

**INDEPENDENT SCHOOL DISTRICT NO. 659  
REGULAR SCHOOL BOARD MEETING**

Monday, November 22, 2021 ~ 7:00 p.m.

Northfield District Office Boardroom

Zoom Link: <https://northfieldschools-org.zoom.us/j/89914096601?pwd=RXcwbDhlQ3d0TmY1U2dtR1pNHZkZz09>

Passcode: 800698

**AGENDA**

1. Call to Order
2. Agenda Approval/Table File
3. Public Comment
4. Announcements and Recognitions
5. Items for Discussion and Reports
  - a. Northfield Middle School Roof Replacement Bonding
  - b. School Resource Officer Contract
  - c. Start Time for School Board Meetings
  - d. Five-Year Strategic Plan
  - e. Superintendent Operations and COVID-19 Update
6. Committee Reports
7. Consent Agenda
  - a. Minutes
  - b. Gift Agreement
  - c. Personnel Items
8. Items for Individual Action
  - a. Resolution to Authorize the Issuance of Facilities Maintenance Bonds
  - b. Policy Approval
  - c. Charter School Authorizer Goals
9. Items for Information
10. Future Meetings
  - a. Monday, December 13, 2021, 7:00 p.m., Regular Board Meeting, Northfield DO Boardroom
  - b. Monday, January 10, 2021, 7:00 p.m., Organizational Board Meeting followed by the Regular Board Meeting
  - c. Monday, January 10, 2021, 7:00 p.m., Regular Board Meeting, Northfield DO Boardroom
11. Adjournment

**NORTHFIELD PUBLIC SCHOOLS**  
**MEMORANDUM**

Monday, November 22, 2021 ~ 7:00 p.m.

Northfield District Office Boardroom

Zoom Link: <https://northfieldschools-org.zoom.us/j/89914096601?pwd=RXcwbDhIQ3d0TmY1U2dtR1pNHZkZz09>

Passcode: 800698

TO: Members of the Board of Education  
FROM: Matthew Hillmann, Ed.D., Superintendent  
RE: Explanation of Agenda Items for Monday, November 22, 2021, Regular School Board Meeting

1. Call to Order
2. Agenda Approval/Table File
3. Public Comment  
Public comment for this school board meeting may be made in person at the beginning of the meeting. Comments must comply with the district's public comment guidelines. The board may limit the number of people permitted to participate in public comment.
4. Announcements and Recognitions
5. Items for Discussion and Reports
  - a. Northfield Middle School Roof Replacement Bonding. The district is seeking to issue General Obligation Facilities Maintenance (FM) Bonds to finance the roof replacement project at the Northfield Middle School. Debt service payments for FM Bonds for this purpose does not result in an additional property tax. A portion of the district's annual Long Term Facilities Maintenance (LTFM) revenue will be used to make the required Debt Service payments. Director of Finance Val Mertesdorf will review the proposal and preliminary finance plan provided by Ehlers.
  - b. School Resource Officer Contract. Superintendent Hillmann will present the school resource officer contract with the City of Northfield for the 2022-2024 calendar years. This will be an item in the consent agenda at the next board meeting.
  - c. Start Time for School Board Meetings. Board Chair Julie Pritchard and Superintendent Hillmann will facilitate a discussion about the potential of starting regular school board meetings earlier than the existing 7:00 p.m. start time.
  - d. Five-Year Strategic Plan. The board will meet in a work session on November 18 to review the five-year strategic plan. This plan will be included in the table file and it will be presented by Superintendent Hillmann at the board meeting.
  - e. Superintendent Operations and COVID-19 Update. Dr. Hillmann will provide an update about district operations and our COVID-19 response.
6. Committee Reports
  - a. Human Rights Commission
  - b. Northfield Forward
7. Consent Agenda  
**Recommendation:** Motion to approve the following items listed under the Consent Agenda
  - a. Minutes
    - Minutes of the World's Best Workforce Public Hearing held on November 8, 2021
    - Minutes of the Regular School Board meeting held on November 8, 2021

- b. Gift Agreement
  - \$10,500 from Cardinal Glass Industries, Inc. to the High School Robotics team
- c. Personnel Items
  - i. Appointments
    1. Carley Benjamin, Special Ed EA PCA for 4 hours/day at Spring Creek, beginning 11/15/2021-6/10/2022; Step 4-\$17.52/hr.
    2. Jennifer Borchers, .4 Assistant Gymnastics Coach for 2 hours/day and 2.5 days/week at the High School, beginning 11/18/2021; Level 2, Step 3-40% Stipend
    3. Daniel Hollerung, Building Supervisor with Community Education Recreation, beginning 11/22/2021-5/31/2022; \$17.41/hr.
    4. Andrea Peterson, .3 Assistant Gymnastics Coach for 2 hours/day and 2 days/week at the High School, beginning 11/18/2021; Level 2, Step 1-30% Stipend
    5. Paula Seeberg, 1.0 FTE Long Term Substitute Second Grade Teacher at Spring Creek, beginning 1/3/2022-4/1/2022; MA+40, Step 10
  - ii. Increase/Decrease/Change in Assignment
    1. Tyler Balow, .2 Winter Weight Room Assistant Coach at the High School, change to .3 Winter Weight Room Assistant Coach at the High School, effective 11/5/2021.
    2. Tom Dickerson, .4 Winter Weight Room Assistant Coach at the High School, change to .3 Winter Weight Room Assistant Coach at the High School, effective 11/15/2021.
    3. Leslie Hayden, Special Ed EA at the Middle School, add Assistant Wrestling Coach at the Middle School, effective 11/15/2021; Stipend \$2,489
    4. Isabela Hernandez-Perez, Special Ed EA for 6.75 hours/day and Gen Ed for .50 hours/day at Greenvale Park, change to Special Ed EA for 6.50 hours/day and Gen Ed for .25 hours/day at Greenvale Park, effective 11/11/2021.
    5. Averie Line, Substitute EA with the District, change to Special Ed EA PCA for 6.50 hours/week Mon.-Wed. at the NCEC, effective 11/23/2021-6/10/2022; Step 1-\$16.17/hr.
    6. Angela Schewe, Early Ventures Teacher at the NCEC, add Event Worker for Community Education, effective 11/19/2021.
    7. Bubba Sullivan, .2 Winter Weight Room Assistant Coach at the High School, change to .3 Winter Weight Room Assistant Coach at the High School, effective 11/15/2021.
    8. Winston Vermilyea, Special Ed EA for 6.75 hours/day at Spring Creek, add Gen Ed for .25 hours/day at Spring Creek, effective 11/2/2021-6/8/2022; Step 1-\$15.57/hr.
  - iii. Leave of Absence
    1. Updated: Caitlin David, Special Ed Teacher at Bridgewater, Family/Medical Leave of Absence beginning on 11/12/2021 extending to 3/11/2022..
    2. Steven Rinderknecht, Custodian at Bridgewater, Family/Medical Leave of Absence beginning 12/27/2021-3/18/2022.
  - iv. Retirements/Resignations/Terminations
    1. Deb Wagner, Assistant Girls Lacrosse Coach, termination effective 11/17/2021.

\*Conditional offers of employment are subject to successful completion of a criminal background check and Pre-work screening (if applicable)

## 8. Items for Individual Action

- a. Resolution to Authorize the Issuance of Facilities Maintenance Bonds The board is asked to adopt the Resolution Relating to \$3,120,000 General Obligation Facilities Maintenance Bonds, Series 2022A; Stating Official Intent To Proceed With And Authorizing The Issuance And Sale Thereof And Providing For Credit Enhancement With Respect Thereto as presented.

**Superintendent's Recommendation:** Motion to adopt the Resolution Relating to \$3,120,000 General Obligation Facilities Maintenance Bonds, Series 2022A; Stating Official Intent To Proceed With And Authorizing The Issuance And Sale Thereof And Providing For Credit Enhancement With Respect Thereto as presented.

- b. Policy Approval. The board is requested to approve Policy 501 as presented at the November 8, 2021 school board meeting and recommended by the Policy Committee.

**Superintendent's Recommendation:** Motion to approve policy 501 as presented at the November 8, 2021 school board meeting.

- c. Charter School Authorizer Goals: The board is requested to formally adopt the district's charter school authorizer goals. This is a requirement for the district's recertification as a charter school authorizer. The goals are as follows:
- Charter schools in our portfolio will maintain at least 95% capacity of their maximum enrollment each year.
  - Charter schools in our portfolio will meet a majority of their World's Best Workforce report goals each year.
  - Charter schools in our portfolio will earn the Minnesota Department of Education finance award each year.
  - Charter schools in our portfolio will maintain their board's fund balance goal each year.

**Superintendent's Recommendation:** Motion to adopt the district's charter school authorizer goals.

9. Items for Information

10. Future Meetings

- a. Monday, December 13, 2021, 7:00 p.m., Regular Board Meeting, Northfield DO Boardroom
- b. Monday, January 10, 2021, 7:00 p.m., Organizational Board Meeting followed by the Regular Board Meeting
- c. Monday, January 10, 2021, 7:00 p.m., Regular Board Meeting, Northfield DO Boardroom

11. Adjournment

The District is seeking to issue General Obligation Facilities Maintenance (FM) Bonds to finance the roof replacement project at the Middle School. Debt service payments for FM Bonds for this purpose does not result in an additional property tax. A portion of the District's annual Long Term Facilities Maintenance (LTFM) revenue will be used to make the required Debt Service payments.

In working with the District's Administration, several financing options were evaluated and considered, including bond terms of 10 years and 20 years. Administration is recommending a bond term of 20 years, as it allows the District to retain a larger annual portion of their annual LTFM revenue to be used for yearly deferred maintenance needs. Annual LTFM revenue is estimated to be approximately \$1.6 million. We estimate that the amount of LTFM revenue necessary to make debt payments on the proposed bonds, as well as the District's existing 2017A Facilities Maintenance Bonds, to be 17% annually, leaving 83% remaining for other deferred maintenance needs.

The par amount of the bonds is estimated at \$3,120,000. The issuance of Facilities Maintenance Bonds is authorized by adoption of a Board resolution, and approval by the Department of Education (MDE). The District's 10 year LTFM plan will be revised to reflect the revenue and expenditure changes associated with the proposed project and financing. The revised LTFM plan requires Board approval and submission to MDE. Due to the timing of the bond issuance, the district will need to make a transfer from the LTFM revenue in the General Fund for the Debt Service payment due during fiscal year 2022-23.

The Board will be voting on a resolution to authorize the issuance of Facilities Maintenance Bonds at their November 22 Board meeting. We understand that the project bids will be due December 21, with the Board taking action on January 10. Given the timing of the project bids, and to reduce the impact of potential increases in interest rates, we recommend that the bonds be sold on January 24 or February 14. These dates correspond with your regular Board meetings. We will take bids on the bonds the morning of one of these dates and bring the results to the Board for action on a resolution that will award the sale of the bonds. The sale date will be finalized after consultation with District Administration.

The preliminary finance plan is provided for discussion at the November 22 Board meeting. The plan will be updated about one month prior to the bond sale to incorporate any changes in market interest rates and project cost estimates. At that time, Ehlers will prepare a Pre-Sale Report and provide it to Administration.

The included preliminary finance plan shows the estimated annual LTFM revenue, the existing debt service obligations of the 2017A bonds, the estimated debt payments of the proposed FM bonds for the roof project, and the estimated remaining LTFM revenue available for future deferred maintenance needs.

Shelby and I wish we could have attended the Board meeting in person. Unfortunately, we both had previously scheduled meetings in other school districts. We look forward to seeing you for the bond sale in a few months. As always, we appreciate the opportunity to assist you and serve as the District's municipal advisor. Thank you!

Jeff and Shelby

**PRELIMINARY INFORMATION - FOR DISCUSSION ONLY**

**Northfield Public School District, ISD No.659**  
**Estimates of LTFM Revenue and Bond Payments**

**\$3,120,000 Fac. Maint. Bond Issue**  
**20 Years; Payments Limited to**  
**17% of LTFM Revenue**

Principal Amount:	Proposed Bond Issue \$3,120,000
Dated Date:	4/15/2022
Average Interest Rate:	2.75%

November 8, 2021

Levy Pay Year	Fiscal Year	Adjusted Pupil Units	Building Age	Revenue/Pupil	Est. Total LTFM Revenue	LTFM Aid	Tax Levy	Existing Bond		Gen. Fund Revenue Remaining	Potential New Bonds			Total Debt Service	Gen. Fund Revenue Remaining
								Initial Levy <sup>1</sup>	Net Revenue		Principal	Interest	Total Debt Service <sup>1</sup>		
2021	2022	4,324	38.64	380.00	1,643,044	573,485	1,069,559	162,960	162,960	1,480,084	-	-	-	162,960	1,480,084
2022	2023	4,164	39.96	380.00	1,582,168	555,472	1,026,696	164,115	164,115	1,418,053	-	68,163	71,572 <sup>2</sup>	235,687	1,346,482
2023	2024	4,164	40.96	380.00	1,582,168	480,075	1,102,093	165,113	165,113	1,417,056	-	85,800	90,090	255,203	1,326,966
2024	2025	4,164	41.96	380.00	1,582,168	477,632	1,104,536	160,703	160,703	1,421,466	-	85,800	90,090	250,793	1,331,376
2025	2026	4,164	42.96	380.00	1,582,168	429,484	1,152,684	161,543	161,543	1,420,626	-	85,800	90,090	251,633	1,330,536
2026	2027	4,164	43.96	380.00	1,582,168	435,162	1,147,006	162,225	162,225	1,419,943	-	85,800	90,090	252,315	1,329,853
2027	2028	4,164	44.96	380.00	1,582,168	440,812	1,141,356	-	-	1,582,168	170,000	85,800	268,590	268,590	1,313,578
2028	2029	4,164	45.96	380.00	1,582,168	457,679	1,124,489	-	-	1,582,168	175,000	81,125	268,931	268,931	1,313,237
2029	2030	4,164	46.96	380.00	1,582,168	474,297	1,107,871	-	-	1,582,168	180,000	76,313	269,128	269,128	1,313,040
2030	2031	4,164	47.96	380.00	1,582,168	474,297	1,107,871	-	-	1,582,168	185,000	71,363	269,181	269,181	1,312,987
2031	2032	4,164	48.96	380.00	1,582,168	474,297	1,107,871	-	-	1,582,168	190,000	66,275	269,089	269,089	1,313,079
2032	2033	4,164	49.96	380.00	1,582,168	474,297	1,107,871	-	-	1,582,168	195,000	61,050	268,853	268,853	1,313,316
2033	2034	4,164	50.96	380.00	1,582,168	474,297	1,107,871	-	-	1,582,168	200,000	55,688	268,472	268,472	1,313,696
2034	2035	4,164	51.96	380.00	1,582,168	474,297	1,107,871	-	-	1,582,168	205,000	50,188	267,947	267,947	1,314,221
2035	2036	4,164	52.96	380.00	1,582,168	474,297	1,107,871	-	-	1,582,168	215,000	44,550	272,528	272,528	1,309,641
2036	2037	4,164	53.96	380.00	1,582,168	474,297	1,107,871	-	-	1,582,168	220,000	38,638	271,569	271,569	1,310,599
2037	2038	4,164	54.96	380.00	1,582,168	474,297	1,107,871	-	-	1,582,168	225,000	32,588	270,467	270,467	1,311,701
2038	2039	4,164	55.96	380.00	1,582,168	474,297	1,107,871	-	-	1,582,168	230,000	26,400	269,220	269,220	1,312,948
2039	2040	4,164	56.96	380.00	1,582,168	474,297	1,107,871	-	-	1,582,168	235,000	20,075	267,829	267,829	1,314,339
2040	2041	4,164	57.96	380.00	1,582,168	474,297	1,107,871	-	-	1,582,168	245,000	13,613	271,543	271,543	1,310,625
2041	2042	4,164	58.96	380.00	1,582,168	474,297	1,107,871	-	-	1,582,168	250,000	6,875	269,719	269,719	1,312,449
2042	2043	4,164	59.96	380.00	1,582,168	474,297	1,107,871	-	-	1,582,168	-	-	-	0	1,582,168
2043	2044	4,164	60.96	380.00	1,582,168	474,297	1,107,871	-	-	1,582,168	-	-	-	0	1,582,168
2044	2045	4,164	61.96	380.00	1,582,168	474,297	1,107,871	-	-	1,582,168	-	-	-	0	1,582,168
<b>Totals</b>					<b>38,032,908</b>	<b>11,438,557</b>	<b>26,594,351</b>	<b>976,658</b>	<b>976,658</b>		<b>3,120,000</b>	<b>1,141,901</b>	<b>4,474,996</b>	<b>5,451,653</b>	<b>32,581,255</b>

1 Debt service levies are set at 105 percent of the principal and interest payments during the next fiscal year.  
 2 Due to the timing of the levy process, the district will need to make a transfer from the long term facilities maintenance revenue in the General Fund for the payment due during fiscal year 2022-23



**PRELIMINARY INFORMATION - FOR DISCUSSION ONLY**

**Northfield Public School District, ISD No.659**

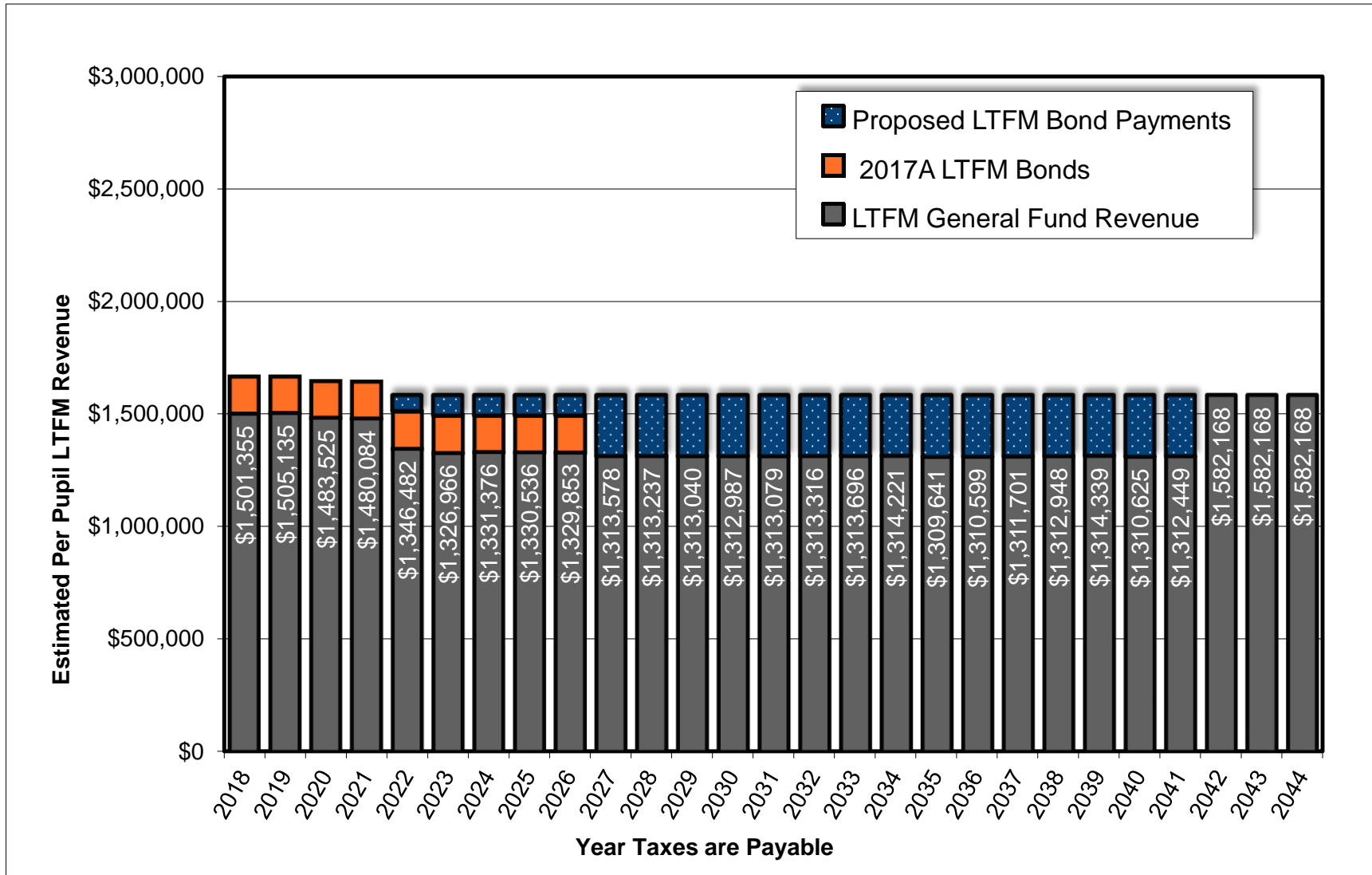
**Estimated \$380 Per Pupil Long-Term Facilities Maintenance Revenue**

**Estimates of LTFM Revenue and Bond Payments**

**\$3,120,000 Fac. Maint. Bond Issue  
20 Years; Payments Limited to  
17% of LTFM Revenue**

Date Prepared:

November 8, 2021



## SCHOOL RESOURCE OFFICER AGREEMENT

This AGREEMENT, made this 13<sup>th</sup> day of December, 2021, by and between Independent School District No. 659 (“SCHOOL DISTRICT”) and the City of Northfield, a Minnesota municipal corporation (“CITY”), (collectively, the “PARTIES”).

WHEREAS, SCHOOL DISTRICT is in need of and desires to receive certain law enforcement services from CITY; and

WHEREAS, CITY, through its police department, is willing and able to provide certain law enforcement services to SCHOOL DISTRICT; and

WHEREAS, SCHOOL DISTRICT and CITY desire to join in a mutual effort to curb delinquency and crime in the community and to develop better community understanding of law and law enforcement.

NOW, THEREFORE, in consideration of the mutual agreements and provisions herein set forth, SCHOOL DISTRICT and CITY agree as follows:

1. SCHOOL RESOURCE OFFICER. For the purpose of this AGREEMENT, the term School Resource Officer shall have the meaning and duties described in this Section.
  - 1.1. School Resource Officer. The School Resource Officer will be an Officer of the Northfield Police Department (“NPD”) who shall be responsible for performing the duties set forth in Paragraph 1.4 of this Section;
  - 1.2. The School Resource Officer will be for the purposes of this AGREEMENT a Contracted Agent of the SCHOOL DISTRICT and have access to all such information deemed necessary for the completion of the School Resource Officer duties as approved by the SCHOOL DISTRICT.
  - 1.3. School Resource Officer Employed by CITY. The Northfield Police Chief shall assign a law enforcement officer to serve as the School Resource Officer in SCHOOL DISTRICT. The Chief of Police in conference with SCHOOL DISTRICT officials shall select the officer. The School Resource Officer shall be a licensed peace officer in the NPD and an employee of CITY, and will operate under the direct administration and supervision of the Chief of Police or his/her designee. Law enforcement services rendered to SCHOOL DISTRICT under this AGREEMENT shall be at the sole discretion of the Chief of Police. CITY shall assume all obligations and payments with regard to School Resource Officer salaries and benefits including workers compensation, PERA, withholding taxes, etc. SCHOOL DISTRICT will reimburse CITY for such expenses pursuant to Section 4 of this AGREEMENT. Consistent with the relationship between the PARTIES, the School Resource Officer shall not be represented to the public as an employee of SCHOOL DISTRICT by either CITY or SCHOOL DISTRICT.



1.4. Duties of the School Resource Officer. The School Resource Officer will:

- 1.4.1. Strive to develop a better understanding within SCHOOL DISTRICT's schools of the law enforcement process.
- 1.4.2. Meet regularly with SCHOOL DISTRICT's administrators and special education personnel regarding law enforcement procedures and juvenile court procedures, and impart knowledge of families, neighborhoods, individuals, statistics, and trends when requested and in accordance with applicable law. The Police Chief shall meet with SCHOOL DISTRICT'S administrative team at least twice during the school year, preferably once at the start and once at the end of each school year in order to assess current police involvement in the schools.
- 1.4.3. Confer with SCHOOL DISTRICT parents, students, neighbors, school personnel and other members of the community regarding pre-delinquent behavior.
- 1.4.4. Conduct investigations within SCHOOL DISTRICT, its facilities and the surrounding community, both criminal and otherwise as deemed necessary by NPD or by mutual agreement between NPD and SCHOOL DISTRICT personnel.
- 1.4.5. Identify problems focused on children by inspecting SCHOOL DISTRICT schools' area, grounds and property, being watchful for loiterers and suspicious persons or automobiles, frequently visiting high-delinquency areas for law violators, and observing matters conflicting with the best interests of SCHOOL DISTRICT's pupils.
- 1.4.6. Take part in SCHOOL DISTRICT functions and community projects as deemed necessary by mutual agreement between CITY AND SCHOOL DISTRICT personnel in order to become acquainted with parents, businesspersons and community leaders and to assist in the social and cultural development of pupils, dropouts and recidivists.
- 1.4.7. Organize law enforcement or related educational programs within the framework of existing SCHOOL DISTRICT programs, as subject to approval by SCHOOL DISTRICT personnel.
- 1.4.8. In the instance of law violations, serve in the normal police officer capacity to protect life, limb, and property; to prevent crime, to recover stolen and lost property; and to apprehend and prosecute offenders, but in so doing orient activities toward rehabilitation and correction.
- 1.4.9. Work in cooperation with SCHOOL DISTRICT administrators towards mutually agreed upon goals involving NPD, SCHOOL DISTRICT's schools or its students. The School Resource Officer shall not have disciplinary authority within the school.

1.4.10. In the course of performing the duties of this AGREEMENT, respond to emergency calls within the NPD service area when necessary, investigate cases assigned by the Chief of Police, and attend trainings and perform special duties as assigned by the Chief of Police. These responsibilities will require flexibility in the hours that the School Resource Officer works and require the freedom to leave SCHOOL DISTRICT's facilities at various times.

1.4.11. Generally, subject to the requirements of Paragraph 1.4.10 above, the School Resource Officer shall spend a minimum of fifty percent (50%) his/her annual hours worked (1040) in or at SCHOOL DISTRICT schools and functions during the school calendar year. If schools in SCHOOL DISTRICT are not in session, the School Resource Officer will function as and perform the duties of a patrol officer for NPD under the direct supervision of the Chief of Police or his designee within the jurisdiction of the City of Northfield. Prior to the start of the school year a schedule will be developed by the Chief of Police or designee in consultation with SCHOOL DISTRICT personal as identified by the Superintendent of Schools.

2. RESPONSIBILITY OF SCHOOL DISTRICT. It shall be the responsibility of SCHOOL DISTRICT to:

2.1. Provide guidance and assistance to the School Resource Officer through SCHOOL DISTRICT's principals, teachers, administrative staff, other personnel and student body.

2.2. Provide a private office, desk, and telephone with outside line for use by the School Resource Officer to meet with students and staff on both a public and private meeting basis and to conduct and perform his/her duties as necessary and as otherwise assigned and directed by the Chief of Police.

2.3. Require its principals to coordinate the efforts of the School Resource Officer within the schools.

2.4. Provide clerical help and assistance to the School Resource Officer when needed by the officer within any school at which the officer is working in his/her capacity as School Resource Officer. This includes providing the supplies and materials needed. Clerical help and assistance and supplies and materials will be limited to those duties of the School Resource Officer directly related to law enforcement or related educational programs within the framework of existing SCHOOL DISTRICT programs.

2.5. Provide an assessment of the services received under this AGREEMENT to CITY, if requested by CITY.

3. RESPONSIBILITY OF CITY. It is the intention of CITY to provide a School Resource Officer to SCHOOL DISTRICT, and it shall be the responsibility of CITY to:

- 3.1. Assign one licensed peace officer to SCHOOL DISTRICT to act as School Resource Officer at SCHOOL DISTRICT's schools.
- 3.2. Provide NPD equipment needed by the School Resource Officer to perform necessary functions and duties.
- 3.3. Provide training and education within the scope of NPD.
- 3.4. Provide temporary replacements for the School Resource Officer as deemed necessary by NPD.

4. CONSIDERATION.

- 4.1. SCHOOL DISTRICT shall pay CITY the sum of \$64,006 each year as consideration for CITY's provision of the School Resource Officer for the calendar years of 2022, 2023, and 2024 with two equal payments of \$32,003 annually. The initial payment being made on June 1, 2022 and the final payment on December 1, 2024. CITY shall provide SCHOOL DISTRICT an invoice for the amount owing and payable to CITY at least thirty (30) days in advance of the respective dates upon which payment by SCHOOL DISTRICT is required to be made.

5. TERM. The term of this AGREEMENT is for THREE (3) years and shall be effective as of January 1, 2022 and shall continue to December 31, 2024. This AGREEMENT shall be in effect as determined above unless terminated by either party. Termination of this AGREEMENT by either party shall be effective by delivering to the other party a preliminary written notice of termination not less than ninety (90) days prior to the date of termination of the AGREEMENT. All payments due under this AGREEMENT shall be prorated in the event of such termination.

6. INDEMNIFICATION.

- 6.1. As a condition of CITY's assignment of a School Resource Officer pursuant to this AGREEMENT, SCHOOL DISTRICT agrees to and shall indemnify, protect, save, hold harmless and insure CITY, and its respective officers, directors, employees and members and agents, from and against any and all claims and demands for, or litigation with respect to, all damages which may arise out of or be caused by SCHOOL DISTRICT or its agents, employees, contractors or subcontractors with respect to SCHOOL DISTRICT's performance of its obligations under this AGREEMENT. SCHOOL DISTRICT shall defend CITY against the foregoing, or litigation in connection with the foregoing, at SCHOOL DISTRICT's expense, with counsel reasonably acceptable to CITY. CITY, at its expense, shall have the right to participate in the defense of any claims or litigation and shall have the right to approve any settlement, which approval shall not be unreasonably withheld. The indemnification provision of this Section shall not apply to damages or other losses proximately caused by or resulting from the gross negligence or willful misconduct of CITY. All indemnification obligations shall survive termination, expiration or cancellation of this AGREEMENT.

- 6.2. CITY agrees to and shall indemnify, protect, save harmless and insure SCHOOL DISTRICT, and its respective officers, directors, employees and members and agents, from and against any and all claims and demands for, or litigation with respect to, all damages which may arise out of or be caused by CITY or its agents, employees, contractors or subcontractors with respect to CITY's performance of its obligations under this AGREEMENT. CITY shall defend SCHOOL DISTRICT against the foregoing, or litigation in connection with the foregoing, at CITY's expense, with counsel reasonably acceptable to SCHOOL DISTRICT. SCHOOL DISTRICT, at its expense, shall have the right to participate in the defense of any Claims or litigation and shall have the right to approve any settlement, which approval shall not be unreasonably withheld. The indemnification provision of this Section shall not apply to damages or other losses proximately caused by or resulting from the gross negligence or willful misconduct of SCHOOL DISTRICT. All indemnification obligations shall survive termination, expiration or cancellation of this AGREEMENT.
7. VOLUNTARY AND KNOWING ACTION. The PARTIES, by executing this AGREEMENT, state that they have carefully read this AGREEMENT and understand fully the contents thereof; that in executing this AGREEMENT they voluntarily accept all terms described in this AGREEMENT without duress, coercion, undue influence, or otherwise, and that they intend to be legally bound thereby.
8. AUTHORIZED SIGNATORIES. The PARTIES each represent and warrant to the other that (1) the persons signing this AGREEMENT are authorized signatories for the entities represented, and (2) no further approvals, actions or ratifications are needed for the full enforceability of this AGREEMENT against it; each party indemnifies and holds the other harmless against any breach of the foregoing representation and warranty.
9. GOVERNING LAW. This AGREEMENT shall be deemed to have been made and accepted in Rice County, Minnesota, and the laws of the State of Minnesota shall govern any interpretations or constructions of this AGREEMENT without regard to its choice of law or conflict of laws principles.
10. DATA PRACTICES. The PARTIES acknowledge that this AGREEMENT is subject to the requirements of Minnesota's Government Data Practices Act, Minnesota Statutes, Section 13.01 *et seq.*
11. NO WAIVER. Any Party's failure in any one or more instances to insist upon strict performance of any of the terms and conditions of this AGREEMENT or to exercise any right herein conferred shall not be construed as a waiver or relinquishment of that right or of that Party's right to assert or rely upon the terms and conditions of this AGREEMENT. Any express waiver of a term of this AGREEMENT shall not be binding and effective unless made in writing and properly executed by the waiving Party.

12. AMENDMENTS. This AGREEMENT may not be amended except in writing properly executed by the PARTIES hereto. Except as specifically amended, this AGREEMENT shall remain in full force and effect.
13. ASSIGNMENT. This AGREEMENT may not be assigned by either Party without the written consent of the other Party.
14. SEVERABILITY. The invalidity or unenforceability of any provision of this AGREEMENT shall not affect the validity or enforceability of any other provision. Any invalid or unenforceable provision shall be deemed severed from this AGREEMENT to the extent of its invalidity or unenforceability, and this AGREEMENT shall be construed and enforced as if the AGREEMENT did not contain that particular provision to the extent of its invalidity or unenforceability.
15. ENTIRE AGREEMENT. These terms and conditions constitute the entire agreement between the PARTIES regarding the subject matter hereof. All discussions and negotiations are deemed merged in this AGREEMENT. The headings to the various sections of this AGREEMENT are solely for the convenience of the PARTIES, are not part of the AGREEMENT and shall not be used for the interpretation of the validity of the AGREEMENT or any provision hereof.
16. SURVIVABILITY. All covenants, indemnities, guarantees, releases, representations and warranties by any Party or PARTIES, and any undischarged obligations of CITY and SCHOOL DISTRICT arising prior to the expiration of this AGREEMENT (whether by completion or earlier termination), shall survive such expiration.
17. EXECUTION. This AGREEMENT may be executed simultaneously in two or more counterparts that, when taken together, shall be deemed an original and constitute one and the same document. The signature of any Party to the counterpart shall be deemed a signature to the AGREEMENT, and may be appended to, any other counterpart. Facsimile transmission of executed signature pages shall be deemed as originals and sufficient to bind the executing Party.

IN WITNESS WHEREOF, the PARTIES have hereunto executed this document the day and year first above written.

**INDEPENDENT SCHOOL DISTRICT NO. 659**

By: \_\_\_\_\_  
(Signature)  
Title: \_\_\_\_\_  
Print Name: \_\_\_\_\_

Date: \_\_\_\_\_

By: \_\_\_\_\_  
(Signature)  
Title: \_\_\_\_\_  
Print Name: \_\_\_\_\_

Date: \_\_\_\_\_

**CITY OF NORTHFIELD**

By: \_\_\_\_\_  
Rhonda Pownell, Its Mayor

Date: \_\_\_\_\_

By: \_\_\_\_\_  
Mark Elliott, Its Chief of Police

Date: \_\_\_\_\_

By: \_\_\_\_\_  
Lynette Peterson, Its City Clerk

Date: \_\_\_\_\_

November 22, 2021

To: School Board Members  
From: Julie Pritchard, Board Chair

Re: Discussion of Regular School Board Meeting Start Time

In November of 2019, board members discussed the start time of regular school board meetings from its current time of 7:00 pm to an earlier time. This discussion took place over two board meetings, November 12, and November 25, 2019. After these discussions, the board decided to not move forward with adjusting our current start time of 7:00 pm.

I am recommending that the board reopen this discussion to begin regular school board meetings to an earlier time of 6:00 pm effective January 2022.

**Factors to consider in our discussion:**

- Since November of 2019, the district is now live streaming regular school board meetings which gives the community the ability to observe meetings without being physically present.
- Over the past two years, meetings on average extend past 9:00 pm.

In 2020-21: average length of regular school board meetings was 2 hrs. and 25 minutes.  
Four meetings extended past 10:00 pm

2021 to date: average length of regular school board meetings is 2 hrs. and 12 minutes  
No meetings to date have extended past 10:00 pm

- An average is just that, indicating we have board meetings that end earlier but also extend well past 9:00 pm
- Ensuring community members have access to our meetings including public comment is an important priority for the board however the optimal time for board members to do our best work is also important to consider.
- Consideration should be given to Dr. Hillmann, and key staff, who attend meetings, are tasked with very long days with later starting meetings. Better engagement, less mental and physical fatigue for everyone including for board members could be gained by an earlier start time.
- Adjustments to other Special Board Meetings, Closed Sessions, Work Sessions and Public Hearings:

Other meetings of the school board i.e.; World's Best Workforce Public Hearing would start at 6:00 pm followed by the regular school board meeting. Public hearings would start at 7:00 pm. The board's less frequent closed sessions and work sessions will be scheduled based on board members' availability.

Based on the board's discussion, we would proceed with a formal vote of a 6:00 pm start time effective January 2022 at our December 13, 2021 board meeting.

## Regular Board Meeting Start Times

10.25.2021

<b>BIG 9 - Regular School Board Meetings</b>	
Albert Lea	5:00 pm
Austin	5:30 pm
Faribault	5:30 pm
Mankato	5:30 pm
Northfield	7:00 pm
Owatonna	5:30 pm
Red Wing	6:00 pm
Rochester	5:30 pm
Winona	6:00 pm

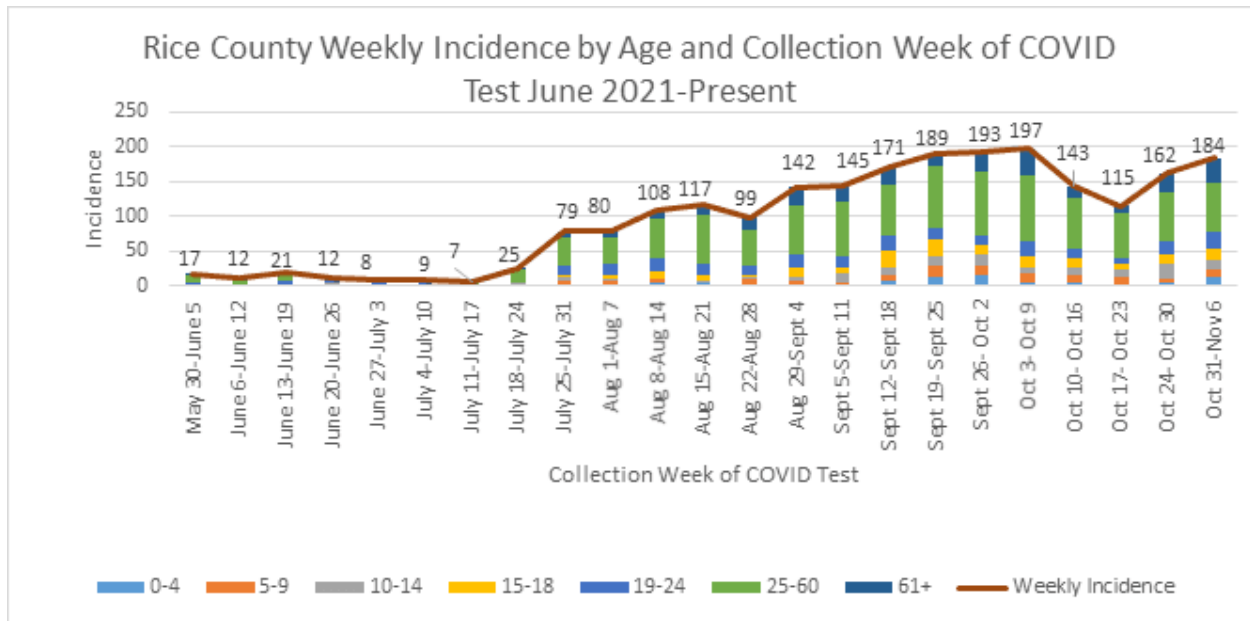
<b>Surrounding Schools - Regular Board Meetings</b>	
Cannon Falls	6:00 pm
Farmington	6:00 pm
Lakeville	7:00 pm
New Prague	6:00 pm
Randolph	7:00 pm

**Northfield City Council - 6:00 p.m.**



**Executive Summary:** This report provides an overview of the district’s operations, bright spots, anti-racism work, and response to COVID-19.

The graph below represents the COVID-19 cases in Rice County per week. The chart is from the Rice County Public Health website.



The district began counting positive COVID-19 tests within the school community on Aug. 31. As of Nov. 18, the district had 168 total positive COVID-19 cases and 65 active cases recorded in the last 14 days. People can view the latest district data through the district’s COVID-19 dashboard at:

<https://northfieldschools.org/covid-19/reported-covid-19-cases-dashboard/>

The district average percentage of students quarantined for the week of Nov. 8-12 was 2.60%. The district average percentage of students absent with influenza-like illness symptoms was 1.99% during the same time frame. There was a substantial increase in the active cases and influenza-like illness rates at Bridgewater Elementary beginning Nov. 15. As of Nov. 18, Bridgewater had 20 active cases.

**Vaccination Clinic and Testing Site**

The FDA and CDC have approved the use of Pfizer-BioNTech’s vaccine for children ages 5-11. While vaccination is a family’s choice, the district will continue to provide information so that families who desire vaccination can access an appointment.

The district is hosting a vaccination clinic with Rice County Public Health on Nov. 18 at the NCEC and 288 doses are scheduled to be administered.

We continue to offer the Cue rapid molecular COVID-19 test for symptomatic students and staff. We have expanded capacity to approximately 28 test slots per day.

**Bright Spot: Rock N’ Roll Revival**

Northfield High School students will have another chance to participate in the renowned Rock N’ Roll Revival this winter. Due to the limited outdoor production in 2021, a more traditional event will be held in 2022. The performance will then return to an alternating year schedule. This event was not included in the adopted budget but will be added in the revised budget that will come before the board in December.



## Committee Report

*Board of Education*

**Name:** Tom Baraniak                      **Committee:** Human Rights Commission

**Date Submitted:** 11/17/2021 22:12:33

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We met Tuesday, November 9.

Beth Kallestad, Program Coordinator for the City of Northfield gave a presentation on the Northfield Racial & Ethnic Equity Collaborative (NREEC). It began in February of this year and is a community led effort regarding racial equity and inclusion. It seeks to help build our shared cultural competence, understand our biases, and implement the work of systems change to begin shifting policies, practices, resources, and power structures. There are several institutions and organizations involved, with the backbone team consisting of the City of Northfield, Healthy Community Initiative, and the Northfield Public Schools.

Commission member Linda Larson gave an update on the status on the effort for a City ban on conversion therapy.

The last item was planning for the Martin Luther King celebration and selecting the annual Human Rights award recipient. The award recognizes an individual, group, or organization that has contributed to the advancement of human rights in Northfield. This year's recipient is Northfield Schools Superintendent Matt Hillmann. He was nominated by a group of many in the Hispanic community. The following is their reason for nomination.

"Matt Hillmann has demonstrated a capacity to listen to the immigrant community in Northfield and is taking action to effect change and offer improvements to the Northfield School District. He shows that he truly cares about the children of the immigrant community. With his work and support he is an example to follow.

For years immigrant mothers wanted to organize a listening group with Matt Hillmann to express their views and hopes for the schools. When Lucy González Mirón, at one of his regular visits to the Human Rights Commission expressed the hope to have regular meetings with him and the group of mothers Matt agreed and in the spring of 2021 the group started meeting three times per year. Mar Valdecantos helps with interpreting during the sessions. This channel of communication allows for Matt to listen directly from community members and also offer solutions.

The group is very pleased with the support Matt is giving them even when the conversations are difficult and the issues revolve around discrimination and racism at the schools coming not only from students but teachers and school administrators. During the meetings Matt listens intently, offers solutions and often promises he will look further into some of the issues and come back to the group with updates."

Dr. Hillmann will be presented the award at the January 2022 MLK Celebration.



## Committee Report

*Board of Education*

**Name:** Tom Baraniak                      **Committee:** Northfield Forward

**Date Submitted:** 11/17/2021 22:07:39

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We met Monday, November 15.

The K-5 literacy work team of Amanda Ostermann from Spring Creek, Diane Torbenson from Greenvale Park, and Pam Charlton from Bridgewater described a grid used to organize the 420 minutes of a school day by subject across all three elementary schools. It broke down a typical school day by subject and allocated an amount of minutes to spend on each. It gives a framework for the teachers to work from to plan their day. They also reiterated the benefit of STAR testing where the teachers get higher quality assessment data more often so they can identify and react to issues more quickly. Social Studies is also integrated into literacy goals to meet two needs at once.

Carrie Duba, pre-K thru 12 Systems and Instructional Coach discussed the multi-tiered system of supports (MTSS) and social emotional learning (SEL). A lot of resources are reactive instead of proactive with the goal to change that to identify problems and institute changes earlier. Carrie mentioned the importance of social emotional learning as essential for life, its foundation.

Lindsey Downs, the literacy support teacher and Noreen Cooney, the social worker from Spring Creek described the process for the Problem Solving Teams (PST). It begins in the classroom by identifying concerns and gathering data. The PST and teacher discuss and brainstorm ideas, come up with a plan, and assign a point person for the teacher to help guide the process. It is monitored as it progresses and summarized at the end.

The last person to speak was Steve Ryan, the new Life Coach. He introduced himself and his background and talked about how he is available to help students and staff identify and reach their goals. This year also includes more relationship building.

INDEPENDENT SCHOOL DISTRICT 659

**PUBLIC HEARING MINUTES**

Monday, November 8, 2021

6:15 p.m. - 6:50 p.m.

Northfield District Office Boardroom

- I. Call to Order  
Board Chair Julie Pritchard called the Public Hearing of the Northfield Board of Education Independent School District 659 to order at 6:15 p.m. Present: Baraniak, Butler, Goerwitz, Gonzalez-George, Pritchard, Quinnell and Stratmoen.
- II. Procedures for Public Hearings
- III. Director of Instructional Services Hope Langston reviewed outcomes of the 2020-21 World's Best Workforce Plan and goals and strategies for the 2021-22 school year.
- IV. Opportunity for Community Feedback  
There was no feedback from community members.
- V. On a motion by Goerwitz, seconded by Quinnell, the Public Hearing adjourned at 6:47 p.m.

Noel Stratmoen  
School Board Clerk

# NORTHFIELD PUBLIC SCHOOLS

## School Board Minutes

November 8, 2021

District Office Boardroom

1. Call to Order

Board Chair Julie Pritchard called the Regular meeting of the Northfield Board of Education of Independent School District No. 659 to order at 7:00 p.m. Present: Baraniak, Butler, Gonzalez-George, Goerwitz, Pritchard, Quinnell and Stratmoen. Absent: None. This meeting was open to the public, live-streamed and recorded, and access to the recording was posted to the school district website.

2. Agenda Approval/Table File

On a motion by Quinnell, seconded by Goerwitz, the board approved the agenda.

3. Public Comment

There was public comment from Lindsey Briskie and Richard Graves.

4. Announcements and Recognitions

- National Community Education Day is Thursday, November 11, 2021 and we will celebrate this day at the Northfield Community Education Center.
- The Northfield High School Theatre Department presents “the Mystery of Edwin Drood” this coming weekend.
- The all-district band concert was held last week.

5. Items for Discussion and Reports

a. Summary of Public Hearing Regarding the 2021-2022 World’s Best Workforce Plan

Director of Instructional Services Hope Langston summarized the 2021-22 World’s Best Workforce Plan and responded to questions from the board. There was no community feedback received at the World’s Best Workforce Plan public hearing that preceded the regular board meeting.

b. Self-Funded Health Insurance Plan. Director of Human Resources Molly Viesselman updated the board on the district’s self-funded health insurance plan. Director Viesselman recapped the district’s history moving to the self-insurance model and the claims history 2019 to present. The revenue for our self-funded health is made up of premium revenue received from employees, the district and our retirees. For calendar year 2021 our premium revenue is expected to be \$7.3 million and our projected total expenditures is expected to be \$8.5 million. This significant spend down would put our fund balance under the goal the Benefits Advisory Committee has set.

The Benefits Advisory Committee in consultation with One Digital is recommending a 25% increase to the district’s health premium beginning January 1, 2022. The negotiated increase in the district contribution was 5%. This would leave the 480 employees with absorbing the remainder of the increase. A 25% increase will generate approximately \$1.8 million in additional premium revenue. It would be a minimum 73% increase in the out of pocket expense for participating employees depending on the plan.

The pandemic has impacted every corner of our education system including our health plan. Healthcare institutions have taken significant losses, and we anticipate medical inflation increasing to catch up. As of September 30, we have incurred \$225,737 in COVID-19 specific expenditures.

Upon review, we feel strongly that we need to help ease this financial burden for our staff. Our district has prioritized stewardship and we have the financial capacity to support them. We are proposing for calendar year 2022 that instead of the 5% increase in district contribution, we restore the 80% district, 20% employee contribution ratio. This proposal will cost the district approximately \$1 million. We intend to use \$500,000 of

ESSER III funds and \$500,000 of our unassigned general fund balance. For our highest utilized plan this would mean employees with family insurance would pay an increase of \$45 per paycheck rather than \$167, a 20% increase rather than a 72% increase. The district contribution would increase from 5% to 27%. The district is fortunate to be in a situation where we can be nimble in our response to support our staff. This is a short term solution and we will have to increase the premium again next year, but this will allow us time to be thoughtful about a longer term solution.

The board is asked to vote on this recommendation and this is an item for individual action at today's meeting.

- c. Policy Committee Recommendations. Superintendent Hillmann presented the policy committee's recommendations on policy 501. This will be an item for individual action at the next board meeting.
- d. Five-Year Strategic Plan. Superintendent Hillmann presented a first draft of the district's five-year strategic plan. The district has been soliciting feedback from stakeholders over the past six months. The district has held 15 meetings with staff, students, families and advisory groups, and has considered feedback from family and staff surveys. On November 18 the board will hold a five-year strategic plan work session.
- e. Superintendent Operations and COVID-19 Update. Dr. Hillmann provided an update about district operations and COVID-19. After seeing a decline in COVID cases, the county has reported an increase in the number of cases. Vaccination for students ages 5-11 has been approved by the FDA and CDC, and the district is hosting a vaccination clinic on November 18. The district's Cue COVID testing program is operational, and symptomatic district staff and students are eligible to make appointments to be tested. The BinaxNOW OTC at home tests arrived and we will begin to review this 'test to stay' option for staff and students, and we continue to offer the VAULT saliva tests.

Officer Bart Wiese will be shifting back to patrol responsibilities in Jan. 2022 and Officer Gabriel Crombie will be the new school resource officer.

Flexible grouping is currently being used with third grade students at Bridgewater and Spring Creek. This approach breaks students into more class sections than usual for reading. Early progress monitoring is showing gains at Bridgewater. The program has not been operating at Spring Creek long enough to conduct progress monitoring assessments.

## 6. Committee Reports

## 7. Consent Agenda

On a motion by Baraniak, seconded by Quinnell, the board approved the consent agenda.

- a. Minutes  
Minutes of the Regular School Board meeting held on October 25, 2021
- b. Overnight Field Trips
  - i. Area Learning Center teachers Cheryl Mathison and Eric McDonald requested board approval for a co-curricular overnight trip for the 2021-2022 school year.
  - ii. Northfield High School Activities Director Joel Olson and Nordic Ski Team Head Coach Craig Cardinal requested board approval for an overnight trip for the 2021-22 school year.
- c. Personnel Items
  - i. Appointments
    1. Julie Borene, Event Worker as needed at the High School, beginning 11/16/2021.

2. Kari Engle, 1.0 FTE Long Term Substitute Third Grade Teacher at Greenvale Park, beginning 3/14/2022-6/9/2022; Short Call Sub Rate
  3. Kari Engle, 1.0 FTE Long Term Substitute Second Grade Teacher at Bridgewater, beginning 11/2/2021-1/28/2022; Short Call Sub Rate
  4. Noelle Gilomen, Child Nutrition Associate I for 3.75 hours/day at the High School, beginning 10/27/2021; \$19.28/hr.
  5. Correction: Debra Gottfried, Health Aide EA PCA for up to 7 hours/day on student contact days at the District Office, beginning 10/28/2021-6/9/2022; Step 4-\$17.52/hr.
  6. Cindy Keogh, Building Supervisor with Community Education, beginning 11/6/2021; \$17.41/hr.
  7. Cindy Keogh, Site Supervisor/Scheduler with Community Education Recreation, beginning 11/3/2021-5/31/2022; \$12.64/hr.
  8. Steven Knutson, Building Supervisor with Community Education, beginning 11/6/2021; \$17.41/hr.
  9. Tricia Lancaster, Building Supervisor with Community Education, beginning 11/6/2021; \$17.41/hr.
  10. Anthony Mathison, 1.0 FTE Long Term Substitute Physical Education Teacher at Bridgewater, beginning on or about 12/3/2021-2/25/2022; MA, Step 10
  11. Thomas Neuger, Site Supervisor/Scheduler with Community Education Recreation, beginning 11/3/2021-5/31/2021; \$11.39/hr.
  12. Mason Nystuen, Targeted Services Student Site Assistant for up to 2 hours/day Mon.-Thurs. at Bridgewater, beginning 11/2/2021-4/28/2022; \$10.08/hr.
  13. Timothy Pollreis, 1.0 FTE Night Custodian at the NCEC, beginning 11/8/2021; Step 1-\$18.38/hr.
  14. Nicholas Sasse, Targeted Services PLUS Student Site Assistant for up to 1.75 hours/day Mon.-Thurs. at Spring Creek, beginning 11/2/2021-4/28/2022; \$10.08/hr.
  15. Ryan Sweeney, 1.0 FTE Technology Specialist with the District, beginning 11/15/2021; Step 4-prorated for the 2021-22 school year.
  16. Correction: Johanna Villa, .5 Assistant Dance Team Coach for 2 hours/day for 3 days/week at the High School, beginning 10/25/2021; Level 2, Step 5.
  17. Cortney Gillum, 1.0 FTE Building Nurse at Greenvale Park, beginning 1/4/2022; Step 4-\$36.84/hr.
  18. Change: Candace Hard, 1.0 FTE Long Term Substitute Special Ed Teacher-ABS, LD, EBD at Bridgewater, beginning on 11/12/2021-2/11/2022; BA10, Step 10
  19. Grant Hutton, Program Assistant with Community Education Recreation, beginning 11/7/2021-5/31/2022; \$10.50/hr.
  20. Michelle Oaxaca, Special Ed EA-PCA for 6.75 hours/day at the High School, beginning 11/11/2021; Step 4-\$17.52/hr.
  21. Ryan Oden, ELL EA for 7 hours/day at the Middle School, beginning 11/22/2021-6/10/2021; Step 3-\$16.29/hr.
  22. Tony Rezac, Head Wrestling Coach for 2 hours/day at the Middle School, beginning 11/15/2021; Stipend \$2,987 + step 4-\$125.00
  23. Nathan Stevens, Program Assistant with Community Education Recreation, beginning 11/7/2021-5/31/2022; \$10.08/hr.
- ii. Increase/Decrease/Change in Assignment
1. Nives Bakic, Special Ed EA at the Middle School, add Special Ed EA PCA Extracurricular and non-academic activities as needed with the District, effective 9/30/2021-6/10/2022.
  2. Adriana Bermudez, ECFE EA for 11.75 hours/week at the NCEC, add Health Aide EA PCA for 35.25 hours/week at the NCEC, effective 9/27/2021-6/9/2022.
  3. Adriana Bermudez, ECFE EA/Health Aide for 16.25 hours/week at the NCEC, change to ECFE EA for 15.5 hours/week at the NCEC, effective 10/28/2021.
  4. Josten Coleman, Teacher at the Middle School, add Head Softball Coach at the High School, effective 3/14/2022; Level \$6,970 Step 3
  5. Lindsey Davis, 1.0 Assistant Dance Team Coach at the High School, change to .5 Assistant Dance Team Coach at the High School, effective 10/28/2021.
  6. Tyler Faust, Football Coach at the Middle School, change to Assistant Football Coach at the Middle School, effective 10/29/2022.
  7. LeAnne Fricke, Head Gymnastics Coach at the High School, change to Assistant Gymnastics Coach at the High School, effective 11/8/2021; Level 2, Step 10
  8. Denise Halvorson, Head Speech Coach at the Middle School, change to 50% Head Speech Coach and 50% Assistant Speech Coach, at the Middle School, effective 10/29/2021.
  9. Mary Harrity-Davidson, Assistant Girls Tennis Coach at the Middle School, change to 50% Head Girls Tennis Coach and 50% Assistant Girls Tennis Coach, at the Middle School, effective 9/1/2021.
  10. Leslie Hayden, Football Coach at the Middle School, change to Assistant Football Coach at the Middle School, effective 10/29/2021.

11. Kelly Hebzynski, Assistant Speech Coach at the Middle School, change to 50% Head Speech Coach and 50% Assistant Speech Coach, at the Middle School, effective 10/29/2021.
  12. Zoe Ingersoll, Assistant Gymnastics Coach at the High School, change to Head Gymnastics Coach at the High School, effective 11/8/2021; Level 1, Step 2
  13. Chris Jackson, Football Coach at the Middle School, change to Assistant Football Coach at the Middle School, effective 10/29/2021.
  14. Melanie Klein, Special Ed Teacher at Spring Creek, add Homebound Teacher with the District, effective 10/27/2021-6/10/2022.
  15. Angela Lynch, .40 Sped ALC; .50 Sped High School; .10 Vision Impaired DW, change to .25 Social Studies ALC, .25 English, ALC, .50 Vision impaired DW, effective 8/30/2021-6/9/2022
  16. Tony Mathison, Football Coach at the Middle School, change to Head Football Coach at the Middle School, effective 10/29/2021.
  17. Pete Maus, Football Coach at the Middle School, change to Head Football Coach at the Middle School, effective 10/29/2021.
  18. Curt Mikkelson, Football Coach at the Middle School, change to Head Football Coach at the Middle School, effective 10/29/2021.
  19. Sean O'Brien, Football Coach at the Middle School, change to Assistant Football Coach at the Middle School, effective 10/29/2021.
  20. Jacob Odell, Head Girls Tennis Coach at the Middle School, change to 50% Head Girls Tennis Coach and 50% Assistant Girls Tennis Coach, at the Middle School, effective 9/1/2021.
  21. Nathan Porath, .3 Nordic Assistant Coach at the High School, change to .5 Nordic Assistant Coach at the High School, effective 11/15/2021.
  22. Brent Rauk, Football Coach at the Middle School, change to Head Football Coach at the Middle School, effective 10/29/2021.
  23. Katie Remmey, Special Ed EA at the Middle School, add Special Ed EA PCA Extracurricular and non-academic activities as needed with the District, effective 9/30/2021-6/10/2022.
  24. Alexis Sanborn, Special Ed EA PCA at the High School, Special Ed EA PCA Bus for an additional 1.33 hrs/week with the District, effective 10/29/2021-6/10/2022.
  25. Anita Sasse, Teacher at Spring Creek, add Targeted Services PLUS Teacher for up to 6 hours/week Mon.-Thurs. at Spring Creek, effective 11/1/2021-4/29/2022. Year 1-\$27.11/hr.
  26. Angela Schock, Teacher at the Middle School, add Homebound Teacher with the District, effective 10/27/2021-6/10/2022.
  27. Heather Stanton-Ims, Social Worker at the Middle School, add Targeted Services BLAST Teacher for up to 6 hours/week Mon.-Thurs. at the Middle School, effective 11/1/2021-5/12/2022. Year 1-\$27.11/hr.
  28. Shelley Stulken, Teacher at Spring Creek, add Targeted Services PLUS Teacher for up to 6 hours/week Mon.-Thurs. at Spring Creek, effective 11/1/2021-4/29/2022. Year 1-\$27.11/hr.
  29. Joquan Williams, KidVentures Site Assistant at Greenvale Park, add Community School Club Leader for up to 8 hours/week at Greenvale Park, effective 10/2/2021-6/3/2022; \$23.01/hr.
  30. Mark Johnson, Seasonal Grounds with the District, change to Substitute Custodian with the District for snow plowing purposes, effective 11/4/2021.
  31. Debra Pack, Special Ed EA at the High School, add Special Ed EA PCA Bus morning route for 1.42 hrs/day with the District, effective 10/29/2021-6/10/2022.
  32. Sheldon Volkert, .5 Assistant Gymnastics Coach at the High School, change to .3 Assistant Gymnastics Coach at the High School, effective 11/8/2021.
- iii. Leave of Absence
1. Natalie Amy, Counselor at the Middle School, Family/Medical Leave of Absence, beginning on or about 4/14/2022 through the 2021-2022 school year.
  2. Kay Goodrich, EA at the Middle School, Family/Medical Leave of Absence, beginning 11/3/2021-1/17/2022.
  3. Brent Lothert, Assistant Network Manager with the District, Family/Medical Leave of Absence, beginning on or about 11/25/2021 for 12 work days.
- iv. Retirements/Resignations/Terminations
1. Karl Viesselman, Girls Head Track Coach at the High School, resignation effective 11/5/2021.
- d. Grant Application Approvals
- i. Director of Child Nutrition Stephany Stromme requested school board approval of a \$16,000.00 grant from MN Department of Agriculture. The AGRI Full Tray Farm to School program will enhance our farm to school offerings and assist us in being proactive in purchasing equipment so production is not disrupted with repair downtimes. The grant request is for \$5,000 for Full Tray Grant to support farm to school purchases and \$11,000 equipment request to purchase a counter top freezer for both the middle



school and high school to offer frozen ala carte items that meet Smart Snack guidelines, as well as a steamer or combi oven at the high school.

- ii. Director Community Education Erin Bailey requested school board approval of a \$20,000.00 grant request from Southern Minnesota Initiative Foundation. This grant funding will be used to provide wrap-around childcare for students enrolled in the full day Hand in Hand Preschool section who are receiving free or reduced price lunch. This childcare will be offered from 7:30 a.m. to the start of preschool and from 3:45 p.m. to 5:00 p.m. This will allow families to have a complete day of care for their child. Early Ventures Learning Center is at capacity and thus not able to provide this service. If received, this grant will provide funding February 8, 2022 - February 8, 2023.

#### 7. Items for Individual Action

- a. World's Best Workforce 2021-2022 Annual Report. On a motion by Gonzalez-George, seconded by Baraniak, the board approved the 2021-2022 World's Best Workforce Annual Report as presented.
- b. Co-Curricular Adds or Reductions. On a motion by Stratmoen, seconded by Gonzalez-George, the board approved the Middle School Assistant Student Council Advisor, Level 4, stipend of \$1,991.00.
- c. Resolution of School Board Supporting FORM A Application to Minnesota State High School League Foundation. On a motion by Baraniak, seconded by Butler, the board approved the Resolution of School Board Supporting FORM A Application to Minnesota State High School League Foundation. On a roll call vote, voting 'yes' was Baraniak, Butler, Goerwitz, Gonzalez-George, Pritchard, Quinnell and Stratmoen. No one voted 'no'.
- d. Resolution Establishing Combined Polling Places for Multiple Precincts and Designating Hours During Which the Polling Places Will Remain Open for Voting for School District Elections Not Held on the Day of a Statewide Election. On a motion by Goerwitz, seconded by Baraniak, the board approved the Resolution Establishing Combined Polling Places for Multiple Precincts and Designating Hours During Which the Polling Places Will Remain Open for Voting for School District Elections Not Held on the Day of a Statewide Election. On a roll call vote, voting 'yes' was Baraniak, Butler, Goerwitz, Gonzalez-George, Pritchard, Quinnell and Stratmoen. No one voted 'no'.
- e. One-Time Increase to District's Contribution to Employee Health Insurance. On a motion by Stratmoen, seconded by Goerwitz, the board approved assigning \$500,000 of ESSER-III funds and \$500,000 of the district's unassigned fund balance to limit the impact of the 25% increase to the health insurance premiums on employees for the 2022 plan year.

#### 8. Items for Information

- a. Enrollment Report. Superintendent Hillmann reviewed the November 2021 enrollment report.
- b. American Education Week. American Education Week presents everyone with an opportunity to celebrate public education and honor individuals who are making a difference in ensuring that every student receives a quality education. American Education Week is November 15-19, 2021.
- c. Northfield Middle School Roof Replacement Process. Director of Finance Mertesdorf previewed the process for using long term facilities maintenance revenue to pay bond costs associated with replacing the Northfield Middle School roof.

#### 9. Future Meetings

- a. Thursday, November 18, 2021, 5:00 p.m., Board Work Session, Northfield DO Boardroom
- b. Monday, November 22, 2021, 7:00 p.m., Regular Board Meeting, Northfield DO Boardroom
- c. Monday, December 13, 2021, 7:00 p.m., Regular Board Meeting, Northfield DO Boardroom

#### 10. Adjournment

On a motion by Stratmoen, seconded by Baraniak, the board adjourned at 9:23 p.m.

Noel Stratmoen  
School Board Clerk

**NORTHFIELD SCHOOL DISTRICT GIFT AGREEMENT**

This agreement made this 9<sup>th</sup> day of Nov., 2021, by and between Cardinal Glass Industries, Inc, hereinafter the "Donor", and Independent School District No. 659, Northfield, Minnesota, pursuant to the District's policy for receiving gifts and donations, as follows:

**TERMS**

Check # 00859021 from Cardinal Glass Industries as a donation to the High School Robotics team, in the amount of \$10,500.

Cardinal Glass Industries, Inc.  
Donor

By: Received in High School office

Approved by resolution of the School Board on the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

INDEPENDENT SCHOOL DISTRICT No. 659

By: \_\_\_\_\_

Clerk

**RESOLUTION ACCEPTING DONATIONS**

The following resolution was moved by \_\_\_\_\_ and seconded by \_\_\_\_\_:

**WHEREAS**, Minnesota Statutes 123B.02, Sub. 6 provides: “ The board may receive, for the benefit of the district, bequests, donations, or gifts for any proper purpose and apply the same to the purpose designated. In that behalf, the board may act as trustee of any trust created for the benefit of the district, or for the benefit of pupils thereof, including trusts created to provide pupils of the district with advanced education after completion of high school, in the advancement of education.”; and

**WHEREAS**, Minnesota Statutes 465.03 provides: “Any city, county, school district or town may accept a grant or devise of real or personal property and maintain such property for the benefit of its citizens in accordance with the terms prescribed by the donor. Nothing herein shall authorize such acceptance or use for religious or sectarian purposes. Every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full.”; and

**WHEREAS**, every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full;

**THEREFORE, BE IT RESOLVED**, that the School Board of Northfield Public Schools, ISD 659, gratefully accepts the following donations as identified below:

Donor	Item	Designated Purpose (if any)
Cardinal Glass Industries, Inc.	\$10,500.00	High School Robotics Team

The vote on adoption of the Resolution was as follows:

Aye:

Nay:

Absent:

Whereupon, said Resolution was declared duly adopted.

By: Julie Pritchard, Chair

By: Noel Stratmoen, Clerk

CERTIFICATION OF MINUTES RELATING TO  
\$3,120,000 GENERAL OBLIGATION FACILITIES MAINTENANCE BONDS, SERIES  
2022A

Issuer: Independent School District No. 659 (Northfield Public Schools), Minnesota

Governing Body: School Board

Kind, date, time and place of meeting: A regular meeting held on November 22, 2021 at 7:00 p.m. in the Northfield School District Office Boardroom.

Members present:

Members absent:

Documents attached:

Minutes of said meeting (including):

RESOLUTION RELATING TO \$3,120,000 GENERAL OBLIGATION FACILITIES MAINTENANCE BONDS, SERIES 2022A; STATING OFFICIAL INTENT TO PROCEED WITH AND AUTHORIZING THE ISSUANCE AND SALE THEREOF AND PROVIDING FOR CREDIT ENHANCEMENT WITH RESPECT THERETO

I, the undersigned, being the duly qualified and acting recording officer of the public corporation issuing the bonds referred to in the title of this certificate, certify that the documents attached hereto, as described above, have been carefully compared with the original records of said corporation in my legal custody, from which they have been transcribed; that said documents are a correct and complete transcript of the minutes of a meeting of the governing body of said corporation, and correct and complete copies of all resolutions and other actions taken and of all documents approved by the governing body at said meeting, so far as they relate to said bonds; and that said meeting was duly held by the governing body at the time and place and was attended throughout by the members indicated above, pursuant to call and notice of such meeting given as required by law.

WITNESS my hand officially as such recording officer this 22<sup>nd</sup> day of November, 2021.

\_\_\_\_\_  
School District Clerk

Member \_\_\_\_\_ introduced the following resolution and moved its adoption, which motion was seconded by Member \_\_\_\_\_:

RESOLUTION RELATING TO \$3,120,000 GENERAL OBLIGATION FACILITIES MAINTENANCE BONDS, SERIES 2022A; STATING OFFICIAL INTENT TO PROCEED WITH AND AUTHORIZING THE ISSUANCE AND SALE THEREOF AND PROVIDING FOR CREDIT ENHANCEMENT WITH RESPECT THERETO

BE IT RESOLVED by the School Board (the Board) of Independent School District No. 659 (Northfield Public Schools), Minnesota (the District), as follows:

SECTION 1. AUTHORIZATION AND DISTRICT INDEBTEDNESS. The District is authorized, pursuant to Minnesota Statutes, Section 123B.595 and Chapter 475, to borrow money by the issuance of its general obligation facilities maintenance bonds. This Board hereby determines that it is necessary and desirable and in the best interest of the District to issue its General Obligation Facilities Maintenance Bonds, Series 2022A in a principal amount not to exceed \$3,120,000 (the Bonds) to finance deferred capital maintenance projects, including roof replacement, at District facilities, as described in the District's revised ten-year facility plan (the Facility Plan) hereby approved by this Board. Pursuant to the provisions of Minnesota Statutes, Section 123B.595, subdivision 5 it is hereby determined that the total amount of District indebtedness as of January 1, 2022 is \$51,015,000.

SECTION 2. APPROVAL BY COMMISSIONER OF EDUCATION OF THE STATE OF MINNESOTA. The Facility Plan will be submitted to the Commissioner of the Department of Education of the State of Minnesota (the Commissioner of Education) for approval as required by Minnesota Statutes, Section 123B.595, subdivision 5 and such approval will be received prior to the date on which the Bonds are issued.

SECTION 3. NOTICE PUBLICATION. The Clerk is authorized and directed to cause notice of the intended projects, the amount of the facilities maintenance bonds to be issued, and the total amount of the District's indebtedness to be published in a legal newspaper of general circulation in the District.

SECTION 4. SALE. The District has retained Ehlers & Associates, Inc., in Roseville, Minnesota, as its independent municipal advisor in connection with the sale of the Bonds. Ehlers & Associates, Inc. is authorized to solicit proposals for the Bonds in accordance with Minnesota Statutes, Section 475.60, subdivision 2, paragraph (9). The Board shall meet at the time and place specified in the Official Statement for the Bonds to receive and consider proposals for the purchase of the Bonds.

SECTION 5. OFFICIAL STATEMENT; PROPOSALS. Ehlers & Associates, Inc. is authorized to prepare and distribute an Official Statement for the Bonds and to open, read, and tabulate the proposals for presentation to the Board.

SECTION 6. STATE CREDIT ENHANCEMENT PROGRAM. (a) The District hereby covenants and obligates itself to notify the Commissioner of Education of a potential default in the payment of principal and interest on the Bonds and to use the provisions of Minnesota Statutes, Section 126C.55 to guarantee payment of the principal and interest on the Bonds when due. The District further covenants to deposit with the Registrar or any successor paying agent three (3) days prior to the date on which a payment is due an amount sufficient to make that payment or to notify the Commissioner of Education that it will be unable to make all or a portion of that payment. The Registrar for the Bonds is authorized and directed to notify the Commissioner of Education if it becomes aware of a potential default in the payment of principal or interest on the Bonds or if, on the day two (2) business days prior to the date a payment is due on the Bonds, there are insufficient funds to make that payment on deposit with the Registrar. The District understands that as a result of its covenant to be bound by the provision of Minnesota Statutes, Section 126C.55, the provisions of that section shall be binding as long as any Bonds of this issue remain outstanding.

(b) The District further covenants to comply with all procedures now and hereafter established by the Departments of Management and Budget and Education of the State of Minnesota pursuant to Minnesota Statutes, Section 126C.55, subdivision 2(c) and otherwise to take such actions as necessary to comply with that section. The chair, clerk, superintendent or business manager is authorized to execute any applicable Minnesota Department of Education forms.

Upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

whereupon the resolution was declared duly passed and adopted.

## Policy 501 SCHOOL WEAPONS ~~POLICY~~

### I. PURPOSE

The purpose of this policy is to assure a safe school environment for students, staff and the public within the Northfield School District.

### II. GENERAL STATEMENT OF POLICY

No ~~one, including any~~ student or nonstudent, including teachers, administrators, school employees, volunteers, visitors, or any member of the public, shall possess, use or distribute a weapon when in a school location except as provided in this policy. The district will act to enforce this policy and to discipline or take appropriate action against anyone who violates this policy. This policy *does* apply to persons authorized by a permit to carry a firearm, except as stated below.

### III. DEFINITIONS

- A. A “firearm” is defined as a gun, whether loaded or unloaded, that discharges shot or a projectile by means of an explosive charge or element, such as gunpowder. A firearm as herein defined may cause serious injury or death.
- B. A “weapon” means any object, device or instrument designed as a weapon or through its use is capable of threatening or producing bodily harm or which may be used to inflict self-injury including, but not limited to: any firearm (whether loaded or unloaded), air guns, pellet guns, BB guns (whether loaded or unloaded), all knives, blades, clubs, metal knuckles, nunchucks, throwing stars, explosives, fireworks, mace and other propellants, stun guns, ammunition, poisons, chains, arrows, and objects that have been modified to serve as a weapon.
1. No person shall possess, use or distribute any object, device or instrument having the appearance of a weapon and such objects, devices or instruments shall be treated as weapons including, but not limited to, weapons listed above which are broken or non-functional, look-alike guns, toy guns, and any object that is a facsimile of a real weapon.
  2. No person shall use articles designed for other purposes (i.e., lasers or laser pointers, belts, combs, pencils, files, scissors, etc.), to inflict bodily harm and/or intimidate, and such use will be treated as the possession and use of a weapon.
- C. “School Location” includes any district building or grounds, whether leased, rented, owned or controlled by the district, locations of school activities or trips, bus stops, school buses or school vehicles, school-contracted vehicles, the area of entrance or departure from school premises or events, all locations where school-related functions are conducted, and anywhere students are under the jurisdiction of the district.
- D. “Possession” means having a weapon on one’s person or in an area subject to one’s control in a school location, including a vehicle parked on school grounds.



- E. “Dangerous Weapon” means any firearm, whether loaded or unloaded, or any device designed as a weapon and capable of producing death or great bodily harm, any combustible or flammable liquid or other device or instrumentality that, in the manner it is used or intended to be used, is calculated or likely to produce death or great bodily harm, or any fire that is used to produce death or great bodily harm. As used in this definition, “flammable liquid” means any liquid having a flashpoint below 100 degrees Fahrenheit and having a vapor pressure not exceeding 40 pounds per square inch (absolute) at 100 degrees Fahrenheit but does not include intoxicating liquor. As used in this subdivision, “combustible liquid” is a liquid having a flash point at or above 100 degrees Fahrenheit.

#### IV. EXCEPTIONS

- A. ~~A student who finds a weapon on the way to school or in a school location, or a student who discovers that they ~~he or she~~ accidentally ~~has~~ have a weapon in ~~his or her~~ their possession, ~~and must immediately notify~~ contact a school administrator. ~~or takes the weapon immediately to the principal’s office shall not be considered to possess a weapon. If it would be impractical or dangerous to take the weapon to the principal’s office, a student shall not be considered to possess a weapon if he or she immediately turns the weapon over to an administrator, teacher or head coach or immediately notifies an administrator, teacher or head coach of the weapon’s location.~~~~
- B. ~~If a student finds a weapon on the way to school or discovers that he or she ~~they~~ accidentally ~~has~~ have a weapon in ~~his or her~~ their possession, and the student fails to contact ~~notify~~ a school administrator immediately ~~or to take the weapon immediately to the principal’s office~~, the student will be deemed to have committed a separate violation of the policy prohibiting weapons in school.~~
- C. It shall not be a violation of this policy if a nonstudent, nonemployee, student where specified, or situation falls within one of the following categories:
1. Active licensed peace officers or military personnel participating in military training, when they are on duty performing official duties.
  2. Persons authorized to carry a pistol under Minnesota Statutes Section 624.714 while in a motor vehicle or outside of a motor vehicle for the purpose of directly placing a firearm in, or retrieving it from, the trunk or rear area of the vehicle.
  3. Persons who keep or store in a motor vehicle pistols in accordance with Minnesota Statutes, Sections 624.714 or 624.715 or other firearms in accordance with Minnesota Statutes, Section 97B.045.
    - a. Section 624.714 specifies procedures and standards for obtaining pistol permits and penalties for the failure to do so. Section 624.715 defines an exception to the pistol permit requirements for “antique firearms which are carried or possessed as curiosities or for their historical significance or value.”

- b. Section 97B.045 generally provides that a firearm may not be transported in a motor vehicle unless it is (1) unloaded and in a gun case without any portion of the firearm exposed; (2) unloaded and in the closed trunk; or (3) a handgun carried in compliance with Sections 624.714 and 624.715.
4. Firearm safety or marksmanship courses or activities for students or non-students conducted on school property.
5. Ceremonial color guard in possession of dangerous weapons, BB guns, or replica firearms.
6. Possession of dangerous weapons, BB guns, or replica firearms with written permission of the principal or other school/district administrator ~~person having general control and supervision of the school location.~~

D. Policy Application to Instructional Equipment/Tools

While the district does not allow the possession, use or distribution of weapons by students or non-students, such a position is not meant to interfere with instruction or the use of appropriate equipment and tools by students or nonstudents. Such equipment and tools, when properly possessed, used and stored, shall not be considered in violation of the rule against the possession, use or distribution of weapons. However, when authorized instructional and work equipment and tools are used in a potentially dangerous or threatening manner, such possession and use will be treated as the possession and use of a weapon.

**V. CONSEQUENCES FOR STUDENT POSSESSION, USE, OR DISTRIBUTION OF A WEAPON**

- A. The district does not allow the possession, use, or distribution of weapons by students. Consequently, the minimum consequence for students willfully possessing, using or distributing weapons shall include:
  1. Immediate out-of-school suspension.
  2. Confiscation of the weapon.
  3. Immediate notification of police.
  4. Parent or guardian notification.
  5. Possible recommendation to the superintendent of expulsion for a period of time not to exceed twelve months.
- B. The superintendent may use discretion in determining whether, under the circumstances, a course of action other than the minimum consequences specified is warranted. If so, other appropriate action may be taken, including consideration of a recommendation for lesser discipline.

- C. Pursuant to Minnesota law, a student who brings a firearm to school, will be expelled for at least twelve months. The school board may modify this requirement on a case-by-case basis.

## **VI. CONSEQUENCES FOR WEAPON POSSESSION, USE, OR DISTRIBUTION BY NONSTUDENTS**

### **A. Employees**

1. An employee, including one authorized by permit to carry a firearm, who violates the terms of this policy is subject to disciplinary action, including nonrenewal, suspension, or discharge as deemed appropriate by the school board.
2. Sanctions against employees, including nonrenewal, suspension, or discharge shall be pursuant to and in accordance with applicable statutory authority, collective bargaining agreements, and district policies.
3. When an employee violates the weapons policy, law enforcement may be notified, as appropriate.

### **B. Other Nonstudents**

1. Any member of the public who violates this policy shall be informed of the policy and asked to leave the school location. Depending on the circumstances, the person may be barred from future entry to school locations. In addition, if the person is a student in another school district, that school district may be contacted concerning the policy violation.
2. If appropriate, law enforcement will be notified of the policy violation by the member of the public and may be asked to provide an escort to remove the member of the public from the school location. In addition, criminal charges may be filed.

## **VII. REPORTS OF DANGEROUS WEAPON INCIDENTS IN SCHOOL ZONES**

A. The district must electronically report to the Commissioner of Education incidents involving the use or possession of a dangerous weapon in school zones, as required under Minnesota Statutes, section 121A.06.

### **Policy 501 School Weapons**

Adopted: 02.12.2004; Updated: 12.2007; 06.13.2016; 01.23.2017; INSERT DATE HERE

Board of Education

INDEPENDENT SCHOOL DISTRICT NO. 659

Northfield, Minnesota

**Legal References:** Minn. Stat. § 97B.045 (Transportation of Firearms)  
Minn. Stat. § 121A.05 (Referral to Police)  
Minn. Stat. § 121A.06 (Reports of Dangerous Weapon Incidents in School Zones)  
Minn. Stat. §§ 121A.40-121A.56 (Pupil Fair Dismissal Act)

Minn. Stat. § 121A.44 (Expulsion for Possession of Firearm)

Minn. Stat. § 152.01, subd. 14(a) (Definition of a School Zone)

Minn. Stat. § 609.02, subd. 6 (Definition of Dangerous Weapon)

Minn. Stat. § 609.605 (Trespass)

Minn. Stat. § 609.66 (Dangerous Weapons)

Minn. Stat. § 624.714 (Carrying of Weapons without Permit; Penalties)

Minn. Stat. § 624.715 (Exemptions; Antiques and Ornaments)

18 U.S.C. § 921 (Definition of Firearm)

*In re C.R.M.* 611 N.W.2d 802 (Minn. 2000)

*In re A.D.*, 883 N.W.2d 251 (Minn. 2016)

***Cross References:*** Policy 403 - Dismissal of Employees  
MSBA/MASA Model Policy 506 (Student Discipline)  
MSBA/MASA Model Policy 525 (Violence Prevention)  
MSBA/MASA Model Policy 903 (Visitors to School District Buildings and Sites)