

INDEPENDENT SCHOOL DISTRICT NO. 659
REGULAR SCHOOL BOARD MEETING

Monday, February 27, 2023 ~ 6:00 p.m. ~ Regular Board Meeting

Northfield District Office Boardroom

Zoom Link: <https://northfieldschools-org.zoom.us/j/83191400869?pwd=QmJ4SDdOVs9PeWZSaDlyQkVUczFPUT09>

Passcode: 902836

AGENDA

1. Call to Order
2. Agenda Approval/Table File
3. Public Comment
4. Announcements and Recognitions
5. Items for Discussion and Reports
 - a. Proposed Budget Reductions
 - b. Superintendent Operations & Strategic Plan Update
6. Committee Reports
7. Consent Agenda
 - a. Minutes
 - b. Gift Agreements
 - c. Personnel Items
8. Items for Individual Action
 - a. 2023-2024 Operating Capital and Long Term Facilities Maintenance Budgets
 - b. Long Term Facilities Maintenance Ten Year Plan
 - c. Policy Recommendations
 - d. Additional Online Learning Day Authorization for 2022-23
9. Items for Information
10. Future Meetings
 - a. Monday, March 13, 2023, 6:00 p.m., Regular Board Meeting, Northfield DO Boardroom
 - b. Monday, April 10, 2023, 6:00 p.m., Regular Board Meeting, Northfield DO Boardroom
 - c. Monday, April 24, 2023, 6:00 p.m., Regular Board Meeting, Northfield DO Boardroom
11. Adjournment

NORTHFIELD PUBLIC SCHOOLS
MEMORANDUM

Monday, February 27, 2023 ~ 6:00 p.m. ~ Regular Board Meeting
Northfield District Office Boardroom

Zoom Link: <https://northfieldschools-org.zoom.us/j/83191400869?pwd=QmJ4SDdOVs9PeWZSaDlyQkVUczFPUT09>
Passcode: 902836

TO: Members of the Board of Education
FROM: Matthew Hillmann, Ed.D., Superintendent
RE: Explanation of Agenda Items for Monday, February 27, 2023, Regular School Board Meeting

1. Call to Order
2. Agenda Approval/Table File
3. Public Comment
Public comment for this school board meeting may be made in person at the beginning of the meeting and must comply with the district's public comment guidelines.
4. Announcements and Recognitions
5. Items for Discussion and Reports
 - a. Proposed Budget Reductions. Director of Finance Val Mertesdorf and Superintendent Hillmann will present the proposed budget reductions for FY2023-24.
 - b. Superintendent Operations & Strategic Plan Update. Dr. Hillmann will provide an update about district operations and examples of work underway to achieve the district's vision, strategic commitments, and benchmarks.
6. Committee Reports
7. Consent Agenda
Recommendation: Motion to approve the following items listed under the Consent Agenda
 - a. Minutes
 - Minutes of the Regular School Board meeting held on February 13, 2023
 - b. Gift Agreements
 - \$5,000.00 from Northfield Booster Club, Inc. for Hudl software
 - c. Personnel Items
 - i. Appointments
 1. Elizabeth Acheson, .5 Assistant Boys/Girls Track Coach at the High School, beginning 3/13/2023; \$2,539 (.50 FTE of \$5,078)
 2. Jessica Fowers, Child Nutrition Associate I at the Middle School for 3 hours/day, beginning 2/21/2023. \$20.05/hour.
 3. Erna Janssens, Building Supervisor as needed with Community Education, beginning 2/19/2023-5/31/2023. \$17.89/hr.
 4. Isaiah Mahal, Program Assistant with Community Education Recreation, beginning 2/19/2023-5/31/2023. \$10.59/hr.
 5. Leila Sassine, Spec Ed EA PCA for 6.75 hours/day at the High School, beginning 2/13/2023-6/9/2023. Step 4-\$17.70/hr. Plus prorated PCA stipend.
 6. Rachael Thompson, School Psychologist at the NCEC/ALC, beginning July 1, 2023. MA+20, Step 1, subject to obtaining appropriate Minnesota licensure.
 - ii. Increase/Decrease/Change in Assignment
 1. Diana Camargo Rojas, EA at the NCEC, add KidVentures Site Assistant for 8.5 hours/week at Greenvale Park, effective 2/20/2023-6/9/2023. Step 4, \$15.91/hour.

2. Mary Franz, .9 FTE 9th Grade Assistant Softball Coach at the High School, change to 1.0 FTE 9th Grade Assistant Softball Coach at the High School, effective 3/13/2023. \$5,078 stipend.
 3. Kyle Korynta, .40 FTE Assistant Track Coach at the High School, change to 1.0 FTE Assistant Track Coach at the High School, effective 3/13/2023. \$5,078 stipend.
 4. Lisa Krueger Robb, EL Teacher at the High School, add a $\frac{1}{2}$ overload in lieu of prep for EL Intensive Tutor at the High School, effective 1/30/2023-6/9/2023.
- iii. Leave of Absence
1. Lynsi Sherry, extending FMLA leave of absence for an additional week. She will return to work on April 12, 2023.
 2. Laura Vind, Special Education Teacher at Bridgewater Elementary, FMLA leave of absence beginning 2/13/2023 and extending for up to 60 work days.
- iv. Retirements/Resignations/Terminations
1. Diana Camargo, Community School Site Assistant at Greenvale Park, resignation effective 2/21/2023.
 2. Oscar Gaspar, Assistant Soccer Coach at the High School, resignation effective 2/14/2023.
 3. Jenny Jones, Community School Coordinator at Bridgewater Elementary, resignation effective 2/24/2023.
 4. Jenny Jones, .45 FTE EL Teacher at Bridgewater Elementary and Spring Creek Elementary, resignation effective 2/24/2023.
 5. Peggy Mills, KidVentures Site Assistant at Spring Creek, retirement effective 3/3/2023.
 6. Lorena Rodriguez Rojas, Attendance Liaison at the High School and Community School Coordinator at Greenvale Park Elementary, termination of employment effective 2/14/2023.

*Conditional offers of employment are subject to successful completion of a criminal background check and Pre-work screening (if applicable)

8. Items for Individual Action

- a. 2023-2024 Operating Capital and Long-Term Facilities Maintenance Budgets. Director Mertesdorf will review the 2023-2024 Operating Capital and Long Term Facilities Maintenance Budgets presented at the February 13, 2023 board meeting.

Superintendent's Recommendation: Motion to approve the 2023-2024 Operating Capital and Long Term Facilities Maintenance Budgets as follows:

	<u>Revenues</u>	<u>Expenditures</u>
Operating Capital	\$1,994,340	\$1,787,812
Long-Term Facilities Maintenance	\$1,313,087	\$1,287,350

- b. Long Term Facilities Maintenance Ten Year Plan. The board is requested to approve the Long Term Facilities Maintenance Ten Year Revenue and Expenditure Plan and the Indoor Air Quality Management Plan as presented at the February 13, 2023 board meeting.

Superintendent's Recommendation: Motion to approve the Long Term Facilities Maintenance Ten Year Revenue and Expenditure Plan and the Indoor Air Quality Management Plan.

- c. Policy Recommendations. The board is requested to approve the policy committee's recommended updates to policies 644, 721, 807 and 808 as presented.

Superintendent's Recommendation: Motion to approve the policy committee's recommended updates to policies 644, 721, 807 and 808 as presented.

- d. Additional Online Learning Day Authorization for 2022-23. The board is requested to authorize the superintendent to shift instruction online when weather conditions necessitate school closures for the remainder of the 2022-23 school year. These additional days would be called "online learning days" instead of "e-Learning Days" to avoid confusion with Minnesota Statute 120A.414.

Superintendent's Recommendation: Motion to authorize the superintendent to shift instruction online when weather conditions necessitate school closures for the remainder of the 2022-23 school year.

9. Items for Information

10. Future Meetings

- a. Monday, March 13, 2023, 6:00 p.m., Regular Board Meeting, Northfield DO Boardroom
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11. Adjournment

Administrative priority-based budget reduction recommendations for the 2023-24 school year

Matt Hillmann, Superintendent and Val Mertesdorf, Director of Finance | Feb. 27, 2023

Executive Summary: The Northfield School District is experiencing declining enrollment and chronic state underfunding. The district made a substantial budget adjustment in 2022 to address these fiscal issues from a position of strength. The district's excellent financial management has been recognized, including earning the AA+ bond rating from Standard & Poor's — very few school districts in the state have achieved a better bond rating than Northfield. However, we must continue acting to maintain the district's commitment to stewardship and a financially responsible system. **The current budget reduction target is \$2.5 million for 2023-24.**

Budget reductions are difficult in schools. Every program has value. Our school district is diligent about being fiscally responsible and excellent stewards of our resources. You can rarely reduce a school district's budget without impacting people because we hire people to do good things for kids. The district sincerely regrets that reductions are necessary. However, it must take appropriate steps to sustain as much programming as possible in the long-term.

Why will there be budget reductions?

- **Declining enrollment continues to be a serious problem.** This year, we have 245 fewer students than in 2018-19. This decline has resulted in approximately \$2.45 million less revenue this year. [Our most recent demographic study](#) indicates enrollment will continue declining in the next several years.
- **The state has not kept up with inflation.** The state provides approximately 70% of the district's revenue each year. Since 1990, there have been only a few years when the general education revenue formula increase has equaled or exceeded the inflation rate. If the state had increased the formula with the inflation rate, the district would have \$6.7 million more in revenue this year.
- **Inflationary pressure is real.** For example, our property insurance premium was proposed to increase by \$50,000 this year. While our rates remained the same, the replacement value of our property increased by \$62 million over the last year to \$315 million.
- **Special education cross-subsidy.** The special education cross-subsidy is the amount of money the district spends on legally required (and morally imperative) services for students with disabilities that are not reimbursed (as promised) by the state or federal governments responsible for the mandates. Northfield's cross-subsidy is approximately \$5 million annually. The special education cross-subsidy is a stark example of how underfunded state and federal mandates force budget reductions at the local level.

How are the priority-based budget reduction recommendations created?

- In 2022, 72 staff, students, parents, and community members participated in a community-wide priority-based budgeting team. Using the district's adopted strategic plan, this team worked together over four meetings to develop budget priorities for elementary schools, secondary schools, and district services.
- Administrators used the 2022 budget teams' priorities to develop 2023-24 reduction recommendations for the board's consideration.

Is there an opportunity for public feedback?

There are several ways to provide public feedback:

- You can make public comment at any board meeting. Review the district's guidelines for public comment at <https://northfieldschools.org/about/school-board/meetings/> under the "Public Comment at a School Board Meeting" tab.
- The board will hold public hearings on March 16 and 23 from 6—8 pm at Northfield Middle School.
- You can email the board of education at board@northfieldschools.org

What about the capital projects levy passed in November? Or the state legislature providing more funding?

- The district's capital projects levy was renewed and expanded in Nov. 2022. As shared during the levy campaign, most of these funds are used to maintain and improve facilities and grounds and purchase materials and equipment to support students and staff. A portion of the new revenue will relieve pressure on the general fund by paying the salaries and benefits of eligible technology services staff. Additionally, this increased revenue is not received until the 24-25 school year.
- The state legislature has proposed several bills to provide schools with additional funds. Because the state funds schools based on enrollment, any current proposed bills that may become law would minimize future reductions but have limited impact on next year's budget. While we hope our enrollment stabilizes in the coming years, we will make necessary changes to ensure the long-term financial health of the school district. Due to declining enrollment, the district has engaged in deficit spending for the past three years and progress toward a balanced budget is responsible to our stakeholders.

What is the timeline?

Here is the budget timeline.

- a. Jan. 23: financial forecast presented to the board
- b. Jan. 24-Feb. 22: the district's leadership team develops reduction proposals based on the 2022 budget prioritization team's priorities.
- c. Feb. 23: initial list shared with staff members and in the board packet.
- d. Feb. 27: budget reduction list presented at the board meeting.
- e. March 13: Board meeting
- f. March 16: Public hearing
- g. March 23: Public hearing
- h. April 10: Board authorizes budget reduction package
- i. May 8: Board general fund budget presentation
- j. May 22: Board approves general fund budget for 2023-24

Questions?

You can direct any questions about the priority-based budget reduction process or reduction recommendations to [Superintendent Matt Hillmann](#) and [Director of Finance Val Mertesdorf](#).

ELEMENTARY PACKAGE				
Priority Statements 27 - Maintaining current special education spending without increasing spending 24 - K-3 class sizes of 20 or less and 4-5 class sizes of 23-25 22 - High quality early childhood education, full day preschool section at the NCEC. 22 - Access to science, music and art in addition to core curriculum. 21 - Lowering the district fund balance as a measure to address competing priorities. 17 - Looking at how EL services can continue but better assist students in the classroom (what does a caseload look like?) 15 - Maintaining classroom support such as behavioral coaches and math & reading coaches. 13 - Gifted education 9 - Using curriculum in the classroom that is appropriate for students at all levels of learning in an effort to keep all students in the classroom as much as possible. 5 - Small class sizes on par with current district ratios. 3 - K-2 class sizes of 20 and 3-5 class sizes of 25.				
LINE ITEM	RECOMMENDATION	CATEGORY	ANTICIPATED AMOUNT	EDUCATIONAL IMPACT
1	Discontinue elementary Portage	Licensed Staff	\$220,000	While we are working on a cooperative approach to online learning with regional partners, we may lose these students to another district/venue.
2	Reduce 6 elementary section due to declining enrollment	Licensed Staff	\$600,000	The projected average K-3 class size is 21.5 and 4-5 is 22.5. This will require shifting of staff and we may lose quality non-tenured teachers.
		TOTAL	\$820,000	
SECONDARY PACKAGE				
Priority Statements: 41 - Continued support for mental health by licensed professionals. 40 - Keeping kids in the district through creative scheduling. Access to credit and flexibility 37 - Core class size to have a max of 30 and min of 20 for electives. 35 - A variety of electives that interest all 6-12 students and engage them. 34 - Co-curricular activities (6-12). 33 - Recruiting & maintaining a diverse staff and ensuring their access to mental health supports. 33 - Continued support for underserved and at-risk students. 20 - The kids "in the middle" (so they don't have the largest class size, they get a robust curriculum, etc.). 9 - Sustained funding for media centers. 6 - Safety.				
LINE ITEM	RECOMMENDATION	CATEGORY	ANTICIPATED AMOUNT	EDUCATIONAL IMPACT
3	Reduction in FTE at NHS based in student numbers per course (Targeting class numbers below 20)	Licensed Staff	\$310,000	Potential class size increases, loss of some class choices due to lower registrations.
4	Reduce the credit recovery educational assistant position at NHS	Non-Licensed Staff	\$40,000	This reduction lessens support for students making up lost credits.
5	Reduce 3 special education educational assistants and replace with 1 special education teacher at NMS	Non-Licensed Staff	\$20,000	This reduction will consolidate unfilled EA positions and replace them with one teacher. A teacher will provide specialized instruction but direct support may be more limited than in the past.
6	Reduce 3 special education educational assistants and replace with 1 special education teacher at NHS	Non-Licensed Staff	\$20,000	This reduction will consolidate unfilled EA positions and replace them with one teacher. A teacher will provide specialized instruction but direct support may be more limited than in the past.
7	Discontinue the secondary Portage program	Licensed Staff Non-Licensed	\$340,000	While we are working on a cooperative approach to online learning with regional partners, we may lose these students to another district/venue.
8	Discontinue secondary Portage software	Non-Salary	\$65,000	This software becomes unnecessary with the Portage program reduction.
9	Reduce Science Olympiad at NHS	Co-curricular	\$6,131	This program has not had participants for several years.
10	Reduce Math Team at NHS	Co-curricular	\$4,978	This program has not had participants for several years.
11	Increase activity fees by \$5.00 for each activity	Co-curricular	\$6,000	Students will pay additional fees to participate in activities.
12	Increase ticket prices for admission to activities by \$1.00	Co-curricular	\$25,000	Fans will pay one dollar more for tickets to activities.
13	Reduce the use of coach buses for activities	Co-curricular	\$60,000	Regular school buses are less comfortable for traveling longer distances, don't have the same storage capability, and do not have wi fi access.
14	Discontinue after school activity bus	Co-curricular	\$25,000	Students will be responsible for their own transportation to their practice site if it is not at the school they attend.
15	Reduce extra days for counselors from 15 to 10 days	Licensed Staff	\$10,000	While there are fewer days available for each counselor, the increase in counseling staff mitigates some of this impact.
16	Reduce HS Attendance Administrative Assistant scheduled hours from 1,872 to 1,463	Non-Licensed Staff	\$10,394	This staff member will have less time to prepare for the school year and to bring the school year to closure.
17	Replace Randolph Agriculture Education option with a class at NHS	Non-Salary	\$16,640	Students would have access to an Agricultural Education program in Northfield instead of traveling to Randolph during part of the school day.
18	Reduce 1 Administrative Assistant at the ALC	Non-Licensed Staff	\$33,000	This reduction is partially due to the reduction in Portage. It will add more work to the remaining ALC office staff.

19	Partial reduction in software costs for credit recovery	Non-Salary	\$14,000	This reduction will reduce the number of concurrent licenses available for credit recovery.
20	Reduce Academic Advocate position at ALC	Licensed Staff	\$80,000	This reduction will lessen the amount of student support at the ALC but is mitigated by maintaining a full-time counselor there.
21	Restructure NMS schedule to a 6 period day (currently 7)	Licensed Staff	\$200,000	Grade 6 teams will move from five core teachers to four core teachers. This arrangement could take place in a variety of ways yet to be determined. Grade 6 music programs would move to meeting every day instead of every other day.
22	Reduce all MS activities with the exception of Student Council and WEB (6th grade transition program)	Co-curricular	\$125,000	Reducing after school activities limits student opportunities. Community Education is reviewing how local intramural programming could fill this void.
23	Reduce psychologist overload at NMS	Licensed Staff	\$20,000	Reduce additional duties being performed by the school psychologist, such as lunchroom supervision.
24	Change NMS Spanish elective to every other day (Amistades)	Licensed Staff	\$20,000	Grade 7 and 8 Amistades would move to an every other day elective instead of every day as it has been. It would require a teacher to be shared between NMS and NHS.
25	Move Will program educational assistant to A&I funding	Non-Licensed Staff	\$29,000	We will utilize Achievement & Integration funding to support this position.
		TOTAL	\$1,480,143	

DISTRICT SERVICES PACKAGE

Priority Statements:

- 24 - Funding innovative strategies that will help reduce the number of students needing special education services.
- 21 - The use of technology e-Learning to promote learner outcomes.
- 21 - That each building has the bilingual people and systems (telephones) that allow for Spanish-speaking families to connect with their child's school.
- 19 - The hiring of diverse staff.
- 19 - The emphasis on providing diverse learning paths for students.
- 18 - Technology services
- 17 - Data driven and results oriented curricular materials, selection and procurement and instruction strategies.
- 15 - Student mental health/well-being.
- 14 - Staff who work directly with students, families, and staff on a daily basis; bus drivers, tech specialists.
- 13 - Community partnership (HCI, Hospital, etc.)
- 13 - Safe, reliable and efficient transportation to and from school.
- 9 - Safe, clean, and functional buildings.

LINE ITEM	RECOMMENDATION	CATEGORY	ANTICIPATED AMOUNT	EDUCATIONAL/PROGRAM IMPACT
26	Reduce the child nutrition administrative assistant, combine duties with district office receptionist	Non-Licensed Staff	\$36,299	Realizing improved systems efficiencies.
27	Switch absence management and time tracking software	Non-Salary	\$6,000	The new software is less expensive and will provide enhanced administrative and staff functionality
28	Transfer buildings & grounds equipment budget to capital projects levy	Non-Salary	\$60,000	Utilize the increased capital projects levy in FY25 to implement the ten year equipment plan. No equipment outside of operating capital will be funded in FY24.
29	Discontinue Schools for Equity in Education (SEE) membership	Non-Salary	\$5,700	Duplicate legislative advocacy
30	Discontinue financial forecasting software	Non-Salary	\$20,000	Implementing in-house process
31	Charge allowable percentage of finance and HR software to operating capital	Non-Salary	\$9,000	Positive impact on General Fund
32	New B&G Work Order system	Non-Salary	\$2,000	The new software is less expensive and will provide enhanced administrative and staff functionality
33	Reduce communications/PR budget	Non-Salary	\$17,700	Reorganization of communications services
34	Discontinue hot spots	Non-Salary	\$10,000	Families needing internet service support can utilize other community partner resources
35	Change process for back up of Google Suite data	Non-Salary	\$6,000	Eliminating extra redundancy in systems
36	Eduvision — move to YouTube	Non-Salary	\$1,500	Moving to a free vendor that provides the same service.
37	Eliminate Star testing at NMS	Non-Salary	\$10,000	Staff will use state testing data for instructional purposes.
38	Reduce volunteer coordinator position - run through buildings	Non-Licensed Staff	\$16,500	Volunteers will be organized at the building level.
39	Discontinue Amity Intern program	Non-Licensed Staff Non-Salary	\$13,500	The reduction will decrease the amount of small group support for the Companeros program.
		TOTAL	\$214,199	
		GRAND TOTAL	\$2,514,342	

PRIORITY BASED BUDGET PROCESS | 2023-24 REDUCTIONS

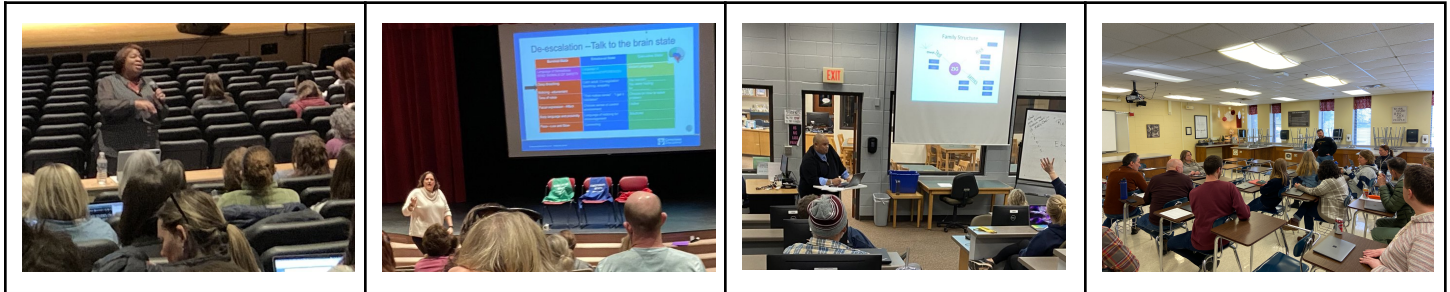
	Reduce transportation budget	Non-Salary	\$350,000	This will reduce the transportation contract approximately 10%. The district will review strategies with Benjamin Bus that could include charging for transportation less than two miles from school and increases in walk boundaries beginning in the 2023-24 school year
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	Reduce HS Parking Lot & Security Monitor	Non-Licensed Staff	\$50,000	It will eliminate an 7.50 hour per day position that provides high school administration support related to building security and monitoring parking lots
	Reduce small group reading support at BW	Licensed Staff	\$40,000	The reduction will decrease the amount of small group or individualized reading instruction offered at Bridgewater.
	Reduce additional behavior coach at GVP	Licensed Staff	\$90,000	The reduction will eliminate one of the two behavior coaches at Greenvale Park. Greenvale Park is the only elementary school with more than one behavior coach.
		TOTAL	\$530,000	

Executive Summary: This report provides an overview of the district's operations, bright spots, anti-racism work, and progress toward the district's vision, commitments, and benchmarks outlined in the [2027 strategic plan](#).

Feb. 20 Professional Development Day

strategic commitment highlights: people, learner outcomes, equity, stewardship



Our district is committed to providing our staff with high-quality professional development that helps them grow as educators. On Feb. 20, district staff participated in professional development sessions focused on:

- Cultural competency with the Minnesota Department of Education's Dr. Macarre Traynham. Dr. Traynham is the director of MDE's Equity, Diversity, & Inclusion Center. (All grade levels)
- Conscious Discipline with Cheryl Carter. Conscious discipline is an approach to managing student behavior, centering responsibility, and understanding effective consequences. (PreK-5)
- Continued Advancement Via Individual Determination (AVID) implementation work (Middle School)
- EdCamp — a participant-driven event. Staff determines the topics they want to discuss. There were 15 sessions. Examples include "Creating a Classroom Engagement Plan," "Poverty and Its Hidden Culture," and "Costa's Level of Questioning/Thinking (WICOR)."

Visit to the Capitol

strategic commitment highlights: people, learner outcomes, equity, stewardship

Claudia Gonzalez-George, Amy Goerwitz, Robert Coleman, and Matt Hillmann visited the Minnesota Capitol on Feb. 21 as part of the Schools for Equity in Education (SEE) Day at the Capitol program. The day included observing the House Education Finance Committee meeting and an appointment with District 58A Representative Kristi Pursell. An appointment with Sen. Bill Lieske was canceled due to a conflict with a committee hearing.



The House Education Finance Committee moved on bills related to equalization, changes to local optional revenue, and extending long-term facilities maintenance revenue to intermediate districts and other cooperative public educational units, like the Cannon Valley Special Educational Cooperative.

There is much activity in the Legislature. Our education funding priorities continue to be:

- Adding five percent to the basic formula in each year of the biennium and indexing it to inflation.
- Fully funding the special education cross subsidy.

While funding is being discussed, so are a variety of policy changes. [I've attached the latest "Bill Tracker" from Schools for Equity in Education for you to see the variety of bills being introduced.](#) All policy bills have some kind of cost to schools — either in redirecting staff time or funds required to be spent. These are often called “unfunded” or “underfunded” mandates.

A few examples of policy bills and how they might impact the district include:

- One bill (HF 1348) would require school districts to fund 83% of single employee health insurance premiums. While our district currently pays 80% of the share, it would still be an unfunded mandate of approximately \$37,000. While that sounds small, all of the unfunded and underfunded mandates add up.
- A paid family leave bill (HF 2) would provide an excellent benefit for families in need of paid leave time in eligible situations. However, additional costs are realized by the employer. This sentence is not a comment about the validity of the need for paid family leave, rather the additional financial impact it will have on districts.
- Increasing the minimum starting salary for nonlicensed school personnel (to \$25/hr) in HF 1348 will also have an impact on district expenditures.

I am sure some will say that the additional proposed funding is intended to offset district expenditures in these areas. However, the additional funding is what I consider to be “back pay” to help districts fill the revenue gap caused by decades of chronic underfunding. We should advocate that there be additional funding for each policy bill in addition to our funding priorities of increasing the basic formula, indexing the formula to inflation moving forward, and completely eliminating the special education cross subsidy. That is a “reset.” Additional requirements should be accompanied by additional funding.

We will participate in the MASA/MSBA day at the Capitol on March 20. Please let me know if you are interested in attending.



Highlighted in Yellow are Companion Bills (up to date as of 2.20.23)

2023 House Bills				2023 Senate Bills			
Bill	Chief		Short Description	Bill	Chief		Short Description
Status	Author			Status	Author		
		635	Number of Education Bills in the House			754	Number of Education Bills in the Senate
H.F. 2	Richardson	DFL	Paid family, pregnancy, bonding, and applicant's serious medical condition benefits provided; employment leaves regulated and required; data classified; rulemaking authorized; and money appropriated.	SF 2	Mann	DFL	Paid family, pregnancy, bonding, and applicant's serious medical condition benefits establishment and appropriation
H.F. 5	Sydney Jordan	DFL	A bill for an act relating to education; providing for school lunch and breakfast for all students; amending Minnesota Statutes 2022, sections 124D.111, subdivisions 1a, 4; 124D.1158, subdivisions 1, 3, 4.	SF 123	Heather Gustafson	DFL	A bill for an act relating to education; providing for school lunch and breakfast for all students; amending Minnesota Statutes 2022, sections 124D.111, subdivisions 1a, 4; 124D.1158, subdivisions 1, 3, 4.
H.F. 8	Kaela Berg	DFL	A bill for an act relating to education; establishing student support personnel aid; appropriating money; proposing coding for new law in Minnesota Statutes, chapter 124D.	SF56	John Hoffman	DFL	A bill for an act relating to education; establishing student support personnel aid; appropriating money; proposing coding for new law in Minnesota Statutes, chapter 124D.
H.F. 18	Dan Wolgamott	DFL	A bill for an act relating to education finance; fully funding school district special education services; appropriating money; amending Minnesota Statutes 2022, section 125A.76, subdivision 2e.	SF28	Bonnie Westlin	DFL	School districts special education services fully funding establishment and appropriation
H.F. 19	Liz Olson	DFL	Earned sick and safe time provided, Ninth Judicial District court judge added, report required, rulemaking authorized, and money appropriated.	SF34	Sandra Pappas	DFL	Earned sick and safe time provision and appropriation

2023 House Bills				2023 Senate Bills			
Bill	Chief		Short Description	Bill	Chief		Short Description
Status	Author			Status	Author		
H.F.21	Samantha Vang	DFL	A bill for an act relating to education finance; appropriating money for full-service community schools.	SF20	Mary Kunesch	DFI	A bill for an act relating to education finance; appropriating money for full-service community schools.
H.F.22	Kaohly Vang Her	DFL	A bill for an act relating to education finance; increasing funding for English learner programming; adding English learner cross subsidy aid; appropriating money; amending Minnesota Statutes 2022, sections 124D.65, subdivision 5; 126C.10, subdivision 4.	SF21	Oumou Verbeten	DFL	English learner programming funding increase; English learner cross subsidy aid addition; appropriating money
H.F.44	Sandra Feist	DFL	A bill for an act relating to education finance; requiring school districts to provide access to menstrual products for students; increasing operating capital aid to fund school district purchases of menstrual products; appropriating money; amending Minnesota Statutes 2022, sections 121A.21; 126C.10, subdivisions 13, 13a, 14.	SF50	Steve Cwoszinski	DFL	A bill for an act relating to education finance; requiring school districts to provide access to menstrual products for students; increasing operating capital aid to fund school district purchases of menstrual products; appropriating money; amending Minnesota Statutes 2022, sections 121A.21; 126C.10, subdivisions 13, 13a, 14.
H.F.58	Ruth Richardson	DFL	A bill for an act relating to education; prohibiting dismissals of students in kindergarten through grade 3; appropriating money; amending Minnesota Statutes 2022, section 121A.425.	SF69	Alice Mann	DFL	A bill for an act relating to education; prohibiting dismissals of students in kindergarten through grade 3; appropriating money; amending Minnesota Statutes 2022, section 121A.425.
H.F.60	Rick Hansen	DFL	A bill for an act relating to education finance; increasing referendum equalization aid for certain special schools; appropriating money; amending Minnesota Statutes 2022, section 126C.17, subdivision 6.	SF101	Matt Klein	DFL	A bill for an act relating to education finance; increasing referendum equalization aid for certain special schools; appropriating money; amending Minnesota Statutes 2022, section 126C.17, subdivision 6.
H.F.105	Bjorn Olson	R	A bill for an act relating to education; expanding the use of extended time to pupils enrolled in career and technical education courses; amending Minnesota Statutes 2022, section 126C.10, subdivision 2a.	SF374	Rich Draheim	R	A bill for an act relating to education; expanding the use of extended time to pupils enrolled in career and technical education courses; amending Minnesota Statutes 2022, section 126C.10, subdivision 2a.

2023 House Bills				2023 Senate Bills			
Bill	Chief		Short Description	Bill	Chief		Short Description
Status	Author			Status	Author		
H.F. 108	Bjorn Olson	R	A bill for an act relating to education; expanding definition of shared time pupils; amending Minnesota Statutes 2022, section 126C.01, subdivision 8.	SF332	Zach Duckworth	R	A bill for an act relating to education; expanding definition of shared time pupils; amending Minnesota Statutes 2022, section 126C.01, subdivision 8.
H.F.112	Laurie Pryor	DFL	A bill for an act relating to education; delaying review of physical education standards; amending Minnesota Statutes 2022, section 120B.021, subdivision 4.	SF.1090	Cwodzinzi	DFL	Physical education standards review delay authorization
H.F. 113	Duane Quam	R	A bill for an act relating to education; establishing the Student Religious Liberties Act; proposing coding for new law in Minnesota Statutes, chapter 121A.	SF 581	Westrom	R	A bill for an act relating to education; providing for short-call substitute teacher licensing provisions for rural Minnesota; amending Minnesota Statutes 2022, section 122A.18, by adding a subdivision.
H.F.114	Duane Quam	R	A bill for an act relating to education finance; establishing the funding for success incentive aid program; appropriating money; proposing coding for new law in Minnesota Statutes, chapter 124D.	SF100	Matt Klein	DFL	A bill for an act relating to education finance; lowering the property tax levy share and increasing the state aid share of operating referendum revenue for qualifying special school districts; appropriating money; amending Minnesota Statutes 2022, section 126C.17, subdivision 6.
H.F.142	Mike Freiberg	DFL	A bill for an act relating to education; requiring reasonable accommodations for parents of children with disabilities; proposing coding for new law in Minnesota Statutes, chapter 125A.	SF681	Hoffman	DFL	Reasonable accommodations requirement for parents of children with disabilities
H.F. 133	Jamie Becker-Finn	DFL	A bill for an act relating to education; allowing educational data sharing with Tribal nations about Tribally enrolled or descendent students; amending Minnesota Statutes 2022, section 13.32, subdivision 3.	SF60	Mary Kunes	DFL	A bill for an act relating to education; allowing educational data sharing with Tribal nations about Tribally enrolled or descendent students; amending Minnesota Statutes 2022, section 13.32, subdivision 3.

2023 House Bills				2023 Senate Bills			
Bill	Chief		Short Description	Bill	Chief		Short Description
Status	Author			Status	Author		
H.F.143	Patricia Mueller	R	A bill for an act relating to education; modifying short-call substitute teacher requirements; amending Minnesota Statutes 2022, section 122A.18, subdivision 7a, by adding a subdivision.	SF 585	Coleman	R	A bill for an act relating to education; modifying short-call substitute teacher requirements; amending Minnesota Statutes 2022, section 122A.18, subdivision 7a, by adding a subdivision.
H.F.160	Mike Freiberg	DFL	A bill for an act relating to education; integrating service-learning into Minnesota's education system; establishing an evidence-based service-learning technical assistance and grant program; requiring reports; appropriating money; amending Minnesota Statutes 2022, section 124D.50, by adding a subdivision; proposing coding for new law in Minnesota Statutes, chapter 124D.	SF1401	Westlin	DFL	Service-learning integration into Minnesota's education system
H.F.170	Jamie Becker-Finn	DFL	A bill for an act relating to education; modifying requirements for interpreters; amending Minnesota Statutes 2022, section 122A.31, subdivision 1.	SF295	Heather Gustafson	DFL	A bill for an act relating to education; modifying requirements for interpreters; amending Minnesota Statutes 2022, section 122A.31, subdivision 1.
H.F.174	Sydney Jordan	DFL	A bill for an act relating to education; requiring commissioner of education to develop a model program for sexual health education; requiring a report; proposing coding for new law in Minnesota Statutes, chapter 120B.	SF662	Kunesh	DFL	Commissioner of education requirement to develop a model program for sexual health education
H.F.182	Mike Freiberg	DFL	A bill for an act relating to pupil transportation; requiring seat belts on newly purchased school buses; amending Minnesota Statutes 2022, sections 169.447, subdivision 2a; 169.685, subdivision 1.	SF122	Ann Rest	DFL	A bill for an act relating to pupil transportation; requiring seat belts on newly purchased school buses; amending Minnesota Statutes 2022, sections 169.447, subdivision 2a; 169.685, subdivision 1.

2023 House Bills				2023 Senate Bills			
Bill	Chief		Short Description	Bill	Chief		Short Description
Status	Author			Status	Author		
H.F.192	Sandra Feist	DFL	A bill for an act relating to education finance; promoting digital well-being education and training for the health, mental well-being, and learning of all Minnesota students as it relates to the use of digital media; appropriating money for a Minnesota-based organization that collaborates with communities to promote digital well-being.	SF163	Kelly Morrison	DFL	A bill for an act relating to education finance; promoting digital well-being education and training for the health, mental well-being, and learning of all Minnesota students as it relates to the use of digital media; appropriating money for a Minnesota-based organization that collaborates with communities to promote digital well-being.
H.F.193	John Hout	DFL	A bill for an act relating to education finance; appropriating money for grants for emergency medical services courses.	SF471	Rich Draheim	R	A bill for an act relating to education finance; appropriating money for grants for emergency medical services courses.
H.F.203	Kaela Berg	DFL	A bill for an act relating to education finance; appropriating money for a grant to the Minnesota Association of Alternative Programs for certain student activities.	SF242	Rich Draheim	R	A bill for an act relating to education; requiring an online personal finance class for high school graduation; amending Minnesota Statutes 2022, section 120B.024, subdivision 1.
H.F.248	Duane Quam	DFL	A bill for an act relating to education; prohibiting certain material in school libraries; amending Minnesota Statutes 2022, section 134.31, by adding a subdivision.	SF291	Eric Pratt	R	A bill for an act relating to education; requiring sudden cardiac arrest screening for youth athletes; amending Minnesota Statutes 2022, section 121A.37.
H.F.320	Hassan	DFL	Teachers of Color Act strengthened, percentage of teachers of color and American Indian teachers in Minnesota increased, world's best workforce requirements amended, reports required, and money appropriated.	SF 619	Kunesh	DFL	Teachers of Color Act modification and appropriation
H.F.324	John Heintzman	R	A bill for an act relating to education; allowing resident charter school students to participate in extracurricular activities; amending Minnesota Statutes 2022, section 123B.49, subdivision 4.	SF 223	Justin Eichorn	R	A bill for an act relating to education; allowing resident charter school students to participate in extracurricular activities; amending Minnesota Statutes 2022, section 123B.49, subdivision 4.

2023 House Bills				2023 Senate Bills			
Bill	Chief		Short Description	Bill	Chief		Short Description
Status	Author			Status	Author		
H.F.325	John Heintzman	R	A bill for an act relating to education; allowing all resident home school students to participate in extracurricular activities; amending Minnesota Statutes 2022, section 123B.49, subdivision 4.	SF224	Justin Eichorn	R	A bill for an act relating to education; allowing all resident home school students to participate in extracurricular activities; amending Minnesota Statutes 2022, section 123B.49, subdivision 4.
H.F.326	John Heintzman	R	A bill for an act relating to education; allowing resident nonpublic school pupils to participate in extracurricular activities; amending Minnesota Statutes 2022, section 123B.49, subdivision 4.	SF216	Justin Eichorn	R	A bill for an act relating to education; allowing resident nonpublic school pupils to participate in extracurricular activities; amending Minnesota Statutes 2022, section 123B.49, subdivision 4.
H.F.331	Duane Quam	R	A bill for an act relating to education; allowing school districts to access personnel files of prospective teachers from their employing districts; amending Minnesota Statutes 2022, sections 122A.40, by adding a subdivision; 122A.41, by adding a subdivision.	SF206	Lindsey Port	DFL	A bill for an act relating to education; providing for equal access to school athletic teams and facilities; amending Minnesota Statutes 2022, section 126C.10, subdivision 14; proposing coding for new law in Minnesota Statutes, chapter 121A.
H.F.333	Duane Quam	R	A bill for an act relating to education; modifying provisions for teachers licensed in another state to teach in Minnesota; amending Minnesota Statutes 2022, sections 122A.185, subdivision 1; 122A.40, subdivision 5; 122A.41, subdivision 2.	SF326	Liz Bolden	DFL	A bill for an act relating to higher education; appropriating money for the summer academic enrichment program.
H.F.340	Cheryl Youakim	DFL	A bill for an act relating to education finance; providing supplemental aid for transportation, nutrition, English learners, and special education; appropriating money.	SF8	Mary Kunesch	DFL	A bill for an act relating to education finance; providing supplemental aid for transportation, nutrition, English learners, and special education; appropriating money.

2023 House Bills				2023 Senate Bills			
Bill	Chief		Short Description	Bill	Chief		Short Description
Status	Author			Status	Author		
H.F.345	Hussein	DFL	Educational outcome and accountability improvement pilot program established, reports required, and money appropriated.	SF620	Kunesh	DFL	A bill for an act relating to education; establishing a pilot program to improve educational outcomes and accountability; requiring reports; appropriating money.
H.F.347	Michael Howard	DFL	A bill for an act relating to education; modifying lead testing and remediation requirements in schools; requiring a report; appropriating money; amending Minnesota Statutes 2022, sections 121A.335; 123B.595, subdivisions 1, 2, 7, 8, 8a, 9.	SF 579	Maye Quade	DFL	A bill for an act relating to education; modifying lead testing and remediation requirements in schools; requiring a report; appropriating money; amending Minnesota Statutes 2022, sections 121A.335; 123B.595, subdivisions 1, 2, 7, 8, 8a, 9.
H.F.427	Duane Quam	DFL	A bill for an act relating to education; requiring class syllabi for kindergarten through grade 12 classes; amending Minnesota Statutes 2022, section 120B.20.	SF418	Bonnie Westlin	DFL	A bill for an act relating to education; providing for including suicide prevention information on student identification cards; proposing coding for new law in Minnesota Statutes, chapters 121A; 135A.
H.F.362	Kelly Moller	DFL	A bill for an act relating to education; establishing comprehensive school mental health services lead positions; appropriating money; proposing coding for new law in Minnesota Statutes, chapter 127A.	AF449	Heather Gustafson	DFL	A bill for an act relating to education; establishing comprehensive school mental health services lead positions; appropriating money; proposing coding for new law in Minnesota Statutes, chapter 127A.
H.F.367	Mike Freiberg	DFL	A bill for an act relating to early childhood; allowing a child care center and a family child care provider to adopt a policy regarding immunizations; amending Minnesota Statutes 2022, section 121A.15, subdivision 3.	SF 610	Bolden		A bill for an act relating to early childhood; allowing a child care center and a family child care provider to adopt a policy regarding immunizations; amending Minnesota Statutes 2022, section 121A.15, subdivision 3.

2023 House Bills				2023 Senate Bills			
Bill	Chief		Short Description	Bill	Chief		Short Description
Status	Author			Status	Author		
H.F.368	Jessica Hanson	DFL	A bill for an act relating to education; prohibiting malicious and sadistic conduct involving race, gender, religion, sexual harassment, sexual orientation, and sexual exploitation; proposing coding for new law in Minnesota Statutes, chapter 121A.	SF366	Liz Bolden	DFL	A bill for an act relating to education; prohibiting malicious and sadistic conduct involving race, gender, religion, sexual harassment, sexual orientation, and sexual exploitation; proposing coding for new law in Minnesota Statutes, chapter 121A.
H.F.381	Alicia Kozlowski	DFL	A bill for an act relating to higher education; strengthening the Increase Teachers of Color Act in higher education; making permanent a pilot scholarship program for aspiring teachers of color; establishing a special revenue fund account; modifying provisions of the teacher shortage loan repayment program; appropriating money; amending Minnesota Statutes 2022, section 136A.1791, subdivisions 2, 5; Laws 2021, First Special Session chapter 2, article 2, section 45.	SF267	Omar Fateh	DFL	A bill for an act relating to higher education; strengthening the Increase Teachers of Color Act in higher education; making permanent a pilot scholarship program for aspiring teachers of color; establishing a special revenue fund account; modifying provisions of the teacher shortage loan repayment program; appropriating money; amending Minnesota Statutes 2022, section 136A.1791, subdivisions 2, 5; Laws 2021, First Special Session chapter 2, article 2, section 45.
H.F.423	Lislegard	DFL	School facility construction supplemental aid funding provided, and money appropriated	SF525	Hauschild	DFL	A bill for an act relating to education finance; appropriating money for supplemental aid for school facility construction.
H.F.426	Duane Quam	DFL	A bill for an act relating to education; providing for student physical privacy; proposing coding for new law in Minnesota Statutes, chapter 121A.	SF311	Glenn Gruenhagen	R	A bill for an act relating to education; providing for student physical privacy; proposing coding for new law in Minnesota Statutes, chapter 121A.
H.F.741	Feist	DFL	bill for an act relating to education; requiring literacy data reporting; proposing coding for new law in Minnesota Statutes, chapter 120B.	SF438	Erin May Quade	DFL	A bill for an act relating to education; requiring affirmative consent instruction; appropriating money; proposing coding for new law in Minnesota Statutes, chapter 121A.

2023 House Bills				2023 Senate Bills			
Bill	Chief		Short Description	Bill	Chief		Short Description
Status	Author			Status	Author		
H.F.439	Matt Norris	DFL	A bill for an act relating to education finance; increasing the general education basic formula allowance by five percent per year for fiscal years 2024 and 2025; linking future formula increases to the rate of inflation; appropriating money; amending Minnesota Statutes 2022, section 126C.10, subdivision 2.	SF448	Heather Gustafson	DFL	A bill for an act relating to education finance; increasing the general education basic formula allowance by five percent per year for fiscal years 2024 and 2025; linking future formula increases to the rate of inflation; appropriating money; amending Minnesota Statutes 2022, section 126C.10, subdivision 2.
H.F.456	Maria Perez-Vega	DFL	A bill for an act relating to education finance; making permanent the expansion of the voluntary prekindergarten and school readiness plus program; appropriating money; amending Minnesota Statutes 2022, sections 124D.151, subdivision 6; 126C.05, subdivision 1; 126C.10, subdivision 2d.	SF 615	Kunesh	DFL	A bill for an act relating to education finance; making permanent the expansion of the voluntary prekindergarten and school readiness plus program; appropriating money; amending Minnesota Statutes 2022, sections 124D.151, subdivision 6; 126C.05, subdivision 1; 126C.10, subdivision 2d.
H.F.465	Mohamud Noor	DFL	A bill for an act relating to education; modifying school health services to allow for the use of private clinical nursing services; modifying the use of a functional behavioral assessment; allowing certain students to participate in alternative delivery of specialized instructional services programs; amending Minnesota Statutes 2022, section 121A.21.	SF322	John Hoffman	DFL	A bill for an act relating to education; modifying school health services to allow for the use of private clinical nursing services; modifying the use of a functional behavioral assessment; allowing certain students to participate in alternative delivery of specialized instructional services programs; amending Minnesota Statutes 2022, section 121A.21.
H.F.535	Frazier	DFL	bill for an act relating to education finance; authorizing a school board to renew an expiring referendum; amending Minnesota Statutes 2022, section 126C.17, by adding a subdivision.	SF 613	Cwodzinski	DFL	A bill for an act relating to education finance; authorizing a school board to renew an expiring referendum; amending Minnesota Statutes 2022, section 126C.17, by adding a subdivision.
H.F.549	Scottt	R	Parental curriculum review and consent for sexual education curriculum requirements modified.	SF734	Coleman	R	Requirements modification for parental curriculum review and consent for sexual education curriculum

2023 House Bills				2023 Senate Bills			
Bill	Chief		Short Description	Bill	Chief		Short Description
Status	Author			Status	Author		
H.F.550	Scott	R	Annual curriculum audit required.	SF722	Duckworth	R	Annual curriculum audit requirement
H.F.619	Robbins	R	A bill for an act relating to education; requiring parental notification of adverse incidents; amending Minnesota Statutes 2022, section 121A.031, subdivision 4; proposing coding for new law in Minnesota Statutes, chapter 121A.	SF540	Limmer	R	A bill for an act relating to education; requiring parental notification of adverse incidents; amending Minnesota Statutes 2022, section 121A.031, subdivision 4; proposing coding for new law in Minnesota Statutes, chapter 121A.
H.F.620	Youakim	DFL	bill for an act relating to education; requiring paid orientation for paraprofessionals; appropriating money for paraprofessional training; amending Minnesota Statutes 2022, section 125A.08.	SF502	Westlin	DFL	A bill for an act relating to education; requiring paid orientation for paraprofessionals; appropriating money for paraprofessional training; amending Minnesota Statutes 2022, section 125A.08.
H.F.651	Hassan	DFL	A bill for an act relating to education; requiring a personal finance class for high school graduation; amending Minnesota Statutes 2022, section 120B.024, subdivision 1.	SF901	Cwodzinski	DFL	Personal finance class for graduation from high school requirement
H.F.562	Edelson	DFL	Due process special education aid created for school districts, and money appropriated.	SF920	Gustafson	DFL	A bill for an act relating to education finance; creating due process special education aid for school districts; appropriating money; amending Minnesota Statutes 2022, section 122A.50.
H.F.629	Edelson	DFL	Schools required to use approved literacy curriculum, literacy specialists required, report required, and money appropriated.	SF1273	Maye Quade	DFL	The Read Act
H.F.663	Meekland	R	A bill for an act relating to public safety; allowing permitted and trained school staff to carry firearms; amending Minnesota Statutes 2022, sections 609.66, subdivision 1d; 624.714, subdivision 18, by adding a subdivision; proposing coding for new law in Minnesota Statutes, chapter 299C.	SF90	Mark Koran	R	A bill for an act relating to public safety; allowing permitted and trained school staff to carry firearms; amending Minnesota Statutes 2022, sections 609.66, subdivision 1d; 624.714, subdivision 18, by adding a subdivision; proposing coding for new law in Minnesota Statutes, chapter 299C.

2023 House Bills				2023 Senate Bills			
Bill	Chief		Short Description	Bill	Chief		Short Description
Status	Author			Status	Author		
H.F.678	Elkins	DFL	A bill for an act relating to transportation; governing policy provisions on school-related active transportation; amending Minnesota Statutes 2022, sections 123B.90, subdivision 2; 169.14, subdivision 5a, by adding a subdivision; proposing coding for new law in Minnesota Statutes, chapter 123B.	SF 504	Lucero	R	A bill for an act relating to education finance; creating a minimum revenue guarantee for low revenue school districts; appropriating money; amending Minnesota Statutes 2022, section 126C.10, subdivision 1, by adding a subdivision.
H.F.683	Edelson		A bill for an act relating to education finance; increasing funding for the community education revenue program; appropriating money; amending Minnesota Statutes 2022, section 124D.20, subdivisions 3, 5.	SF666	Latz	DFL	Funding increase for the community education revenue program
H.F.694	Acomb	DFL	A bill for an act relating to education finance; increasing funding for the Minnesota math corps; appropriating money.	SF392	Gustafson	DFL	Funding increase for Minnesota math corps
H.F.724	Davis	R	A bill for an act relating to education; allowing a parent to opt their child out of a face covering requirement; proposing coding for new law in Minnesota Statutes, chapter 121A.	SF735	Eichorn	R	Parent permission to opt their child out of a face covering requirement
H.F.741	Feist	DFL	bill for an act relating to education; requiring literacy data reporting; proposing coding for new law in Minnesota Statutes, chapter 120B.	SF338	Mark Koran	R	A bill for an act relating to elections; prohibiting counties, municipalities, and school districts from accepting certain contributions for election expenses; amending Minnesota Statutes 2022, section 204B.32, by adding a subdivision.
H.F.748	Keeler	DFL	A bill for an act relating to education; allowing American Indian regalia or objects of cultural significance at graduation ceremonies; proposing coding for new law in Minnesota Statutes, chapter 124D.	SF 635	Kunesh	DFL	A bill for an act relating to education; allowing American Indian regalia or objects of cultural significance at graduation ceremonies; proposing coding for new law in Minnesota Statutes, chapter 124D.

2023 House Bills				2023 Senate Bills			
Bill	Chief		Short Description	Bill	Chief		Short Description
Status	Author			Status	Author		
H.F.759	Lee	DFL	A bill for an act relating to education; providing for computer science education advancement; authorizing rulemaking.	SF757	Gustafson	DFL	Computer science education advancement fund establishment
H.F. 768	Davis	R	A bill for an act relating to education; creating education savings accounts as a learning option for students; appropriating money; amending Laws 2021, First Special Session chapter 13, article 1, section 10, subdivision 2; article 2, section 4, subdivisions 2, 3, 4, 12, 13; article 3, section 7, subdivision 7; article 7, s	SF1210	Rarick	R	Education Savings Account for Students Act
H.F.781	Koznick	R	A bill for an act relating to education finance; aligning the average daily membership minimum hours for a disabled kindergarten pupil to those of other kindergarten pupils; amending Minnesota Statutes 2022, section 126C.05, subdivision 1.	SF1655	Rarick	R	Average daily membership minimum hours for a disabled kindergartner pupil alignment to those other kindergarten pupils
H.F.795	Youakim	DFL	A bill for an act relating to education finance; expanding extended time revenue to all students placed at residential treatment facilities providing mental health or juvenile justice services; amending Minnesota Statutes 2022, section 126C.10, subdivision 2a.	SF665	Kunesh	DFL	Extended time revenue expansion to all students placed at residential treatment facilities providing mental health or juvenile justice services
H.F.806	Youakim	DFL	Building Assets, Reducing Risks Center funding provided, and money appropriated.	SF494	Putnam	DFL	Building Assets, Reducing Risks Center appropriation
H.F.827	Keeler	DFL	A bill for an act relating to education; modifying provisions for teacher preparation time; amending Minnesota Statutes 2022, section 122A.50.	SF680	Cwodzinski	DFL	Teacher preparation time provisions modification

2023 House Bills				2023 Senate Bills			
Bill	Chief		Short Description	Bill	Chief		Short Description
Status	Author			Status	Author		
H.F.834	Hout	DFL	A bill for an act relating to Minnesota State High School League; modifying the governing board membership; amending Minnesota Statutes 2022, section 128C.01, subdivision 4.	SF 1031	Cwodzinzi	DFL	A bill for an act relating to Minnesota State High School League; modifying the governing board membership; amending Minnesota Statutes 2022, section 128C.01, subdivision 4.
H.F.543	Harder	R	Special education formulas modified, special access cost levy at cooperative units authorized, special education tuition billing limited, and money appropriated.	SF489	Glenn Gruenhagen	R	A bill for an act relating to education finance; modifying special education formulas; authorizing a levy for certain special access costs at cooperative units; authorizing a levy for special education facility costs; limiting special education tuition billing; appropriating money; amending Minnesota Statutes 2022, sections 124E.21, subdivision 1; 125A.21, subdivisions 1, 2; 125A.76, subdivision 2e; 125A.79, by adding a subdivision; 126C.40, by adding a subdivision; 127A.47, subdivision 7.
H.F.843	Daniels	R	A bill for an act relating to education finance; authorizing an election to revoke or reduce a school district's local optional revenue; amending Minnesota Statutes 2022, sections 126C.10, subdivision 2e; 126C.17, subdivision 9.	SF618	Cwodzinzi	DFL	A bill for an act relating to education; requiring a civics course as a graduation requirement; amending Minnesota Statutes 2022, sections 120B.021, subdivision 1; 120B.024, subdivision 1; repealing Minnesota Statutes 2022, section 120B.02, subdivision 3.
H.F.844	Daniels	R	A bill for an act relating to education finance; requiring local optional revenue to be renewed by voters every ten years; amending Minnesota Statutes 2022, section 126C.10, subdivision 2e.	SF237	Rich Draheim	R	A bill for an act relating to education finance; appropriating money for small school district disability access grants.
H.F.845	Daniels	R	A bill for an act relating to education finance; requiring information about local optional revenue on the referendum ballot; amending Minnesota Statutes 2022, section 126C.17, subdivision 9.	SF663	Kunesh	DFL	Number increase of heritage language and culture teachers

2023 House Bills				2023 Senate Bills			
Bill	Chief		Short Description	Bill	Chief		Short Description
Status	Author			Status	Author		
H.F.859	Frazier	DFL	A bill for an act relating to retirement; Teachers Retirement Association; removing a restriction on compensation that counts as covered salary for teachers working for a labor organization; amending Minnesota Statutes 2022, section 354.41, subdivision 4a.	SF86	Mark Koran	R	A bill for an act relating to education; providing for reporting of student fights; amending Minnesota Statutes 2022, section 121A.53.
H.F.862	Wolgamott	DFL	A bill for an act relating to early childhood programs; requiring support staff persons for early childhood family education programs; appropriating money; amending Minnesota Statutes 2022, section 124D.13, by adding a subdivision.	SF1240	Putnam	DFL	Support staff persons requirement for early childhood family education programs
H.F.863	Wolgamott	DFL	A bill for an act relating to higher education; establishing a time-limited tuition relief program for students who pursue a degree in law enforcement; appropriating money.	SF976	Housley	R	A bill for an act relating to transportation; amending an appropriation for school bus stop-signal arm camera systems; amending Laws 2021, First Special Session chapter 5, article 1, section 4, subdivision 5.
H.F.874	Kotzya-Witthuhn	DFL	A bill for an act relating to early childhood; modifying how the Head Start appropriation may be used and distributed; appropriating money; amending Minnesota Statutes 2022, section 119A.52.	SF1036	Boldon	DFL	A bill for an act relating to early childhood; modifying how the Head Start appropriation may be used and distributed; appropriating money; amending Minnesota Statutes 2022, section 119A.52.
H.F.877	Hill	DFL	Transportation sparsity revenue percent updated	SF 319	Hauschild	DFL	Transportation sparsity revenue percent update
H.F.879	Youakim	DFL	Local optional revenue increased, future increases in local optional revenue linked to the growth in general education basic formula allowance, and money appropriated.	SF866	Westlin	DFL	Future increases in local optional revenue linkage to the growth in the general education basic formula allowance
H.F.823	Bennett	R	A bill for an act relating to education; authorizing certain agreements for nonpublic pupil transportation services; amending Minnesota Statutes 2022, section 123B.86, subdivision 3.	SF771	Kunesh	DFI	Teacher preparation time provisions modifications

2023 House Bills				2023 Senate Bills			
Bill	Chief		Short Description	Bill	Chief		Short Description
Status	Author			Status	Author		
H.F.990	Lee	DFL	modifying after-school community learning programs; requiring a report; appropriating money; amending Minnesota Statutes 2022,	SF888	Coleman	R	Alternative teacher preparation program grant eligibility modification
H.F.993	Coulter	DFL	A bill for an act relating to education finance; increasing developmental screening aid; appropriating money; amending Minnesota Statutes 2022, section 121A.19.	SF401	Kunesh	DFL	Developmental screening aid increase and appropriation
H.F.994	Berg	DFL	A bill for an act relating to education finance; funding transportation for area learning center students; appropriating money; amending Minnesota Statutes 2022, section 123B.92, by adding a subdivision.	SF962	Seeberger	DFL	Transportation funding for area learning center students
H.F.995	Berg	DFL	A bill for an act relating to education; modifying student admission provisions; amending Minnesota Statutes 2022, section 120A.20, subdivision 1.	SF 1047	Mohomad	DFL	A bill for an act relating to education; modifying student admission provisions; amending Minnesota Statutes 2022, section 120A.20, subdivision 1.
H.F.1013	Robbins	R	A bill for an act relating to education; requiring evidence-based literacy instruction; requiring a report; appropriating money; amending Minnesota Statutes 2022, sections 120B.12; 120B.122, subdivision 1; 122A.092, subdivision 5, by adding a subdivision; 122A.185, subdivision 1; 122A.187, subdivision 5; 124D.42, subdivision 8; proposing coding for new law in Minnesota Statutes, chapter 120B; repealing Minnesota Statutes 2022, section 122A.06, subdivision 4.	SF1257	Coleman	R	Evidence-based literacy instruction requirement

2023 House Bills				2023 Senate Bills			
Bill	Chief		Short Description	Bill	Chief		Short Description
Status	Author			Status	Author		
H.F.1016	Clardy	DFL	A bill for an act relating to education; prohibiting malicious and sadistic conduct involving race, gender, religion, sexual harassment, sexual orientation, and sexual exploitation; proposing coding for new law in Minnesota Statutes, chapter 121A.	SF909	Westrom	R	Teacher shortage loan forgiveness eligibility to include nonpublic schools modification
H.F.1058	Clardy	DFL	A bill for an act relating to education; modifying alternative teacher preparation program grant eligibility; appropriating money; amending Minnesota Statutes 2022, section 136A.1276.	SF888	Coleman	R	A bill for an act relating to education; modifying alternative teacher preparation program grant eligibility; appropriating money; amending Minnesota Statutes 2022, section 136A.1276.
H.F.1070	Pryor	DFL	A bill for an act relating to education; making permanent the temporary priorities for basic sliding fee child care; amending Minnesota Statutes 2022, section 119B.03, subdivision 4a; repealing Minnesota Statutes 2022, section 119B.03, subdivision 4.	SF1697	Fateh	DFL	Temporary priorities establishment as permanent for basic sliding fee child care
H.F.1082	Sencer-Mura	DFI	A bill for an act relating to education finance; increasing career and technical revenue; appropriating money; amending Minnesota Statutes 2022, section 124D.4531, subdivisions 1, 1a, 1b; repealing Minnesota Statutes 2022, section 124D.4531, subdivision 3a.	SF1080	Hauschild	DFL	A bill for an act relating to education finance; increasing career and technical revenue; appropriating money; amending Minnesota Statutes 2022, section 124D.4531, subdivisions 1, 1a, 1b; repealing Minnesota Statutes 2022, section 124D.4531, subdivision 3a.
H.F.1102	Clardy	DFL	Elementary counseling services for nonpublic pupils included in nonpublic pupil aid, and money appropriated.	SF1428	Westlin	DFL	Elementary counseling services inclusion for nonpublic pupils in nonpublic pupil aid
H.F.1086	Weins	R	A bill for an act relating to education; providing for participation in athletic teams; amending Minnesota Statutes 2022, section 121A.04, subdivision 4.	SF724	Wesenberg	R	Participation in athletic teams provision

2023 House Bills				2023 Senate Bills			
Bill	Chief		Short Description	Bill	Chief		Short Description
Status	Author			Status	Author		
H.F. 1117	Hudson	R	Low revenue school district minimum revenue guarantee created, and money appropriated.	SF 504	Lucero	R	Minimum revenue guarantee for low revenue school districts establishment and appropriation
H.F.1118	Hudson	R	A bill for an act relating to education finance; creating a new source of state aid for school districts with low general education revenue and low property wealth per pupil; appropriating money; proposing coding for new law in Minnesota Statutes, chapter 126C.	SF505	Lucero	R	A bill for an act relating to education finance; creating a new source of state aid for school districts with low general education revenue and low property wealth per pupil; appropriating money; proposing coding for new law in Minnesota Statutes, chapter 126C.
H.F. 1137	Sencer-Mura	DFL	Number of heritage language and culture teachers increased, and money appropriated.	SF663	Kunesh	DFL	Number of heritage language and culture teachers increased, and money appropriated.
H.F.1138	Sencer-Mura	DFL	A bill for an act relating to education; establishing a pilot program for a teacher residency grant; proposing coding for new law in Minnesota Statutes, chapter 122A; repealing Minnesota Statutes 2022, section 122A.68.	SF929	Lucero	R	Resident tuition and student aid provisions modification
H.F. 1142	Coulter	DFL	A bill for an act relating to early childhood; making changes to the early learning scholarships program; appropriating money; amending Minnesota Statutes 2022, section 124D.165, subdivisions 2, 3.	SF934	Lucero	R	restricting male student participation in female athletics; restricting male access to female changing facilities; providing criminal penalties; amending Minnesota Statutes 2022, section 121A.04, subdivisions 3, 5, by adding a subdivision; proposing coding for new law in Minnesota Statutes, chapters 121A; 135A.
H.F. 1151	Hill	DFL	Suicide prevention information included on student identification cards provided.	SF418	Westlin	DFL	Provision for including suicide prevention information on student identification cards
H.F. 1157	Knudsen	R	Parent allowed to opt their child out of face covering requirement.	SF1236	Utke	R	Parent permission to opt their child out of a face covering requirement

2023 House Bills				2023 Senate Bills			
Bill	Chief		Short Description	Bill	Chief		Short Description
Status	Author			Status	Author		
H.F.1173	Heintzeman	R	Postsecondary enrollment in summer courses allowed.	SF1204	Eichorn	R	Postsecondary enrollment in summer courses authorization
H.F.1203	Hill	DFI	Professional Educator Licensing and Standards Board membership modified, and money appropriated.	SF942	Lucero	R	Permitted and trained school staff permission to carry firearms
H.F.1220	Clardy	DFL	World's best workforce performance measures modified.	SF 1000	Rarrick	R	A bill for an act relating to education; establishing education savings accounts; requiring rules; proposing coding for new law in Minnesota Statutes, chapter 126C
H.F. 1224	Hill	DFL	Education; tiered licensure changes made.	SF1477	Kunesh	DFL	Tiered licensure provisions modifications
H.F.1242	Baker	R	School boards authorized to implement four-day school week programs without approval by commissioner of education, and rulemaking required.	SF1650	Lang	Lang	School boards authorization to implement four-day school week programs without approval by the commissioner of education
H.F. 1257	Hill	DFL	Barriers to teacher licensure removed.	SF1473	Gustafson	DFL	Barriers removal to teacher licensure
H.F. 1259	Youakim	DFL	Obsolete general education transition aid date eliminated.	SF1307	Kunesh	DFL	Obsolete general education transition aid date elimination
H.F.1267	Clardy	DFL	Hours of instruction requirements and e-learning requirements modified, and districts allowed to offer full-time online instruction.	SF1414	Gustafson	DFL	Hours of instruction requirements and e-learning requirements modification
H.F.1268	Hill	DFL	Teacher licensure and teacher preparation program changes made.	SF1641	Cwodzinski	DFL	Changes to teacher licensure and teacher preparation programs

2023 House Bills				2023 Senate Bills			
Bill	Chief		Short Description	Bill	Chief		Short Description
Status	Author			Status	Author		
H.F. 1269	Pryor	DFL	Prekindergarten through grade 12 provisions modified including general education accountability and transparency, education excellence, American Indian education, charter schools, discipline, teachers, special education, and early learning; and reports required.	SF1311	Cwodzinski	DFL	Education provisions modifications
H.F.358	Dean Urdahl	DFL	A bill for an act relating to education; modifying social studies requirements; requiring school districts to offer a course in government and citizenship; amending Minnesota Statutes 2022, section 120B.024, subdivision 1.	SF239	Rich Draheim	R	A bill for an act relating to education; requiring school boards to publish certain information about consulting fees; amending Minnesota Statutes 2022, section 123B.10, by adding a subdivision.
H.F.652	Hassan	DFL	A bill for an act relating to education; modifying teacher shortage reporting requirements; amending Minnesota Statutes 2022, sections 122A.06, subdivision 6; 122A.091, subdivision 5	SF1285	Gustafson	DFL	Teacher shortage reporting requirements modification
H.F.1271	Youakim	DFL	A bill for an act relating to education finance; increasing equalization aid for the operating referendum program; decreasing property tax levies; appropriating money; amending Minnesota Statutes 2022, section 126C.17, subdivision 6.	SF1601	Hoffman	DFL	Operating referendum program equalization aid increase; property tax levies decrease; appropriating money
H.F.1277	Coulter	DFI	A bill for an act relating to early childhood; making changes to the early learning scholarships program; appropriating money; amending Minnesota Statutes 2022, section 124D.165, subdivisions 2, 3.	SF1276	Maya Quade	DFL	Early learning scholarship program modification and appropriation

2023 House Bills				2023 Senate Bills			
Bill	Chief		Short Description	Bill	Chief		Short Description
Status	Author			Status	Author		
H.F.1348	Tabke	DFL	A bill for an act relating to education finance; providing for employee health insurance; increasing the minimum starting salary for nonlicensed school personnel; providing for paid orientation and professional development for paraprofessionals; appropriating money; amending Minnesota Statutes 2022, sections 125A.08; 471.61, by adding a subdivision.	SF1318	MANN	DFL	A bill for an act relating to education finance; providing for employee health insurance; increasing the minimum starting salary for nonlicensed school personnel; providing for paid orientation and professional development for paraprofessionals; appropriating money; amending Minnesota Statutes 2022, sections 125A.08; 471.61, by adding a subdivision.
H.F.1358	Berg	DFL	Display or communication of child abuse hotline number in schools provided.	SF1359	Carlson	DFL	Robotic programs grant appropriation
H.F.1360	Clardy	DFI	Safe schools revenue increased, state aid provided, revenue uses expanded to include cyber security measures, and money appropriated	SF1884	Oumou	DFL	Safe schools revenue increase; state aid authorization; revenue use expansion to include cybersecurity measures authorization; appropriating money
H.F. 1361	Vang	DFL	A bill for an act relating to education finance; increasing safe schools revenue; providing state aid; expanding revenue uses to include cyber security measures; appropriating money; amending Minnesota Statutes 2022, section 126C.44.	SF1363	Cwodzinski	DFL	Patriotic and national organizations informational access to schools permission
H.F.1375	Keeler	DFL	Cost-efficient projects authorized, including remodeling costs in long-term facilities maintenance revenue program; and money appropriated.	SF1330	Kupec	DFL	Long-term facilities maintenance revenue program cost remodel and appropriation
H.F. 1396	Hemmingsen	DFL	Equalization aid increased for debt service equalization program, property tax levies decreased, and money appropriated.	SF1386	McEwen		Augmentation restoration of deferred annuities for members who left public employment before January 1, 2019

2023 House Bills				2023 Senate Bills			
Bill	Chief		Short Description	Bill	Chief		Short Description
Status	Author			Status	Author		
H.F. 1407	Fraizer	DFL	A bill for an act relating to education finance; appropriating money for a science, technology, engineering, and math activities grant.	SF939	Lucero	R	A bill for an act relating to education; creating education savings accounts as a learning option for students; appropriating money; amending Laws 2021, First Special Session chapter 13, article 1, section 10, subdivision 2; article 2, section 4, subdivisions 2, 3, 4, 12, 13; article 3, section 7, subdivision 7; article 7, section 2, subdivision 3; article 8, section 3, subdivisions 2, 3, 4; article 11, section 4, subdivision 2; proposing coding for new law in Minnesota Statutes, chapter 124D.
H.F. 1430	Wolamott	DFL	A bill for an act relating to retirement; Teachers Retirement Association; making technical changes; modifying the experience requirements for an executive director; amending Minnesota Statutes 2022, section 354.06, subdivision 2.	SF1389	Rasmussen	R	Experience requirement modification for a Teachers Retirement Association executive director
H.F. 1457	Pursell	DFL	A bill for an act relating to education finance; clarifying allowed uses of long-term facilities maintenance revenue and capital levies; amending Minnesota Statutes 2022, sections 123B.595, subdivision 3; 126C.40, subdivision 1.	SF 1247	Dahms	R	Allowed uses clarification of long-term facilities maintenance revenue and capital levies
H.F.1468	Nelson	DFL	A bill for an act relating to retirement; Minnesota State Retirement System; Public Employees Retirement Association; Teachers Retirement Association; St. Paul Teachers Retirement Fund Association; lowering the actuarial assumption for investment rate of return to seven percent; amending Minnesota Statutes 2022, section 356.215, subdivision 8.	SF1377	Rasmussen	R	Actuarial assumption decrease for investment rate of return to seven percent

2023 House Bills				2023 Senate Bills			
Bill	Chief		Short Description	Bill	Chief		Short Description
Status	Author			Status	Author		
H.F.1502	Sencer-Mura	DFL	A bill for an act relating to education; creating an ethnic studies requirement; creating an Ethnic Studies Working Group; authorizing rulemaking; requiring a report; appropriating money; amending Minnesota Statutes 2022, sections 120B.021, subdivision 1; 120B.024, subdivisions 1, 2; proposing coding for new law in Minnesota Statutes, chapter 120B.	SF1476	Kunesh	DFL	Ethnic studies requirement establishment; Ethnic Studies Working Group establishment; appropriating money
H.F.1527	Hill	DFL	A bill for an act relating to transportation; amending an appropriation for school bus stop-signal arm camera systems; amending Laws 2021, First Special Session chapter 5, article 1, section 4, subdivision 5.	SF976	Housley	R	Appropriation for school bus stop-signal arm camera systems amendment
H.F.1547	Fiest	DFL	A bill for an act relating to education finance; modifying compensatory revenue; changing the revenue uses; encouraging best practices; increasing the percentage of compensatory revenue that must stay at each school site; requiring a report on eliminating paper forms; appropriating money; amending Minnesota Statutes 2022, sections 126C.05, subdivision 3; 126C.10, subdivision 3; 126C.15, subdivisions 1, 2, 5.	SF1468	Morrison	DFL	Mental health screening requirement for students
H.F.1568	Davids	R	A bill for an act relating to taxation; property; increasing the school building bond agricultural credit; amending Minnesota Statutes 2022, section 273.1387, subdivision 2.	SF 584	Kunesh	DFL	A bill for an act relating to education; prohibiting the use of American Indian mascots and logos; amending Minnesota Statutes 2022, section 124E.03, subdivision 2; proposing coding for new law in Minnesota Statutes, chapters 123B; 135A.

2023 House Bills				2023 Senate Bills			
Bill	Chief		Short Description	Bill	Chief		Short Description
Status	Author			Status	Author		
H.F.1582	Berg		A bill for an act relating to education; establishing grants to recruit school nurses; expanding eligibility for loan forgiveness to include school nurses; requiring a report; appropriating money; amending Minnesota Statutes 2022, section 144.1501, subdivision 2; proposing coding for new law in Minnesota Statutes, chapters 122A; 136A.	SF1606	Bolden	DFL	School nurses recruitment grants establishment; school nurses loan forgiveness eligibility expansion; appropriating money
H.F.1599	Pfarr	R	A bill for an act relating to education; requiring an online personal finance class for high school graduation; amending Minnesota Statutes 2022, section 120B.024, subdivision 1.	SF242	Draheim	R	Online personal finance class for high school graduation requirement
H.F.1628	Jordan	DFL	A bill for an act relating to education; fully funding pupil transportation services for homeless students; modifying special education aid; appropriating money; amending Minnesota Statutes 2022, sections 123B.92, subdivision 1; 125A.76, subdivisions 1, 2a, 2c, 2e.	SF437	Erin May Quade	DFL	A bill for an act relating to education; providing for school lunch and breakfast for all students; amending Minnesota Statutes 2022, sections 124D.111, subdivisions 1a, 4; 124D.1158, subdivisions 1, 3, 4.
H.F.1629	Perez-Vega	DFL	A bill for an act relating to education finance; expanding the Learning with Music program to early childhood educators; appropriating money.	SF1329	Champion	DFL	Learning with Music program to early childhood educators expansion and appropriation
H.F.1632	Pfarr	R	A bill for an act relating to transportation; appropriating money for a school bus safety education campaign.	SF243	Draheim	R	School bus safety education campaign appropriation

2023 House Bills				2023 Senate Bills			
Bill	Chief		Short Description	Bill	Chief		Short Description
Status	Author			Status	Author		
H.F.1682	Anderson	R	A bill for an act relating to education; authorizing Minnesota schools to serve two percent and whole milk to kindergarten students as part of the state-sponsored school milk program; requiring the commissioners of education and agriculture to report to the legislature on additional milk options for participants in the national school meals programs; increasing funding for the kindergarten milk program; appropriating money; amending Minnesota Statutes 2022, section 124D.118.	SF1495	Lucero	R	Racist or sexist concepts teaching prohibition; private rights of action establishment
H.F.1690	Jordan	DFL	bill for an act relating to labor relations; modifying public labor relations; modifying teacher probationary period requirements; amending Minnesota Statutes 2022, sections 13.43, subdivision 6; 120A.414, subdivision 2; 122A.181, subdivision 5; 122A.26, subdivision 2; 122A.40, subdivision 5; 122A.41, subdivision 2; 179A.03, subdivisions 14, 18, 19; 179A.06, by adding a subdivision; 179A.07, subdivision 6, by adding subdivisions; 572B.17.	SF1633	Hauschild	DFL	Public labor relations modification
H.F.1691	Jordan	DFL	A bill for an act relating to labor relations; modifying public labor relations; modifying teacher probationary period requirements; amending Minnesota Statutes 2022, sections 13.43, subdivision 6; 120A.414, subdivision 2; 122A.181, subdivision 5; 122A.26, subdivision 2; 122A.40, subdivision 5; 122A.41, subdivision 2; 179A.03, subdivisions 14, 18, 19; 179A.06, by adding a subdivision; 179A.07, subdivision 6, by adding subdivisions; 572B.17.	SF1632	Hauschild	DFL	Public labor relations modification

2023 House Bills				2023 Senate Bills			
Bill	Chief		Short Description	Bill	Chief		Short Description
Status	Author			Status	Author		
H.F.1694	Kresha	R	A bill for an act relating to education finance; replacing local optional aid and levy with basic supplemental aid; appropriating money; amending Minnesota Statutes 2022, sections 123A.05, subdivision 2; 124E.20, subdivision 1; 125A.11, subdivision 1; 125A.76, subdivision 1; 125A.79, subdivision 1; 126C.05, subdivision 15; 126C.10, subdivision 1, by adding a subdivision; 126C.13, subdivision 4; 126C.17, subdivisions 7a, 7b; 127A.47, subdivision 7; 127A.49, subdivision 2; 127A.51; repealing Minnesota Statutes 2022, section 126C.10, subdivision 2e.	SF1553	Lucero	R	American Indian education aid school district authorization to carry forward from one school year to the next under certain circumstances
H.F.1761	Clardy	DFL	A bill for an act relating to education finance; providing funding for student organizations; appropriating money.	SF1297	Gustofson	DFL	Funding provision for student organizations
H.F.1773	Clardy	DFL	A bill for an act relating to education; requiring indexing of English learner programs revenue to basic education revenue; establishing microcredentials for teachers and administrators of English learners; authorizing rulemaking; appropriating money; amending Minnesota Statutes 2022, sections 122A.14, by adding a subdivision; 122A.187, subdivision 3, by adding a subdivision; 122A.19, by adding a subdivision; 124D.65, subdivision 5; 126C.10, subdivision 4.	SF1906	Kunesh	DFL	English learner programs revenue to basic education revenue indexing requirement; teachers and administrators of English learners microcredentials establishment; appropriating money
H.F.1774	Clardy	DFI	A bill for an act relating to education; modifying extended time revenue; expanding the graduation incentives program to include all English learners with an interrupted formal education; allowing postsecondary enrollment in summer courses; amending Minnesota Statutes 2022, sections 124D.09, subdivision 9; 124D.68, subdivision 2; 126C.05, subdivision 8; 126C.10, subdivision 2a.	SF1913	Kunesh	DFL	Education extended time revenue modification; graduation incentives program expansion to include all English learners with and interrupted formal education authorization; postsecondary enrollment in summer courses authorization

2023 House Bills				2023 Senate Bills			
Bill	Chief		Short Description	Bill	Chief		Short Description
Status	Author			Status	Author		
H.F.1797	Kresha	R	A bill for an act relating to education finance; providing state funding to fully fund the state share of special education services; appropriating money; amending Minnesota Statutes 2022, section 125A.76, subdivision 2e.	SF1863	Rarick	R	State funding provision to fully fund the state share of special education services
H.F.1806	Clardy	DFL	A bill for an act relating to education; requiring assessment of school readiness for children entering kindergarten; amending Minnesota Statutes 2022, section 124D.162.	SF182	Glenn Gruenhagen	R	A bill for an act relating to education; requiring a postsecondary institution to notify a school of student withdrawal; requiring a student to provide a school with a copy of grades taken for secondary credit; amending Minnesota Statutes 2022, section 124D.09, subdivisions 5, 12.
H.F.1807	Hassan	DFL	A bill for an act relating to education finance; providing comprehensive services to a school identified as in need of comprehensive support under the Every Student Succeeds Act; appropriating money; proposing coding for new law in Minnesota Statutes, chapter 126C.	SF1717	Kunesh	DFL	Comprehensive services provision to a school identifies as in need of comprehensive support under the Every Student Succeeds Act
H.F.1815	Kotzya-Witthuhn	DFI	A bill for an act relating to education; appropriating money for a grant to expand executive function curriculum; requiring a report.	SF1460	Morrison	DFL	Grant appropriation to expand executive function curriculum
H.F.1842	Engen	R	A bill for an act relating to education; requiring student identification cards to include a mental health crisis telephone number; proposing coding for new law in Minnesota Statutes, chapter 121A.	SF1669	Coleman	R	Student identification cards requirement to include a mental health crisis telephone number

2023 House Bills				2023 Senate Bills			
Bill	Chief		Short Description	Bill	Chief		Short Description
Status	Author			Status	Author		
H.F.1875	Keeler	DFL	A bill for an act relating to education; providing for American Indian education for all students; requiring a report; appropriating money; amending Minnesota Statutes 2022, sections 13.32, subdivision 3; 120B.021, subdivisions 2, 4, by adding a subdivision; 122A.187, by adding a subdivision; 122A.63, by adding a subdivision; 124D.095, subdivision 2; 124D.73, by adding a subdivision; 124D.74, subdivisions 1, 3, 4, by adding a subdivision; 124D.76; 124D.78; 124D.79, subdivision 2; 124D.791, subdivision 4; 124D.81; 144.4165; proposing coding for new law in Minnesota Statutes, chapters 121A; 124D.	SF1905	Kunesh	DFL	A bill for an act relating to education; providing for American Indian education for all students; requiring a report; appropriating money; amending Minnesota Statutes 2022, sections 13.32, subdivision 3; 120B.021, subdivisions 2, 4, by adding a subdivision; 122A.187, by adding a subdivision; 122A.63, by adding a subdivision; 124D.095, subdivision 2; 124D.73, by adding a subdivision; 124D.74, subdivisions 1, 3, 4, by adding a subdivision; 124D.76; 124D.78; 124D.79, subdivision 2; 124D.791, subdivision 4; 124D.81; 144.4165; proposing coding for new law in Minnesota Statutes, chapters 121A; 124D.
H.F.1908	Hudson	R	A bill for an act relating to education; creating education savings accounts as a learning option for students; appropriating money; amending Laws 2021, First Special Session chapter 13, article 1, section 10, subdivision 2; article 2, section 4, subdivisions 2, 3, 4, 12, 13; article 3, section 7, subdivision 7; article 7, section 2, subdivision 3; article 8, section 3, subdivisions 2, 3, 4; article 11, section 4, subdivision 2; proposing coding for new law in Minnesota Statutes, chapter 124D.	SF939	Lucero	R	Education Savings Accounts for Students Act
H.F.1914	Sencer-Mura	DFL	A bill for an act relating to education finance; authorizing grants to improve students' digital technology skills and support digital learning; appropriating money.	SF1731	Mohomad	DFI	Grants authorization to improve students' digital technology skills and support digital learning

2023 House Bills				2023 Senate Bills			
Bill	Chief		Short Description	Bill	Chief		Short Description
Status	Author			Status	Author		
H.F.1951	Franson	R	A bill for an act relating to education; modifying CPR and AED instruction provisions to include the Health and Safety Institute; amending Minnesota Statutes 2022, section 120B.236.	SF1979	Westrom	R	CPR and AED instruction provisions modification to include the Health and Safety Institute
H.F.1956	Franson	R	A bill for an act relating to education; providing for short-call substitute teacher licensing provisions for rural Minnesota; amending Minnesota Statutes 2022, section 122A.18, by adding a subdivision.	SF581	Westrom	R	Short-call substitute teacher licensing provisions for rural Minnesota establishment
				SF205	Eric Pratt	R	A bill for an act relating to education; removing the Professional Educator Licensing and Standards Board's rulemaking authority; directing the Professional Educator Licensing and Standards Board to amend a rule; amending Minnesota Statutes 2022, section 122A.09, subdivision 9.
				SF517	Gruenhagen	R	A bill for an act relating to education; requiring instruction to advance critical thinking skills; proposing coding for new law in Minnesota Statutes, chapter 120B.
				SF182	Glenn Gruenhagen	R	A bill for an act relating to education; requiring a postsecondary institution to notify a school of student withdrawal; requiring a student to provide a school with a copy of grades taken for secondary credit; amending Minnesota Statutes 2022, section 124D.09, subdivisions 5, 12.
				SF1689	Coleman	R	Safe routes to school program appropriation

2023 House Bills				2023 Senate Bills			
Bill	Chief		Short Description	Bill	Chief		Short Description
Status	Author			Status	Author		
				SF241	Rich Draheim	R	A bill for an act relating to motor vehicles; requiring school buses to be equipped with stop-signal arm extensions; amending Minnesota Statutes 2022, section 169.442, subdivision 1.
				SF1719	Putnam	DFL	Education partnership program modification
				SF1742	Pappas	DFL	Administrative changes to the statutes governing the retirement plans administered by the Public Employees Retirement Association
				SF1850	Fateh	DFL	Black students educational outcomes improvement
				SF1881	Kunesh	DFL	General education basic formula allowance increase; class size reduction money direction; appropriating money
				SF1911	Kunesh	DFL	School library aid establishment and appropriation
				SF1920	Kunesh	DFL	Comprehensive support revenue provision to schools in need of comprehensive support under the Every Student Succeeds Act
				SF1935	Cwodzinski	DFL	Civic education grants appropriation
				SF1938	Frentz		Teacher retirement provisions modifications

2023 House Bills				2023 Senate Bills			
Bill	Chief		Short Description	Bill	Chief		Short Description
Status	Author			Status	Author		

2023 House Bills				2023 Senate Bills			
Bill	Chief		Short Description	Bill	Chief		Short Description
Status	Author			Status	Author		

NORTHFIELD PUBLIC SCHOOLS

School Board Minutes

February 13, 2023

District Office Boardroom

1. Call to Order

Board Chair Claudia Gonzalez-George called the Regular meeting of the Northfield Board of Education of Independent School District No. 659 to order at 6:00 p.m. Present: Butler, Coleman, Goerwitz, Gonzalez-George, Miller, Nelson and Quinnell. Absent: None. This meeting was open to the public, live-streamed and recorded, and access to the recording was posted to the school district website.

2. Agenda Approval/Table File

On a motion by Quinnell, seconded by Goerwitz, the board unanimously approved the agenda.

3. Public Comment

There was no public comment.

4. Announcements and Recognitions

On behalf of the board, Chair Gonzalez-George congratulated Superintendent Hillmann on his nomination as 2023 National Superintendent of the Year. The 2023 National Superintendent of the Year will be announced Feb. 16, 2023 during AASA's National Conference on Education in San Antonio, TX.

5. Items for Discussion and Reports

- a. School Resource Officer Report. Northfield High School Assistant Principal Rico Boren, Northfield Middle School Assistant Principal Michael O'Keefe, Police Chief Mark Elliott and Gabriel Crombie, School Resource Officer (SRO), provided a report about the duties, training and support the SRO provides to district students, staff, administration and community members.
- b. Proposed 2023-2024 Operating Capital and Long Term Facilities Maintenance Budget. Val Mertesdorf, Director of Finance, presented the 2023-2024 Operating Capital Budget and Long Term Facilities Maintenance Plan. The board will be asked to adopt the budget at the Feb. 27, 2023 board meeting.
- c. Long Term Facilities Maintenance Ten Year Plan. Director Mertesdorf reviewed the Long Term Facilities Maintenance ten year revenue and expenditure plan. Cole Nelson, Director of Buildings & Grounds, reviewed the Indoor Air Quality Management Plan which is part of the ten year plan and must be reviewed annually. The board will be asked to approve the plan at the Feb. 27, 2023 board meeting. The approved plan must be submitted to the Department of Education.
- d. Arcadia Charter School Site Visit. Superintendent Hillmann provided a report regarding the Feb. 2, 2023 Arcadia Charter School site visit.
- e. Policy Committee Recommendations. Dr. Hillmann presented the policy committee's recommendations on policies 644, 721, 807 and 808.
- f. Indigenous (American Indian) Parent Advisory Committee. Superintendent Hillmann provided an update on the Indigenous Parent Advisory Committee meetings held this year. The committee affirmed a resolution of concurrence for this school year at its third meeting on Feb. 7, 2023.
- g. Superintendent Operations & Strategic Plan Update. Superintendent Hillmann provided an update on the recently completed K-8 mid-year academic benchmark on student growth, the district's first professional

learning community gallery walk, the Crisis Go app the district is implementing to improve communication in emergencies, and the district's priority based budgeting timeline.

6. Consent Agenda

On a motion by Goerwitz, seconded by Nelson, the board unanimously approved the consent agenda.

a. Minutes

- Minutes of the Regular School Board meeting held on January 23, 2023

b. Gift Agreements

- \$1,125.00 from Bethel Church to Greenvale Park Elementary school snack cart program
- \$1,151.00 from Bridgewater Booster Club to help offset the cost of the roller skating unit in Phys Ed for grades 3-5
- \$1,995.16 from Northfield Fine Arts Booster Club, Inc. for an art drying rack for the high school art department

c. Overnight Field Trip. Northfield High School teachers Andy Richardson and Nick Connor requested board approval for a Robotics Team overnight trip for the 2022-2023 school year.

d. Financial Reports

Financial Report - September 2022. Director of Finance Val Mertesdorf requested the board approve paid bills totaling \$2,273,679.01, payroll checks totaling \$3,409,501.60, a wire transfer totaling \$650,000.00 from Frandsen General to Frandsen Sweep, a wire transfer totaling \$500,000.00 from Frandsen Sweep to Frandsen General, and the financial reports for September 2022. At the end of September 2022 total cash and investments amounted to \$24,969,527.11.

Financial Report - October 2022. Director of Finance Val Mertesdorf requested the board approve paid bills totaling \$2,609,348.56, payroll checks totaling \$3,625,252.33, a wire transfer totaling \$600,000.00 from Frandsen General to Frandsen Sweep, a wire transfer totaling \$400,000.00 from Frandsen Sweep to Frandsen General, and the financial reports for October 2022. At the end of October 2022 total cash and investments amounted to \$25,912,189.14.

e. Personnel Items

i. Appointments

1. Jennifer Antoine, Long Term Substitute Special Ed EA PCA for 3.5 hours/day M,T,TH,F, and 3 hours/day on W at the NCEC, beginning 2/16/23-5/24/23. Step 4-\$17.70/hr.
2. Jennifer Antoine, Community School Club Leader for 13 hours/week Mon.-Thurs. at Greenvale Park, beginning 2/6/2023-6/9/2023. \$23.65/hr.
3. Odalis Ascencio, Community School Club Leader for up to 5 hours/day Mon.-Thurs. at Bridgewater, beginning 2/13/2023-5/25/2023. \$23.65/hr.
4. Alan Barrientos, Community School Student Site Assistant for 13 hours/week Mon.-Thurs. at Greenvale Park, beginning 2/6/2023-6/9/2023. \$10.59/hr.
5. Meg Diviney-Fearing, Long Term Substitute Special Ed EA PCA for 3.5 hours/day M,T,TH,F, and 3 hours/day on W at the NCEC, beginning 2/21/23 - 5/24/23. Step 4-\$17.70/hr.
6. Grace Farwell, Community School Club Leader for up to 5 hours/day Mon.-Thurs. at Bridgewater, beginning 2/13/2023-5/25/2023. \$23.65/hr.
7. Ana Gallego, Community School Club Leader for 6 hours/week Mon.-Wed.. at Greenvale Park, beginning 1/30/2023-6/9/2023. \$23.65/hr.
8. Daisy Gomez-Olvera, Community School Club Leader for 13.25 hours/week Mon.-Thurs. at Greenvale Park, beginning 2/6/2023-6/8/2023. \$23.65/hr.
9. Grace LaCanne, Program Supervisor with Community Education Recreation, beginning 2/7/2023-5/31/2023. \$10.64/hr.
10. Emyla Lewis, Community School Club Leader for 7 hours/week Tues.-Thurs. at Greenvale Park, beginning 2/1/2023-6/9/2023. \$23.65/hr.
11. Elaine Ramirez Gomez, Community School Student Site Assistant for 15 hours/week Mon.-Thurs. at Greenvale Park, beginning 2/2/2023-6/9/2023. \$10.59/hr.

12. Coral Ramos, Community School Club Leader for 8 hours/week Mon.-Thurs. at Greenvale Park, beginning 2/7/2023-6/10/23. \$23.65/hr.
13. Amelia Rosenhamer, Program Assistant with Community Education Recreation, beginning 2/11/2023-5/31/2023. \$10.59/hr.
14. Heather Sexauer, Program Assistant with Community Education Recreation, beginning 4/1/2023-5/31/2023. \$11.64/hr.
- ii. Increase/Decrease/Change in Assignment
 1. Elaine Boda, Special Ed EA PCA at Greenvale Park, change to Long Term substitute Speech-Language Pathologist at Greenvale Park, effective 4/24/23-6/9/23. MA, Step 10 prorated-contingent upon obtaining license.
 2. Scott Broughton, Teacher at Bridgewater, add Community School Teacher for up 2 hours/day Mon.-Thurs. at Bridgewater, effective 1/25/2023-6/9/2023. Yr. 1-\$27.11/hr.
 3. Liam Fisher, Auditorium Tech, add Site Supervisor with Community Ed Recreation, effective 1/31/2023-5/31/2023. \$11.64/hr.
 4. Chris Graupmann, Game/Event Worker at the High School, add Assistant Baseball Coach at the High School, effective 3/20/2023. \$4,570 + Step 9
 5. Kristin Johnson, Behavioral Coach at Greenvale Park, add Community School Teacher for 2 hours/day on Tuesdays at Greenvale Park, effective 2/7/2023-6/10/2023. Yr. 5-\$27.73/hr.
 6. Cindy Keogh, Building Supervisor with Community Education, add Long Term Substitute Special Ed EA PCA for 6.75 hours/day at Bridgewater, effective 2/15/2023-4/25/2023. \$17.70/hr. Step 4 of EA agreement.
 7. Elizabeth King, Teacher at Bridgewater, add Head Volleyball Coach at the High School, effective 8/14/2023. 13% \$16,601 + step 10
 8. Mark Langevin, Fitness Center Coach at the Middle School, will split half of $\frac{1}{2}$ of stipend for quarter 3, effective 1/30/2023.
 9. Sara Redetzke, Special Ed EA for 6.75 hours/day at the Middle School, change to Special Ed EA for 6 hours/day at the Middle School, effective 4/1/2023-6/10/2023.
 10. Dan Riesgraf, Teacher at the Middle School, add Fitness Center Coach at the Middle School, effective 1/30/2023. \$609.30 half of $\frac{1}{2}$ of stipend for quarter 3.
 11. Miriam Rogers, Long Term Substitute English Teacher at the High School, add Behind the Wheel Instructor with Community Education effective 2/1/2023.
 12. Joshua Stalsberg, Night Custodian Tues.-Saturday at the Middle School, change to Night Custodian Mon.-Fri. at the Middle School, effective 2/27/2023.
 13. Jeff St. Martin Substitute Custodian at the District Office/ALC at \$26.71/hr., correction of pay rate to \$29.17/hr. effective 9/29/2022.
 14. Tallie Berkvam Peter, Teacher at Spring Creek, add Community School Teacher for 2 hours/day for 4 days/week at Spring Creek, effective 1/3/2023-6/9/2023. Yr. 1-\$27.11/hr.
 15. Juan Trinidad Ramos, Night Custodian at the Middle School, change to Night Custodian Engineer w/o license at the Middle School, effective 1/30/2023.
- iii. Leave of Absence
 1. Sue Bolton, Teacher at Bridgewater, FMLA effective 2/14/23 and continue on an intermittent basis for up to 30 working days.
- iv. Retirements/Resignations/Terminations
 1. Rachael Basinger, Special Ed EA at the Middle School, resignation effective 2/7/2023.
 2. Page Kassner, Community School Site Assistant at Greenvale Park, resignation effective 2/2/2023.
 3. Angie Schock, 8th Grade Volleyball Coach at the Middle School, resignation effective 2/1/23.
 4. Lisa Williams, Special Ed EA at the NCEC, resignation effective 2/20/2023.

7. Items for Individual Action

- a. Resolution Requiring Administration to Make Recommendations Regarding Programming and Staffing for Next Year. On motion by Coleman, seconded by Butler, the board unanimously authorized the administration to make recommendations for additions and reductions in programs and for adding or discontinuing positions. On a roll call vote, voting 'yes' was Butler, Coleman, Goerwitz, Gonzalez-George, Miller, Nelson and Quinnell. No one voted 'no'.

8. Items for Information

- a. Enrollment Report. Superintendent Hillmann reviewed the February 2023 enrollment report.

9. Future Meetings

- a. Monday, February 27, 2023, 6:00 p.m., Regular Board Meeting, Northfield DO Boardroom
- b. Monday, March 13, 2023, 6:00 p.m., Regular Board Meeting, Northfield DO Boardroom
- c. Monday, April 10, 2023, 6:00 p.m., Regular Board Meeting, Northfield DO Boardroom

10. Adjournment

On a motion by Coleman, seconded by Quinnell, the board unanimously approved to adjourn at 8:25 p.m.

Amy Goerwitz
School Board Clerk

NORTHFIELD SCHOOL DISTRICT GIFT AGREEMENT

This agreement made this 10 day of Feb, 2023, by and
between Northfield Booster Club, Inc,
hereinafter the "Donor", and Independent School District No. 659,
Northfield, Minnesota, pursuant to the District's policy for receiving gifts
and donations, as follows:

TERMS

Chk # 3049 \$ 5000.00
donation for Hudl software

Northfield Booster Club, Inc
Donor

By: Received by Activities Office

Approved by resolution of the School Board on the _____ day of _____, _____.

INDEPENDENT SCHOOL DISTRICT No. 659

By: _____

Clerk

RESOLUTION ACCEPTING DONATIONS

The following resolution was moved by _____ and seconded by _____:

WHEREAS, Minnesota Statutes 123B.02, Sub. 6 provides: “The board may receive, for the benefit of the district, bequests, donations, or gifts for any proper purpose and apply the same to the purpose designated. In that behalf, the board may act as trustee of any trust created for the benefit of the district, or for the benefit of pupils thereof, including trusts created to provide pupils of the district with advanced education after completion of high school, in the advancement of education.”; and

WHEREAS, Minnesota Statutes 465.03 provides: “Any city, county, school district or town may accept a grant or devise of real or personal property and maintain such property for the benefit of its citizens in accordance with the terms prescribed by the donor. Nothing herein shall authorize such acceptance or use for religious or sectarian purposes. Every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full.”; and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full;

THEREFORE, BE IT RESOLVED, that the School Board of Northfield Public Schools, ISD 659, gratefully accepts the following donations as identified below:

Donor	Item	Designated Purpose (if any)
Northfield Booster Club	\$5,000.00	Hudl software

The vote on adoption of the Resolution was as follows:

Aye:

Nay:

Absent:

Whereupon, said Resolution was declared duly adopted.

By: Claudia Gonzalez-George, Chair

By: Amy Goerwitz, Clerk

**NORTHFIELD COMMUNITY EDUCATION
WINTER/SPRING 2023
BROCHURE INSTRUCTORS**

Alicia Midgley
Amanda Sieger
Ashley Drobney
Bob Schmaltz
Carly Born
Cozy Wittman
Carey Tinklenberg
Christopher Kauffeld
Craig Coffman
Craig Johnson
Darrell Sawyer
Dave Gilmore
Doug Bengtson
Drama Lab
GOSOLARKIDZ
Gwen Lynch
Heidi Streiff
Jacqui Dorsey
Jill Bender
John Born
Jonathan Thompson
Kathleen Cannon
Kevin Dahle
Kevin O'Brien
Kevin Strauss
Kurt Halverson
Kyle Scanlon
Prairie Fire Theatre
Peter Gittins
Rita Gomez
Sam Gire
Sandy Lynch
Shahar Fearing

Susan Shirk
Sylvia Marccarelli
Tech Academy
Vickie Tyler
Victor Albrecht
Youth Enrichment League
Laurie Sadowski
Lavergne Adelman
Lori Hameister
Northfield USBC Association-Michelle Ballstadt
Cornerstone on the Vermillion-Michele Michaud
Northside Boards

2023-24 Capital and Long Term Facilities Maintenance | Proposed Budget | 2.13.23

Val Mertesdorf | Director of Finance

What is Capital?

Our capital budget is a segment of our general fund budget that we present separately as required by the Minnesota Department of Education. Our capital budget has four revenue components.

- 1) Operating Capital – This must be used for equipment and facility needs. The calculation is \$79 per adjust pupil unit plus \$109 multiplied by our average building age. We receive approximately \$221 per pupil unit. This formula is a mix of levy and state aid.
- 2) Lease Levy – This is a levy source of revenue to pay for rent of leased facilities. The calculation for our total authority is \$212 per pupil unit. Northfield has a cap of approximately \$858,000. We currently utilize about 47% of this revenue.
- 3) Capital Levy – This is our voter approved levy of \$750,000. This is used to support technology and facilities. The voters authorized a renewal and increase of this levy in November. The additional revenue will be included in the 2024-25 budget.
- 4) Long Term Facilities Maintenance – This was a new revenue source beginning 7/1/2016. The legislature combined the deferred maintenance and health and safety revenue formulas into a new formula. The formula is a combination of aid and levy. This funding is for capital expenditures and maintenance projects necessary to prevent further erosion of facilities. The calculation is \$380 per pupil unit, pro-rated based on average building age.

The Capital and Long Term Facilities Maintenance programs have restricted expenditure categories. These funding streams are intended to support technology, facilities and infrastructure needs. Each category also has a restricted fund balance category. This means if we don't spend all of our revenue in a given year the remainder is set aside for only these types of expenditures in the future. Each year in December, we project our capital revenue and if there is a projected surplus, the Capital Committee prioritizes needs and comes to consensus on how to allocate the remaining funds.

Projected Revenue

For 2023-24, LTFM revenue will be our largest source at 40%. Operating Capital and our Capital Levy are the next largest with 26% and 23%, respectively. Our total capital revenue is projected to be \$3,307,427 which is a slight increase from the prior year due to the anticipated sale of our iPads at the end of the current lease.

Projected Expenditures

We are projecting capital expenditures of approximately \$1,787,812. The capital committee approved expenditures such as replacing a 72" mower, a new server and a new riding scrubber. The capital

committee was only provided a small target to ensure we could replenish the operating capital fund balance to the designated minimum.

The LTFM funding has a ten-year plan that the board approves each year. Based on the funding and projects listed, Director of Buildings and Grounds Cole Nelson prioritizes projects and sets the expenditures for the year. For fiscal year 2023-24 we plan to upgrade some building controls, flooring replacements, asphalt repairs and utilizing Wold Architects to make a long term plan for the ALC spaces.

Financial Summary

At the end of 2023-24 we are projecting that the operating capital fund balance will be \$215,384. The long-term facilities maintenance fund balance is projected to be \$847,259. Our fund balance goal is to maintain a minimum of \$200,000 in operating capital and \$600,000 in LTFM. The current projections are more than our goal.

Overall, the funding and flexibility we have because of the long term facilities maintenance program has been incredibly beneficial for the district. We will continue to strive to allocate our resources as effectively and efficiently as possible to ensure our facilities are adequately maintained and our students and staff have access to the necessary technology and tools to continue providing a world class education.

2023-24 PROPOSED BUDGET

Capital & Long Term Facilities Maintenance

February 13, 2023

What is Capital?

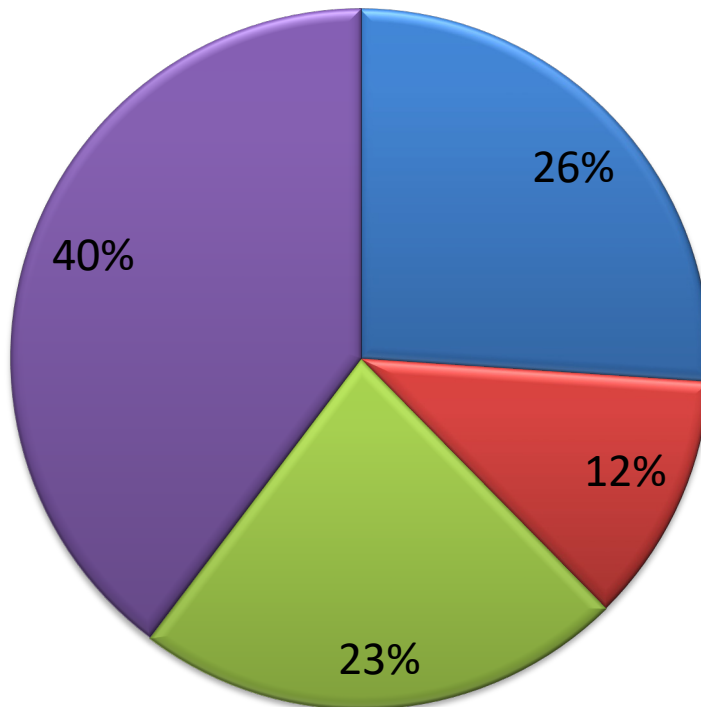
- The capital budget consists of 4 revenue streams
 - Operating Capital – levy/aid formula
 - Lease Levy – levy for certain lease commitments
 - Capital Levy – voter approved levy
 - Long Term Facility Maintenance – funding for repairs and maintenance of facilities
- The capital budget is included in the general fund
- Restricted expenditures
- Fund Balance restriction
- There is a portion of the operating capital money each year that is prioritized by the Capital Committee – this committee meets to discuss building and district priorities and comes to consensus on the proposed spending

High School Main Office Remodel



Capital and LTFM Sources

\$3,307,427



■ Operating Capital
\$861,823

■ Lease Levy
\$382,517

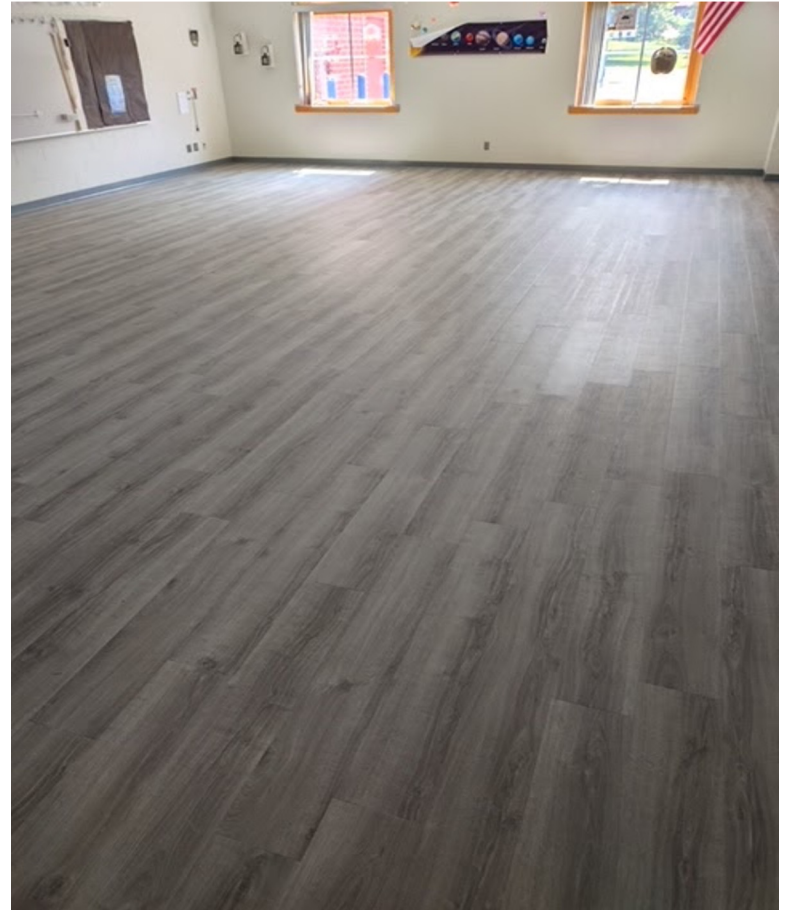
■ Capital Levy
\$750,000

■ Long Term Facilities
Maintenance
\$1,313,087

Revenue Summary

	2020-21 Audit Results	2021-22 Audit Results	2022-23 Revised Budget	2023-24 Proposed Budget
Revenue Summary				
Operating Capital	\$ 779,194	\$ 755,922	\$ 770,227	\$ 761,823
Capital Projects Levy	750,000	750,000	750,000	750,000
Lease Levy	381,394	353,449	407,986	382,517
Long Term Facility Maintenance	1,538,303	1,487,915	1,348,320	1,313,087
Sale of Equipment		141,004		100,000
Total Revenues	\$ 3,448,891	\$ 3,488,290	\$ 3,276,533	\$ 3,307,427

Bridgewater Science Classroom & Flooring



Projected Expenditures

Expenditure Summary	2020-21 Audit Results	2021-22 Audit Results	2022-23 Revised Budget	2023-24 Proposed Budget
Leased Facility Space/Assessments	\$ 283,373	\$393,276	\$435,802	\$417,722
Lease Purchase Agreement	212,352	\$212,352	\$212,352	\$212,352
Building/Program Allocation	79,107	\$138,061	\$135,078	\$140,763
Textbooks/Digital Curriculum	106,226	\$194,858	\$250,000	\$250,000
Technology Leases	544,016	\$529,431	\$529,841	\$582,825
Network Administration	347,469	\$350,000	\$0	\$0
Capital Committee Recommendations	62,551	\$480,376	\$613,023	\$184,150
Long Term Facility Maintenance	1,386,318	1,593,168	1,602,175	1,287,350
Total Expenditures	\$ 3,021,412	\$3,891,522	\$ 3,778,271	\$ 3,075,162

Projected LTFM Expenditures

CATEGORY	2020-21 Audit Results	2021-22 Audit Results	2022-23 Revised Budget	2023-24 Proposed Budget
347 - Physical Hazards	\$ 11,346	\$ 19,805	\$ 35,300	\$ 48,550
349 - Other Haz. Materials	2,393	44,296	9,250	8,300
352 - Environmental H&S	112,597	120,030	110,900	112,250
358 - Asbestos Removal	90,585	18,589	6,800	41,850
363 - Fire Safety	89,104	37,122	44,425	37,900
366 - Indoor Air Quality	-	1,463	-	-
367 - Accessibility	27,025	564,041	-	-
368 - Building Envelope	479,107	10,100	25,000	50,000
369 - Bldg Hrdwr & Equip	1,400	90,158	50,000	75,000
370 - Electrical	-	47,160	-	30,000
379 - Interior Surfaces	178,415	380,619	1,075,500	309,000
380 - Mechanical Systems	355,370	122,318	75,000	415,000
381 - Plumbing	25,226	28,225	-	10,000
382 - Professional Services	-	26,452	40,000	35,000
383 - Roofing	1,135	-	-	-
384 - Site Projects	12,615	82,790	130,000	114,500
TOTAL	\$ 1,386,318	\$ 1,593,168	\$ 1,602,175	\$ 1,287,350

ALC Garage Construction



PROJECTS FOR FY2023-24

Capital Recommendations

- Replace 72" Mower
- New Server
- Replace riding scrubber
- Chromebook replacement

LTFM

- Building controls upgrade @ SC, DO/ALC and NCEC
- Interior door replacement @ NCEC, MS
- Flooring replacement
- District wide asphalt repairs
- ALC design process with Wold
- District wide facilities assessment

B&G Truck Replacement



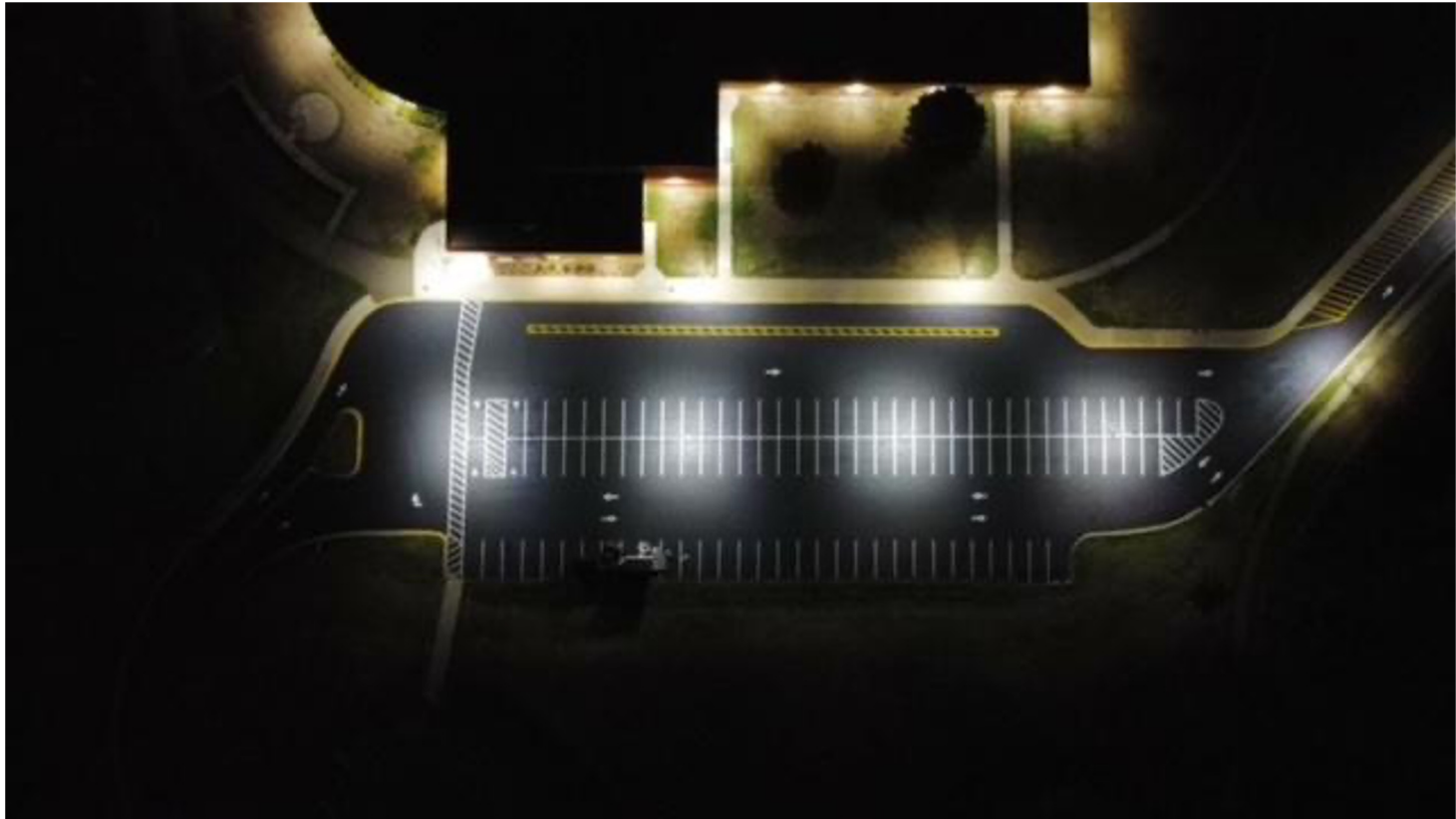
Financial Summary

	2020-21	2021-22	2022-23	2023-24
	Audit	Audit	Revised	Proposed
Fund Summary	Results	Results	Budget	Budget
Beginning Balance	\$ 1,307,869	\$ 1,735,348	\$ 1,332,116	\$ 830,378
Revenue	3,448,891	3,488,290	3,276,533	3,307,427
Expenditures	3,021,412	3,891,522	3,778,271	3,075,162
Ending Balance	1,735,348	1,332,116	830,378	1,062,643
Operating Capital	\$ 554,717	\$ 256,739	\$ 8,856	\$ 215,384
Long Term Facility Maintenance	1,180,631	1,075,377	821,522	847,259
Ending Fund Balance	\$ 1,735,348	\$ 1,332,116	\$ 830,378	\$ 1,062,643

Fund Balance Goal

- Operating Capital: minimum of \$200,000
- LTFM: minimum of \$600,000

Bridgewater Parking Lot Striping



LTFM 10 Year Plan

	2022	2023	2024	2025	2026
Revenue	\$ 1,487,915	\$ 1,348,320	\$ 1,313,087	\$ 1,306,288	\$ 1,305,448
Expenditures	\$ 1,593,168	\$ 1,602,175	\$ 1,287,350	\$ 1,300,050	\$ 1,274,850
Difference	\$ (105,253)	\$ (253,855)	\$ 25,737	\$ 6,238	\$ 30,598
Beginning Fund Balance	\$ 1,180,630	\$ 1,075,377	\$ 821,522	\$ 847,259	\$ 853,497
Ending Fund Balance	\$ 1,075,377	\$ 821,522	\$ 847,259	\$ 853,497	\$ 884,095

	2027	2028	2029	2030	2031
Revenue	\$ 1,304,765	\$ 1,283,240	\$ 1,283,503	\$ 1,283,923	\$ 1,284,500
Expenditures	\$ 1,064,450	\$ 526,400	\$ 668,300	\$ 682,700	\$ 525,500
Difference	\$ 240,315	\$ 756,840	\$ 615,203	\$ 601,223	\$ 759,000
Beginning Fund Balance	\$ 884,095	\$ 1,124,410	\$ 1,881,250	\$ 2,496,453	\$ 3,097,676
Ending Fund Balance	\$ 1,124,410	\$ 1,881,250	\$ 2,496,453	\$ 3,097,676	\$ 3,856,676

Fiscal Year 2023 – 2031 are estimates

Questions?

Thank you!

IEA, INC.

NORTHFIELD PUBLIC SCHOOLS



Contact Us:

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Management Plan for Indoor Air Quality

Northfield Public Schools

Management Plan for Indoor Air Quality

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Annual Review Form

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Appendices:

- A Indoor Air Quality Walkthrough Reports
- B Annual Notification Documentation
- C Indoor Air Quality Assessment Reports

Contact Person: Cole Nelson

Phone Number: 507-645-3435

Email Address: cnelson@northfieldschools.org

Certification

2/9/2023

Date

[illegible]

1.0 Introduction

Good quality indoor air contributes to a favorable learning environment for students, productivity for teachers and staff, and a sense of comfort, health, and well-being for all school occupants. This management plan describes procedures and guidelines relating to indoor air quality (IAQ) for Northfield Public Schools and references the Tools for Schools Action Kit from the Environmental Protection Agency (EPA).

2.0 Responsibilities

The program coordinator, or designee, is responsible for the following:

- Oversee the implementation of the management plan
- Provide resources needed to implement the plan
- Determine when outside professional assistance is needed
- Ensure the annual notification to staff, students and parents is completed
- Register IAQ questions from staff, students, and parents

3.0 Communication

The management plan for IAQ and other related reports are located at the District Office with the District's health and safety programs.

A statement is distributed annually via the school website, informing the staff, students, and parents about the location of the management plan for Indoor Air Quality and how to contact the IAQ coordinator. This information is documented with this program.

4.0 Procedures for Handling IAQ Concerns and Remediation

The following describes the process to be implemented if a building occupant is concerned about IAQ:

- A person who has concerns about IAQ contacts the building principal or head custodian in their building for reporting and assistance with concerns.
- After reviewing the situation, the building custodian will investigate to try to resolve the problem internally. If the concern cannot be alleviated, the building custodian will notify the IAQ coordinator and a questionnaire may be provided to the affected person. The completed questionnaire would be returned to the IAQ coordinator.
- The IAQ coordinator will review the questionnaire and contact the appropriate outside firm to help investigate and/or remediate the problem, if deemed necessary.
- Remediation will be conducted and may require an outside contractor.
- The IAQ coordinator, or designated consultant, will communicate with the initiating party during the process of investigating and remediating the issue.

Northfield Public Schools may have an IAQ assessment and sampling performed in an area in response to symptoms experienced by a staff member or student. If the assessment and sampling does not identify a condition or concern that might account for the symptoms experienced by an individual, involvement of a physician is often warranted as the next step. It is recommended that an allergist or other specialist (not a general physician) conduct the examination and help to determine if there are specific triggers or allergens that might be affecting the individual. The specialist may show that the individual is sensitive to or affected by low levels of a specific contaminant that does not usually affect the general population. If a specific trigger or contaminant is identified, further sampling might then be warranted.

5.0 Building Walkthroughs

Building walkthrough inspections are completed annually to identify potential IAQ issues. The walkthrough is modeled after the EPA Tools for Schools checklists and reports of walkthroughs are located in Appendix A. The walkthrough uses sight, sound, and smell to assess if there are obvious water intrusion problems (interior and exterior), obvious ventilation failures and/or problems, obvious building/structural failures and/or problems, overall cleanliness of buildings and classrooms, and operations and maintenance programs. It is intended to be a quick overall assessment of each room for obvious problems that may impact indoor air quality. The reports are reviewed by the IAQ coordinator or designee, who will then take appropriate action to address problems that were identified.

6.0 Indoor Air Quality Teacher Surveys

An IAQ survey may be distributed annually to provide an avenue for reporting any IAQ concerns and to inform employees on what they can do to improve IAQ in their own areas. The survey may cover the following topics: animals, thermal comfort, ventilation, building maintenance, moisture concerns and general cleanliness.

The IAQ coordinator reviews the surveys and any concerns discovered are addressed. The surveys may be completed online, and a final report is maintained with the management plan.

7.0 Ventilation Assessments

A ventilation assessment is completed each year by the head engineers or designated consultant. The ventilation assessment is maintained with this program and covers the following topics:

- Outdoor Air Intakes
- System Cleanliness
- Control for Outdoor Air Supply
- Air Distribution
- Exhaust Systems

8.0 Facility Cleanliness

The current maintenance program involves vacuuming of carpeted rooms and dusting regularly. Dusting of personal items is the responsibility of the classroom teacher. A deep cleaning of furniture and flooring is conducted in each room over the summer break.

The District maintains a routine heating, ventilation, and air conditioning (HVAC) inspection and maintenance program that includes coil and drain pan cleaning and inspection, adjustment of motor operators and dampers, regular filter changes, unit cleaning, and checking of damper controls and settings.

9.0 Related Guidelines

9.1 Animals in the Classroom

The goal of the IAQ program is to decrease student and staff exposure to potentially harmful animal allergens. Bringing animals into the buildings should be discouraged. If animals are to be allowed in the classroom, the protocol will be as follows:

- Before bringing an animal into the building, the teacher will ask the principal for permission. The principal will consult with facilities staff.
- All animals are required to be properly vaccinated.
- The location of the habitat for the animal will include consideration of HVAC components. Animal habitats will not be placed near air supply or return air vents and will not be kept near unit ventilators. The habitat will be placed on a hard floor surface. The animal will not be allowed to wander around the room (especially on carpet).

- A cleaning schedule will be implemented for the habitat and surrounding area. The classroom teacher is responsible for regularly cleaning the cage, as well as the table or floor the cage rests upon. Students will not be allowed to clean cages or equipment.
- The teacher will always be present when animals are handled by a student.
- All staff and students will wash their hands before and after handling animals, cage debris, or animal supplies.
- Concerns regarding the health issues or care of the animal should be brought to the building principal for immediate consideration.

9.2 Pest Management

Integrated Pest Management (IPM) is a coordinated approach to pest control using the most cost-effective means to prevent unacceptable levels of pests, while causing the least possible hazard to people, property, and the environment. IPM uses a combination of methods that include:

- Reducing or not allowing food or snacks in the classroom, especially when the room is carpeted
- Inspection and monitoring of pest population sites
- Managing waste by keeping refuse in tight containers and locating waste containers away from buildings, if possible
- Maintaining structures (fixing leaking pipes promptly, sealing cracks)
- Adding physical barriers to pest entry and movement (screens for chimneys, doors, and windows)
- Modifying habitats (removing clutter, relocating outside light fixtures away from doors)
- Using traps (light traps, snap traps, and glue boards)
- Using pesticides judiciously

9.3 Food Services

Cooking activities generate odors, moisture, food waste, and other trash, which, if not managed carefully, can lead to IAQ problems. The District ensures the following precautions are taken:

Cooking Area

- The exhaust fans are inspected to make sure they are working properly. If problems are noted, the building custodian is contacted.
- Exhaust fans are operational whenever cooking, washing dishes, or cleaning.
- Any leaks or odors of combustion gas are reported immediately to the building custodian.
- The kitchen is cleaned after use as required by the district and Department of Health policy.
- Signs of mold, mildew, or algae are reported to the building custodian.
- Pest problems are reported to the building custodian.

Food Handling and Storage

- Food service areas are regularly checked for signs of insects or vermin.
- Food handling and storage practices followed are as recommended by the District and the Department of Health.
- General cleanliness is maintained.

Waste Management

- The District's policy of recycling waste is followed.
- Waste is stored in appropriate sealed containers.
- Dumpsters are located away from air intake vents and operable windows.

9.4 Latex

Latex allergy is a reaction to certain proteins in latex rubber. The amount of latex exposure needed to produce sensitization or an allergic reaction is unknown. Increasing the exposure to latex proteins increases the risk of developing allergic symptoms. In sensitized persons, symptoms usually begin within minutes of exposure; but they can occur hours later and can be quite varied. Mild reactions to latex involve skin redness, rash, hives, or itching. More severe reactions may involve respiratory symptoms such as runny nose, sneezing, itchy eyes, scratchy throat, and asthma (difficult breathing, coughing spells, and wheezing).*

Because gloves and balloons are the most common and accessible sources of latex, the District has chosen to prohibit their use in District buildings. If an employee or student has a severe latex allergy, other forms of latex will be assessed in that particular building.

** Information from NIOSH Publication #98-113: Latex Allergy, A Prevention Guide.*

9.5 Fragrances

Exposure to fragrances and scents can cause some staff and/or students to experience asthma or allergic reactions, including upper respiratory irritation, headaches, and other symptoms. All District employees are encouraged to use personal products (such as perfume, cologne, after-shave, hairspray, and body lotion) that are low odor or fragrance free. In addition, the district selects maintenance and cleaning products that are low in odor.

As a district policy essential oils may not be used as follows:

- In diffusers
- Applied to any student, even if the parent requests staff to administer, without a Health Care Provider order
- In professional development sessions
- Any circumstance that is disruptive or puts another's health at risk

If essential oils are found:

- In diffusers:
 - Diffuser is removed and disposed of properly
- On students/staff which are disruptive or putting another's health at risk
 - Do not use water to wash off as it may increase irritation by spreading the oils.
 - Offer clean clothing, as needed and as available

10.0 Annual Review

The Northfield Public Schools IAQ coordinator, along with a designated safety consultant, reviews the IAQ plan on an annual basis. Changes to the plan are identified on the annual review form found at the beginning of this plan.

Appendix A

*Indoor Air Quality Walkthrough Reports and
Teacher Surveys
(Maintained in the District Office)*

Appendix B

Annual Notification Documentation

Linked on website: <https://northfieldschools.org/wp-content/uploads/Indoor-Air-Quality.Right-to-Know.Asbestos.etc.FINAL-2021-22.pdf>

Appendix C

*Indoor Air Quality Assessment Reports
(Maintained in the District Office)*

Policy 644 ~~COMMUNITY RESOURCE PERSONS~~ GUEST SPEAKERS

I. PURPOSE

This policy provides guidelines for guest speakers in the Northfield School District.

II. GENERAL STATEMENT OF POLICY

Guest speakers are individuals invited to speak on topics consistent with the general educational goals of the district, the goals and purposes of the curriculum in general, and with the educational goals and objectives of the class(es) that the speaker will address. The superintendent or their designee, building administrators, teaching staff and student organizations with the permission of their adviser may invite a guest speaker to the district. Guest speakers should speak on topics that enhance, support and align with the district's vision, strategic commitments and benchmarks.

~~Guest speakers will be encouraged to provide multiple perspectives about the issues they are addressing information on different sides of issues. If a guest speaker represents or is expected to represent only one side perspective of an issue, which is clearly controversial, the teacher who has extended the invitation must provide evidence to the building principal that other views of the issue will be adequately addressed or presented to the students. Such views may be presented through other speakers, materials, films, books, or other media. The ultimate goal is to enrich student exposure to ideas and issues in a fair and impartial fashion.~~

The district may host candidate forums. However, as a public institution the district is prohibited from endorsing political campaigns for candidates, political parties, political organizations and lobbying activities. Individuals may speak in a non-partisan capacity.

Policy 644 Guest Speakers

Adopted: 04.28.2008; Updated: INSERT DATE HERE

Board of Education

INDEPENDENT SCHOOL DISTRICT NO. 659

Northfield, Minnesota

Policy 721 GRANT WRITING

I. PURPOSE

The purpose of this policy is to provide guidance for Northfield School District staff members, parents, students or ~~citizens~~ district stakeholders who are writing grants ~~for additional revenue on behalf of Northfield Public Schools to financially support programs or activities of the district. It will ensure that All grant applications for programs or activities funded by grants are~~ must align consistent with the vision and strategic commitments of the district.

II. GENERAL STATEMENT OF PHILOSOPHY

The district recognizes the value of accessing resources from external funding streams. Grants can provide significant funding resources for programs and activities for staff and students. As a result, opportunities for learners are increased throughout our community.

III. DEFINITIONS

Grants are soft money funds awarded by the government, a corporation, a family or a community for a specific purpose over a limited period of time and do not require repayment to the grantor. Grants are generally given to ~~K-12 education school districts~~ for two basic purposes:

1. As seed money to start up new or innovative programs that improve student learning.
2. To facilitate reform or bring about change that will improve ~~our work to get better results~~ student achievement in academic or non-academic areas. The district recognizes that grants will not solve general funding issues, but that grants can help improve students' experience learning for students.

IV. GRANT APPLICANT RESPONSIBILITIES

It is the role of the grant applicant to find funding sources, develop an innovative idea, write a plan of action, write measurable learning outcomes and review the final application. It is also the grant applicant's responsibility to follow these procedures:

- A. All grant applications must be written to support the district's mission and goals, be financially feasible, and demonstrate a commitment from all affected district departments or buildings.
- B. All grant applications must be approved by the Program Administrator and the Director of Finance prior to submission to the granting agency.

- C. All grants will receive a financial and procedural review by the Director of Finance, ~~and personnel and salary review by the Human Resources Director.~~
- D. All grant applications more than \$15,000 must be approved by the board.
- E. Grant applicants must designate a responsible person to administer the grant who will regularly communicate with the building principal or district administrator and the Director of Finance to make sure that the intent and financial responsibilities of the grant are met.
- F. Financial accountability is the responsibility of the applicant and the building principal or district administrator and the Director of Finance. Any unspent money will be disbursed per the guidelines of the grant. ~~If overspent, the building principal or district administrator and the Director of Finance is responsible.~~ Any overage not pre-approved by the Director of Finance will be coded to the building or program budget. Depending on the situation, the responsible party may become personally liable for the overage.
- G. All grants funded with federal monies will be required to follow the district's [Fiscal Compliance and Procedures Manual](#).
- H. All grants will follow usual district accounting and contractual practices unless otherwise approved by the board.

Policy 721 Grant Writing

Adopted: 12.8.08; Revised: 04.25.16; Updated: 03.09.2020; INSERT DATE HERE

Board of Education

INDEPENDENT SCHOOL DISTRICT NO. 659

Northfield, Minnesota

Legal References:

- 2 C.F.R. § 200.1 (Definitions: Capital Assets)
- 2 C.F.R. § 200.112 (Conflict of Interest)
- 2 C.F.R. § 200.113 (Mandatory Disclosures)
- 2 C.F.R. § 200.205(d) (Federal Awarding Agency Review of Risk Posed by Applicants)
- 2 C.F.R. § 200.214 (Suspension and Debarment)
- 2 C.F.R. § 200.300(b) (Statutory and National Policy Requirements)
- 2 C.F.R. § 200.302 (Financial Management)
- 2 C.F.R. § 200.303 (Internal Controls)
- 2 C.F.R. § 200.305(b)(1) (Federal Payment)
- 2 C.F.R. § 200.310 (Insurance Coverage)
- 2 C.F.R. § 200.311 (Federally-owned and Exempt Property)
- 2 C.F.R. § 200.313(d) (Equipment)
- 2 C.F.R. § 200.314 (Supplies)
- 2 C.F.R. § 200.315 (Intangible Property)
- 2 C.F.R. § 200.318 (General Procurement Standards)
- 2 C.F.R. § 200.319(c) (Competition)
- 2 C.F.R. § 200.320 (Methods of Procurement to be Followed)
- 2 C.F.R. § 200.321 (Contracting with Small and Minority Businesses, Women's Business Enterprises, and Labor Surplus Area Firms)
- 2 C.F.R. § 200.328 (Financial Reporting)
- 2 C.F.R. § 200.339

2 C.F.R. § 200.403(c) (Factors Affecting Allowability of Costs)
2 C.F.R. § 200.430 (Compensation – Personal Services)
2 C.F.R. § 200.431 (Compensation – Fringe Benefits)
2 C.F.R. § 200.447 (Insurance and Indemnification)
2 C.F.R. § 200.463 (Recruiting Costs)
2 C.F.R. § 200.464 (Relocation Costs of Employees)
2 C.F.R. § 200.474 (Transportation Costs)
2 C.F.R. § 200.475 (Travel Costs)

Cross References: MSBA/MASA Model Policy 208 (Development, Adoption, and Implementation of Policies)
MSBA/MASA Model Policy 210 (Conflict of Interest – School Board Members)
MSBA/MASA Model Policy 210.1 (Conflict of Interest – Charter School Board Members)
MSBA/MASA Model Policy 412 (Expense Reimbursement)
MSBA/MASA Model Policy 701 (Establishment and Adoption of School District Budget)
MSBA/MASA Model Policy 701.1 (Modification of School District Budget)
MSBA/MASA Model Policy 702 (Accounting)
MSBA/MASA Model Policy 703 (Annual Audit)

Policy 807 HEALTH AND SAFETY

I. PURPOSE

The purpose of this policy is to assist the Northfield Public Schools District in promoting ~~has developed a District Health/Safety Policy to promote safe and healthful working conditions for our employees. In addition to adopting a District Health/Safety Policy, Northfield Public Schools, has incorporated several other~~ health and safety, reducing injuries, and complying with federal, state and local health and safety laws and regulations. ~~programs that not only promote employee/student safety, but ensures compliance with local, state and federal regulations.~~

II. GENERAL STATEMENT OF POLICY

- A. ~~The policy of the district will is to implement a health and safety program that includes plans and procedures to protect employees, students, volunteers, and members of the general public who enter district buildings and grounds. The objective of the health and safety program will be to provide a safe and healthy learning environment, increase safety awareness, help prevent accidents, illnesses and injuries, reduce liability, assign duties and responsibilities to district staff to implement and maintain the health and safety program, establish written procedures for the identification and management of hazards or potential hazards, train district staff on safe work practices, and to comply with all health and safety, environmental, and occupational health laws, rules, and regulations.~~
- B. All district employees have a responsibility for maintaining a safe and healthy environment within the district and are expected to be involved in the health and safety program to the extent practicable. For the purpose of implementing this policy, the district will form a ~~health and~~ Safety Advisory Committee (“the committee”) to be appointed by the superintendent. The committee will meet at least four times during the school year. ~~The advisory committee will provide recommendations to the administration regarding plans and procedures to implement this policy and to establish procedures for identifying, analyzing, and controlling hazards, minimizing risks, and training district staff on safe work practices. The committee will also recommend procedures for investigating accidents and enforcement of workplace safety rules. Each recommendation shall include estimates of annual costs of implementing and maintaining that proposed recommendation.~~

III. PROCEDURES

- A. The Director of Buildings and Grounds, with direction from outside consultants and professionals, is responsible for planning and

implementation of this ~~District Health/Safety Policy~~.

- B. Based upon recommendations from the ~~health and safety advisory~~ committee and subject to the budget adopted by the school board to implement or maintain these recommendations, the administration will adopt and implement written plans and procedures for identification and management of hazards or potential hazards existing within the district in accordance with federal, state, and local laws, rules, and regulations. Written plans and procedures will be maintained, updated, and reviewed by the ~~school board~~ Director of Buildings and Grounds on an annual basis ~~and shall be an addendum to this policy. This policy~~. ~~The Health and Safety Management Plans~~ can be viewed on the district's website. The administration shall identify in writing a contact person to oversee compliance with each specific plan or procedure.
- C. To the extent that federal, state, and local laws, rules, and regulations do not exist for identification and management of hazards or potential hazards, the ~~health and safety advisory~~ committee shall evaluate other available resources and generally accept best practice recommendations from outside consultants and professionals. Best practices are techniques or actions which, through experience or research, have consistently proven to lead to specific positive outcomes.
- D. The district shall monitor and make good faith efforts to comply with any new or amended laws, rules or regulations to control potential hazards.

IV. PROGRAM AND PLANS

- A. For the purpose of implementing this policy, the administration will, within the budgetary limitations adopted by the school board, implement a health and safety program that includes specific plan requirements in various areas as identified by the ~~health and safety advisory~~ committee. These plans are maintained with the health and safety files in the Buildings and Grounds office and are listed on the district website. ~~Areas that may be considered include, but are not limited to, the following:~~
 - 1. ~~Asbestos~~
 - 2. ~~Fire and life safety~~
 - 3. ~~Employee right to know~~
 - 4. ~~Emergency action planning~~
 - 5. ~~Combustible and hazardous materials storage~~
 - 6. ~~Indoor air quality~~
 - 7. ~~Mechanical ventilation~~
 - 8. ~~Mold cleanup and abatement~~
 - 9. ~~Accident and injury reduction program: Model AWAIR Program for Minnesota Schools - are we still using the Model AWAIR program~~

for MN?

- ~~10. Infectious waste/bloodborne pathogens~~
- ~~11. Community right to know~~
- ~~12. Compressed gas safety~~
- ~~13. Confined space standard~~
- ~~14. Electrical safety~~
- ~~15. First aid/CPR/AED~~
- ~~16. Food safety inspection~~
- ~~17. Forklift safety~~
- ~~18. Hazardous waste~~
- ~~19. Hearing conservation~~
- ~~20. Hoist/lift/elevator safety~~
- ~~21. Integrated pest management~~
- ~~22. Laboratory safety standard/chemical hygiene plan~~
- ~~23. Lead~~
- ~~24. Control of hazardous energy sources (lockout/tagout)~~
- ~~25. Machine guarding~~
- ~~26. Safety committee~~
- ~~27. Personal protection equipment (PPE)~~
- ~~28. Playground safety~~
- ~~29. Radon~~
- ~~30. Respiratory protection~~
- ~~31. Underground and above ground storage tanks~~
- ~~32. Welding/cutting/brazing~~
- ~~33. Fall protection~~
- ~~34. National emission standards for hazardous air pollutants for school generators established by the United States E.P.A.~~
- ~~35. Other areas determined to be appropriate by the health and safety advisory committee.~~

~~If a risk is not present in the district, the preparation of a plan or procedure for that risk will not be necessary.~~

- B. The administration shall establish procedures to ensure, to the extent practicable, that all employees are properly trained and instructed in job procedures, crisis response duties, and emergency response actions where exposure or possible exposure to hazards and potential hazards may occur.
- C. The administration shall conduct and/or arrange safety inspections and drills with the Institute for Environmental Assessment (IEA). Any identified hazards, unsafe conditions, or unsafe practices will be documented and corrective action taken to the extent practicable to control that hazard, unsafe condition or unsafe practice.
- D. Communication from employees regarding hazards, unsafe or potentially unsafe

working conditions, and unsafe or potentially unsafe practices is encouraged in either written or oral form to a supervisor or administrator and shall be documented by the receiving party. No employee will be retaliated against for reporting hazards or unsafe or potentially unsafe working conditions or practices.

E. ~~—The administration shall conduct periodic workplace inspections to identify potential hazards and safety concerns.~~

F. ~~—In the event of an accident or incident, the district shall order an investigation to determine the cause(s) of the accident or incident in order to prevent a similar incident. from occurring.~~ All accidents or incidents must be reported to the immediate supervisor as soon as possible. The Director of Buildings and Grounds shall make reports to governing state or federal agencies as appropriate or required by law.

V. BUDGET

~~The superintendent or their designee shall be responsible to provide for periodic school board review and approval of the various plan requirements of the health and safety program, including current plan requirements and related written plans and procedures and recommendations for additional plan requirements proposed to be adopted. The superintendent or their designee such other school official as designated by the superintendent, each year shall prepare preliminary revenue and expenditure budgets for the district's health and safety program. The preliminary budgets shall be accompanied by such written commentary as may be necessary for them to be clearly understood by the members of the school board and the public. The school board shall review the projected revenues and expenditures for this program and make such adjustments within the expenditure budget to carry out the current program and to implement new recommendations within the revenues projected and appropriated for this purpose. No funds may be expended for the health and safety program in any school year prior to the adoption of the budget document authorizing that expenditure for that year, or prior to the adoption of an amendment to that budget document by the school board to authorize that expenditure for that year. The health and safety program shall be implemented, conducted and administered within the fiscal restraints of the budget so adopted.~~

VI. COMMUNICATION

~~Northfield Public Schools~~ The district regards communication of health and safety issues as a continual process. Health and safety procedures are communicated through safety training at the beginning of an employee's new job assignment, whenever material, process, or procedural changes are implemented, and whenever the employer notices deficiencies in safe work practices.

In addition to training, posters, employee handbooks, handout materials and computer-based learning may also be utilized to communicate job safety and health information.

Safety communication also takes place through distribution of safety committee meeting minutes, which includes accident information, reported employee concerns, inspection findings, and status updates on safety items.

VII. ENFORCEMENT

Enforcement of this policy is necessary for the goals of the district's health and safety program to be achieved. Within applicable budget limitations, district employees will be trained and receive periodic reviews of safety practices and procedures, focusing on areas that directly affect the employees' job duties. Employees shall participate in practice drills. Willful violations of safe work practices may result in disciplinary action in accordance with applicable district policies.

Policy 807 Health and Safety

Adopted: 05.29.2012; Updated: 07.08.2013, 08.2013, 06.2014, 12.2014, 06.2015, 07.01.2019

Board of Education

INDEPENDENT SCHOOL DISTRICT NO. 659

Northfield, Minnesota

Legal References: Minn. Stat. § 123B.56 (Health, Safety, and Environmental Management)
Minn. Stat. § 123B.57 (~~Capital Expenditure~~; Health and Safety Projects)
Minn. Stat. § 182.676 (Safety Committees)
Minn. Rules Part 5208.0010 (Accident and Injury Reduction Program; Applicability)
Minn. Rules Part 5208.0070 (Accident and Injury Reduction Program; Alternative Forms of Committee)

Cross References: MSBA/MASA Model Policy 407 (Employee Right to Know - Exposure to Hazardous Substances)
MSBA/MASA Model Policy 701 (Establishment and Adoption of School District Budget)
MSBA/MASA Model Policy 806 (Crisis Management Policy)

Policy 808 KEY ACCESS CONTROL ~~POLICY~~ TO BUILDINGS AND SITES

I. PURPOSE

The purpose of this policy is to ensure the safety of all Northfield School District students, staff, volunteers and visitors along with ensuring the security of the buildings.

II. GENERAL STATEMENT OF POLICY

This policy ~~shall~~ governs the issuance, surrender and replacement of both metal keys and identification badges which function as electronic keys. This document ~~will~~ refers to “key(s)” as both metal keys and electronic identification badge access cards. A violation of this policy may result in disciplinary action.

~~H.~~ III. STAFF IDENTIFICATION BADGE CARDS

The district ~~shall~~ requires permanent school employees, substitute employees and volunteers/visitors to wear appropriate identification. ~~as described in the procedures to accompany Policy 808.~~ As identification badges are also electronic keys, employees will not surrender their badge to any other party or leave their badge in a compromised location.

~~HH.~~ IV. STAFF BUILDING METAL KEYS

The district shall issue permanent school employees and substitute employees metal keys ~~to the buildings~~ as outlined in the procedures for this policy. Employees will not surrender their metal keys to any other party or leave their metal keys in a compromised location.

Policy 808 Key Access Control to Buildings and Sites

Adopted: 02.08.2016; Reviewed: 07.01.2019; Updated:

Board of Education

INDEPENDENT SCHOOL DISTRICT NO. 659

Northfield, Minnesota

Legal References: Minn. Stat. § 123B.02 (General Powers of Independent School Districts)

Cross References: MSBA/MASA Model Policy 903 and Procedures (Visitors to School District Buildings and Sites)

Additional online learning day (e-Learning) authorization request | Feb. 27, 2023
Matt Hillmann, Superintendent

Summary:

So far, this winter has included two blizzard warnings, a top-15 all-time two-day snow total storm, and a significant freezing rain event. This proposal outlines the district's problems caused by reaching the maximum number of e-Learning days as indicated in the district plan and state statute and a request for additional authority for online learning when necessitated by weather or road conditions for the remainder of this school year.

Problem:

- State statute limits school districts to five e-Learning days due to inclement weather.
- As a state-approved online learning provider, the district may offer online learning to families anytime. Like any day impacted by weather, families can excuse their child's absence for that day.
- The current e-Learning Plan says "The school district will set a general limit of five (5) e-Learning days for weather-related closures. It does reserve the opportunity to identify additional e-Learning days as approved by the school board."

Request:

- Authorize the superintendent to shift instruction online when weather conditions necessitate school closures for the remainder of the 2022-23 school year. These additional days would be called "online learning days" instead of "e-Learning Days" to avoid confusion with Minnesota Statute 120A.414.

Caveat

- The district is reviewing our options as an online learning provider and how those intersect with the statute governing e-Learning days. Adjustments will be made to this proposal based on that dialogue with the Minnesota Department of Education.