

"Delivering educational excellence that empowers all learners to engage in our dynamic world."

# NORTHFIELD PUBLIC SCHOOLS INDEPENDENT SCHOOL DISTRICT 659 BOARD OF EDUCATION

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# SUPERINTENDENT OF SCHOOLS

Dr. Matt Hillmann, Ed.D.

This document was prepared by the Finance Department of Northfield Public Schools <a href="https://www.northfieldschools.org">www.northfieldschools.org</a>

#### **OUR VISION**

We will prepare *every* student for lifelong success within a world-class learning environment with a commitment to community partnerships and sustainability.

#### **OUR MISSION**

The mission of Northfield Public Schools is to deliver educational excellence that empowers all learners to engage in our dynamic world.

#### **OUR BELIEFS**

#### • Public Education

We believe that public education is the foundation of our democratic republic.

#### Learning

We believe that everyone can learn and has unique gifts and talents that must be nurtured and valued. We believe that learning is a lifelong, multi-faceted process that involves more than academics.

#### Learning Environment

We believe that everyone in our schools has the right to a positive learning environment that provides physical, emotional and intellectual safety, and nurtures mutual respect, responsibility and rigor.

#### Shared Responsibility

We believe that education is the collective responsibility of our students, families, schools and communities.

#### Decision-Making

We believe decisions must be based on the district's mission and beliefs and relevant sources of information. We believe in an open decision-making process that invites honest dialogue.

#### • Diversity

We believe that all learners have a right to equitable access to educational opportunities.

# **OUR STRATEGIES**

#### Quality Education

We will hire and retain highly qualified educators and provide them with ongoing support and training to deliver high quality instruction that meets the unique needs of all learners.

#### Stewardship

We will consistently demonstrate good stewardship by analyzing information, prioritizing needs and managing our financial, physical and human resources to support our mission.

#### Climate

We will create and strengthen an environment that fosters mutual respect, responsibility and rigor, and ensures the right to physical, emotional and intellectual safety for every person.

#### • Communications/Partnerships

We will build and strengthen bridges of open communication that engage staff, students, families and communities as effective partners in education.

#### Curricular Outcomes

We will implement a consistent, comprehensive and challenging set of curricular outcomes that reach and engage all learners.

#### Diversity

We will implement plans and practices that foster full participation by all learners and that address issues that include, but are not limited to, race, gender, culture, religion, sexual orientation, language, disabilities and socio-economic factors.

Ongoing Priorities	<u>Near-Term Priorities</u>
<ul> <li>Prioritize recruiting and retaining diverse staff.</li> </ul>	<ul> <li>Building and fostering relationships – commitment to social/emotional health for all.</li> </ul>
Robust core subject instruction.	<ul> <li>Develop a long-term solution that allows for reasonable class sizes while maintaining financial stability.</li> </ul>
	<ul> <li>Spaces that are modern, innovative, creative and flexible.</li> </ul>
	<ul> <li>Equitable opportunities and support for all career and college paths.</li> </ul>



DISTRICT OFFICE

201 Orchard Street South Northfield, Minnesota 55057 Tel: 507.663.0600 • Fax: 507.663.0611 www.northfieldschools.org

May 24, 2021

Board of Education Independent School District 659 Northfield, MN

It is with pride I submit and recommend the proposed budgets for the 2021-22 school year. This budget document is one of our primary tools to present summarized and transparent financial information to the Board, our employees and the community. This report includes our Operating and Proprietary funds with an emphasis on the General Fund. This document provides a cohesive report for all of the budgets presented over the past few months.

The purpose of a budget is to quantify the strategic plan and programming choices we have made as a district. It is a guide for the Board of Education to authorize the administration to fulfill the vision and mission of the district each day. In December, a revised budget that includes more accurate enrollment data, finalized employment contracts and a complete analysis of the 2021 legislative session will be presented. In December 2020, the Board received a three - year financial forecast. That forecast included assumptions and parameters used to set the framework for the 2021-22 budget planning process.

Seventy percent of the district's total funding comes from the State of Minnesota and it is essential that we recognize and understand the inadequate funding strategies the legislature employs. The Northfield community has been a tireless supporter of our schools. Their unwavering support and commitment to our students is deeply appreciated. The district will be gathering staff and community input regarding our strategic plan for the next five years and we will utilize these clear strategic priorities to create a five year balanced budget. This is an exciting and innovative process that Dr. Hillmann and I are proud to facilitate.

In addition to our current budget forecast, I would be remiss in not addressing the significant impact the pandemic has had on the district's human and fiscal resources. While the federal government has provided significant support, I want to be clear that the funds we have received are to help stabilize our budgets and support the additional needs of our students and staff coming out of the pandemic. The vast majority of our budget is still in the hands of the legislature. It is the legislature's responsibility to provide sustainable funding.

We strive daily to implement the district's strategic plan, mission and values to operate efficiently and effectively while continuing to provide a world-class learning environment. We consistently demonstrate good stewardship by analyzing information, prioritizing needs and managing our financial, physical and human resources to support Northfield Public Schools.

Sincerely,

Val Mertesdorf

Director of Finance

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# BUDGET DEVELOPMENT CALENDAR

December 14	Auditors presented results of 2019-20 financial audit.
	School Board reviewed and approved 2020-21 revised General Fund budget as well as certified the 2020 Payable 2021 Tax Levy.
	School Board presented with five-year financial forecast.
February 8	School Board presented with proposed Operating Capital and Long Term Facilities Maintenance budget.
February 22	School Board adopted resolution requiring the administration to make recommendations for additions and reductions in programs and adding or discontinuing positions.
	School Board presented with proposed budget for Debt Service Fund.
	School Board adopted the proposed Capital and Long Term Facilities Maintenance budget.
March 8	School Board presented with proposed budget for the Internal Service Fund.
April 12	School Board presented with proposed budgets for Child Nutrition and Community Services.
	School Board adopted the necessary resolutions relating to General Fund program and staffing changes for 2021-22.
April 26	School Board presented with proposed budget for the General Fund.
May 24	School Board adopts the 2021-22 Proposed Budgets for all funds.

# STUDENT ENROLLMENT PROJECTIONS

Minnesota funds the majority of its K-12 programs through a complex formula applied to the number of students attending each school. For most funding programs, the pupil count, known as adjusted pupil units (APU) is used to determine school revenue amounts.

Over the past several years, the district's enrollment has increased steadily. The 2019-20 school year was our first year of projected declining enrollment. The district anticipates that the total number of students will continue declining over the next couple of years. Enrollment for the 2020-21 school year was less than projected due to the pandemic. We are hopeful that students will return for the 2021-22 school year, but we are using a conservative enrollment estimate initially.

The October 1, 2020 enrollment numbers were included with historical data to calculate the current enrollment forecast which was prepared using the traditional cohort survival technique and weighting these results to favor more recent years. The following table represents the 2021-22 student enrollment projection. The bottom table includes historical enrollment counts and the longer range forecast for additional context.

2021-22 Projected Average Daily Membership (ADM)										
Pre-KG	Pre-KG KG 1-3 4-6 7-12 Total (incl. HK)									
39.0	238.9	690.0	774.9	2,044.6	3,787.4					

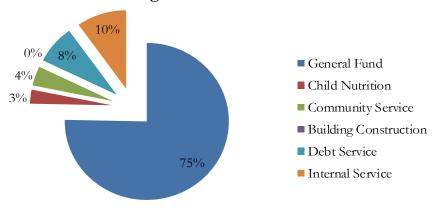
Enrollment History and Projection											
Year	Pre-K	KG	1-3	4-6	7-12	Total	APU				
2009-10	41.3	260.7	807.1	821.8	1,880.5	3,811.3	4,431.3				
2010-11	37.5	239.7	795.0	843.0	1,865.8	3,781.0	4,405.2				
2011-12	40.2	256.0	810.1	840.8	1,851.6	3,798.6	4,416.1				
2012-13	40.1	267.6	796.2	875.1	1,838.5	3,817.5	4,424.9				
2013-14	30.1	223.6	826.9	853.1	1,885.2	3,818.9	4,459.1				
2014-15*	24.5	266.4	816.0	862.9	1,899.5	3,869.3	4,249.2				
2015-16	32.3	250.2	841.7	865.5	1,932.6	3,922.3	4,308.9				
2016-17	40.6	246.9	825.6	906.7	1,976.6	3,996.4	4,391.7				
2017-18	39.3	273.0	807.1	922.9	2,001.8	4,044.1	4,444.5				
2018-19	41.2	248.4	797.6	911.0	2,051.8	4,050.0	4,460.4				
2019-20	42.8	246.5	764.4	892.8	2,072.6	4,019.0	4,433.6				
2020-21#	39.4	203.6	748.3	856.8	2,096.1	3,944.2	4,363.4				
2021-22#	39.0	238.9	690.0	774.9	2,044.6	3,787.4	4,196.4				
2022-23#	39.6	236.4	687.1	764.7	2,038.0	3,765.8	4,173.4				
2023-24#	40.0	215.8	719.2	713.2	1,978.8	3,667.0	4,062.8				
# Estimated I	Enrollment										
* Change in pu	apil unit weights	S									

# PROPOSED 2021-22 BUDGET SUMMARY OF ALL FUNDS

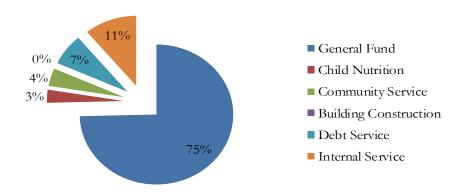
	J	uly 1, 2021	Ju	ne 30, 2022			
		Projected	FY 2022		FY 2022	Projected	
	Fu	nd Balance*	Revenues	<b>Expenditures</b>		Fu	nd Balance*
General Fund**	\$	16,177,030	\$ 57,741,045	\$	59,892,883	\$	14,025,192
Child Nutrition	\$	283,951	\$ 2,208,619	\$	2,416,599	\$	75,971
Community Service	\$	(69,871)	\$ 3,073,145	\$	3,275,708	\$	(272,434)
Building Construction	\$	-	\$ -	\$	-	\$	-
Debt Service	\$	1,726,144	\$ 6,089,977	\$	5,842,017	\$	1,974,105
Internal Service	\$	4,775,328	\$ 7,547,782	\$	8,857,880	\$	3,465,230

<sup>\*</sup> Beginning and ending fund balance includes restricted funds

## 2021-22 Budget Resources All Funds



# 2021-22 Budget Expenditures All Funds



<sup>\*\*</sup>General Fund includes Capital and Long Term Facility Maintenance funds.

#### GENERAL FUND

The General Fund accounts for the primary operations of the district, including educational and instructional support services to students from Kindergarten through twelfth grade, pupil transportation and capital outlay.

Preliminary budget assumptions include a decrease in revenue of approximately 0.8%. The district receives 68% of its revenue from the State of Minnesota. We are projecting a 0.5% increase in the basic per pupil formula revenue which accounts for 55% of the district's total revenue. Declining enrollment is one of the most significant financial challenges we face. Seventy-five percent of our revenue is enrollment based formulas. We are projecting an increase in special education funding, an increase in our federal funding due to the one-time stabilization funding and a small decrease in our local sources.

Projected expenditures are represented with an aggregate decrease of 0.30%. This includes a projected increase of 1.9% in salaries, 1.8% in benefits and an 8.2% decrease in non-salary and other operating expenditures. The non-salary decrease is related to the completion of our LTFM projects that supplemented our bond authority.

While the pandemic has presented many challenges and opportunities for our district, the impact and effect of the mandates, the funding, the changes to enrollment will be felt for several years. We are working hard to use the one-time federal funds to stabilize and respond to the identified needs of our staff and students. We will be implementing a budget prioritization process this fall for the 2021-22 budget that will ensure we are aligning our resources with our stated priorities. This process will result in a balanced and sustainable budget for the next five years.

#### GENERAL FUND | FINANCIAL SUMMARY

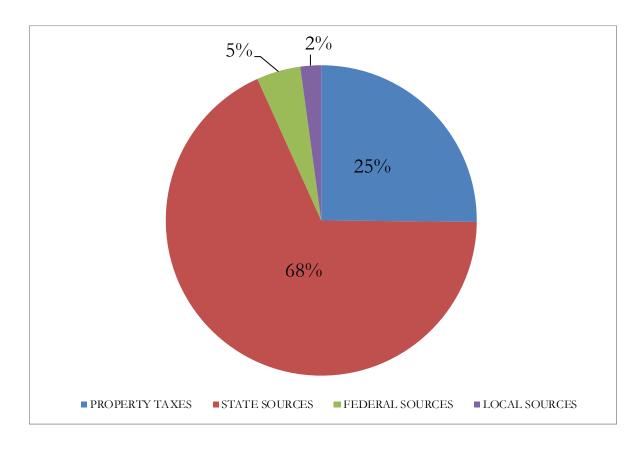
	2018-19 Audit	2019-20 Audit	2020-21 Revised	2021-22 Proposed
	Results	Results	Budget	Budget
REVENUE	\$ 55,557,466	\$ 57,535,974	\$ 58,184,370	\$ 57,741,045
EXPENDITURES	55,258,536	56,481,276	60,073,958	59,892,883
DIFFERENCE	298,930	1,054,698	(1,889,588)	(2,151,838)
BEGINNING FUND BALANCE	16,712,990	17,011,920	18,066,618	16,177,030
ENDING FUND BALANCE	\$ 17,011,920	\$ 18,066,618	\$ 16,177,030	\$ 14,025,192
•				
RESTRICTED FUND BALANCE	\$ 6,221,250	\$ 5,267,945	\$ 4,951,331	\$ 5,377,505
UNRESTRICTED FUND BALANCE	\$ 10,790,670	\$ 12,798,673	\$ 11,225,699	\$ 8,647,687
PERCENTAGE OF EXPENDITURES	19.5%	22.7%	18.7%	14.4%

# GENERAL FUND | REVENUE

PROPERTY TAXES
STATE SOURCES
FEDERAL SOURCES
LOCAL SOURCES
TOTAL

2018-19	2019-20	2020-21	2021-22
Audit	Audit	Revised	Proposed
Results	Results	Budget	Budget
\$ 13,573,959	\$ 13,865,817	\$ 14,132,124	\$ 14,528,579
38,699,985	39,595,228	39,993,787	39,321,725
1,501,946	1,428,206	2,492,466	2,639,748
1,781,576	2,646,723	1,565,993	1,250,993
\$ 55,557,466	\$ 57,535,974	\$ 58,184,370	\$ 57,741,045

#### **REVENUE BY SOURCE**



#### GENERAL FUND | EXPENDITURES BY PROGRAM

#### • Student Instruction: \$41,481,357 (69.3%)

Includes costs associated with teaching students as well as co-curricular and extra-curricular activities from Kindergarten through twelfth grade. It also includes specialty programming such as special education, alternative education, English learner and compensatory programs.

#### • Student Support Services: \$8,677,384 (14.5%)

Includes costs associated with supporting students including transportation, media centers, guidance/counseling services, nursing services as well as the instructional services department.

#### • Site and Buildings: \$6,151,899 (10.3%)

Includes costs associated with operations, maintenance, repairs and remodeling of all facilities and grounds of the school district. This program category also includes the majority of our capital outlay expenditures.

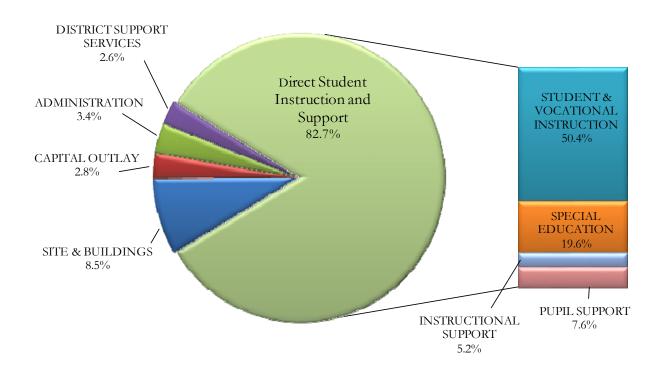
#### • District Support Services: \$1,575,573 (2.6%)

Includes costs associated with services provided by the district office such as human resources, finance, communications and other centralized office functions.

#### • Administration: \$2,006,670 (3.3%)

Includes costs associated with the district administration including the school board, superintendent and principals.

#### 2021-22 EXPENDITURES BY PROGRAM



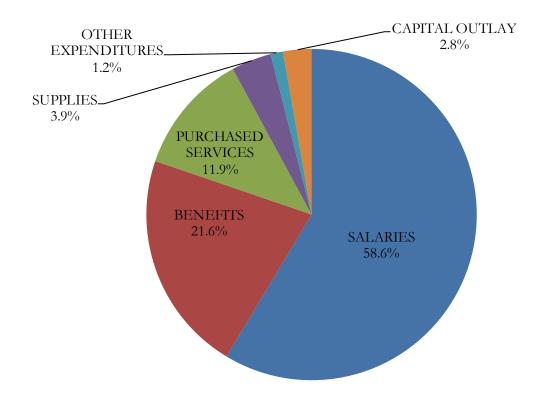
# GENERAL FUND | EXPENDITURES BY PROGRAM (cont)

	Elementary Instruction	\$ 10,477,619
	Middle and High School Instruction	\$ 14,576,965
Student Instruction	Special Education	\$ 11,742,882
\$41,481,357	Co-curriculuar and Extra-curricular Activities	\$ 2,075,469
69.3%	English Language Learners	\$ 1,216,770
	Title/Compensatory Programs	\$ 1,027,663
	Career and Technical Programs	\$ 363,989
	Instructional Support	\$ 712,203
	Curriculum and Development	\$ 455,324
Ct. J t C	Educational Media	\$ 506,231
Student Support Services	Instructional Technology	\$ 1,732,638
\$8,677,384	Guidance/Counseling	\$ 898,456
\$8,677,384 14.5%	Health Services	\$ 433,045
14.570	Student Transportation	\$ 2,995,039
	Staff Development	\$ 661,639
	Other Student Support	\$ 282,809
Sites and Buildings	Operations and Maintenance	\$ 4,367,073
\$6,151,899	Facilities	\$ 634,435
10.3%	Long Term Facilities Maintenance	\$ 1,002,491
10.570	Property or Other Insurance	\$ 147,900
	Finance Department	\$ 524,780
District Support	Human Resources	\$ 479,456
Services	Administrative Technology	\$ 290,175
\$1,575,573	General Administrative Support	\$ 97,724
2.6%	Communications and Assessment	\$ 159,063
	Elections	\$ 24,375
Administration	Office of Superintendent	\$ 377,481
\$2,006,670	School Administration	\$ 1,570,961
3.3%	School Board	\$ 58,228
Total General Fund		\$ 59,892,883

# GENERAL FUND | EXPENDITURES BY OBJECT

	2018-19	2019-20	2020-21	2021-22
	Audit	Audit	Revised	Proposed
	Results	Results	Budget	Budget
SALARIES	\$ 31,696,538	\$ 32,668,329	\$ 34,459,473	\$ 35,110,108
BENEFITS	11,827,205	11,850,622	12,713,602	12,943,395
PURCHASED SERVICES	6,966,379	6,379,528	7,141,313	7,102,743
SUPPLIES	1,895,713	1,855,552	2,741,322	2,344,100
OTHER EXPENDITURES	263,729	<b>694,67</b> 0	726,676	726,246
CAPITAL OUTLAY	2,608,972	3,032,575	2,291,572	1,666,291
TOTAL	\$ 55,258,536	\$ 56,481,276	\$ 60,073,958	\$ 59,892,883

# 2021-22 EXPENDITURES BY OBJECT



# GENERAL FUND OPERATING CAPITAL and LONG TERM FACILITIES MAINTENANCE

The primary source of operating capital revenue comes from local property taxes which includes the voter approved operating capital levy of \$750,000. The capital levy was renewed for another 10 years upon its expiration during the 2013-14 school year. Long Term Facilities Maintenance revenue is a combination of local levy and state aid. These funding sources have specific restrictions regarding what the district can purchase. Any unspent funds are kept in a restricted fund balance code for future purchases that meet the specifications.

Revenue Summary         Results         Results         Budget           Operating Capital         \$802,794         \$827,242         \$803,949         \$750,000           Capital Projects Levy         750,000         750,000         750,000         750,000         750,000           Long Term Facility Maintenance         1,553,688         1,614,295         1,474,621         1,499,400           Total Revenues         \$3484,287         \$357,252         \$340,964         \$3394,475           Expenditure Summary         ***         ***         \$357,252         \$142,762         \$390,305           Lease Purchase Agreement         407,538         \$315,645         \$435,677         \$390,305           Lease Purchase Agreement         142,760         212,352         142,758         212,352           Building/Program Allocation         202,110         111,900         133,034         132,661           Textbooks/ Digital Curriculum         137,577         149,448         200,000         180,000           Network Administration         521,604         715,333         544,016         563,000           Gleason Property         53,002,506         3537,865         218,179         130,000           Long Term Facility Maintenance         1,078,295         3,		2018-19 Audit		2019-20 Audit		2020-21 Revised		2021-22 Proposed	
Capital Projects Levy         750,000         750,000         750,000         750,000         750,000         750,000         Accordance         750,000         381,344         353,449         353,449         353,449         353,449         360,000         360,000         360,000         360,000         360,000         360,000         360,000         300,00	Revenue Summary		Results		Results		Budget		Budget
Lease Levy         377,805         380,985         381,394         353,449           Long Term Facility Maintenance         1,553,688         1,614,295         1,474,621         1,499,409           Total Revenues         \$3,484,287         \$3,572,522         \$3,409,964         \$3,394,475           Expenditure Summary         \$407,538         \$315,645         \$435,677         \$390,305           Lease Purchase Agreement         142,760         212,352         142,758         212,352           Building/Program Allocation         202,110         111,900         133,034         132,661           Textbooks/Digital Curriculum         137,597         149,448         200,000         180,000           Technology Leases         521,604         715,333         544,016         563,000           Network Administration         -         179,301         -         -           Gleason Property         -         179,301         -         -           Capital Committee Recommendations         532,602         537,865         218,179         130,000           Long Term Facility Maintenance         1,078,295         1,753,424         1,629,840         993,500           Total Expenditures         3,484,287         3,572,522         3,409,964 <t< td=""><td>Operating Capital</td><td>\$</td><td>802,794</td><td>\$</td><td>827,242</td><td>\$</td><td>803,949</td><td>\$</td><td>791,617</td></t<>	Operating Capital	\$	802,794	\$	827,242	\$	803,949	\$	791,617
Long Term Facility Maintenance         1,553,688         1,614,295         1,474,621         1,499,409           Total Revenues         \$ 3,484,287         \$ 3,572,522         \$ 3,409,964         \$ 3,394,475           Expenditure Summary         Leased Facility Space/Assessments         \$ 407,538         \$ 315,645         \$ 435,677         \$ 390,305           Lease Purchase Agreement         142,760         212,352         142,758         212,352           Building/Program Allocation         202,110         111,900         133,034         132,661           Textbooks/Digital Curriculum         137,597         149,448         200,000         180,000           Technology Leases         521,604         715,333         544,016         563,000           Network Administration         -         -         300,000         300,000           Gleason Property         -         179,301         -         -           Capital Committee Recommendations         532,602         537,865         218,179         130,000           Long Term Facility Maintenance         1,078,295         1,753,424         1,629,840         993,500           Total Expenditures         3,022,506         3,975,268         3,603,504         2,901,818           Expenditures         3,02	Capital Projects Levy		750,000		750,000		750,000		750,000
Total Revenues         \$ 3,484,287         \$ 3,572,522         \$ 3,409,964         \$ 3,394,475           Expenditure Summary         Leased Facility Space/Assessments         \$ 407,538         \$ 315,645         \$ 435,677         \$ 390,305           Lease Purchase Agreement         142,760         212,352         142,758         212,352           Building/Program Allocation         202,110         111,900         133,034         132,661           Textbooks/Digital Curriculum         137,597         149,448         200,000         180,000           Technology Leases         521,604         715,333         544,016         563,000           Network Administration         -         179,301         -         -           Gleason Property         -         179,301         -         -         -           Capital Committee Recommendations         532,602         537,865         218,179         130,000           Long Term Facility Maintenance         1,078,295         1,753,424         1,629,840         993,500           Total Expenditures         3,022,506         3,975,268         3,603,504         2,901,818           Expenditures         3,484,287         3,572,522         3,409,964         3,394,475           Expenditures         3,022,506	Lease Levy		377,805		380,985		381,394		353,449
Expenditure Summary         Leased Facility Space/Assessments         \$ 407,538         \$ 315,645         \$ 435,677         \$ 390,305           Lease Purchase Agreement         142,760         212,352         142,758         212,352           Building/Program Allocation         202,110         111,900         133,034         132,661           Textbooks/Digital Curriculum         137,597         149,448         200,000         180,000           Technology Leases         521,604         715,333         544,016         563,000           Network Administration         -         -         300,000         300,000           Gleason Property         -         179,301         -         -           Capital Committee Recommendations         532,602         537,865         218,179         130,000           Long Term Facility Maintenance         1,078,295         1,753,424         1,629,840         993,500           Total Expenditures         \$ 3,022,506         \$ 3,975,268         \$ 3,603,504         2,901,818           Evenue         3,484,287         3,572,522         3,409,964         3,394,475           Expenditures         3,022,506         3,975,268         3,603,504         2,901,818           Ending Balance         1,710,615         1,3	Long Term Facility Maintenance		1,553,688		1,614,295		1,474,621		1,499,409
Leased Facility Space/Assessments         407,538         \$ 315,645         \$ 435,677         \$ 390,305           Lease Purchase Agreement         142,760         212,352         142,758         212,352           Building/Program Allocation         202,110         111,900         133,034         132,661           Textbooks/Digital Curriculum         137,597         149,448         200,000         180,000           Technology Leases         521,604         715,333         544,016         563,000           Network Administration         -         -         300,000         300,000           Gleason Property         -         179,301         -         -           Capital Committee Recommendations         532,602         537,865         218,179         130,000           Long Term Facility Maintenance         1,078,295         1,753,424         1,629,840         993,500           Total Expenditures         \$ 3,022,506         \$ 3,975,268         \$ 3,603,504         \$ 2,901,818           Fund Summary           Beginning Balance         \$ 1,248,834         \$ 1,710,615         \$ 1,307,869         \$ 1,114,329           Revenue         3,484,287         3,572,522         3,409,964         3,394,475           Ending Balance         1,71	<b>Total Revenues</b>	\$	3,484,287	\$	3,572,522	\$	3,409,964	\$	3,394,475
Lease Purchase Agreement         142,760         212,352         142,758         212,352           Building/Program Allocation         202,110         111,900         133,034         132,661           Textbooks/Digital Curriculum         137,597         149,448         200,000         180,000           Technology Leases         521,604         715,333         544,016         563,000           Network Administration         -         -         300,000         300,000           Gleason Property         -         179,301         -         -           Capital Committee Recommendations         532,602         537,865         218,179         130,000           Long Term Facility Maintenance         1,078,295         1,753,424         1,629,840         993,500           Total Expenditures         \$ 3,022,506         \$ 3,975,268         \$ 3,603,504         2,901,818           Fund Summary           Beginning Balance         \$ 1,248,834         \$ 1,710,615         \$ 1,307,869         \$ 1,114,329           Revenue         3,484,287         3,572,522         3,409,964         3,394,475           Expenditures         3,022,506         3,975,268         3,603,504         2,901,818           Ending Balance         1,710,615 <th>Expenditure Summary</th> <th></th> <th></th> <th></th> <th></th> <th></th> <th></th> <th></th> <th></th>	Expenditure Summary								
Building/Program Allocation         202,110         111,900         133,034         132,661           Textbooks/Digital Curriculum         137,597         149,448         200,000         180,000           Technology Leases         521,604         715,333         544,016         563,000           Network Administration         -         -         300,000         300,000           Gleason Property         -         179,301         -         -           Capital Committee Recommendations         532,602         537,865         218,179         130,000           Long Term Facility Maintenance         1,078,295         1,753,424         1,629,840         993,500           Total Expenditures         \$ 3,022,506         \$ 3,975,268         \$ 3,603,504         \$ 2,901,818           Fund Summary           Beginning Balance         \$ 1,248,834         \$ 1,710,615         \$ 1,307,869         \$ 1,114,329           Revenue         3,484,287         3,572,522         3,409,964         3,394,475           Expenditures         3,022,506         3,975,268         3,603,504         2,901,818           Ending Balance         1,710,615         1,307,869         1,114,329         1,606,986	Leased Facility Space/Assessments	\$	407,538	\$	315,645	\$	435,677	\$	390,305
Textbooks/Digital Curriculum         137,597         149,448         200,000         180,000           Technology Leases         521,604         715,333         544,016         563,000           Network Administration         -         -         300,000         300,000           Gleason Property         -         179,301         -         -           Capital Committee Recommendations         532,602         537,865         218,179         130,000           Long Term Facility Maintenance         1,078,295         1,753,424         1,629,840         993,500           Total Expenditures         \$ 3,022,506         \$ 3,975,268         \$ 3,603,504         \$ 2,901,818           Fund Summary           Beginning Balance         \$ 1,248,834         \$ 1,710,615         \$ 1,307,869         \$ 1,114,329           Revenue         3,484,287         3,572,522         3,409,964         3,394,475           Expenditures         3,022,506         3,975,268         3,603,504         2,901,818           Ending Balance         1,710,615         1,307,869         1,114,329         1,606,986	Lease Purchase Agreement		142,760		212,352		142,758		212,352
Technology Leases         521,604         715,333         544,016         563,000           Network Administration         -         -         -         300,000         300,000           Gleason Property         -         179,301         -         -         -           Capital Committee Recommendations         532,602         537,865         218,179         130,000           Long Term Facility Maintenance         1,078,295         1,753,424         1,629,840         993,500           Total Expenditures         \$ 3,022,506         \$ 3,975,268         \$ 3,603,504         \$ 2,901,818           Fund Summary           Beginning Balance         \$ 1,248,834         \$ 1,710,615         \$ 1,307,869         \$ 1,114,329           Revenue         3,484,287         3,572,522         3,409,964         3,394,475           Expenditures         3,022,506         3,975,268         3,603,504         2,901,818           Ending Balance         1,710,615         1,307,869         1,114,329         1,606,986           Operating Capital         \$ 542,842         \$ 279,224         \$ 240,902         \$ 227,650	Building/Program Allocation		202,110		111,900		133,034		132,661
Network Administration         -         -         300,000         300,000           Gleason Property         -         179,301         -         -           Capital Committee Recommendations         532,602         537,865         218,179         130,000           Long Term Facility Maintenance         1,078,295         1,753,424         1,629,840         993,500           Total Expenditures         \$ 3,022,506         \$ 3,975,268         \$ 3,603,504         \$ 2,901,818           Fund Summary           Beginning Balance         \$ 1,248,834         \$ 1,710,615         \$ 1,307,869         \$ 1,114,329           Revenue         3,484,287         3,572,522         3,409,964         3,394,475           Expenditures         3,022,506         3,975,268         3,603,504         2,901,818           Ending Balance         1,710,615         1,307,869         1,114,329         1,606,986           Operating Capital         \$ 542,842         \$ 279,224         \$ 240,902         \$ 227,650	Textbooks/Digital Curriculum		137,597		149,448		200,000		180,000
Gleason Property         -         179,301         -         -           Capital Committee Recommendations         532,602         537,865         218,179         130,000           Long Term Facility Maintenance         1,078,295         1,753,424         1,629,840         993,500           Total Expenditures         \$ 3,022,506         \$ 3,975,268         \$ 3,603,504         \$ 2,901,818           Fund Summary           Beginning Balance         \$ 1,248,834         \$ 1,710,615         \$ 1,307,869         \$ 1,114,329           Revenue         3,484,287         3,572,522         3,409,964         3,394,475           Expenditures         3,022,506         3,975,268         3,603,504         2,901,818           Ending Balance         1,710,615         1,307,869         1,114,329         1,606,986           Operating Capital         \$ 542,842         \$ 279,224         \$ 240,902         \$ 227,650	Technology Leases		521,604		715,333		544,016		563,000
Capital Committee Recommendations         532,602         537,865         218,179         130,000           Long Term Facility Maintenance         1,078,295         1,753,424         1,629,840         993,500           Total Expenditures         \$ 3,022,506         \$ 3,975,268         \$ 3,603,504         \$ 2,901,818           Fund Summary         Beginning Balance         \$ 1,248,834         \$ 1,710,615         \$ 1,307,869         \$ 1,114,329           Revenue         3,484,287         3,572,522         3,409,964         3,394,475           Expenditures         3,022,506         3,975,268         3,603,504         2,901,818           Ending Balance         1,710,615         1,307,869         1,114,329         1,606,986           Operating Capital         \$ 542,842         \$ 279,224         \$ 240,902         \$ 227,650	Network Administration		-		-		300,000		300,000
Long Term Facility Maintenance         1,078,295         1,753,424         1,629,840         993,500           Total Expenditures         \$ 3,022,506         \$ 3,975,268         \$ 3,603,504         \$ 2,901,818           Fund Summary         Beginning Balance         \$ 1,248,834         \$ 1,710,615         \$ 1,307,869         \$ 1,114,329           Revenue         3,484,287         3,572,522         3,409,964         3,394,475           Expenditures         3,022,506         3,975,268         3,603,504         2,901,818           Ending Balance         1,710,615         1,307,869         1,114,329         1,606,986           Operating Capital         \$ 542,842         279,224         240,902         227,650	Gleason Property		-		179,301		-		-
Fund Summary         \$ 1,248,834 \$ 1,710,615 \$ 1,307,869 \$ 1,114,329           Revenue         3,484,287 3,572,522 3,409,964 3,394,475           Expenditures         3,022,506 3,975,268 3,603,504 2,901,818           Ending Balance         1,710,615 1,307,869 1,114,329 1,606,986           Operating Capital         \$ 542,842 \$ 279,224 \$ 240,902 \$ 227,650	Capital Committee Recommendations		532,602		537,865		218,179		130,000
Fund Summary         Beginning Balance       \$ 1,248,834 \$ 1,710,615 \$ 1,307,869 \$ 1,114,329         Revenue       3,484,287 3,572,522 3,409,964 3,394,475         Expenditures       3,022,506 3,975,268 3,603,504 2,901,818         Ending Balance       1,710,615 1,307,869 1,114,329 1,606,986         Operating Capital       \$ 542,842 \$ 279,224 \$ 240,902 \$ 227,650	Long Term Facility Maintenance		1,078,295		1,753,424		1,629,840		993,500
Beginning Balance       \$ 1,248,834 \$ 1,710,615 \$ 1,307,869 \$ 1,114,329         Revenue       3,484,287 3,572,522 3,409,964 3,394,475         Expenditures       3,022,506 3,975,268 3,603,504 2,901,818         Ending Balance       1,710,615 1,307,869 1,114,329 1,606,986         Operating Capital       \$ 542,842 \$ 279,224 \$ 240,902 \$ 227,650	Total Expenditures	\$_	3,022,506	\$	3,975,268	\$	3,603,504	\$	2,901,818
Revenue       3,484,287       3,572,522       3,409,964       3,394,475         Expenditures       3,022,506       3,975,268       3,603,504       2,901,818         Ending Balance       1,710,615       1,307,869       1,114,329       1,606,986         Operating Capital       \$ 542,842       \$ 279,224       \$ 240,902       \$ 227,650	Fund Summary								
Expenditures         3,022,506         3,975,268         3,603,504         2,901,818           Ending Balance         1,710,615         1,307,869         1,114,329         1,606,986           Operating Capital         \$ 542,842         \$ 279,224         \$ 240,902         \$ 227,650	Beginning Balance	\$	1,248,834	\$	1,710,615	\$	1,307,869	\$	1,114,329
Ending Balance         1,710,615         1,307,869         1,114,329         1,606,986           Operating Capital         \$ 542,842         \$ 279,224         \$ 240,902         \$ 227,650	Revenue		3,484,287		3,572,522		3,409,964		3,394,475
Operating Capital \$ 542,842 \$ 279,224 \$ 240,902 \$ 227,650	Expenditures		3,022,506		3,975,268		3,603,504		2,901,818
	Ending Balance		1,710,615		1,307,869		1,114,329		1,606,986
	Operating Capital	\$	542,842	\$	279,224	\$	240,902	\$	227,650
			-		-		-		-

#### **CHILD NUTRITION FUND**

The Child Nutrition Fund is a self-sustaining fund whose mission is to provide quality nutritious meals that support the growth and development of our students to fuel their learning. Revenue comes from a variety of sources including state and federal funding, student and adult purchases, federal commodities, and grant dollars.

The majority of the budget is accounted for in labor and food costs. The child nutrition program for the 2021-22 school year will be offering free breakfast and lunch to all students as directed by the federal government.

The proposed budget shows a spend down of the fund balance. The past few years have been challenging for our child nutrition team. The child nutrition department is constantly evaluating food costs and direct labor hours per meal served will be the primary focus to ensure budget targets are met. The Child Nutrition team works tirelessly to provide creative solutions for our students to help increase participation.

		2018-19		2019-20		2020-21	1	2021-22
Revenue Summary		Audit Results		Audit Results		Revised Budget	j	Proposed Budget
Local property Taxes		Results		Results		Duaget		Duaget
Tuition, fees and other		1,149,853		932,213		1,279,900		1,233,100
		· · · · · ·						
State Aids		108,710		98,250		112,312		111,987
Federal Aids		814,990		1,000,095		828,032		863,532
<b>Total Revenues</b>	\$	2,073,553	\$	2,030,558	\$	2,220,244	\$	2,208,619
Expenditure Summary								
Salaries and Benefits	\$	1,029,058	\$	1,067,804	\$	1,136,494	\$	1,144,699
Purchased Services		76,711		71,413		87,400		82,900
Food and Supplies		1,028,677		1,013,696		1,181,426		1,181,000
Equipment		23,932		98,346		28,000		8,000
Total Expenditures	\$	2,158,378	\$	2,251,259	\$	2,433,320	\$	2,416,599
Fund Summary								
Beginning Fund Balance	\$	802,553	\$	717,728	\$	497,027	\$	283,951
Revenue	"	2,073,553	"	2,030,558	"	2,220,244	"	2,208,619
Total Sources		2,876,106		2,748,286		2,717,271		2,492,570
Expenditures		2,158,378		2,251,259		2,433,320		2,416,599
Ending Fund Balance	\$	717,728	\$	497,027	\$	283,951	\$	75,971
Fund Balance Max  Per the MDF the Child Nuts	\$	719,459		750,420	\$	811,107		805,533

Per the MDE, the Child Nutrition Department fund balance should not exceed 3 months average operating expenditures assuming a nine month operating year.

#### **COMMUNITY EDUCATION FUND**

Northfield Public Schools Community Education focuses on lifelong learning, recreation and community involvement. We provide numerous opportunities and classes for all ages to develop skills, stay healthy and inspire creativity.

Our Early Childhood Family Education (ECFE) programs support parents in their role as their child's first and foremost teacher. Among our other Early Childhood Programs, Hand in Hand Preschool and Ventures childcare work together to prepare and support students in year-long learning. The budget for 2021-22 was developed with the goal of trying to build back participation in their programs that were dramatically impacted by the pandemic. The community education department takes stewardship very seriously and is working to make adjustments to provide financial stability.

	2018-19	2019-20	2020-21		2021-22
	Audit	Audit	Revised	ed Proposed	
Revenue Summary	Results	Results	Budget		Budget
Local property Taxes	\$ 408,227	\$ 405,820	\$ 417,087	\$	419,487
Tuition, fees and other	2,110,695	1,959,449	1,620,386		2,358,250
State Aids	326,602	299,385	295,408		295,408
Federal Aids	_	267,679	-		
<b>Total Revenues</b>	\$2,845,524	\$ 2,932,333	\$ 2,332,881	\$	3,073,145
<b>Expenditure Summary</b>					
Salaries and Wages	\$ 1,948,292	\$ 1,981,522	\$ 1,883,460	\$	2,151,986
Benefits	564,676	632,211	575,389		702,757
Purchased Services	381,109	359,578	198,540		331,588
Supplies	89,072	80,645	44,532		76,185
Equipment	1,663	6,112	6,612		10,012
Other Expenditures	2,228	<b>3,4</b> 70	2,955		3,180
<b>Total Expenditures</b>	\$2,987,040	\$ 3,063,538	\$ 2,711,488	\$	3,275,708
Fund Summary					
Beginning Fund Balance	\$ 581,457	\$ 439,941	\$ 308,736	\$	(69,871)
Revenues	2,845,524	2,932,333	2,332,881		3,073,145
Total Sources	3,426,981	3,372,274	2,641,617		3,003,274
Expenditures	2,987,040	3,063,538	2,711,488		3,275,708
Ending Fund Balance	\$ 439,941	\$ 308,736	\$ (69,871)	\$	(272,434)

#### **BUILDING CONSTRUCTION FUND**

This fund is used to record all the operations of the district's building construction projects funded by the sale of bonds. The revenue consists of bond proceeds and interest earnings. Expenditures are construction related costs.

	2018-19	2019-20	2020-21	2021-22	
	Audit	Audit	Revised	Proposed	
Revenue Summary	Results	Results	Budget	Budget	
Bond Proceeds	\$ 41,309,238	\$ -	\$ -	\$	_
Interest on Investments	244,356	746,588	105,134	-	-
Other Financing Sources	-	-	-	-	
<b>Total Revenues</b>	\$ 41,553,594	\$ 746,588	\$ 105,134	\$	<u>-</u>
Expenditure Summary					
Construction Costs	\$ 1,285,235	\$ 30,902,375	\$ 8,316,866	\$	-
Other Financing Uses	2,609,000	-	-	-	
<b>Total Expenditures</b>	\$ 3,894,235	\$ 30,902,375	\$ 8,316,866	\$	<u>-</u>
Fund Summary					
Beginning Fund Balance	\$ -	\$ 37,659,359	\$ 7,503,572	\$	-
Revenue	41,553,594	746,588	105,134		-
Total Sources	41,553,594	38,405,947	7,608,706		_
Expenditures	 3,894,235	30,902,375	8,316,866		_
<b>Ending Fund Balance</b>	\$ 37,659,359	\$ 7,503,572	\$ (708,160)	\$	_



## **DEBT SERVICE FUND**

This fund is used to account for the accumulation of resources used for payment of general long-term obligation bond principal, interest, and related costs.

	2018-19 2019-20 Audit Audit		2019-20 Audit	2020-21 Revised			2021-22 Proposed		
Revenue Summary	Results		Results		Budget		Budget		
Local property Taxes	\$ 5,001,904	\$	5,357,232	\$	5,436,718	\$	5,364,977		
Interest on Investments	119,800		94,669		120,000		75,000		
State of MN	737,798		648,840		654,089		650,000		
Other Sources	10,315,748		-	10,760,000			-		
<b>Total Revenues</b>	\$ 16,175,250	\$	6,100,741	\$	16,970,807	\$	6,089,977		
	2018-19		2019-20		2020-21	2021-22			
	Audit		Audit		Revised		Proposed		
Expenditure Summary	Results		Results		Budget		Budget		
Bond Principal	\$ 4,915,000	\$	4,910,000	\$	5,230,000	\$	3,650,000		
Bond Interest	813,694		2,305,343		2,027,675		2,185,017		
Other Debt Service Fees	75,574		6,990		7,000		7,000		
Other Uses	 7,670,000		-		10,760,000		-		
Total Expenditures	\$ 13,474,268	\$	7,222,333	\$	18,024,675	\$	5,842,017		
	2018-19		2019-20		2020-21		2021-22		
	Audit		Audit		Revised		Proposed		
Fund Summary	Results		Results		Budget		Budget		
Beginning Fund Balance	\$ 1,200,622	\$	3,901,604	\$	2,780,013	\$	1,726,144		
Revenue	16,175,250		6,100,741		16,970,807		6,089,977		
Total Sources	17,375,872		10,002,345		19,750,819		7,816,121		
Expenditures	13,474,268		7,222,333		18,024,675		5,842,017		
<b>Ending Fund Balance</b>	\$ 3,901,604	\$	2,780,013	\$	1,726,144	\$	1,974,105		

# Current Outstanding Debt 2021-22 Principal and Interest Payments

	Net Interest	Original		Final	FY 2021-22 Payments			ts		
Issue Date	Rate	Issue	Purpose	Maturity	F	Principal		Interest		Total
5/13/2014	2.0-3.0%	\$ 1,525,000	GVP/HS Roofs	2/1/2025	\$	155,000	\$	17,650	\$	172,650
3/23/2017	0.0193	\$ 1,325,000	BW Roof	2/1/2027	\$	130,000	\$	25,200	\$	155,200
11/15/2018	2.23%	\$ 7,325,000	Refund 2010A	2/1/2022	\$	615,000	\$	30,750	\$	645,750
			Elementary/Early						•	_
1/31/2019	3.22%	\$ 39,255,000	Childhood	2/1/2039	\$	785,000	\$	1,511,381	\$	2,296,381
									•	
11/4/2020	0.37%	\$ 9,665,000	Refund '11A/'12A	2/1/2025	\$	1,965,000	\$	600,035	\$	2,565,035
					\$.	3,650,000	\$	2,185,017	\$	5,835,017

# General Obligation Debt Annual Maturity Schedule

Fiscal Year	Principal	Interest	Total
2022	3,650,000	2,185,017	5,835,017
2023	3,955,000	1,892,981	5,847,981
2024	4,130,000	1,701,131	5,831,131
2025	2,445,000	1,500,631	3,945,631
2026	2,085,000	1,384,481	3,469,481
2027	2,230,000	1,283,131	3,513,131
2028	2,185,000	1,174,631	3,359,631
2029	2,290,000	1,065,381	3,355,381
2030	2,405,000	950,881	3,355,881
2031	2,490,000	866,706	3,356,706
2032	2,590,000	767,106	3,357,106
2033	2,665,000	689,406	3,354,406
2034	2,745,000	609,456	3,354,456
2035	2,830,000	527,106	3,357,106
2036	2,925,000	431,594	3,356,594
2037	3,025,000	332,875	3,357,875
2038	3,130,000	227,000	3,357,000
2039	3,240,000	117,450	3,357,450
	\$ 51,015,000	\$ 17,706,964	\$ 68,721,964

# INTERNAL SERVICE FUND SELF-INSURANCE PLAN

The district established this fund in 2005-06 to account for the financial activity of the self-insurance plan for the dental benefits provided to employees. In May 2011 the district elected to become self-insured for medical benefits as well. The revenue in this fund represents premiums paid for dental and medical coverage by the district and our active and retired employees. Expenditures represent actual claims and administrative fees paid for dental and medical services received by our current or retired employees covered by the plan.

DENTAL FUND									
	2018-19 Audit Results	2019-20 Audit Results	2020-21 Revised Budget	2021-22 Proposed Budget					
Beginning Balance	\$331,277	\$413,265	\$474,794	\$545,089					
Charges for Services	624,260	620,648	631,683	631,683					
Interest Earnings	5,783	7,285	6,000	6,000					
Total Sources	961,320	1,041,198	1,112,477	1,182,773					
Insurance Claims	507,202	528,633	526,604	526,604					
Administrative Fees	40,853	37,771	40,784	40,784					
Total Expenditures	548,055	566,404	567,388	567,388					
<b>Ending Fund Balance</b>	\$413,265	\$474,794	\$545,089	\$615,385					
Goal	\$202,881	\$211,453	\$210,641	\$210,641					

MEDICAL FUND										
	2018-19 Audit Results	2019-20 Audit Results	2020-21 Revised Budget	2021-22 Proposed Budget						
Beginning Balance	\$5,711,406	\$5,645,927	\$4,843,095	\$4,230,239						
Charges for Services	6,891,856	6,973,152	6,825,099	6,825,099						
Interest Earnings	85,365	78,904	85,000	85,000						
Total Sources	12,688,627	12,697,983	11,753,194	11,140,337						
Insurance Claims	6,245,197	7,031,389	6,671,068	7,421,325						
Administrative Fees	797,503	823,499	851,887	869,167						
Total Expenditures	7,042,700	7,854,888	7,522,955	8,290,492						
Ending Fund Balance	\$5,645,927	\$4,843,095	\$4,230,239	\$2,849,845						
Goal	\$2,498,079	\$2,812,556	\$2,668,427	\$2,968,530						