

INDEPENDENT SCHOOL DISTRICT NO. 659  
REGULAR SCHOOL BOARD MEETING  
Monday, July 12, 2021 ~ 7:00 p.m.  
Northfield District Office Boardroom  
Zoom Live Meeting Link: <https://tinyurl.com/s52axnfb>

**AGENDA**

1. Call to Order
2. Agenda Approval/Table File
3. Public Comment
4. Announcements and Recognitions
5. Items for Discussion and Reports
  - a. School Resource Officer Annual Report
  - b. School Bus Transportation Contract
  - c. Legislative Wrap-Up
  - d. Summary of Superintendent's Performance Appraisal
  - e. Superintendent's Report
6. Consent Agenda
  - a. Minutes
  - b. Gift Agreements
  - c. Fiscal Year Organization Actions
  - d. Memberships for 2021-22
  - e. Personnel Items
7. Items for Individual Action
  - a. Policy Committee Recommendations
  - b. FY 2021 Audit Engagement Letter and HIPPA Business Associate Agreement
  - c. Co-Curricular Adds or Reductions
  - d. Resolution: Designation of Identified Official with Authority for the MDE External User Access Recertification System
  - e. Resolution Regarding Conducting School Business on the Federal Christopher Columbus Holiday
  - f. Set Dates, Times, and Location for Regular Board Meetings
8. Items for Information
9. Future Meetings
  - a. Monday, August 9, 2021, 7:00 p.m., Regular Board Meeting, Northfield DO Boardroom
  - b. Monday, August 23, 2021, 7:00 p.m., Regular Board Meeting, Northfield DO Boardroom
10. Adjournment

Northfield Public Schools Land Acknowledgement Statement:

The Northfield School District recognizes that we reside on the homeland of the Wahpekute Tribe of the Dakota Nation.  
We acknowledge the wrongdoings, previous and ongoing, and strive to repair and strengthen our relations with Indigenous peoples.

# NORTHFIELD PUBLIC SCHOOLS

## MEMORANDUM

Monday, July 12, 2021 ~ 7:00 p.m.  
Northfield District Office Boardroom  
Zoom Link: <https://tinyurl.com/s52axnfb>

TO: Members of the Board of Education  
FROM: Matthew Hillmann, Ed.D., Superintendent  
RE: Explanation of Agenda Items for Monday, July 12, 2021, Regular School Board Meeting

1. Call to Order
2. Agenda Approval/Table File
3. Public Comment  
Public comment for this school board meeting may be made in person at the beginning of the board meeting. Comments must comply with the district's public comment guidelines. The board may limit the number of people permitted to participate in the public comment portion of the meeting.
4. Announcements and Recognitions
5. Items for Discussion and Reports
  - a. School Resource Officer Annual Report. Northfield Police Chief Mark Elliott and Bart Wiese, School Resource Officer (SRO), will provide their first annual report about the duties, training, and support the SRO provides to district students, staff, and community members.
  - b. School Bus Transportation Contract. Director of Finance Val Mertesdorf will present school bus transportation contract options for the time frame 2021-2023.
  - c. Legislative Wrap-Up. Superintendent Hillmann and the Legislative Action Committee will provide an overview of the State of Minnesota legislative session and special session which ended June 30, 2021. Included in the board packet are summaries provided by Schools for Equity in Education and Minnesota School Boards Association.
  - d. Summary of Superintendent's Performance Appraisal. School Board Chair Julie Pritchard will share her summary of the superintendent's annual performance appraisal.
  - e. Superintendent's Report. Dr. Hillmann will provide an operations update.
6. Consent Agenda  
**Recommendation:** Motion to approve the following items listed under the Consent Agenda
  - a. Minutes
    - Minutes of the Regular School Board meeting held on June 14, 2021
    - Minutes of the Special Closed School Board meeting held on July 7, 2021
  - b. Gift Agreements
    - \$2,649.00 from Northfield Booster Club, Inc. for the lap timer, Freelap Pro BT824
    - \$1,000.00 from Northfield Healthy Community Initiative for Cinco de Mayo scholarship
  - c. Fiscal Year Organization Actions. The school district's financial year runs from July 1 to June 30. Each year at the first school board meeting in July, financial organizational issues must be approved. They are as follows:
    - i. Motion to approve authorizing the Director of Finance to invest surplus district funds in accordance with applicable laws and with the district's Policy 705 Investments, for fiscal year 2021-2022.

- ii. Motion to approve designating PMA/Associated Bank, Frandsen Bank & Trust Dundas, U.S. Bank Minnesota and the Minnesota School District Liquid Asset Fund as official bank depositories provided they maintain adequate pledged collateral as required by law per district procedures to Policy 705 Investments, for fiscal year 2021-2022.
  - iii. Motion to approve authorizing the Director of Finance to make appropriate wire transfers to and from district depository accounts for fiscal year 2021-2022.
- d. Memberships for 2021-2022. The school district belongs to several cooperatives, leagues and associations. Membership in the groups listed below should be renewed for the 2021-2022 school year.
- i. Minnesota State High School League. The designated Northfield High School representative is Activities Director Joel Olson and the designated school board representative is Board Chair Julie Pritchard.
  - ii. Minnesota Association of School Administrators.
  - iii. Minnesota Association of Charter School Authorizers.
  - iv. Schools for Equity in Education.
  - v. Southeast Service Cooperative.
  - vi. Region V Computer Services Cooperative.
  - vii. Rice County Family Services Collaborative.
  - viii. Minnesota School Boards Association.
  - ix. Healthy Community Initiative.
- e. Personnel Items
- i. Appointments
    1. Paul Bernhard, Weight Room Assistant with Summer Community Education Recreation, beginning 6/16/2021-8/31/2021; \$20.00/hr.
    2. Jules Doliscar, 1.0 FTE Licensed Occupational Therapist District Wide, beginning 8/30/2021; MA, Step 6
    3. William Durfey, 1.0 FTE Industrial Technology Teacher at the High School, beginning 8/30/2021; MA+30, Step 11
    4. Kari Engle, 1.0 FTE Long Term Substitute Kindergarten Teacher at Greenvale Park, beginning 8/30/2021-10/29/2021; Short call sub rate
    5. Greg Fredrickson, Custodian for 4 hours/day M-F at the High School, beginning 7/6/2021; Step 4 Custodian \$19.66/hr.
    6. Lindsey Fredrickson, Targeted Services Summer Club Leader for up to 6 hours/day Mon.-Thurs. at Greenvale Park, beginning 6/21/2021-8/20/2021; \$22.27/hr.
    7. JoAnn Gilbert, Child Nutrition Associate I for 3.75 hours/day at the High School, beginning 8/25/2021; \$19.28/hr.
    8. Correction: Julene Johnson, Targeted Services Summer BLAST Site Assistant for up to 6 hours/day M-Th. at the Middle School, beginning 7/12/2021-8/20/2021; Step 4-\$15.48/hr.
    9. Karen Lillibridge, Summer Bridges to Kindergarten Teacher for 27 hours/total at Spring Creek, beginning 8/12/2021-8/27/2021; BA+10, Step 10
    10. Catherine Lovrien, 1.0 FTE Will Program Teacher at the Middle School, beginning 8/23/2021-6/9/2022; MA, Step 2
    11. Cole Nelson, 1.0 FTE Director of Buildings and Grounds at the District Office, beginning 7/27/2021; \$111,945/year - will be prorated, Step 1
    12. Johan Ponciano Conde, Targeted Services Summer PLUS Site Assistant for up to 6 hours/day Mon.-Thurs. at Greenvale Park, beginning 7/12/2021-8/19/2021; Step 4-\$15.48/hr.
    13. Abdulmajid Said, Targeted Services Summer PLUS Student Site Assistant for up to 6 hours/day Mon.-Thurs. at Greenvale Park, beginning 7/12/2021-8/20/2021; Student \$10.08/hr.
    14. Dianne Wolbeck, Child Nutrition Associate II for 7.25 hours/day at the High School, beginning 8/25/2021; \$20.28/hr.
  - ii. Increase/Decrease/Change in Assignment
    1. Nicholas Albright, Program Supervisor with Community Education Recreation, add Assistant-track with Community Education Recreation, effective 7/1/2021-8/31/2021; \$10.08/hr.
    2. Anthony Amys-roe, Assistant-Tennis with Community Education Recreation \$10.25/hr., add Assistant-Track with Community Education Recreation, effective 7/1/2021-8/31/2021; \$10.08/hr.
    3. Alexander Casson, Program Supervisor with Community Education Recreation \$10.89/hr., add Assistant with Community Education Recreation, effective 7/1/2021-8/31/2021; \$10.08/hr.

4. William Durfey, 1.0 FTE Industrial Technology Teacher at the High School, change to 1.0 FTE Industrial Technology Teacher at the Middle School, effective 8/30/2021.
  5. Cara Holland, Teacher at the Middle School, add ALC Summer Science Teacher for up to 5 hours/day Mon.-Thurs. at the ALC, effective 7/9/2021-7/29/2021. Lane/step
  6. Michael Humann, Custodian Engineer W/O license at the DO/ALC, change to Custodian Engineer With license at the DO/ALC, effective 6/23/2021; Step 5 Cust. Eng. w/license \$25.14/hr.
  7. Julene Johnson, Targeted Services Summer BLAST Site Assistant at the Middle School, add Community School Site Assistant for up to 6.5 hours/day for 4 days/week at Greenvale Park, effective 6/21/2021-7/16/2021; Step 4-\$15.48/hr.
  8. Shelly Kruger, Special Ed EA PCA/Bus EA at the High School, add Special Ed EA PCA, Extracurricular and Nonacademic during Targeted Services for 2.25 hours/day at the Middle School, effective 6/19/2021-8/19/2021.
  9. Stephanie Mahal, 1.0 FTE Occupational Therapist .5 Sibley/.5 Bridgewater, change to 1.0 FTE Occupational Therapist .5 Sibley/.5 NCEC, effective 7/1/2021.
  10. Betsy Peterson, Teacher at Bridgewater, add TS Summer BLAST Teacher for up to 6 hours/day Mon.-Thurs. at the Middle School, beginning 7/1/2021-8/20/2021; Lane/step
  11. Ulrika Peterson, Targeted Services Summer PLUS Site Assistant at Greenvale Park, add Targeted Services Club Leader for up to 6 hours/day for 4 days/week at Greenvale Park, effective 7/12/2021-8/20/2021; \$23.01/hr.
  12. Bailey Sauve, Assistant-Soccer with Community Education Recreation \$10.08/hr., add Program Supervisor with Community Education Recreation, effective 7/1/2021-8/31/2021; \$10.64/hr.
  13. Brynne Stellner, Teacher at the High School, add ALC Summer School Teacher for up to 5 hours/day Mon.-Thurs. at the ALC, effective 7/9/2021-7/29/2021. Lane/step
  14. Brian Stevens, 1.0 FTE Social Studies Teacher at the High School, change to .80 FTE Social Studies Teacher at the High School, effective 8/30/2021.
  15. Steve Taggart, 1.0 FTE Industrial Technology Teacher at the Middle School, change to 1.0 FTE Industrial Technology Teacher at the High School, effective 8/30/2021.
  16. Deb Wagner, EA, add TS Summer PLUS Site Assistant for up to 6 hours/day Mon.-Thurs. at Greenvale Park, beginning 7/12/2021-8/20/2021; Step 4-\$15.48/hr.
  17. Katrina Warner, Special Ed EA PCA/Bus EA at Bridgewater, add Special Ed EA PCA, Extended school year for up to 8 hours/day at Spring Creek/Greenvale Park, effective 7/12/2021 - 8/19/2021.
  18. Kari Winter, ECSE Teacher at the NCEC, change to School Readiness Preschool Teacher at the NCEC, effective 7/1/2021.
- iii. Leave of Absence
1. Debbie Foley, EarlyVenture Assistant Teacher at the NCEC, Family/Medical Leave of Absence beginning 7/6/2021-8/13/2021.
- iv. Retirements/Resignations/Terminations
1. Chris Fink, Football Coach at the Middle School, resignation effective 7/1/2021.
  2. Rich Guggisberg, Assistant Softball Coach at the High School, resignation effective 6/28/2021.
  3. Jamie Larson, EarlyVenture Teacher at the NCEC, resignation effective 8/27/2021.
  4. Ryan Pietsch, Head Softball Coach at the High School, resignation effective 6/29/2021.
  5. Lily Warden, Auditorium Technician with the District, resignation effective 7/20/2021.
  6. Kari Winter, Early Childhood Special Ed Teacher at the NCEC, resigned to accept a position as an Early Childhood Readiness Preschool Teacher at the NCEC, effective 6/30/2021.
- v. Administration is Recommending the Approval of the Following:  
The board is asked to approve the enclosed updated driver education rates of pay for payroll staff only. These driver education rates of pay are effective July 1, 2021.

\*Conditional offers of employment are subject to successful completion of a criminal background check and Pre-work screening (if applicable)

## 7. Items for Individual Action

- a. Policy Committee Recommendations. The board is requested to approve policies 102, 441 and 713 as presented at the June 14, 2021 school board meeting and recommended by the Policy Committee.

**Superintendent's Recommendation:** Motion to approve policies 102, 441 and 713 as presented.

- b. FY 2021 Audit Engagement Letter and HIPPA Business Associate Agreement. Director of Finance Val Mertesdorf recommends approval of the CliftonLarsonAllen,LLP Audit Engagement Letter for the audit of the 2020-2021 school year. The engagement letter establishes the parameters and fees associated with the



annual audit required by statute. We acknowledge that Northfield Public Schools and CliftonLarsonAllen, LLP entered into a HIPAA Business Associate Agreement (BAA) on June 10, 2019. This agreement is intended to protect the privacy and provide for the security of personal health information in compliance with the Health Insurance Portability and Accountability Act of 1996, the Health Information Technology for Economic and Clinical Health Act of 2009, and the regulations and policy guidance thereunder (“HIPAA Rules”).

**Superintendent’s Recommendation:** Motion to accept the 2020-2021 Engagement Letter from CliftonLarsonAllen, LLP in the amount of \$23,700 plus expenses, and approval of the HIPAA Business Associate Agreement.

- c. Co-Curricular Adds or Reductions. The 2017-19 Master Agreement with the Northfield Education Association changed the way co-curricular positions are added, eliminated, and modified. In the past, the district negotiated the specific number of coaching or advisor positions for each activity and the amount of stipend each position would receive based on its placement on the co-curricular salary schedule (commonly referred to as Schedule C). After the settlement of the agreement, the school board will approve the additions, reductions, or modifications to positions and the associated stipend amount recommended by the district’s co-curricular committee. The co-curricular committee is led by the activities director and includes coaches, advisors, and administrators. The salary schedule itself remains in the NEA Master Agreement and the stipend amounts for each “level” will still be part of the negotiations process with the NEA.

Robotics was previously considered both a high school course and activity. In 2020, it was removed from the course catalogue but is continuing as a co-curricular activity. Because robotics was originally a course, the advisor position was not placed on Schedule C. Through the criteria set up by the co-curricular committee for placement on Schedule C, the robotics position will be placed on Level H. The total cost for the robotics head coach/advisor, Level H position is \$2,582.00 and the credit from previous position changes is -\$1,096.80. This recommended change results in a net increase of \$1,485.20. These salaries are based on the 2020-21 co-curricular salary schedule and will be updated for the 2021-22 school year.

**Superintendent’s Recommendation:** Motion to approve the robotics head coach/advisor, Level H, stipend of \$2,582.00.

- d. Resolution: Designation of Identified Official with Authority for the MDE External User Access Recertification System.

BE IT RESOLVED by the Board of Education of Independent School District No. 659, as follows:

The Minnesota Department of Education (MDE) requires that school districts annually designate an Identified Official with Authority to comply with the MNIT Enterprise Identity and Access Management Standard which states that all user access rights to Minnesota state systems must be reviewed and recertified at least annually. The Identified Official with Authority will assign job duties and authorize external user’s access to MDE secure systems for their local education agency (LEA). The board authorizes Dr. Matthew Hillmann to act as the Identified Official with Authority (IOwA) and Christine Neset to act as the IOwA to add and remove names only for Northfield Public Schools 0659-01.

**Superintendent’s Recommendation:** Motion to approve the Resolution to authorize Dr. Matthew Hillmann to act as the Identified Official with Authority (IOwA) and Christine Neset to act as the IOwA to add and remove names only for Northfield Public Schools No. 659.

- e. Resolution Regarding Conducting School Business on the Federal Christopher Columbus Holiday. A regular school board meeting is scheduled for Monday, October 11, 2021 which is the Federal Columbus Day holiday. Minnesota Statutes 645.44, Subd 5, states that no public business can be transacted on Christopher Columbus Day unless the board of education passes a resolution that states that it is not a holiday for this district. What

follows is a resolution stating that Christopher Columbus Day shall not be a holiday for the Northfield Public Schools during the 2021-2022 school year.

**Superintendent's Recommendation:** Motion to approve the following resolution regarding Columbus Day.

WHEREAS, Minnesota Statutes, Section 645.44, Subdivision 5, and Minnesota Statutes, 120A.42 gives the district an option of determining whether Christopher Columbus Day shall be a holiday, then BE IT RESOLVED, that Christopher Columbus Day on October 11, 2021, shall not be a holiday.

- f. Set Dates, Times, and Location for Regular Board Meetings. The board is asked to approve the enclosed Schedule for School Board Meetings July 2021 - December 2022. Regular meetings of the Northfield School Board will begin at 7:00 p.m. on the second and fourth Mondays in January, February, April, May, August, September, October and November, and will be held in the District Office Boardroom. Typically one meeting will be held in the months of March, June, July and December.

**Superintendent's Recommendation:** Motion to approve the Schedule for School Board Meetings July 2021 - December 2022.

8. Items for Information

9. Future Meetings

- a. Monday, August 9, 2021, 7:00 p.m., Regular Board Meeting, Northfield DO Boardroom
- b. Monday, August 23, 2021, 7:00 p.m., Regular Board Meeting, Northfield DO Boardroom

10. Adjournment

## **Northfield School Resource Officer Program (SRO)**

The Northfield Public Schools and Northfield Police Department enjoy a positive partnership in providing a safe learning environment that supports students, families, staff and the community at large.

The School Resource Officer Program (SRO) provides a police officer assigned to the Northfield Schools on a daily basis. These are some of the duties and benefits of the officer in the schools:

- Assigned daily to be present, interact with students, before, during, and after the school day, and attend special events
- Interact with students between classes, and build rapport
- Support students and staff in their activities to support learning and safety
- Assist administration with questions and share information as permitted\*
- Assist social services, social workers, and counselors with serving needs of students and providing for student safety and support
- Instruct DARE program (suspended for past 15 months due to COVID and remote and hybrid learning at district request)
- Guest speaker for other classes (law, constitution, health)

The Northfield police department provides its officers with an abundance of training in order to provide modern delivery of police services in alignment with the concepts of 21<sup>st</sup> century policing reform models. The officers have received training in all areas of recent calls for police reform for several years, well before the recent public calls for them. The police department recently updated the policy manual with the assistance of a community task force to meet current community expectations and recent legislative changes.

The SRO provides a visible presence in the schools to provide support and resources and as a threat deterrent with immediate response capabilities. Even though we do not like to think of school violence, we know that this is a real threat and one that has struck communities similar to ours throughout the nation. The SRO provides prevention, investigative and action response for such threats.

The SRO also provides education through the DARE curriculum taught in our elementary schools and is a guest speaker for our middle and high schools. The daily interactions with students and presence at special events and activities provide an opportunity to form positive police/community relationships that last a lifetime. These relationships not only are supportive, but can lead to valuable information sharing through the trust developed.

The SRO and student interaction can help to develop our future police officers to serve our community as well. About 30% of our current police officers are Northfield graduates and with our recent partnership with the Northfield Community College Collaborative to bring the Riverland Community College law enforcement program to Northfield, we hope to see that number grow in the future.

# SRO

## School Resource Officer Program Northfield Police Department

A partnership for safety and successful learning  
in Northfield Public Schools

July 12, 2021



# Present in the Schools



# Northfield Police Policy Review Task Force



# Task Force Members

- Nancy Antoine
- Jennyffer Barrientos
- Jennifer Fischer
- John Fossum
- Clarice Grabau
- Vernon Green
- Reginaldo Haslett-Marroquin
- Ben Heath
- Carolyn Livingston
- Kelly McCarthy
- Hassel Morrison
- Rhonda Pownell
- Anika Rychner
- Mark Elliott
- Northfield Public Schools
- Healthy Community Initiative
- Northfield Hospitals and Clinics
- Rice County Attorney
- City Council
- College Student
- Regenerative Agriculture Alliance
- Northfield Union of Youth
- Carleton College
- MN POST Board Chair
- St. Olaf College
- Mayor
- Community Action Council
- Police Chief





# Policies Reviewed

- 308 Officer Response to Calls
- 310 Search and Seizure
- 421 Mobile Video Recording
- 423 Portable Audio and Video Recorders
- 424 Public Recording of Law Enforcement Activity
- 606 Unmanned Aerial Systems
- 300 Use of Force
- 301 Use of Force Review Boards
- 302 Handcuffing and Restraints
- 303 Control Devices
- 304 Conducted Energy Weapon
- 305 Officer Involved Shootings and Deaths
- 307 Vehicle Pursuits
- 428 Persons Experiencing Homelessness
- 331 Limited English Proficiency Services
- 332 Communication with persons with disabilities
- 434 Civil Disputes
- 432 Crisis Intervention Incidents
- 409 Civil Commitment
- 313 Discriminatory Harassment
- 1004 Anti Retaliation
- 318 Hate or Prejudice Crimes
- 401 Bias-Based Policing
- 413 Immigration Violations
- 433 First Amendment Assemblies
- 319 Standards of Conduct
- 1010 Personnel Complaints
- 1000 Recruitment and Selection



# Police Officer Training

## PATROL online Training

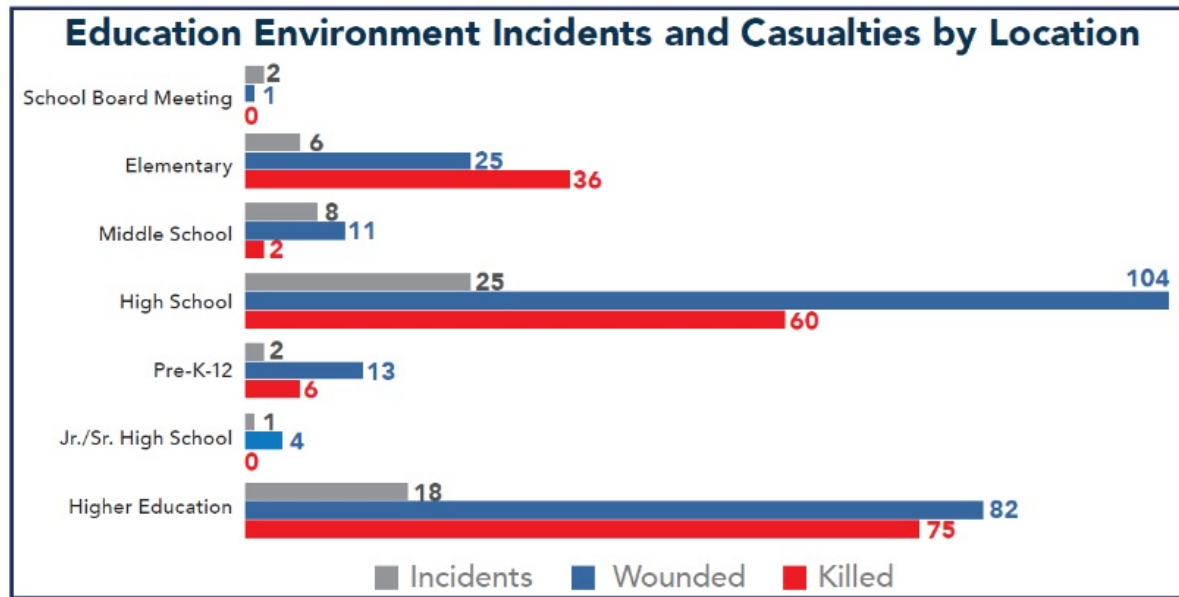
- Procedural Justice and Police Legitimacy
- Implicit Bias Part 1
- Implicit Bias Part 2
- Duty to Protect
- Policing Protests
- Immigration Law
- Ethics and Professional Conduct

## Classroom (or virtual) Training

- CIT (both 40 and 16 hour class)
- Racial Equity Training
- Implicit Bias Training
- **GARE** (Government Alliance on Race and Equity)
- Response to Civil Unrest
- Equity Leadership Institute
- City sponsored speakers training



# Threats we don't like to think of...



Not just somewhere else...





# Partners for Safety



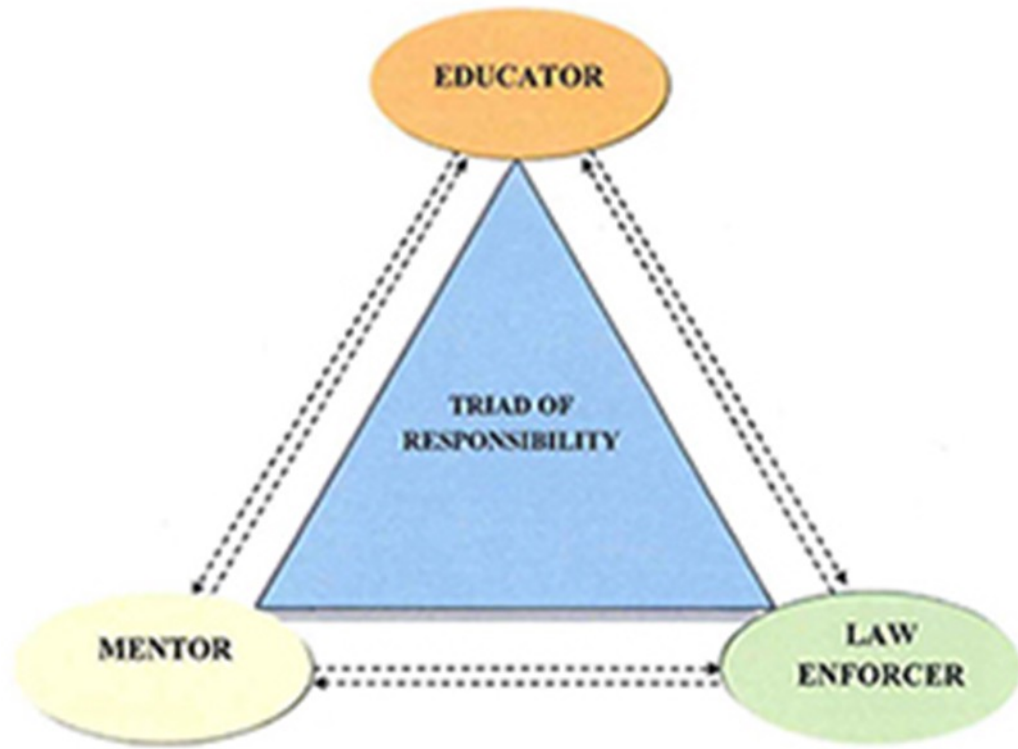


# Our officers ... our future officers





# Community Partners



**Transportation Contract 2021-2023 | July 12, 2021**  
**Val Mertesdorf, Director of Finance**

**Executive Summary:**

I am recommending the Board approve a two-year contract, with the option to extend two more years with Benjamin Bus, Inc. Benjamin Bus, Inc. had the lowest rate for Type III vehicles and the only rates for the other services. We have a long standing, positive relationship with Benjamin Bus.

The district published a request for quotation in the Northfield News and on our website. We received a quote from Benjamin Bus, Inc. and Collaborative Student Transportation, LLC. Benjamin Bus submitted a quotation for all services we require. Collaborative Student Transportation, LLC submitted a quotation only for Type III vehicle services (typically special education related).

**Contract Summary:**

The enclosed agreement covers all of the district's legal requirements for transporting students. The two-year contract includes a 4% increase for 2021-22 and a 3% increase in 2022-23. For the 2021-22 school year Benjamin Bus, Inc. has committed to reducing one route each day and we have approved a calendar with 173 student contact days. This results in a net decrease for the district next year for regular to/from transportation. Benjamin Bus will be analyzing if they can reduce the daily routes to 22 for 2021-22 but this will not be known until bus registration is complete.

Regular To/From	22-23	% Inc	21-22	% Inc	20-21	19-20	18-19	17-18
Daily Routes	23		23		24	24	23	23
Student Contact Days	173		173		174	174	174	174
71-77 Passenger per hour	\$ 111.45	3%	\$ 108.20	4%	\$ 104.04	\$ 102.00	\$ 100.00	\$ 97.09
71-77 Passenger per day	\$ 445.80	3%	\$ 432.82	4%	\$ 416.17	\$ 408.01	\$ 400.01	\$ 388.36
Annual Cost	\$ 1,773,838		\$ 1,722,191		\$ 1,737,931	\$ 1,703,854	\$ 1,600,843	\$ 1,554,217
	3%		-1%		2%	6%	3%	

The contract included a change in the event of a weather cancellation. The previous contract provided the district with a \$500 credit for each day. The proposed contract provides the district 10% of the daily contract charge. For the 2021-22 school year this will be \$995.49.

The Board will be asked to approve the contract at the August 9<sup>th</sup> meeting.

**NORTHFIELD PUBLIC SCHOOLS  
PUPILS TRANSPORTATION CONTRACT  
NORTHFIELD, MINNESOTA 55057**

This Agreement is made effective August 1, 2021 by and between Independent School District 659, Northfield, of the Counties of Rice, Dakota and Goodhue and the State of Minnesota, hereinafter described as "School District" and Benjamin Bus, Inc. hereinafter described as "Contractor" as follows:

1.0 It is contracted and agreed by and between the said parties that the Contractor shall transport school pupils required to be transported by the School District from any points on the designated routes to and from designated schools according to the routes and schedules as are furnished from time to time by the Superintendent of the School District, or designee for the period of this contract.

2.0 The Contractor agrees:

- 2.1 To furnish chassis and passenger school bus bodies both conforming to State and Federal laws and regulations relating to school buses.
- 2.2 To keep said school buses stored in a heated facility that is located within the School District so that they will insure proper warmth and comfort for the pupils transported therein, each bus to be equipped with sufficient heaters.
- 2.3 To have said buses maintained by qualified mechanics so that they will be at all times in good mechanical condition and kept clean and will from time to time add such equipment and safety devices as may be required by any new regulations of the State of Minnesota relating to school buses.
- 2.4 To furnish drivers over 18 years of age in good health and in possession of a valid Class B Commercial Driver's License with school bus endorsement issued by Motor Vehicle Department of the State of Minnesota, for said buses in adequate numbers and of proper qualifications to fulfill the requirements of this Agreement.
- 2.5 To establish and enforce regulations for the rules relating to the conduct of such drivers.
- 2.6 To discharge or replace any drivers violating rules of conduct or not meeting qualifications or such requirements or qualifications as may be established herein in addition thereto.
- 2.7 To maintain a current, detailed computerized database of all transportation eligible students.

3.0 The entire operation contemplated in this Agreement shall comply with applicable rules and regulations adopted by the Minnesota Department of Education, State Department of Transportation and the School District presently in effect or now or hereafter adopted and required. The Contractor will be bound by all rules and regulations, local ordinances, or state laws relating to road conditions and road restrictions and any other regulations relating to the operations contemplated herein.



4.0 The School District agrees to pay the Contractor in consideration and compensation of Contractor's obligation for performance under this contract at the rates listed in Appendix B. In the event of inclement weather or impassability of roads or whenever school is cancelled, delayed or is dismissed early, District shall notify Contractor not later one hour prior to such cancellation or delay. Should the number of days' transportation be required to decrease during the school year, as a result of weather conditions, strikes, gas shortages, school closing and emergencies, the base contract will be decreased by an amount equal to 10% of the daily contract charge per day decreased.

5.0 Contractor shall maintain during the life of the contract automobile, general liability and commercial umbrella insurance with minimum limits as follows:

- 5.1 automobile \$ 1,000,000 combined single limit (each accident)
- 5.2 general liability \$ 1,000, 000 per accident/\$ 2,000,000 aggregate
- 5.3 commercial umbrella \$4,000,000
- 5.4 Workers' compensation insurance as required by Minnesota law

The School District shall be named as an additional insured, and shall approve the company and policy submitted to fulfill this requirement and be included in an appropriate endorsement. Any additional coverage obtained by the Contractor will apply to this Agreement at the time secured.

6.0 Contractor shall not be held or deemed in any way to be the agent or employee of the School District. It is the intention of the parties that Contractor is and shall be considered as an independent contractor. No officer, employee or agent of Contractor shall be deemed to be an officer, or agent of the School District, unless he or she is also an officer or employee of the School District and in his or her course of employment with the School District. Contractor agrees to hold harmless and indemnify the School District from any and all claims, demands, causes of action, and suits against the School District caused by the negligence or intentional acts of the officers, employees and agents of the Contractor except to the extent: ( i) such Claims are the result of the gross negligence or intentional misconduct of the School District or (ii) such Claims related to or arise out of disciplinary decisions related to student discipline or student behavior on Contractor's vehicles, which decisions shall be made by the School District after consultation with the Contractor.

7.0 In the event Contractor is unable to provide the transportation services herein specified because of any act of nature, civil disturbance, fire, flood, war, governmental action, labor dispute involving District personnel, picketing, strike, or lockout, or any condition or cause beyond Contractor's control, District may excuse Contractor from performance under this Agreement.

8.0 This Agreement shall be in full force and effect for a period commencing August 1, 2021 and ending July 31, 2023. This Agreement may be renewed at the option of the School District for an additional 2-year term on terms mutually agreeable to the Parties by written notice to Contractor delivered not later than May 31, 2023, which notice may be delivered by email to Contractor.

9.0 The minimum service to be provided under this Agreement shall be to transport all pupils required to be transported under this Agreement to and from school to the residing place of the pupil. This statement shall not in any way excuse Contractor from performing all other obligations or duties required under this Agreement, or the specifications or quotations attached hereto, during the period of this Agreement for the consideration recited.

10.0 This Agreement may be amended or terminated by mutual agreement of the parties in writing approved by the School Board upon 90 days' written notice of one party to the other, or as is otherwise permitted by this Agreement or the specifications or bids attached hereto. Failure or refusal of either party to substantially perform the conditions of this Agreement during the term of the Agreement will permit the other party to terminate the Agreement upon 90 days' written notice in writing to the breaching party, unless within such 90-day period the breaching party shall correct the performance to the satisfaction of the other party, but both parties shall be entitled to all remedies provided by law in case of such breach, failure or refusal, but neither party shall be required to accept less than full performance of this Agreement unless otherwise agreed in writing by the parties. All notices under this Agreement required to be given to the School District shall be directed to the Clerk of the School District at the School District's administrative offices. All notices required to be given to the Contractor shall be directed to it at its principal office last on record with the School District.

11.0 The specifications and general conditions relating hereto are included herein and made a part of this Agreement by reference along with any quotation submitted by Contractor, except as otherwise provided in this Agreement.

12.0 The School District shall approve any and all school bus routes, school bus stops, drivers and alternate drivers. The School District reserves the right to change or alter the schedules and routes of travel by giving at least two weeks' written notice to Contractor, but any additional costs shall be verified in writing by the Contractor and additional compensation shall be mutually agreed upon by the parties in writing.

13.0 Contractor cannot assign or transfer any part or all of its interest in this Agreement without the written approval of the School Board of the School District authorized at a regular or special meeting of the School Board.

14.0 Contractor and School District have complied with the provisions of M.S. 1238. 52 subd. 3. Any adjustments or refunds under this Agreement shall be determined by mutual consent of the parties.

IN WITNESS WHEREOF, the parties have executed this agreement below.

Benjamin Bus, Inc.

Northfield, MN

BY: 

(Name)

Its: President

(Title)

Independent School District 659

Northfield, MN

BY: \_\_\_\_\_

(Name)

Its: \_\_\_\_\_

(Title)

Dated this 28th day of

June, 2021

Dated this \_\_\_\_\_ day of

\_\_\_\_\_, 2021



**Independent School District 659, Northfield Public Schools, Minnesota**  
**GENERAL SPECIFICATION FOR STUDENT TRANSPORTATION SERVICES**

**APPENDIX B**

**APPENDIX B-1: COST QUOTES FOR STUDENT TRANSPORTATION SERVICES**

The COST QUOTES for each year of the term shall be based on a maximum of 174 days of school operation.

**SCHOOL YEAR 2021-22 [Year Ending July 31, 2022]**

- 1. Regular “To and From” Routes.** The cost for all regular “to and from” routes, home-to-school transportation, including the Extended Day program, for the days of school operation A.M. and P.M., using one or more of the following unit costs:

Bus Size	Cost Per Mile	Cost Per Hour	Cost Per Day
84 Passenger	NA	NA	NA
71-77 Passenger	NA	108.20	432.82

- 2. Special Education and Special Needs Services – In-District.** The cost for all in-District special education and special needs routes, including home-to-school and midday services, shall be submitted for the days of school operation using one or more of the following unit costs:

Bus and Van Size*	Lift?	Cost Per Mile	Cost Per Hour	Cost Per Day
Type C/D bus	<u>Yes</u> No	NA	80.30	NA
Type A/B Mini-bus	<u>Yes</u> No	NA	80.30	NA
Type III Van	<u>Yes</u> No	NA	80.30	NA

\* identify each bus size separately for a bus size that has an installed lift

- 3. Special Education and Special Needs Services – Out-of-District.** The cost for all out-of-District special education and special needs services, including home-to-school and homeless services, shall be submitted for the days of school operation using one or more of the following unit costs:

Bus and Van Size*	Lift?	Cost Per Mile	Cost Per Hour	Cost Per Day
Type C/D bus	<u>Yes</u> No	NA	80.30	NA
Type A/B Mini-bus	<u>Yes</u> No	NA	80.30	NA
Type III Van	<u>Yes</u> No	NA	80.30	NA

\* identify each bus size separately for a bus size that has an installed lift

- 4. Late Activity Services.** The cost for late activity services, using one or more of the following unit costs:

Bus and Van Size	Cost Per Mile	Cost Per Hour	Cost Per Day
Type C/D bus	NA	58.23	NA
Type A/B Mini-bus	NA	58.23	NA
Type III Van	NA	58.23	NA

- 5. Other Transportation Services.** The cost for all regular midday shuttle bus and van services and other services not otherwise identified, using one or more of the following unit costs:

Bus and Van Size*	Cost Per Mile	Cost Per Hour	Cost Per Day
Type C/D bus	NA	58.23	NA
Type A/B Mini-bus	NA	58.23	NA
Van or Type III	NA	58.23	NA

\* identify each bus size separately for a bus size that has an installed lift

**Optional:** The rates for other transportation services can be quoted as a % of the rates for regular “to & from” transportation services. \_\_\_\_\_ % of regular transportation rates in item 1 above.

- 6. Extra-curricular and Athletic Trips; Activity and Field Trips.** Rates for extra-curricular, athletic, school activity trips and field trips, using one or more of the following unit costs:

**Independent School District 659, Northfield Public Schools, Minnesota  
GENERAL SPECIFICATION FOR STUDENT TRANSPORTATION SERVICES**

a. <u>Trips within the school district boundaries</u>	<u>Cost Per Hour</u>	<u>Cost Per 1/4 Hour Waiting</u>	<u>Cost Per Trip</u>
i. Type C/D bus	58.23	14.56	NA
ii. A/B Mini bus	58.23	14.56	NA
iii. Type III van	58.23	14.56	NA
a. <u>Trips outside the school district boundaries</u>			
i. Type C/D bus	58.23	14.56	NA
ii. A/B Mini bus	58.23	14.56	NA
iii. Type III van	58.23	14.56	NA
iv. Coach bus	Quote	Quote	Quote
b. <u>Overnight trip outside the school district boundaries; add'l costs</u>		<u>Per Hour</u>	<u>Per Day Max</u>
i. Labor cost for overnight trips	Quote	Quote	Quote
ii. Overnight driver expenses	Quote	Quote	Quote
c. <u>Trailer</u>	XXXX	XXXX	NA

- Non-peak Trip Rate Discount: non-peak (8:30 am - 2:30pm & after 4:30pm) trip charge discount from regular rates in this item:

\_\_\_0\_\_\_ %

7. **District Student Transportation Safety Policy** Read the policy X\_\_ Will comply with the policy X\_\_

8. **District Crisis Management Policy** Read the policy \_\_X\_\_ Will comply with the policy \_\_X\_\_

9. **Global Positioning System (GPS)** \$ 830.00 per unit/per bus

10. **Digital/Video Camera**

a. **Make and model of video equipment of available units** Seon Trooper TL4

b. **Cost** \$ 1765.00 per each additional camera unit/per bus

**Independent School District 659, Northfield Public Schools, Minnesota**  
**GENERAL SPECIFICATION FOR STUDENT TRANSPORTATION SERVICES**

**APPENDIX B-2: COST QUOTES FOR STUDENT TRANSPORTATION SERVICES**

The COST QUOTES for each year of the term shall be based on a maximum of 174 days of school operation.

**SCHOOL YEAR 2022-23 [Year Ending July 31, 2023]**

- 1. Regular “To and From” Routes.** The cost for all regular “to and from” routes, home-to-school transportation, including the Extended Day program, for the days of school operation A.M. and P.M., using one or more of the following unit costs.

Bus Size	Cost Per Mile	Cost Per Hour	Cost Per Day
84 Passenger	NA	NA	NA
71-77 Passenger	NA	111.45	445.80

- 2. Special Education and Special Needs Services – In-District.** The cost for all in-District special education and special needs routes, including home-to-school and midday services, shall be submitted for the days of school operation using one or more of the following unit costs.

Bus and Van Size*	Lift?	Cost Per Mile	Cost Per Hour	Cost Per Day
Type C/D bus	<u>Yes</u> No	NA	82.71	NA
Type A/B Mini-bus	<u>Yes</u> No	NA	82.71	NA
Type III Van	<u>Yes</u> No	NA	82.71	NA

\* identify each bus size separately for a bus size that has an installed lift

- 3. Special Education and Special Needs Services – Out-of-District.** The cost for all out-of-District special education and special needs services, including home-to-school and homeless services, shall be submitted for the days of school operation using one or more of the following unit costs.

Bus and Van Size*	Lift?	Cost Per Mile	Cost Per Hour	Cost Per Day
Type C/D bus	<u>Yes</u> No	NA	82.71	NA
Type A/B Mini-bus	<u>Yes</u> No	NA	82.71	NA
Type III Van	<u>Yes</u> No	NA	82.71	NA

\* identify each bus size separately for a bus size that has an installed lift

- 4. Late Activity Services.** The cost for late activity services, using one or more of the following unit costs.

Bus and Van Size	Cost Per Mile	Cost Per Hour	Cost Per Day
Type C/D bus	NA	59.98	NA
Type A/B Mini-bus	NA	59.98	NA
Van or Type III	NA	59.98	NA

- 5. Other Transportation Services.** The cost for all regular midday shuttle bus and van services and other services not otherwise identified, using one or more of the following unit costs.

Bus and Van Size*	Cost Per Mile	Cost Per Hour	Cost Per Day
Type C/D bus	NA	59.98	NA
Type A/B Mini-bus	NA	59.98	NA
Van or Type III	NA	59.98	NA

\* identify each bus size separately for a bus size that has an installed lift

**Optional:** The rates for other transportation services can be quoted as a % of the rates for regular “to & from” transportation services. \_\_\_\_\_ % of regular transportation rates in item 1 above.

- 11. Extra-curricular and Athletic Trips; Activity and Field Trips.** Rates for extra-curricular, athletic, school activity trips and field trips, using one or more of the following unit costs:

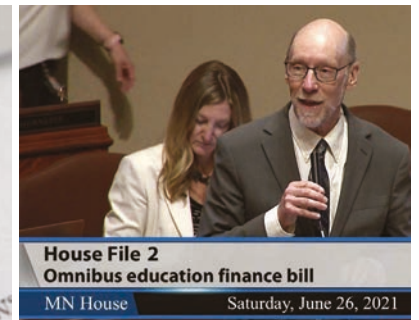
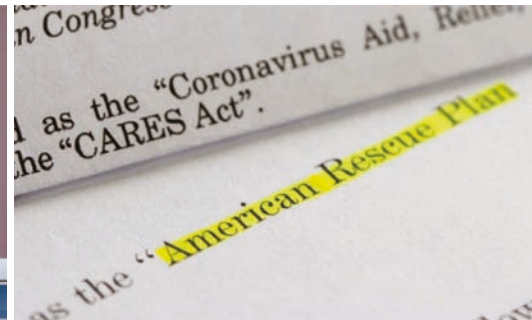
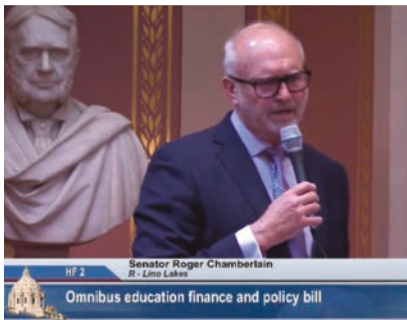


**Independent School District 659, Northfield Public Schools, Minnesota**  
**GENERAL SPECIFICATION FOR STUDENT TRANSPORTATION SERVICES**

<u>a. Trips within the school district boundaries</u>	<u>Cost Per Hour</u>	<u>Cost Per 1/4 Hour Waiting</u>	<u>Cost Per Trip</u>
i. Type C/D Bus	59.98	15.00	NA
ii. Type A/B Mini bus	59.98	15.00	NA
iii. Type III van	59.98	15.00	NA
<u>b. Trips outside the school district boundaries</u>			
i. Type C/D Bus	59.98	15.00	NA
ii. Type A/B Mini bus	59.98	15.00	NA
iii. Type III van	59.98	15.00	NA
iv. Coach bus	Quote	Quote	Quote
<u>c. Overnight trip outside the school district boundaries; add'l costs</u>		<u>Per Hour</u>	<u>Per Day Max</u>
i. Labor cost for overnight trips	Quote	Quote	Quote
ii. Overnight driver expenses	Quote	Quote	Quote
<u>d. Trailer</u>	XXXX	XXXX	NA

- Non-peak Trip Rate Discount: non-peak (8:30 am - 2:30pm & after 4:30pm) trip charge discount from regular rates in this item:

\_\_\_0\_\_\_ %



# 2021 Legislative Summary



# 2021 Legislative Summary

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*Indicates significant MSBA advocacy effort*

## Executive Summary



Dear School Board Members and Superintendents,

The 2021 MSBA Legislative Summary is a guide to the actions impacting E-12 education during the regular and special legislative session in the Minnesota Legislature.

With an unprecedented year behind us, which included a worldwide pandemic, economic uncertainty, heightened racial unrest, a contentious presidential election, impeachment trials, organized opposition to government and breakthrough vaccinations, the 92nd legislature convened on January 5, 2021. The regular session ended on the constitutionally mandated date of May 17th with no budget, only to be called back into special session by Governor Walz on June 14th and special session ending on June 30th to finalize the budget.

The Capitol was closed to the public and the legislature working both remotely and in a hybrid capacity, the Government Relations team began their work from home. Zoom meetings with individual members, remote committee hearings and floor sessions made for an arduous process. Amid change, oftentimes at a moment's notice, our legislative agenda remained unchanged. We focused on local control, eliminating or stopping mandates and, in the area of finance, we focused on stable and equitable funding prioritizing at least an additional two percent on the per pupil formula, closing the digital divide and increasing the number of teachers of color.

Despite a year of challenges for Minnesota's divided legislature, the work became more complex as federal funding from three COVID relief bills flowed to the state and local schools, the 2021 education bill delivered good news for public schools with historic state and federal funding. And quite notably, after more than 80 mandates appeared in the House regular session education bill, only a handful remained in the final bill.

Some highlights include:

- Basic education formula increased: 2.45% (FY22) and 2% (FY23) \$462.947 million
- Voluntary PreK: \$45.892 million (FY22-23)
- Teachers of Color and Indigenous provisions: \$16 million (on-going and one-time)
- Special education (\$10.425 million FY22); EL cross-subsidy (\$2 million FY22, FY23, FY24, FY25)
- State paid solution for Enbridge: \$29,354,688

The release of this publication comes at a time when school districts continue the difficult work of returning all students and staff back to in-person learning. It is more important now than ever that school boards share insights and concerns to prioritize issues for the 2022 Legislature. MSBA will continue to advocate on your behalf, but we cannot do this alone. As MSBA's Government Relations team prepares for summer and fall events, we look forward to listening to great ideas from members to help our public schools and the students they serve. These ideas are the springboard for Delegate Assembly resolutions and legislative platforms.

We would like to thank you for your advocacy on behalf of our 850,000 public school students. Our Government Relations staff does an outstanding job representing our 333 public school boards, but your voice and input from the field make us even stronger.

Sincerely,

A handwritten signature in dark ink, appearing to read 'Kirk Schneider', written in a cursive style.

Executive Director

## First Special Session E-12 Education Omnibus Bill (HF2)

	FY 22	FY23	FY22-23	FY 24-25
<b>TOTAL EDUCATION BUDGET DOLLARS</b>			\$ 554,204	\$ 668,957
<b>GENERAL EDUCATION</b>				
2.45% & 2% Formula Allowance Increase	\$ 155,640	\$ 307,307	\$ 462,947	\$ 642,895
English Learners Cross-Subsidy Reduction Aid	\$ 2,000	\$ 2,000	\$ 4,000	\$ 4,000
Maintain Existing VPK Seats (FY 22-23 only)	\$ 19,052	\$ 26,840	\$ 45,892	\$ 2,714
<b>SPECIAL EDUCATION</b>				
Cross-Subsidy Reduction Aid	\$ 10,425		\$ 10,425	
<b>ONE-TIME GRANTS</b>				
MN Civics Education Coalition	\$ 75	\$ 75	\$ 150	
Children's Museums (Bloomington, Grand Rapids, Mankato)	\$ 150	\$ 150	\$ 300	
MN Youth Council	\$ 187	\$ 188	\$ 375	
Suicide Prevention Teacher Training Grants	\$ 265		\$ 265	
Math Corps	\$ 500	\$ 500	\$ 1,000	
Digital Well-Being Grant	\$ 1,000		\$ 1,000	
Girls in Action	\$ 1,500		\$ 1,500	
Sanneh Foundation	\$ 1,500	\$ 1,500	\$ 3,000	
LETRS Grants	\$ 3,000		\$ 3,000	
Non-Exclusionary Discipline Training	\$ 1,750		\$ 1,750	
<b>TEACHERS OF COLOR</b>				
Expanded Concurrent Enrollment (Intro to Teaching)	\$ 125	\$ 125	\$ 250	\$ 250
American Indian Teacher Prep Grants	\$ 140	\$ 140	\$ 280	\$ 280
Come Teach in Minnesota Hiring Bonuses	\$ 200	\$ 200	\$ 400	\$ 400
Teacher Recruitment Marketing Campaign	\$ 250	\$ 250	\$ 500	\$ 500
Black Men Teach	\$ 750		\$ 750	
Mentoring & Retention Incentive Grants	\$ 2,254	\$ 2,254	\$ 4,508	\$ 4,508
Grow Your Own	\$ 5,000	\$ 5,000	\$ 10,000	\$ 10,000
<b>STATE AGENCIES</b>				
MDE	\$ 5,906	\$ 1,336	\$ 2,742	\$ 2,672
PELSB	\$ 73	\$ 120	\$ 193	\$ 240
Minnesota State Academies	\$ 262	\$ 516	\$ 778	\$ 1,032
Perpich	\$ 118	\$ 233	\$ 351	\$ 466

## 2021 Budget Summary

The 2021 Legislative Session began on January 5 amid a global pandemic and uncertain economic outlook. The next five months were spent in remote committee meetings, testifying, debating, amending, and eventually assembling omnibus spending and policy bills.

All elected officials were committed to “working together to make divided government” work and to “increase transparency and timeliness” of the new remote session.

The February Forecast brought welcome news of a \$1.6 billion surplus. The first round of education budget targets included the Governor’s bill with \$725 million dedicated to E-12, the House with a budget target of \$771 million and the Senate with a \$152 million budget.

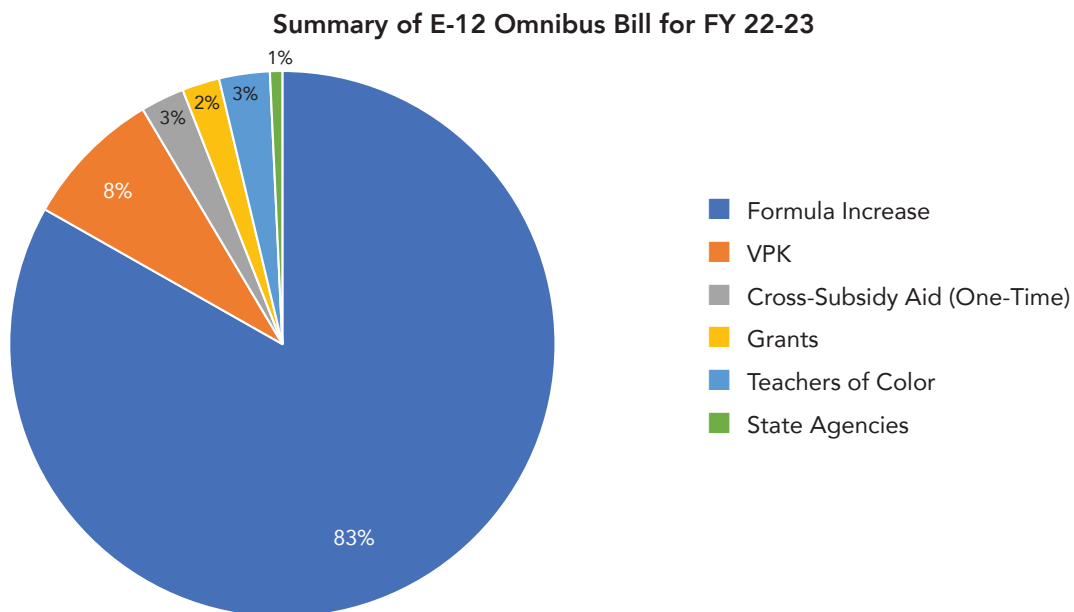
As we moved through session, it became apparent the House and Senate were very far apart in what they wanted to accomplish. Negotiations continued, but time was not on their side. The regular session ended on May 17 with no bills passed.

Leadership stepped in again, similar to 2019, and gave chairs final budget targets and dates to complete their work. Education was given \$525 million in the first year and \$675 in the second year. Chairs were to get spreadsheets to leadership by May 25 and policy provisions by June to be ready for the special session called by Governor Walz on June 14.

After several days of “working groups”, where lawmakers met to discuss, negotiate, and complete bills to pass off both floors before June 30. This date is very important as without bills passing, the state government would shut down on July 1.

The Education Omnibus bill passed off the House floor on Saturday, June 26 on a vote of 105-20. HF 2 passed off the Senate floor unanimously on June 30.

The final bill provides 2.45 and 2.0 percent increase on the general education formula, over 83 percent of the budget. Teachers of color and American Indian teachers will receive 3 percent of the budget to assist with teacher recruitment, preparation, and retention. Please see the district-by-district runs in the appendix of this document for more information.



## 2021 Special Session - Education Omnibus Bill (HF 2)

### Finance Provisions

---



#### **2.45 percent and 2 percent basic formula increase - \$457,353,000**

Increases the general education basic formula allowance by \$161 per pupil unit (2.45 percent) for FY 2022 and by \$296 per pupil unit (2 percent) in FY 2023. The formula allowance for FY 2022 is \$6,728 per pupil; the formula allowance is \$6,863 per pupil for FY 2023 and later.



#### **English learner cross-subsidy reduction aid - \$4,000,000**

Provides additional statewide, supplemental aid (not on the formula) for four years only to English learners. Aid is increased by \$2 million per year for fiscal years 2022, 2023, 2024 and 2025. The commissioner must allocate the aid to school districts and charter schools proportionate to their English learner revenue.



#### **Special education cross-subsidy aid - \$10,425,000**

Provides one-time special education cross-subsidy aid for each school district to equal the ratio of the school district's initial special education cross-subsidy in FY 2021 to the total initial special education cross-subsidy in FY 2021 for all districts.

#### **Early education - \$45,892,000**

Extends the 4,000 voluntary prekindergarten/school readiness plus seats for two years that would have otherwise expired. For fiscal years 2022 and 2023 only.

### Additional grants (one-time funding)

---

#### **Suicide prevention training for teachers - \$265,000**

Awards a grant to a nationally recognized provider of evidence-based, on-line training on suicide prevention. Training must be accessible to teachers in every school district, charter school, Intermediate school districts, service cooperative and tribal schools in Minnesota.

The grant recipient must report to the commissioner of health the number of teachers completing the on-line training and average length of time to complete the training by January 8, 2023. The commissioner must report the grant recipient's information and survey results to the chairs and ranking minority members of the legislative committees with jurisdiction over kindergarten through grade 12 education. This appropriation is available until June 30, 2023.

#### **Civic education - \$150,000**

Awards a grant to the Minnesota Civic Education Coalition for distribution to Youth in Government, the Learning Law and Democracy Foundation and the YMCA Center for Youth Voice to support civic education programs to provide teacher professional development and educational resources.

The programs must instruct students in:

- the constitutional principles in the democratic foundation of our national, state, and local institutions; and
- the political processes and structures of government, grounded in the understanding of constitutional government and individual rights.

### **Girls in Action - \$1,500,000**

Awards a grant to the Girls in Action program to continue and expand Twin Cities Metropolitan area schools and community-based programs to support low-income girls of color.

### **Digital well-being - \$1,000,000**

Awards a grant to LiveMore ScreenLess to support digital well-being with the goal of establishing legislative findings about the negative effects of screen overuse and misuse. This grant must be used to:

- support the creation of a library of resources promoting digital well-being;
- identify, collaborate, and coordinate with organizations focused on healthy screen use;
- implement the digital well-being train-the-trainer series; and
- deliver peer-to-peer training.

By January 15 of each year, LiveMore ScreenLess must submit a report detailing the expenditures, activities, and outcomes to the commissioner and of the chairs and ranking minority members of the legislative committees with jurisdiction over K-12 education policy and finance.



### **Non-exclusionary discipline training - \$1,750,000**

Awards grants to school districts to provide training for school staff on non-exclusionary disciplinary practices that maintain the respect, trust, and attention of students and help keep students in the classroom.

### **Children's museums - \$300,000**

Awards grants to Bloomington, Grand Rapids and Mankato children's museums.

### **Minnesota Math Corps - \$1,000,000**

Awards a grant to provide additional tutors to help students build and strengthen math skills.

### **Minnesota Youth Council - \$375,000**

Awards grants to the Minnesota Alliance with Youth for the activities of the MN Youth Council.

### **Sanneh Foundation - \$3,000,000**

Awards a grant to the Sanneh Foundation and the grant must be directed toward programs for low performing and chronically absent students with a focus on low-income students and students of color.



### **Language Essentials for Teachers of Reading and Spelling (LETRS) - \$3,000,000 (one-time)**

Awards grants to Minnesota licensed teachers to complete the LETRS training.

## **Increase Teachers of Color (on-going funding unless indicated otherwise)**

---

### **Black Men Teach - \$750,000 (one-time)**

Transfers funds to the Office of Higher Education for a grant to Black Men Teach Twin Cities. This grant will create partnerships with eight elementary schools or elementary charter schools with the goal of increasing the number of black male teachers to 20% of the employees at each school site.

The grant recipient must provide a detailed report to the chairs and ranking minority members of the legislative committees having jurisdiction over higher education in kindergarten through grade 12 education by January 15 of each year until 2025.

### **American Indian teacher preparation grants - \$1,200,000**

Awards grants to support the increase of American Indians completing teacher preparation programs. Clarifies the definition of eligible student for purposes of the American Indian teacher preparation grant program, and the definition of scholarships under the American Indian teacher preparation program.



### **Teacher mentorship and retention incentive grants - \$4,508,000**

Requires school districts to develop teacher mentoring programs for teachers new to the profession or district. Allows districts to use staff development revenue for teacher mentorship. Current law requires revenue to be used for this purpose only if extra funds remain after being used for other purposes.



### **Expanded concurrent enrollment grants (Intro to Teaching) - \$1,000,000**

Grant funds are available to eligible applicants to develop Introduction to Teaching Concurrent Enrollment programs that encourage secondary school students, especially American Indian and students of color, to pursue teaching.



### **Teacher recruitment marketing campaign - \$500,000**

Awards a grant to the Professional Educator Licensing and Standards Board to develop contracts to create and implement an outreach and marketing campaign to elevate the profession and recruit teachers, especially teachers of color and American Indian teachers.

The outreach and marketing campaign must focus on the following individuals:

- high school and college students of color or American Indian students who have not chosen a career path, or
- adults from racial groups under-represented in the teacher workforce who may be seeking to change careers.



## **Come Teach in Minnesota hiring bonuses - \$400,000**

Allows a district or school to offer a bonus of \$2,500 to \$5,000 to an eligible teacher, and a bonus of \$4,000 to \$8,000 to an eligible teacher with a license in a shortage area. The district or school must verify that the hiring bonus:

- is given to teacher licensed in another state who qualifies for a Tier 3 or 4 license;
- has moved to the economic development region where the teacher was hired; and
- belongs to a racial or ethnic group underrepresented among teachers compared to students in the district.

The commissioner of education shall establish a process for districts or schools to seek reimbursement for hiring bonuses. The Department of Education may conduct a pilot program with a small number of teachers during the 2022-2023 biennium to establish feasibility. The department must submit a report by December 1, 2022, to the chairs and ranking minority members of the legislative committees with jurisdiction over kindergarten through grade 12 education detailing the effectiveness of the program.

## **Grow Your Own programs - \$13,400,000**

Establishes an account in the special revenue fund for Grow Your Own programs. Allows grant recipients to use grant money over a period of up to 60 months. Requires the commissioner to give priority to districts with the highest number or percentage of students who are of color or American Indian. Requires grant recipients to report to the commissioner, and the commissioner to publish a report for the public.

- **Grow Your Own district grants**

Allows districts to apply for grants for a Professional Educator Licensing and Standards Board (PELSB) approved teacher preparation program. Requires a grant recipient to use at least 80 percent of grant funds for tuition scholarships or stipends to allow school employees or community members affiliated with the district, who are of color or American Indian, to participate in the teacher preparation program and may require teacher candidates to commit to teach in the district for a reasonable amount of time that does not exceed five years.

- **Grow Your Own for secondary students grants**

Establishes grants for school districts and charter schools to offer innovative programs that encourage secondary school students to increase their interest in teaching, supports to be successful in postsecondary enrollment options coursework that meets teacher licensure requirements, and scholarships to enroll in undergraduate teacher preparation programs.

Grant applications for new and existing programs must be received by the commissioner no later than January 15 of the year prior to the school year in which the grant will be used. The commissioner must review all applications and notify grant recipients by March 15 of the anticipated amount awarded. If there is insufficient funding the commissioner must notify grant applicants by June 30.

Grant recipients must annually report to the commissioner on their activities, including the number of participants, the percentage of participants who are of color or American Indian, and an assessment of the program effectiveness. The commissioner must publish a report for the public that summarizes the activities and outcomes of grant recipients and what was done to promote sharing of effective practices.



## Policy Provisions

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### **Absence from school for religious observance**

Requires a school board to provide annual notice to parents of the school district's policy on absence from school for religious observance.

### **Annual expenditure report**

Requires a district to report expenditures for basic skills revenue by functional area.

### **Tax increment finance reporting timeline**

Amends timeline for the county auditor's reporting on excess tax increment distributed to a school district for the preceding taxable year.

### **Advanced Placement (AP) and International Baccalaureate (IB) programs**

- Changes the requirement that school boards adopt a three-year plan to establish a new IB program or to expand or create new AP courses and exams to apply within 90 days of a district or charter receiving a grant, rather than to qualify for the grant.
- Requires commissioner to give priority for AP grants to grantees who add or expand offerings of AP computer science principles.
- Caps grant awards at \$75,000 per district or charter school.

### **Academic standards implementation**

Suspends until June 1, 2023, implementation of revised academic standards not implemented as of January 1, 2021. This suspension does not prevent the commissioner from continuing rulemaking or developing statewide assessments.

### **Evidence-based education grants**

Requires all preK-12 education grants awarded after July 1, 2022, to be awarded through a framework that encourages the goals of the grants to be aligned to Minnesota's World's Best Workforce and the federal government's student accountability systems. Requires grant recipients to use evidence-based practices and report on their activities to the commissioner of education and the legislature. Effective July 1, 2022.

### **Suicide prevention training**

Requires a district or charter school providing instruction on preventing suicide or self-harm to use the resources provided by the commissioner or other evidence-based instruction.



### **Seizure training**

Requires a school district or charter school where a student with a seizure disorder and prescribed seizure medication is enrolled to have a seizure action plan. The action plan must identify a school nurse or designated individual who can administer seizure medication and require training on seizures. A school district or charter school must provide all licensed school nurses or other designated individuals, and other staff with self-study materials on seizure disorders. Effective for the 2022-2023 school year and later.

## **Notification of environmental hazards**

Requires a school district, charter school, or nonpublic school, upon notification by the Department of Health or Pollution Control Agency, to notify school staff, students, and parents of an environmental hazard that may affect the health of students or school staff. Requires the notice to include direction on how to obtain more information about the hazard.



## **School meal policies**

Requires a participant in the national school lunch program to adopt and post a school meals policy to:

- be in writing, reasonable, well-defined, and clearly communicate student meal charges when payment cannot be collected. Requires the policy to maintain the dignity of students by prohibiting lunch shaming;
- address whether a collections agency is used by the participant to collect unpaid school meals debt;
- ensure that once a meal is placed on a tray or otherwise served to a student that the meal is not withdrawn from the student; and
- ensure that a student who is eligible for a free or reduced-price lunch is always served a reimbursable meal even if they have outstanding debt.

If a school contracts with a third party it must provide the vendor with its school meals policy and require the vendor to adhere to the policy for contracts entered or modified after July 1, 2021.

Prohibits a participant from denying a school lunch to a student who qualifies for free or reduced-price lunch whether the student has outstanding school meal debt attributable to a la carte purchases or for any other reason.

Requires the participant to provide meals to students in a respectful manner. The law provides examples of prohibited activities, which include dumping meals, withdrawing a meal that has been served, announcing or listing students' names publicly, or affixing stickers, stamps, or pins. Prohibits a participant from limiting a student's participation in any school activities, graduation ceremonies, field trips, athletics, activity clubs, or other extracurricular activities or access to materials, technology, or other items provided to students due to an unpaid student meal balance due to unpaid student meal balance.

Directs the commissioner to send a letter of noncompliance to the participant if the commissioner determines that they have violated the requirement to provide meals in a respectful manner.

## **School nutrition formula**

Adjusts the fiscal year 2021 school nutrition payments to schools to match the school meal delivery models used by schools for the 2020-2021 school year.

## Special Education

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### **Special education recovery services and supports**

Requires the commissioner of education and school districts to collaborate with the families of students with disabilities to address the impact of learning disruption due to COVID-19. The following are new requirements:

- Requires districts and charter schools to invite the parents of a student with a student with a disability to a meeting of the individualized education program (IEP) team by December 1, 2021, to determine whether services and supports are necessary to address lack of progress on IEP goals or loss of learning or skills due to disruptions related to COVID-19. Additional services and supports must be included in the IEP, and the district or charter school must report to the commissioner the cost of providing the services.
- Requires the IEP team to consider specific factors when determining what supports the student needs.
- Requires the IEP team to consider when and how to deliver supports to students. Allows the IEP team to determine that providers other than the district or charter school staff are most appropriate to provide the supports and services.
- Requires a district or charter school to make available the services included in the IEP until the IEP team determines they are no longer necessary.
- Clarifies that school districts providing special education services on a shared time basis to nonpublic students must offer the nonpublic student services and supports in accordance with this section.
- Requires the commissioner to identify if federal special education funds under the American Rescue Plan (the third COVID relief act passed by Congress) could be used to fund the services required by this section. If allowable, authorizes the commissioner to allocate the federal funds to cover 100 percent of the costs of these services.

### **Report on behavioral health services reimbursement**

Directs the commissioners of education and human services to consult with stakeholders to find strategies to streamline access and reimbursement for behavioral health services for children with an individualized education program or an individualized family service plan who are enrolled in Medical Assistance.

The commissioners shall provide an update including any recommendations for changes to the chairs and ranking minority members of the committees with jurisdiction over kindergarten through grade 12 education and human services by November 1, 2021.

## Early Education

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### **Limit on screen time**

Prohibits a child in a publicly funded preschool or kindergarten program from using an individual-use screen, such as tablet, smart phone, or other digital media without engagement from a teacher or other students. This does not include a child with an individualized family service plan, an individualized education program, or a 504 plan. This section is effective July 1, 2022.

## Charter Schools

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### **Corporal punishment**

Requires charter schools to comply with corporal punishment statute the same as school districts.

### **Authorizers**

Limits the length of a corrective plan the commissioner can impose on an authorizer and modifies requirements an authorizer on a corrective plan must fulfill to resolve the basis for corrective action.

## Other Bills of Interest

### HF 820 Open Meeting Law (Regular Session)

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#### **Open meeting law**

Recording votes and interactive technology provided, meetings provided for during emergencies, and member of public body allowed to attend a meeting from a private location more than three times in calendar year 2021.

### SS HF 8 (SF 25) Agriculture

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#### **Farm-to-School markets (\$800,000 per year)**

Provides funding to develop and enhance farm-to-school markets for Minnesota farmers by providing more fruits, vegetables, meat, grain, and dairy for Minnesota children in school and childcare settings including, at the commissioner's discretion, reimbursing schools for purchases from local farmers.



#### **Urban youth agricultural education (\$600,000 each year)**

Provides funding for urban youth agricultural education or urban agriculture community development of which \$10,000 each year is for transfer to the emerging farmer account.

### SS HF 6 (SF 19) Commerce, Climate and Energy

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#### **Grants to the Minnesota Council on Economic Education (\$150,000 per year – one-time funding)**

Appropriates funds to the Minnesota Council on Economic Education (MCEE) for grants from the commissioner of education to provide professional development for K-12 teacher's relating to economic education, support direct to student economic and personal finance programs, and support higher education-based centers for economic education. Requires the MCEE to submit a report to the commissioner of education. The report must include a description of the content and location of the programs; the number of teachers receiving professional development through these opportunities; and provide fiscal reports as well.



#### **Solar for Schools program (\$8 million – one-time funding)**

Establishes a program in the Department of Commerce to award grants to schools (K-12 and state colleges and universities) that install solar energy generating systems on or adjacent to school buildings. Systems may not exceed the smaller of 40 kw or 120 percent of the school's annual electricity consumption and must be located outside the electric service territory of the public utility that owns a nuclear generating plant in the state.

Authorizes the public utility that owns a nuclear generating plant in the state to file a plan with the PUC by October 1, 2021, to provide financial assistance to schools (K-12 and state colleges and universities) that install solar energy generating systems on or adjacent to school buildings. The application by a utility or developer must include the school's plan to make the solar energy system serve as a visual learning tool for students, teachers, and visitors to the school, including how the solar energy system

may be integrated into the school's curriculum. No more than 60 percent of grants may be awarded to schools where the proportion of students eligible for free and reduced-price lunches is less than 50 percent.

*Requires annual reports to the legislature on program activities.*

## **SF 20 (HF 5) Environment and Natural Resources**

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### **School Trust Lands (\$218,000 the first year and \$218,000 the second year)**

Funds are transferred from the forest suspense account to the permanent school fund and are appropriated from the permanent school fund to secure maximum long-term economic return from the school trust lands consistent with fiduciary responsibilities and sound natural resources conservation and management principles.



### **Office of School Trust Lands (\$187,000 the first year and \$187,000 the second year)**

Salaries and benefits for the Office of School Trust Lands.



### **Boundary Waters Canoe Area Wilderness (BWCAW) \$500,000 the first year and \$500,000 the second year)**

Funds are from the forest suspense account in the permanent school fund for transaction and project management costs for sales and exchanges of school trust lands within Boundary Waters Canoe Area Wilderness.

\$300,000 the first year and \$300,000 the second year are transferred from the forest suspense account to the permanent school fund and are appropriated from the permanent school fund for the Office of School Trust Lands.



### **Office of School Trust Lands director duties and goals**

Added duties/goals - advance strategies on school trust lands to capitalize on ecosystem services markets.



### **Permanent school fund authority; reporting.**

Requires the DNR to report to the Legislative Permanent School Fund Commission (LPSFC) on the management of school trust lands biennially (every two years) rather than biannually (twice a year).



### **Gifts of land**

The Land Exchange Board may consider a gift of land from the exchange partner in addition to land proposed for exchange with the state land in determining whether the proposal is in the best interests of the school trust.

## SS HF 33 (SF 37) Health and Human Services

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### Telemedicine

Allowing telemedicine alternative for school-linked mental health services and intermediate school district mental health services.

## SS HF 7 (SF 18) Higher Education

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### Grants to student teachers in shortage areas (\$500,000 per year)

Appropriates funds for grants to teacher candidates in shortage areas. This is \$1.5 million below base for the biennium but note that the scope of this program has been narrowed and a new, separate grant program for underrepresented teacher candidates has been added.



### Grants to underrepresented student teachers (\$1 million per year)

Appropriates new funding for the grant program for underrepresented minority teacher candidates. This program was spun-off from the existing teacher candidate grant program. The base appropriation will increase to \$1.125 million per year for the next biennium.



### Concurrent enrollment grants (\$340,000 per year)

Appropriates base-level-funding for grants to expand concurrent enrollment opportunities. Note, however, that this takes the place of a similar \$340,000 per year base appropriation to expand concurrent enrollment, which has previously existed within the appropriation rider language.



### Aspiring teachers of color scholarship pilot program (\$1.5 million per year, one-time funding)

Appropriates new funding for the aspiring teachers of color scholarship pilot program. This is a onetime appropriation.



### Direct admissions (\$925,000 in FY22 and \$75,000 in FY23)

Appropriates new funding for the direct admissions pilot program. The Office of Higher Education shall develop a pilot program in consultation with the Minnesota School Boards Association and the Association of Secondary School Principals to automatically offer conditional admission into Minnesota public colleges and universities to Minnesota high school seniors based on high school grade point average, high school and college transcripts, standardized tests, state-wide assessments and other measures as determined by stakeholders.



### College Possible (\$550,000 per year)

Appropriates funding to College Possible to support programs of college admission and graduation for low-income students through intensive curriculum, coaching and supports at both high school and post-secondary levels.

## **SS HF 63 (SF N/A) Judiciary and Public Safety**

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### **School Safety Center (250,000 each year)**

Funds are appropriated for two school safety specialists at the Minnesota School Safety Center.

### **Prohibited occupational relationship**

Individuals are prohibited from being a licensed educator employed or contracted to provide service for the school at which the complainant was a student; (B) the actor was age 18 or older and at least 48 months older than the complainant and was employed or contracted to provide service for the secondary school at which the complainant was a student; or (C) the actor was age 18 or older and at least 48 months older than the complainant, and was a licensed educator employed or contracted to provide services for an elementary, middle, or secondary school.

## **SS HF 13 (SF 21) Legacy**

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### **Water safety grant program (\$110,000 each year)**

The commissioner of education must allocate grants to eligible applicants. Eligible applicants include nonprofit organizations and city and county parks and recreation programs providing swimming lessons to youth. Eligible applicants are not required to partner with other entities. Grant funds must primarily be used to provide scholarships to low-income and at-risk children for swimming lessons. Up to 15 percent of the grant funds may also be used to hire water safety instructors or lifeguards or train water safety instructors or lifeguards in nationally recognized water safety practices.

### **Minnesota Center for the Book (\$100,000 each year)**

Funds are appropriated to the commissioner of education for a grant to the entity designated by the Library of Congress as the Minnesota Center for the Book to provide statewide programming related to the Minnesota Book Awards and for additional programming throughout the state related to the Center for the Book designation.

### **Statewide history programs (\$213,000 one-time funding)**

Funds are appropriated for historic and cultural programs and purposes related to the heritage of the state. Of this amount, \$213,000 the first year must be used by the Board of Directors of the Minnesota Historical Society to either produce or purchase and distribute a book to engage and educate elementary school students on Minnesota's natural resources, legacy, culture, and history. The book should be made available cost-free to educators and libraries and through state historical society sites to provide to a targeted grade of elementary school students.



## SF 2 (HF 12) State Government, Veterans and Military Affairs

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### **State auditor school finance accountability team (\$743,000 the first year and \$744,000 the second year)**

Funds are appropriated for a school finance accountability team in the audit practice division to allow for the audits of school districts that have volunteered and been selected by the state auditor to have their annual audit performed by the state auditor at no cost to the district. The state auditor must establish a selection process. The state auditor may not bill a school district for any work conducted by the school finance accountability team prior to July 1, 2025.

## SS HF 9 (SF 26) Taxes

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### **Fund-raising sales by nonprofit groups**

This provision restores the sales tax exemption that was in place prior to a change made in the 2019 omnibus education bill.



### **Notice of proposed taxes required supplemental information**

Requires the county auditor to provide a supplemental statement to the notice of proposed property taxes. This statement must contain two pieces of information: (1) the percent change in levy proposed for the following year by the county, city or township, and school district; and (2) summary budget information for the county, city, and school district. This is a new requirement for school districts.

*Effective for property taxes payable in 2023 and thereafter.*

### **Installment; lease purchase; city, county, town, school**

Clarifies that installment contracts that local governments use to purchase real or personal property are not to be included in the calculation of the local government's net debt if the amount is under \$1 million.



### **Enbridge (\$29,354,688 in fiscal year 2022 only)**

Funds are appropriated from the general fund to the commissioner of revenue for grants to counties identified below to pay a portion of the refund to a taxpayer, for a final judgment that is the result of an appeal filed by a fluid pipeline company, based on assessment years 2012 through assessment years 2018. These grants must be used by each county to pay refund amounts owed by the county and other taxing districts within the county. The grants must be paid to the counties by August 15, 2021, and allocated as follows:

- \$91,781 to Aitkin County;
- \$2,225,319 to Beltrami County;
- \$2,573,615 to Carlton County;
- \$2,631,052 to Cass County;
- \$3,690,961 to Clearwater County;
- \$549,582 to Hubbard County;
- \$5,591,840 to Itasca County;
- \$1,189,765 to Kittson County;

- \$2,404,267 to Marshall County; (10) \$2,551,225 to Pennington County;
- \$1,166,654 to Polk County;
- \$1,904,685 to Red Lake County; and
- \$2,783,942 to Saint Louis County.

## SS HF 10 (SF 10) Transportation

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### **Safe Routes to School (\$6 million)**

Funds appropriated from the general fund to the commissioner of transportation for Safe Routes to School grants.



### **School bus stop-signal arm camera systems (\$7,398,000 – one time funding)**

Funds appropriated in fiscal year 2023 are from the general fund for grants to school districts, nonpublic schools, charter schools, and companies that provide school bus services, for the purchase and installation of school bus stop-signal arm camera systems.

In awarding grants, the commissioner of transportation must prioritize: regular route type A, B, C, and D buses; newer buses; and buses that do not already have a stop-signal arm or forward-facing camera. Cameras purchased with grants awarded pursuant to this section must be used within the state. When implementing the grant program, the commissioner must require grant recipients to submit an estimate of the recipient's anticipated ongoing costs associated with the use of the cameras, including but not limited to costs for operating and maintaining the cameras, identifying violations, and methods for compiling video evidence of violations and providing the evidence to law enforcement. If the money in the account is sufficient to fund all requests, the commissioner must not require a local match. The commissioner may seek assistance from the commissioner of education in administering the grants. This is a onetime appropriation and is available until June 30, 2025.

### **School bus inspection**

Codifies school bus inspection standards, including to base inspections on vehicle standards developed by a national organization for pupil transportation standards, and to clarify procedures.

### **School bus age exemption**

Permits some Type III vehicles (used in pupil transportation) to continue in operation beyond the 12-year vehicle age cut-off, until August 31, 2022.

### **School bus knowledge test availability**

Directs the Department of Public Safety to ensure availability of adequate time slots for school bus endorsement knowledge tests, until December 31, 2021.

## HF 1 (SF 9) Jobs and Economic Growth

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### **Broadband (\$70 million – one-time federal funds)**

Appropriates funding to the Department of Employment and Economic Development (DEED) to administer the Border-to-Border Broadband Development Grant Program. Funding necessary for DEED to award grants to eligible entities for broadband development projects is not included in this bill but may appear in another budget bill enacted during the 2021 First Special Session.

### **Construction Careers Foundation grants (\$750,000 - \$375,000 each year for two years)**

Funds from the employment and training programs will:

- (1) increase construction industry exposure activities for middle school and high school youth, parents, and counselors to reach a more diverse demographic and broader statewide audience. This requirement includes, but is not limited to, an expansion of programs to provide experience in different crafts to youth and young adults throughout the state;
- (2) increase the number of high schools in Minnesota offering construction classes during the academic year that utilize a multicraft curriculum;
- (3) increase the number of summer internship opportunities
- (4) enhance activities to support graduating seniors in their efforts to obtain employment in the construction industry;
- (5) increase the number of young adults employed in the construction industry and ensure that they reflect Minnesota's diverse workforce; and
- (6) enhance an industrywide marketing campaign targeted to youth and young adults about the depth and breadth of careers within the construction industry.

# **New Requirements for School Districts**

## **HF 2 (SF 23) K-12 Education**

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### **Teacher mentoring programs**

Requires school districts to develop teacher mentoring programs.

Requires districts to use staff development revenue (2 percent of basic revenue) for teacher mentorship.

### **Religious observance**

Requires a school board to provide annual notice to parents of the school district's policy on absence from school for religious observance.

### **Annual expenditure report**

Requires a district to report expenditures for basic skills revenue by functional area.

### **Suicide prevention training for teachers**

Suicide prevention training must be accessible to teachers in every school district, charter school, Intermediate school districts, service cooperative and tribal schools in Minnesota.

### **Seizure training and action plan**

Requires a school district or charter school where a student with a seizure disorder and prescribed seizure medication is enrolled to have a seizure action plan. The action plan must identify a school nurse or designated individual who can administer seizure medication and require training on seizures.

Requires a school district or charter school to provide all licensed school nurses or other designated individuals, and other staff with self-study materials on seizure disorders.

### **Notification of environmental hazards**

Requires a school district, charter school, or nonpublic school, upon notification by the Department of Health or Pollution Control Agency, to notify school staff, students, and parents of an environmental hazard that may affect the health of students or school staff. Requires the notice to include direction on how to obtain more information about the hazard.

### **School meal policy**

- Requires a participant in the national school lunch program to adopt and post a school meals policy.
- Requires the policy to be in writing, reasonable, well-defined, and clearly communicate student meal charges when payment cannot be collected. Requires the policy to maintain the dignity of students by prohibiting lunch shaming.
- Requires the policy to address whether a collections agency is used by the participant to collect unpaid school meals debt.
- Requires the policy to ensure that once a meal is placed on a tray or otherwise served to a student that the meal is not withdrawn from the student.
- Requires the policy to ensure that a student who is eligible for a free or reduced-price lunch is always served a reimbursable meal even if they have outstanding debt.

- Requires a school to provide a vendor, if applicable, with its school meals policy and require the vendor to adhere to the policy for contracts entered or modified after July 1, 2021.
- Prohibits a participant that receives school lunch aid from denying a school lunch to a student who qualifies for free or reduced-price lunch whether the student has outstanding school meal debt attributable to a la carte purchases or for any other reason.
- Requires the participant to provide meals to students in a respectful manner. Provides examples of prohibited activities, which include dumping meals, withdrawing a meal that has been served, announcing or listing students' names publicly, or affixing stickers, stamps, or pins. Prohibits a participant from imposing restrictions under section 123B.37 (Prohibited Fees) due to unpaid student meal balance.

### **Special education recovery services and supports**

Requires the commissioner of education, school districts, and charter schools to collaborate with the families of students with disabilities to address the impact of learning disruptions due to COVID-19 by creating a new process.

- Requires districts and charter schools to invite the parents of a student with a student with a disability to a meeting of the individualized education program (IEP) team by December 1, 2021, to determine whether services and supports are necessary to address lack of progress on IEP goals or loss of learning or skills due to disruptions related to COVID-19. Additional services and supports must be included in the IEP, and the district or charter school must report to the commissioner the cost of providing the services.
- Requires the IEP team to consider specific factors when determining what supports the student needs.
- Requires the IEP team to consider when and how to deliver supports to students. Allows the IEP team to determine that providers other than the district or charter school staff are most appropriate to provide the supports and services.
- Requires a district or charter school to make available the services included in the IEP until the IEP team determines they are no longer necessary.
- Requires the commissioner to identify if federal special education funds under the American Rescue Plan (the third COVID relief act passed by Congress) could be used to fund the services required by this section. If allowable, authorizes the commissioner to allocate the federal funds to cover 100 percent of the costs of these services.

Directs the commissioners of education and human services to consult with stakeholders to find strategies to streamline access and reimbursement for behavioral health services for children with an individualized education program or an individualized family service plan who are enrolled in Medical Assistance.

### **Limit on screen time**

Prohibits a child in a publicly funded preschool or kindergarten program from using an individual-use screen, such as tablet, smart phone, or other digital media without engagement from a teacher or other students.

### **Corporal punishment**

Requires charter schools to comply with corporal punishment statute like school districts.

## **New Reports Due**

### **K-12 Education Reporting Requirements**

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#### **Minnesota Council on Economic Education (MCEE) report**

Requires the MCEE to submit a report to the commissioner of education. The report must include a description of the content and location of the programs, the number of teachers receiving professional development through these opportunities and provide fiscal reports as well.

#### **Annual expenditure report**

Requires a district to report expenditures for basic skills revenue by functional area.

#### **Black Men Teach report**

The grant recipient must provide a detailed report to the chairs and ranking minority members of the legislative committees having jurisdiction over higher education in kindergarten through grade 12 education by January 15 of each year until 2025.

#### **Come Teach in Minnesota hiring bonuses report**

The commissioner of education shall establish a process for districts or schools to seek reimbursement for hiring bonuses. That department may conduct a pilot program with a small number of teachers during the 2022 - 2023 biennium to establish feasibility. The department must submit a report by December 1, 2022, to the chairs and ranking minority members of the legislative committees with jurisdiction over kindergarten through grade 12 education detailing the effectiveness of the program and recommendations for improvement in future years. Effective for teacher contracts entered into on or after July 1, 2021.

Grant applications for new and existing programs must be received by the commissioner no later than January 15 of the year prior to the school year in which the grant will be used. The commissioner must review all applications and notify grant recipients by March 15 of the anticipated amount awarded. If there is insufficient funding the commissioner must notify grant application applicants by June 30.

Grant recipients must annually report to the commissioner on their activities, including the number of participants, the percentage of participants who are of color or American Indian, and an assessment of the program effectiveness. The commissioner must publish a report for the public that summarizes the activities and outcomes of grant recipients and what was done to promote sharing of effective practices.

#### **Grow Your Own programs**

Grant recipients must annually report to the commissioner on their activities, including the number of participants, the percentage of participants who are of color or American Indian, and an assessment of the program effectiveness. The commissioner must publish a report for the public that summarizes the activities and outcomes of grant recipients and what was done to promote sharing of effective practices.

#### **Suicide prevention teacher training grants**

The grant recipient must report to the commissioner of health the number of teachers completing the on-line training and average length of time to complete the training by January 8, 2023. The

commissioner must report the grant recipient's information and survey results to the chairs and ranking minority members of the legislative committees with jurisdiction over kindergarten through grade 12 education. This appropriation is available until June 30, 2023.

### **Digital well-being report**

By January 15 of each year, LiveMore ScreenLess must submit a report detailing the expenditures, activities, and outcomes to the commissioner and of the chairs and ranking minority members of the legislative committees with jurisdiction over kindergarten through grade 12 education policy and finance.

### **School bus stop-signal arm camera grants report**

By December 15, 2023, the commissioner of public safety, in coordination with the state court administrator, must submit a report on school bus stop-signal arm camera systems to the chairs and ranking minority members of the legislative committees with jurisdiction over transportation finance and policy. At a minimum, the report must include: (1) an overview of the school bus stop-signal arm grant program implemented, including how the commissioner administered the program and how grant recipients were selected; (2) a listing of grants made, including the recipient, the amount received, the type and model year of bus on which the cameras were installed, and whether the bus was equipped with any cameras prior to receiving the grant; (3) the number of violations captured on school bus stop-signal arm cameras between July 1, 2021, and June 30, 2023, broken down by school district; (4) the number of citations issued for violations of Minnesota Statutes between July 1, 2021, and June 30, 2023, broken down by school district; (5) the number of citations issued for violations of Minnesota Statutes between July 1, 2019, and June 30, 2021, broken down by county; (6) a summary of the anticipated ongoing costs reported by grant recipients; (7) recommendations on statutory changes that would allow for better enforcement of Minnesota Statutes; and (8) recommendations on future funding needs for school bus stop-signal arm camera systems. The commissioner may seek input from schools, bus companies, and local law enforcement when preparing the report.

## Other Bills Reporting Requirements

### SS SF 20 (HF 5) Environment and Natural Resources

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#### **Permanent school fund authority; reporting.**

Requires the Department of Natural Resources (DNR) to report to the Legislative Permanent School Fund Commission (LPSFC) on the management of school trust lands biennially (every two years) rather than biannually (twice a year).

### SS HF 9 (SF 26) Taxes

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#### **Notice of proposed taxes required supplemental information**

Requires the county auditor to provide a supplemental statement to the notice of proposed property taxes. This statement must contain two pieces of information: (1) the percent change in levy proposed for the following year by the county, city or township, and school district; and (2) summary budget information for the county, city, and school district. This is a new requirement for school districts.

*Effective for property taxes payable in 2023 and thereafter.*



## Looking Ahead

### Issues to Watch in 2022

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Though the 2021 session was a funding year, there were a multitude of education policy bills. As MSBA has tracked the number of bills introduced with policy provisions; we have counted over 75 bills introduced with new requirements. Some of these policy issues are sure to return in 2022.

#### Policy Items

- Nonexclusionary discipline, expulsion/exclusion policies and procedures
- Pre-K Fair Pupil Dismissal Act - modification for PreK
- Social-emotional teaching and learning
- Private duty nurses for classrooms
- American Indian regalia permitted for graduation
- Prohibition of American Indian mascots
- Tobacco may be possessed by American Indians on school property
- Civics course required for high school graduation in 11th or 12th grade
- Personal finance course for credit as a graduation requirement
- Civics scores added to school performance reports and public reporting
- Comprehensive sexual education curriculum required
- School board vacancy appointments - elections
- Adult Basic Education (ABE) and Early Childhood and Family Education (ECFE) teachers' continuing contract rights and comparable salaries
- Potential changes to the Four-Tiered Teacher Licensure System
- Require art standards to be state rather than local standards
- Require one credit of physical education
- Add performance measures and ethnic studies curriculum in the World's Best Workforce Plan
- Add participation in honors or gifted and talented programming and the percentage of students, by student group, who are on track for graduation to the World's Best Workforce report
- Require the addition of "services" to gifted and talented programs
- Additional prohibitions for prone restraints
- Require districts to adopt a rubric for teacher performance on culturally responsive methodologies and at least three levels of performance
- Require districts to provide mental health instruction
- Require districts to provide instruction to help students identify, prevent, and reduce prohibited conduct
- Require contract negotiation to include class size, state assessments and student to teacher ratios
- Expand Innovation Zones

- Expand short-call substitute program
- Allow a school board to offer a full-time distance learning program
- Provide school board authority to operate an area learning center
- Expand definition of e-learning days
- Require teachers who are assaulted by a student to obtain a copy of the report submitted to the commissioner
- Require districts to disclose a student's violent behavior to a paraprofessional who is assigned to work with the student

## **Finance Items**

- Paid family and medical leave
- Operating referendum renewal by school board resolution
- Require paid paraprofessional training
- Earned safe and sick time
- Unemployment for non-licensed school employees
- Safe schools
- Equalization
- Full-service community schools
- School Trust Lands
- Special education cross-subsidy
- English learner cross-subsidy
- Teacher shortage (Teachers of Color and American Indian teachers)

## CONSTITUTIONAL AMENDMENT

*"Shall the Minnesota Constitution be amended to provide that all children have a fundamental right to a quality public education and establish that quality public schools are a paramount duty of the state?"* is a proposed ballot question spearheaded by Justice Alan Page and Minneapolis Federal Reserve President Neel Kashkari that was the topic of much discussion in the 2021 legislative session. In February 2021, the proposal to amend the constitution was introduced in the Minnesota Legislature as House File 874 by State Representative Hassan, Vice Chair of the Education Policy Committee. To date, no bill has been introduced in the State Senate.

### Proposal to Amend the Minnesota State Constitution

#### **Current Minnesota Constitution (Art. XIII)**

##### **Section 1. Uniform system of public schools.**

The stability of a republican form of government depending mainly upon the intelligence of the people, it is the duty of the legislature to establish a general and uniform system of public schools. The legislature shall make such provisions by taxation or otherwise as will secure a thorough and efficient system of public schools throughout the state.

##### **Sec. 2. Prohibition as to aiding sectarian school.**

In no case shall any public money or property be appropriated or used for the support of schools wherein the distinctive doctrines, creeds or tenets of any particular Christian or other religious sect are promulgated or taught.

#### **Proposed Constitutional Amendment**

Equal Right to Quality Public Education. All children have a fundamental right to a quality public education that fully prepares them with the skills necessary for participation in the economy, our democracy, and society, as measured against uniform achievement standards set forth by the state. It is a paramount duty of the state to ensure quality public schools that fulfill this fundamental right.

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Minnesota's school boards are deeply committed to addressing the factors that affect student academic achievement across our state. Our members agree that our public schools play a critically important role for our students and in our communities, economy and society. Action is needed to close the opportunity/achievement gap and support the overall success of all our students. For these reasons, MSBA welcomes the discussion that the proposed amendment has generated.

## MSBA Process

The proposed constitutional amendment focuses upon core challenges that Minnesota's students, families, and schools face. Reflecting its commitment to resolving these challenges, MSBA engaged in discussions throughout Minnesota that advocates have presented over the past year.

In addition, MSBA convened three focus groups of school board members and superintendents from across the state to consider the proposed amendment. Participants reflected geographical, racial, and gender diversity – as well as differences in the years of service.

The interest in the discussion around the proposed amendment and raising expectations was evident among our focus groups. We encourage you to review the input from Minnesota's school board members and strongly consider the key items we highlight with the goal of improving the proposed amendment. In conclusion, focus groups presented three pivotal questions that deserve the attention of school boards and the legislature.

### Pivotal Question Regarding State Funding

**MSBA members ask:** Will the proposed amendment ensure the state funding needed to fulfill the amendment's requirements?

**Rationale:** Participants expressed concern about a lack of clear language in the proposed amendment about the method of funding for our public schools. Many participants were skeptical about the amendment's power to overcome what they expressed as the key, overarching problem - lack of funding.

The current Minnesota Constitution states "that the legislature shall make such provisions by taxation or otherwise." The proposal's language concerning a "paramount duty" of the state to support schools did not engender a great deal of confidence, support, or assurance that the state or our school districts would have the tools available to raise the funds needed to satisfy the amendment's standards. Clearer language on the state's responsibility of funding our public schools would be a positive step.

Minnesota's public schools receive insufficient federal and state funding to meet student needs. Special education funding offers an instructive example. The federal government created an individual right that special education students may assert in court, but the federal government continues to underfund the Individuals with Disabilities Education Act (IDEA). As school administrators observed, school districts have used general school funds (the cross-subsidy) to provide special education services to fulfill the right that IDEA created.

Proponents maintain that the amendment establishes a fundamental right that could be asserted in litigation. A situation similar to the IDEA cross-subsidy problem will likely arise. School districts and board members are concerned that state funding may be insufficient to continue the cross-subsidy and simultaneously fulfill the undefined funding requirements arising from the fundamental right.

**MSBA Recommendation:** The proposed amendment will be clearer and stronger if the words “fully fund” are inserted as follows: “It is a paramount duty of the state to ensure and fully fund quality public schools that fulfill this fundamental right.” This assertion would establish the state’s responsibility more clearly than the original proposal. The amendment’s advocates have stated that they believe the word ‘ensure’ includes ‘full funding.’ Rather than risk uncertainty - and because the stakes for Minnesota’s students are so significant - MSBA believes that clarity and certainty should be included.

## **Pivotal Question Regarding Establishing Achievement Standards**

**MSBA members ask:** How will the “uniform achievement standards” impact students and local school district determination of curricular matters?

**Rationale:** The proposed amendment would use state-determined uniform achievement standards to determine whether a “quality education” has been provided. While standardized assessments offer important insights, other measures are important. Educators recognize that multiple measures of proficiency and growth are essential. Minnesota’s school boards welcome accountability. The lack of clarity around “uniform achievement standards as set forth by the state” leaves unclear the local role in public education in Minnesota. It is not clear whether the state or each independent school district would be held potentially accountable if the uniform achievement standards are not met. Similarly, participants asked whether the state of Minnesota or each independent school district would bear responsibility for fulfilling the fundamental right to a quality education that the proposal would establish.

**MSBA Recommendation:** The proposed amendment would be improved by (1) recognizing the need for multiple measures of proficiency and growth and (2) clarifying the meaning and consequences around “uniform achievement standards.” MSBA believes that clarity and certainty should be included.

## **Pivotal Question Regarding Legal Liability**

**MSBA members ask:** Will the public service of locally elected school board members expose them to liability for acts or omissions of the state of Minnesota related to this amendment?

**Rationale:** The amendment refers to “a paramount duty” of the state to ensure that students receive a quality education. In meetings with President Kashkari and former Justice Page, participants have expressed deep concern that school districts and locally elected school board members will be exposed to litigation - even though the duty is upon the state and, as stated above, local school districts are limited in their capacity to raise local funds.

**MSBA Recommendation:** The proposed amendment would be improved by clarifying that the state of Minnesota would bear liability in legal actions brought to enforce the amendment’s provisions. MSBA believes that clarity and certainty should be included.





## 2021 Advocacy Schedule

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**Summer Seminar** – Summer Seminar will be a virtual event on Thursday, August 5, 2021.

### Fall Events

The Government Relations team looks forward to seeing members at our three fall events:

1) Fall Advocacy Tour, 2) Pre-Delegate Assembly Meetings and 3) Delegate Assembly.

### Advocacy Tour

Wednesday, September 15

Thursday, September 16

Wednesday, September 22

Thursday, September 23



*mark your  
calendars*

### Pre-Delegate Assembly – Meetings will be held virtually

Tuesday, November 16

Wednesday, November 17

Thursday, November 18

Saturday, November 20

### Delegate Assembly

Delegate Assembly will be held on Friday, December 3 and Saturday, December 4.

If the event is deemed necessary to be held virtually, it will be on Wednesday, December 1.

As of the publishing of the 2021 Legislative Summary, MSBA continues to evaluate if our traditional, in-person meetings and events will be the most effective and safe way to communicate and prepare for the 2022 Legislative Session. Please watch for updates in the Weekly Advocate and other MSBA publications.

### 2022 Legislative Session begins!

Monday, January 31, 2022

### Friday Chat Room with Denise and Kim

9:00 a.m. every Friday during the legislative session.



## Acknowledgments

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Thank you to Senate and House Research staff for the documents used to complete this summary.

## Photo Credit

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Thank you to Governor Walz, Minnesota House of Representatives and Minnesota Senate for some of the photos used in this document.

## Thank You

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We hope you found our MSBA 2021 Legislative Summary helpful in your key role as a school board member. We appreciate your advocacy throughout the session.

## Contact Us

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## Stay Informed

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This year the government relations team introduced **The Friday Chatroom**, a 30-minute weekly update during the legislative session. Another great way to stay informed during the legislative session is to receive the **Weekly Advocate**, a weekly email with updates on bill introductions, bills of interest and hearings on important issues and legislative alerts on how you can get involved and make a difference. To sign-up, please contact Bruce Lombard at [blombard@mnmsba.org](mailto:blombard@mnmsba.org).



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**YouTube:** [www.youtube.com/user/mnmsbavideo](http://www.youtube.com/user/mnmsbavideo)

## **Appendix**

PRELIMINARY DRAFT: 2021 1st Special Session E12 Omnibus: General Education at 2.45% and 2%, Special Ed + Onetime Aid in FY 22 and Other Programs Compared to Base

		FY 22										FY 23									
Dist No.	District Name	Adjusted Pupils (adm)	Base Gen Ed /pupil	Base Spec Ed /pupil	Base Other /pupil	Base Tot Revenue /pupil	SS Gen Ed over Base	SS Special Ed over Base	SS Other over Base	SS Total over Base	SS% change	Adjusted Pupils (adm)	Base Gen Ed /pupil	Spec Ed /pupil	Other Rev /pupil	Base Tot Revenue /pupil	Gen Ed Conf over Base	SS Spec Ed over Base	SS Other over Base	SS Total over Base	SS % change
1	Statewide	872,980	10,090	2,100	156	12,346	217	12	8	237	1.9%	878,457	10,247	2,231	155	12,634	358	0	9	391	3.1%
	Metro Districts	425,843	10,565	1,750	177	12,492	216	14	10	241	1.9%	427,565	10,623	1,818	177	12,618	351	0	11	387	3.1%
	NonMetro Districts	370,005	9,702	1,516	163	11,380	217	12	6	234	2.1%	372,150	9,729	1,621	162	11,512	357	0	7	387	3.4%
	Mpls & St. Paul	65,250	12,173	2,103	237	14,514	264	19	21	304	2.1%	64,597	12,358	2,181	239	14,778	405	0	24	474	3.2%
	Inner Ring Suburbs	86,859	10,652	1,687	185	12,523	240	15	17	273	2.2%	86,476	10,687	1,756	184	12,627	354	0	19	422	3.3%
	Outer Ring Suburbs	273,734	10,154	1,686	161	12,000	196	13	6	215	1.8%	276,493	10,197	1,753	160	12,110	337	0	6	356	2.9%
	Greater MN > 2,000	191,410	9,587	1,684	164	11,434	210	12	5	227	2.0%	193,365	9,620	1,792	163	11,575	352	0	6	376	3.3%
	Greater MN 1K to 2K	91,943	9,440	1,387	160	10,987	214	11	5	231	2.1%	91,751	9,465	1,499	160	11,125	354	0	7	382	3.4%
	Greater MN < 1,000	86,652	10,234	1,281	162	11,678	236	10	8	255	2.2%	87,035	10,250	1,370	162	11,781	372	0	9	415	3.5%
	Charters	67,224	9,167	3,600	1	12,768	263	0	8	272	2.1%	70,649	9,147	3,906	1	13,053	387	0	6	445	3.4%
	Cooperative Units	0	0	0	0	0	0	0	0	0	0.0%	8,093	9,928	36,644	0	37,572	35	0	0	35	0.1%
	<i>Fudge (est dist vs MD)</i>	9,908	9,757	814	33	10,604	-90	-814	-6	-96	-0.9%	8,093	22,906	841	30	23,777	495	0	-7	287	1.2%
1	Aitkin	1,068	9,786	1,384	183	11,353	204	11	1	216	1.9%	1,019	9,787	1,479	190	11,457	373	0	3	376	3.3%
1.3	Minneapolis	30,949	12,394	2,265	270	14,929	253	22	22	297	2.0%	30,091	12,754	2,353	277	15,385	397	0	26	462	3.0%
2	Hill City	252	11,704	1,684	183	13,572	415	8	43	466	3.4%	247	11,809	1,751	186	13,745	447	0	32	654	4.8%
4	McGregor	424	11,041	1,572	177	12,790	248	16	1	266	2.1%	401	11,251	1,160	185	12,596	464	0	3	467	3.7%
6	South St. Paul	3,097	10,142	1,518	186	11,846	323	16	35	374	3.2%	3,049	10,204	1,532	187	11,923	367	0	38	536	4.5%
11	Anoka-Hennepin	38,251	10,177	1,885	151	12,212	188	12	2	201	1.6%	39,055	10,226	1,979	148	12,354	343	0	3	347	2.8%
12	Centennial	6,434	9,466	2,548	147	12,161	179	10	1	190	1.6%	6,360	9,507	2,650	147	12,304	329	0	2	332	2.7%
13	Columbia Heights	3,297	11,245	1,584	192	13,021	237	18	2	257	2.0%	3,273	11,362	1,598	192	13,152	425	0	3	437	3.3%
14	Fridley	2,761	10,581	2,306	161	13,048	474	12	127	613	4.7%	2,711	10,623	2,351	162	13,136	393	0	67	735	5.6%
15	St. Francis	3,918	8,862	2,199	193	11,254	186	12	2	200	1.8%	3,854	8,837	2,245	195	11,276	339	0	3	343	3.0%
16	Spring Lake Park	6,059	9,171	1,212	144	10,527	221	12	8	240	2.3%	6,040	9,204	1,156	143	10,503	342	0	9	387	3.7%
22	Detroit Lakes	2,911	9,234	1,730	147	11,111	192	10	1	203	1.8%	3,016	9,606	1,905	143	11,654	351	0	2	353	3.0%
23	Frazee-Vergas	838	9,299	1,569	202	11,070	195	12	2	210	1.9%	833	9,274	1,574	203	11,051	355	0	4	358	3.2%
25	Pine Point	64	15,037	2,307	0	17,343	339	12	0	351	2.0%	65	15,125	2,425	0	17,550	600	0	0	600	3.4%
31	Bemidji	5,060	9,582	1,965	196	11,742	221	12	6	239	2.0%	5,284	9,588	2,145	189	11,922	360	0	8	391	3.3%
32	Blackduck	578	11,022	2,190	121	13,333	238	9	1	248	1.9%	530	11,210	2,272	129	13,611	443	0	2	446	3.3%
36	Kelliher	299	13,333	2,142	118	15,593	301	10	2	313	2.0%	298	13,420	2,303	119	15,841	557	0	3	560	3.5%
38	Red Lake	1,566	12,722	2,656	114	15,491	302	21	4	328	2.1%	1,644	13,136	2,616	108	15,861	475	0	6	521	3.3%
47	Sauk Rapids-Rice	4,352	8,863	1,864	159	10,887	186	11	2	200	1.8%	4,290	8,887	1,845	161	10,894	343	0	3	346	3.2%
51	Foley	1,884	8,795	1,265	150	10,210	185	11	1	197	1.9%	1,904	8,801	1,550	148	10,499	339	0	2	342	3.3%
75	St. Clair	713	8,921	1,065	115	10,101	185	6	1	192	1.9%	712	8,946	1,215	115	10,276	340	0	1	341	3.3%
77	Mankato	8,570	9,533	1,643	147	11,324	190	12	1	203	1.8%	8,434	9,629	1,882	149	11,660	349	0	3	353	3.0%
81	Comfrey	132	11,615	2,077	271	13,963	211	13	4	228	1.6%	122	11,727	2,218	290	14,235	384	0	8	396	2.8%
84	Sleepy Eye	549	9,605	1,081	228	10,914	446	10	64	520	4.8%	549	9,626	1,121	228	10,974	363	0	67	688	6.3%

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		FY 22										FY 23									
Dist No.	District Name	Adjusted Pupils (adm)	Base Gen Ed /pupil	Base Spec Ed /pupil	Base Other /pupil	Base Tot Revenue /pupil	SS Gen Ed over Base	SS Special Ed over Base	SS Other over Base	SS Total over Base	SS% change	Adjusted Pupils (adm)	Base Gen Ed /pupil	Spec Ed /pupil	Other Rev /pupil	Base Tot Revenue /pupil	Gen Ed Conf over Base	SS Spec Ed over Base	SS Other over Base	SS Total over Base	SS % change
1	Statewide	872,980	10,090	2,100	156	12,346	217	12	8	237	1.9%	878,457	10,247	2,231	155	12,634	358	0	9	391	3.1%
85	Springfield	556	9,587	968	135	10,690	200	7	1	209	2.0%	566	9,550	991	134	10,675	362	0	2	364	3.4%
88	New Ulm	2,140	9,737	1,673	188	11,599	187	14	2	204	1.8%	2,136	9,770	1,650	189	11,608	342	0	3	345	3.0%
91	Barnum	686	9,151	1,643	147	10,941	190	10	1	201	1.8%	674	9,186	1,684	149	11,019	347	0	3	349	3.2%
93	Carlton	364	10,315	1,443	224	11,982	191	13	2	206	1.7%	352	10,307	1,398	230	11,935	346	0	3	350	2.9%
94	Cloquet	2,851	9,224	1,598	144	10,966	197	10	1	209	1.9%	2,876	9,244	1,706	143	11,093	363	0	2	365	3.3%
95	Cromwell-Wright	284	11,356	1,343	180	12,880	240	4	2	246	1.9%	274	11,496	1,452	185	13,134	446	0	4	450	3.4%
97	Moose Lake	573	9,193	1,273	193	10,659	191	10	2	202	1.9%	566	9,261	1,418	195	10,873	352	0	3	355	3.3%
99	Esko	1,247	8,613	850	137	9,600	180	6	1	187	1.9%	1,234	8,655	900	138	9,692	331	0	2	334	3.4%
100	Wrenshall	359	9,853	1,730	148	11,731	203	7	2	212	1.8%	365	9,818	1,747	146	11,711	368	0	3	372	3.2%
108	Central	881	9,565	599	216	10,380	186	15	2	204	2.0%	858	9,565	318	227	10,110	340	0	4	344	3.4%
110	Waconia	4,115	9,615	1,720	165	11,500	179	13	2	193	1.7%	4,135	9,683	1,782	171	11,635	329	0	3	332	2.9%
111	Watertown-Mayer	1,557	9,225	1,310	197	10,733	182	14	2	198	1.8%	1,583	9,240	1,401	201	10,842	334	0	3	337	3.1%
112	Eastern Carver County	9,315	9,822	1,508	170	11,500	182	12	2	196	1.7%	9,213	9,840	1,601	178	11,619	331	0	3	336	2.9%
113	Walker-Hackensack-A	730	10,021	1,833	233	12,088	317	14	43	374	3.1%	750	9,964	1,901	228	12,093	386	0	44	533	4.4%
115	Cass Lake-Bena	1,275	10,857	2,164	132	13,153	226	13	2	240	1.8%	1,426	10,848	2,246	122	13,216	414	0	3	417	3.2%
116	Pillager	1,195	9,196	1,392	129	10,717	194	9	1	204	1.9%	1,252	9,226	1,539	125	10,890	356	0	2	358	3.3%
118	Northland Community	324	13,184	2,088	247	15,519	292	12	2	307	2.0%	333	13,175	2,249	242	15,667	531	0	4	535	3.4%
129	Montevideo	1,608	9,587	1,539	128	11,254	199	11	1	212	1.9%	1,626	9,618	1,517	127	11,262	362	0	2	367	3.3%
138	North Branch	2,659	8,840	1,279	164	10,283	183	14	1	198	1.9%	2,793	8,832	1,331	158	10,321	333	0	3	336	3.3%
139	Rush City	859	9,832	1,273	154	11,260	188	11	1	200	1.8%	864	9,851	1,281	154	11,285	343	0	3	346	3.1%
146	Barnesville	875	9,133	825	120	10,078	186	8	1	195	1.9%	889	9,117	856	119	10,091	341	0	2	343	3.4%
150	Hawley	1,002	8,689	772	138	9,599	182	7	1	190	2.0%	1,004	8,702	774	138	9,615	334	0	2	336	3.5%
152	Moorhead	7,225	9,369	1,994	140	11,502	192	12	1	205	1.8%	7,542	9,400	2,071	136	11,606	351	0	2	354	3.1%
160	Minnesota State Acad	0	0	0	0	0	0	0	0	0	0.0%	0	0	0	0	0	0	0	0	0	0.0%
160	Mn State Academies T	0	0	0	0	0	0	0	0	0	0.0%	0	0	0	0	0	0	0	0	0	0.0%
162	Bagley	961	9,483	1,656	162	11,301	201	9	2	212	1.9%	969	9,504	1,718	161	11,383	367	0	3	370	3.2%
166	Cook County	434	12,279	1,553	236	14,067	569	18	96	684	4.9%	466	12,135	1,398	222	13,755	429	0	93	836	6.1%
173	Mountain Lake	487	11,181	1,008	155	12,344	210	11	1	223	1.8%	473	11,248	1,016	158	12,422	385	0	3	389	3.1%
177	Windom	1,148	9,819	1,440	131	11,391	197	16	1	213	1.9%	1,156	9,827	1,496	131	11,453	355	0	2	361	3.1%
181	Brainerd	6,184	9,197	2,597	157	11,951	222	12	7	240	2.0%	6,096	9,247	2,766	158	12,171	358	0	8	395	3.2%
182	Crosby-Ironton	1,000	9,105	1,889	209	11,204	193	14	2	209	1.9%	1,006	9,126	2,058	209	11,393	352	0	3	355	3.1%
186	Pequot Lakes	1,792	8,780	1,013	167	9,960	184	7	1	192	1.9%	1,837	8,802	1,134	164	10,100	338	0	2	340	3.4%
191	Burnsville	7,634	11,609	2,110	191	13,910	295	19	32	345	2.5%	7,327	11,664	2,214	195	14,074	370	0	35	506	3.6%
192	Farmington	7,025	9,187	1,135	160	10,482	180	15	2	196	1.9%	7,034	9,224	1,337	159	10,719	329	0	3	333	3.1%
194	Lakeville	11,774	10,046	1,735	144	11,926	179	14	1	194	1.6%	11,978	10,090	1,785	142	12,017	327	0	2	330	2.7%
195	Randolph	702	8,737	1,165	116	10,018	183	8	1	192	1.9%	720	8,739	1,143	113	9,996	337	0	1	338	3.4%
196	Rosemount-Apple Val	29,615	10,377	1,916	138	12,431	189	11	4	205	1.6%	30,321	10,419	2,012	135	12,567	330	0	5	345	2.7%



PRELIMINARY DRAFT: 2021 1st Special Session E12 Omnibus: General Education at 2.45% and 2%, Special Ed + Onetime Aid in FY 22 and Other Programs Compared to Base

		FY 22										FY 23									
Dist No.	District Name	Adjusted Pupils (adm)	Base Gen Ed /pupil	Base Spec Ed /pupil	Base Other /pupil	Base Tot Revenue /pupil	SS Gen Ed over Base	SS Special Ed over Base	SS Other over Base	SS Total over Base	SS% change	Adjusted Pupils (adm)	Base Gen Ed /pupil	Spec Ed /pupil	Other Rev /pupil	Base Tot Revenue /pupil	Gen Ed Conf over Base	SS Spec Ed over Base	SS Other over Base	SS Total over Base	SS % change
1	Statewide	872,980	10,090	2,100	156	12,346	217	12	8	237	1.9%	878,457	10,247	2,231	155	12,634	358	0	9	391	3.1%
197	West St. Paul-Mendota	5,075	10,494	1,840	213	12,548	212	17	11	240	1.9%	5,035	10,544	2,056	213	12,813	354	0	10	385	3.0%
199	Inver Grove Heights	3,354	9,709	1,326	199	11,233	258	17	16	290	2.6%	3,256	9,806	1,503	202	11,511	351	0	19	442	3.8%
200	Hastings	4,268	10,200	1,502	177	11,879	182	15	2	199	1.7%	4,301	10,170	1,642	175	11,987	334	0	3	337	2.8%
203	Hayfield	648	9,828	1,186	154	11,168	193	9	1	202	1.8%	644	9,826	1,126	154	11,106	352	0	2	354	3.2%
204	Kasson-Mantorville	2,239	8,665	770	143	9,578	181	7	1	189	2.0%	2,228	8,688	789	144	9,621	332	0	3	335	3.5%
206	Alexandria	4,120	9,459	1,912	166	11,538	186	13	1	200	1.7%	4,073	9,621	1,988	168	11,777	343	0	3	346	2.9%
213	Osakis	825	8,796	1,545	162	10,504	188	5	1	194	1.8%	828	8,804	1,603	162	10,570	345	0	2	348	3.3%
227	Chatfield	871	9,253	856	152	10,260	184	8	1	193	1.9%	869	9,276	964	152	10,392	338	0	3	341	3.3%
229	Lanesboro	369	9,390	1,264	133	10,788	189	1	2	191	1.8%	369	9,346	1,281	133	10,761	341	0	3	344	3.2%
238	Mabel-Canton	243	10,650	436	278	11,364	188	16	3	206	1.8%	249	10,584	952	272	11,808	339	0	5	344	2.9%
239	Rushford-Peterson	666	9,659	1,071	152	10,882	192	9	1	202	1.9%	677	9,701	1,150	150	11,000	352	0	2	355	3.2%
241	Albert Lea	3,379	10,460	2,400	155	13,015	206	18	1	226	1.7%	3,319	10,434	2,614	157	13,204	377	0	2	381	2.9%
242	Alden-Conger	451	9,647	702	132	10,481	193	13	1	207	2.0%	452	9,606	1,431	132	11,169	351	0	2	354	3.2%
252	Cannon Falls	1,092	9,362	999	180	10,540	185	16	2	203	1.9%	1,059	9,390	1,277	184	10,851	341	0	4	345	3.2%
253	Goodhue	707	8,931	546	137	9,614	184	7	1	193	2.0%	697	8,954	578	138	9,670	334	0	3	338	3.5%
255	Pine Island	1,388	8,630	756	146	9,532	180	7	2	189	2.0%	1,371	8,678	909	148	9,735	333	0	3	336	3.5%
256	Red Wing	2,550	10,592	1,655	168	12,414	187	17	2	206	1.7%	2,512	10,633	1,825	170	12,629	344	0	3	348	2.8%
261	Ashby	309	10,046	990	151	11,186	551	5	59	616	5.5%	311	10,019	1,096	150	11,265	351	0	64	784	7.0%
264	Herman-Norcross	100	15,917	1,370	342	17,628	276	6	6	288	1.6%	98	14,244	1,593	347	16,185	491	0	10	501	3.1%
270	Hopkins	6,743	10,962	1,425	208	12,594	251	15	31	296	2.4%	6,727	11,029	1,479	207	12,715	347	0	33	444	3.5%
271	Bloomington	10,067	11,224	2,188	197	13,609	225	18	11	253	1.9%	10,098	11,275	2,252	195	13,722	360	0	12	402	2.9%
272	Eden Prairie	8,602	10,443	1,572	188	12,203	183	12	2	197	1.6%	8,575	10,486	1,536	187	12,208	333	0	3	339	2.8%
273	Edina	8,392	10,465	1,803	146	12,414	178	12	1	191	1.5%	8,516	10,504	1,827	143	12,474	323	0	2	327	2.6%
276	Minnetonka	11,144	10,390	1,341	101	11,832	177	7	1	185	1.6%	11,200	10,461	1,422	101	11,984	324	0	2	326	2.7%
277	Westonka	2,446	10,170	1,357	171	11,698	179	17	1	198	1.7%	2,417	10,248	1,410	172	11,830	331	0	3	333	2.8%
278	Orono	2,922	10,503	1,187	126	11,816	179	10	1	190	1.6%	2,992	10,566	1,234	123	11,924	329	0	2	331	2.8%
279	Osseo	21,274	10,660	1,591	184	12,435	190	15	2	208	1.7%	21,779	10,731	1,607	180	12,518	345	0	3	351	2.8%
280	Richfield	4,005	11,179	1,664	230	13,073	303	19	45	367	2.8%	3,965	11,166	1,730	230	13,126	380	0	47	526	4.0%
281	Robbinsdale	11,175	11,609	1,539	216	13,364	354	17	52	423	3.2%	10,784	11,710	1,327	221	13,258	378	0	57	593	4.5%
282	St. Anthony-New Brighton	1,767	9,763	1,111	153	11,027	184	13	1	198	1.8%	1,760	9,791	1,195	152	11,139	336	0	2	340	3.1%
283	St. Louis Park	4,448	10,864	1,507	245	12,616	187	13	3	203	1.6%	4,386	10,956	1,578	246	12,781	340	0	5	348	2.7%
284	Wayzata	13,171	10,386	1,009	152	11,547	177	11	1	189	1.6%	14,287	10,431	1,041	143	11,616	322	0	2	325	2.8%
286	Brooklyn Center	2,250	11,488	1,276	145	12,909	242	14	1	258	2.0%	2,122	11,524	827	148	12,499	434	0	3	442	3.5%
294	Houston	1,848	10,205	1,688	65	11,958	248	9	3	260	2.2%	1,355	10,059	1,593	74	11,726	410	0	4	442	3.8%
297	Spring Grove	349	10,189	1,164	162	11,515	186	10	2	198	1.7%	351	10,158	1,173	162	11,492	341	0	3	344	3.0%
299	Caledonia	710	9,699	1,456	192	11,347	192	13	2	207	1.8%	698	9,760	1,554	195	11,508	351	0	3	355	3.1%
300	La Crescent-Hokah	1,074	9,843	2,141	188	12,171	187	16	2	205	1.7%	1,051	9,906	2,247	191	12,343	345	0	4	349	2.8%

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		FY 22										FY 23									
Dist No.	District Name	Adjusted Pupils (adm)	Base Gen Ed /pupil	Base Spec Ed /pupil	Base Other /pupil	Base Tot Revenue /pupil	SS Gen Ed over Base	SS Special Ed over Base	SS Other over Base	SS Total over Base	SS% change	Adjusted Pupils (adm)	Base Gen Ed /pupil	Spec Ed /pupil	Other Rev /pupil	Base Tot Revenue /pupil	Gen Ed Conf over Base	SS Spec Ed over Base	SS Other over Base	SS Total over Base	SS % change
1	Statewide	872,980	10,090	2,100	156	12,346	217	12	8	237	1.9%	878,457	10,247	2,231	155	12,634	358	0	9	391	3.1%
306	Laporte	323	10,646	1,964	141	12,751	223	10	2	235	1.8%	333	10,677	2,038	138	12,853	412	0	3	415	3.2%
308	Nevis	613	9,671	1,135	132	10,937	202	7	1	210	1.9%	626	9,672	1,230	130	11,032	371	0	2	373	3.4%
309	Park Rapids	1,648	9,445	1,254	173	10,872	260	11	10	281	2.6%	1,647	9,469	1,310	173	10,952	368	0	11	439	4.0%
314	Braham	740	9,622	821	172	10,616	192	11	1	204	1.9%	738	9,692	742	173	10,606	351	0	3	354	3.3%
316	Greenway	1,041	9,338	3,009	179	12,525	199	11	2	211	1.7%	1,050	9,346	2,961	177	12,484	363	0	3	366	2.9%
317	Deer River	923	10,662	3,196	162	14,020	230	16	1	248	1.8%	948	10,665	3,307	159	14,130	419	0	3	422	3.0%
318	Grand Rapids	3,898	9,574	1,815	162	11,550	214	9	3	226	2.0%	3,893	9,597	1,901	162	11,660	367	0	5	384	3.3%
319	Nashwauk-Keewatin	531	10,954	2,202	177	13,334	482	13	40	536	4.0%	527	10,860	2,107	178	13,145	391	0	43	708	5.4%
323	Franconia	27	11,450	-1,019	0	10,431	188	12	0	200	1.9%	25	11,688	-1,090	0	10,598	354	0	0	354	3.3%
330	Heron Lake-Okabena	252	12,463	1,540	173	14,176	234	6	2	242	1.7%	229	12,601	1,476	186	14,264	429	0	4	438	3.1%
332	Mora	1,555	9,118	1,174	165	10,458	192	12	1	205	2.0%	1,533	9,154	1,220	167	10,542	354	0	3	357	3.4%
333	Ogilvie	490	9,461	1,602	164	11,227	194	14	2	209	1.9%	472	9,549	1,697	169	11,415	360	0	3	363	3.2%
345	New London-Spicer	1,511	8,810	1,886	149	10,844	185	10	1	196	1.8%	1,521	8,828	1,996	148	10,972	340	0	2	342	3.1%
347	Willmar	4,214	10,246	1,813	158	12,217	327	13	15	354	2.9%	4,351	10,143	1,918	155	12,216	390	0	16	522	4.3%
356	Lancaster	201	13,498	1,434	196	15,127	196	13	3	212	1.4%	207	13,535	1,489	191	15,216	361	0	5	366	2.4%
361	International Falls	913	9,899	929	213	11,041	198	12	2	211	1.9%	899	9,900	1,018	216	11,135	361	0	3	364	3.3%
362	Littlefork-Big Falls	288	12,028	1,447	171	13,646	271	6	2	279	2.0%	290	11,946	1,499	171	13,616	494	0	4	497	3.7%
363	South Koochiching	288	14,158	1,966	107	16,230	411	5	28	444	2.7%	289	14,134	2,046	106	16,286	546	0	19	661	4.1%
378	Dawson-Boyd	550	9,797	1,869	140	11,806	197	11	1	208	1.8%	544	9,798	1,900	141	11,839	359	0	2	362	3.1%
381	Lake Superior	1,324	9,946	1,380	198	11,525	208	14	2	224	1.9%	1,316	9,966	1,467	199	11,632	378	0	3	381	3.3%
390	Lake Of The Woods	433	11,176	1,381	149	12,705	375	6	36	417	3.3%	412	11,417	1,337	154	12,907	441	0	20	609	4.7%
391	Cleveland	487	9,900	675	146	10,721	189	4	1	193	1.8%	491	9,679	642	145	10,467	337	0	2	339	3.2%
402	Hendricks	146	13,376	1,756	271	15,403	212	1	4	217	1.4%	186	13,633	0	222	13,855	403	0	5	411	3.0%
403	Ivanhoe	144	10,374	432	273	11,079	184	12	4	200	1.8%	142	10,413	516	276	11,205	340	0	7	347	3.1%
404	Lake Benton	200	11,235	1,141	203	12,579	188	4	3	195	1.6%	202	11,339	966	202	12,507	343	0	5	348	2.8%
413	Marshall	2,543	9,523	1,561	157	11,241	363	11	34	409	3.6%	2,593	9,537	1,652	155	11,344	361	0	30	561	4.9%
414	Minneota	458	9,493	1,148	145	10,787	195	4	1	200	1.9%	452	9,562	1,146	147	10,855	359	0	2	362	3.3%
415	Lynd	190	10,772	764	215	11,751	205	9	3	217	1.8%	187	10,813	864	218	11,895	370	0	5	380	3.2%
423	Hutchinson	2,521	9,288	1,654	172	11,114	189	12	2	202	1.8%	2,469	9,270	1,799	175	11,243	345	0	3	349	3.1%
424	Lester Prairie	474	9,961	587	143	10,691	189	8	1	198	1.9%	466	9,931	608	144	10,683	341	0	2	346	3.2%
432	Mahnomen	608	12,052	495	121	12,669	266	21	2	289	2.3%	614	12,025	819	120	12,963	487	0	4	491	3.8%
435	Waubun-Ogema-Whit	727	10,653	1,077	73	11,804	229	8	1	238	2.0%	794	10,442	1,282	67	11,791	410	0	2	412	3.5%
441	Marshall County Cent	431	11,514	1,350	136	13,001	228	6	1	236	1.8%	428	11,562	1,426	137	13,125	418	0	2	420	3.2%
447	Grygla	143	14,750	1,563	280	16,593	321	0	4	326	2.0%	138	14,931	1,586	289	16,806	587	0	7	594	3.5%
458	Truman	232	12,262	2,170	225	14,657	209	11	2	222	1.5%	227	12,321	2,355	229	14,905	384	0	5	388	2.6%
463	Eden Valley-Watkins	931	8,989	1,150	146	10,285	188	9	1	199	1.9%	935	9,000	1,286	146	10,431	342	0	2	345	3.3%
465	Litchfield	1,555	9,656	1,413	173	11,242	190	15	2	206	1.8%	1,560	9,704	1,480	173	11,357	349	0	3	352	3.1%

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		FY 22										FY 23									
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1	Statewide	872,980	10,090	2,100	156	12,346	217	12	8	237	1.9%	878,457	10,247	2,231	155	12,634	358	0	9	391	3.1%
466	Dassel-Cokato	2,163	9,540	1,270	144	10,954	184	6	1	192	1.7%	2,291	9,544	1,319	138	11,001	337	0	2	340	3.1%
473	Isle	386	11,308	1,627	178	13,114	257	13	7	278	2.1%	378	11,216	1,515	181	12,912	407	0	9	448	3.5%
477	Princeton	3,114	8,839	1,379	161	10,379	186	12	2	200	1.9%	3,179	8,818	1,451	158	10,427	340	0	3	343	3.3%
480	Onamia	631	10,574	3,598	208	14,381	225	25	2	252	1.8%	636	10,544	3,890	207	14,641	411	0	4	415	2.8%
482	Little Falls	2,286	9,475	1,375	180	11,030	195	11	2	208	1.9%	2,263	9,499	1,467	181	11,147	356	0	3	360	3.2%
484	Pierz	1,235	8,979	1,269	145	10,393	189	7	1	197	1.9%	1,246	8,999	1,317	145	10,461	347	0	2	350	3.3%
485	Royalton	925	8,857	840	130	9,827	186	7	1	194	2.0%	930	8,904	872	130	9,905	343	0	2	345	3.5%
486	Swanville	322	9,934	891	170	10,996	423	6	34	462	4.2%	334	9,963	919	166	11,047	352	0	36	618	5.6%
487	Upsala	353	9,421	569	175	10,165	185	8	2	195	1.9%	346	9,385	544	178	10,107	339	0	3	342	3.4%
492	Austin	4,885	9,782	1,675	138	11,595	237	14	4	255	2.2%	4,877	9,804	1,768	138	11,711	373	0	6	414	3.5%
495	Grand Meadow	452	9,716	934	128	10,777	185	4	1	190	1.8%	466	9,700	837	125	10,663	338	0	2	340	3.2%
497	Lyle	301	10,924	1,206	151	12,281	208	14	2	223	1.8%	300	10,953	1,323	152	12,427	381	0	3	384	3.1%
499	Leroy-Ostrander	259	11,664	1,220	192	13,076	197	11	2	210	1.6%	261	11,730	1,320	191	13,241	353	0	4	358	2.7%
500	Southland	402	10,996	1,122	187	12,306	193	10	2	205	1.7%	410	11,029	1,078	185	12,292	349	0	3	353	2.9%
505	Fulda	372	12,314	1,699	173	14,186	206	13	1	220	1.6%	383	12,347	1,762	170	14,279	370	0	3	375	2.6%
507	Nicollet	371	10,050	1,040	175	11,265	186	9	1	197	1.7%	391	10,008	989	168	11,164	340	0	3	343	3.1%
508	St. Peter	2,200	9,376	1,505	151	11,031	194	11	1	206	1.9%	2,170	9,417	1,543	152	11,111	353	0	2	358	3.2%
511	Adrian	553	10,281	1,374	127	11,782	195	7	1	203	1.7%	554	10,308	1,425	127	11,860	355	0	2	358	3.0%
514	Ellsworth	148	11,827	2,135	247	14,209	202	7	4	213	1.5%	147	11,909	2,297	248	14,454	373	0	7	380	2.6%
518	Worthington	3,451	10,933	1,363	149	12,445	270	9	12	291	2.3%	3,544	11,031	1,419	146	12,595	401	0	13	466	3.7%
531	Byron	2,320	8,579	806	116	9,501	179	7	1	187	2.0%	2,303	8,601	835	116	9,553	329	0	2	331	3.5%
533	Dover-Eyota	1,145	9,327	1,174	103	10,604	185	8	1	194	1.8%	1,141	9,256	1,067	103	10,426	336	0	1	337	3.2%
534	Stewartville	2,102	8,932	1,224	133	10,289	182	8	1	191	1.9%	2,107	8,970	1,271	133	10,374	335	0	2	337	3.3%
535	Rochester	17,856	9,898	2,101	160	12,159	211	11	6	227	1.9%	18,737	9,927	2,179	154	12,260	346	0	7	376	3.1%
542	Battle Lake	404	9,947	608	197	10,751	194	9	1	205	1.9%	401	9,935	678	198	10,811	350	0	3	354	3.3%
544	Fergus Falls	2,990	9,094	644	152	9,890	190	11	1	203	2.0%	2,990	9,090	742	152	9,984	350	0	3	353	3.5%
545	Henning	344	10,466	981	191	11,638	377	13	31	422	3.6%	349	10,547	1,102	189	11,839	369	0	34	582	4.9%
547	Parkers Prairie	502	10,162	1,455	151	11,768	203	7	1	211	1.8%	483	10,202	1,509	156	11,867	374	0	2	376	3.2%
548	Pelican Rapids	864	10,053	828	181	11,062	279	9	15	304	2.7%	858	10,059	925	182	11,166	370	0	19	468	4.2%
549	Perham-Dent	1,547	9,096	1,444	146	10,685	190	9	1	201	1.9%	1,522	9,156	1,587	147	10,890	348	0	2	351	3.2%
550	Underwood	560	8,765	887	129	9,782	191	4	1	197	2.0%	552	8,812	941	131	9,884	353	0	2	355	3.6%
553	New York Mills	752	9,030	997	153	10,180	189	7	2	198	1.9%	761	9,041	1,092	151	10,284	348	0	3	351	3.4%
561	Goodridge	231	13,459	1,633	180	15,272	658	1	109	768	5.0%	239	13,466	1,613	176	15,255	461	0	99	978	6.4%
564	Thief River Falls	1,952	9,208	1,143	163	10,514	191	8	2	201	1.9%	2,005	9,206	1,205	160	10,570	351	0	3	354	3.4%
577	Willow River	415	10,085	1,430	174	11,690	209	10	2	221	1.9%	411	10,150	1,507	176	11,833	385	0	3	389	3.3%
578	Pine City	1,554	9,152	2,176	170	11,498	224	10	14	248	2.2%	1,567	9,164	2,259	169	11,592	345	0	15	395	3.4%
581	Edgerton	399	10,542	1,480	149	12,171	491	5	87	583	4.8%	402	10,555	1,471	149	12,175	383	0	48	721	5.9%

PRELIMINARY DRAFT: 2021 1st Special Session E12 Omnibus: General Education at 2.45% and 2%, Special Ed + Onetime Aid in FY 22 and Other Programs Compared to Base

		FY 22										FY 23									
Dist No.	District Name	Adjusted Pupils (adm)	Base Gen Ed /pupil	Base Spec Ed /pupil	Base Other /pupil	Base Tot Revenue /pupil	SS Gen Ed over Base	SS Special Ed over Base	SS Other over Base	SS Total over Base	SS% change	Adjusted Pupils (adm)	Base Gen Ed /pupil	Spec Ed /pupil	Other Rev /pupil	Base Tot Revenue /pupil	Gen Ed Conf over Base	SS Spec Ed over Base	SS Other over Base	SS Total over Base	SS % change
1	Statewide	872,980	10,090	2,100	156	12,346	217	12	8	237	1.9%	878,457	10,247	2,231	155	12,634	358	0	9	391	3.1%
592	Climax-Shelly	193	12,179	1,892	197	14,269	235	10	3	248	1.7%	194	12,144	1,963	196	14,303	430	0	5	435	3.0%
593	Crookston	1,121	10,315	1,400	189	11,905	387	11	36	434	3.6%	1,110	10,359	1,478	191	12,028	384	0	32	603	5.0%
595	East Grand Forks	2,002	9,059	1,438	143	10,641	193	10	1	205	1.9%	2,021	9,079	1,522	142	10,744	351	0	3	356	3.3%
599	Fertile-Beltrami	458	10,890	1,249	174	12,314	217	8	1	227	1.8%	436	11,122	1,394	181	12,697	408	0	2	411	3.2%
600	Fisher	227	9,951	1,984	184	12,119	198	4	2	204	1.7%	214	10,087	2,119	193	12,398	369	0	5	374	3.0%
601	Fosston	572	10,619	1,627	159	12,405	215	9	1	225	1.8%	568	10,646	1,658	160	12,464	396	0	2	399	3.2%
621	Mounds View	11,738	10,764	2,342	171	13,277	229	9	25	263	2.0%	11,796	10,818	2,410	169	13,397	341	0	16	402	3.0%
622	North St Paul-Maplewood	10,452	10,227	2,206	179	12,612	253	15	16	285	2.3%	10,592	10,246	2,336	176	12,757	355	0	18	434	3.4%
623	Roseville	7,555	10,368	1,662	170	12,199	234	17	11	262	2.1%	7,572	10,365	1,879	168	12,412	357	0	12	410	3.3%
624	White Bear Lake	8,425	10,180	1,967	187	12,334	213	15	8	236	1.9%	8,503	10,233	1,929	185	12,347	337	0	10	376	3.0%
625	St. Paul	34,301	11,975	1,958	207	14,139	274	17	20	310	2.2%	34,506	12,013	2,032	206	14,250	412	0	22	485	3.4%
630	Red Lake Falls	384	11,654	1,301	158	13,113	206	11	1	218	1.7%	385	11,705	1,406	157	13,268	379	0	3	382	2.9%
635	Milroy	76	13,630	-933	466	13,163	205	26	7	238	1.8%	71	13,668	-217	494	13,946	371	0	14	386	2.8%
640	Wabasso	408	10,121	588	169	10,878	201	4	1	207	1.9%	413	10,157	645	168	10,970	370	0	3	373	3.4%
656	Faribault	3,264	11,347	2,113	185	13,646	337	23	24	384	2.8%	3,200	11,401	2,083	188	13,672	408	0	28	556	4.1%
659	Northfield	3,918	10,756	1,811	152	12,718	187	15	1	204	1.6%	3,907	10,818	1,875	152	12,845	341	0	3	345	2.7%
671	Hills-Beaver Creek	369	10,624	1,564	137	12,325	198	10	2	210	1.7%	352	10,692	1,668	141	12,502	367	0	3	370	3.0%
676	Badger	199	11,727	1,464	223	13,415	215	8	3	226	1.7%	189	11,678	1,496	233	13,407	392	0	5	397	3.0%
682	Roseau	1,162	9,218	1,162	149	10,529	189	8	1	198	1.9%	1,145	9,222	1,205	150	10,578	346	0	2	348	3.3%
690	Warroad	1,015	9,299	1,753	149	11,201	198	13	1	213	1.9%	1,014	9,299	1,880	149	11,328	361	0	2	364	3.2%
695	Chisholm	720	9,575	1,259	184	11,018	336	15	15	366	3.3%	726	9,583	1,329	183	11,095	359	0	17	521	4.7%
696	Ely	562	9,982	1,297	184	11,463	202	8	1	212	1.9%	562	9,999	1,346	184	11,529	367	0	3	370	3.2%
698	Floodwood	177	12,236	1,688	244	14,168	263	8	3	274	1.9%	176	12,310	1,746	245	14,301	479	0	6	485	3.4%
700	Hermantown	2,100	8,647	1,322	145	10,114	181	9	1	192	1.9%	2,085	8,677	1,373	146	10,196	333	0	2	335	3.3%
701	Hibbing	2,234	9,147	1,431	178	10,755	194	13	2	209	1.9%	2,252	9,164	1,665	177	11,005	357	0	3	360	3.3%
704	Proctor	1,806	8,808	1,550	165	10,523	184	12	1	198	1.9%	1,818	8,794	1,644	164	10,602	335	0	3	337	3.2%
707	Nett Lake	92	14,151	185	407	14,742	270	53	6	329	2.2%	87	14,104	725	428	15,256	475	0	12	487	3.2%
709	Duluth	7,886	9,940	1,944	225	12,109	217	13	6	236	1.9%	7,886	9,950	2,069	225	12,245	363	0	8	391	3.2%
712	Mountain Iron-Buhl	547	9,433	1,437	203	11,073	373	13	49	436	3.9%	559	9,406	1,490	200	11,095	359	0	24	564	5.1%
716	Belle Plaine	1,583	8,680	1,100	164	9,944	182	11	2	195	2.0%	1,638	8,690	1,178	166	10,034	334	0	3	337	3.4%
717	Jordan	1,844	8,881	1,438	153	10,473	184	11	1	196	1.9%	1,831	8,903	1,458	160	10,521	337	0	2	341	3.2%
719	Prior Lake-Savage Area	8,915	9,531	1,621	146	11,298	186	14	1	202	1.8%	8,458	9,364	1,522	158	11,044	333	0	3	337	3.0%
720	Shakopee	8,117	9,015	1,336	176	10,527	189	15	2	206	2.0%	8,117	9,030	1,427	182	10,639	341	0	3	347	3.3%
721	New Prague Area	4,302	8,934	1,061	146	10,141	180	9	1	190	1.9%	4,414	8,956	1,140	150	10,247	332	0	2	334	3.3%
726	Becker	2,900	9,497	1,467	138	11,101	180	11	1	192	1.7%	2,974	9,540	1,568	136	11,243	331	0	3	334	3.0%
727	Big Lake	3,053	9,287	1,246	162	10,695	181	17	2	200	1.9%	3,090	9,319	1,213	160	10,692	332	0	3	335	3.1%
728	Elk River	12,972	9,930	1,604	153	11,686	180	11	2	192	1.6%	12,889	9,967	1,673	154	11,794	330	0	3	333	2.8%



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		FY 22										FY 23									
Dist No.	District Name	Adjusted Pupils (adm)	Base Gen Ed /pupil	Base Spec Ed /pupil	Base Other /pupil	Base Tot Revenue /pupil	SS Gen Ed over Base	SS Special Ed over Base	SS Other over Base	SS Total over Base	SS% change	Adjusted Pupils (adm)	Base Gen Ed /pupil	Spec Ed /pupil	Other Rev /pupil	Base Tot Revenue /pupil	Gen Ed Conf over Base	SS Spec Ed over Base	SS Other over Base	SS Total over Base	SS % change
1	Statewide	872,980	10,090	2,100	156	12,346	217	12	8	237	1.9%	878,457	10,247	2,231	155	12,634	358	0	9	391	3.1%
738	Holdingford	1,068	8,926	1,223	145	10,294	183	8	1	192	1.9%	1,092	8,928	1,362	143	10,432	336	0	2	338	3.2%
739	Kimball	722	9,523	1,119	139	10,781	185	7	1	193	1.8%	732	9,558	1,162	138	10,858	338	0	2	340	3.1%
740	Melrose	1,211	9,604	1,156	211	10,971	199	12	2	213	1.9%	1,188	9,595	1,206	214	11,015	352	0	3	361	3.3%
741	Paynesville	899	8,934	1,130	169	10,233	186	12	1	199	1.9%	882	8,945	1,598	172	10,714	341	0	3	344	3.2%
742	St. Cloud	9,682	10,233	2,131	246	12,610	240	17	5	262	2.1%	9,610	10,285	2,405	247	12,938	395	0	8	428	3.3%
743	Sauk Centre	1,022	10,009	1,275	216	11,500	189	12	2	203	1.8%	1,048	9,904	1,083	212	11,198	340	0	4	345	3.1%
745	Albany	1,794	8,717	1,342	153	10,212	182	12	1	195	1.9%	1,824	8,743	1,458	151	10,352	335	0	3	338	3.3%
748	Sartell-St.Tephen	4,111	9,047	1,251	125	10,423	179	10	1	190	1.8%	4,065	9,091	1,338	126	10,555	330	0	2	332	3.1%
750	Rocori	2,333	8,935	1,343	159	10,437	187	10	1	198	1.9%	2,427	8,946	1,474	155	10,575	340	0	2	343	3.2%
756	Blooming Prairie	779	9,339	1,320	114	10,773	189	8	1	198	1.8%	784	9,309	1,370	113	10,792	343	0	2	345	3.2%
761	Owatonna	4,695	9,862	1,584	162	11,609	244	16	16	276	2.4%	4,565	9,902	1,745	166	11,813	363	0	11	424	3.6%
763	Medford	874	8,930	905	115	9,950	188	11	1	201	2.0%	850	8,993	1,048	117	10,159	346	0	2	349	3.4%
768	Hancock	392	9,762	1,121	148	11,032	190	8	1	199	1.8%	403	9,751	1,173	145	11,068	345	0	3	349	3.2%
771	Chokio-Alberta	152	13,116	1,502	254	14,872	207	14	4	225	1.5%	129	13,418	1,746	291	15,456	389	0	8	397	2.6%
775	Kerkhoven-Murdock-S	764	9,360	1,306	105	10,770	196	10	1	207	1.9%	794	9,289	1,474	102	10,865	358	0	2	360	3.3%
777	Benson	742	10,466	1,605	181	12,252	210	11	1	223	1.8%	723	10,505	1,724	185	12,414	385	0	3	388	3.1%
786	Bertha-Hewitt	478	10,342	1,079	172	11,592	442	14	23	480	4.1%	464	10,382	1,247	176	11,805	375	0	27	652	5.5%
787	Browerville	538	9,705	1,532	157	11,394	202	9	2	213	1.9%	546	9,705	1,682	155	11,543	366	0	3	370	3.2%
801	Browns Valley	187	11,295	1,765	211	13,271	551	9	101	661	5.0%	196	11,184	1,890	203	13,276	403	0	46	776	5.8%
803	Wheaton Area	367	11,404	1,659	145	13,208	223	12	2	236	1.8%	359	11,453	1,800	147	13,399	404	0	3	409	3.0%
811	Wabasha-Kellogg	1,173	10,071	1,683	107	11,861	194	10	1	204	1.7%	1,282	10,238	1,749	102	12,088	360	0	1	361	3.0%
813	Lake City	1,190	9,566	1,104	150	10,820	186	9	1	197	1.8%	1,161	9,651	1,106	152	10,909	344	0	2	346	3.2%
815	Prinsburg	1	16,902	262,187	7,236	286,324	172	2,334	0	2,506	0.9%	1	14,467	308,135	7,236	329,838	313	0	0	313	0.1%
818	Verndale	531	9,190	1,462	87	10,738	200	5	1	206	1.9%	522	9,282	1,518	88	10,888	370	0	2	373	3.4%
820	Sebek	471	9,884	1,048	162	11,094	199	13	1	213	1.9%	500	9,895	1,075	155	11,126	363	0	2	366	3.3%
821	Menahga	1,013	9,311	967	119	10,397	195	8	1	205	2.0%	1,161	9,303	1,006	108	10,418	359	0	2	361	3.5%
829	Waseca	1,802	9,178	1,803	147	11,128	231	12	12	255	2.3%	1,796	9,188	1,945	147	11,280	352	0	6	399	3.5%
831	Forest Lake	5,791	10,049	1,537	204	11,790	187	15	2	204	1.7%	5,691	10,059	1,596	206	11,861	340	0	4	344	2.9%
832	Mahtomedi	3,285	9,707	1,518	120	11,345	180	11	1	192	1.7%	3,349	9,998	1,652	118	11,768	330	0	1	332	2.8%
833	South Washington Co	18,603	10,244	1,693	160	12,096	191	13	5	209	1.7%	18,696	10,262	1,881	158	12,301	329	0	6	348	2.8%
834	Stillwater Area	8,527	10,097	1,202	178	11,477	182	17	2	201	1.8%	8,692	10,158	1,555	174	11,887	332	0	3	336	2.8%
836	Butterfield	213	11,821	1,341	198	13,360	233	11	3	247	1.8%	217	11,768	1,502	194	13,465	401	0	5	410	3.0%
837	Madelia	577	10,434	1,685	157	12,276	496	8	98	602	4.9%	575	10,399	1,747	157	12,304	358	0	80	749	6.1%
840	St. James	1,026	9,837	1,265	163	11,265	200	12	2	214	1.9%	1,032	9,870	1,314	163	11,346	362	0	3	369	3.3%
846	Breckenridge	636	10,354	1,277	199	11,830	206	10	2	218	1.8%	650	10,359	1,412	195	11,966	375	0	4	379	3.2%
850	Rothsay	293	9,573	685	154	10,413	501	6	24	531	5.1%	298	9,593	769	153	10,515	370	0	26	702	6.7%
852	Campbell-Tintah	128	13,803	961	305	15,069	239	8	4	251	1.7%	123	13,812	999	316	15,127	439	0	8	448	3.0%



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		FY 22										FY 23									
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1	Statewide	872,980	10,090	2,100	156	12,346	217	12	8	237	1.9%	878,457	10,247	2,231	155	12,634	358	0	9	391	3.1%
857	Lewiston-Altura	706	9,358	1,460	136	10,953	194	8	1	203	1.9%	660	9,549	1,586	143	11,278	362	0	2	365	3.2%
858	St. Charles	1,060	8,826	774	143	9,743	185	7	1	194	2.0%	1,071	8,843	804	142	9,789	339	0	2	343	3.5%
861	Winona Area	2,570	10,616	2,564	264	13,444	230	19	11	260	1.9%	2,480	10,693	2,922	272	13,886	359	0	14	410	3.0%
876	Annandale	1,970	8,791	1,350	148	10,289	182	11	1	194	1.9%	1,964	8,821	1,493	148	10,462	335	0	3	338	3.2%
877	Buffalo-Hanover-Mont	5,437	9,592	1,428	174	11,194	182	13	2	197	1.8%	5,482	9,594	1,602	180	11,376	334	0	3	337	3.0%
879	Delano	2,430	9,000	1,272	138	10,410	180	10	1	191	1.8%	2,484	9,017	1,337	136	10,490	328	0	2	330	3.1%
881	Maple Lake	785	9,499	1,724	189	11,412	184	12	2	197	1.7%	785	9,509	1,943	189	11,641	336	0	4	340	2.9%
882	Monticello	4,208	9,313	890	144	10,347	183	14	1	198	1.9%	4,346	9,364	925	141	10,431	335	0	2	338	3.2%
883	Rockford	1,619	9,522	900	157	10,579	182	10	2	194	1.8%	1,697	9,540	1,186	152	10,878	330	0	3	334	3.1%
885	St. Michael-Albertville	6,515	8,589	787	118	9,494	178	8	1	188	2.0%	6,735	8,582	920	115	9,617	327	0	2	330	3.4%
891	Canby	581	10,692	946	148	11,787	211	4	1	216	1.8%	572	10,803	983	150	11,935	390	0	2	393	3.3%
911	Cambridge-Isanti	5,037	8,868	1,391	151	10,409	185	14	1	201	1.9%	5,250	8,922	1,466	146	10,535	340	0	3	342	3.3%
912	Milaca	1,684	9,531	2,248	167	11,947	196	13	1	210	1.8%	1,667	9,560	2,294	169	12,022	359	0	3	362	3.0%
914	Ulen-Hitterdal	286	11,279	1,058	163	12,500	199	11	2	212	1.7%	282	11,231	1,005	165	12,400	363	0	4	366	3.0%
2071	Lake Crystal-Wellcom	959	8,787	1,270	164	10,221	184	10	2	196	1.9%	991	8,805	1,323	160	10,288	338	0	3	341	3.3%
2125	Triton	1,060	9,826	689	165	10,680	191	12	2	204	1.9%	1,023	9,852	716	169	10,738	350	0	3	354	3.3%
2134	United South Central	719	10,619	1,530	187	12,336	199	15	2	215	1.7%	711	10,650	1,626	189	12,465	364	0	3	367	2.9%
2135	Maple River	864	9,272	1,886	160	11,319	189	12	1	202	1.8%	882	9,276	1,957	158	11,391	348	0	2	350	3.1%
2137	Kingsland	529	10,101	90	229	10,420	188	19	2	210	2.0%	516	10,089	147	233	10,470	345	0	4	349	3.3%
2142	St. Louis County	1,850	11,661	1,740	196	13,598	449	13	45	507	3.7%	1,836	11,685	1,747	197	13,629	378	0	48	673	4.9%
2143	Waterville-Elysian-Mo	755	10,154	1,219	157	11,530	187	9	2	197	1.7%	750	10,206	1,268	158	11,631	341	0	3	344	3.0%
2144	Chisago Lakes	3,337	8,936	1,713	160	10,808	182	13	1	196	1.8%	3,290	8,975	1,676	161	10,812	335	0	3	338	3.1%
2149	Minnewaska	1,280	9,458	4,006	159	13,622	195	6	2	202	1.5%	1,277	9,496	4,157	159	13,812	359	0	3	362	2.6%
2155	Wadena-Deer Creek	1,058	9,754	899	166	10,818	193	15	1	209	1.9%	1,061	9,790	1,087	166	11,043	353	0	3	356	3.2%
2159	Buffalo Lk-Hector-Stev	474	10,762	39	172	10,974	208	19	1	229	2.1%	447	10,848	681	180	11,710	383	0	3	387	3.3%
2164	Dilworth-Glyndon-Felt	1,614	8,810	1,266	152	10,228	185	9	2	196	1.9%	1,651	8,825	1,453	149	10,428	339	0	3	342	3.3%
2165	Hinckley-Finlayson	939	9,878	1,279	158	11,314	486	15	71	572	5.1%	935	9,902	1,328	158	11,388	394	0	73	751	6.6%
2167	Lakeview	629	9,198	1,286	160	10,644	192	8	2	202	1.9%	657	9,223	1,645	155	11,024	352	0	3	356	3.2%
2168	Nrheg	850	9,022	1,158	132	10,312	190	8	1	199	1.9%	853	8,987	1,202	132	10,321	346	0	2	349	3.4%
2169	Murray County Centra	734	10,012	1,266	174	11,452	197	9	2	208	1.8%	767	9,968	1,321	168	11,457	360	0	3	363	3.2%
2170	Staples-Motley	999	9,656	1,469	211	11,336	198	15	2	215	1.9%	986	9,672	1,526	213	11,410	364	0	4	368	3.2%
2171	Kittson Central	225	14,632	1,171	203	16,006	213	9	2	224	1.4%	231	14,633	1,345	198	16,177	415	0	4	421	2.6%
2172	Kenyon-Wanamingo	726	9,419	1,688	167	11,274	190	13	2	205	1.8%	717	9,430	1,778	169	11,377	346	0	3	349	3.1%
2174	Pine River-Backus	938	9,391	1,430	174	10,995	200	9	1	210	1.9%	1,008	9,371	1,485	165	11,020	365	0	2	368	3.3%
2176	Warren-Alvarado-Oslo	546	12,309	1,016	163	13,488	271	10	20	301	2.2%	561	12,264	1,072	160	13,496	404	0	16	470	3.5%
2180	M.A.C.C.R.A.Y.	744	10,695	1,359	115	12,169	201	14	1	216	1.8%	744	10,727	1,496	115	12,338	369	0	2	372	3.0%
2184	Luverne	1,193	9,426	1,609	138	11,174	188	11	1	201	1.8%	1,257	9,412	1,669	133	11,215	344	0	2	347	3.1%

PRELIMINARY DRAFT: 2021 1st Special Session E12 Omnibus: General Education at 2.45% and 2%, Special Ed + Onetime Aid in FY 22 and Other Programs Compared to Base

		FY 22										FY 23									
Dist No.	District Name	Adjusted Pupils (adm)	Base Gen Ed /pupil	Base Spec Ed /pupil	Base Other /pupil	Base Tot Revenue /pupil	SS Gen Ed over Base	SS Special Ed over Base	SS Other over Base	SS Total over Base	SS% change	Adjusted Pupils (adm)	Base Gen Ed /pupil	Spec Ed /pupil	Other Rev /pupil	Base Tot Revenue /pupil	Gen Ed Conf over Base	SS Spec Ed over Base	SS Other over Base	SS Total over Base	SS % change
1	Statewide	872,980	10,090	2,100	156	12,346	217	12	8	237	1.9%	878,457	10,247	2,231	155	12,634	358	0	9	391	3.1%
2190	Yellow Medicine East	645	10,876	1,931	228	13,035	206	17	2	224	1.7%	631	11,003	1,952	232	13,188	378	0	4	383	2.9%
2198	Fillmore Central	572	9,776	1,116	191	11,083	192	9	2	202	1.8%	573	9,831	1,160	191	11,182	349	0	3	352	3.2%
2215	Norman County East	260	12,422	839	223	13,485	226	11	2	240	1.8%	254	12,449	979	228	13,656	416	0	4	420	3.1%
2310	Sibley East	1,105	9,199	932	165	10,296	195	15	1	211	2.0%	1,135	9,179	967	161	10,307	352	0	3	357	3.5%
2311	Clearbrook-Gonvick	444	10,594	2,424	169	13,187	215	12	2	228	1.7%	441	10,582	2,544	170	13,296	393	0	3	396	3.0%
2342	West Central Area	776	10,956	1,165	157	12,277	494	11	68	573	4.7%	791	10,899	1,313	154	12,366	358	0	71	729	5.9%
2358	Tri-County	209	15,214	1,102	226	16,541	277	12	3	291	1.8%	212	15,248	1,145	224	16,617	504	0	5	508	3.1%
2364	Belgrade-Brooten-Elroy	640	10,360	1,074	164	11,598	201	13	1	214	1.8%	637	10,393	1,226	164	11,784	368	0	2	371	3.1%
2365	G.F.W.	649	11,375	452	210	12,037	207	21	2	230	1.9%	648	11,359	1,364	210	12,933	376	0	4	382	3.0%
2396	A.C.G.C.	820	10,080	1,582	175	11,836	200	12	2	214	1.8%	765	10,214	1,439	184	11,837	370	0	3	374	3.2%
2397	Le Sueur-Henderson	913	9,360	772	192	10,324	190	16	2	208	2.0%	887	9,396	1,224	196	10,817	349	0	4	354	3.3%
2448	Martin County West	655	10,334	1,249	167	11,750	202	10	1	214	1.8%	649	10,366	1,325	168	11,859	368	0	3	371	3.1%
2527	Norman County West	202	11,311	-839	212	10,685	551	24	60	636	6.0%	227	10,931	-66	193	11,058	373	0	58	743	6.7%
2534	Bird Island-Olivia-Lake	622	10,152	823	188	11,163	198	11	2	211	1.9%	636	10,184	982	185	11,351	362	0	3	365	3.2%
2536	Granada Huntley-East	299	13,019	820	150	13,989	205	7	2	213	1.5%	297	13,086	1,043	150	14,279	374	0	3	377	2.6%
2580	East Central	711	10,032	1,326	192	11,549	576	14	85	675	5.8%	762	10,029	1,411	182	11,622	382	0	53	784	6.7%
2609	Win-E-Mac	451	10,272	1,139	153	11,564	583	9	87	679	5.9%	479	10,265	1,253	147	11,664	373	0	46	788	6.8%
2683	Greenbush-Middle River	252	13,352	948	234	14,534	279	15	2	296	2.0%	249	13,310	1,281	237	14,827	474	0	4	478	3.2%
2687	Howard Lake-Waverly	1,224	8,769	1,444	176	10,390	183	12	2	197	1.9%	1,243	8,782	1,499	174	10,456	336	0	3	339	3.2%
2689	Pipestone Area	1,058	9,761	413	162	10,336	377	16	23	416	4.0%	1,059	9,758	1,104	162	11,024	356	0	25	566	5.1%
2711	Mesabi East	899	9,504	1,443	170	11,118	268	16	12	296	2.7%	872	9,628	1,863	174	11,665	373	0	26	470	4.0%
2752	Fairmont Area	1,692	9,850	600	182	10,632	389	16	38	444	4.2%	1,676	9,879	1,177	183	11,239	370	0	42	608	5.4%
2753	Long Prairie-Grey Eagle	960	10,464	775	224	11,462	212	14	2	228	2.0%	980	10,509	1,002	220	11,731	374	0	4	386	3.3%
2754	Cedar Mountain	403	10,596	2,572	154	13,321	201	13	1	215	1.6%	388	10,544	2,966	158	13,668	363	0	3	367	2.7%
2769	Morris Area	1,090	9,214	1,160	175	10,549	285	7	13	305	2.9%	1,081	9,259	1,525	176	10,960	344	0	30	476	4.3%
2805	Zumbrota-Mazeppa	1,330	9,732	1,138	139	11,008	182	12	1	195	1.8%	1,408	9,797	1,334	133	11,264	334	0	2	337	3.0%
2835	Janesville-Waldorf-Pe	652	10,505	1,488	143	12,136	189	9	1	199	1.6%	640	10,577	1,691	145	12,412	349	0	2	352	2.8%
2853	Lac Qui Parle Valley	771	10,549	1,624	200	12,372	391	13	33	436	3.5%	778	10,517	1,691	199	12,406	388	0	35	606	4.9%
2854	Ada-Borup	516	10,032	2,704	147	12,883	212	4	1	217	1.7%	512	10,090	2,879	148	13,118	389	0	2	392	3.0%
2856	Stephen-Argyle Centra	292	12,517	1,881	191	14,588	243	15	2	260	1.8%	286	12,560	1,995	194	14,749	445	0	4	450	3.1%
2859	Glencoe-Silver Lake	1,480	9,533	1,405	175	11,113	190	14	1	206	1.9%	1,439	9,589	1,460	179	11,227	348	0	3	353	3.1%
2860	Blue Earth Area	1,013	10,063	681	180	10,923	262	15	14	291	2.7%	992	10,092	808	182	11,082	364	0	17	448	4.0%
2884	Red Rock Central	405	10,685	179	152	11,016	207	12	1	221	2.0%	406	10,643	265	151	11,060	379	0	3	382	3.5%
2886	Glenville-Emmons	298	11,390	838	163	12,391	193	9	2	203	1.6%	288	11,411	957	167	12,536	349	0	4	355	2.8%
2888	Clinton-Graceville-Bea	309	12,581	1,327	173	14,081	250	6	2	258	1.8%	293	12,640	1,398	181	14,220	440	0	3	445	3.1%
2889	Lake Park Audubon	738	9,152	772	140	10,065	187	11	1	200	2.0%	738	9,163	802	140	10,105	343	0	2	345	3.4%
2890	Renville County West	545	11,391	1,102	152	12,645	207	18	1	227	1.8%	550	11,368	1,190	151	12,709	370	0	3	378	3.0%

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		FY 22										FY 23									
Dist No.	District Name	Adjusted Pupils (adm)	Base Gen Ed /pupil	Base Spec Ed /pupil	Base Other /pupil	Base Tot Revenue /pupil	SS Gen Ed over Base	SS Special Ed over Base	SS Other over Base	SS Total over Base	SS% change	Adjusted Pupils (adm)	Base Gen Ed /pupil	Spec Ed /pupil	Other Rev /pupil	Base Tot Revenue /pupil	Gen Ed Conf over Base	SS Spec Ed over Base	SS Other over Base	SS Total over Base	SS % change
1	Statewide	872,980	10,090	2,100	156	12,346	217	12	8	237	1.9%	878,457	10,247	2,231	155	12,634	358	0	9	391	3.1%
2895	Jackson County Centr	1,132	9,559	1,162	158	10,879	192	12	1	206	1.9%	1,131	9,566	1,274	158	10,997	352	0	2	355	3.2%
2897	Redwood Area	1,096	9,573	1,150	179	10,902	195	14	2	210	1.9%	1,091	9,623	1,254	179	11,056	357	0	3	361	3.3%
2898	Westbrook-Walnut Gr	432	12,560	1,098	141	13,798	236	19	1	256	1.9%	448	12,545	1,382	137	14,064	426	0	3	432	3.1%
2899	Plainview-Elgin-Millvill	1,451	8,914	1,069	147	10,130	187	9	1	198	2.0%	1,440	8,935	1,082	148	10,165	344	0	3	347	3.4%
2902	RTR	541	10,308	1,028	149	11,486	216	8	1	225	2.0%	525	10,394	981	153	11,527	394	0	2	397	3.4%
2903	Ortonville	487	10,707	1,587	166	12,460	216	10	1	227	1.8%	497	10,712	1,647	164	12,523	393	0	2	397	3.2%
2904	Tracy Area	624	10,807	1,133	174	12,113	254	18	7	279	2.3%	579	11,092	1,159	184	12,435	408	0	10	459	3.7%
2905	Tri-City United	1,922	9,008	1,070	178	10,256	190	15	2	208	2.0%	1,919	9,041	1,241	185	10,467	347	0	3	352	3.4%
2906	Red Lake County Cen	386	11,686	1,689	171	13,546	231	10	1	242	1.8%	384	11,696	1,753	171	13,620	422	0	3	426	3.1%
2907	Round Lake-Brewster	463	10,675	-530	117	10,263	205	14	1	220	2.1%	474	10,764	-267	115	10,612	364	0	2	372	3.5%
2908	Brandon-Evansville	499	9,838	544	173	10,555	196	10	2	208	2.0%	501	9,884	612	173	10,669	355	0	4	359	3.4%
2909	Rock Ridge	2,485	9,231	1,344	154	10,729	356	11	20	387	3.6%	2,469	9,257	1,389	155	10,802	348	0	21	541	5.0%
3000	New Referendum Gro	0	0	0	0	0	0	0	0	0	0.0%	0	0	0	0	0	0	0	0	0	0.0%
3999	Mde Dst Est (Fudge)	8,607	9,884	0	38	9,922	143	0	-6	138	1.4%	6,727	15,516	0	36	15,552	660	0	-7	637	4.1%
4000	City Academy	110	12,122	0	10	12,133	294	0	0	294	2.4%	110	12,106	0	10	12,117	541	0	0	541	4.5%
4001	Bluffview Montessori	216	7,158	2,233	0	9,391	166	0	0	166	1.8%	216	7,151	2,395	0	9,546	300	0	0	302	3.2%
4003	New Heights , Inc.	112	8,448	3,658	0	12,106	198	0	0	198	1.6%	123	8,506	3,895	0	12,401	366	0	0	366	2.9%
4004	Cedar Riverside Comr	158	10,170	4,114	0	14,284	788	0	87	875	6.1%	296	9,928	4,389	0	14,316	408	0	46	769	5.4%
4005	Metro Deaf	53	10,750	184,328	0	195,077	243	0	0	243	0.1%	42	12,294	197,224	0	209,519	498	0	0	498	0.2%
4007	Minnesota New Count	206	8,336	5,424	0	13,760	190	0	0	190	1.4%	198	8,264	5,804	0	14,067	345	0	0	345	2.5%
4008	Pact Charter	671	7,893	2,139	1	10,032	180	0	0	180	1.8%	688	7,897	2,299	1	10,197	329	0	0	330	3.2%
4011	Athlos Leadership Aca	918	8,916	2,675	0	11,591	204	0	0	204	1.8%	924	8,955	2,862	0	11,817	373	0	0	375	3.2%
4015	Community Of Peace	885	9,607	2,627	3	12,236	426	0	41	467	3.8%	940	9,676	2,822	2	12,501	411	0	39	650	5.2%
4016	World Learner Charter	216	7,127	2,318	0	9,445	164	0	0	164	1.7%	235	7,122	2,484	0	9,605	297	0	0	300	3.1%
4017	Minnesota Transitions	3,387	10,775	1,660	0	12,435	252	0	0	252	2.0%	2,395	10,796	1,768	0	12,564	453	0	0	458	3.6%
4018	Achieve Language Ac	423	8,715	1,580	0	10,295	696	0	50	746	7.2%	435	8,684	1,690	0	10,374	345	0	9	865	8.3%
4020	Duluth Academy	1,065	7,928	6,778	0	14,706	183	0	0	183	1.2%	1,065	7,925	7,258	0	15,183	336	0	0	336	2.2%
4025	Cyber Village Academ	195	8,824	7,164	0	15,988	203	0	0	203	1.3%	174	8,797	7,652	0	16,449	365	0	0	368	2.2%
4026	E.C.H.O. Charter	73	10,784	4,420	0	15,204	249	0	0	249	1.6%	82	10,725	4,738	0	15,463	456	0	0	462	3.0%
4027	Higher Ground Acade	1,125	11,177	660	0	11,837	267	0	0	267	2.3%	1,206	11,182	707	0	11,889	476	0	0	484	4.1%
4029	St. Paul City	612	10,268	6,097	0	16,365	560	0	65	625	3.8%	737	10,307	6,532	0	16,839	441	0	56	775	4.6%
4031	Jennings Community I	85	11,004	2,843	0	13,847	263	0	0	263	1.9%	232	9,601	2,956	0	12,556	413	0	0	413	3.3%
4032	Harvest Preparatory	0	0	0	0	0	0	0	0	0	0.0%	0	0	0	0	0	0	0	0	0	0.0%
4035	Life Prep	310	8,977	6,336	0	15,313	584	0	75	660	4.3%	397	9,084	6,811	0	15,895	374	0	64	751	4.7%
4036	Face To Face Academ	86	11,717	4,808	0	16,525	282	0	0	282	1.7%	85	11,839	5,157	0	16,996	524	0	0	524	3.1%
4038	Sojourner Truth Acade	365	10,349	6,167	0	16,516	651	0	83	734	4.4%	434	10,183	6,577	0	16,760	447	0	72	871	5.2%
4039	High School For Recc	325	10,792	4,297	0	15,089	255	0	0	255	1.7%	239	12,387	4,716	0	17,103	546	0	0	546	3.2%

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		FY 22										FY 23									
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1	Statewide	872,980	10,090	2,100	156	12,346	217	12	8	237	1.9%	878,457	10,247	2,231	155	12,634	358	0	9	391	3.1%
4043	Math And Science Academy	492	7,989	1,719	0	9,708	181	0	0	181	1.9%	486	7,997	1,842	0	9,839	332	0	0	333	3.4%
4049	Northwest Passage High School	160	8,950	5,019	0	13,969	206	0	0	206	1.5%	162	8,941	5,371	0	14,312	373	0	0	376	2.6%
4050	Lafayette Charter	62	8,049	911	0	8,959	186	0	0	186	2.1%	61	7,993	976	0	8,968	339	0	0	339	3.8%
4053	North Lakes Academy	692	7,941	2,868	5	10,814	183	0	0	183	1.7%	824	7,986	3,075	4	11,065	337	0	0	337	3.0%
4054	La Crescent Montessori	89	7,430	1,926	0	9,357	169	0	0	169	1.8%	93	7,509	2,062	0	9,571	314	0	0	314	3.3%
4055	Nerstrand Charter	150	7,378	4,275	0	11,653	166	0	0	166	1.4%	172	7,360	4,584	0	11,945	306	0	0	306	2.6%
4056	Rochester Off-Campus	70	10,172	3,831	0	14,002	242	0	0	242	1.7%	70	10,177	4,104	0	14,280	444	0	0	444	3.1%
4057	El Colegio Charter	135	10,409	3,643	3	14,056	257	0	0	257	1.8%	216	10,260	3,902	2	14,163	449	0	0	453	3.2%
4058	Schoolcraft Learning Center	195	7,323	5,064	0	12,387	168	0	0	168	1.4%	190	7,380	5,440	0	12,820	311	0	0	311	2.4%
4059	Crosslake Community	268	9,119	2,044	0	11,163	213	0	0	213	1.9%	228	8,645	2,169	0	10,814	365	0	0	365	3.4%
4064	Riverway Learning Center	119	9,536	3,001	0	12,537	563	0	23	586	4.7%	122	9,478	3,203	0	12,682	409	0	6	759	6.0%
4066	Kato Charter	68	8,983	2,771	0	11,754	215	0	0	215	1.8%	73	8,957	2,962	0	11,919	382	0	0	382	3.2%
4067	Aurora Charter	440	10,249	2,702	0	12,950	405	0	26	430	3.3%	485	10,421	2,888	0	13,309	418	0	23	613	4.6%
4068	Excell Academy Charter	511	10,167	3,380	0	13,547	905	0	136	1,041	7.7%	647	10,027	3,611	0	13,637	433	0	44	1,023	7.5%
4070	Hope Community Academy	693	10,063	973	0	11,037	235	0	0	235	2.1%	721	10,292	1,051	0	11,344	422	0	0	434	3.8%
4073	Academia Cesar Chavez	545	8,260	2,074	0	10,334	587	0	81	668	6.5%	545	8,303	2,217	0	10,520	328	0	81	833	7.9%
4074	Afsa High	520	8,539	4,172	6	12,717	199	0	0	199	1.6%	605	8,526	4,463	5	12,994	363	0	0	363	2.8%
4075	Avalon	254	8,570	6,984	5	15,559	197	0	0	197	1.3%	253	8,586	7,478	5	16,068	358	0	0	360	2.2%
4077	Twin Cities International	0	0	0	0	0	0	0	0	0	0.0%	0	0	0	0	0	0	0	0	0	0.0%
4078	Minnesota International	1,135	11,103	1,276	0	12,379	267	0	0	267	2.2%	1,130	11,151	1,367	0	12,518	454	0	0	475	3.8%
4079	Friendship Academy Of	365	8,835	2,757	0	11,593	214	0	0	214	1.8%	478	8,852	2,950	0	11,802	394	0	0	394	3.3%
4080	Pillager Area Charter	45	10,127	2,099	0	12,226	234	0	0	234	1.9%	47	10,092	2,243	0	12,335	427	0	0	427	3.5%
4081	Discovery Faribault	57	10,070	3,990	0	14,060	238	0	0	238	1.7%	60	10,026	4,268	0	14,294	419	0	0	427	3.0%
4082	Bluesky Charter	495	9,216	1,664	0	10,881	211	0	0	211	1.9%	365	9,795	1,804	0	11,599	411	0	0	412	3.6%
4083	Ridgeway Community	102	6,977	1,827	0	8,804	157	0	0	157	1.8%	99	7,042	1,959	0	9,001	291	0	0	296	3.3%
4084	North Shore Community	350	7,679	1,630	0	9,309	177	0	0	177	1.9%	335	7,774	1,751	0	9,526	326	0	0	326	3.4%
4085	Harbor City International	220	8,757	2,999	19	11,776	201	0	0	201	1.7%	220	8,775	3,218	19	12,011	369	0	0	369	3.1%
4087	Sage Academy Charter	76	9,340	6,255	0	15,595	218	0	0	218	1.4%	77	9,338	6,695	0	16,033	389	0	0	396	2.5%
4088	Urban Academy Charter	506	10,817	1,968	0	12,786	571	0	64	635	5.0%	547	11,132	2,119	0	13,251	479	0	61	848	6.4%
4089	New City	301	7,903	1,543	0	9,446	186	0	0	186	2.0%	284	8,106	1,661	0	9,767	347	0	0	349	3.6%
4090	Prairie Creek Community	180	6,853	2,893	0	9,746	155	0	0	155	1.6%	180	6,853	3,098	0	9,951	285	0	0	285	2.9%
4091	Arcadia Charter	121	8,159	7,860	0	16,018	186	0	0	186	1.2%	139	8,164	8,403	0	16,568	336	0	0	339	2.0%
4092	Watershed High	45	9,400	4,438	0	13,838	222	0	0	222	1.6%	81	9,089	4,686	0	13,775	393	0	0	393	2.9%
4093	New Century Academy	120	9,522	6,414	0	15,936	218	0	0	218	1.4%	120	9,503	6,868	0	16,370	401	0	0	401	2.4%
4095	Trio Wolf Creek Ancient	159	8,183	1,260	0	9,443	187	0	0	187	2.0%	159	8,180	1,350	0	9,530	343	0	0	343	3.6%
4097	Partnership Academy,	483	10,390	6,066	0	16,456	428	0	36	464	2.8%	501	10,419	6,492	0	16,911	418	0	35	655	3.9%
4098	Nova Classical Academy	992	7,741	1,463	4	9,208	177	0	0	177	1.9%	990	7,735	1,566	4	9,305	323	0	0	324	3.5%



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		FY 22										FY 23									
Dist No.	District Name	Adjusted Pupils (adm)	Base Gen Ed /pupil	Base Spec Ed /pupil	Base Other /pupil	Base Tot Revenue /pupil	SS Gen Ed over Base	SS Special Ed over Base	SS Other over Base	SS Total over Base	SS% change	Adjusted Pupils (adm)	Base Gen Ed /pupil	Spec Ed /pupil	Other Rev /pupil	Base Tot Revenue /pupil	Gen Ed Conf over Base	SS Spec Ed over Base	SS Other over Base	SS Total over Base	SS % change
1	Statewide	872,980	10,090	2,100	156	12,346	217	12	8	237	1.9%	878,457	10,247	2,231	155	12,634	358	0	9	391	3.1%
4100	Great Expectations	120	7,041	6,768	0	13,809	163	0	0	163	1.2%	126	7,076	7,254	0	14,331	301	0	0	301	2.1%
4102	Minnesota Internship C	403	11,997	3,215	0	15,213	294	0	0	294	1.9%	391	12,091	3,446	0	15,537	541	0	0	542	3.5%
4103	Hmong College Prep /	2,350	10,266	1,238	2	11,506	248	0	0	248	2.2%	2,283	10,364	1,327	2	11,693	443	0	0	452	3.9%
4104	Paladin Career And Te	205	10,745	6,543	0	17,288	257	0	0	257	1.5%	237	10,537	6,966	0	17,503	459	0	0	461	2.6%
4105	Great River	734	7,926	4,088	0	12,014	181	0	0	181	1.5%	703	7,934	4,375	0	12,309	333	0	0	333	2.7%
4106	Treknorth High	245	8,670	3,527	6	12,203	196	0	0	196	1.6%	252	8,624	3,773	6	12,403	360	0	0	360	2.9%
4107	Voyageurs Expedition	112	10,210	4,456	0	14,665	236	0	0	236	1.6%	118	10,239	4,779	0	15,017	436	0	0	436	2.9%
4110	Main Street Performin	340	8,561	2,261	0	10,822	197	0	0	197	1.8%	349	8,568	2,418	0	10,987	360	0	0	361	3.3%
4111	Augsburg Fairview Ac	112	10,850	4,335	0	15,185	263	0	0	263	1.7%	126	10,969	4,654	0	15,623	490	0	0	490	3.1%
4112	St Paul Conservatory	410	8,526	775	0	9,302	195	0	0	195	2.1%	404	8,533	831	0	9,365	359	0	0	359	3.8%
4113	Spero Academy	165	7,510	58,156	0	65,667	173	0	0	173	0.3%	188	7,521	62,224	0	69,746	313	0	0	316	0.5%
4116	Lakes International La	1,316	7,275	1,979	0	9,254	167	0	0	167	1.8%	1,360	7,307	2,123	0	9,430	307	0	0	307	3.3%
4118	Kaleidoscope Charter	620	7,436	2,806	0	10,242	168	0	0	168	1.6%	715	7,546	3,002	0	10,548	313	0	0	313	3.0%
4119	Academic Arts High	80	9,121	9,589	0	18,710	210	0	0	210	1.1%	77	8,800	10,178	0	18,978	370	0	0	370	1.9%
4120	St. Croix Preparatory /	1,195	7,372	2,219	0	9,590	170	0	0	170	1.8%	1,181	7,400	2,378	0	9,778	312	0	0	312	3.2%
4121	Ubah Medical Academ	320	11,612	1,213	23	12,848	291	0	0	291	2.3%	328	11,523	1,296	23	12,842	515	0	0	518	4.0%
4122	Eagle Ridge Academy	1,475	7,647	1,375	0	9,022	177	0	0	177	2.0%	1,516	7,673	1,473	0	9,147	324	0	0	326	3.6%
4124	Beacon Academy	708	7,669	4,239	0	11,907	177	0	0	177	1.5%	852	7,673	4,545	0	12,218	325	0	0	326	2.7%
4126	Prairie Seeds Academ	775	9,666	1,553	0	11,219	233	0	0	233	2.1%	767	9,694	1,663	0	11,357	414	0	0	423	3.7%
4127	Team Academy	119	7,874	4,473	0	12,346	184	0	0	184	1.5%	122	8,049	4,849	0	12,898	340	0	0	344	2.7%
4131	Metro School Charter	500	11,671	5,238	0	16,909	289	0	0	289	1.7%	536	11,754	5,611	0	17,365	503	0	0	520	3.0%
4132	Twin Cities Academy I	615	9,023	3,590	3	12,616	208	0	0	208	1.6%	731	9,011	3,838	2	12,852	381	0	0	382	3.0%
4135	Rochester Math And S	520	10,409	3,625	0	14,034	255	0	0	255	1.8%	602	10,395	3,880	0	14,275	450	0	0	460	3.2%
4137	Swan River Montesso	147	7,163	4,983	0	12,146	163	0	0	163	1.3%	159	7,150	5,327	0	12,477	299	0	0	299	2.4%
4138	Milroy Area Charter	0	0	0	0	0	0	0	0	0	0.0%	0	0	0	0	0	0	0	0	0	0.0%
4139	Loveworks Academy F	150	10,634	5,376	0	16,011	261	0	0	261	1.6%	155	10,591	5,743	0	16,335	478	0	0	478	2.9%
4140	Yinghua Academy	831	7,442	979	0	8,421	172	0	0	172	2.0%	835	7,469	1,046	0	8,515	315	0	0	316	3.7%
4142	Stride Academy Chart	513	8,935	1,592	0	10,527	215	0	0	215	2.0%	553	9,005	1,710	0	10,715	373	0	0	387	3.6%
4143	New Millennium Acade	780	9,524	1,348	0	10,873	234	0	0	234	2.2%	785	9,524	1,444	0	10,968	395	0	0	414	3.8%
4144	Green Isle Community	55	7,133	3,945	0	11,078	164	0	0	164	1.5%	62	7,088	4,215	0	11,303	286	0	0	294	2.6%
4145	Birch Grove Communi	30	8,791	6,281	0	15,072	206	0	0	206	1.4%	23	8,592	6,669	0	15,261	361	0	0	361	2.4%
4146	Northern Lights Comm	95	10,802	8,216	0	19,018	256	0	0	256	1.3%	97	10,855	8,813	0	19,668	472	0	0	472	2.4%
4150	Minnesota Online High	206	8,567	2,939	0	11,506	195	0	0	195	1.7%	248	8,552	3,121	0	11,673	358	0	0	358	3.1%
4151	Edvisions Off Campus	105	8,744	2,836	0	11,581	199	0	0	199	1.7%	105	8,746	3,037	0	11,783	365	0	0	365	3.1%
4152	Twin Cities German In	636	7,392	3,309	0	10,701	169	0	0	169	1.6%	684	7,432	3,546	0	10,978	312	0	0	313	2.8%
4153	Dugsi Academy	330	12,501	3,479	0	15,980	324	0	0	324	2.0%	299	11,861	3,691	0	15,552	507	0	0	536	3.4%
4155	Naytahwaush Commu	136	9,307	5,312	0	14,619	221	0	0	221	1.5%	132	9,472	5,702	0	15,174	415	0	0	415	2.7%



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		FY 22										FY 23									
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1	Statewide	872,980	10,090	2,100	156	12,346	217	12	8	237	1.9%	878,457	10,247	2,231	155	12,634	358	0	9	391	3.1%
4159	Seven Hills Preparato	1,135	7,489	2,914	0	10,403	175	0	0	175	1.7%	1,137	7,492	3,122	0	10,614	316	0	0	319	3.0%
4160	Spectrum High	810	8,446	985	30	9,460	191	0	0	191	2.0%	830	8,438	1,055	29	9,522	350	0	0	351	3.7%
4161	New Discoveries Mont	230	8,441	13,499	0	21,940	342	0	30	372	1.7%	230	8,557	14,578	0	23,135	364	0	30	546	2.4%
4162	Southside Family Cha	118	8,231	3,988	0	12,219	196	0	0	196	1.6%	106	8,244	4,261	0	12,505	351	0	0	356	2.8%
4163	Learning For Leaders	0	0	0	0	0	0	0	0	0	0.0%	0	0	0	0	0	0	0	0	0	0.0%
4164	Laura Jeffrey Academ	90	7,939	10,719	0	18,657	180	0	0	180	1.0%	92	7,886	11,516	0	19,402	329	0	0	329	1.7%
4166	East Range Academy	140	12,276	3,362	0	15,638	297	0	0	297	1.9%	134	12,324	3,602	0	15,926	548	0	0	548	3.4%
4167	International Spanish	332	6,718	1,894	0	8,612	155	0	0	155	1.8%	342	6,724	2,029	0	8,753	284	0	0	284	3.2%
4168	Glacial Hills Elementa	91	7,631	3,652	0	11,283	178	0	0	178	1.6%	93	7,641	3,911	0	11,551	327	0	0	327	2.8%
4169	Stonebridge World	316	9,989	6,019	0	16,008	596	0	74	670	4.2%	335	10,058	6,450	0	16,508	444	0	47	840	5.1%
4170	Hiawatha Academies	2,069	9,920	4,227	0	14,147	243	0	0	243	1.7%	2,589	9,869	4,536	0	14,404	426	0	0	435	3.0%
4171	Noble Academy	997	9,176	351	0	9,527	244	0	5	249	2.6%	1,123	9,198	377	0	9,575	388	0	4	425	4.4%
4172	Clarkfield Charter	43	7,749	2,158	0	9,907	176	0	0	176	1.8%	56	7,445	2,275	0	9,720	310	0	0	310	3.2%
4177	Minisinaakwaang Lea	43	10,200	14,103	0	24,303	243	0	0	243	1.0%	57	10,120	14,958	0	25,078	436	0	0	436	1.7%
4178	Lincoln International	150	11,998	989	2	12,989	299	0	0	299	2.3%	142	12,544	1,068	2	13,614	526	0	0	553	4.1%
4181	Community School O	1,540	10,368	1,057	0	11,425	394	0	29	423	3.7%	1,630	10,459	1,134	0	11,592	436	0	28	621	5.4%
4183	Lionsgate Academy	381	8,644	59,047	0	67,691	196	0	0	196	0.3%	403	8,696	63,176	0	71,872	361	0	0	361	0.5%
4184	Aspen Academy	735	6,912	2,025	0	8,938	159	0	0	159	1.8%	841	6,896	2,171	0	9,067	288	0	0	290	3.2%
4185	Davinci Academy	966	7,501	2,321	0	9,822	171	0	0	171	1.7%	998	7,526	2,489	0	10,015	314	0	0	315	3.1%
4186	Global Academy	454	10,489	3,572	0	14,060	258	0	0	258	1.8%	454	10,472	3,822	0	14,294	452	0	0	463	3.2%
4187	Natural Science Acade	0	0	0	0	0	0	0	0	0	0.0%	0	0	0	0	0	0	0	0	0	0.0%
4188	Cologne Academy	719	7,565	4,110	0	11,675	173	0	0	173	1.5%	732	7,588	4,403	0	11,991	316	0	0	317	2.6%
4189	Bright Water Elementa	187	7,883	11,722	0	19,605	184	0	0	184	0.9%	241	7,923	12,588	0	20,511	342	0	0	344	1.7%
4190	Rivers Edge Academy	0	0	0	0	0	0	0	0	0	0.0%	0	0	0	0	0	0	0	0	0	0.0%
4191	Kipp Minnesota Charte	804	9,548	6,897	0	16,446	232	0	0	232	1.4%	945	9,639	7,394	0	17,033	429	0	0	430	2.5%
4192	Best Academy	745	10,399	6,740	0	17,139	257	0	0	257	1.5%	758	10,441	7,220	0	17,661	459	0	0	467	2.6%
4193	College Preparatory E	297	10,277	3,830	0	14,108	254	0	0	254	1.8%	273	10,743	4,130	0	14,873	443	0	0	468	3.1%
4194	Cannon River Stem	350	7,613	1,942	0	9,555	174	0	0	174	1.8%	350	7,604	2,081	0	9,684	317	0	0	318	3.3%
4195	Oshki Ogimaag Charte	25	11,272	6,476	0	17,747	252	0	0	252	1.4%	27	11,219	6,925	0	18,144	460	0	0	489	2.7%
4198	Discovery Woods Mor	144	7,083	1,366	0	8,449	160	0	0	160	1.9%	223	7,024	1,461	0	8,486	293	0	0	295	3.5%
4199	Parnassus Preparator	1,265	7,954	1,074	2	9,029	184	0	0	184	2.0%	1,218	7,938	1,149	2	9,089	332	0	0	335	3.7%
4200	Step Academy Charte	620	9,520	1,226	0	10,745	227	0	0	227	2.1%	660	9,532	1,312	0	10,845	411	0	0	414	3.8%
4201	Cornerstone Montessc	138	7,770	6,291	0	14,061	181	0	0	181	1.3%	144	7,744	6,726	0	14,470	325	0	0	329	2.3%
4204	Rochester Stem Acad	125	12,133	2,532	0	14,665	300	0	0	300	2.0%	126	12,221	2,716	0	14,937	530	0	0	544	3.6%
4205	Hennepin Elementary	441	10,658	4,094	0	14,752	266	0	0	266	1.8%	465	10,841	4,401	0	15,242	460	0	0	480	3.2%
4207	Vermilion Country	35	11,174	4,915	0	16,090	266	0	0	266	1.7%	30	11,289	5,269	0	16,559	489	0	0	489	3.0%
4208	Nasha Shkola Charter	130	9,386	857	0	10,243	228	0	0	228	2.2%	143	9,399	917	0	10,316	385	0	0	404	3.9%

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		FY 22										FY 23									
Dist No.	District Name	Adjusted Pupils (adm)	Base Gen Ed /pupil	Base Spec Ed /pupil	Base Other /pupil	Base Tot Revenue /pupil	SS Gen Ed over Base	SS Special Ed over Base	SS Other over Base	SS Total over Base	SS% change	Adjusted Pupils (adm)	Base Gen Ed /pupil	Spec Ed /pupil	Other Rev /pupil	Base Tot Revenue /pupil	Gen Ed Conf over Base	SS Spec Ed over Base	SS Other over Base	SS Total over Base	SS % change
1	Statewide	872,980	10,090	2,100	156	12,346	217	12	8	237	1.9%	878,457	10,247	2,231	155	12,634	358	0	9	391	3.1%
4209	Mastery	150	9,558	8,707	0	18,266	233	0	0	233	1.3%	199	9,802	9,384	0	19,186	437	0	0	440	2.3%
4210	Upper Mississippi Aca	291	8,446	5,194	0	13,641	194	0	0	194	1.4%	316	8,441	5,538	0	13,979	354	0	0	354	2.5%
4212	West Side Summit Ch	0	0	0	0	0	0	0	0	0	0.0%	0	0	0	0	0	0	0	0	0	0.0%
4213	Prodeo Academy	888	9,500	5,833	0	15,333	640	0	61	701	4.6%	974	9,413	6,245	0	15,659	414	0	4	807	5.2%
4215	Sejong Academy Of M	167	13,415	2,533	0	15,949	853	0	107	960	6.0%	165	11,815	2,654	0	14,469	496	0	102	1,163	8.0%
4217	Technical Academies	132	10,080	7,254	0	17,333	234	0	0	234	1.3%	132	10,072	7,764	0	17,836	430	0	0	430	2.4%
4218	Venture Academy	330	11,472	7,106	0	18,577	281	0	0	281	1.5%	319	11,583	7,616	0	19,199	517	0	0	519	2.7%
4219	Northeast College Pre	392	10,594	4,969	0	15,564	262	0	0	262	1.7%	387	10,896	5,347	0	16,243	464	0	0	482	3.0%
4220	Agamim Classical Aca	364	7,474	4,074	0	11,548	174	0	0	174	1.5%	390	7,486	4,374	0	11,860	311	0	0	317	2.7%
4221	Discovery Charter	316	7,742	1,090	0	8,832	178	0	0	178	2.0%	454	8,002	1,165	0	9,167	333	0	0	336	3.7%
4223	Saint Cloud Math And	259	10,137	2,468	0	12,604	252	0	0	252	2.0%	261	10,362	2,655	0	13,017	430	0	0	454	3.5%
4224	Star Of The North Aca	158	9,645	2,006	0	11,651	232	0	0	232	2.0%	160	9,721	2,154	0	11,875	416	0	0	424	3.6%
4225	Universal Academy Cl	440	10,616	1,085	0	11,701	617	0	58	675	5.8%	497	10,449	1,159	0	11,608	437	0	51	834	7.2%
4226	Bdote Learning Cente	135	9,174	13,903	0	23,077	221	0	0	221	1.0%	154	9,244	14,904	0	24,148	410	0	0	410	1.7%
4227	Art And Science Acad	369	7,479	3,139	0	10,619	171	0	0	171	1.6%	387	7,479	3,365	0	10,844	315	0	0	315	2.9%
4228	Woodbury Leadership	607	7,421	1,373	0	8,794	170	0	0	170	1.9%	646	7,458	1,473	0	8,932	312	0	0	313	3.5%
4229	Jane Goodall Environ	110	8,540	6,927	0	15,467	194	0	0	194	1.3%	110	8,543	7,439	0	15,982	357	0	0	357	2.2%
4230	Minnesota Early Learn	260	9,232	3,520	0	12,752	1,080	0	174	1,254	9.8%	312	9,087	3,755	0	12,843	397	0	35	1,177	9.2%
4231	Minnesota Math And S	545	11,264	1,200	0	12,464	276	0	0	276	2.2%	567	11,433	1,288	0	12,721	498	0	0	507	4.0%
4232	Summit Charter	140	10,102	2,569	0	12,671	251	0	0	251	2.0%	140	10,214	2,756	0	12,970	443	0	0	456	3.5%
4233	Level Up Academy	243	7,478	5,800	0	13,277	174	0	0	174	1.3%	397	7,521	6,235	0	13,757	319	0	0	320	2.3%
4235	Flex Academy	0	0	0	0	0	0	0	0	0	0.0%	0	0	0	0	0	0	0	0	0	0.0%
4237	Metro Education For F	110	11,247	3,315	1	14,563	275	0	0	275	1.9%	181	9,723	3,445	1	13,168	417	0	0	422	3.2%
4238	Rochester Beacon Ac	134	8,302	12,622	0	20,924	191	0	0	191	0.9%	135	8,328	13,506	0	21,834	353	0	0	353	1.6%
4239	Tesfa International	200	10,157	3,749	0	13,906	243	0	0	243	1.7%	225	11,014	4,058	0	15,072	441	0	0	465	3.1%
4240	New Century	375	11,456	1,746	0	13,203	286	0	0	286	2.2%	398	11,399	1,867	0	13,266	480	0	0	503	3.8%
4243	North Metro Flex Aca	280	9,077	4,290	0	13,366	220	0	0	220	1.6%	294	9,214	4,607	0	13,820	398	0	0	404	2.9%
4244	Fit Academy	400	7,725	3,557	0	11,283	181	0	0	181	1.6%	580	7,926	3,802	0	11,729	336	0	0	336	2.9%
4246	Big Picture Twin Cities	0	0	0	0	0	0	0	0	0	0.0%	0	0	0	0	0	0	0	0	0	0.0%
4248	T.R.U.T.H. Preparator	0	0	0	0	0	0	0	0	0	0.0%	0	0	0	0	0	0	0	0	0	0.0%
4249	Sankofa Underground	0	0	0	0	0	0	0	0	0	0.0%	0	0	0	0	0	0	0	0	0	0.0%
4250	Athlos Academy Of Sa	661	9,218	1,665	0	10,883	222	0	0	222	2.0%	660	9,264	1,785	0	11,049	387	0	0	399	3.6%
4253	Phoenix Academy Cha	115	7,219	1,625	0	8,844	163	0	0	163	1.8%	115	7,217	1,739	0	8,957	299	0	0	303	3.4%
4254	Marine Area Commun	220	7,064	4,896	0	11,960	163	0	0	163	1.4%	251	7,069	5,222	0	12,290	300	0	0	300	2.4%
4255	Skyline Math And Scie	290	10,336	3,821	0	14,157	260	0	0	260	1.8%	323	10,462	4,105	0	14,567	446	0	0	466	3.2%
4258	The Journey School	70	11,650	3,121	0	14,771	289	0	0	289	2.0%	68	9,679	3,237	0	12,916	423	0	0	430	3.3%
4261	Scitech Academy Cha	193	12,859	2,237	0	15,096	372	0	0	372	2.5%	153	11,156	2,203	0	13,359	504	0	0	504	3.8%

PRELIMINARY DRAFT: 2021 1st Special Session E12 Omnibus: General Education at 2.45% and 2%, Special Ed + Onetime Aid in FY 22 and Other Programs Compared to Base

Dist No.	District Name	FY 22										FY 23									
		Adjusted Pupils (adm)	Base Gen Ed /pupil	Base Spec Ed /pupil	Base Other /pupil	Base Tot Revenue /pupil	SS Gen Ed over Base	SS Special Ed over Base	SS Other over Base	SS Total over Base	SS% change	Adjusted Pupils (adm)	Base Gen Ed /pupil	Spec Ed /pupil	Other Rev /pupil	Base Tot Revenue /pupil	Gen Ed Conf over Base	SS Spec Ed over Base	SS Other over Base	SS Total over Base	SS % change
1	Statewide	872,980	10,090	2,100	156	12,346	217	12	8	237	1.9%	878,457	10,247	2,231	155	12,634	358	0	9	391	3.1%
4263	Progeny Academy Ch	80	9,793	3,113	0	12,906	244	0	0	244	1.9%	267	8,189	3,270	0	11,459	353	0	0	356	3.1%
4264	Gateway Stem Acade	220	11,351	1,627	0	12,978	283	0	0	283	2.2%	207	11,438	1,739	0	13,176	476	0	0	502	3.8%
4265	Minnesota Wildflower	10	13,260	0	0	13,260	3,684	0	548	4,232	31.9%	10	9,107	0	0	9,107	356	0	548	4,354	47.8%
4266	Three Rivers Montess	0	0	0	0	0	0	0	0	0	0.0%	0	0	0	0	0	0	0	0	0	0.0%
4267	Horizon Science Acad	70	11,839	3,631	0	15,470	301	0	0	301	1.9%	63	11,348	3,851	0	15,199	492	0	0	513	3.4%
4268	Great Oaks Academy	0	0	0	0	0	0	0	0	0	0.0%	0	0	0	0	0	0	0	0	0	0.0%
4269	Quantum Steam Acad	105	9,586	1,591	0	11,176	218	0	0	218	1.9%	186	9,354	958	0	10,312	403	0	0	415	4.0%
4271	Aurora Waasakone Co	138	7,505	3,908	0	11,413	174	0	0	174	1.5%	181	7,473	4,188	0	11,662	320	0	0	320	2.7%
4273	Modern Montessori Ch	168	7,201	2,984	0	10,185	166	0	0	166	1.6%	204	7,176	3,213	0	10,389	299	0	0	302	2.9%
4274	East-West Internation	0	0	0	0	0	0	0	0	0	0.0%	0	0	0	0	0	0	0	0	0	0.0%
4275	St. Paul School Of No	160	7,786	3,959	0	11,745	182	0	0	182	1.6%	136	7,502	4,208	0	11,710	318	0	0	318	2.7%
4276	Notre Ecole Academy	0	0	0	0	0	0	0	0	0	0.0%	0	0	0	0	0	0	0	0	0	0.0%
4277	Metro Tech Academy	0	0	0	0	0	0	0	0	0	0.0%	0	0	0	0	0	0	0	0	0	0.0%
4282	Innovation Sci & Tech	0	0	0	0	0	0	0	0	0	0.0%	0	0	0	0	0	0	0	0	0	0.0%
4998	Crosswinds	0	0	0	0	0	0	0	0	0	0.0%	0	0	0	0	0	0	0	0	0	0.0%
4999	Mde Cht Est (Fudge)	1,302	8,093	3,303	0	11,395	-942	0	-9	-951	-8.3%	1,365	7,993	2,030	0	10,024	336	0	-9	-781	-7.8%

# Federal COVID Relief Funds Summary

CARES Act	Coronavirus Relief Funds (CRF)	Response and Relief Act (CRSSA)	The American Rescue Plan Act (ARPA)
<p><b>ESSER I: \$ \$13.5 billion</b> <b>GEERS I: \$3 billion</b></p> <p><b>Allocated to MN</b> ESSER I: \$140 million* GEERS I: \$38 million</p> <p><b>Timing:</b> Through September 30, 2022</p> <p><b>Allowable uses:</b></p> <ul style="list-style-type: none"> <li>Activities authorized by federal education law</li> <li>Activities needed to address needs with unique needs</li> <li>Developing procedures</li> <li>Training for staff for sanitization preparedness</li> <li>Purchasing supplies to sanitize</li> <li>Planning for school closure</li> <li>Meals</li> <li>Technology</li> <li>Guidance</li> <li>Educational technology</li> <li>Mental health services</li> <li>Summer learning</li> <li>Other activities required</li> </ul>	<p><b>\$244,800,000</b></p> <p><b>Allocated to MN</b> To be allocated by Governor Walz</p> <p><b>Allowable uses:</b></p> <ul style="list-style-type: none"> <li>Digital Navigators</li> <li>Devices and internet access</li> <li>Tutors/mentors</li> <li>Translation</li> <li>School age care</li> <li>Social Emotional Learning (SEL)</li> <li>Professional Development</li> </ul>	<p><b>ESSER II: \$54.3 billion</b> <b>GEERS II: \$4.1 billion</b> <b>(1/2 private)</b></p> <p><b>Allocated to MN</b> ESSER II: \$588,036,257 million* GEERS II: \$61 million (\$19m public schools/\$42 for non-public schools)</p> <p><b>Timing:</b> Through September 30, 2023</p> <p><b>Allowable uses:</b> Same as the ESSER I funds, with addition to:</p> <ul style="list-style-type: none"> <li>Addressing learning loss among students</li> <li>Reducing class size</li> <li>Additional days or longer hours of instruction</li> <li>PPE for staff</li> <li>Summer opportunities</li> <li>Funded through membership hours</li> <li>School facility repairs and improvements includes inspection, testing, maintenance, repair, replacement, and upgrade to improve the indoor air quality in schools</li> </ul>	<p><b>Provides \$122.7 billion for K-12 for the safe reopening of schools whether they are learning in-person, remotely, or a hybrid and to make up for learning loss for those who are most impacted by COVID.</b></p> <p><b>Allocated to MN</b> ESSER III: \$1.3 billion (about 1% of federal package)</p> <p><b>Timing:</b> Through September 30, 2024</p> <p><b>Distribution:</b> *State MUST allocate at least 90% of their funding to local school districts based on the state formula prescribed by Title 1 of ESSA, 9.5% may be used for State activities and may reserve .5% for administration</p> <p><b>State Uses (\$132 million):</b></p> <ul style="list-style-type: none"> <li>At least 5% (\$66 million) to address learning loss;</li> <li>At least 1% (\$13 million) for summer enrichment programs;</li> <li>At least 1% (\$13 million) for evidenced-based after school programs;</li> <li>Remainder of these funds to be used for statewide activities identified by the state, which 2.5% (\$33 million). These funds are NOT released by the legislature as of yet.</li> </ul> <p><b>Local Uses of Funds:</b> Schools receiving ESSER funding are required to use at least 20% of their allocation to address learning loss.</p> <p><b>Allowable uses:</b> Same as the previous relief bills with the addition of: repairing ventilation systems, reducing class sizes for social distancing, purchasing PPE, and hiring additional staff to support students.</p> <ul style="list-style-type: none"> <li>\$52 million for special education early intervention</li> <li>\$8.6 million to support the needs of MN homeless students</li> <li>\$7.2 billion to nationally connect to students and staff to broadband and devices</li> </ul>



[www.mnmsba.org](http://www.mnmsba.org)



The following summary was provided by Schools for Equity in Education.

The education bill was signed into law and Governor Walz released his plan to spend \$132 million from the federal education COVID relief aid. The final E-12 education finance and policy bill gained solid bipartisan support, passing on a [105-20](#) vote in the House and 65-0 in the Senate.

### **Highlights**

- Gives school districts local control to use resources to meet the individual needs of their students and community by funding the basic formula. Over 80% of the new funding increases the formula - 2.45% in 2021-22 and 2% in 2022-23. The 2.45% increase is the largest seen in 14 years when the basic formula was increased by 4% in 2006-07. [See the history of the basic formula.](#)
- Provides a suite of programs designed to increase teachers of color in Minnesota. Studies show students do better when they experience teachers that look like them.
- Preserves voluntary PreK spots for 4,000 at-risk children across the state.
- Provides a modest amount of funding to reduce the English Learners (EL) cross subsidy (unfunded cost of providing mandated services).
- Establishes grant programs for literacy, suicide prevention, and training in discipline practices that keep students in the classroom.
- Delay in implementing new academic standards until June 1, 2023, allowing schools to focus on getting kids back in the classroom and meeting their educational, social, and emotional needs.
- Requires very few new mandates, many of which school districts are already doing.
- Includes a significant investment in expanding broadband in Greater Minnesota. Distance learning highlighted the inequity resulting from students not having internet access. Funding for this was in the Jobs and Economic Development.

### **Lowlights**

- \$10.4 million to reduce the special education cross subsidy. This is a fraction of what is needed just to stop the cross subsidy from growing next year. Additionally, the funding is for one year only, and then it goes away. Legislators know that the special education cross subsidy is the largest financial challenge most districts face. Legislators can say they reduced the cross subsidy, but that is somewhat misleading.
- Reducing the high taxpayer cost of school levies in property-poor districts through equalization is not in the final bill. The Governor included \$95 million in equalization, and the Senate had \$24 million, which is progress that shows the issue is increasing in importance. Yet, we still have more work to do to get increased equalization over the finish line.
- Both the voluntary PreK and the EL funding are not ongoing. The PreK appropriation ends after two years, and the EL aid stops after four years.

**Summary of Annual Performance Appraisal  
for Matthew Hillmann Ed.D.  
Superintendent Northfield Public Schools  
For the appraisal period of 7/1/20-6/30/21  
Summarized by Board Chair Julie Pritchard  
July 12, 2021, Regular School Board Meeting**

For this review period, all seven board members completed the annual performance appraisal. The evaluation covers all facets of the superintendent's job responsibilities. Board members provide numeric ratings on 1-5 scale (1=low, 5=high) for 44 job responsibilities organized around 8 major topics. In addition to completing the numeric ratings, board members provide additional comments.

Board Chair, Julie Pritchard compiled and summarized board member's evaluations. For the numeric ratings, means were calculated. All written comments were shared verbatim, but were not attributed to a specific board member. As board chair, I met with Dr. Hillmann on July 7, 2021 to review the appraisal.

Dr. Hillmann received an outstanding appraisal achieving an overall rating of 4.98/5.00. Board members provided numerous narrative comment that supported their ratings. Collectively, they cited his exceptional work around three key areas:

Handling of the COVID-19 Pandemic:

Dr. Hillmann's handling of the pandemic was phenomenal. He worked tirelessly from the onset of this global health crisis to ensure the safety and well-being of our staff, students and their families. His "cascading" approach to communication provided regular, clear and concise communication that earned high marks in pulse surveys of district stakeholders. He ensured the district was transparent in its approach to the pandemic through regular reporting of the district's case numbers and explaining the why and how the district would follow MN Department of Education's Safe Learning Plan and guidance from the MN Department of Health. His decisive leadership was a significant factor in the district's ability to quickly and effectively adapt to the ever-changing nature of the pandemic. With a total of 263 cases during the entire school year among students and staff, the district's safety protocols were clearly outstanding. One board member's comment best summarized Dr. Hillmann's work in saying "I was impressed, thankful and proud to have him lead our district during this historic time".

Financial Stewardship:

The board recognized Dr. Hillmann's exceptional management of the district's finances. Notable this year was the district's judicious use of pandemic-related funding from the state and federal sources. In addition, Dr. Hillmann relentlessly pursued other funding sources including district counties and the City of Northfield to help offset pandemic-related expenses. His strategic decision making including the freezing of discretionary budgets at the onset of the pandemic, resulted in a significantly improved financial position, going from a projected deficit to a surplus. These actions were instrumental in helping the district to avoid further disruptions to our system and services to our families during this critical year.

The board lauded Dr. Hillmann's strength of leadership in formulating the framework to develop and adopt a new strategic plan that includes full engagement of district stakeholders in the process. Board members praised his long-term vision for the district including his commitment to a sustainable five-year priority-based budget beginning with the 2022-23 school year.

#### District's Equity Work:

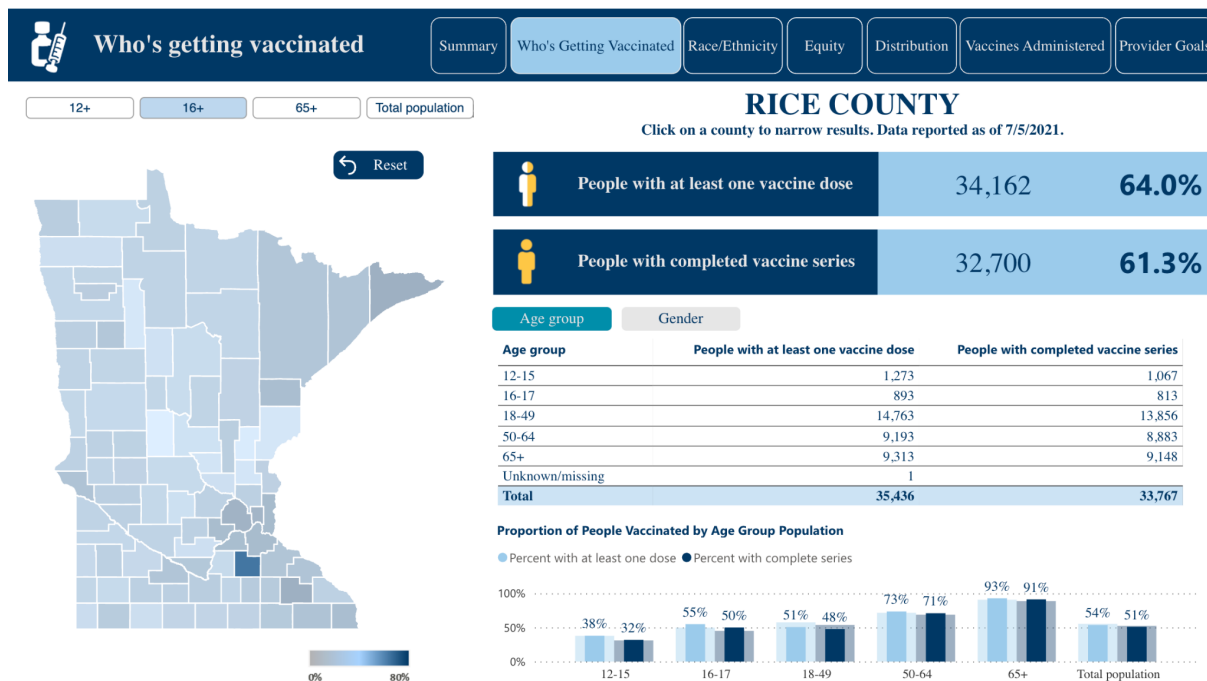
In light of the urgent and competing priorities of the pandemic, it is especially notable that Dr. Hillmann continued to prioritize the district's racial equity work. The anti-racism framework he developed is guiding long-lasting systemic changes in the district. Board members expressed gratitude for his commitment to the core values embodied in the difficult but important work of ensuring an equitable, respectful, positive, supportive environment for all students. He effectively guided the board through the renaming of buildings, the retirement of the mascot and the adoption of a land acknowledgement statement; all tangible actions that supported the district's work to address symbolism.

Dr. Hillmann is a kind, caring and compassionate leader but also a very humble one. His leadership is what made this year truly phenomenal. While always quick to give credit to others, he rightfully deserves these accolades. This stellar annual performance appraisal is a reflection of not only his incredible work but also of his strength of leadership and the board's confidence in moving the district forward.

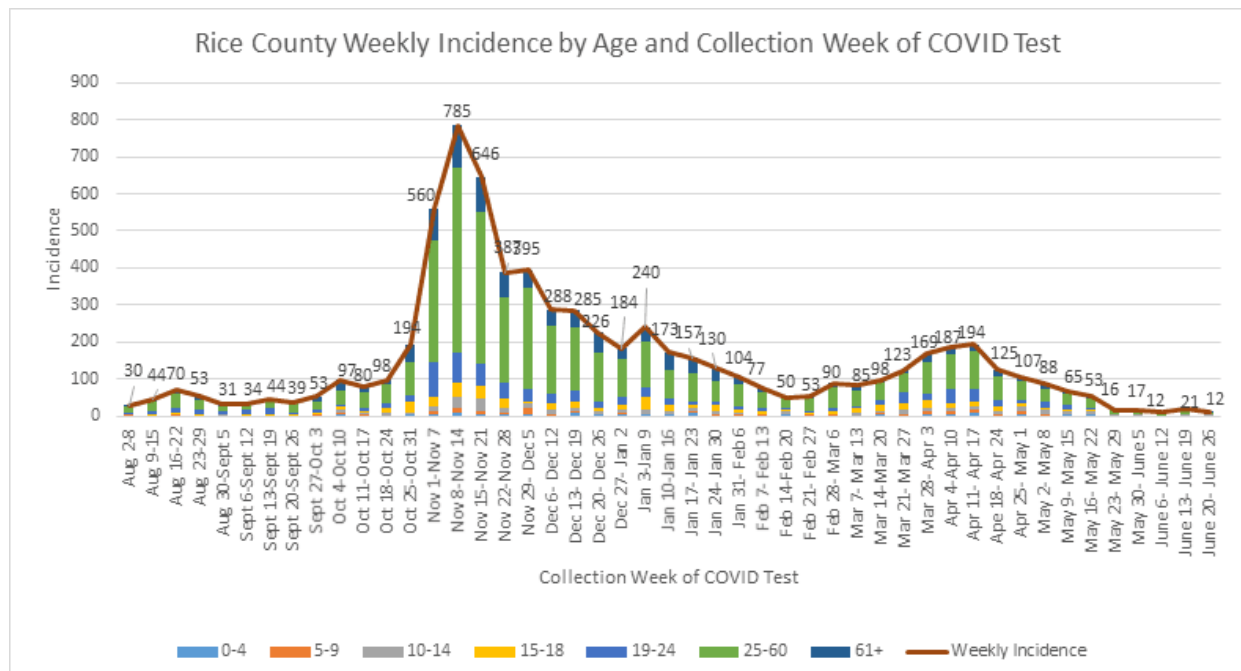
**Purpose:** The purpose of the superintendent's report is to highlight recent activities.

**COVID-19 Update:** All state COVID-19 mandates were sunset with the expiration of the state's peacetime emergency on July 1. An updated Summer 2021 COVID-19 safety protocol document accompanies this report.

Vaccinations for Rice County continue to improve with nearly two thirds of the county having completed at least one vaccine dose. While vaccination is a personal choice, it is our most powerful tool to combat the further spread of COVID-19.



Active cases in Rice County continue to trend lower. The chart below reflects data through June 26, 2021.



**Summer Programming:** Summer programming is ramping up and is nearly in full operation. Some highlights are listed below.

- The high school credit recovery program has completed its first session and the second session begins on July 12
- Community education has already hosted many activities
- Facility rentals have increased
- Extended school year programming for special education students and K-8 summer targeted services programming begins on July 26
- Bridges to Kindergarten will be held August 23 - 27, 2021
- Jump Start to 1st Grade (new program) will be held August 23 - 27, 2021

**Portage Online:** The transition to an ongoing all-the-time-online program has begun. As of the publication of this document, there are 29 students enrolled in Portage Online. The district has sent a postcard to home school families about the new program and is offering two webinars to orient interested families. The district will finalize its initial staffing plan for the Portage Online program by July 16.

## Northfield School District Summer School and Program COVID-19 Protocols

last updated July 7, 2021

The following guidelines are rooted in the Minnesota Department of Education [COVID-19 prevention guidance for summer school](#) and [COVID-19 prevention guidance for certified child care, youth programs, and camps](#). These protocols are subject to change without advance notice if the public health situation necessitates it. Other statewide protocols may supersede the information below for specific programs.

Component	Protocols
Face coverings	<ul style="list-style-type: none"> <li>It is <b>strongly recommended</b> that all people present inside school buildings wear a face covering if they are not vaccinated. However, face coverings are not required inside school buildings. (Early Ventures and Kid Ventures participants must wear face coverings until June 30, 2021)</li> <li>All people are <b>required</b> to wear face coverings on all public transportation, including school buses.</li> <li>It is <b>required</b> that students and staff wear a face covering when entering a school nurse's office.</li> <li>Students who display a less common symptom may be asked to wear a face covering for the remainder of the programming day.</li> <li>Symptomatic people will be <b>required</b> to wear a face covering and isolated while waiting to go home or visiting the nurse.</li> </ul>
Physical distancing	<ul style="list-style-type: none"> <li>For programs held indoors, staff will take reasonable steps to provide safe spacing between participants as practicable.</li> </ul>
Cleaning and hygiene	<ul style="list-style-type: none"> <li>There will be routine environmental cleaning and disinfection in classrooms and common spaces.</li> <li>Healthy hygiene behaviors, such as regular hand washing, are <b>strongly recommended</b>.</li> </ul>
Handling a suspected or confirmed case of COVID-19	<ul style="list-style-type: none"> <li>The district COVID-19 coordinator will report cases of COVID-19 to MDH.</li> <li>Symptomatic people will be <b>required</b> to wear a face covering and isolated while waiting to go home or visiting the nurse.</li> <li>It is <b>recommended</b> staff and families self-report to the school if they or their student have symptoms of COVID-19, test positive for COVID-19, or recently had a close contact to someone with COVID-19.</li> </ul>
Quarantine	<ul style="list-style-type: none"> <li>Continue to be vigilant in monitoring for symptoms of illness and protect others by <b>staying home when you are feeling ill</b>.</li> <li>A student, participant, or staff who tests positive for COVID-19 will be not be allowed to participate until all three of the following things are true: People who test positive for COVID-19 should stay at home until all three of these things are true:               <ul style="list-style-type: none"> <li>They feel better. Their cough, shortness of breath, or other symptoms are better; and,</li> <li>It has been 10 days since they first felt sick or tested positive; and,</li> <li>They have had no fever for at least 24 hours, without using medicine that lowers fever.</li> </ul> </li> <li>A student, participant, or staff member with a member of their household who has tested positive for COVID-19 must follow the <a href="#">Recommended COVID-19 Decision Tree for People in Schools, Youth, and Child Care Programs</a> to determine if the individual needs quarantine.</li> <li>A general notification will be shared with families when their student is part of a program/classroom that includes someone who has tested positive for COVID-19. Staff will share the <a href="#">Recommended COVID-19 Decision Tree for People in Schools, Youth, and Child Care Programs</a> for families to determine if their child will quarantine. No contact tracing will be conducted.</li> </ul>
Visitors and volunteers	<ul style="list-style-type: none"> <li>Visitors and volunteers are allowed in the buildings. All sites and programs are <b>required</b> to keep a roster of visitors and volunteers (name, contact information, date, time, program, site, etc.)</li> </ul>
COVID waivers	<ul style="list-style-type: none"> <li>COVID waivers are <b>required</b> from all program participants and outside renters.</li> </ul>



# **NORTHFIELD PUBLIC SCHOOLS**

## **School Board Minutes**

June 14, 2021

District Office Boardroom

1. Call to Order

Board Vice-Chair Amy Goerwitz called the Regular meeting of the Northfield Board of Education of Independent School District 659 to order at 7:00 p.m. Present: Baraniak, Butler, Goerwitz, Gonzalez-George, Quinnell and Stratmoen. Absent: Pritchard. This meeting was open to the public, live-streamed and recorded, and access to the recording was posted to the school district website.

2. Agenda Approval/Table File

On a motion by Quinnell, seconded by Gonzalez-George, the board approved the agenda.

3. Public Comment

To accommodate the public comment portion of our meeting members of the public were invited to submit comments either in person or via the school district website email by 5:00 p.m. on June 14, 2021. All submissions that followed the district policy regarding public comment were read by Vice-Chair Goerwitz. Public comment was read from Kimberley Gray, 32445 Boyd Avenue, Northfield; Mar Valdecantos, 6 Fareway Drive, Northfield; Kristi and Michael Pursell, 907 Winona Street, Northfield.

4. Announcements and Recognitions

- Congratulations to Anna Nesselth and Nate Stevens who are playing in the state golf tournament on June 15.

5. Items for Discussion and Reports

- Building Construction Fund. Director of Finance Val Mertesdorf and Jeff Seeley, Senior Municipal Advisor at Ehlers, updated the board on the building construction fund. All five construction projects have been completed, including strategic project enhancements, and the impact to the taxpayers was less than we had projected. Our current bond attorney calculated our remaining authority at approximately \$600,000. The amount needed to cover the additional project enhancements is 1,195,436.34. Our fund balance would allow us to allocate approximately \$900,000 this year. Nearly all the work at the Northfield Community Education Center qualifies for LTFM purposes. In addition, the \$75,580 we incurred for additional COVID-19 protocol cleaning will be funded using some of the ESSER allocation. The remaining \$219,856.34 will be absorbed by the general fund.
- Student Citizenship Handbook. Michael O'Keefe, Northfield Middle School Assistant Principal, and Nancy Veverka, Northfield High School Assistant Principal, shared how they use the Student Citizenship Handbook in their disciplinary practices.
- Policy Committee Recommendations. Dr. Hillmann presented the policy committee's recommendations on policies 102, 441 and 713. This will be an item for individual action at the next board meeting.
- Legislative Update. Dr. Hillmann and board member Butler shared a legislative update. The Minnesota legislative special session convened today largely in part to resume efforts to pass the two-year budget needed to fund the state's government. It does not appear that the basic formula will be linked to inflation, however, we will continue to monitor the special session.
- COVID-19 Response and Operations Update. Superintendent Hillmann reported that Rice County continues to have dramatic improvement in the weekly COVID-19 rates. The district followed state health protocols which resulted in limited transmission of the virus on campus. We reported a total of 263 total COVID-19 cases among district students and staff attending classes on campus throughout the school year. As of the last day of school, June 10, 2021, the safe learning plan was no longer in effect. The district has adjusted its

protocols for masking, social distancing, and quarantining to align with the new state guidance.

- f. ESSER III Plan. Director Mertesdorf and Dr. Hillmann indicated the district's safe learning plan will be posted on the district's website which will satisfy the state's public comment requirement. We will post this as the preliminary plan for the fall. The ESSER III funds will be used for recovery (learning acceleration and the social/emotional support of both students and staff) and stability. We anticipate receiving \$1,166,000 ESSER II funds and ESSER III funds of \$523,000 and \$2.1M to be expended by September 2023.

6. Consent Agenda

On a motion by Baraniak, seconded Butler, the board approved the consent agenda.

a. Minutes

- Minutes of the Special Closed School Board meeting held on May 24, 2021
- Minutes of the Regular School Board meeting held on May 24, 2021

b. Gift Agreements

- \$1,000.00 from Northfield Area Chamber of Commerce for Chamber scholarship
- \$1,000.00 from Land O'Lakes Foundation for ALC backpack program
- \$1,000.00 from CFS Foundation for ALC backpack program

c. Personnel

i. Appointments

1. Theresa Bauman, .5 FTE Internal Reading Coach with the District, beginning 8/30/2021. MA, Step 10
2. Marissa Bernau, Summer KidVentures Site Assistant for up to 40 hours/week at Sibley, beginning 6/7/2021-9/3/2021; Step 2-\$14.01/hr.
3. Amy Boecker, Summer KidVentures Site Assistant for up to 40 hours/week at Sibley, beginning 6/7/2021-9/3/2021; Step 4-\$14.98/hr.
4. Rosemary Fink, Test Proctor at the High School, beginning 4/29/2021-6/10/2021.
5. Mariah Grisim, Summer KidVentures Site Assistant for up to 40 hours/week at Sibley, beginning 6/7/2021-9/3/2021; Step 4-\$14.98/hr.
6. Magdalena Higgins, Summer KidVentures Site Assistant for up to 40 hours/week at Sibley, beginning 6/7/2021-9/3/2021; Step 1-\$13.65/hr.
7. Mary Hotz Zenk, Targeted Services Summer BLAST Teacher for up to 6 hours/day Mon.-Thurs. at Northfield Middle School, beginning 7/1/2021-8/20/2021; BA, Step 5
8. Martell Johnson, Summer Recreation Position with Community Education, beginning 6/11/2021-8/31/2021; \$14.50/hr.
9. Bronte Karvel-Fuller, Summer Recreation Positions with Community Education, beginning 6/11/2021-8/31/2021; Assistant/Aide \$11.75/hr., Class Lead \$11.89/hr.
10. Madeline Kohlbeck, 1.0 FTE Elementary Teacher at Greenvale Park, beginning 8/30/2021-6/8/2022; BA, Step 3
11. Sydney Larson, 1.0 FTE Family and Consumer Science Teacher at the High School, beginning 8/30/2021; BA, Step 2
12. Kayla LaVoy, 1.0 FTE Second Grade Teacher at Bridgewater, beginning 8/25/2021-6/8/2022.; MA, Step 6
13. Alissa Lien, Summer KidVentures Site Assistant for up to 40 hours/week at Sibley, beginning 6/7/2021-9/3/2021; Step 3-\$14.37/hr.
14. Amira Mallet, Summer Recreation Supervisor with Community Education, beginning 6/11/2021-8/31/2021; Assistant \$10.64/hr.
15. Spencer Mellgren, Summer Recreation Position with Community Education, beginning 6/11/2021-8/31/2021; Assistant \$10.08/hr.
16. Bob Pagel, Varsity Football Offensive or Defensive Coordinator for 2 hours/day 5 days/week at the High School, beginning 8/16/2021; Level C, Step 1
17. Correction: Matti Prayfrock, Targeted Services Summer BLAST Site Leader for up to 6.5 hours/day M-Th. at the Middle School, beginning 7/12/2021-8/20/2021; Step 1-\$17.41/hr.
18. Bailey Sauve, Summer Recreation Position with Community Education, beginning 5/26/2021-8/31/2021; Assistant \$10.08/hr.
19. Isaiah Stiner, Summer Recreation Position with Community Education, beginning 6/11/2021-8/31/2021; Assistant \$10.08/hr.

20. Teagan Timperley, Summer Recreation Position with Community Education, beginning 6/14/2021-8/31/2021; Supervisor \$10.64/hr.
  21. Ariana Vermilyea, Summer Recreation Position with Community Education, beginning 6/11/2021-8/31/2021; Assistant \$10.08/hr., Supervisor \$10.64/hr.
  22. Cory Callahan, Weight Room Supervisor with Summer Community Education Recreation, beginning 6/14/2021-8/31/2021. \$30.00/hr.
  23. Thomas Dickerson, Weight Room Assistant with Summer Community Education Recreation, beginning 6/14/2021-8/31/2021. \$20.00/hr.
  24. Kassidy Greeney, Special Ed EA PCA for 6.75 hours/day at the High School, beginning 8/30/2021; Step 1-\$16.17/hr.
  25. Erica Loe, Summer Recreation Positions with Community Education, beginning 6/11/2021-8/31/2021; Assistant \$10.50/hr. and Supervisor \$11.14/hr.
  26. Rhonda Pownell, Summer KidVentures Site Assistant for up to 40 hours/week at Sibley, beginning 6/11/2021-9/3/2021; Step 2-\$14.01/hr.
  27. Leta Prestemon, Summer Recreation Position with Community Education, beginning 6/11/2021-8/31/2021; Assistant \$10.08/hr.
  28. John Sand, Weight Room Assistant with Summer Community Education Recreation, beginning 6/14/2021-8/31/2021. \$20.00/hr.
  29. Leah Sand, Weight Room Assistant with Summer Community Education Recreation, beginning 6/14/2021-8/31/2021. \$20.00/hr.
  30. Christina Schwietz, Targeted Services Summer PLUS Site Assistant for up to 6 hours/day Mon.-Thurs. at Greenvale Park, beginning 7/12/2021-8/20/2021; Step 1-\$14.11/hr.
  31. Landon Shroyer, Weight Room Assistant with Summer Community Education Recreation, beginning 6/14/2021-8/31/2021. \$20.00/hr.
  32. Geoffrey Staab, Weight Room Assistant with Summer Community Education Recreation, beginning 6/14/2021-8/31/2021. \$20.00/hr.
  33. Tess Wiebe, Summer Recreation Position with Community Education, beginning 6/14/2021-8/31/2021; Assistant \$10.50/hr.
  34. Travis Wiebe, Weight Room Assistant with Summer Community Education Recreation, beginning 6/14/2021-8/31/2021. \$20.00/hr.
  35. Brent Yule, Weight Room Assistant with Summer Community Education Recreation, beginning 6/14/2021-8/31/2021. \$20.00/hr.
- ii. Increase/Decrease/Change in Assignment
1. Kari Adelmann, Special Ed EA-PCA for 6.5 hours/day and Supervisory for .50 hours/day at Bridgewater, change to Special Ed EA-PCA for 6.75 hours/day and Supervisory for .50 hours/day at Bridgewater, effective 8/31/2021.
  2. Kari Adelmann, Special Ed EA PCA at Bridgewater, add Special Ed EA PCA ESY for up to 68 hours with the District, effective 6/22/2021-8/19/2021.
  3. Chrissy Alexander, LOA for 2020-21 school year, change to Kindergarten for 2.0 hours/day and Lunchroom/ other supervision for 3.5 hours/day at Greenvale Park, effective 8/30/2021.
  4. Janet Amundson, Special Ed EA-PCA for 6.75 hours/day at the Middle School, change to Special Ed EA-PCA for 6.75 hours/day and Supervisory for .25 hours/day at the Middle School, effective 8/30/2021.
  5. Janet Amundson, Special Ed EA at the Middle School, add Targeted Services BLAST Site Assistant for up to 6 hours/day Mon.-Thurs. at the Middle School, effective 7/12/2021-8/20/2021; Step 4-\$15.48/hr.
  6. Zane Anway, Teacher (Tier 2) with Portage, change to General Ed EA WILL Program for 6.75 hours/day and Supervisory for .25 hours/day at the Middle School, effective 8/30/2021.
  7. Rachael Basinger, Special Ed EA-PCA for 6.50 hours/day at the Middle School, change to Special Ed EA-PCA for 6.75 hours/day at the Middle School, effective 8/30/2021.
  8. Kathy Beck, Special Ed EA with Portage, change to Special Ed EA-PCA for 6.75 hours/day and Supervisory for .25 hours/day at Sibley, effective 8/30/2021.
  9. Allyson Bernstorf, Special Ed EA-PCA Health Aide for 4 hours/day and General Ed EA for 3.0 hours/day at Sibley, change to General Ed EA Health Aide for 2 hours/day and General Ed Supervisory/instructional for 5.0 hours/day at Sibley, effective 8/30/2021.
  10. Jill Bohlen, Special Ed EA-PCA for 6.75 hours/day at Greenvale Park, change to Special Ed EA-PCA for 6.75 hours/day and Supervisory for .50 hours/day at Greenvale Park, effective 8/30/2021.
  11. Russell Boyington, Lunchroom Supervision for 2.5 hours/day for the 2020-21 school year at Greenvale Park, change to Lunchroom Supervision for 2.5 hours/day for the 2021-22 school year at Greenvale Park, effective 8/30/2021-6/8/2022.

12. Ana Bravo Gatton, General Ed EL EA for 6.75 hours/day for the 2020-21 school year at the Middle School, change to General Ed EL EA for 6.75 hours/day ongoing and Supervisory for .25 hours/day at the Middle School, effective 8/30/2021.
13. Elizabeth Brewer, Special Ed EA at the Middle School, add Targeted Services PLUS Site Assistant for up to 6 hours/day Mon.-Thurs. at Greenvale Park, effective 7/12/2021-8/20/2021; Step 4-\$15.48/hr.
14. Elizabeth Brewer, Special Ed EA PCA for 6.75 hours/day at the Middle School, change to Special Ed EA PCA for 6.75 hours/day and Supervisory for .25 hours/day at the Middle School, effective 8/30/2021.
15. Elizabeth Brewer, Special Ed EA PCA at the Middle School, add Special Ed EA PCA ESY for up to 68 hours with the District, effective 6/22/2021-8/19/2021.
16. Shari Bridley, Special Ed EA/PCA for 6.30 hours/day at the Northfield Community Education Center, add Special Ed EA/PCA for ESY for up to 68 hours, effective 6/22/2021 - 8/19/2021.
17. Kristen Cade, Kindergarten Teacher at Bridgewater, add Bridges to Kindergarten for 27 hours total at Bridgewater, effective 8/12/2021-8/27/2021.
18. Lynnsey Carlson, Special Ed EA-PCA for 4 hours/day and Supervisory for 2 hours/day at Bridgewater, change to Special Ed EA-PCA for 3.375 hours/day and Supervisory for 2 hours/day at Bridgewater, effective 8/31/2021.
19. Christina Chappuis, Special Ed EA-PCA for 6.5 hours/day and Supervisory for .50 hours/day at Sibley, change to Special Ed EA-PCA for 6.75 hours/day and Supervisory for .25 hours/day at Sibley, effective 8/30/2021.
20. Kayla Christmas, Special Ed EA/PCA at Greenvale Park for the 2020-2021 school year only, change to Special Ed EA/PCA for 6.75 hours/day and .50 hours/day Supervisory ongoing, effective 6/9/2021.
21. Kayla Christmas, Special Ed EA PCA at Greenvale Park, add Special Ed EA PCA ESY for up to 68 hours with the District, effective 6/22/2021-8/19/2021.
22. Brea Cruce, Special Ed EA-PCA for 4.90 hours/day at the NCEC, change to Special Ed EA-PCA for 6.30 hours/day at the NCEC, effective 8/30/2021.
23. Brea Cruce, Special Ed EA PCA at the NCEC, add Special Ed EA PCA ESY for up to 68 hours with the District, effective 6/22/2021-8/19/2021.
24. Caitlin David, Teacher at Bridgewater, add Targeted Services PLUS Teacher for up to 6 hours/day Mon.-Thurs. at Greenvale Park, effective 6/7/2021-8/20/2021; Lane/Step
25. Kelle Edwards, Title EA for 6.0 hours/day and Supervisory EA for 1.25 hours/day at Greenvale Park, change to Special Ed EA PCA for 6.75 hours/day and Supervisory for .50 hours/day at Greenvale Park, effective 8/30/2021.
26. Nancy Fox, Building Supervisor-RTB with Community Education Recreation, extended the end date to 8/31/2021.
27. Janet Gannon, General Ed EA-WILL for 6.75 hours/day at the Middle School, change to General Ed EA-WILL for 6.75 hours/day and Supervisory for .25 hours/day at the Middle School, effective 8/30/2021.
28. Mackenzie Glassing, EarlyVentures Assistant Teacher at the NCEC, extended the end date to 8/27/2021..
29. Kay Goodrich, Special Ed EA PCA at the Middle School, add Special Ed EA PCA ESY for up to 68 hours with the District, effective 6/22/2021-8/19/2021.
30. Leah Grisim, Special Ed EA-PCA at Sibley, add Special Ed Teacher ESY-subject to obtaining licensure for up to 4 hours/day at Sibley, effective 6/22/2021-8/5/2021;
31. Jackie Groth, Special Ed EA-PCA for 6.5 hours/day and Supervisory for .50 hours/day at Bridgewater, change to Special Ed EA-PCA for 6.75 hours/day and Supervisory for .50 hours/day at Bridgewater, effective 8/30/2021.
32. Stephanie Hagberg, Kindergarten Teacher at Greenvale Park, add Bridges to Kindergarten for 27 hours total at Greenvale Park, effective 8/12/2021-8/27/2021.
33. Gretchen Heil, Kindergarten Teacher at Sibley, add Bridges to Kindergarten for 27 hours total at Sibley, effective 8/12/2021-8/27/2021.
34. Mara Hessian, Special Ed EA-PCA for 6.50 hours/day at Bridgewater, change to Special Ed EA-PCA for 6.75 hours/day at Bridgewater, effective 8/30/2021.
35. Mara Hessian, Special Ed EA PCA at Bridgewater, add Special Ed EA PCA ESY for up to 68 hours with the District, effective 6/22/2021-8/19/2021.
36. Ellie Ims, EarlyVentures Teacher at the NCEC, extended the end date to 8/27/2021.
37. Julene Johnson, General Ed EA for 6.0 hours/day for 2020-21 school year at Bridgewater, change to General Ed EA-Media for 5.50 hours/day and Kindergarten for 2.0 hours/day at Bridgewater, effective 8/30/2021.
38. Bronte Karvel-Fuller, Summer Recreation Position with Community Education, add Lifeguard with Community Education Recreation, effective 6/11/2021-8/31/2021; \$11.89/hr.
39. Katherine Kreft, Special Ed EA PCA for 2.80 hours/day for 2020-21 school year at the NCEC, change to Special Ed EA PCA for 3.50 hours/day ongoing at the NCEC, effective 8/30/2021.
40. Richelle Kruger, Special Ed EA PCA at the High School, add Special Ed EA PCA ESY for up to 68 hours with the District, effective 6/22/2021-8/19/2021.

41. Kathy Lansing, Early Childhood Screener at Northfield Community Education Center, add Bridges to K teacher at Bridgewater, effective 8/12/2021 - 8/27/2021.
42. Dolly Larsen, Special Ed EA for 6.75 hours/day with Portage, change to Special Ed EA-PCA for 6.75 hours/day and Supervisory for .25 hours/day at Sibley, effective 8/30/2021.
43. Jenny Link, Teacher at the Middle School, add Targeted Services PLUS Teacher for up to 6 hours/day Mon.-Thurs. at Greenvale Park, effective 6/7/2021-8/20/2021; Lane/Step
44. Angela Lynch, Special Ed Teacher at the High School/ALC, add Special Ed Teacher ESY for up to 132 hours total with the District, effective 6/14/2021-8/19/2021; Lane/Step
45. Kathleen Malecha, Special Ed EA-PCA for 6.5 hours/day and Supervisory for .50 hours/day at Bridgewater, change to Special Ed EA-PCA for 6.75 hours/day and Supervisory for .50 hours/day at Bridgewater, effective 8/30/2021.
46. Beth McClune, Special Ed EA PCA at the Middle School, add Special Ed EA PCA ESY for up to 68 hours with the District, effective 6/22/2021-8/19/2021.
47. Joanna McLees, Special Ed EA-PCA for 6.30 hours/day for 2020-21 at the NCEC, change to Special Ed EA-PCA for 6.30 hours/day ongoing at the NCEC, effective 8/30/2021.
48. Kathy Mellstrom, Special Ed EA-PCA for 2.70 hours/day at the High School, change to Special Ed EA-PCA for 6.75 hours/day at the High School, effective 8/30/2021.
49. Becky Meyer, Special Ed EA PCA at the High School, add Special Ed EA PCA ESY for up to 68 hours with the District, effective 6/22/2021-8/19/2021.
50. Nancy Meyers, Child Nutrition at the Middle School, add Special Ed EA PCA ESY Bus as needed with the District, effective 6/14/2021-8/20/2021.
51. Pamela Moening, 1.0 FTE Occupational Therapist at Northfield Community Education Center, change to .50 FTE Occupational Therapist District wide, beginning 8/30/2021.
52. Amanda Morelan, Special Ed EA for 6.75 hours/day with Portage, change to Special Ed EA-PCA for 3.375 hours/day and Supervisory for 1.63 hours/day at Bridgewater, effective 8/30/2021.
53. Kimberly Norton, Special Ed EA PCA at the NCEC, add Special Ed EA PCA ESY for up to 68 hours with the District, effective 6/22/2021-8/19/2021.
54. Mallory Nystuen, Special Ed EA PCA at Sibley, add Special Ed EA PCA ESY for up to 68 hours with the District, effective 6/22/2021-8/19/2021.
55. Karissa Olsen, Special Ed EA-PCA for 6.75 hours/day and Supervisory for .41 hours/day at Sibley, change to Special Ed EA-PCA for 6.75 hours/day and Supervisory for .25 hours/day at Sibley, effective 8/30/2021.
56. Amy Pantze, Special Ed EA for 6.75 hours/day with Portage, change to Special Ed EA-PCA for 6.75 hours/day and Supervisory for .50 hours/day at Greenvale Park, effective 8/30/2021.
57. Amy Pantze, Special Ed EA PCA with Portage, add Special Ed EA PCA ESY for up to 68 hours with the District, effective 6/22/2021-8/19/2021.
58. Natalie Ponciano Bartolo, Special Ed EA-PCA for 6.75 hours/day at Bridgewater, change to Special Ed EA-PCA for 6.75 hours/day and Supervisory for .50 hours/day at Bridgewater, effective 8/30/2021.
59. Sam Pratt, Special Ed EA at the NCEC, add KidVentures Site Assistant for 3 hours/day at Sibley, effective 6/11/2021-9/3/2021; Step 2-\$14.01/hr.
60. Coral Ramos, Community School Club Leader for 2 days/week for up to 6 hours/week, change to Community School Club Leader for up to 4 days/week for up to 10 hours/week, effective 6/7/2021-7/30/2021.
61. Katie Remmey, Special Ed EA for 6.75 hours/day with Portage, change to Special Ed EA-PCA for 6.75 hours/day and Supervisory for .25 hours/day at the Middle School, effective 8/30/2021.
62. Karen Rodriguez Rojas, General Ed EL EA for 6.50 hours/day for 2020-21 school year at the High School, change to General Ed EL EA for 6.50 hours/day ongoing at the High School, effective 8/30/2021.
63. Karen Rodriguez Rojas, General Ed EA at the High School, add Targeted Services PLUS Site Assistant for up to 6 hours/day Mon.-Thurs. at Greenvale Park, effective 6/7/2021-8/20/2021; Step 3-\$14.85/hr.
64. Patricia Rogne, ECFE Teacher, Screener at the NCEC, add Bridges to Kindergarten Teacher for 27 hours total at Sibley, effective 8/12/2021-8/27/2021; Lane/step
65. Kyle Roth, ECFE Teacher at the NCEC, add Bridges to Kindergarten Teacher for 27 hours total at Greenvale Park, effective 8/12/2021-8/27/2021; Lane/step
66. Jessica Rushton, Special Ed EA for 6.75 hours/day with Portage, change to Special Ed EA-PCA for 6.75 hours/day and Supervisory for .25 hours/day at Sibley, effective 8/30/2021.
67. Deborah Russell, Teacher at Greenvale Park, add Bridges to Kindergarten Teacher for 27 hours total at Greenvale Park, effective 8/12/2021-8/27/2021; Lane/step
68. Darrell Sawyer, Private Lesson Instructor-Winter/Spring with Community Ed, extended the end date to 8/31/2021.
69. Mackenzie Schewe, EarlyVentures Assistant Teacher and EA for 3 hours/day at the NCEC, add EarlyVentures Assistant Teacher for 8 hours/day at the NCEC, effective 6/1/2021-9/3/2021.



70. Kerry Sexton, Custodian Part Time for 4 hours/day Mon.-Fri. at the High School, change to 1.0 FTE Custodian Tues.-Sat. at the High School, effective 6/1/2021.
71. Bailey Shimota, Special Ed EA PCA for 6.75 hours/day for 2020-21 school year at the Middle School, change to Special Ed EA PCA for 6.75 hours/day ongoing and Supervisory for .25 hours/day at the Middle School, effective 8/30/2021.
72. Krista Sorenson, General Ed Media EA for 3.5 hours/day at Sibley, change to General Ed Media EA for 5.5 hours/day at Sibley, effective 8/30/2021.
73. Melissa Spitzack, Building Supervisor-RTB with Community Education, extended the end date to 8/31/2021.
74. Paul Stanton, School Counselor at the ALC start date 8/19/2021, change start date to 8/18/2021-6/8/2022.
75. Allison Sweeney, Teacher at Sibley, add Targeted Services Springboard Program Leader for up to 80 hours at Greenvale Park, effective 5/25/2021-8/19/2021; Lane/step
76. Brianna Theis, Special Ed EA-PCA for 6.75 hours/day and Supervisory for .25 hours/day at the Middle School, change to Special Ed EA-PCA for 6.75 hours/day at the High School, effective 8/30/2021.
77. Cindy Thomas, Special Ed EA-PCA Health Aide/HS for 3.50 hours/day and Special Ed EA-PCA Health Aide/MS for 3.50 hours/day for 2020-21 school year, change to Special Ed EA-PCA Health Aide/HS for 3.50 hours/day and Special Ed EA-PCA Health Aide/MS for 3.0 hours/day for 2021-22 school year, effective 8/30/2021-6/8/2022.
78. Correction: Cynthia Thomas, EA at the Middle School, add Targeted Services Summer PLUS Site Assistant for up to 6 hours/day M-Th at Greenvale Park, effective 7/12/2021-8/20/2021; Step 4-\$15.48/hr.
79. Dee Tomczik, Special Ed EA-PCA Health Aide for 4 hours/day, Kindergarten for 2 hours/day and Supervisory for 1.0 hours/day at Bridgewater, change to Special Ed EA-PCA Health Aide for 2 hours/day, Kindergarten for 2 hours/day and Supervisory for 3.0 hours/day at Bridgewater, effective 8/30/2021.
80. Donna Torgeson, Special Ed EA PCA for 6.75 hours/day at the Middle School, change to Special Ed EA PCA for 6.75 hours/day and Supervisory for .25 hours/day at the Middle School, effective 8/30/2021.
81. Donna Torgeson, Special Ed EA PCA at the Middle School, add Special Ed EA PCA ESY for up to 68 hours with the District, effective 6/22/2021-8/19/2021.
82. Karrie VanZuilen, Special Ed EA-PCA for 2.10 hours/day at the NCEC, change to Special Ed EA-PCA for 3.50 hours/day at the NCEC, effective 8/30/2021.
83. Andrea Waldock, Special Ed EA-PCA for 6.5 hours/day and Supervisory for .50 hours/day at Bridgewater, change to Special Ed EA-PCA for 6.75 hours/day and Supervisory for .50 hours/day at Bridgewater, effective 8/30/2021.
84. Andrea Waldock, Special Ed EA PCA at Bridgewater, add Special Ed EA PCA ESY for up to 68 hours with the District, effective 6/22/2021-8/19/2021.
85. Michelle Warden, Copy/Lunch for 3 hours/day and Special Ed EA PCA for 3.5 hours/day at Bridgewater, change to Copy/Lunch for 3 hours/day and Special Ed EA PCA for 3.38 hours/day at Bridgewater, effective 8/30/2021.
86. Katrina Warner, Special Ed EA PCA for 6.75 hours/day at Bridgewater, change to Special Ed EA PCA for 6.75 hours/day and Supervisory for .50 hours/day at Bridgewater, effective 8/30/2021.
87. Peggy Weaver, Special Ed EA-PCA for 6.75 hours/day at the Middle School, change to Special Ed EA-PCA for 6.75 hours/day at the High School, effective 8/30/2021.
88. Peggy Weaver, Special Ed EA PCA at the Middle School, add Special Ed EA PCA ESY for up to 68 hours with the District, effective 6/22/2021-8/19/2021.
89. TJ Wiebe, .95 RALIE Advisor with the High School, change to 1.0 RALIE Advisor at the High School, effective 9/1/2021.
90. Carina Zick, Special Ed EA PCA at Sibley, add Special Ed EA PCA ESY for up to 110 hours with the District, effective 6/22/2021-8/19/2021.
91. Natalie Amy, 1.0 FTE School Counselor, add 10 additional days for scheduling at the Middle School, effective 8/30/2021-6/8/2022.
92. Katherine Bauer, Full time Substitute with the District, change to 1.0 FTE Administrative Support Assistant Class IV at the ALC, effective 6/14/2021; Step 1-\$21.04/hr.
93. Russel Boyington, KidVentures Site Assistant for 23.5 hours/week at Bridgewater, change to summer KidVentures Site Assistant for up to 40 hours/week at Sibley, effective 6/14/2021-9/3/2021.
94. Haanah Braun, EarlyVentures Site Assistant for 37.5 hours/week at the NCEC, change to Summer EarlyVentures Site Assistant for up to 40 hours/week at the NCEC, effective 6/14/2021-8/27/2021.
95. Anita Corwin, EarlyVentures Site Assistant for 37.5 hours/week at the NCEC, change to Summer EarlyVentures Site Assistant for up to 40 hours/week at the NCEC, effective 6/14/2021-8/27/2021.
96. Thomas Dickerson, Special Education Teacher ESY with the District, change start date to 6/14/2021-8/19/2021.
97. Claire Edwards, KidVentures Site Assistant for 26 hours/week at Sibley, change to Summer KidVentures Site Assistant for up to 40 hours/week at Sibley, effective 6/14/2021-9/3/2021.

98. Kristin Freeman, KidVentures Site Assistant for 28.5 hours/week at Bridgewater, change to Summer KidVentures Site Assistant for up to 40 hours/week at Sibley, effective 6/14/2021-9/3/2021.
  99. Marissa Gallardo, Targeted Services Summer PLUS Site Assistant at Greenvale Park, add Community School Site Assistant for up to 6.5 hours/day for 4 days/week at Greenvale Park, effective 6/17/2021-7/16/2021; Step 4-\$14.98/hr.
  100. Sara Gerdesmeier, EarlyVentures Assistant Teacher for 16.5 hours/week at the NCEC, change to Summer EarlyVentures Assistant Teacher for up to 40 hours/week at the NCEC, effective 6/14/2021-8/27/2021.
  101. Angela Johannsen, Child Nutrition Associate at the High School, change to Special Ed EA PCA for 6.75 hours/day at the High School, effective 8/30/2021. Step 1-\$16.17/hr.
  102. Megan Kremin, Special Ed Teacher at the NCEC, add Summer Evaluation Team for up to 80 hours at the NCEC, effective 6/14/2021-8/19/2021.
  103. Briana Lanham, KidVentures Site Assistant for 28.5 hours/week at Sibley, change to Summer KidVentures Site Assistant for up to 40 hours/week at Sibley, effective 6/14/2021-9/3/2021.
  104. Tonya Merritt, KidVentures Site Leader for 40 hours/week at Bridgewater, change to Summer KidVentures Site Leader for up to 40 hours/week at Sibley, effective 6/14/2021-9/3/2021.
  105. Peggy Mills, KidVentures Site Assistant for 23.5 hours/week at Sibley, change to Summer KidVentures Site Assistant for up to 40 hours/week at Sibley, effective 6/14/2021-9/3/2021.
  106. Lacey Neuman Bissonnette, KidVentures Site Leader for 30 hours/week at Greenvale Park, change to Summer KidVentures Site Leader for up to 40 hours/week at Sibley, effective 6/14/2021-9/3/2021.
  107. Molly Otte, Art Teacher at the Middle School, add WEB Leader at the Middle School, effective 8/30/2021.
  108. Michael Sherman, Teacher at the Middle School, add Targeted Services Summer BLAST Teacher for up to 6 hours/day Mon.-Thurs. at the Middle School, effective 7/12/2021-8/20/2021; Lane/step
  109. Bailey Sauve, Summer Recreation Position with Community Education, add Program Supervisor with Community Education, effective 6/11/2021-8/31/2021; \$10.64/hr.
  110. Pilar Sullivan, EarlyVenture Assistant Teacher and EA for up to 40 hours/week at the NCEC and Greenvale Park, change to Hand in Hand General Ed EA for 34 hours/week at the NCEC, effective 8/31/2021.
  111. Alberta Weir Aldahl, Licensed substitute teacher, add Special Ed EA PCA ESY for up to 68 hours with the District, effective 6/22/2021-8/5/2021; Step 4-\$17.31/hr.
  112. Lisa Williams, KidVentures Site Assistant for 8.5 hours/week at Greenvale Park, change to Summer KidVentures Site Assistant Substitute as needed at Sibley, effective 6/14/2021-9/3/2021.
- iii. Leave of Absence
1. Andria Cornell, Preschool Teacher at the NCEC, Family/Medical Leave of Absence, beginning on or about 9/27/2021-11/26/2021.
  2. Cheryl Hall, Director of Special Services, Family/Medical Leave of Absence, beginning 5/24/2021-6/2/2021.
  3. Emily Shroyer, Teacher at Greenvale Park, Leave of Absence, beginning 8/30/2021-10/29/2021.
- iv. Retirements/Resignations/Terminations
1. Stephanie Balma, Preschool Teacher at the NCEC, resignation effective 6/10/2021
  2. Rachael Basinger, Summer PLUS Site assistant, declined position effective 6/3/2021.
  3. Trey Benhart, EA at the Middle School, resignation effective at the end of the 2020-2021 school year.
  4. Magdalena Higgins, Summer PLUS Site assistant, declined position effective 6/2/2021.
  5. Melissa Kaderlik, EA at Sibley, resignation effective at the end of the 2020-2021 school year.
  6. Mackenzie Mathews, Special Ed Teacher Summer ESY, declined position effective 6/4/2021.
  7. Pamela Moening, 1.0 FTE Occupational Therapist with the district, resigned to accept a .50 FTE Occupational Therapist position with the district. Resignation effective at the end of the 2020-2021 school year.
  8. Ashley Opatrny, EA at Greenvale Park, resignation effective at the end of the 2020-2021 school year.
  9. Alicia Olsen, EA at Bridgewater, resignation effective at the end of the 2020-2021 school year.
  10. Allison Otte, Internal Coach at Sibley, resignation effective at the end of the 2020-2021 school year.
  11. Heidi Peterson, EA at Greenvale Park, resignation effective at the end of the 2020-2021 school year.
  12. Brent Rauk, Assistant Football Coach at the High School, resignation effective 6/8/2021.
  13. Stephanie Balma, Targeted Services Summer PLUS Teacher, declined position effective 6/14/2021.
  14. Julie Biewer-Bekhechi, Teacher at the Middle School, resignation effective 6/14/2021.
  15. Katie Dahmeh, EA with Community Education, resignation effective 6/10/2021.
  16. Angela Johannsen, Child Nutrition Associate at the High School, resigned to accept a Special Education EA position with the district. Resignation effective at the end of the 2020-2021 school year.
  17. Ana Knighten, Targeted Services Summer PLUS Site Assistant, declined position effective 6/10/2021.
  18. Karen Rodriguez Rojas, EA at the High School, resignation effective 6/10/2021.
  19. Amy Tacheney, WEB Coordinator at the Middle School, resignation effective 6/10/2021.

## 7. Items for Individual Action

- a. Policy 950 Land Acknowledgement. On a motion by Gonzalez-George, seconded by Stratmoen, the board approved Policy 950 Land Acknowledgement as presented at the May 10, 2021 school board meeting.
- b. Handbooks 2021-22. On a motion by Baraniak, seconded by Quinnell, the board approved the ALC, Elementary, Middle School, High School, Co-Curricular, EarlyVentures, KidVentures handbooks, the child nutrition appendix, and the Student Citizenship Handbook for school year 2021-22.
- c. Revised 2021-2022 School Year Calendar and Proposed 2022-23 School Year Calendar. The Meet and Confer committee recommended the proposed 2022-23 school year calendar and changes to the 2021-22 school year calendar. These calendars were presented at the May 10, 2021 board meeting.

On a motion by Stratmoen, seconded by Butler, the board approved the revised 2021-22 school year calendar as presented.

On a motion by Baraniak, seconded by Butler, the board approved the 2022-23 school year calendar as presented.

- d. Pay Equity. During the May 24, 2021 board meeting Dr. Hillmann presented the results of the required pay equity report, planned action steps for correcting the “years to max” test, and recommended salary increases for the Directors of Finance, Human Resources, Instructional Services, and Special Services based on an analysis of their current salaries compared to their pay equity points. On a motion by Stratmoen, seconded by Baraniak, the board approved the action plan and proposed salary increases as presented.

#### 8. Items for Information

- a. End of Year Enrollment Report. Superintendent Hillmann reviewed the end of year enrollment report. PreK-12 student enrollment was 3,906. Total enrollment including the ALC was 4,069.
- b. Special Board Meeting. A special closed school board meeting is scheduled Wednesday, July 7, at 5:45 p.m. in District Office Conference Room 105 for the purpose of negotiations strategy.

#### 9. Future Meetings

- a. Wednesday, July 7, 2021, 5:45 p.m., Special Closed Board Meeting, DO Conference Room 105
- b. Monday, July 12, 2021, 7:00 p.m., Regular Board Meeting, Northfield DO Boardroom
- c. Monday, August 9, 2021, 7:00 p.m., Regular Board Meeting, Northfield DO Boardroom
- d. Monday, August 23, 2021, 7:00 p.m., Regular Board Meeting, Northfield DO Boardroom

#### 10. Adjournment

On a motion by Stratmoen, seconded by Quinnell, the board adjourned at 9:02 p.m.

Noel Stratmoen  
School Board Clerk

# **NORTHFIELD PUBLIC SCHOOLS**

## **School Board Minutes**

July 7, 2021

Northfield District Office Conference Room 105

1. Call to Order

Board Chair Julie Pritchard called the Special Closed meeting of the Northfield Board of Education of Independent School District 659 to order at 5:53 p.m. Present: Baraniak, Butler, Goerwitz, Gonzalez-George, Pritchard, and Stratmoen. Absent: Quinnell. Also present at this meeting was Dr. Matt Hillmann, Superintendent, Val Mertesdorf, Director of Finance, and Director of Human Resources Molly Viesselman. Board member Stratmoen left the meeting at 6:53 p.m.

2. Items for Discussion and Reports

- a. The Board discussed labor negotiations strategy per Minnesota Statute 13D.03.

3. Adjournment

On a motion by Goerwitz seconded by Butler, the board adjourned at 7:23 p.m.

Noel Stratmoen  
School Board Clerk

## NORTHFIELD SCHOOL DISTRICT GIFT AGREEMENT

This agreement made this 24<sup>th</sup> day of June, 2021, by and between Northfield Booster Club, Inc., hereinafter the "Donor", and Independent School District No. 659, Northfield, Minnesota, pursuant to the District's policy for receiving gifts and donations, as follows:

### TERMS

Check # 3011, \$2,649.00 donation for the lap timer, Freelap Pro BT824.

Northfield Booster Club, Inc.

Donor

By: Received in Activities office

Approved by resolution of the School Board on the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

INDEPENDENT SCHOOL DISTRICT No. 659

By: \_\_\_\_\_

Clerk



## NORTHFIELD SCHOOL DISTRICT GIFT AGREEMENT

This agreement made this 30<sup>th</sup> day of June, 2021, by and between Northfield Healthy Community Initiative, hereinafter the "Donor", and Independent School District No. 659, Northfield, Minnesota, pursuant to the District's policy for receiving gifts and donations, as follows:

### TERMS

Cinco de Mayo scholarship, \$1,000.00, check # 200724212.

Northfield Healthy Community Initiative  
Donor

By: Received in Community Services office

Approved by resolution of the School Board on the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

INDEPENDENT SCHOOL DISTRICT No. 659

By: \_\_\_\_\_

Clerk

## RESOLUTION ACCEPTING DONATIONS

The following resolution was moved by \_\_\_\_\_ and seconded by \_\_\_\_\_:

**WHEREAS**, Minnesota Statutes 123B.02, Sub. 6 provides: “The board may receive, for the benefit of the district, bequests, donations, or gifts for any proper purpose and apply the same to the purpose designated. In that behalf, the board may act as trustee of any trust created for the benefit of the district, or for the benefit of pupils thereof, including trusts created to provide pupils of the district with advanced education after completion of high school, in the advancement of education.”; and

**WHEREAS**, Minnesota Statutes 465.03 provides: “Any city, county, school district or town may accept a grant or devise of real or personal property and maintain such property for the benefit of its citizens in accordance with the terms prescribed by the donor. Nothing herein shall authorize such acceptance or use for religious or sectarian purposes. Every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full.”; and

**WHEREAS**, every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full;

**THEREFORE, BE IT RESOLVED**, that the School Board of Northfield Public Schools, ISD 659, gratefully accepts the following donations as identified below:

Donor	Item	Designated Purpose (if any)
Northfield Booster Club, Inc.	\$2,649.00	Lap timer, Freelap Pro BT824
Northfield Healthy Community Initiative	\$1,000.00	Cinco de Mayo Scholarship

The vote on adoption of the Resolution was as follows:

Aye:

Nay:

Absent:

Whereupon, said Resolution was declared duly adopted.

By: Julie Pritchard, Chair

By: Noel Stratmoen, Clerk

### **Community Education Driver Education Payroll Scale**

This form is submitted to the School Board for the approval of Driver Education pay rates. This form applies to payroll staff only and does not concern contracted staff.

Date: July 7, 2021

Requester: Erin Bailey

Rates will be effective July 1, 2021

Behind the Wheel Instructors	\$25.75/hour (increase of \$1.00/hour)
Classroom Instructors	\$29.75/hour (increase of \$1.00/hour)
Driver Education Administration (as needed, up to 15 hours per year)	\$29.75/hour (increase of \$1.00/hour)

The wage increase is based on a market analysis of current wages for Driver Education related positions. These wages were last increased on July 1, 2018.

## Policy 102 EQUAL EDUCATIONAL AND EMPLOYMENT OPPORTUNITY

### I. PURPOSE

The purpose of this policy is to ensure that equal educational opportunity is provided for all students of the Northfield School District.

### II. GENERAL STATEMENT OF POLICY

- A. The policy of the school district is to provide equal educational opportunity for all students. The school district does not unlawfully ~~In compliance with current state and federal statutes and regulations, in providing educational and employment opportunity, the District will not~~ discriminate on the basis of race, color, creed, religion, national origin, sex, ~~gender~~, sexual orientation, including gender identity and expression, age, disability, marital ~~status~~, ~~or~~ parental status, or status with regard to public assistance.
- B. The school district prohibits the harassment of any individual for any of the categories listed above. For information about the types of conduct that constitute violation of the school district's policy on harassment and violence and the school district's procedures for addressing such complaints, refer to Policy 413 Harassment and Violence.
- C. This policy applies to all areas of education including academics coursework, co-curricular and extracurricular activities, or other rights or privileges of enrollment.
- ~~II. — In all their educational practices and activities, District staff will strive to provide whatever learning materials, facilities, activities, and experiences are needed to overcome the limitations imposed by the traditionally stereotyped roles of minorities and women.~~
- ~~III. — A District Human Rights Officer will be designated to coordinate compliance efforts, maintain a file of all complaints, and act, upon request, as a consultant in grievance matters. All students, parents, and employees will be notified of the name, office location, and phone number of this designee.~~
- ~~IV. —~~ D. The District will adopt and publish a grievance procedure providing for resolution of student, parent, and employee complaints of discrimination covered under this Policy. ~~102 - Equal Educational and Employment Opportunity.~~
- ~~V. —~~ E. The Superintendent and all other Every school dDistrict employee administrators are shall be responsible for complying with this policy conscientiously. the implementation of this Policy 102 - Equal Educational and Employment Opportunity.
- ~~VI. —~~ F. Any student, parent, or guardian having a question regarding this policy should discuss it with the appropriate school district official as provided by policy or the superintendent's designee.
- ~~VI. — This Policy 102 - Equal Educational and Employment Opportunity will be distributed to all employees of the District, students, parents, and all unions or~~

~~professional organizations holding collective bargaining or professional agreements with the District. A statement affirming the District's policy of non-discrimination will be contained on each and all materials used for recruitment of employees and on all application forms.~~

## Policy 102 Equal Educational and Employment Opportunity

Adopted: 12.13.2004; UPDATED

### School Board of Education

INDEPENDENT SCHOOL DISTRICT NO. 659

Northfield, Minnesota

***Legal References:*** Minn. Stat. § 121A.03, Subd. 2 (Sexual, Religious, and Racial Harassment 102-2 and Violence Policy)

Minn. Stat. Ch. 363A (Minnesota Human Rights Act)

20 U.S.C. § 1681 et seq. (Title IX of the Education Amendments of 1972)

42 U.S.C. § 12101 et seq. (Americans with Disabilities Act)

***Cross References:*** MSBA/MASA Model Policy 402 (Disability Nondiscrimination)

MSBA/MASA Model Policy 413 (Harassment and Violence)

MSBA/MASA Model Policy 521 (Student Disability Nondiscrimination)

MSBA/MASA Model Policy 522 (Student Sex Nondiscrimination)

### Federal Laws:

~~Title VII of the Civil Rights Act of 1964 as amended by the Equal Employment Opportunity Act of 1972.  
Executive Order No. 11246.~~

~~The Equal Pay Act of 1963 as amended by the Education Amendments, 1972. Title IX of the Education Amendments of 1972.~~

### State Laws:

~~Minnesota Human Rights Act, as amended.~~

~~Chapter 121A.04~~

### Other Laws/Regulations:

~~Other laws, rules and regulations, which place requirements on school districts to pursue non-discriminatory practices.~~

Notification Statement

# **Policy 441     USE OF TECHNOLOGY AND TELECOMMUNICATIONS SYSTEMS BY EMPLOYEES**

## **I.        PURPOSE**

The Northfield School District provides technology and telecommunications resources for district employees to support the educational and operational mission of the school district. Access to and use of technology resources for students and employees is a fundamental part of the school day. This policy covers district employee use of all technology and telecommunications resources in the district. The purpose of this policy is to govern and guide the appropriate use of these resources.

## **II.       GENERAL STATEMENT OF POLICY**

The ~~school~~ district provides technology to ~~district~~ employees in order to support quality education, information and communication systems. It is the expectation that staff will use these technologies for meaningful educational activities that support the curriculum and district operations needs, as well as provide strong guidance and supervision toward appropriate student use.

## **III.    ~~ACCEPTABLE/UNACCEPTABLE USES~~ EMPLOYEE EXPECTATIONS FOR TECHNOLOGY USE**

1. Each employee shall act responsibly when utilizing technology resources.
  - a. The use of the school district network/internet/email system is a privilege, not a right. Employees may occasionally access district networks/internet/email/devices for personal use as long as it does not interfere with the employee's job duties and performance. Employees will use electronic information resources in compliance with all existing school board policies.
  - b. Employees will not:
    - Use district technology resources to access student, guardian, or staff data that is not needed to carry out their role for the district.
    - Use the school district technology resources to access, display, store, upload, download, distribute or print pornographic, obscene or sexually explicit materials.
    - Use the school district technology resources to access, display, store, upload, download, distribute or print materials that advocate violence, harassment or discrimination or are disruptive in any way.
    - Send abusive, intimidating, harassing, or unwanted material, such as advertising, causing the work of others to be disrupted.
    - Use the school district technology resources to vandalize, damage or disable the property of another person, will not make deliberate attempts to degrade, vandalize or disrupt equipment, software, or system performance, will not violate the network's security in any way, and will not use the school district network/internet/email system in any way so as to disrupt the use of the system by other users.
    - Use the school district technology resources to gain unauthorized access to resources, passwords, accounts, information or files without direct permission from a network authority.



- Use school district technology resources to violate copyright laws, download or pirate software or plagiarize information.
  - Send or forward unnecessary or frivolous emails or messages in any quantity to other users of the district email system. Transmission of chain letters and pyramid schemes is strictly prohibited.
  - Use school district technology resources for commercial purposes, political lobbying or solicitation of any kind.
  - ~~No non-district owned equipment (computers, printers, peripherals, etc.) can be used to access school or district file/data servers without specific district permission.~~ Use non-district equipment to access the school district wired, password-protected wireless networks, or district accounts without explicit permission of the director of technology services, network manager, or their designee. This does not apply to district systems for which users have their own username and password.
  - Use district technology resources to communicate under a false name or designation or a name or designation they are not authorized to use, including instances in conjunction with representing that they are somehow acting on behalf of or under the auspices of the school district.
  - Use the name “Northfield Public Schools” in any form or use any symbol or logo or graphic used by Northfield Schools District without the district’s prior consent.
2. Each employee shall respect private passwords, copyright and other intellectual property rights.
    - a. Copying of data, files or using passwords belonging to others will be considered a violation of school district policies, a violation of law, and may constitute fraud, plagiarism or theft.
    - b. Software licensed by the school district must only be used in accordance with applicable license specifications and agreements. Illegal copying and/or installing of software on district or personal computers is strictly prohibited.
    - c. Modifying or damaging information without authorization including but not limited to altering data, introducing viruses or damaging files or data is unethical and a violation of school district policies.
  3. Each employee shall abide by security restrictions on all systems and information.
    - a. Distributing or making your password or another person’s password or access code available to others or otherwise attempting to evade, disable or “crack” passwords, desktop security systems, or other security precautions, or assisting others in doing so threatens work, privacy and the integrity of school district information, and is a serious violation of school district policy.
    - b. Attempts to “bypass” virus protection software on workstations or servers are violations of district security procedures.
    - c. Software or applications are generally authorized for installation by district technology services staff. ~~Software or applications may only be installed by employees with specific permission from the district.~~ In most cases, users are able to install their own software via school district software installation portals.
  4. Each employee shall recognize limitations to privacy and use of electronic communications. Employees and staff do not own school district technology and telecommunications equipment or software. The school district reserves the right to

access user files at any time to protect the integrity of the systems and property of the school district.

- a. The district may examine or make copies of files that are suspected of misuse, or that have been corrupted or damaged. Files may be subject to search by law enforcement agencies if files contain information, which may be used as evidence in a court of law.
- b. An individual investigation or search will be conducted if school authorities have a reasonable suspicion that the search will uncover a violation of law or school district policy. The school district will cooperate fully with local, state and federal authorities in any investigation concerning or related to any illegal activities and activities not in compliance with school district policies.
- e. ~~Employees do not have the "right" to remove computers from their classrooms or offices for home use. Any use of district technology equipment off district grounds is an exception, allowable only via supervisor approval.~~ District-owned laptops and mobile devices may be used outside of school except when employees are directed by technology or administrative staff to leave equipment on site.

5. Each employee shall be aware that data and other materials in files maintained on school district property may be subject to review, disclosure or discovery under State and Federal legislation, including the Minnesota Government Data Practices Act.

- a. The school district can and will monitor the online activities of all employees and students, and employ "filtering" protection measures during any use by employees and/or students. The "filtering" measures are intended to block internet sites that contain violent, obscene, pornographic or sexually explicit materials. The district will comply with any and all state and federal requirements around internet filtering for student use. The use of this software does not guarantee that students or staff will not be able to obtain objectionable or pornographic materials over the internet, but the chances have been minimized.
- b. It is mandatory that staff ~~closely~~ monitor and supervise student use of the internet and all other technology resources at school to ensure appropriate, educational use.

6. Each employee shall be aware of ~~H~~imitation of ~~s~~School ~~d~~District ~~H~~iability. Use of the school district system is at the user's own risk. While the school district will take precautions with the installation of hardware and software in the security of data and systems, there are no foolproof means for absolutely securing all data and systems.

- a. The school district will not be responsible for any damage users may suffer, including, but not limited to, loss, damage or unavailability of data stored on school district disks, tapes, hard drives, ~~or servers,~~ vendor-provided systems, cloud-based services, and/or for delays or changes in or interruptions of service.
- b. The school district is not responsible for the accuracy or quality of any advice or information obtained through or stored on the school district network/internet/email system. The school district will not be responsible for financial obligations arising through unauthorized use of the school district system or the Internet.

7. Each employee shall refrain from text messaging or using electronic mail while driving. In compliance with ~~Executive Order (EO) 13513, "Federal Leadership on Reducing Text Messaging While Driving,"~~ Minnesota Statute 169.475 Use of Wireless Communications Device, it is ~~the policy of the Northfield School District's policy~~ to:

- a. ~~Ban any and~~ Prohibit all text messaging, including electronic mail, by all ~~Northfield School District~~ employees and encourage contractors to adopt policies that ~~ban~~ prohibit text messaging while driving. This prohibition includes the time waiting for a traffic signal to change.
  - (1) ~~When~~ While driving ~~dNorthfield School District~~ owned, leased or rented vehicles,
  - (2) ~~When~~ While driving a personally owned vehicle ~~while~~ when on official ~~dNorthfield School District~~ business; and
  - (3) While driving any vehicle, even during off-duty hours, and uUsing electronic equipment supplied by the district~~Northfield School District when driving any vehicle (even during off-duty hours);~~
- b. Take appropriate disciplinary action for violation of this mandatory ban on texting, up to and including removal from employment; and
- c. Encourage ~~dNorthfield School District~~ employees and contractors and their families to refrain from texting, or from engaging in any behavior that distracts attention from driving safely, at any time.

#### Policy 441 Use of Technology and Telecommunication Systems By Employees

Adopted: 04.13.1998; Revised: 07.19.2001, 05.10.2004, 06.10.2013, 11.24.2014; UPDATED:  
Renumbered: 03.28.2005

School Board  
INDEPENDENT SCHOOL DISTRICT NO. 659  
Northfield, Minnesota

## **Policy 713     STUDENT ACTIVITY ACCOUNTING**

### **I.     PURPOSE**

~~The school board~~ Northfield Public Schools recognizes the need to provide alternative paths to learning, skill development for its students, and activities for student enjoyment. It also understands its commitment to and obligation for assuring maximum accountability for public funds and student activity funds. For these reasons, the ~~school board~~ Board of Education will assume control over and/or oversee funds for student activities as required by Minnesota Statutes and set forth in this policy.

### **II.    GENERAL STATEMENT OF POLICY**

#### **A.     Curricular and co-curricular activities**

The ~~school~~ board shall take charge of, control over, and account for all student activity funds that relate to curricular and cocurricular activities.

#### **B.     Extracurricular activities**

The ~~school~~ board shall take charge of and control over all student activity accounting that relates to extracurricular activities.

#### **C.     Non-student activities**

In overseeing student activity accounts under this policy, the ~~school~~ board shall not maintain or account for funds generated by non-students including, but not limited to, convenience funds of staff members, booster club funds, parent-teacher organization or association funds, or funds donated to the school district for specified purposes other than student activities.

### **III.   DEFINITIONS**

#### **A.     Co-curricular activity**

A “co-curricular activity” means those portions of the school-sponsored and directed activities designed to provide opportunities for students to participate in such experiences on an individual basis or in groups, at school and at public events, for improvement of skills (i.e., interscholastic sports, band, etc.). Co-curricular activities are not offered for school credit, cannot be counted toward graduation, and have *one or more* of the following characteristics:

1. They are conducted at regular and uniform times during school hours, or at times established by school authorities;
2. They are directed or supervised by instructional staff in a learning environment similar to that found in courses offered for credit; and
3. They are partially, primarily, or totally funded by public moneys for general instructional purposes under direction and control of the ~~school~~ board.

B. Curricular activity

A “curricular activity” means those portions of the school program for which credit is granted, whether the activity is part of a required or elective program.

C. Extracurricular (noncurricular/supplementary) activity

An “extracurricular (noncurricular/supplementary) activity” means all direct and personal services for students for their enjoyment that are managed and operated under the guidance of an adult or staff member. Extracurricular activities have *all* of the following characteristics:

1. They are not offered for school credit nor required for graduation;
2. They generally are conducted outside school hours or, if partly during school hours, at times agreed by the participants and approved by school authorities;
3. The content of the activities is determined primarily by the student participants under the guidance of a staff member or other adult.

D. Public purpose expenditure

A “public purpose expenditure” is one which benefits the community as a whole, is directly related to the functions of the school district, and does not have as its primary objective the benefit of private interest.

#### IV. MANAGEMENT AND CONTROL OF ACTIVITY FUNDS

A. Curricular and co-curricular activities

1. All money received on account of co-curricular activities shall be turned over to the treasurer, who shall deposit such funds in the general fund, to be disbursed for expenses and salaries connected with the activities, or otherwise, by the ~~school~~ board upon properly allowed itemized claims.
2. The treasurer shall account for all revenues and expenditures related to curricular and cocurricular activities in accordance with the Uniform Financial Accounting and Reporting Standards (UFARS) and school district policies and procedures.

B. Extracurricular activities

1. Any and all costs of extracurricular activities may be provided from school revenues.
2. All money received or expended for extracurricular activities shall be recorded in the same manner as other revenues and expenditures of the school district and shall be turned over to the treasurer, who shall deposit such funds in the general fund, to be disbursed for expenses and salaries connected with the activities, or otherwise, by the ~~school~~ board upon properly allowed itemized claims.
3. The treasurer shall account for all revenues and expenditures related to extracurricular activities in accordance with UFARS and school district policies and procedures.
4. All student activity funds will be collected and expended:
  - a. in compliance with school district policies and procedures;
  - b. under the general direction of the principal and with the participation of students and faculty members who are responsible for generating the revenue;
  - c. in a manner which does not produce a deficit or an unreasonably large accumulation of money to a particular student activity fund;
  - d. for activities which directly benefit the majority of those students making the contributions in the year the contributions were made whenever possible; and
  - e. in a manner which meets a public purpose.
5. Activity accounts of a graduated class will be terminated prior to the start of the school year following graduation. Any residual money from a graduating class activity fund will remain in the general fund and may be used for any school district purpose. Prior to depositing such accounts, all donations or gifts accepted for the specific purpose of the student activity account shall be administered in accordance with the terms of the gift or donation and school district policy.

## **V. DEMONSTRATION OF ACCOUNTABILITY**

### **A. Annual External Audit**

The ~~school~~ board shall direct its independent certified public accountants to audit, examine, and report upon student activity accounts as part of its annual school district audit in accordance with state law.

### **B. Fundraiser Report**

The administration will prepare a fundraising report semi-annually which will be reviewed by the ~~school~~ board in January and July ~~May and November~~. The report will list the activity, type of fundraisers, timing, purpose, and results.



~~School~~ Board of Education

INDEPENDENT SCHOOL DISTRICT NO. 659

Northfield, Minnesota

**Legal References:** Minn. Stat. § 123B.02, Subd. 6 (General Powers of Independent School Districts)

Minn. Stat. § 123B.09 (Boards of Independent School Districts)

Minn. Stat. § 123B.15, Subd. 7 (Officers of Independent School Districts)

Minn. Stat. § 123B.35 (General Policy)

Minn. Stat. § 123B.36 (Authorized Fees)

Minn. Stat. § 123B.37 (Prohibited Fees)

Minn. Stat. § 123B.38 (Hearing)

Minn. Stat. § 123B.49 (Extracurricular Activities; Insurance)

Minn. Stat. § 123B.52 (Contracts)

Minn. Stat. § 123B.76 (Expenditures; Reporting)

Minn. Stat. § 123B.77 (Accounting, Budgeting, and Reporting Requirement)

Minn. Rules Part 3500.1050 (Definitions for Pupil Fees)

*Visina v. Freeman*, 252 Minn. 177, 89 N.W.2d 635 (1958)

Minn. Op. Atty. Gen. 159a-16 (May 10, 1966)

**Cross References:** Uniform Financial Accounting and Reporting Standards (UFARS)

MSBA/MASA Model Policy 510 (School Activities)

MSBA/MASA Model Policy 511 (Student Fundraising)

MSBA/MASA Model Policy 701 (Establishment and Adoption of School District Budget)

MSBA/MASA Model Policy 701.1 (Modification of School District Budget)

MSBA/MASA Model Policy 702 (Accounting)

MSBA/MASA Model Policy 703 (Annual Audit)

MSBA/MASA Model Policy 704 (Development and Maintenance of an Inventory of Fixed Assets and a Fixed Asset Accounting System)

MSBA/MASA Model Policy 706 (Acceptance of Gifts)



CLA (CliftonLarsonAllen LLP)  
2689 Commerce Drive Northwest, Suite 201  
Rochester, MN 55901-2263  
507-280-2300 | fax 507-280-2339  
CLAconnect.com

June 22, 2021

School Board and Management  
Independent School District No. 659  
1400 S. Division Street  
Northfield, MN 55057

We are pleased to confirm our understanding of the terms and objectives of our engagement and the nature and limitations of the services CliftonLarsonAllen LLP ("CLA," "we," "us," and "our") will provide for Independent School District No. 659 ("you," "your," or "the District") for the year ended June 30, 2021.

Craig Popenhagen is responsible for the performance of the audit engagement.

### **Audit Services**

We will audit the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information, which collectively comprise the basic financial statements of Independent School District No. 659, as of and for the year ended June 30, 2021, and the related notes to the financial statements.

The Governmental Accounting Standards Board (GASB) provides for certain required supplementary information (RSI) to accompany the District's basic financial statements. The RSI will be subjected to certain limited procedures, but will not be audited.

We will also evaluate and report on the presentation of the supplementary information other than RSI accompanying the financial statements in relation to the financial statements as a whole.

In addition, we will also audit the statement of cash receipts and disbursements of the student activity accounts, which is prepared on the regulatory basis of accounting prescribed or permitted by the Minnesota Department of Education, of the District for the year ended June 30, 2021.

### **Nonaudit Services**

We will also provide the following nonaudit services:

- Preparation of your financial statements, schedule of expenditures of federal awards, and related notes.
- Preparation of adjusting journal entries.

### **Audit objectives**

The objective of our audit is the expression of opinions about whether your basic financial statements are fairly presented, in all material respects, in conformity with accounting principles generally accepted in the United States of America (U.S. GAAP). Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America (U.S. GAAS); the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

Our audit will include tests of your accounting records, a determination of major program(s) in accordance with the Uniform Guidance, and other procedures we consider necessary to enable us to express opinions and render the required reports. We will apply certain limited procedures to the RSI in accordance with U.S. GAAS. However, we will not express an opinion or provide any assurance on the RSI because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. We will also perform procedures to enable us to express an opinion on whether the supplementary information (as identified above) other than RSI accompanying the financial statements is fairly stated, in all material respects, in relation to the financial statements as a whole.

The objectives of our audit also include:

- Reporting on internal control over financial reporting and compliance with the provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.
- Reporting on internal control over compliance related to major programs and expressing an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Uniform Guidance.

The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will include a paragraph that states (1) that the purpose of the report is solely to describe the scope of our testing of internal control and compliance and the result of that testing, and not to provide an opinion on the effectiveness of the District's internal control or on compliance, and (2) that the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control and compliance. The Uniform Guidance report on internal control over compliance will include a paragraph that states that the purpose of the report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the result of that testing based on the requirements of the Uniform Guidance. Both reports will state that the report is not suitable for any other purpose.

We will issue written reports upon completion of our audit of your financial statements and compliance with requirements applicable to major programs. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions, add an emphasis-of-matter or other-matter paragraph(s), or withdraw from the engagement. If our opinions on the financial statements or the single audit compliance opinion are other than unmodified, we will discuss the reasons with you in advance. If circumstances occur related to the condition of your records, the availability of sufficient, appropriate audit evidence, or the existence of a significant risk of material misstatement of the financial statements or material noncompliance caused by error, fraudulent financial reporting, or misappropriation of assets, which in our professional judgment prevent us from completing the audit or forming opinions on the financial statements or an opinion on compliance, we retain the right to take any course of action permitted by professional standards, including declining to express opinions or issue reports, or withdrawing from the engagement.

As part of our audit, we will also perform the procedures and provide the report required by the *Minnesota Legal Compliance Audit Guide for School Districts*.

### **Auditor responsibilities, procedures, and limitations**

We will conduct our audit in accordance with U.S. GAAS and the standards for financial audits contained in *Government Auditing Standards*. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the basic financial statements as a whole are free from material misstatement, whether due to fraud or error. An audit involves performing procedures to obtain sufficient appropriate audit evidence about the amounts and disclosures in the basic financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the basic financial statements.

There is an unavoidable risk, because of the inherent limitations of an audit, together with the inherent limitations of internal control, that some material misstatements or noncompliance may not be detected, even though the audit is properly planned and performed in accordance with U.S. GAAS, *Government Auditing Standards*, and the Uniform Guidance. Because we will not perform a detailed examination of all transactions, material misstatements, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the District or to acts by management or employees acting on behalf of the District, may not be detected. Because the determination of waste and abuse is subjective, *Government Auditing Standards* do not require auditors to perform specific procedures to detect waste or abuse in financial audits nor do they expect auditors to provide reasonable assurance of detecting waste or abuse.

In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or on major programs. However, we will inform the appropriate level of management and those charged with governance of any material errors, fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management and those charged with governance of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. We will include such matters in the reports required for a single audit.

In making our risk assessments, we consider internal control relevant to the District's preparation and fair presentation of the basic financial statements and compliance in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting fraud or errors that are material to the financial statements and to preventing and detecting misstatements resulting from noncompliance with provisions of laws, regulations, contracts, and grant agreements that have a material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

As required by the Uniform Guidance, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with the direct and material compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify deficiencies, significant deficiencies, or material weaknesses in internal control.

However, we will communicate to you in writing significant deficiencies or material weaknesses in internal control relevant to the audit of the basic financial statements that we identify during the audit that are required to be communicated under AICPA professional standards, *Government Auditing Standards*, and the Uniform Guidance.

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the District's compliance with the provisions of laws, regulations, contracts, and grant agreements that have a material effect on the financial statements. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

We will include in our report on internal control over financial reporting and on compliance relevant information about any identified or suspected instances of fraud and any identified or suspected noncompliance with provisions of laws, regulations, contracts, or grant agreements that may have occurred that are required to be communicated under *Government Auditing Standards*.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with federal statutes, regulations, and the terms and conditions of federal awards that may have a direct and material effect on each of the District's major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the "OMB Compliance Supplement" for the types of compliance requirements that could have a direct and material effect on each of the District's major programs. The purpose of these procedures will be to express an opinion on the District's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

We will evaluate the presentation of the schedule of expenditures of federal awards accompanying the financial statements in relation to the financial statements as a whole. We will make certain inquiries of management and evaluate the form, content, and methods of preparing the schedule to determine whether the information complies with U.S. GAAP and the Uniform Guidance, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We will compare and reconcile the schedule to the underlying accounting records and other records used to prepare the financial statements or to the financial statements themselves.

Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

### **Management Responsibilities**

Our audit will be conducted on the basis that you (management and, when appropriate, those charged with governance) acknowledge and understand that you have certain responsibilities that are fundamental to the conduct of an audit.

You are responsible for the preparation and fair presentation of the financial statements, RSI, and the schedule of expenditures of federal awards in accordance with U.S. GAAP. Management is also responsible for identifying all federal awards received, understanding and complying with the compliance requirements, and for the preparation of the schedule of expenditures of federal awards (including notes and noncash assistance received) in accordance with the requirements of the Uniform Guidance.

Management's responsibilities include the selection and application of accounting principles; recording and reflecting all transactions in the financial statements; determining the reasonableness of significant accounting estimates included in the financial statements; adjusting the financial statements to correct material misstatements; and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole. Management is responsible for compliance with applicable laws and regulations and the provisions of contracts and grant agreements, including compliance with federal statutes, regulations, and the terms and conditions of federal awards applicable to the District's federal programs. Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

You are responsible for the design, implementation, and maintenance of effective internal control, including internal control over compliance, and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error; and that there is reasonable assurance that government programs are administered in compliance with compliance requirements.

You are responsible for the design, implementation, and maintenance of internal controls to prevent and detect fraud; assessing the risk that the financial statements may be materially misstated as a result of fraud; and for informing us about all known or suspected fraud affecting the District involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the District received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for implementing systems designed to achieve compliance with applicable laws and regulations and the provisions of contracts and grant agreements, including compliance with federal statutes, regulations, and the terms and conditions of federal awards applicable to the District's federal programs; identifying and ensuring that the District complies with applicable laws, regulations, contracts, and grant agreements, including compliance with federal statutes, regulations, and the terms and conditions of federal awards applicable to the District's federal programs; and informing us of all instances of identified or suspected noncompliance whose effects on the financial statements should be considered.

You are responsible for taking timely and appropriate steps to remedy any fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements that we may report. Additionally, as required by the Uniform Guidance, it is management's responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and conditions of federal awards; take prompt action when instances of noncompliance are identified, including noncompliance identified in audit findings; and to follow up and take prompt corrective action on reported audit findings and to prepare a summary schedule of prior audit findings and a corrective action plan. The summary schedule of prior audit findings should be available for our review on September 4, 2021, or other agreed-upon date.



You are responsible for ensuring that management is reliable and for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, and other matters, and for the accuracy and completeness of that information, and for ensuring the information is reliable and properly reported; (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance; (3) additional information that we may request for the purpose of the audit; and (4) unrestricted access to persons within the District from whom we determine it necessary to obtain audit evidence. You acknowledge that the District's internal auditors providing direct assistance to us will be allowed to follow our instructions and that you will not intervene in the work the internal auditor performs for us. You agree to inform us of events occurring or facts discovered subsequent to the date of the financial statements that may affect the financial statements.

You agree to include our report on the schedule of expenditures of federal awards in any document that contains and indicates that we have reported on the schedule of expenditures of federal awards. You also agree to include the audited financial statements with any presentation of the schedule of expenditures of federal awards that includes our report thereon or make the audited financial statements readily available to intended users of the schedule of expenditures of federal awards no later than the date the schedule of expenditures of federal awards is issued with our report thereon. Your responsibilities include acknowledging to us in the representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance; (2) you believe the schedule of expenditures of federal awards, including its form and content, is fairly presented in accordance with the Uniform Guidance; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards.

Management is responsible for the preparation and fair presentation of other supplementary information in accordance with U.S. GAAP. You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon or make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon. You agree to provide us written representations related to the presentation of the supplementary information.

Management is responsible for providing us with a written confirmation concerning representations made by you and your staff to us in connection with the audit and the presentation of the basic financial statements and RSI. During our engagement, we will request information and explanations from you regarding, among other matters, the District's activities, internal control, future plans, specific transactions, and accounting systems and procedures. The procedures we will perform during our engagement and the conclusions we reach as a basis for our report will be heavily influenced by the representations that we receive in the representation letter and otherwise from you. Accordingly, inaccurate, incomplete, or false representations could cause us to expend unnecessary effort or could cause a material fraud or error to go undetected by our procedures. In view of the foregoing, you agree that we shall not be responsible for any misstatements in the District's financial statements that we may fail to detect as a result of misrepresentations made to us by you.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations.

Management is also responsible for identifying and providing report copies to us of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the "Audit objectives" section of this letter.

This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or other engagements or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions for the report, and for the timing and format for providing that information.

### **Responsibilities and Limitations Related to Nonaudit Services**

For all nonaudit services we may provide to you, management agrees to assume all management responsibilities; oversee the services by designating an individual, preferably within senior management, who possesses suitable skill, knowledge, and/or experience to understand and oversee the services; evaluate the adequacy and results of the services; and accept responsibility for the results of the services. Management is also responsible for ensuring that your data and records are complete and that you have received sufficient information to oversee the services.

The responsibilities and limitations related to the nonaudit services performed as part of this engagement are as follows:

- We will prepare a draft of your financial statements, schedule of expenditures of federal awards, and related notes in conformity with U.S. GAAP and the Uniform Guidance based on information provided by you. Since the preparation and fair presentation of the financial statements and schedule of expenditures of federal awards is your responsibility, you will be required to acknowledge in the representation letter our assistance with preparation of the financial statements and schedule of expenditures of federal awards and that you have reviewed and approved the financial statements, schedule of expenditures of federal awards, and related notes prior to their issuance and have accepted responsibility for them. You have a responsibility to be in a position in fact and appearance to make an informed judgment on those financial statements and schedule of expenditures of federal awards.
- We will propose adjusting journal entries as needed. You will be required to review and approve those entries and to understand the nature of the changes and their impact on the financial statements.

These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*.

### **Use of Financial Statements**

With regard to using the auditors' report, you understand that you must obtain our prior written consent to reproduce or use our report in bond offering official statements or other documents. The financial statements and our report thereon are for management's use. If you intend to reproduce and publish the financial statements and our report thereon, they must be reproduced in their entirety. Inclusion of the audited financial statements in a document, such as an annual report or bond offering document, should be done only with our prior approval of the document. You are responsible to provide us the opportunity to review such documents before issuance.

If the parties (i.e., you and CLA) agree that CLA will not be involved with your official statements related to municipal securities filings or other offering documents, we will require that any official statements or other offering documents issued by you with which we are not involved clearly indicate that CLA is not involved with the contents of such documents.

Such disclosure should read as follows:

CliftonLarsonAllen LLP, our independent auditor, has not been engaged to perform and has not performed, since the date of its report included herein, any procedures on the financial statements addressed in that report. CliftonLarsonAllen LLP also has not performed any procedures relating to this offering document.

With regard to the electronic dissemination of audited financial statements, including financial statements published electronically on your website or submitted on a regulator website, you understand that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in those sites or to consider the consistency of other information in the electronic site with the original document.

We may issue preliminary draft financial statements to you for your review. Any preliminary draft financial statements should not be relied on or distributed.

#### **Engagement Administration and Other Matters**

We expect to begin final fieldwork on approximately September 4, 2021, or other agreed-upon date.

We understand that your employees will prepare all confirmations, account analyses, and audit schedules we request and will locate any documents or invoices selected by us for testing. A list of information we expect to need for our audit and the dates required will be provided in a separate communication.

At the conclusion of the engagement, we will complete the auditor sections of the electronic Data Collection Form SF-SAC and perform the steps to certify the Form SF-SAC and single audit reporting package. It is management's responsibility to complete the auditee sections of the Data Collection Form. We will create the single audit reporting package PDF file for submission; however, it is management's responsibility to review for completeness and accuracy and electronically submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditors' reports, and corrective action plan) along with the Data Collection Form to the federal audit clearinghouse and, if appropriate, to pass-through entities. The Data Collection Form and the reporting package must be electronically submitted within the earlier of 30 calendar days after receipt of the auditors' reports or nine months after the end of the audit period.

We will provide copies of our reports to the District; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential or sensitive information, copies of our reports are to be made available for public inspection.

We are available to perform additional procedures with regard to fraud detection and prevention, at your request, as a separate engagement, subject to completion of our normal engagement acceptance procedures. The terms and fees of such an engagement would be documented in a separate engagement letter. The audit documentation for this engagement is the sole and exclusive property of CLA and constitutes confidential and proprietary information.

However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely matter to the Minnesota Department of Education, or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request.

If requested, access to such audit documentation will be provided under the supervision of CLA personnel. Furthermore, upon request, we may provide copies or electronic versions of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of seven years after the report release date or for any additional period requested by the Minnesota Department of Education. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party (ies) contesting the audit finding for guidance prior to destroying the audit documentation.

Except as permitted by the "Consent" section of this agreement, CLA will not disclose any confidential, proprietary, or privileged information of the District to any persons without the authorization of District management or unless required by law. This confidentiality provision does not prohibit us from disclosing your information to one or more of our affiliated companies in order to provide services that you have requested from us or from any such affiliated company. Any such affiliated company shall be subject to the same restrictions on the use and disclosure of your information as apply to us.

Our engagement ends on delivery of our signed report. Any additional services that might be requested will be a separate, new engagement. The terms and conditions of that new engagement will be governed by a new, specific engagement letter for that service.

*Government Auditing Standards* require that we make our most recent external peer review report publicly available. The report is posted on our website at [www.CLAconnect.com/Aboutus/](http://www.CLAconnect.com/Aboutus/).

### **Mediation**

Any disagreement, controversy, or claim ("Dispute") that may arise out of any aspect of our services or relationship with you, including this engagement, shall be submitted to non-binding mediation by written notice ("Mediation Notice") to the other party. In mediation, we will work with you to resolve any differences voluntarily with the aid of an impartial mediator.

The mediation will be conducted as specified by the mediator and agreed upon by the parties. The parties agree to discuss their differences in good faith and to attempt, with the assistance of the mediator, to reach an amicable resolution of the Dispute.

Each party will bear its own costs in the mediation. The fees and expenses of the mediator will be shared equally by the parties.

Any Dispute will be governed by the laws of the state of Minnesota, without giving effect to choice of law principles.

### **Time Limitation**

The nature of our services makes it difficult, with the passage of time, to gather and present evidence that fully and fairly establishes the facts underlying any Dispute that may arise between the parties.

The parties agree that, notwithstanding any statute or law of limitations that might otherwise apply to a Dispute, including one arising out of this agreement or the services performed under this agreement, for breach of contract or fiduciary duty, tort, fraud, misrepresentation or any other cause of action or remedy, any action or legal proceeding by you against us must be commenced within twenty-four (24) months ("Limitation Period") after the date when we deliver our final audit report under this agreement to you, regardless of whether we do other services for you relating to the audit report, or you shall be forever barred from commencing a lawsuit or obtaining any legal or equitable relief or recovery. The Limitation Period applies and begins to run even if you have not suffered any damage or loss, or have not become aware of the existence or possible existence of a Dispute.

### **Fees**

Our fees for the financial statement audit services, including up to two major programs to be tested for the federal compliance audit, will be \$23,700 (\$24,885 including technology fee), plus other expenses. We will also bill for expenses (including internal and administrative charges) plus a technology and client support fee of five percent (5%) of all professional fees billed. The fee estimate is based on anticipated cooperation from your personnel and their assistance with preparing confirmations and requested schedules. If the requested items are not available on the dates required or are not accurate, the estimated fee for services will likely be higher.

If unexpected circumstances require significant additional time, we will advise you before undertaking work that would require a substantial increase in the fee estimate. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes 60 days or more overdue and will not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed even if we have not issued our reports. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket expenditures through the date of termination.

### **Other Fees**

You also agree to compensate us for any time and expenses, including time and expenses of legal counsel, we may incur in responding to discovery requests or participating as a witness or otherwise in any legal, regulatory, or other proceedings that we are asked to respond to on your behalf.

### **Finance Charges and Collection Expenses**

You agree that if any statement is not paid within 30 days from its billing date, the unpaid balance shall accrue interest at the monthly rate of one and one-quarter percent (1.25%), which is an annual percentage rate of 15%. In the event that any collection action is required to collect unpaid balances due us, reasonable attorney fees and expenses shall be recoverable.

### **HIPAA Business Associate Agreement**

To protect the privacy and provide for the security of any protected health information, as such is defined by the Health Insurance Portability and Accountability Act of 1996, as amended from time to time, and the regulations and policy guidances thereunder (HIPAA), we acknowledge that the District and CLA have entered into a HIPAA Business Associate Agreement (BAA) dated June 10, 2019.

## Consent

### ***Consent to Use Financial Information***

Annually, we assemble a variety of benchmarking analyses using client data obtained through our audit and other engagements. Some of this benchmarking information is published and released publicly. However, the information that we obtain is confidential, as required by the AICPA Code of Professional Conduct. Your acceptance of this engagement letter will serve as your consent to use of Independent School District No. 659's information in these cost comparison, performance indicator, and/or benchmarking reports.

### ***Subcontractors***

CLA may, at times, use subcontractors to perform services under this agreement, and they may have access to your information and records. Any such subcontractors will be subject to the same restrictions on the use of such information and records as apply to CLA under this agreement and the BAA.

## Agreement

We appreciate the opportunity to be of service to you and believe this letter accurately summarizes the significant terms of our engagement. This letter constitutes the entire agreement regarding these services and supersedes all prior agreements (whether oral or written), understandings, negotiations, and discussions between you and CLA. If you have any questions, please let us know. Please sign, date, and return a copy of this letter to us to indicate your acknowledgment and understanding of, and agreement with, the arrangements for our audit of your financial statements including the terms of our engagement and the parties' respective responsibilities.

Sincerely,

**CliftonLarsonAllen LLP**



Craig Popenhagen, CPA

Principal

507-280-2327

craig.popenhagen@CLAconnect.com

094-050517

This letter correctly sets forth the understanding of Independent School District No. 659:

Authorized governance signature: \_\_\_\_\_

Title: School Board

Date: \_\_\_\_\_

Authorized management signature: \_\_\_\_\_

Title: Management

Date: \_\_\_\_\_



## Co-Curricular Coach/Advisor Matrix | Recommended Transfer of Funds | June 1, 2021

Molly Viesselman, Director of Human Resources

The 2017-19 Master Agreement with the Northfield Education Association changed the way co-curricular positions are added, eliminated, and modified. In the past, the District negotiated the specific number of coaching or advisor positions for each activity and the amount of stipend each position would receive based on its placement on the co-curricular salary schedule (commonly referred to as Schedule C). After the settlement of the agreement, the School Board will approve the additions, reductions, or modifications to positions and the associated stipend amount recommended by the District's co-curricular committee. The co-curricular committee is led by the Activities Director and includes coaches, advisors, and administrators. The salary schedule itself remains in the NEA Master Agreement and the stipend amounts for each "level" will still be part of the negotiations process with the NEA.

Recommended Changes		
Position	Total Cost	Rationale
Robotics - Head Coach/Advisor, Level H	\$2,582.00	Robotics was previously a class. In 2019 it was removed from the curriculum and added as a co-curricular. The advisor position was not placed on schedule c when robotics was added. Through the criteria set up by the co-curricular committee for placement on schedule c, the robotics position will be placed on Level H.
Credit from previous position changes.	-\$1,096.80	
Totals	\$1,485.20	<b>*Note: This is the best approximation at this time.</b>

Salaries based on the 2020-21 co-curricular salary schedule. These rates will change for the 2021-22 school year.

## **Northfield Public Schools No. 659 ~ School Board Meetings**

**July 2021 ~ December 2022**

Meetings are held in the Northfield School District Office Boardroom and begin at 7:00 p.m.

Monday, July 12, 2021

Monday, August 9

Monday, August 23

Monday, September 13

Monday, September 27

Monday, October 11

Monday, October 25

Monday, November 8

Monday, November 22

Monday, December 13

Monday, January 10, 2022

Monday, January 24

Monday, February 14

Monday, February 28

Monday, March 14

Monday, March 28

Monday, April 11

Monday, April 25

Monday, May 9

Monday, May 23

Monday, June 13

Monday, July 11

Monday, August 8

Monday, August 22

Monday, September 12

Monday, September 26

Monday, October 10

Monday, October 24

Monday, November 14

Monday, November 28

Monday, December 12

In the event a regular school board meeting is canceled, the meeting will be rescheduled to the Tuesday immediately following the regularly scheduled meeting date.