, 2023.
- b. Gift Agreements. Gift agreements to be approved are attached.
- c. Personnel Items
 - i. Appointments
 1. Megan Bauer, EarlyVenture Teacher at the NCEC, effective 10/2/2023. Step 5 - \$20.57/hour.
 2. Robert Coleman, General Education EA at Spring Creek for 2.25 hours/day at Spring Creek, effective 9/13/2023 through 6/6/2024. Step 4, \$18.05/hour.
 3. Zoe Condon, Custodian at the High School, effective 9/27/2023. Step 2, \$20.09/hour.
 4. Chelsea Hinderscheit, Child Nutrition Associate I at Greenvale Park, effective 9/27/2023. \$20.84/hour.
 5. Amy Hales, Special Education EA/PCA at the Middle School for 3.5 hours/day, effective 9/25/2023. Step 4 - \$18.05/hour, plus prorated PCA stipend.
 6. Jackson LeBlanc, Recreation Instructor Lead or Swim Lead, effective 9/14/2023 through 5/31/2024. \$15.75/hour.
 7. Emyla Lewis, Community School Club Leader at Greenvale Park, effective 10/2/2023 through 5/26/2024. \$24.30/hour.
 8. Correction: Brian Link, Custodian at the Middle School - hired at Step 1. Further information received, change to Custodian at the Middle School, Step 5 - \$21.45/hour.
 9. Parker Max, Recreation Instructor Lead or Swim Lead, effective 9/23/2023 through 5/31/2024. \$14.50/hour.
 10. Jesse Olson, Recreation Instructor Lead or Swim Lead, effective 9/23/2023 through 5/31/2024. \$14.75/hour.
 11. Trey Petersen, Recreation Instructor Lead or Swim Lead, effective 9/21/2023 through 5/31/2024. \$15.75/hour.
 12. Allyn Putnam, KidVenture Site Assistant on-call as needed at all elementary schools, effective 9/25/2023, Step 1, \$14.90/hour.
 13. Lauren Quinzel, Special Education EA/PCA at Spring Creek for 6.75 hours/day, effective 10/2/2023. Step 2, \$17.03/hour plus prorated PCA stipend.
 14. Kelly Radtke, CNA I at Spring Creek for 3.25 hours/day, effective 9/25/2023. \$20.84/hour.
 15. Kaitlin Schulz, Event Worker at the Middle School, effective 9/15/2023.
 16. Noah Schomburg, Assistant Director for the High School fall play, effective 9/25/2023.

17. Abigail Vanyo, Long-term substitute Early Venture Teacher at NCEC, beginning 9/21/2023 through 12/29/2023. Step 3 - \$19.36/hour.
 18. Karrie Vogel, Special Education EA/PCA at Spring Creek for 6.5 hours/day, effective 9/21/23. Step 4, \$18.05/hour plus prorated PCA stipend of \$2,319.02.
- ii. Increase/Decrease/Change in Assignment
1. Sybil Betsinger, .50 FTE Occupational Therapist at the NCEC, add .35 FTE Cultural Liaison District Wide, effective 10/2/2023.
 2. Erin Blanck, General Education EA at NCEC for 14.1 hours/week, change to General Education EA at NCEC for 20 hours/week, effective 9/18/2023.
 3. Russel Boyington, General Education EA and KidVenture Site Assistant, add Community School Club Leader for up to 12 hours/week, effective 10/2/2023 through 5/18/2024. \$24.30/hour
 4. Lindsey Downs, Grade 1 Teacher at Spring Creek, add Community School Teacher for up to 8 hours/week at Spring Creek, effective 10/2/2023 through 5/18/2024. \$40/hour.
 5. Ana Gallego, Special Education EA/PCA and General Ed EA at Greenvale Park for 7.25 hours/day, add Community School Club Leader for up to 12 hours/week, effective 10/2/2023 through 5/18/2024. \$24.30/hour
 6. Ellen Haefner, Parent Educator at the NCEC for 20 hours/week, change to Parent Educator for 25 hours/week at the NCEC, effective 9/18/2023.
 7. Inger Hanson, EL teacher .50 FTE at the ALC and .50 FTE at Greenvale Park, change to EL teacher at the ALC .55 FTE and EL teacher at Spring Creek .45 FTE, effective 9/18/2023 through 6/6/2024.
 8. Beth Kuyper, Special Education EA/PCA at the Middle School for 6.75 hours/day, add .25 hour/day, effective 9/13/23 through 6/6/24.
 9. Catherine Lovrien, WILL Program Teacher at the Middle School, add Community School Teacher for up to 8 hours/week, effective 9/28/2023 through 5/16/2024. \$40/hour
 10. Rebekka Schrank, Special Education Teacher at Spring Creek, add Community School Teacher for up to 8 hours/week at Spring Creek, effective 10/2/2023 through 5/18/2024. \$40/hour.
 11. Libby Stanton, ECFE Teacher for 20 hours/week at the NCEC, change to ECFE Teacher for 25 hours/week at the NCEC, effective 9/18/23.
 12. Heather Stanton Ims, 1.0 FTE Guidance Counselor at the Middle School, add Middle School Youth Center Teacher for up to 8 hours/week, Monday through Thursday, effective 10/24/2023 through 5/16/2024. \$40/hour.
- iii. Leave of Absence
1. Tyler Balow, FMLA leave of absence on or about 11/6/2023 through approximately 11/21/2023.
 2. Jenelle Mullin, Child Nutrition Associate at the High School, extending the end of FMLA leave to 12/4/2023.
 3. Ann Schmidt, Child Nutrition Associate at the High School, FMLA leave beginning on 11/16/23 through 12/3/2023.
- iv. Retirements/Resignations/Terminations
1. Noelle Gilomen, Child Nutrition Associate, resignation effective 9/22/2023.

*Conditional offers of employment are subject to successful completion of a criminal background check and Pre-work screening (if applicable)

7. Items for Individual Action

- a. Activities Sponsor Partner Agreement. The board is requested to approve the activities sponsor partner agreement with Community Resource Bank as presented at the September 11 board meeting. Community Resource Bank has agreed to pay \$20,000 to be the sole sponsor of a new scoreboard at the district's swimming pool. This will cover the entire cost of the scoreboard in exchange for ten years of advertising for Community Resource Bank.
- Superintendent's Recommendation:** Motion to approve the activities sponsor partner agreement with Community Resource Bank as presented.
- b. Proposed 2023 Payable 2024 Property Tax Levy. Val Mertesdorf, Director of Finance, will review the levy certification timelines and analysis of the preliminary levy. The amount of the preliminary levy for 2024 is \$21,593,365.08 and represents a 2.17% increase over last year. This represents the maximum levy amount as of this publication. The board, for many years, has certified the preliminary levy using the term "maximum" because the final levy certification can be lower than the preliminary certification but cannot be higher. Certifying at the "maximum" allows for flexibility should the calculation be higher than what is printed at the time of this board action. The preliminary property tax levy for 2024 is required to be certified to the district's home county auditor no later than September 30, 2023.

Superintendent's Recommendation: Motion to certify to County Auditors the 2023 Payable 2024 Preliminary Levy Limitation and Certification at the maximum authority.

8. Items for Information
 - a. DYC Brunch. The District Youth Council is hosting a brunch for school board members on Saturday, November 11, from 10:00 a.m. - 11:30 a.m at the Northfield Community Resource Center.
9. Future Meetings
 - a. Monday, October 9, 2023, 6:00 p.m., Regular Board Meeting, Northfield DO Boardroom
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DYC 2023/24

September 25, 2023

Our purpose is to facilitate connections between the school board and student body.



- Three subcommittees devoted to equity and wellness, school board relations, and student body relations.
- Year-long projects and events to inform and lead the student body

2022-23 recap

- Ran multiple school-wide forums (budget forum, candidate forum)
- Continued to stock period products
- Created name change guide



Goals for 2023-24

- Equity and Belonging
 - Culture Fair
 - Continuing Menstrual Products
- School Relations
 - Keeping school updated
 - Being a resource for information
- Board Relations
 - Planning School Board Brunch
- Overall
 - Strengthening connections from school board to student body



Questions?

ELevate



PEOPLE



communication



Learner
OUTCOMES



STEWARDSHIP



equity



Partnerships



STRATEGIC PLAN

VISION

WE PREPARE **every**
STUDENT FOR LIFELONG
SUCCESS BY
DEVELOPING CRITICAL
THINKERS WHO ARE
CURIOUS AND READY TO
ENGAGE IN OUR
SOCIETY.

Reaching Out, Reaching Up: THE 2027 STRATEGIC PLAN

VISION

We prepare every student for lifelong success by developing critical thinkers who are curious and ready to engage in our society.

BENCHMARKS

1
All children are ready for *kindergarten*.

2
All students are connected to the *community*.

3
All students are at grade level in *reading and mathematics* by the end of third and sixth grades.

4
All students exhibit physical, social and emotional *well-being*.

5
All students have a *connection* with a caring adult beyond their parents as they transition to middle school.

6
All students have interests, goals and a *vision* for the future by the end of eighth grade.

7
All students *graduate* from high school with a plan to reach their full potential.

8
All *employees* report satisfaction in the workplace.

9
All *parents* report satisfaction with their children's educational experience.

10
The district maintains 14% of its annual expenditures in its unassigned fund balance to ensure *financial stability*.

11
Community education provides relevant and accessible learning opportunities for all residents.

Note: The first seven benchmarks are aligned with the language identified by Northfield Promise, a collective impact consortium of 20 community organizations committed to helping Northfield's youth thrive "from cradle to career."



STRATEGIC COMMITMENTS



People

We prioritize the engagement, satisfaction, and support of every student, staff member, and family.



Learner Outcomes

We prepare every student to be academically and socially ready to choose their preferred pathway after high school graduation.



Equity

We ensure that every child has a fair opportunity to reach their full potential.



Communication

We communicate effectively and transparently with all stakeholders.



Stewardship

We responsibly manage our personnel, finances, property, time and environmental impact.



Partnerships

We seek community partnerships that accelerate student achievement of district benchmarks.

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Stewardship

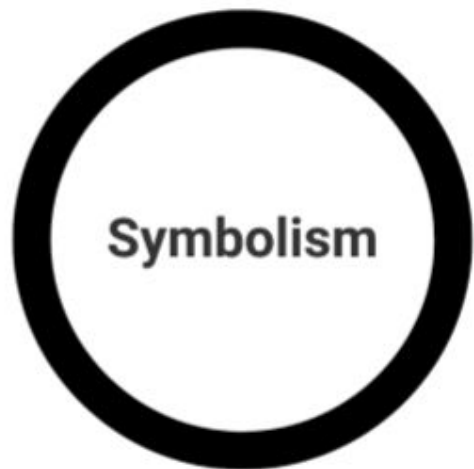
We responsibly manage our personnel, finances, property, time and environmental impact.



Partnerships

We seek community partnerships that accelerate student achievement of district benchmarks.

Anti-Racism Framework



DISTRICT BENCHMARKS

1

All children are ready for **kindergarten**.

2

All students are connected to the **community**.

3

All students are at grade level in **reading and mathematics** by the end of third and sixth grades.

7

All students **graduate** from high school with a plan to reach their full potential.

8

All **employees** report satisfaction in the workplace.

9

All **parents** report satisfaction with their children's educational experience.

4

All students exhibit physical, social and emotional **well-being**.

5

All students have a **connection** with a caring adult beyond their parents as they transition to middle school.

6

All students have interests, goals and a **vision** for the future by the end of eighth grade.

10

The district maintains 14% of its annual expenditures in its unassigned fund balance to ensure **financial stability**.

11

Community education provides relevant and accessible learning opportunities for all residents.

Note: The first seven benchmarks are aligned with the language identified by Northfield Promise, a collective impact consortium of 20 community organizations committed to helping Northfield's youth thrive "from cradle to career."

Benchmark Progress Reporting

SLIDES INCLUDE LATEST
AVAILABLE DATA

Benchmarks



1. All children are ready for **kindergarten**. —

- 64% of incoming kindergarten students were identified “Ready for K” by the STAR assessment.
- According to our Minnesota Department of Education (MDE) approved assessment, 95% of students who attended the district’s preschool program were kindergarten ready.
- 100% of EarlyVentures students were kindergarten ready according to the Preschool Early Literacy Indicators (PELI) nationally normed assessment.

Data Source: [2022 World’s Best Workforce Report](#)

Data Source: [2022-23 NCEC School Improvement Plan](#)



2. All students are connected to the **community**. +



3. All students are at grade level in **reading and mathematics** by the end of third and sixth grades. +



4. All students exhibit physical, social and emotional **well-being**. +

NO. 1

ALL CHILDREN ready FOR kindergarten

64%

ALL STUDENTS

95%

DISTRICT Pre-SCHOOL

100% (x2)

Early ventures



NOS. 2 & 5

connections & community

93%

5+ HOURS PreK

84% Grade six

say ADULTS care

community
SCHOOL



NO. 3

Academic achievement

Reading
Mathematics



OUTPerformed
STATE PROFICIENCY
BY

DOUBLE DIGITS
READING • MATH • SCIENCE

BIG Nine conference MCA comparison

TOPS:

- **ALL STUDENTS**
Reading, Math, Science
- **FRP**
Reading, Math, Science
- **EL**
Math
- **SPED**
Reading

Grade Three reading

NO. **21** OF **316**

↑**10** '22 | FRP ↑**19** +**20**

Grade seven



NO.

22 OF **315** » **93%**



NO.

29 OF **315** » **91%**

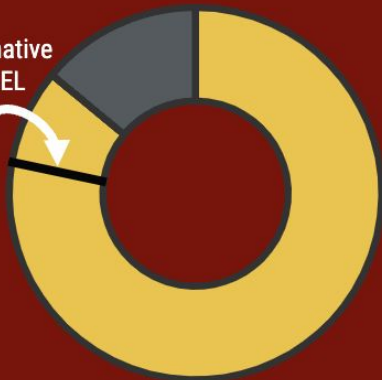
NHS AP

- **534 TESTS**
320 STUDENTS
- **76%**
3 OR HIGHER
- **99 (!) AP**
SCHOLARS,
SCHOLARS WITH HONORS, OR
SCHOLARS WITH DISTINCTION

NO. 4

PHYSICAL/SOCIAL/emotional WELL-BEING

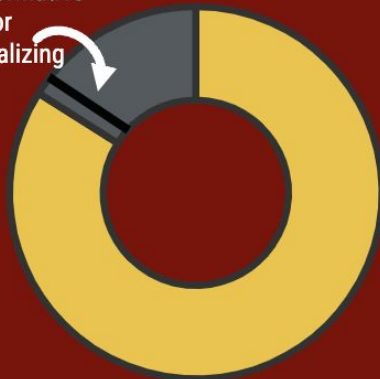
80% normative
goal for SEL
skills



86%

of NPS 3rd-12th graders reported
well-developed social emotional skills.

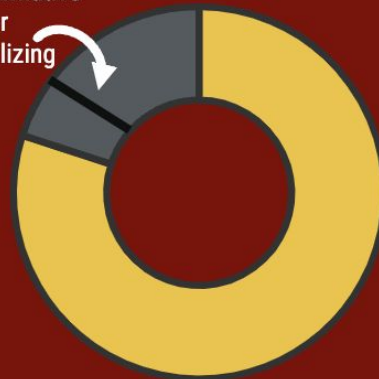
85% normative
goal for
externalizing



84%

of NPS 3rd-12th graders reported
no Externalizing concerns

85% normative
goal for
internalizing



80%

of NPS 3rd-12th graders reported
no Internalizing concerns.

NOS. 6 & 7

GOALS, FUTURE VISION, GRADUATION

- **90%**
8TH GRADERS HAVE A VISION
- **95.9%**
GRAD RATE 2022
- **21.8**
AVERAGE ACT SCORE



PARENT & EMPLOYEE EXPERIENCE

- **PARENT: 4.0**
FIVE POINT SCALE
- **87% "I am treated WITH respect at THIS SCHOOL"**
- **EMPLOYEES: 3.92**
FIVE POINT SCALE
- **95.5% BELIEVE THEIR work matters**
- **87.86% INDICATE CLARITY OF VISION**



NO. 10:

14% FUND BALANCE GOAL

15.9%

**2.17% PROJECTED
Levy Increase**
(1.55% average increase
over THE LAST FIVE years)





THE LEGISLATURE

[illegible]

Category (Hyperlinks indicate more information is available on website)	Who	New Law or Requirement	Date of Final Enactment	1-Jul-23	CBA Effective July 1, 2023	1-Aug-23	FY 23-24	1-Jan-24	1-Jul-24	FY 24-25	1-Jul-25	FY 25-26	FY 26-27	FY 27-28
A - Color Codes			X	X	X	X	X	X	X	X	X	X	X	X
American Indian Education	District	Changes in American Indian Education Aid - 124D.81	X											
Operations and Policy	Other	Credits; Grade Point Average - New requirements for PSEO Communications		X										
Student Discipline	District	Early Learning and Discipline		X										
Employment Continuing Contract		Cities of the First Class; Teacher Tenure Act; Definitions - Probationary Period (Amended Initial & Subsequent Probationary Periods; 90 days; Credit for Teaching in a Charter School or Another State)			X									
Employment Continuing Contract	District	Employment; Contracts; Termination - Probationary Period (90 days; Credit for Teaching in a Charter School or Another State)			X									
American Indian Education	District	"American Indian Student" Defined				X								
American Indian Education	District	American dedicated Indian Education Program Coordinators - 124D.76				X								
American Indian Education	District	American Indian Culture and Language Classes - 124D.74, Subd 7.				X								
American Indian Education	District	American Indian Education Locations - 124D.74, Subd.4				X								
American Indian Education	District	American Indian Education: Tribal Nation Schools and Private Data changes				X								
American Indian Education	District	American Indian Parent and Community Participation: Annual Compliance, Membership				X								
American Indian Education	District	Changes in aid for Tribal Contract and Online Learning Students				X								
American Indian Education	District	Potential Enrollment of Non-American Indian Students in Programs				X								
American Indian Education	District	State-identified American Indian based on October 1 of the previous year.				X								
American Indian Education	MDE	Adds Tribal Nations to Standards Development Process				X								
American Indian Education	MDE	MDE Must Embed Indigenous Education for All Students				X								
Curriculum		Changed the Definition of "Required Standard". Removed The Arts from Locally- Adopted Expectation				X								
Curriculum	District	District Advisory Committee for Curriculum: Expanded Focus				X								
Curriculum	District	District Must Regularly Review CTE Programs and Align Standards				X								
Curriculum		Driver Education May Include Teleconference Driver Education and Home-classroom [Ch 68]				X								
Curriculum	District	Gifted and Talented Students: Adds 'Services'				X								
Curriculum	District	Schools Encouraged to Offer Hmong History: Hmong Special Guerilla Units Remembrance Day (May 14) [Ch 64]				X								
Curriculum	MDE	"Ethnic Studies" and Other Terms Defined				X								
Curriculum	MDE	Credit Equivalencies in Ag/Food/Resources and Ethnic Studies				X								
Curriculum	MDE	Required Academic Standards Revised				X								
Curriculum	MDE	State Growth Measures (not 'targets');				X								
Curriculum - READ Act		Work with CAREI to list at least three PD programs that meets the requirements of the Act. 8/15/24				X								
Employment Continuing Contract		Cities of the First Class; Teacher Tenure Act; Definitions - Reporting of New Hires (School District Annual Report on New Hires and Terminations/Reasons -New)				X								
Employment Continuing Contract	District	Employment; Contracts; Termination - Hiring, Dismissing (School District Annual Report on New Hires and Terminations/Reasons -New)				X								
Employment Licensure	District	"Licensure Area" added to "Field"				X								
Employment Licensure	District	"Shortage Area" Expanded				X								
Employment Licensure		"Teacher" Changes: School Counselor and School Speech-language Pathologists (deleted 'speech therapists')				X								
Employment Licensure	District	"Teacher" is a Classroom Teacher/Other Professional Required "By Law" to Hold PELS License				X								
Employment Licensure	District	ASL/English Interpreter Qualifications Revised				X								
Employment Licensure		Practice or Student Teachers: 2-year Program Completion Requirement Removed				X								
Employment Licensure	District	Teacher Must Hold Field License or Permission Aligned to Content Area				X								

Category (Hyperlinks indicate more information is available on website)	Who	New Law or Requirement	Date of Final Enactment	1-Jul-23	CBA Effective July 1, 2023	1-Aug-23	FY 23-24	1-Jan-24	1-Jul-24	FY 24-25	1-Jul-25	FY 25-26	FY 26-27	FY 27-28
A - Color Codes			X	X	X	X	X	X	X	X	X	X	X	X
American Indian Education	District	Changes in American Indian Education Aid - 124D.81	X											
Employment Licensure	District	Tier 1 Changes				X								
Employment Licensure	District	Tier 2 Changes				X								
Employment Licensure	District	Tier 3 Changes				X								
Employment Licensure	District	Tier 4 Changes				X								
Employment Licensure	MDE	MDE Licensed School Nurse (new)				X								
Employment Licensure	Other	"Teacher Preparation Program Provider" Expanded to include Districts and Charters				X								
Employment Licensure	Other	"Teacher Preparation Program" Expanded				X								
Employment Licensure	Other	PELSB Board Changes; Stipends; District Reimbursement for Substitutes; Governor must appoint by 7/15/23				X								
Employment Licensure	Other	PELSB Must Adopt Rules on "grade levels that a licensed teacher may teach"				X								
Employment Licensure	Other	PELSB must Approve Teacher Preparation Providers				X								
Employment Licensure	Other	PELSB: Alternative Education Permits No Longer Limited to One Year				X								
Employment Licensure	Other	PELSB: Must Develop Tier 3 & 4 Renewal Read Act Requirements				X								
Employment Licensure	Other	PELSB: Renewing Teacher Licenses must have PD on American Indian History and Culture				X								
Employment Licensure	Other	Supporting Heritage Language and Culture Teachers Pathway Program (new)				X								
Employment Licensure	Other	Teacher Competency Examination No Longer Required				X								
Employment Licensure	Other	Teacher Preparation Programs no longer limited to colleges and universities				X								
Employment Negotiations	District	E-Learning Days - Plan Must be Negotiated				X								
Employment Negotiations	District	PELRA - Definition of Public Employee & Terms and Conditions of Employment Amended				X								
Employment Negotiations	District	PELRA - Expands Exclusive Representative Time Off				X								
Employment Negotiations	District	PELRA - Rights and Obligations of Employees (Amends Dues Checkoff Language to Cover Payroll Deduction, Authorization, and Remittance)				X								
Employment Negotiations	District	PELRA - Rights and Obligations of Employers (Amends Inherent Managerial Policy; Requires Access to Bargaining Unit Information, New Hires, Facilities, & Email Addresses for Communication)				X								
Employment Negotiations	District	Personnel Data -- Access by Labor Organizations Amended				X								
Employment Negotiations	District	Tier 1 Licensure - Removed Limitation on License for Purposes of PELRA				X								
Employment Other	District	Employer-Sponsored Meetings or Communication				X								
Employment Other	District	No Discipline if Teacher Uses Curriculum Materials from Protected Classes				X								
Employment Pensions	District	PERA Vesting				X								
Funding/Revenue/Aid	District	ABE Program Aid Limit Increased to \$30 (was \$22)				X								
Funding/Revenue/Aid	District	Area Learning Center Transportation Aid				X								
Funding/Revenue/Aid	District	Basic Revenue				X								
Funding/Revenue/Aid	District	Basic Skills Revenue				X								
Funding/Revenue/Aid	District	Closing Educational Opportunity Gaps Grants (new)				X								
Funding/Revenue/Aid	District	Collaborative Urban and Greater Minnesota Educators of Color Grant Program				X								
Funding/Revenue/Aid	District	Compensatory Education Revenue				X								
Funding/Revenue/Aid	District	Computer Science Education Advancement Program (new)				X								
Funding/Revenue/Aid	District	Economic Development/Housing Challenge Grant: Districts/charters now eligible (building houses for Habitat, etc.) [Ch 37]				X								
Funding/Revenue/Aid	District	Grow Your Own Program Amount Increase (from 100K to 175K)				X								
Funding/Revenue/Aid	District	Innovative Incubator Service-Learning Grants (new)				X								
Funding/Revenue/Aid	District	Local Optional Revenue				X								
Funding/Revenue/Aid	District	MDE to pay 100% of GED Test Fees (subject to fund availability)				X								
Funding/Revenue/Aid	District	Minnesota Employer Reasonable Accommodation Fund (Expires June 2025, or When the Money Expires, Whichever is Later)				X								



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A - Color Codes			X	X	X	X	X	X	X	X	X	X	X	X
American Indian Education	District	Changes in American Indian Education Aid - 124D.81	X											
Funding/Revenue/Aid	District	Minnesota Indian Teacher Training Program Account				X								
Funding/Revenue/Aid	District	Neighborhood Partnership Grant (was 'Tier 1') and Regional Partnership Grant (was 'Tier 2')				X								
Funding/Revenue/Aid	District	School Building Bond Ag Credit increased				X								
Funding/Revenue/Aid	District	School District English Learner Revenue				X								
Funding/Revenue/Aid	District	Special Education Aid: Changes in Special Education Homeless Student Aid				X								
Funding/Revenue/Aid	District	Statewide Compensatory Allowance				X								
Funding/Revenue/Aid	MDE	Free and Reduced-Price Lunch: Direct Certification				X								
Funding/Revenue/Aid	MDE	General Education Revenue Definitions Added				X								
Health and Safety	District	Occupational Safety and Health - Citations & Enforcement				X								
Health and Safety	MDE	MDE: Comprehensive School Mental Health Services Lead (new)				X								
Online Education	District	Online Instruction Act (new)				X								
Online Education	District	Online Instruction: Placement in Another District				X								
Online Education	District	Online Instruction: Responsibilities for Providing Education				X								
Operations and Policy	District	"Encouraged" Policy on Adult Expectations				X								
Operations and Policy	District	"Malicious and Sadistic Conduct" Prohibited				X								
Operations and Policy	District	Compensatory Revenue Use Report and Best Practices				X								
Operations and Policy	District	Discipline Policy Must Include Complaint Procedure (See Components)				X								
Operations and Policy	District	English Learner: <i>Limited</i> added to 'Interrupted Formal Education'				X								
Operations and Policy	District	Equal Opportunity in Athletic Programs				X								
Operations and Policy	District	Full-Service Community Schools Expanded; Roles Defined; Funding Available				X								
Operations and Policy	District	Graduation Incentives: Pupil with a Disability				X								
Operations and Policy	District	Lease-Purchase Projects Now Subject to MDE Review and Comment				X								
Operations and Policy	District	MDE Class Size Ratio Report Requirement				X								
Operations and Policy	District	Nonresident Parent must Notify within 10 Days (was 45 days)				X								
Operations and Policy	District	Nonresident Student Application and Kindergarten				X								
Operations and Policy	District	Placement of Children w/o Disabilities: Education and Transportation				X								
Operations and Policy	District	Prone Restraint and Certain Physical Holds Prohibited				X								
Operations and Policy	District	PSEO: Withdrawal Date Moved to 10 Business Days (was 14)				X								
Operations and Policy	District	Regional Library Systems Changes				X								
Operations and Policy	District	School District Annual Report on new hires and terminations and reasons (new)				X								
Operations and Policy	District	School Libraries and Media Centers Characteristics				X								
Operations and Policy	District	Statewide and Local Assessments: Several Definitions Removed				X								
Operations and Policy	District	Statewide Testing: "Consistent Attendance"				X								
Operations and Policy	District	Student Summary Report May Be Used for Proof of Address				X								
Operations and Policy	District	Students Safe at School (Active Shooter Drill Rules)				X								
Operations and Policy	District	Suicide Prevention Information on Student IDs, Other Places				X								
Operations and Policy	MDE	MDE Must Develop Resources to Assist Schools on Bullying				X								
Operations and Policy	MDE	MDE: Office of the Inspector General (new)				X								
Operations and Policy	Other	PSEO: Institutions Cannot Require a Faith Statement				X								
School Calendar	District	Indigenous Peoples Day (Replaces Columbus Day)				X								
School Calendar	District	Local Testing Calendar: At Least 1 Week before Test (no later than October 1)				X								
Special Education	District	Alternative Program Eligibility: ABE from 17-21 (was 16-21)				X								
Special Education	District	IED and Paraprofessional Paid Preparation Time				X								
Special Education	District	Special Instruction: Pupil with a Disability up to Age 22				X								
Special Education	MDE	MDE Dyslexia Specialist Recommendations: See 120B.1117-124				X								
Special Education	MDE	Specific Learning Disabilities Workgroup Created				X								
Student Discipline	District	Reasonable Force Use Report Requirements (new)				X								

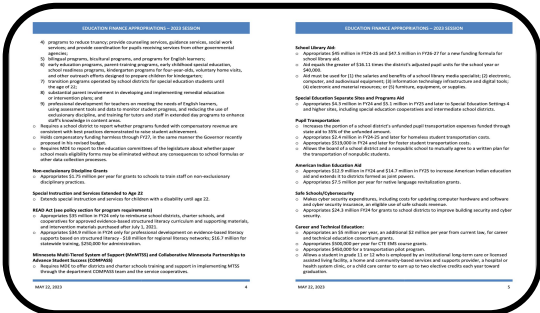
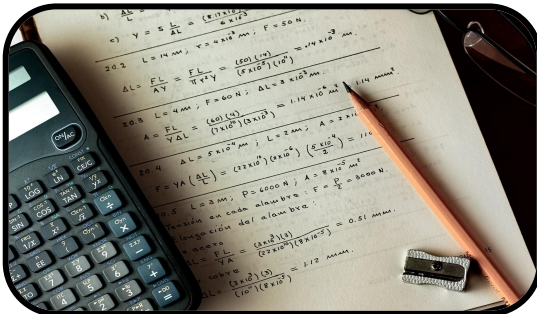
Category <i>(Hyperlinks indicate more information is available on website)</i>	Who	New Law or Requirement	Date of Final Enactment	1-Jul-23	CBA Effective July 1, 2023	1-Aug-23	FY 23-24	1-Jan-24	1-Jul-24	FY 24-25	1-Jul-25	FY 25-26	FY 26-27	FY 27-28
A - Color Codes			X	X	X	X	X	X	X	X	X	X	X	X
American Indian Education	District	Changes in American Indian Education Aid - 124D.81	X											
Student Discipline	District	Standards for Restrictive Procedures; Reasonable Force				X								
Student Discipline	MDE	Office of Restorative Practices (new) [Ch 52]				X								
Transportation	District	Active Transportation Safety Curriculum Grants (new) [Ch 68]				X								
Transportation	District	Active Transportation Safety Training (new) [Ch 68]				X								
Transportation	District	Bus with rejection sticker may be used for up to 30 days provided defects corrected [Ch 68]				X								
Transportation	District	Bus/Head Start Bus Inspection Certificate: month stated and valid for 12 months [Ch 68]				X								
Transportation	District	Person/Owner knowingly permitting operation of bus with rejection sticker is guilty of a gross misdemeanor [Ch 68]				X								
Transportation	District	Transportation: Foster Child				X								
Universal Meals	District	School Breakfast Program: ECSE Students Added				X								
American Indian Education	MDE	Conduct a needs assessment by December 31, 2023 to inform the development of resources.					X							
Curriculum	District	Student can receive Acadmic Credit for Employment with Health Care Provider					X							
Curriculum	MDE	Computer Science Working Group Established - October 1, 2023					X							
Curriculum	MDE	Ethnics Studies Working Group Established - April 1, 2024					X							
Curriculum	MDE	Holocaust, Genocide of Indigenous Peoples Working Group Established - April 1, 2024					X							
Curriculum - READ Act	District	First Screening of k-3 within the the first six weeks - Need approved screener					X							
Elections	District	District with responsibility to accept/reject absentee ballots or to administer early voting must establish a ballot board (see effective date options) [Ch 62] 203B.121					X							
Employment Continuing Contract	District	Community Education Teachers; Licensure Requirements (Expands Continuing Contract/Tenure Rights) - Effective for the 2023-2024 School Year and Later					X							
Funding/Revenue/Aid	District	American Indian Education Aid					X							
Funding/Revenue/Aid	District	Basic Skills Revenue					X							
Funding/Revenue/Aid	District	Basic Skills Revenue Uses Expanded					X							
Funding/Revenue/Aid	District	Building Allocations					X							
Funding/Revenue/Aid	District	Compensation Revenue Pupil Units and Voluntary Pre-K					X							
Funding/Revenue/Aid	District	Declining Enrollment Revenue and Pre-K					X							
Funding/Revenue/Aid	District	English Learner Inclusion of ECSE					X							
Funding/Revenue/Aid	District	Extended Time Revenue					X							
Funding/Revenue/Aid	District	Nonpublic School Transportation Plan					X							
Funding/Revenue/Aid	District	Pupil Transportation Adjustment					X							
Funding/Revenue/Aid	District	School Library Aid					X							
Funding/Revenue/Aid	District	School Lunch Aid Amounts					X							
Funding/Revenue/Aid	District	State Total Adult Basic Education Aid					X							
Funding/Revenue/Aid	District	Student Support Personnel Aid					X							
Funding/Revenue/Aid	District	Total Operating Capital Revenue					X							
Funding/Revenue/Aid	District	Uses of Total Operating Capital Revenue					X							
Operations and Policy	District	Admission or Readmission Plan					X							
Operations and Policy	District	Minimum Education Services					X							
Operations and Policy	District	NED Policies and Practices					X							
Operations and Policy	District	Provision of Alternative Programs/Alt Education					X							
Operations and Policy	District	Provision of Alternative Programs/NED Requirement					X							
Operations and Policy	District	Pupil Withdrawal Agreement					X							

[illegible]



EXCELLENT Governance

WHAT'S next?





**"PUBLIC SCHOOLS were
DESIGNED as THE Great
EQUALIZERS of our
SOCIETY - THE PLACE
WHERE ALL CHILDREN
COULD HAVE access TO
educational
OPPORTUNITIES TO make
SOMETHING OF
THEMSELVES in
ADULTHOOD."**

Janet napalitano

Elevate



PEOPLE



communication



Learner
OUTCOMES



STEWARDSHIP



equity



PARTNERSHIPS



NORTHFIELD PUBLIC SCHOOLS

School Board Minutes

September 11, 2023
District Office Boardroom

1. Call to Order

School Board Chair Claudia Gonzalez-George called the Regular meeting of the Northfield Board of Education of Independent School District No. 659 to order at 6:00 p.m. Present: Butler, Goerwitz, Gonzalez-George, Miller, Nelson, Quinnell and Stratmoen. Absent: None. This meeting was open to the public, live-streamed and recorded, and access to the recording was posted to the school district website.

2. Agenda Approval/Table File

On a motion by Quinnell, seconded by Goerwitz, the board unanimously approved the agenda.

3. Public Comment

There was no public comment.

4. Announcements and Recognitions

- The board observed a moment of silence for those victims of the Sept. 11, 2001 terrorist attacks and their families.
- The district's adult basic education program began offering free adult English classes on Sept. 5. More than twenty people attended the first session.
- The Cannon Trophy, the symbol of the Rice County football rivalry between Northfield and Faribault high schools, remains with the Raiders. Northfield beat Faribault, 39-0, on Friday night.

5. Items for Discussion and Reports

- a. Elementary Schools' Continuous Improvement Plan. Elementary School Principals Nancy Antoine, Scott Sannes, and Sam Richardson presented to the board the continuous school improvement plan for the elementary schools. The presentation included a progress report on the goals set for the 2022-2023 school year as well as new goals set for the 2023-2024 school year.
- b. High School Continuous Improvement Plan. High School Principal Shane Baier and Assistant Principals Becca Bang and Rico Bohren presented to the board the continuous school improvement plan for the high school department. The presentation included a progress report on the goals set for the 2022-2023 school year as well as new goals set for the 2023-2024 school year.
- c. District Safety Drill Update. Superintendent Hillmann reviewed the state-required safety drills and led a discussion on the district's "duck and cover" drill as required by new legislation.
- d. Activities Sponsor Partner Agreement. The board reviewed an agreement with Community Resource Bank. The bank has agreed to pay \$20,000 to be the sole sponsor of a new scoreboard at the district's swimming pool. Director of Finance Mertesdorf negotiated this agreement which would cover the entire cost of the scoreboard in exchange for ten years of advertising for Community Resource Bank.

6. Consent Agenda

On a motion by Nelson, seconded by Goerwitz, the board unanimously approved the consent agenda.

- a. Minutes. Minutes of the Regular School Board meeting held on August 28, 2023.
- b. Gift Agreements. Gift agreements included in the board packet.
- c. Boys Track & Field Non-Exclusive Cooperative Sponsorship with Arcadia Charter School. The board approved the non-exclusive cooperative sponsorship with Arcadia Charter School for boys track and field beginning with the 2023-2024 school year.
- d. Personnel Items

i. Appointments

1. Elijah Allen, Recreation Instructor Lead or Swim Lead, Monday/Thursday for 2.25 hours, effective 9/6/2023 through 5/31/2024. \$15.75/hour.
2. Wilberto Arenas, Assistant Boys Soccer Coach at the High School for 2.5 hours/day, effective 8/14/2023 through 11/15/2023. \$4,844.
3. Alix Bettin, On-call KidVenture Site Assistant over the summer, change to KidVenture Site Assistant for up to 15 hours/week at Greenvale Park, effective 9/5/2023.
4. Sherri Boese, Special Education EA/PCA bus route for 5 hours/week, effective 9/11/2023. Step 4, \$18.05/hour + prorated PCA stipend.
5. Riley Butcher, Recreation Instructor Lead or Swim Lead, Monday/Thursday for 2.25 hours/day, effective 9/6/2023. \$15.75/hour.
6. Alijah Cruel, Recreation Instructor Lead or Swim Lead, Monday/Thursday for 2.25 hours, effective 9/6/2023 through 5/31/2024. \$15.75/hour.
7. Tyler Dimond, Recreation Instructor Lead or Swim Lead, Monday/Thursday for 2.25 hours, effective 9/6/2023 through 5/31/2024. \$15.75/hour.
8. Daniel Dupay, 8th grade Assistant Football Coach at the Middle School, effective 9/5/2023. \$2,691, plus step 10.
9. Sean Finger, 9th Grade Football Coach at the High School for 2.5 hours/day, effective 8/23/2023. \$4,306 stipend.
10. Gabriel Fisher-Navarro, Recreation Instructor Assistant or Swim Assistant, effective 9/16/2023 through 5/31/2024. \$14.25/hour.
11. Ana Gallego, Special Education EA/PCA at Greenvale Park, add KidVenture Site Assistant on Tuesdays for 1.5 hours/week.
12. Giovanni Green, Recreation Instructor Lead or Swim Lead, Monday/Thursday for 2.5 hours/day, effective 9/6/2023 through 5/31/2024. \$15.75/hour.
13. Jacob Halek, Recreation Instructor Lead or Swim Lead, Monday/Thursday for 2.25 hours/day, effective 9/6/2023. \$15.50/hour.
14. Matthew Hestorff, Recreation Instructor Lead or Swim Lead, Monday/Thursday for 2.25 hours/day, effective 9/6/2023 through 5/31/2024. \$15.75/hour.
15. Grant Hutton, Recreation Site Supervisor as needed, effective 9/1/2023 through 5/31/2024. \$15.00/hour.
16. Kimberly Koahut, Community School Site Leader at Greenvale Park, effective 9/11/2023, Step 2, \$22.38/hour.
17. Jay Kuivinen, Recreation Lifeguard, effective 9/1/2023 through 5/31/2024. \$15.25/hour.
18. Grade LaCanne, Recreation Instructor Lead or Swim Lead, effective 9/16/2023 through 5/31/2024. \$15.25/hour.
19. Cooper Long, Recreation Instructor Lead or Swim Lead, Monday/Thursday for 2.25 hours/day, effective 9/6/2023 through 5/31/2024. \$15.75/hour.
20. Elijah Paton, Recreation Instructor Lead or Swim Lead, Monday/Thursday for 2.25 hours/day, effective 9/6/2023. \$15.75/hour.
21. Lorenzo Riley-Combs, Recreation Instructor Lead or Swim Lead, Monday/Thursday for 2.25 hours/day, effective 9/6/2023 through 5/31/2024. \$15.75/hour.
22. James Ryan, Recreation Instructor Lead or Swim Lead, Monday/Thursday for 2.25 hours/day, effective 9/6/2023 through 5/31/2024. \$15.75/hour.
23. Bryon Sauvy, Recreation Instructor Lead or Swim Lead, Monday/Thursday for 2.25 hours/day, effective 9/6/2023. \$15.75/hour.
24. Grant Selchow, Recreations Instructor Assistant or Swim Assistant as needed, effective 9/1/2023 through 5/31/2024. \$14.25/hour
25. William Skemp, Recreation Instructor Lead or Swim Lead, Monday/Thursday for 2.25 hours/day, effective 9/6/2023 through 5/31/2024. \$15.75/hour.
26. Deonta Thomas, Recreation Instructor Lead or Swim Lead, Monday/Thursday for 2.25 hours/day, effective 9/6/2023 through 5/31/2024. \$15.75/hour.
27. Veronica Thomas, Special Education EA/PCA at Spring Creek for 4.38 hours/day, effective 9/5/2023. Step 4, \$18.05/hour, plus prorated PCA stipend.
28. Martavia Thrower, Recreation Instructor Lead/Swim Lead, effective 9/6/2023, \$15.75/hour.
29. John Watkins, Recreation Building Supervisor, effective 9/11/2023 through 5/31/2024. \$18.39/hour.

30. Nic Zabel, Assistant Boys Basketball Coach at the High School for 2.5 hours/day, effective 11/20/2023 through 3/15/2024. \$5,383 Stipend.
 31. Lincoln Bramwell, Middle School Youth Center Site Assistant for 2 hours/day Monday through Thursday, effective 9/28/2023 through 5/16/2024. Step 1 - \$14.90/hour.
 32. Lindsey Erickson, Event worker at Northfield Middle School, effective 9/13/2023.
 33. Elleigh Flannery, Targeted Services Site Assistant at the Middle School Youth Center for 2 hours/day Monday through Thursday, effective 9/28/2023 through 5/16/2023. Step 1, \$14.90/hour.
 34. Emma Hoelscher, Community School Site Assistant at Bridgewater for up to 12 hours/week, effective 9/25/2023. Step 2 - \$15.29/hour.
 35. Brian Link, Custodian at the Middle School, effective 9/13/2023. Step 1, \$19.63/hour.
 36. Trey Peterson, Recreation Instructor Lead or Swim Lead on Monday/Thursday for 2.25 hours/day, effective 9/14/2023 through 5/31/2024. \$15.75/hour.
 37. Bradley Prestemon, Assistant Boys Basketball Coach at the High School, effective 11/20/2023. \$5,383 stipend.
 38. Samantha Shimota, .83 FTE Licensed Building Nurse, year round position at NCEC, effective 9/27/2023. ADN/LPN Step 4, \$35.18/hour.
 39. Jessica Toft, Special Education EA/PCA at Bridgewater for 4.0 hrs/day, effective 9/14/2023. Step 4, \$18.05/hour plus prorated PCA stipend.
 40. Annie Welch, Community School Site Assistant at Greenvale Park for up to 12 hours/week, effective 9/25/2023. Step 2 - \$15.29/hour.
- ii. Increase/Decrease/Change in Assignment
1. Trish Beacom, Early Ventures Teacher at NCEC for up to 40 hours/week, change to Early Venture teacher at NCEC for 40 hours/week.
 2. Amy Boecker, Special Education EA/PCA at NCEC, add KidVenture Site Assistant at Greenvale Park for 7.25 hours/week, effective 9/5/2023.
 3. Amelia Brandt, KidVenture Site Assistant at Spring Creek for up to 40 hours/week, change to KidVenture Site Assistant at Bridgewater for up to 26 hours/week, effective 9/5/2023.
 4. Haanah Braun, EarlyVenture Site Assistant at the NCEC for up to 40 hours/week, change to EarlyVenture Site Assistant for 40 hours/week, effective 8/28/2023.
 5. Valorie Carter, General Education EA at Bridgewater for 2.0 hours/day, ending 6/9/23, change to General Education EA at Bridgewater for 2.0 hours/day ongoing, effective 8/28/23.
 6. Katie Casson, 1.0 FTE German Teacher at the High School, add a $\frac{1}{2}$ overload in lieu of prep period for the 2023-2024 school year, 173 days.
 7. Vicky Chlan, 1.0 FTE Math Teacher at the High School, add Ski Club Chaperone, effective 8/23/2023 through 5/31/2024. \$500 Stipend.
 8. Anita Corwin, EarlyVenture Site Assistant at the NCEC for up to 40 hours/week, change to EarlyVenture Site Assistant at the NCEC for 40 hours/week.
 9. Lindsey Dietiker, CNA III at Spring Creek for 6.5 hours/day, change to Child Nutrition Manager I at Greenvale Park for 8 hours/day, effective 8/28/2023. Salary changes from \$25.24/hour to \$26.54/hour.
 10. Claire Edwards, Special Education EA/PCA for 7.0 hours/day and KidVenture Site Assistant for up to 40 hours/week at Spring Creek, change to Special Education EA/PCA at Spring Creek for 7 hours/day and KidVenture Site Assistant on call as needed, effective 9/5/2023.
 11. Julie Erickson, EarlyVenture Teacher for up to 40 hours/week at the NCEC, change to EarlyVenture Teacher for 40 hours/week at the NCEC, effective 8/28/2023..
 12. Ilana Forsgren, CNA I at Greenvale Park for 3.75 hours/day, add KidVenture Site Assistant at Bridgewater for up to 8.5 hours/week, effective 9/5/2023. Step 4 - \$16.35/hour.
 13. Sara Gerdesmeier, EarlyVenture Site Assistant at the NCEC for up to 40 hours/week. Change to Early Venture Site Assistant for 40 hours/week at the NCEC, effective 8/28/2023.
 14. Leah Grisim, Girls Soccer Coach at the Middle School - due to lack of participants, the girls soccer program will not run for the 2023-24 school year. Leah has been reassigned to coach boys soccer at the Middle School, effective 9/5/2023 through 11/15/2023.
 15. Mariah Grisim, KidVenture Site Assistant at Spring Creek and Early Venture Teacher at NCEC, change to an on-call status for both KidVenture and EarlyVenture programs, effective 8/28/2023.
 16. Grant Hutton, Recreation Site Supervisor, add Instructor Assistant/Scorekeeper, effective 8/31/2023. Step 2, \$14.25/hour.
 17. Kailyn Ims, KidVenture Site Assistant at Spring Creek for up to 40 hours/week, change to Kid Venture Site Assistant for 15 hours/week at Bridgewater, effective 9/5/2023.

18. Monica Irwin, Special Education Teacher and EA/PCA at Greenvale Park, change EA/PCA hours from 3.55 hours/day to 3.80 hours/day, effective 9/5/2023.
19. Jill Keeley, EarlyVenture Teacher at the NCEC for up to 40 hours/week, change to EarlyVenture Teacher at the NCEC for 40 hours/week, effective 8/28/2023.
20. Rylie Lager, KidVenture Site Assistant at Spring Creek on an on-call basis, change to KidVenture Site Assistant for up to 15 hours/week at Bridgewater, effective 9/5/2023.
21. Briana Lanham, KidVenture Site Assistant at Spring Creek for up to 40 hours/week, change to KidVenture Site Assistant at Spring Creek for 28.5 hours/week, effective 9/5/2023.
22. Quinn Line, KidVenture Site Assistant at Spring Creek for up to 40 hours/week, change to Site Assistant at Spring Creek for up to 28.5 hours/week, effective 9/5/2023.
23. Jody Matthews, CNA I at Spring Creek for 3.25 hours/day, change to CNA III at Spring Creek for 6.50 hours/day, effective 9/1/2023. \$25.24/hour.
24. Tonya Merritt, KidVenture Site Lead at Spring Creek for up to 40 hours/week, change to KidVenture Site Lead at Bridgewater for 35 hours/week, effective 9/5/2023.
25. Lacey Neuman Bissonnette, KidVenture Site Lead on call as needed at Spring Creek Elementary, change to KidVenture Site Lead at Greenvale Park for 35 hours/week, effective 9/5/2023.
26. Belen Ocampo, EarlyVenture Teacher at the NCEC for up to 40 hours/week, change to EarlyVenture Teacher at the NCEC for 40 hours/week, effective 8/28/2023.
27. Nicole Rasmussen, KidVenture Site Assistant for up to 40 hours/week at Spring Creek and Bridgewater, change to KidVenture Site Assistant for up to 10 hours/week at Bridgewater, effective 9/5/2023. Nicole also works at Bridgewater as a Special Education EA/PCA.
28. Kelli Rehbein, EarlyVenture Teacher at the NCEC for up to 40 hours/week, change to EarlyVenture Teacher for 40 hours/week, effective 8/28/2023.
29. Angie Schewe, Early Venture Teacher at the NCEC for 40 hours/week, change to EarlyVenture Teacher on call as needed with both EarlyVentures and KidVentures, effective 8/28/2023.
30. Grant Selchow, Recreation Instructor Assistant, add Recreation Site Lead, Step 2, \$15.25/hour.
31. Melissa Spitzack, Grade 3 Teacher at Spring Creek, add Recreation Building Supervisor as needed, effective 8/29/2023, \$18.39/hour.
32. Veronica Thomas, Special Education EA/PCA at Spring Creek for 4.63 hours/day, add a Special Education EA/PCA bus route for 3 hours/week, effective 9/5/2023 through 6/6/2024.
33. Veronica Thomas, Special Education EA/PCA at Spring Creek for 4.63 hours/day and bus route for 3 hours/week, add Special Education EA/PCA at Spring Creek for 4.74 hours/week, effective 9/7/2023.
34. Veronica Thomas, Special Education EA/PCA at Spring Creek and bus route EA, add .25 hours/day general education supervisory time, effective 9/5/2023.
35. John Watkins, Recreation Building Supervisor, add Recreation Site Supervisor, Step 6, \$16.25/hour, and Game Official, \$30/game, effective 9/6/2023 through 5/31/2024.
36. Liz A. Winter, EarlyVenture Teacher at the NCEC for up to 40 hours/week, change to EarlyVenture Teacher for 40 hours/week, effective 8/28/2023.
37. Cori Yamry, Middle School Girls Volleyball Coach, due to lack of participants, the program will not run for the 2023-24 school year.
38. Russel Boyington, General Education EA and KidVenture Site Assistant, add Community School Club Leader for 8 hours/week, effective 10/2/2023 through 5/17/2024. \$24.30/hour.
39. Rikki Drewitz, Special Education EA/PCA at the Middle School, add Targeted Services Youth Center Site Assistant at the Middle School, effective 9/28/2023 through 5/16/2023. Step 2, \$15.29/hour.
40. Ilana Forsgren, CNA I at Greenvale Park for 3.75 hours/day, change to CNA I at the High School for 5.0 hours/day, effective 9/25/2023..
41. Kay Goodrich, Special Education EA/PCA at the High School, add Event Worker at the High School, effective 9/8/2023.
42. Julene Johnson, Media Educational Assistant at the High School, add Pep Band co-advisor at the High School for 25% stipend, effective 9/8/2023.
43. Karl Viesselman, Math Teacher at the High School, add Event Worker at the High School, effective 9/8/2023.
44. Tamara Wunderlich, Custodian at the Middle School from 11:00 a.m. to 7:00 p.m., change to 3:00 p.m. to 11:00 p.m., effective 9/7/2023.

45. Cori Yamry - correction - a PCN was previously submitted stating that Cori would not be coaching Middle School volleyball for the 2023-24 school year due to lack of participants. There has now been an influx of participants so Cori will coach Middle School volleyball for the 2023-24 school year.
- iii. Leave of Absence
1. Stacey Garry, Special Education EA/PCA at Spring Creek, medical leave of absence beginning on 8/30/23 and extending on an intermittent basis through the 2023-24 school year.
 2. Annie Breyer, Special Education EA/PCA at Bridgewater, medical leave of absence beginning 9/11/2023.
 3. Tiffany Kortbein, Kindergarten Teacher at Greenvale Park, extending FMLA leave of absence through October 23, 2023.
- iv. Retirements/Resignations/Terminations
1. Josephine Beacom, KidVentures Site Assistant, resignation effective 8/23/2023.
 2. Patrick Bullard, Mail Delivery Driver, retirement effective 11/10/2023.
 3. Danielle Donkers, Special Education EA/PCA at Bridgewater, declined position effective 8/29/2023.
7. Items for Individual Action
- a. Superintendent's Focus Areas 2023-2024. On a motion by Butler, seconded by Miller, the board unanimously approved Superintendent Dr. Hillmann's 2023-2024 Focus Areas.
 - b. Co-Curricular Add. On a motion by Quinnell, seconded by Goerwitz, the board unanimously approved the addition of an assistant boys cross country coach for the 2023-24 season at an anticipated cost of \$4,306 prorated to the number of days worked.
8. Items for Information
- a. Right to Read Screening. On Wednesday, September 20 at 6:00 p.m. the Northfield Public Library will host a screening of the documentary *Right to Read*, a film about teaching children using the science of reading and as it related to equity in education. A discussion with Superintendent Hillmann will follow the film.
 - b. Northfield International Day of Peace. The United Nations International Day of Peace is celebrated annually around the world on September 21. This year's Northfield observance and celebration will be held on Thursday, September 21 at Central Park/Weitz Center. It is sponsored by the Stassen Fund from Carleton College and Cannon Valley Friends Meeting in collaboration with over 25 local organizations and individuals. The theme for the 2023 International Day of Peace is Actions for Peace.
9. Future Meetings
- a. Monday, September 25, 2023, 6:00 p.m., Regular Board Meeting, Northfield DO Boardroom
 - b. Monday, October 9, 2023, 6:00 p.m., Regular Board Meeting, Northfield DO Boardroom
 - c. Monday, October 23, 2023, 6:00 p.m., Regular Board Meeting, Northfield DO Boardroom
10. Adjournment
- On a motion by Stratmoen, seconded by Butler, the board unanimously approved to adjourn at 8:28 p.m.

Amy Goerwitz
School Board Clerk

RESOLUTION ACCEPTING DONATIONS

The following resolution was moved by _____ and seconded by _____:

WHEREAS, Minnesota Statutes 123B.02, Sub. 6 provides: “The board may receive, for the benefit of the district, bequests, donations, or gifts for any proper purpose and apply the same to the purpose designated. In that behalf, the board may act as trustee of any trust created for the benefit of the district, or for the benefit of pupils thereof, including trusts created to provide pupils of the district with advanced education after completion of high school, in the advancement of education.”; and

WHEREAS, Minnesota Statutes 465.03 provides: “Any city, county, school district or town may accept a grant or devise of real or personal property and maintain such property for the benefit of its citizens in accordance with the terms prescribed by the donor. Nothing herein shall authorize such acceptance or use for religious or sectarian purposes. Every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full.”; and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full;

THEREFORE, BE IT RESOLVED, that the School Board of Northfield Public Schools, ISD 659, gratefully accepts the following donations as identified below:

The vote on adoption of the Resolution was as follows:

Aye:

Nay:

Absent:

Whereupon, said Resolution was declared duly adopted.

By: Claudia Gonzalez-George, Chair

By: Amy Goerwitz, Clerk

8/28/23 Sharpies, Pens, Oils
8/28/23 School Supplies(Pens, pencils, notebooks, note cards, highlighters, glue sticks, post it notes
8/30/23

20 small engine from The Toro Company
8/31/23 Backpack, pencils, crayons, pens, notecards, glue sticks, glue bottles, eraser
8/6/23 Classroom books and supplies
9/5/23 Gift bags with pop, gatorade, pens, snacks for teachers (75)
8/30/23
8/30/23
8/21/23
9/8/23 Gauze pads (25), Rolled Gauze (5), Clorox wipes (1), Sprite (7.5 oz 6 pack), Travel Secret Deodorant (2), Colgate toothpaste travel size (3), Always Pantliners (46)
9/8/23
9/8/23
9/8/23
9/5/23 Metallic Markers, Wooden 100s chart, magnetic sticks
9/11/23 Apple by Nikki McClure
9/11/23
9/11/23
8/28/23
8/17/23
8/24/23
8/17/23
9/8/23
8/20/23
9/19/23 55 \$5 Gift Certificates
9/19/23 55 Culvers Free Kids Meal Coupon
9/19/23 Books
8/21/23 2 Square Registers
9/11/23
9/15/23
8/27/23
8/29/23
9/5/23
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9/11/23
9/12/23

Amount:	Who the request, donation, or gift is from:	What is the request, donation, or gift for?
	Jackie and Mark Vos	Office Staffs Amazon Wishlist
	N/A	Preschool
\$75.00	Adam Mess	GVF Angel Funds
\$1000 value	Barry Hentges, The Toro Company	Small engines Class CTE department
	Allina Health Clinic	Preschool
\$276.25 value	Karl Pritchard and Robert Wilder	Classroom books and supplies Amazon Wishlt
\$375 value	Kirsten Antion	NMS Teacher Heros
\$8,000.00	Spring Creek PTO	Classroom supplies for teachers
\$3,795.00	Spring Creek PTO	BrainPop subscription
\$290.00	Karina Seppala, CMS Home Group/CMS Edc	School Supply fees donations
\$40 value	Anonymous per donor request	NMS Nurses Office
\$939.44	Greenvale Park PTO	Student Planners for 4th & 5th Grade
\$3,195.68	Greenvale Park PTO	Scholastic News
\$65.00	Taylor Moyer, GVP student	Supplies
	Molly Zant & Family	art supplies, math manipulatives, STEM activity
	Lane Parker & Family	Classroom Library
\$419.90	Greenvale Park Elementary PTO	5th Grade folders/pens for students
\$7,459.00	Greenvale Park Elementary PTO	Furniture
\$100.00	Naomi Rushing	donation to swim team
\$13.00	Kathy Tonoli	girls volleyball team
\$100.00	Stacy Ertz	volleyball
\$40.00	Scott David Larsen	girls swim team
\$6.00	cash- unknown	football
\$300.00	David and Beth Morell	NHS Scholarship fund for Activities
\$275 value	Content Book Store	Prize for Summer Reading Challenge
\$275 approximately	Culver's	Summer Reading Challenge Prizes
\$275 value	Amy Lunderby, HCI	Prizes for Summer Reading Challenge
\$1,653.56 value	Stacy Waters, Treasurer,Northfield Booster C	Electronic payment registers for activities concessions
\$25.00	Bert Amundson	BW Angel Funds
\$100.00	Anonymous per donor request	Girls swim team Ames Travel Meet scholarship
\$50.00	Sandra Turbes	Northfield Activities Scholarship Fund
\$100.00	Catherine Fortin	Northfield Activities Scholarship Fund
\$100.00	Ticia Swedin	Northfield Activities Scholarship Fund
\$20.00	Michelle Martin	Northfield Activities Scholarship Fund
\$50.00	Cassie Schwamb	Chess Club Donation
\$750.00	Matthew Patterson	Chess Club Donation
\$100.00	Amy Gernon	Raider Closet Donation
\$20.00	Missisa Eblen-Zayas	NMS PBIS/PRIDE Donation
\$10.00	Jodi Doeden	NMS PBIS/PRIDE Donation
\$10.00	Krystal Quamme	NMS PBIS/PRIDE Donation
\$50.00	Dan Watts	NMS PBIS/PRIDE Donation
\$5.00	Christa Carlson	NMS PBIS/PRIDE Donation
\$10.00	Karl Behrens	NMS PBIS/PRIDE Donation
\$100.00	Allison Thorkelson	NMS PBIS/PRIDE Donation
\$10.00	Katherine Norie	NMS PBIS/PRIDE Donation
\$25.00	Leah Driscoll	NMS PBIS/PRIDE Donation
\$50.00	Alison Flannery	NMS PBIS/PRIDE Donation
\$20.00	Amanda Allwegg	NMS PBIS/PRIDE Donation
\$10.00	Debra Miller	NMS PBIS/PRIDE Donation
\$20.00	Andrea Peterson	NMS PBIS/PRIDE Donation
\$20.00	Jennifer Paulson	NMS PBIS/PRIDE Donation
\$20.00	Kristin Parlo	NMS PBIS/PRIDE Donation
\$50.00	Jenny Streeland	NMS PBIS/PRIDE Donation
\$20.00	Lahna Tran	NMS PBIS/PRIDE Donation
\$20.00	Emily Borgerding	NMS PBIS/PRIDE Donation
\$10.00	Andrea Redder	Spring Creek 4th Grade Party Fund
\$10.00	Victoria Voegel	Spring Creek 4th Grade Party Fund
\$10.00	Karl Kust	Spring Creek 4th Grade Party Fund
\$10.00	Elizabeth Christensen	Spring Creek 4th Grade Party Fund
\$28.00	Samantha Becker	Spring Creek 4th Grade Party Fund
\$10.00	Traci Morris	Spring Creek 4th Grade Party Fund
\$10.00	Tina Freyberg	Spring Creek 4th Grade Party Fund
\$8.00	Missisa Spitzack	Spring Creek 4th Grade Party Fund
\$10.00	Karen Moldenhauer	Spring Creek 4th Grade Party Fund
\$10.00	Iljmurun Chulunbaatar	Spring Creek 4th Grade Party Fund
\$8.00	Angel Scroggins	Spring Creek 4th Grade Party Fund
\$8.00	Maini Born	Spring Creek 4th Grade Party Fund
\$10.00	Lisa Vander Wal	Spring Creek 4th Grade Party Fund
\$10.00	Lindsay Tschida	Spring Creek 4th Grade Party Fund
\$10.00	Danelle Smith	Spring Creek 4th Grade Party Fund
\$10.00	Shaylee Gutowski	Spring Creek 4th Grade Party Fund
\$10.00	Courtney Krauttkremer	Spring Creek 4th Grade Party Fund
\$10.00	Shianne Borgstahl	Spring Creek 4th Grade Party Fund
\$10.00	John Krautkremer	Spring Creek 4th Grade Party Fund
\$10.00	Nica Patterson	Spring Creek 4th Grade Party Fund
\$10.00	Christa Carlson	Spring Creek 4th Grade Party Fund
\$10.00	James Podracky	Spring Creek 4th Grade Party Fund
\$10.00	Phil Tiffany	Spring Creek 4th Grade Party Fund
\$10.00	Maegen Storm	Spring Creek 4th Grade Party Fund
\$10.00	Maren Bahler	Spring Creek 4th Grade Party Fund
\$10.00	Kathleen Tait	Spring Creek 4th Grade Party Fund
\$8.00	Andreja Lipins	Spring Creek 4th Grade Party Fund
\$10.00	Kelly Webster	Spring Creek 4th Grade Party Fund
\$10.00	Katy-Jo Grandahl	Spring Creek 4th Grade Party Fund
\$10.00	Brandon Meredith	Spring Creek 4th Grade Party Fund

**NORTHFIELD PUBLIC SCHOOLS
ACTIVITIES SPONSOR
PARTNER AGREEMENT**

This Agreement entered into this 7 day of Sept. 2023, by and between Northfield Public Schools, ISD 659 hereinafter referred to as "School", and Community Resource Bank, hereinafter referred to as "Partner", hereby agree as follows:

1. Terms and Conditions. Under the terms and conditions herein set forth, School grants advertising rights to the Partner on the Northfield Middle School Pool Scoreboard for the term of this agreement.
2. Payment. Partner agrees to pay a lump sum payment of twenty thousand dollars (\$20,000.00) by October 31, 2023 payable to Northfield Public Schools.
3. Term of Agreement. The period of this agreement shall be for an initial term of 10 years, effective January 1, 2024 through December 31, 2033.
4. Renewal. If the Partner wishes to renew this agreement, Partner shall notify School, in writing, no less than 180 days prior to expiration of Agreement of its desire to renew. The parties shall then endeavor to negotiate the terms of a new agreement.
5. Assignment. This agreement shall not be assigned by the Partner, nor shall the Partner grant any other person any of its rights without prior written consent of School.
6. Hold Harmless and Indemnification. Partner agrees to defend, hold harmless and indemnify the School, its officers, agents and employees, from and against any and all actions, suits, damages, liability or other proceedings which may arise as the result of the advertising contemplated. This section does not require Partner to be responsible for or defend against any claims or damages arising solely from acts or omissions of the State, its officers, agents, or employees.
7. Applicable Law. This Agreement shall be governed by the laws of the State of Minnesota. If any provision of this Agreement is or becomes unenforceable, the other provisions shall remain valid and enforceable to the maximum extent possible.

8. Nondiscrimination. It is mutually agreed that there shall be no discrimination on the basis of a person's race, color, creed, religion, national origin, ancestry, citizenship, gender, sexual orientation, age, or disability.
9. Default. If Partner fails to pay when due any amount owing under this Agreement, and such failure continues for a period of ten (10) days after Partner receives written notice of the default from School, or if either party to this Agreement fails to perform any of its covenants and obligations under this Agreement, and such failure continues for a period of thirty (30) days after the non-performing party receives written notice of the default from the other party, then such aggrieved party may terminate this Agreement by giving notice of termination.
10. Cancellation. The Partner by May 31st of each year of the term of this agreement may notify the Activities Director or their designee by written notice that they would like to cancel the agreement for the remainder of the term of the agreement.
11. Advertising Content. All advertisements will be approved by the Activities Director or their designee prior to being placed on the Scoreboard. The Director's approval determination shall be made no later than ten (10) business days after he or she has received the proposed advertisement from the Partner. The following advertising is not acceptable:
 - i. Individuals or groups promoting tobacco, alcohol, drugs, drug paraphernalia, liquor, weapons, obscene, pornographic or illegal materials.;
 - ii. Political parties, candidates, or movements;
 - iii. Individuals or groups promoting gambling;
 - iv. Religious organizations or messages;
 - v. Advertising that is misleading, deceptive, disrespectful, fraudulent, or libelous;
 - vi. Advertising that is obscene, contains vulgar language, or promotes illegal or sexual activity; and
 - vii. Advertising that is disruptive to the education of School's students.
 - viii. Advertising that is inconsistent with the educational objections of the board of education or inappropriate for inclusion in publication.

On this day and year first above written, the parties hereto have executed this Agreement.

COMMUNITY RESOURCE BANK

James E. Loe

President / Chief Executive Officer



**COMMUNITY
RESOURCE BANK.**

t: (507) 645-3115

e: jamesl@crb.bank

w: www.crb.bank

Community Resource Bank | 1605 Heritage Drive | Northfield, MN 55057



Authorized Signature and Title



Date

NORTHFIELD PUBLIC SCHOOLS

Val Mertesdorf

Director of Finance

201 Orchard Street South

Northfield, MN 55057

Phone: 507.663.0620

Email: vmertesdorf@northfieldschools.org

Authorized Signature and Title

Date

Board Chair

Date

Pay 2024 Preliminary Levy Certification Narrative | September 25, 2023

Val Mertesdorf | Director of Finance

What is the levy? What does it do for our District?

We are asking for preliminary certification of the Pay 2024 property tax levy tonight. The levy is the local portion of taxes that are authorized, by voters or the state. Our local levy provides approximately 25% of our general fund budget. Our budget supports the resources needed – human and capital – to provide quality educational programming for every student in our schools. Our preliminary proposed levy is \$21,593,365.08, an increase of 2.17% compared to the prior year's levy. We are proposing preliminary certification at the maximum (as we have every year for many years). This provides us with the most flexibility prior to finalizing the levy amount in December.

Truth in Taxation Timeline

After we certify this proposed levy, the district will send the information to the county auditor's office by September 30. At that point, the county begins preparing tax statements that are mailed to taxpayers in November. We will then hold our Truth in Taxation hearing during the regular school board meeting on December 11 and ask the board to finalize certification of the Pay 2024 levy.

Tax Levy and Budgeting

The State's tax year and our budget year don't match up. The Pay 2024 levy will be collected from January 2024 through December 2024. Property taxes are paid in May and October each year. The district's fiscal year runs from July 2024 - June 2025. These levy dollars will eventually provide a portion of our funding for that budget year.

Each levy can also include budget adjustments from previous levy years – both positive and negative. These adjustments can be made for a period of up to three years.

Preliminary Pay 2024 Property Tax Levy

This pie graph demonstrates (see PowerPoint file, slide five) the different categories that comprise our total preliminary levy. The general fund is 83% of the total levy, community education is 2% and debt service is 15%. The general fund includes several formulas, but most notably the voter approved operating referendum (40% of total levy), the voter approved capital projects levy (9% of total levy), and the other general fund levies (34% of total levy).

The table (next slide) illustrates the subtotals of the levy by fund, by taxation category, and by tax base.

The preliminary general fund levy increase is \$2,628,958.32 or 17.26%. The Pay24 levy is the first year of our increased voter approved capital projects levy which provides an additional \$1,156,488 in operating capital revenue. We also had larger than normal adjustments on our voter approved referendum relating to the Pay 21 levy.

The community education levy decrease is \$55,209.32 or 12.54%. The 2023 legislative session changed two formulas for community education that decreased our local levy and provide the funding via state aid instead. Overall, this is not a decline in the amount of revenue for Community Education.

Debt service levies decreased 38.74%. The district paid off a large refunding bond that included various projects such as the Middle School and Memorial Field.

62% of our total levy is generated from voter approved formulas. The Northfield community has been steadfast in their commitment to education.

Levy Trends

When we look at the levy over time, the district has been very consistent year over year. The district is intentional in this effort to ensure consistency for taxpayers. The average increase over the past five years is 1.55%. We are grateful for the community's generosity and the wonderful opportunities this provides for our students.

Preliminary Levy Certification Pay 2024

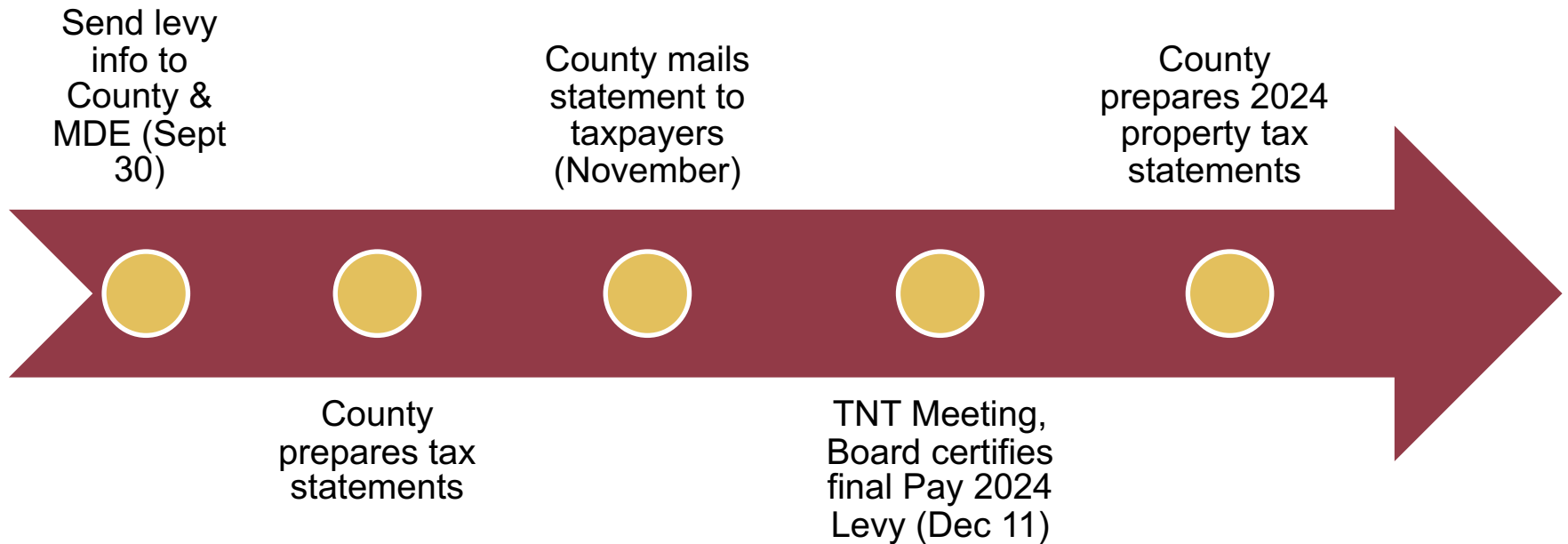
09.25.2023

What is the levy? What does it do for us?

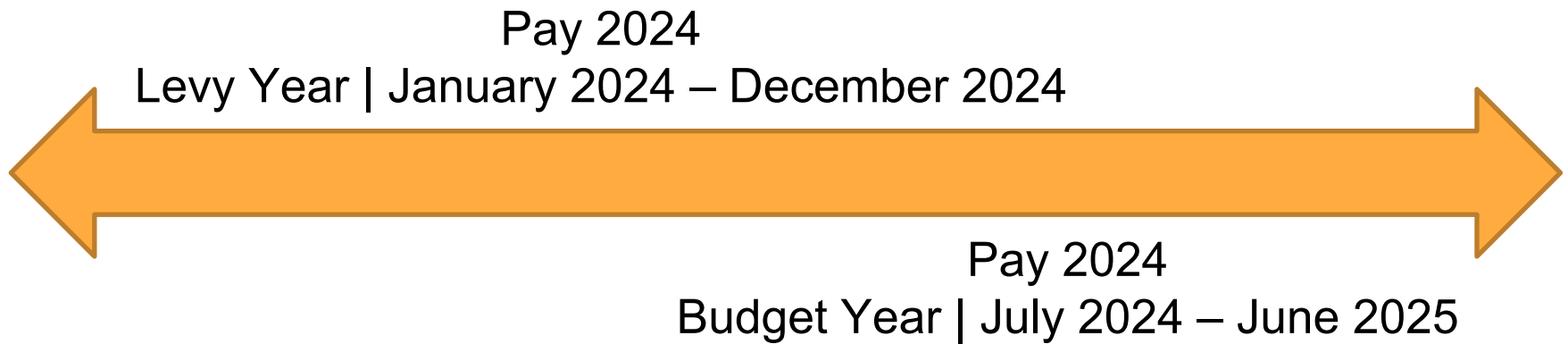
- Provides 25% of our general fund budget
- Provides the revenue to pay our debt service obligations
- Includes voter approved levies as well as state-authorized levies
- Allows the District to provide a world-class learning environment



Truth in Taxation Timeline

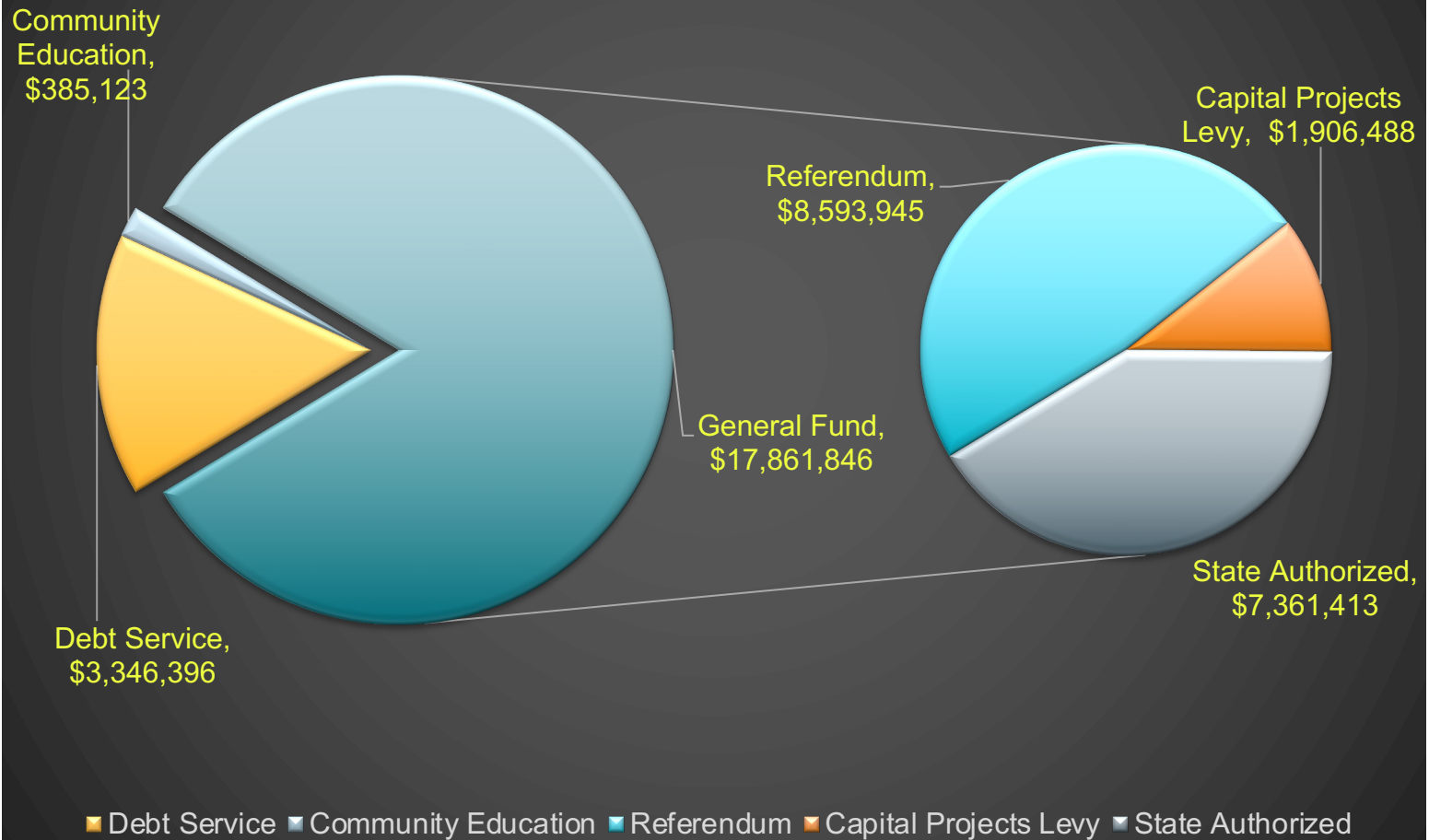


Tax Levy and Budgeting



Pay 2024 includes adjustments from previous years (up to three years)

2023 Pay 2024 Levy



Pay 24 Levy Analysis

	Pay 2024 Proposed Levy	Pay 2023 Certified Levy	Increase (Decrease)	Percent Change
General Fund	\$ 17,861,846.49	\$ 15,232,888.17	\$ 2,628,958.32	17.26%
Community Education	\$ 385,122.90	\$ 440,332.22	\$ (55,209.32)	-12.54%
Debt Service	\$ 3,346,395.69	\$ 5,462,319.85	\$ (2,115,924.16)	-38.74%
Total	\$ 21,593,365.08	\$ 21,135,540.24	\$ 457,824.84	2.17%

Subtotals by Truth

in Taxation Category	Pay 2024 Proposed Levy	Pay 2023 Certified Levy	Increase (Decrease)	Percent Change
Voter Approved	\$ 13,427,939.40	\$ 13,788,185.16	\$ (360,245.76)	-2.61%
Other	\$ 8,165,425.68	\$ 7,347,355.08	\$ 818,070.60	11.13%
Total	\$ 21,593,365.08	\$ 21,135,540.24	\$ 457,824.84	2.17%

Subtotals by Tax Base	Pay 2024 Proposed Levy	Pay 2023 Certified Levy	Increase (Decrease)	Percent Change
Referendum Market Value*	\$ 12,470,722.20	\$ 11,474,841.05	\$ 995,881.15	8.68%
Net Tax Capacity	\$ 9,122,642.88	\$ 9,660,699.19	\$ (538,056.31)	-5.57%
Total	\$ 21,593,365.08	\$ 21,135,540.24	\$ 457,824.84	2.17%

*Includes Operating Referendum and Equity Revenue

Funds	Proposed Pay24	Certified Pay23	Difference
General Fund			
Referendum	\$ 8,593,945	\$ 8,233,304	\$ 360,641
Local Optional Revenue	\$ 2,780,329	\$ 2,638,547	\$ 141,782
Equity	\$ 277,261	\$ 294,210	\$ (16,950)
Capital Projects Levy	\$ 1,906,488	\$ 750,000	\$ 1,156,488
Operating Capital	\$ 451,839	\$ 379,762	\$ 72,077
Achievement & Integration	\$ 113,186	\$ 100,657	\$ 12,529
Annual OPEB	\$ 850,000	\$ 830,000	\$ 20,000
Reemployment Insurance	\$ 2,000	\$ 5,000	\$ (3,000)
Safe Schools	\$ 145,714	\$ 145,714	\$ (0)
Career Technical	\$ 80,471	\$ 64,750	\$ 15,721
LTFM	\$ 1,281,539	\$ 1,243,391	\$ 38,148
Lease Levy	\$ 411,969	\$ 407,722	\$ 4,247
Abatements	\$ 27,222	\$ 53,735	\$ (26,513)
Adjustments (up to 3 yrs)	\$ 939,883	\$ 86,095	\$ 853,788
Total General Fund	\$17,861,846	\$15,232,888	\$ 2,628,959
Community Education	\$ 385,123	\$ 440,332	\$ (55,209)
Debt Service	\$ 3,346,396	\$ 5,462,320	\$ (2,115,924)
Total Levy	\$21,593,365	\$21,135,540	\$ 457,825
Percent Change			2.17%

LEVY TRENDS

	Pay 24 Certified Levy	Pay 23 Certified Levy	Pay 22 Certified Levy	Pay 21 Certified Levy	Pay 20 Certified Levy
General Fund	\$ 17,861,846.49	\$ 15,232,888.17	\$ 14,255,967.15	\$ 14,528,579.31	\$ 14,132,123.97
Community Education	\$ 385,122.90	\$ 440,332.22	\$ 428,563.42	\$ 440,332.22	\$ 417,154.44
Debt Service	\$ 3,346,395.69	\$ 5,462,319.85	\$ 5,324,716.91	\$ 5,364,977.00	\$ 5,436,717.52
Total	\$ 21,593,365.08	\$ 21,135,540.24	\$ 20,009,247.48	\$ 20,333,888.53	\$ 19,985,995.93
Difference	\$ 457,824.84	\$ 1,126,292.76	\$ (324,641.05)	\$ 347,892.60	\$ (39,849.79)
Percent Change	2.17%	5.63%	-1.60%	1.74%	-0.20%



Questions?

