

INDEPENDENT SCHOOL DISTRICT NO. 659
SPECIAL SCHOOL BOARD MEETING

Thursday, March 23, 2023 ~ 5:45 p.m. ~ Special Board Meeting
Northfield Middle School Auditorium

Zoom Link: <https://northfieldschools-org.zoom.us/j/83061142802?pwd=NEVLSzYxN3pUa2huZilpWkdsWWdqUT09>
Passcode: 926599

AGENDA

1. Call to Order
2. Agenda Approval
3. Item for Individual Action
 - a. Extended Overnight Trip
4. Adjournment

NORTHFIELD PUBLIC SCHOOLS

MEMORANDUM

Thursday, March 23, 2023 ~ 5:45 p.m. ~ Special School Board Meeting

Northfield Middle School Auditorium

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Passcode: 926599

TO: Members of the Board of Education
FROM: Matthew Hillmann, Ed.D., Superintendent
RE: Explanation of Agenda Items for Thursday, March 23, 2023, Special School Board Meeting

1. Call to Order
2. Agenda Approval
3. Item for Individual Action
 - a. Extended Overnight Trip. Kyle Eastman, Northfield High School Choir Director is requesting board approval for the Northfield High School Choir Florida Tour, March 24 - 29, 2023. The extended overnight field trip form and the tour schedule are attached.

Superintendent's Recommendation: Motion to approve the Northfield High School Choir Florida Tour, March 24 - 29, 2023.
4. Adjournment



Northfield Public Schools
Northfield, MN

EXTENDED FIELD TRIP FORM

Staff Member(s) Responsible (Name and phone): Kyle Eastman 507-602-0563

School and Program: NHS Choirs

Date of Requested Trip:

1. What group is taking this trip? NHS Choirs
2. Estimated # of Students: ~~38~~ 37 # Adult Supervisors: 5
3. Destination: Florida - Disney World, Universal Studios, Stetson University
4. Date/Time of Departure: 3/24/2023 3:00am.
5. Date/Time of Return: 3/29/2023 4:59pm.
6. State purpose and/or educational value of trip (attach information to form if needed).
Travel is an integral part of a thriving music program. From the community bonds formed through the experience, to the items learned through Masterclasses & Rehearsals at Stetson University.
7. Name the manner of travel and the carrier.

Tour Company - Leisure Time Tours
Flight - Sun Country Airlines

8. State housing arrangements (must include name, address and phone number of hotel).
See Itinerary Attached

9. List of coach, parent or guardian contact info. (Attach)

See chaperone list

10. List participants (reminder to have participants complete parent/guardian permission form if applicable). (Attach)

See Attached

11. Indicate who will be in charge of supervising the trip (roles and responsibilities).

See Attached.

12. State the safety precautions and procedures for emergencies while on the trip.

- Disney Parks Medical teams, (Attached)
- Chaperone Assistance

11. Give budget costs, how the trip will be funded and estimated cost per student.

- Family Pay
- NFAB Grant
- Fundraising
- Poinsettia Fund Grants.

12. List any proposed precautions, special needs, special concerns, student concerns, - if applicable.

Signature of Staff Member Responsible:



Date field trip request was submitted to Principal: 3/15/23 (Grand Apologues...)

Principal/Administrator Signature and Date:

 3/15/23

Approved: 

Not Approved:

Superintendent Signature and Date: _____

Approved: _____ Not Approved: _____

School Board Review Date: _____

Approved: _____ Not Approved: _____

Northfield High School Choir
Florida Tour
March 24 - 29, 2023

Day 1	Friday, March 24th
2:30 am	Meet at Northfield High School and load luggage (<i>airport transportation not included in package pricing - thank you to NFAB for covering this cost!!</i>)
3:00 am	Depart for the Minneapolis Airport (1 hour)
4:00 am	Arrive at Minneapolis Hubert Humphrey Airport to Check in.
6:45 am	Depart on Sun Country Flight #SY341 to Orlando, Florida.
10:52 am	Arrive in Orlando, walk to baggage claim. Depart for Melbourne, FL
12:30 pm	Crowne Plaza and BBQ lunch on Ocean Deck
5:00 pm	Depart for hotel. Check in.
7:00 pm	Pizza at the hotel <i>Included</i> Rosen Inn Lake Buena Vista 8442 Palm Parkway, Lake Buena Vista, FL 32836 Phone: (407) 996-7300
Day 2	Saturday, March 25th
7-9 am	Breakfast at hotel <i>Included</i>
10:00 am	Depart for Disney Magic Kingdom <i>\$20 Disney Meal Card Included</i>
9:00 pm	<i>Disney's Enchantment Fireworks Spectacular!!</i>
10:00 pm	Meet as a group and return to your hotel.
Day 3	Sunday, March 26th
7-9 am	Breakfast at hotel <i>Included</i>
10:00 am	Depart for Hollywood Studios <i>\$20 Disney Meal Card Included</i>
8:30 pm	<i>Fantasmic!</i> Following <i>Fantasmic</i> meet as a group at designated location and return to resort.
Day 4	Monday, March 27th
7:00 am	Breakfast at hotel <i>Included</i>
8:30 am	Depart for Stetson University.
10:00 am	Arrive at Stetson University (<i>arranged by Northfield High School</i>) Stetson University DeLand Campus – Elizabeth Hall 421 N. Woodland Blvd. DeLand, FL 32723 (386) 822-7000
10:15 am	Workshop and Joint rehearsal
1:00 pm	Lunch on campus in cafeteria on your own
2:00 pm	Depart for beach, please change into swimsuit before departing for the beach. Arrive at New Smyrna Beach - It's a great beach with very easy access and places to rent surf boards.
5:30 pm	Depart for hotel.
7:00 pm	Arrive at hotel and change for this evening.
8:00 pm	Disney Springs - dinner on your own (<i>based on vendor hours</i>)
10:15 pm	Meet at designated area and depart for hotel.

Northfield High School Choir
Florida Tour
March 24 - 29, 2023

Day 5	Tuesday, March 28th
7:00 am	Breakfast at hotel <i>Included</i>
8:00 am	Depart for Universal Studio and Island of Adventure . The group will have a 1-day park pass that allows them to park hop from Universal Studio's and Islands of Adventure as many times as you want. <i>\$20 Meal Stipend Included</i>
8:00 pm	Group will meet at designated area and walk to coaches. Depart for hotel.
Day 6	Wednesday, March 29th
7:00 am	Breakfast at hotel <i>Included</i>
8:00 am	Load luggage. All luggage will be stored under the coach until we depart for the airport. We will not have access to our luggage until the airport.
8:30 am	Depart for Animal Kingdom . <i>\$20 Disney Meal Card Included</i>
5:00 pm	Meet as a group and walk to coach.
5:15 pm	Depart for the Orlando Airport. No meals are provided on the plane. Dinner on own at airport.
8:45 pm	Depart on Sun Country Flight #SY346 to Minneapolis.
11:20 pm	Arrive in Minneapolis, walk to baggage claim. Depart for the school. Arrive Northfield HS - Welcome back!