

NORTHFIELD PUBLIC SCHOOLS PROPOSED BUDGET



NORTHFIELD PUBLIC SCHOOLS INDEPENDENT SCHOOL DISTRICT 659 BOARD OF EDUCATION

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SUPERINTENDENT OF SCHOOLS

Dr. Matt Hillmann, Ed.D.

This document was prepared by the Finance Department of Northfield Public Schools

www.northfieldschools.org

Reaching Out, Reaching Up:

THE 2027 STRATEGIC PLAN



VISION

We prepare every student for lifelong success by developing critical thinkers who are curious and ready to engage in our society.

BENCHMARKS

All children are ready for **kindergarten**. All students are connected to the **community**.

All students are at grade level in **reading and mathematics** by the end of third and sixth grades.

All students exhibit physical, social and emotional *well-being*.

All students have a **connection** with a caring adult beyond their parents as they transition to middle school.

All students have interests, goals and a **vision** for the future by the end of eighth grade.

All students **graduate** from high school with a plan to reach their full potential.

All **employees** report satisfaction in the workplace.

All *parents* report satisfaction with their children's educational experience.

The district maintains 14% of its annual expenditures in its unassigned fund balance to ensure financial stability.

Community education provides relevant and accessible learning opportunities for all residents.

Note: The first seven benchmarks are aligned with the language identified by Northfield Promise, a collective impact consortium of 20 community organizations committed to helping Northfield's youth thrive 'from cradle to career.'

STRATEGIC COMMITMENTS



People

We prioritize the engagement, satisfaction, and support of every student, staff member, and family.



Learner Outcomes

We prepare every student to be academically and socially ready to choose their preferred pathway after high school graduation.



Equity

We ensure that every child has a fair opportunity to reach their full potential.



Communication

We communicate effectively and transparently with all stakeholders.



Stewardship

We responsibly manage our personnel, finances, property, time and environmental impact.



Partnerships

We seek community partnerships that accelerate student achievement of district benchmarks.



DISTRICT OFFICE

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May 22, 2023

Board of Education Independent School District 659 Northfield, MN

It is with pride I submit and recommend the proposed budgets for the 2023-24 school year. This budget document is one of our primary tools to present summarized and transparent financial information to our employees, the community and stakeholders. This report includes our Operating and Proprietary funds with an emphasis on the General Fund. This document provides a cohesive report for all of the budgets presented over the past few months.

The purpose of a budget is to quantify the strategic plan and programming choices we have made as a district. It is a guide for the Board of Education to authorize the administration to fulfill the vision and mission of the district each day. In December, a revised budget that includes more accurate enrollment data, finalized employment contracts and a complete analysis of the 2023 legislative session will be presented. In the spring of 2022 and 2023 the district managed a priority-based budget process. This document consolidates the critical work of our staff and community with assumptions and parameters as the framework for the 2023-24 budget planning process.

Sixty-nine percent of the district's total funding comes from the State of Minnesota. This is the first time in my twelve years that I can speak confidently about the legislative session and the impact to the district. The legislature is on track to provide substantial funding to the district. It is essential that we recognize that these increases are helping close the gap on decades of inadequate funding. The additional funding will ensure financial stability in the future. The Northfield community has been a tireless supporter of our schools. Their unwavering support and commitment to our students is deeply appreciated.

We strive daily to implement the district's strategic plan. We consistently demonstrate good stewardship by analyzing information, prioritizing needs and managing our financial, physical and human resources to support Northfield Public Schools.

Gratefully,

Val Mertesdorf Director of Finance

Val Westerdord

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BUDGET DEVELOPMENT CALENDAR

| December 12 | School Board reviewed and approved 2022-23 revised General Fund budget as well as certified the 2022 Payable 2023 Tax Levy. |
|--------------|--|
| December 28 | Auditors presented results of 2021-22 financial audit. |
| February 13 | School Board adopted resolution requiring the administration to make recommendations for additions and reductions in programs and adding or discontinuing positions. |
| | School Board presented with proposed Operating Capital and Long-Term Facilities Maintenance budget. |
| February 27 | School Board presented with budget prioritization recommendations. |
| March 13 | School Board presented with proposed Debt Service budget. |
| March 16, 23 | Community forums regarding budget prioritization recommendations. |
| April 3 | School Board work session to discuss budget prioritization recommendations and community feedback. |
| April 10 | School Board presented with proposed Internal Service Fund budget. |
| | School Board approved budget prioritization recommendations. |
| April 24 | School Board presented with proposed Child Nutrition and Community Education budgets. |
| | School Board adopted the necessary resolutions relating to General Fund program and staffing changes for 2023-24. |
| May 8 | School Board presented with proposed budget for the General Fund. |
| May 22 | School Board adopts the 2023-24 Proposed Budgets for all funds. |

STUDENT ENROLLMENT PROJECTIONS

Minnesota funds the majority of its K-12 programs through a complex formula applied to the number of students attending each school. For most funding programs, the pupil count, known as adjusted pupil units (APU) is used to determine school revenue amounts.

The past four years the district has experienced declining enrollment. Based on our most recent demographic study, the district anticipates that the total number of students will continue to decline over the next ten years. We expect a decline of at least 400 students.

The October 1, 2022 enrollment numbers were included with historical data to calculate the current enrollment forecast which was prepared using the traditional cohort survival technique and weighting these results to favor more recent years. The following table represents the 2023-24 student enrollment projection. The bottom table includes historical enrollment counts and the longer range forecast for additional context.

| 2023-24 Projected Average Daily Membership (ADM) | | | | | | | | | | | |
|--|------------------|-------|-------|---------------------|---------|--|--|--|--|--|--|
| Pre-KG | KG (incl. HK) | 1-3 | 4-6 | 7-12 (incl. ALC) | Total | | | | | | |
| 50.2 | 252.0 | 734.1 | 825.6 | 1,962.2 | 3,824.1 | | | | | | |

Enrollment History and Projection

| Year | Pre-K | KG | 1-3 | 4-6 | 7-12 | Total | APU |
|----------|-------|-------|-------|-------|---------|---------|---------|
| 2011-12 | 40.2 | 256.0 | 810.1 | 840.8 | 1,851.6 | 3,798.6 | 4,416.1 |
| 2012-13 | 40.1 | 267.6 | 796.2 | 875.1 | 1,838.5 | 3,817.5 | 4,424.9 |
| 2013-14 | 30.1 | 223.6 | 826.9 | 853.1 | 1,885.2 | 3,818.9 | 4,459.1 |
| 2014-15* | 24.5 | 266.4 | 816.0 | 862.9 | 1,899.5 | 3,869.3 | 4,249.2 |
| 2015-16 | 32.3 | 250.2 | 841.7 | 865.5 | 1,932.6 | 3,922.3 | 4,308.9 |
| 2016-17 | 40.6 | 246.9 | 825.6 | 906.7 | 1,976.6 | 3,996.4 | 4,391.7 |
| 2017-18 | 39.3 | 273.0 | 807.1 | 922.9 | 2,001.8 | 4,044.1 | 4,444.5 |
| 2018-19 | 41.2 | 248.4 | 797.6 | 911.0 | 2,051.8 | 4,050.0 | 4,460.4 |
| 2019-20 | 42.8 | 246.5 | 764.4 | 892.8 | 2,072.6 | 4,019.0 | 4,433.6 |
| 2020-21 | 44.3 | 202.4 | 747.9 | 843.9 | 2,062.3 | 3,900.8 | 4,313.3 |
| 2021-22 | 49.1 | 245.0 | 750.8 | 822.9 | 1,993.0 | 3,860.8 | 4,259.4 |
| 2022-23# | 47.8 | 240.0 | 743.7 | 808.4 | 1,965.6 | 3,805.4 | 4,198.5 |
| 2023-24# | 50.2 | 252.0 | 734.1 | 825.6 | 1,962.2 | 3,824.1 | 4,216.6 |
| 2024-25# | 47.5 | 238.5 | 766.0 | 813.7 | 1,910.5 | 3,776.0 | 4,158.1 |
| 2025-26# | 46.9 | 235.4 | 772.0 | 802.0 | 1,865.6 | 3,721.9 | 4,095.0 |

[#] Estimated Enrollment

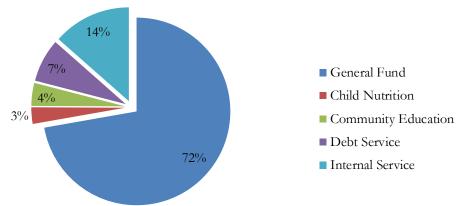
^{*} Change in pupil unit weights

PROPOSED 2023-24 BUDGET SUMMARY OF ALL FUNDS

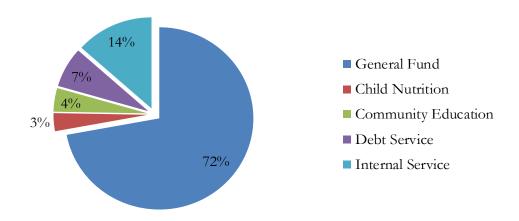
| | J | uly 1, 2023 | | | | Jı | ine 30, 2024 | |
|---------------------|----|--------------|------------------|--------------------------|--------------------|---------------|--------------|--|
| | | Projected | FY 2024 | | FY 2024 | Projected | | |
| | Fu | ınd Balance* | Revenues | $\underline{\mathbf{E}}$ | <u>xpenditures</u> | Fund Balance* | | |
| General Fund** | \$ | 13,360,613 | \$ 60,947,563 | \$ | 59,739,622 | \$ | 14,568,554 | |
| Child Nutrition | \$ | 870,392 | \$ 2,407,584 | \$ | 2,645,006 | \$ | 632,970 | |
| Community Education | \$ | 918,653 | \$ 3,333,364 | \$ | 3,463,457 | \$ | 788,560 | |
| Debt Service | \$ | 1,687,721 | \$ 6,301,210 | \$ | 5,912,409 | \$ | 2,076,522 | |
| Internal Service | \$ | 2,868,644 | \$ 11,396,574 | \$ | 11,094,171 | \$ | 3,171,047 | |

^{*} Beginning and ending fund balance includes restricted funds

2023-24 Budget Resources All Funds



2023-24 Budget Expenditures All Funds



^{**}General Fund includes Capital and Long Term Facility Maintenance funds.

GENERAL FUND

The General Fund accounts for the primary operations of the district, including educational and instructional support services to students from Kindergarten through twelfth grade, pupil transportation and capital outlay.

Preliminary budget assumptions include an increase in per pupil funding from the State of 4%. Overall, revenue will increase approximately 2% over the prior year. The increase is primarily related to per pupil increase and the inflationary increase on the voter approved operating referendum. The district receives 69% of its revenue from the State of Minnesota. This revenue budget includes a substantial increase in activities fees as a result of our priority-based budget process. Declining enrollment is one of the most significant financial challenges we face. Seventy-five percent of our revenue is enrollment-based formulas. While we are projecting stable enrollment for 2023-24, the declining trend we've seen the past four years will continue in 2024-25. We are projecting an increase in special education funding. The proposed budget does not assume an increase in the special education cross subsidy aid.

Projected expenditures are represented with an aggregate decrease of 3.05%. This includes a projected decrease of 2.0% in salaries and an 4.8% decrease in non-salary and other operating expenditures excluding capital related items. These decreases are a result of the priority-based budget process.

The financial summary clearly depicts the impact of declining enrollment on our revenue sources. Three consecutive years of deficit spending is not sustainable. Our staff and community worked collaboratively to prioritize spending and ultimately reduce the budget by nearly \$6 million over two years. The 2023-24 proposed budget is validation that the difficult decisions that were made were necessary. I'm pleased to report that the ending fund balance in 2023-24 is projected to exceed the Board's goal of 14%. It is important to note that Board adopted a slightly revised fund balance calculation in the past year. The 14% goal is now calculated as a percentage of general fund expenditures less operating capital, long-term facility maintenance, scholarship and student activity expenditures. These expenditures are highly volatile, and have been increasingly diluting the historical calculation. The new calculation will provide fewer erratic variations.

GENERAL FUND | FINANCIAL SUMMARY

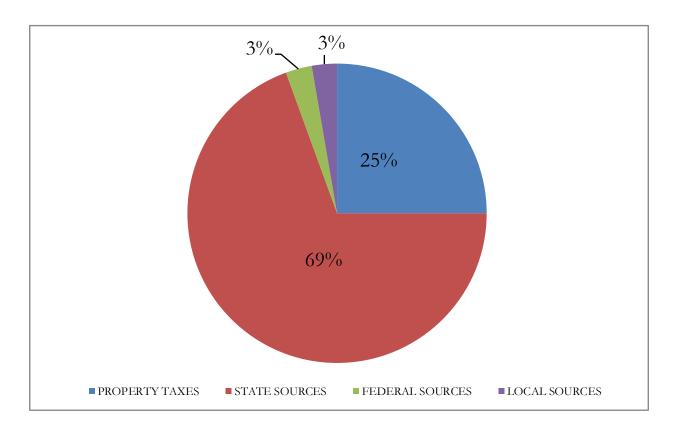
| | 2020-21 | | | 2021-22 | | 2022-23 | | 2023-24 |
|---|------------------|------------|----|------------------|-------------------|-------------|----|--------------------|
| | Audit Results | | | Audit Results | Revised Budget | | | Proposed Budget |
| REVENUE | \$ | 58,606,472 | \$ | 59,808,842 | \$ | 59,786,188 | \$ | 60,947,563 |
| EXPENDITURES | | 59,010,193 | | 62,769,664 | | 61,618,792 | | 59,739,622 |
| DIFFERENCE | | (403,721) | | (2,960,822) | | (1,832,604) | | 1,207,941 |
| | | | | | | | | |
| BEGINNING FUND BALANCE | | 18,557,760 | | 18,154,039 | | 15,193,217 | | 13,360,613 |
| ENDING FUND BALANCE | \$ | 18,154,039 | \$ | 15,193,217 | \$ | 13,360,613 | \$ | 14,568,554 |
| | | | | | | | | |
| RESTRICTED FUND BALANCE | \$ | 7,179,371 | \$ | 6,288,044 | \$ | 5,358,353 | \$ | 5,587,216 |
| UNRESTRICTED FUND BALANCE | \$ | 10,974,668 | \$ | 8,905,173 | \$ | 8,002,260 | \$ | 8,981,338 |
| PERCENTAGE OF EXPENDITURES | | | | | | | | |
| (excl. Capital, LTFM, Scholarships & SAF) | | 19.7% | | 15.2% | | 13.9% | | 15.9% |
| | | 19.7% | | 15.2% | | 13.9% | | 15.9% |

GENERAL FUND | REVENUE

PROPERTY TAXES
STATE SOURCES
FEDERAL SOURCES
LOCAL SOURCES
TOTAL

| 2020-21 Audit Results | 2021-22 Audit Results | 2022-23 Revised Budget | | | 2023-24 Proposed Budget |
|-----------------------------|-----------------------------|------------------------------|----------------------------|----|-------------------------------|
| \$ 14,217,639 | \$ 14,971,029 | \$ | 14,359,850 | \$ | 15,232,888 |
| 40,135,486 | 39,514,217 | | 40,040,698 | | 42,334,181 |
| 2,593,072 | 3,485,637 | | 4,2 10 , 778 | | 1,724,951 |
| 1,660,275 | 1,837,959 | | 1,174,862 | | 1,655,543 |
| \$ 58,606,472 | \$ 59,808,842 | \$ | 59,786,188 | \$ | 60,947,563 |

REVENUE BY SOURCE



GENERAL FUND | EXPENDITURES BY PROGRAM

• Student Instruction: \$40,422,265 (67.66%)

Includes costs associated with teaching students as well as co-curricular and extra-curricular activities from Kindergarten through twelfth grade. It also includes specialty programming such as special education, alternative education, English learner and compensatory programs.

• Student Support Services: \$8,492,510 (14.22%)

Includes costs associated with supporting students including transportation, media centers, guidance/counseling services, nursing services as well as the instructional services department.

• Site and Buildings: \$6,922,221 (11.59%)

Includes costs associated with operations, maintenance, repairs and remodeling of all facilities and grounds of the school district. This program category also includes the majority of our capital outlay expenditures.

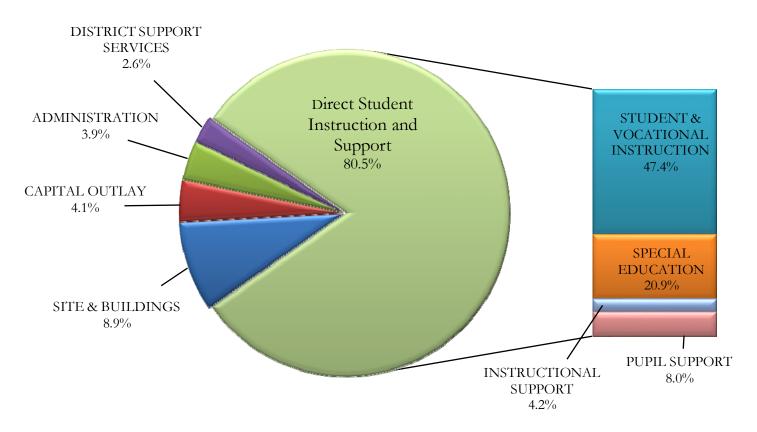
• District Support Services: \$1,568,877 (2.62%)

Includes costs associated with services provided by the district office such as human resources, finance, communications and other centralized office functions.

• Administration: \$2,333,749 (3.91%)

Includes costs associated with the district administration including the school board, superintendent and principals. Instructional administration was added by MDE in FY23, these dollars were reclassified from curriculum and development under student support services.

2023-24 EXPENDITURES BY PROGRAM



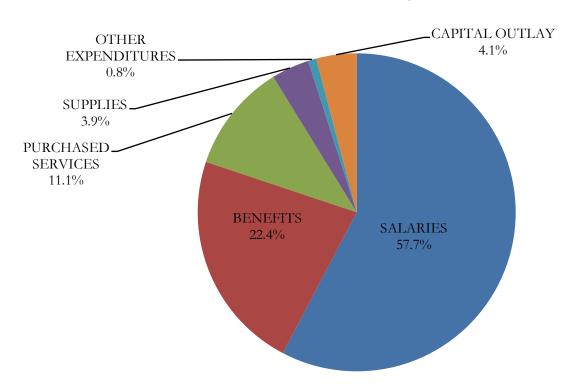
GENERAL FUND | EXPENDITURES BY PROGRAM (cont)

| | PROGRAM CATEGORIES | | 2023-24 Proposed | | | | | |
|-----------------------|--|----|---------------------|--|--|--|--|--|
| | Elementary Instruction | \$ | 12,404,907 | | | | | |
| | Middle and High School Instruction | \$ | 11,582,599 | | | | | |
| Student Instruction | Special Education | \$ | 12,470,792 | | | | | |
| \$40,422,265 | Co-curriculuar and Extra-curricular Activities | \$ | 2,036,113 | | | | | |
| 67.66% | Multilingual Learners | \$ | 982,277 | | | | | |
| | Title/Compensatory Programs | | | | | | | |
| | Career and Technical Programs | \$ | 487,271 | | | | | |
| | Instructional Support | \$ | 709,966 | | | | | |
| | Curriculum and Development | \$ | 280,009 | | | | | |
| 0 1 0 | Educational Media | \$ | 232,535 | | | | | |
| Student Support | Instructional Technology | \$ | 1,698,135 | | | | | |
| Services | Guidance/Counseling | \$ | 1,037,179 | | | | | |
| \$8,492,510 14.22% | Health Services | \$ | 497,790 | | | | | |
| 17.22/0 | Student Transportation | \$ | 3,022,365 | | | | | |
| | Staff Development | \$ | 720,744 | | | | | |
| | Other Student Support | \$ | 293,787 | | | | | |
| 0' 1D '11' | Operations and Maintenance | \$ | 4,726,797 | | | | | |
| Sites and Buildings | Facilities | \$ | 690,074 | | | | | |
| \$6,922,221 11.59% | Long Term Facilities Maintenance | \$ | 1,287,350 | | | | | |
| 11.39/0 | Property or Other Insurance | \$ | 218,000 | | | | | |
| | Finance Department | \$ | 594,433 | | | | | |
| District Support | Human Resources | \$ | 525,431 | | | | | |
| Services | Administrative Technology | \$ | 197,641 | | | | | |
| \$1,568,877 | General Administrative Support | \$ | 117,472 | | | | | |
| 2.62% | Communications and Assessment | \$ | 111,900 | | | | | |
| | Elections | \$ | 22,000 | | | | | |
| A 1 | Office of Superintendent | \$ | 380,536 | | | | | |
| Administration | Instructional Administration | \$ | 284,655 | | | | | |
| \$2,333,749 3.91% | School Administration | \$ | 1,611,923 | | | | | |
| J.9170 | School Board | \$ | 56,635 | | | | | |
| Total General Fund | | \$ | 59,739,622 | | | | | |

GENERAL FUND | EXPENDITURES BY OBJECT

| | 2020-21 | | | 2021-22 | | 2022-23 | | 2023-24 |
|---|---------|--|---------|--|---------|--|--------|--|
| | Audit | | Audit | | Revised | | P | Proposed |
| | | Results | Results | | Budget | | Budget | |
| SALARIES | \$ | 33,309,150 | \$ | 35,858,968 | \$ | 35,188,483 | \$ | 34,468,989 |
| BENEFITS | | 12,177,652 | | 13,520,265 | | 13,400,306 | | 13,404,752 |
| PURCHASED SERVICES | | 6,065,175 | | 7,435,989 | | 6,932,909 | | 6,612,912 |
| SUPPLIES | | 2,484,146 | | 2,921,439 | | 2,453,667 | | 2,301,890 |
| OTHER EXPENDITURES | | 512,427 | | 508,382 | | 494,352 | | 495,866 |
| CAPITAL OUTLAY | | 4,461,643 | | 2,524,621 | | 3,149,075 | | 2,455,213 |
| TOTAL | \$ | 59,010,193 | \$ | 62,769,664 | \$ | 61,618,792 | \$ | 59,739,622 |
| PURCHASED SERVICES SUPPLIES OTHER EXPENDITURES CAPITAL OUTLAY | \$ | 6,065,175 2,484,146 512,427 4,461,643 | \$ | 7,435,989 2,921,439 508,382 2,524,621 | \$ | 6,932,909 2,453,667 494,352 3,149,075 | \$ | 6,612,912 2,301,890 495,866 2,455,213 |

2023-24 EXPENDITURES BY OBJECT



GENERAL FUND OPERATING CAPITAL and LONG-TERM FACILITIES MAINTENANCE

The primary source of operating capital revenue comes from local property taxes which includes the voter approved operating capital levy of \$750,000. The capital levy was renewed and increased by the voters in November 2022. This increase will be included in FY24-25. Long Term Facilities Maintenance revenue is a combination of local levy and state aid. These funding sources have specific restrictions regarding what the district can purchase. Any unspent funds are kept in a restricted fund balance code for future purchases that meet the specifications.

| Revenue Summary | 2020-21 Audit Results | 2021-22 Audit Results | 2022-23 Revised Budget | I | 2023-24 Proposed Budget |
|-----------------------------------|-----------------------------|-----------------------------|------------------------------|----|-------------------------------|
| Operating Capital | \$ 779,194 | \$ 755,922 | \$ 770,227 | \$ | 761,823 |
| Capital Projects Levy | \$ 750,000 | \$ 750,000 | \$ 750,000 | \$ | 750,000 |
| Lease Levy | \$ 381,394 | \$ 353,449 | \$ 407,986 | \$ | 382,517 |
| Long Term Facility Maintenance | \$ 1,538,303 | \$ 1,487,915 | \$ 1,348,320 | \$ | 1,313,087 |
| Sale of Equipment | \$ - | \$ 141,004 | \$ - | \$ | 100,000 |
| Total Revenues | \$ 3,448,891 | \$ 3,488,290 | \$ 3,276,533 | \$ | 3,307,427 |
| Expenditure Summary | | | | | |
| Leased Facility Space/Assessments | \$ 283,373 | \$ 393,276 | \$ 435,802 | \$ | 417,722 |
| Lease Purchase Agreement | \$ 212,352 | \$ 212,352 | \$ 212,352 | \$ | 212,352 |
| Building/Program Allocation | \$ 79,107 | \$ 138,061 | \$ 135,078 | \$ | 140,763 |
| Textbooks/Digital Curriculum | \$ 106,226 | \$ 194,858 | \$ 250,000 | \$ | 250,000 |
| Technology Leases | \$ 544,016 | \$ 529,431 | \$ 529,841 | \$ | 582,825 |
| Network Administration | \$ 347,469 | \$ 350,000 | \$ - | \$ | - |
| Capital Committee Recommendations | \$ 62,551 | \$ 480,376 | \$ 613,023 | \$ | 184,150 |
| Long Term Facility Maintenance | \$ 1,386,318 | \$ 1,593,168 | \$ 1,602,175 | \$ | 1,287,350 |
| Total Expenditures | \$ 3,021,412 | \$3,891,522 | \$ 3,778,271 | \$ | 3,075,162 |
| Fund Summary | | | | | |
| Beginning Balance | \$ 1,307,869 | \$ 1,735,348 | \$ 1,332,116 | \$ | 830,378 |
| Revenue | \$ 3,448,891 | \$ 3,488,290 | \$ 3,276,533 | \$ | 3,307,427 |
| Expenditures | \$ 3,021,412 | \$ 3,891,522 | \$ 3,778,271 | \$ | 3,075,162 |
| Ending Balance | \$ 1,735,348 | \$ 1,332,116 | \$ 830,378 | \$ | 1,062,643 |
| Operating Capital | \$ 554,717 | \$ 256,739 | \$ 8,856 | \$ | 215,384 |
| Long Term Facility Maintenance | \$ 1,180,631 | \$ 1,075,377 | \$ 821,522 | \$ | 847,259 |
| Ending Fund Balance | \$ 1,735,348 | \$ 1,332,116 | \$ 830,378 | \$ | 1,062,643 |

CHILD NUTRITION FUND

The Child Nutrition Fund is a self-sustaining fund whose mission is to provide quality nutritious meals that support the growth and development of our students to fuel their learning. Revenue comes from a variety of sources including state and federal funding, student and adult purchases, federal commodities, and grant dollars.

The majority of the budget is accounted for in labor and food costs. The child nutrition program for the 2023-24 school year will be begin state funding free breakfast and lunch as passed by the Legislature.

The proposed budget shows a spend down of the fund balance. The past few years have been challenging for our child nutrition team. The child nutrition department is constantly evaluating food costs and direct labor hours per meal served will be the primary focus to ensure budget targets are met. The Child Nutrition team works tirelessly to provide creative solutions for our students to help increase participation.

| | 2020-21 | 2021-22 | 2022-23 | 2023-24 | | | |
|----------------------------|-----------------|-----------------|-----------------|---------|-----------|--|--|
| | Audit | Audit | Revised | | Proposed | | |
| Revenue Summary | Results | Results | Budget | | Budget | | |
| Tuition, fees and other | 54,959 | 190,510 | 1,252,000 | | 404,300 | | |
| State Aids | 1,611 | 80,988 | 111,487 | | 940,000 | | |
| Federal Aids | 1,767,487 | 2,570,826 | 872,532 | | 1,063,284 | | |
| Total Revenues | \$ 1,824,057 | \$ 2,842,324 | \$ 2,236,019 | \$ | 2,407,584 | | |
| Expenditure Summary | | | | | | | |
| Salaries and Benefits | \$ 1,027,898 | \$ 1,182,086 | \$ 1,181,963 | \$ | 1,296,508 | | |
| Purchased Services | 17,144 | 22,243 | 86,400 | | 88,900 | | |
| Food and Supplies | 710,106 | 1,077,695 | 1,197,000 | | 1,246,598 | | |
| Equipment | - | - | 26,500 | | 13,000 | | |
| Total Expenditures | \$ 1,755,148 | \$ 2,282,024 | \$ 2,491,863 | \$ | 2,645,006 | | |
| Fund Summary | | | | | | | |
| Revenue | \$ 1,824,057 | \$ 2,842,324 | \$ 2,236,019 | \$ | 2,407,584 | | |
| Expenditures | 1,755,148 | 2,282,024 | 2,491,863 | | 2,645,006 | | |
| Net | 68,909 | 560,300 | (255,844) | | (237,422) | | |
| Beginning Fund Balance | 497,027 | 565,936 | 1,126,236 | | 870,392 | | |
| Ending Fund Balance | \$ 565,936 | \$ 1,126,236 | \$ 870,392 | \$ | 632,970 | | |
| Fund Balance Max | \$ 585,049 | \$ 1,521,349 | \$ 1,661,242 | \$ | 1,763,337 | | |

Per the MDE, the Child Nutrition Department fund balance should not exceed 3 months average operating expenditures assuming a nine month operating year. Temporarily increased to 6 months beginning with FY2022.

COMMUNITY EDUCATION FUND

Northfield Public Schools Community Education focuses on lifelong learning, recreation and community involvement. We provide numerous opportunities and classes for all ages to develop skills, stay healthy and inspire creativity.

Our Early Childhood Family Education (ECFE) programs support parents in their role as their child's first and foremost teacher. Among our other Early Childhood Programs, Hand in Hand Preschool and Ventures childcare work together to prepare and support students in year-long learning. The budget for 2023-24 was developed with the goal of sustaining participation in their programs that have rebounded from the pandemic. The community education department has a goal of 14% fund balance.

| Revenue Summary | | 2020-21 Audit Results | | 2021-22 Audit Results | | 2022-23 Revised Budget | • | 2023-24 Proposed Budget |
|----------------------------------|----|-----------------------------|----|-----------------------------|----|------------------------------|----------|-------------------------------|
| Local Property Taxes | \$ | 413,302 | \$ | 416,244 | \$ | 428,563 | \$ | 440,332 |
| Tuition, fees and other | | 301,514 | | 286,269 | | 302,952 | | 300,864 |
| State Aids | | 175,900 | | 627,781 | | 209,975 | | - |
| Federal Aids | | 1,697,297 | | 2,584,964 | | 2,642,803 | | 2,592,168 |
| Total Revenues | \$ | 2,588,013 | \$ | 3,915,258 | \$ | 3,584,293 | \$ | 3,333,364 |
| Expenditure Summary | | | | | | | | |
| Salaries and Wages | \$ | 1,842,937 | \$ | 2,241,742 | \$ | 2,123,635 | \$ | 2,186,486 |
| Benefits | | 570,009 | | 643,499 | | 716,753 | | 740,974 |
| Purchased Services | | 204,874 | | 369,198 | | 460,020 | | 448,562 |
| Supplies and Dues | | 52,665 | | 83,594 | | 83,514 | | 83,535 |
| Capital Outlay | | 4,583 | | 18,727 | | 61,897 | | 3,900 |
| Total Expenditures | \$ | 2,675,068 | \$ | 3,356,760 | \$ | 3,445,819 | \$ | 3,463,457 |
| Fund Summary | | | | | | | | |
| Revenue | \$ | 2,588,013 | \$ | 3,915,258 | \$ | 3,584,293 | \$ | 3,333,364 |
| Expenditures | " | 2,675,068 | " | 3,356,760 | " | 3,445,819 | " | 3,463,457 |
| Net | | (87,055) | | 558,498 | | 138,474 | | (130,093) |
| Beginning Fund Balance | | 308,736 | | 221,681 | | 780,179 | | 918,653 |
| Ending Fund Balance | \$ | 221,681 | \$ | 780,179 | \$ | 918,653 | \$ | 788,560 |
| Fund Balance Goal | | 374,510 | | 469,946 | | 482,415 | <u> </u> | 484,884 |
| | | | | | | | | |
| General Community Ed | \$ | (170,366) | \$ | 369,736 | \$ | 452,503 | \$ | 284,803 |
| Early Childhood Family Education | | 233,407 | | 297,925 | | 319,149 | | 333,084 |
| School Readiness | | 136,944 | | 92,001 | | 132,628 | | 162,908 |
| Unreserved | | 21,697 | | 20,517 | | 14,373 | | 7,765 |
| Ending Fund Balance | \$ | 221,682 | \$ | 780,179 | \$ | 918,653 | \$ | 788,560 |

DEBT SERVICE FUND

This fund is used to account for the accumulation of resources used for payment of general long-term obligation bond principal, interest, and related costs.

| | 2020-21 Audit | 2021-22 Audit | 2022-23 Revised | 2023-24 Proposed | | |
|----------------------------|------------------|------------------|--------------------|---------------------|-----------|--|
| Revenue Summary | Results | Results | Budget | Budget | | |
| Local property Taxes | \$ 4,944,766 | \$ 4,981,365 | \$ 5,324,717 | \$ | 5,462,320 | |
| Interest on Investments | 3,371 | 4,841 | 3,000 | | 3,000 | |
| State of MN | 923,168 | 803,669 | 949,034 | | 835,890 | |
| Other Sources | 10,863,211 | - | - | | - | |
| Total Revenues | \$ 16,734,516 | \$ 5,789,875 | \$ 6,276,751 | \$ | 6,301,210 | |
| Expenditure Summary | | | | | | |
| Bond Principal | \$ 5,230,000 | \$ 3,650,000 | \$ 3,955,000 | \$ | 4,130,000 | |
| Bond Interest | 2,027,675 | 2,185,017 | 1,964,053 | | 1,775,409 | |
| Other Debt Service Fees | 109,226 | 5,462 | 7,000 | | 7,000 | |
| Other Uses | 10,760,000 | - | - | | - | |
| Total Expenditures | \$ 18,126,901 | \$ 5,840,479 | \$ 5,926,053 | \$ | 5,912,409 | |
| Fund Summary | | | | | | |
| Revenue | \$ 16,734,516 | \$ 5,789,875 | \$ 6,276,751 | \$ | 6,301,210 | |
| Expenditures | 18,126,901 | 5,840,479 | 5,926,053 | | 5,912,409 | |
| Net | (1,392,385) | (50,604) | 350,698 | | 388,801 | |
| Beginning Fund Balance | 2,780,012 | 1,387,627 | 1,337,023 | | 1,687,721 | |
| Ending Fund Balance | \$ 1,387,627 | \$ 1,337,023 | \$ 1,687,721 | \$ | 2,076,522 | |

DEBT SERVICE FUND (cont)

Current Outstanding Debt 2023-24 Principal and Interest Payments

| | Net Interest | Original | | Final | FY 2023-24 Payments | | | 3 | | |
|------------|--------------|------------------|-------------------------------|----------|---------------------|-----------|----|-----------|----|-----------|
| Issue Date | Rate | Issue | Purpose | Maturity | | Principal | | Interest | | Total |
| 5/13/2014 | 2.0-3.0% | \$ 1,525,000 | GVP/HS Roofs | 2/1/2025 | \$ | 160,000 | \$ | 9,750 | \$ | 169,750 |
| 3/23/2017 | 1.93% | \$ 1,325,000 | BW Roof | 2/1/2027 | \$ | 140,000 | \$ | 17,250 | \$ | 157,250 |
| 1/31/2019 | 3.22% | \$ 39,255,000 | Elementary/Early Childhood | 2/1/2039 | \$ | 480,000 | \$ | 1,446,381 | \$ | 1,926,381 |
| 11/4/2020 | 0.37% | \$ 9,665,000 | Refund '11A/'12A | 2/1/2025 | \$ | 3,350,000 | \$ | 227,750 | \$ | 3,577,750 |
| 2/17/2022 | 1.95% | \$ 3,120,000 | LTFM MS Roof | 2/1/2042 | \$ | - | \$ | 74,278 | \$ | 74,278 |
| | | | | | \$ | 4,130,000 | \$ | 1,775,409 | \$ | 5,905,409 |

General Obligation Debt Annual Maturity Schedule

| Fiscal Year | Principal | Interest | Total | | |
|-------------|---------------|---------------|---------------|--|--|
| 2024 | 4,130,000 | 1,775,509 | 5,905,509 | | |
| 2025 | 2,445,000 | 1,575,009 | 4,020,009 | | |
| 2026 | 2,085,000 | 1,458,859 | 3,543,859 | | |
| 2027 | 2,230,000 | 1,357,509 | 3,587,509 | | |
| 2028 | 2,360,000 | 1,249,009 | 3,609,009 | | |
| 2029 | 2,470,000 | 1,132,759 | 3,602,759 | | |
| 2030 | 2,590,000 | 1,011,059 | 3,601,059 | | |
| 2031 | 2,680,000 | 919,484 | 3,599,484 | | |
| 2032 | 2,785,000 | 816,084 | 3,601,084 | | |
| 2033 | 2,865,000 | 734,484 | 3,599,484 | | |
| 2034 | 2,950,000 | 650,534 | 3,600,534 | | |
| 2035 | 3,040,000 | 564,084 | 3,604,084 | | |
| 2036 | 3,140,000 | 464,371 | 3,604,371 | | |
| 2037 | 3,240,000 | 361,353 | 3,601,353 | | |
| 2038 | 3,350,000 | 251,178 | 3,601,178 | | |
| 2039 | 3,465,000 | 137,228 | 3,602,228 | | |
| 2040 | 230,000 | 15,165 | 245,165 | | |
| 2041 | 235,000 | 10,450 | 245,450 | | |
| 2042 | 240,000 | 5,280 | 245,280 | | |
| | \$ 46,530,000 | \$ 14,489,405 | \$ 61,019,405 | | |

INTERNAL SERVICE FUND SELF-INSURANCE PLAN

The district established this fund in 2005-06 to account for the financial activity of the self-insurance plan for the dental benefits provided to employees. In May 2011 the district elected to become self-insured for medical benefits as well. The revenue in this fund represents premiums paid for dental and medical coverage by the district and our active and retired employees. Expenditures represent actual claims and administrative fees paid for dental and medical services received by our current or retired employees covered by the plan.

| DENTAL FUND | | | | | | | |
|----------------------------|---|-----------|------------------------------|-------------------------------|--|--|--|
| | 2020-21 2021-22 Audit Audit Results Results | | 2022-23 Revised Budget | 2023-24 Proposed Budget | | | |
| Beginning Balance | \$474,794 | \$473,777 | \$447,720 | \$417,184 | | | |
| Charges for Services | 634,612 | 643,521 | 639,263 | 647,048 | | | |
| Interest Earnings | 188 | 706 | 100 | 100 | | | |
| Total Sources | 1,109,594 | 1,118,004 | 1,087,083 | 1,064,332 | | | |
| Insurance Claims | 598,815 | 630,301 | 629,115 | 691,875 | | | |
| Administrative Fees | 37,002 | 39,983 | 40,784 | 40,578 | | | |
| Total Expenditures | 635,817 | 670,284 | 669,899 | 732,453 | | | |
| Ending Fund Balance | \$473,777 | \$447,720 | \$417,184 | \$331,879 | | | |
| Goal (40%) | \$239,526 | \$252,120 | \$251,646 | \$276,750 | | | |

| MEDICAL FUND | | | | | | | |
|----------------------|-----------------------------|-----------------------------|------------------------------|-------------------------------|--|--|--|
| | 2020-21 Audit Results | 2021-22 Audit Results | 2022-23 Revised Budget | 2023-24 Proposed Budget | | | |
| Beginning Balance | \$4,843,095 | \$3,310,424 | \$2,712,104 | \$2,451,460 | | | |
| Charges for Services | 7,134,503 | 8,256,059 | 9,500,000 | 10,398,426 | | | |
| RX Rebates | 239,893 | 305,585 | 275,000 | 350,000 | | | |
| Interest Earnings | 1,572 | 1,572 4,000 1,000 | | 1,000 | | | |
| Total Sources | 12,219,063 | 11,876,068 | 12,488,104 | 13,200,886 | | | |
| Insurance Claims | 7,864,958 | 8,148,921 | 8,918,862 | 9,236,574 | | | |
| Administrative Fees | 1,043,681 | 1,015,043 | 1,117,782 | 1,125,144 | | | |
| Total Expenditures | 8,908,639 | 9,163,964 | 10,036,644 | 10,361,718 | | | |
| Ending Fund Balance | \$3,310,424 | \$2,712,104 | \$2,451,460 | \$2,839,168 | | | |
| Goal (40%) | \$3,145,983 | \$3,259,568 | \$3,567,545 | \$3,694,630 | | | |

| FUND SUMMARY | | | | | | | |
|---------------------|-----------------------------|-----------------------------|------------------------------|-------------------------------|--|--|--|
| | 2020-21 Audit Results | 2021-22 Audit Results | 2022-23 Revised Budget | 2023-24 Proposed Budget | | | |
| Beginning Balance | \$5,317,889 | \$3,784,201 | \$3,159,824 | \$2,868,644 | | | |
| Total Revenue | 7,770,875 | 9,209,871 | 10,415,363 | 11,396,574 | | | |
| Total Sources | 13,088,764 | 12,994,072 | 13,575,187 | 14,265,218 | | | |
| Total Expenditures | 9,544,456 | 9,834,248 | 10,706,543 | 11,094,171 | | | |
| Ending Fund Balance | \$3,544,308 | \$3,159,824 | \$2,868,644 | \$3,171,047 | | | |