

# NORTHFIELD PUBLIC SCHOOLS

## School Board Minutes

November 28, 2022  
District Office Boardroom

1. Call to Order

Board Chair Claudia Gonzalez-George called the Regular meeting of the Northfield Board of Education of Independent School District No. 659 to order at 6:00 p.m. Present: Baraniak, Butler, Goerwitz, Gonzalez-George, Pritchard and Quinnell. Absent: Stratmoen. This meeting was open to the public, live-streamed and recorded, and access to the recording was posted to the school district website.

2. Agenda Approval/Table File

On a motion by Quinnell, seconded by Goerwitz, the board unanimously approved the agenda.

3. Public Comment

There was no public comment.

4. Announcements and Recognitions

- Minnesota Community Education Association (MCEA) board member Bob Lawrence presented the MCEA Project Award to Anika Rychner and Michael Pursell for their work with the NCEC food shelf.
- The Community Education Winter/Spring Brochure will be arriving in mailboxes around Friday, Dec. 2. Registration for all programs opens online, in-person and over the phone on December 2.

5. Items for Discussion and Reports

- a. Dissolution of Girls Swim/Dive Cooperative Sponsorship. Director of Student Activities Bubba Sullivan recommended the dissolution of the girls swim/dive cooperative sponsorship with Randolph Independent School District 195 beginning with the 2023-2024 school year. The governing boards of each participating school must jointly make an application for dissolution of cooperative sponsorship to the Minnesota State High School League. This will be an item for individual action at the next board meeting.
- b. Northfield High School Facility Plan Recommendation. Superintendent Hillmann offered a recommendation about possible referendum questions intended to remodel Northfield High School, add an athletic fieldhouse, and athletic turf. The proposal included information about the ice arena issue and how that could be included depending on outcomes of discussions with the City of Northfield and local private partners. An updated preliminary tax schedule and table prepared by Ehlers, Inc. was provided. Sal Bagley from Wold Architects and Engineers and Jeff Seeley from Ehlers, Inc. attended the meeting to answer questions and provide requested analysis. The board will be asked at the December 12 board meeting to provide administrators with a direction for the referendum structure and preliminary election timeline.
- c. Policy Committee Recommendations. Dr. Hillmann presented the policy committee's recommendations to policies 603, 652.1, 652, updates to the procedures for policy 652.1, and to sunset policy 651. This will be an item for individual action at the next board meeting.
- d. Superintendent Operations & Strategic Plan Update. Dr. Hillmann discussed leadership rounding, the social skills improvement system (SSIS) screening report, and shorter cycle reporting as part of the continuous improvement process. He also discussed the draft contract with LMR Media related to sponsorship of district facilities and equipment. The LMR Media contract will be an item for individual action at the next board meeting.

6. Committee Reports

There were no committee reports.

7. Consent Agenda

On a motion by Pritchard, seconded by Goerwitz, the board unanimously approved the consent agenda.

a. Minutes

- Minutes of the Public Hearing held on November 14, 2022
- Minutes of the Regular School Board meeting held on November 14, 2022

b. Gift Agreements

- \$6,000.00 from Kevin & Nanette Rodgers for each school in the district (ALC, HS, MS, BW, GVP, SC)
- \$1,000.00 from Brian & Patsy Lundquist for girls basketball warm up shirts

c. Northfield Swim Club Agreement

The school board was asked to approve the agreement with the Northfield Swim Club. This agreement is for the time period November 28, 2022 - November 27, 2023. Updates to the agreement included an increase in custodial fees related to use of the premises outside the normal hours of building operation.

d. Personnel Items

i. Appointments

1. Krissa Anderson, Community School Club Leader at Bridgewater Elementary, beginning 12/5/2022, \$23.65/hour.
2. Bronte Karvel-Fuller, Water Safety Instructor for Community Education/Recreation, beginning 11/22/2022 through 5/31/2023 - \$13.14/hour.
3. Oscar Marquez, Custodian at Bridgewater Elementary, beginning 11/30/2022, Step 5, \$20.75/hour.
4. Michelle Oaxaca, Community School Site Leader at Greenvale Park Elementary, beginning 11/28/2022, Step 2 - \$18.26/hour.
5. Haley Sawatzle, Community School Club Leader at Greenvale Park Elementary, beginning 11/21/2022 through 5/26/2023, \$23.65/hour.
6. Kimberly Seaberg, Class III Office Specialist at Bridgewater, beginning 11/28/2022, Step 2, \$21.65/hour.
7. Tegan Underdahl, .50 FTE Assistant Dance Coach, beginning 11/22/2022, \$2.295/stipend.
8. Carlaa Wallig, Special Education Assistant PCA at the Middle School, beginning 11/15/2022, Step 4 - \$17.70/hour + prorated PCA stipend.
9. Brekken Modory, Speech Judge at the High School, beginning 1/28/2023; \$77/event

ii. Increase/Decrease/Change in Assignment

1. Paula Baragary, Teacher at Spring Creek Elementary, add Community School Club Leader at Spring Creek Elementary, beginning 10/31/2022 through 5/25/2022, \$23.65/hour.
2. Jennifer Borchers, .40 FTE Assistant Gymnastics Coach, change to .50 FTE Assistant Gymnastics Coach, beginning 11/14/2022. \$2,410.00 Stipend.
3. Tom Dickerson, Special Education Teacher at the High School, add Event Worker at the High School beginning 11/21/2022.
4. Scott Haley, .50 FTE Assistant Girls Hockey Coach, change to .25 FTE Assistant Girls Hockey Coach beginning 10/31/2022, stipend changes from \$2,539.00 to \$1,269.50.
5. Kelly Hebzynski, Mathematics Teacher at the Middle School, add .50 FTE Head Speech Coach at the Middle School and .50 FTE Assistant Speech Coach at the Middle School, beginning 11/28/2022. \$2,793.00 stipend
6. Brittney Hubbard, .50 FTE Assistant Girls Hockey coach, change to .75 FTE Assistant Girls Hockey coach, beginning 10/31/2022. Stipend changes from \$2,539.00 to \$3,808.50.
7. Jennifer Jones, 1.0 FTE Community School Coordinator at Bridgewater Elementary, change to .55 FTE Community School Coordinator at Bridgewater Elementary and a .45 EL Teacher at Bridgewater and Spring Creek Elementary (.45 FTE recall from unrequested leave of absence), beginning 12/5/2022 through 6/9/2023.
8. Bronte Karvel-Fuller, Water Safety Instructor for Community Education/Recreation, add Lifeguard, \$12.14/hour; Program Supervisor, \$12.39/hour; and Program Assistant, \$12.25/hour.
9. Jennifer Lompart, 1.0 FTE EL Teacher at the High School, add ½ overload in lieu of prep period beginning 11/15/2022 through 6/9/2023, 127 student contact days, \$10,706.98 stipend.
10. Andrea Peterson, .30 FTE Assistant Gymnastics Coach, change to .50 FTE Gymnastics Coach, effective 11/14/2022, \$2,410.00 stipend.

11. Marthann Schulte, Special Educational Assistant PCA for 33.75 hrs/week, change to 10.34 hrs/week effective 11/14/2022 through 6/9/2023.
12. Deb Seitz, Special Education Teacher at the Middle School, add .50 FTE Head Speech Coach at the Middle School and .50 FTE Assistant Speech Coach at the Middle School, beginning 11/28/2022, \$2,793 stipend.
13. Dianne Wolbeck - Correction - Diane Wolbeck is a CNA II employee changing from 7.25 hours/day to 7.75 hours/day, beginning 10/25/2022 through 6/9/2023 (originally reported as CNA III).
14. Amy Boecker, Special Education EA/PCA/General Education EA at NCEC - correction from 11/14/2022 consent agenda, all of Amy Boecker's hours are Special Education, 6.80 hrs/day. There are no general education hours.
15. Julene Johnson, Media EA at the High School, add Event Worker/Speech Judge at the High School, effective 1/28/2023.\$77/Event
16. Michelle Oaxaca, Community School Site Lead at Greenvale Park, add Supervision General Ed EA for 1.25 hours/day at Greenvale Park, effective 11/28/2022. Step 3-\$17.05/hr.
17. Lorena (Karen) Rodriguez Rosas, 1.0 FTE Community School Site Leader at Bridgewater, change to .55 FTE Community School Coordinator at Bridgewater, effective 12/5/2022-6/9/2023.

iii. Leave of Absence

1. Jackie Groth, Special Education Educational Assistant PCA at Bridgewater Elementary, FMLA leave of absence beginning December 16, 2022 through December 22, 2022.
2. Ann Hehr, Grade 4 teacher at Spring Creek Elementary, FMLA leave of absence 11/14/2022 thorough 12/9/2022.
3. Jill Lauritzen-Kohel, Teacher at the High School, intermittent FMLA leave of absence beginning 11/11/2022.
4. Makenzie Ludwig, correction on start date of FMLA childcare leave. Leave will begin on or about January 23, 2023.
5. Kim Slegers, Health Teacher at the High School, extending leave of absence through the end of the 2022-23 school year.

iv. Retirements/Resignations/Terminations

1. None

8. Items for Individual Action

- a. Child Nutrition Department District Office Reorganization. On a motion by Goerwitz, seconded by Butler, the board unanimously approved the district-level child nutrition department administration reorganization. This will extend the Director of Child Nutrition's contract from 43 to 52 weeks and integrate the child nutrition department administrative assistant duties with the district office receptionist duties. These recommended changes will be retroactive to July 1, 2022 for the Director of Child Nutrition and to Oct. 3, 2022 for the district office receptionist.
- b. Policy Recommendations. On a motion by Baraniak, seconded by Goerwitz, the board unanimously approved the policy committee's recommended updates to policy 655.
- c. Rental Rate for Greenvale Park Gymnasium. On a motion by Butler, seconded by Quinnell, the board unanimously approved to increase the rental rate for the Greenvale Park gymnasium \$2.00 per hour to align with the rental rates of the Spring Creek and Bridgewater gymnasiums.
- d. Resolution Establishing Combined Polling Places for Multiple Precincts and Designating Hours During Which the Polling Places Will Remain Open for Voting for School District Elections Not Held on the Day of a Statewide Election. On a motion by Pritchard, seconded by Butler, the board approved by roll call vote, the Resolution Establishing Combined Polling Places for Multiple Precincts and Designating Hours During Which the Polling Places Will Remain Open for Voting for School District Elections Not Held on the Day of a Statewide Election. The combined polling locations are the same locations that have been unanimously approved by the board since 2020. Voting 'yes' by roll call was Baraniak, Butler, Goerwitz, Gonzalez-George and Pritchard. Voting 'no' was Quinnell. Absent: Stratmoen.

9. Items for Information

10. Future Meetings

- a. Monday, December 12, 2022, 6:00 p.m., Regular Board Meeting, Northfield DO Boardroom

- b. Monday, January 9, 2023, 6:00 p.m., Organizational Board Meeting followed by the Regular Board Meeting, Northfield DO Boardroom
- c. Monday, January 23, 2023, 6:00 p.m., Regular Board Meeting, Northfield DO Boardroom

11. Adjournment

On a motion by Quinnell, seconded by Goerwitz, the board adjourned at 7:30 p.m.

Noel Stratmoen  
School Board Clerk