

# Safety Committee Meeting Minutes

Tuesday 1.16.2018 @ 3:30 District Office Conference Room

**Attendees:** Jim Kulseth, Elizabeth Bade, Jennifer Valek, Bart Wiese, Kim Bauer, Cece Green, Dan Warner, Ron Oeltjenbruns, Kiwi Bielenberg, Keith Nohava, Stephanie DeAdder

## Old Business

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1. Reminder that "Holiday Lights" shall not be for everyday use. Fire Marshal can write this up as a code violation. Joe Faust, our state Fire Marshal has been informed of this problem. No doubt there will be some action taken on his part.
2. Crisis "Go Bags" are placed in each building office. Add items as necessary. The question was raised about the bag at the HS. Joel should inform office staff of the bag's location and contents. A reminder email will be sent to him.
3. Playground Supervision - GVP update. Mrs. Bade indicates more training of staff expectations is what is needed for playground supervisors. Sam was not present to provide an update.
4. Any SOLOprotect feedback? Positive feedback so far.

## New Business

1. PPE for electrician. Review and purchase proper gear. Jim is meeting with Duke on some other work and will review the needed PPE for the electrician job.
2. New snow removal equipment means less salt being used. Any reports of slips and falls by staff? Indoor student slips and falls reported. The head custodians will need to be diligent about their timing for morning floor cleaning.
3. Injury reports from each school reported monthly or quarterly by E. Bade? Would this be useful to have? Some discussion, Elizabeth will look into formatting a document for recording monthly injuries.
4. Dishroom Mats- Non-slip needed. A decision was made to replace a few of the anti-slip squares and then place the cushion mats on top, to avoid slippage.
5. Use of bleach -permitted in kitchens? No, use of bleach to provide a "clean smell" is not permitted. There are several products which work as good or better than bleach which we already have in stock and staff trained to use.

## Further Discussion

Reps from RAS were present at this meeting and suggested some supervisory training in work comp injury reporting. The suggestion was also made to review our claims and look into some common denominators for the injuries in order to stop the pattern of work comp injury losses and find the causes for the claims. Molly V will have to be brought in on this, as the HR Dept processes the work comp claims.

RAS reps stated they have had to do some ergonomic reports, asked for by employees.

RAS reps also suggested Injury Behavior training for SPED staff. The session is free for SPED teachers and EA's. Suggestions were also brought forward about SPED playground student training and a review of our SPED training.

There was some discussion about the build up of snow at BW on the sidewalk. It was suggested they work at this on the building level with Jeff St. Martin. If machinery is needed to speed the process, Keith or Ron can help by bringing a power broom over.

## Next Meeting Agenda Items 3/20/18



