

NORTHFIELD PUBLIC SCHOOLS
Office of the Superintendent
Memorandum

TO: Board of Education
FROM: Matt Hillmann Ed.D., Superintendent
RE: Table File Items for November 11, 2018, Regular School Board Meeting

V. Items for Discussion and Reports

C. District Youth Council Presentation

Narrative for DYC presentation is included in the Table File.

VI. Consent Agenda

C. Personnel Items

a) Appointments

- 12) *Sebastian Bursert, EL Educational Assistant for 1 hour/day at the High School, beginning 11/15/2018-06/07/2019; Gen Ed-Step 4-\$16.19/hr.
- 13) Jared Docken, Event Worker-Hockey Game Scoreboard for 2 hours/day for 2 days/wk at the High School, beginning 11/19/2018.
- 14) Calli Fleming, Winter & Spring Recreation Position for 2.5 hours/day on Sundays with Community Services, beginning 11/11/2018-05/31/2019; \$9.65/hr.
- 15) *Emily Mitchell, Long Term Substitute Educational Assistant-Media for 5.5 hours/day at Greenvale Park, beginning 01/02/2019-04/26/2019; Gen Ed Step 2-\$15.38/hr.
- 16) *Karen Murphy, 1.0 FTE Custodian at the High School, beginning 11/19/2018; Step 3-\$17.63/hr.
- 17) *Bradley Prestemon, Assistant Boys' Basketball Coach for 2 hours/day at the High School, beginning 11/19/2018; Hourly \$14.00/hr.
- 18) Fall/Winter Spring Recreation Positions #2822, Effective September 1, 2018
Larry Saftner, \$15.90 Building Supervisor, \$15.25 Recreation Employee
Mel Miller \$15.90 Building Supervisor, \$15.25 Recreation Employee

b) Increase/Decrease/Change in Assignment

- 7) Ashley Baker, Teacher at Sibley, add Assistant Softball Coach at the High School, effective 11/12/2018; Level F, Step 2
- 8) Whitney Docken, Speech Pathologist at Greenvale Park, add Event Worker-Hockey Game Scoreboard at the High School, effective 11/12/2018.
- 9) Heather Ryden, MTSS Instructional Coach at Greenvale Park, add Targeted Services PLUS Teacher for up to 1.5 hours/day Mon.-Thurs. at Greenvale Park, effective 11/8/2018-5/2/2019; Yr. 4-\$27.73/hr.

d) Retirements/Resignations/Terminations

4. Regina Young, Head Girls Soccer Coach, resignation effective 11/13/2018.

**Conditional offers of employment are subject to successful completion of a criminal background check and Prework screening (if applicable)*

D. Grant Request

Erin Bailey, Community Services Director, is requesting School Board approval of a \$20,000 grant request for Early Childhood Navigators. If received, this grant would help at-risk families with young children overcome obstacles that prevent kindergarten readiness from January 1, 2019 - December 31, 2019.

VII.

Superintendent's Report

A. Items for Individual Action

1. Resolution Canvassing the Results of the November 6, 2018 School Board Election.
The updated Abstract and Return of Votes Cast is in the Table File.

2. Resolution Authorizing Issuance of Certificates of Election and Directing School District Clerk to Perform Other Election Duties.
The updated Certificate of Election Full 4 Year Term document is included in the Table File.

5. Gymnastics Equipment Purchase.
An updated invoice is included in the Table File.

VIII.

Items for Information

- D. ALC Designation Under Every Student Succeeds Act. Dr. Hillmann will update the Board on the ALC Designation under ESSA.



**Fall Update from the District Youth Council
Elias Lawler, Aydn Math, Abby Mulcahey, Ethan Schaffer
2018-19**

Presented to the Board on 11.13..2018

The District Youth Council (DYC) will be using their presentation time to:

- Introduce the group to the School Board
- Remind the School Board of their charge
- Talk about the work they are doing and how they have organized themselves

The DYC is currently organized into three subcommittees:

- Diversity Subcommittee
- Sleep/Stress Management Subcommittee
- Connecting with the Administration Subcommittee

The members presenting will give specific examples of the work that each Subcommittee is doing.

They will also discuss Special Projects that they are currently undertaking including:

- A composting video
- A proposed School Board Forum
- Feedback from students on FLEX hour and programming

Finally the group will share the various District Committees that DYC members are serving on and the work they are doing in those committees.

Grant Application Approval Form

November 9, 2018

Any proposal submitted to an external funding source that involves any entity within the Northfield Public Schools must be approved by the School Board before the proposal is submitted. This form will accompany all requests to the School Board and will be filed with the Grant Coordinator along with a copy of the completed grant proposal. All proposals must:

- Support the District's mission and goals.
- Be financially feasible and supported by all affected District departments or buildings.
- Demonstrate collaboration and commitment from the District if required.

Grant Proposal Information	
Project Title	Early Childhood Navigators: Connecting at-risk families with young children to early learning opportunities
Project Period	From: January 1, 2019 To: December 31, 2019
Funding Source	Southern Minnesota Initiative Coalition
Application Deadline	November 13, 2018
List all Grant Applicants	Northfield Public Schools Community Services Division (on behalf of the Northfield Early Childhood Initiative Coalition)
School/Department	Northfield Community Services
Contact Person	Erin Bailey Phone No. 507-664-3652
Project Information	
Brief Proposal Description	To improve the school readiness of Northfield children most in need, the Northfield Early Childhood Initiative (ECIC) began a preliminary pilot initiative this fall to onboard two bilingual Early Childhood Navigators. The Navigators will help at-risk families with young children overcome obstacles that prevent kindergarten readiness. The Navigators will work to build a trusting relationship with families. They meet parents in their homes or other community meeting spots and help connect child(ren) to preschool, high-quality childcare, and early childhood screening. Navigators help parents with registration paperwork, scholarship applications, and other required forms. Through partnering with local agencies, Navigators are also able to connect families with other community resources they may need, including food, housing, employment, mental and physical health care and more.
Project Goal (in one Sentence)	To improve the school readiness of 75 low-income, at-risk Northfield children ages 3-5 through the implementation of the Early Childhood Navigator pilot.
List All Personnel Involved in Application	Erin Bailey, Sara Line, Ashley Anderson, Zach Pruitt
Budget Information	
Amount Requested	\$20,000.00
Matching Funds	\$48,800.00
Source of Matching Funds	\$15,000 Rice County Family Services Collaborative, \$10,000 Women in Northfield Giving Support, Blue Cross Blue Shield Foundation; \$2400 Northfield Public Schools Community Services Division; \$15,500 Strive Together; \$5,900 Partner Contributions

Required Documents Attached: Completed Application Rough Draft Summary of Application


Project Initiator Signature


Building Principal or District Administrator
Signature

Approved by the School Board Not Approved by the School Board Date _____

Abstract of Votes Cast
Independent School District No. 659 (NORTHFIELD)
State of Minnesota
at the State General Election
Held Tuesday, November 6, 2018

Compiled from the Official Returns.

Summary of Totals
Independent School District No. 659 (NORTHFIELD)
Tuesday, November 6, 2018 State General Election

Number of persons registered as of 7 a.m.	22151
Number of persons registered on Election Day	2068
Number of accepted regular, military, and overseas absentee ballots and mail ballots	3857
Number of federal office only absentee ballots	25
Number of presidential absentee ballots	0
Total number of persons voting	18488

Summary of Totals
Independent School District No. 659 (NORTHFIELD)
Tuesday, November 6, 2018 State General Election

KEY TO PARTY ABBREVIATIONS

NP - Nonpartisan

School Board Member (ISD #659) (Elect 3)

NP
Jeff Quinnell
8377

NP
Julie Pritchard
9096

NP
Tom Baraniak
6877

WI
WRITE-IN**
221

SCHOOL DISTRICT QUESTION 1 (ISD #659)

NP
YES
8869

NP
NO
5367

Detail of Election Results
 Independent School District No. 659 (NORTHFIELD)
 Tuesday, November 6, 2018 State General Election

Precinct	Persons Registered as of 7 A.M.	Persons Registered on Election Day	Total Number of Persons Voting
19 1410 : CASTLE ROCK TWP	906	34	709
19 2110 : EUREKA TWP	1025	43	815
19 2310 : GREENVALE TWP	548	19	457
19 3810 : NORTHFIELD W-3 P-2	851	32	770
19 4310 : SCIOTA TWP	297	9	259
19 4810 : WATERFORD TWP	363	15	296
25 0040 : DENNISON	105	8	89
25 0200 : WARSAW TWP.	419	6	339
66 0005 : BRIDGEWATER TWP.	1312	48	1137
66 0010 : CANNON CITY TWP.	816	30	592
66 0012 : DENNISON CITY	13	0	11
66 0015 : DUNDAS	930	66	782
66 0020 : ERIN TWP.	587	16	446
66 0055 : FOREST TWP.	904	26	695
66 0080 : NORTHFIELD W-1 P-1	1340	408	1053
66 0085 : NORTHFIELD W-1 P-2	2328	102	2077
66 0090 : NORTHFIELD W-2 P-1	1578	95	1336
66 0095 : NORTHFIELD W-2 P-2	1641	121	1399
66 0105 : NORTHFIELD W-3 P-1	1824	148	1480
66 0113 : NORTHFIELD W-4 P-1	1531	133	1251
66 0114 : NORTHFIELD W-4 P-2	982	637	983
66 0115 : NORTHFIELD TWP.	576	21	475
66 0140 : WEBSTER TWP. P-1	584	30	464
66 0142 : WEBSTER TWP. P-2	691	21	573
Independent School District No. 659 (NORTHFIELD) Total:	22151	2068	18488

Detail of Election Results
 Independent School District No. 659 (NORTHFIELD)
 Tuesday, November 6, 2018 State General Election

Office Title: School Board Member (ISD #659) (Elect 3)

Precinct	NP Jeff Quinnell	NP Julie Pritchard	NP Tom Baraniak	WI WRITE-IN**
19 1410 : CASTLE ROCK TWP	64	51	46	0
19 2110 : EUREKA TWP	43	43	40	1
19 2310 : GREENVALE TWP	291	257	218	2
19 3810 : NORTHFIELD W-3 P-2	503	515	448	7
19 4310 : SCIOTA TWP	34	30	30	4
19 4810 : WATERFORD TWP	178	183	143	4
25 0040 : DENNISON	54	53	32	0
25 0200 : WARSAW TWP.	18	14	13	1
66 0005 : BRIDGEWATER TWP.	658	644	520	14
66 0010 : CANNON CITY TWP.	23	24	14	1
66 0012 : DENNISON CITY	4	5	6	0
66 0015 : DUNDAS	494	500	384	15
66 0020 : ERIN TWP.	2	1	1	0
66 0055 : FOREST TWP.	207	199	153	3
66 0080 : NORTHFIELD W-1 P-1	542	670	538	6
66 0085 : NORTHFIELD W-1 P-2	1212	1350	1003	55
66 0090 : NORTHFIELD W-2 P-1	762	866	636	17
66 0095 : NORTHFIELD W-2 P-2	861	900	717	19
66 0105 : NORTHFIELD W-3 P-1	841	922	680	29
66 0113 : NORTHFIELD W-4 P-1	613	743	513	21
66 0114 : NORTHFIELD W-4 P-2	229	435	208	7
66 0115 : NORTHFIELD TWP.	281	276	219	5
66 0140 : WEBSTER TWP. P-1	134	113	100	0
66 0142 : WEBSTER TWP. P-2	329	302	215	10
Total:	8377	9096	6877	221

Detail of Election Results
 Independent School District No. 659 (NORTHFIELD)
 Tuesday, November 6, 2018 State General Election

Office Title: SCHOOL DISTRICT QUESTION 1 (ISD #659)

Precinct	NP YES	NP NO
19 1410 : CASTLE ROCK TWP	44	34
19 2110 : EUREKA TWP	22	59
19 2310 : GREENVALE TWP	179	262
19 3810 : NORTHFIELD W-3 P-2	564	195
19 4310 : SCIOTA TWP	24	40
19 4810 : WATERFORD TWP	122	156
25 0040 : DENNISON	11	62
25 0200 : WARSAW TWP.	7	17
66 0005 : BRIDGEWATER TWP.	541	521
66 0010 : CANNON CITY TWP.	22	19
66 0012 : DENNISON CITY	5	5
66 0015 : DUNDAS	448	309
66 0020 : ERIN TWP.	0	3
66 0055 : FOREST TWP.	157	219
66 0080 : NORTHFIELD W-1 P-1	843	85
66 0085 : NORTHFIELD W-1 P-2	1352	675
66 0090 : NORTHFIELD W-2 P-1	735	547
66 0095 : NORTHFIELD W-2 P-2	811	544
66 0105 : NORTHFIELD W-3 P-1	979	436
66 0113 : NORTHFIELD W-4 P-1	811	392
66 0114 : NORTHFIELD W-4 P-2	682	91
66 0115 : NORTHFIELD TWP.	204	214
66 0140 : WEBSTER TWP. P-1	105	128
66 0142 : WEBSTER TWP. P-2	201	354
Total:	8869	5367

We, the school board members of Independent School District No. 659 (NORTHFIELD), certify that we have canvassed the returns of the State General Election held on Tuesday, November 6, 2018 and have herein specified the names of any candidates receiving votes and the number of votes received by each candidate, and have herein specified the number of votes for and against any ballot questions voted on in this election.

As appears by the returns of the election precincts voting in this election, duly returned to, filed, opened, and canvassed, and now remaining on file in the office of the clerk of Independent School District No. 659 (NORTHFIELD).

Witness our official signature at _____ in _____ County this _____ day of _____, 2018.

School Board Member

School Board Member

School Board Member

School Board Member

School Board Member

School Board Member

School Board Member

State of Minnesota
Independent School District No. 659 (NORTHFIELD)

I, _____, Clerk of the Independent School District No. 659 (NORTHFIELD) do hereby certify the within and foregoing _____ pages to be a full and correct copy of the original abstract and return of the votes cast in the Independent School District No. 659 (NORTHFIELD) State General Election held on Tuesday, November 6, 2018.

Witness my hand and official seal of office this _____ day of _____, 2018.

**CERTIFICATE OF ELECTION
FULL 4 YEAR TERM**

This is to certify as follows:

1. The School Board of Independent School District No. 659 on November 13, 2018, canvassed the general election of school board members held on November 6, 2018.
2. XXXX received the (largest/second largest/third largest) number of votes cast for the office of school board member of Independent School District No. 659 for a full four year term.
3. There are three (3), full four-year term vacancies on the board caused by expiration of term on the first Monday in January next following the election.
4. Therefore, XXXX is elected to the office of school board member of Independent School District No. 659 for a full four-year term beginning the first Monday in January, 2018 and expiring the first Monday in January, 2022.

By authority of the School Board of Independent School District No. 659, pursuant to resolution dated November 13, 2018.

Dated: November 13, 2018

Julie Pritchard, School Board Chair

Noel Stratmoen, School Board Clerk

MIDWEST GYM SUPPLY, INC.

775 SCOTT COURT
MADISON, IN 47250
800-876-3194

QUOTATION

Quote Number: MGS-8479
Quote Date: Nov 8, 2018
Page: 1

Voice: 812-265-4099
Fax: 812-273-4875

Quoted To:
NORTHFIELD PUBLIC SCHOOLS 1400 DIVISION STREET SOUTH NORTHFIELD, MN 55057

NORTHFIELD PUBLIC SCHOOLS
1400 DIVISION STREET SOUTH
NORTHFIELD, MN 55057

Customer ID	Good Thru	Payment Terms	Sales Rep
NORTHFIELD SCHOOLS	12/8/18	Net Due	1012

Quantity	Item	Description	Unit Price	Amount
1.00		(MIDWEST MADE) 42' X 42' SINGLE LAYER 5/8" BALTIC BIRCH SPRING FLOOR, COMPLETE DECK (DEMO)	9,875.00	9,875.00
1.00		MIDWEST GYM SUPPLY CARPET (BLUE)	5,600.00	5,600.00
7.00		ROLLS, 2" EVA FOAM ROLLS WITH SCRIM (VELCRO TOGETHER INSTEAD OF TAPING)	700.00	4,900.00
2.00	407-109	ELITE UNEVEN BARS WITH GRAPHITE E RAILS (DEMO)	3,995.00	7,990.00
4.00		8' X 12' X 12CM LANDING MATS, V-2 (DEMO)	1,100.00	4,400.00
2.00		5' X 7.5' X 12CM LANDING MAT, V-2 (DEMO)	650.00	1,300.00
1.00		MIDWEST GYM SUPPLY LOW BEAM (10" LEGS)	1,100.00	1,100.00
1.00		REFURBISHED HIGH BEAM	1,300.00	1,300.00

Subtotal	Continued
Sales Tax	Continued
Freight	
TOTAL	Continued

Midwest Gym Supply does not charge or collect out of state sales tax.

Credit Card Payments subject to 3% service charge fee.

MIDWEST GYM SUPPLY, INC.

775 SCOTT COURT
MADISON, IN 47250
800-876-3194

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NORTHFIELD PUBLIC SCHOOLS
1400 DIVISION STREET SOUTH
NORTHFIELD, MN 55057

Customer ID	Good Thru	Payment Terms	Sales Rep
NORTHFIELD SCHOOLS	12/8/18	Net Due	1012

Quantity	Item	Description	Unit Price	Amount
2.00	407-440	ELITE RA BALANCE BEAM (DEMO)	3,375.00	6,750.00
4.00	416-123	7.5' X 15.5' X 4.7" (2.3 M X 4.7 M X 12 CM) FIRM V2 (DEMO)	1,400.00	5,600.00
6.00		8' X 12' X 12CM LANDING MAT (DEMO/USED)	625.00	3,750.00
3.00	416-315	ELITE BEAM FILLER SYSTEM - 12CM (DEMO)	640.00	1,920.00
2.00		BEAM UPRIGHT PADS (DEMO)	410.00	820.00
3.00		6' X 12' X 2" PANEL MATS, V-2 ON ENDS, RED/BLUE	464.00	1,392.00
1.00	407-557	TAC/10 LZT VAULT TABLE (DEMO)	3,850.00	3,850.00
1.00	407-571	TAC/10 TOWEL (BOX OF 12)	70.00	70.00
1.00	416-547	12CM VAULT ANCHOR MAT (DEMO)	735.00	735.00
2.00		8' X 12' X 12CM LANDING MATS	625.00	1,250.00

Subtotal	Continued
Sales Tax	Continued
Freight	
TOTAL	Continued

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NORTHFIELD PUBLIC SCHOOLS
 1400 DIVISION STREET SOUTH
 NORTHFIELD, MN 55057

Customer ID	Good Thru	Payment Terms	Sales Rep
NORTHFIELD SCHOOLS	12/8/18	Net Due	1012

Quantity	Item	Description	Unit Price	Amount
1.00		VAULT RUNWAY (DEMO)	615.00	615.00
1.00	407-238	CONTOURED VAULT SAFETY ZONE, NON-FOLDING (DEMO)	478.00	478.00
1.00		TAC 10 ROUND OFF PAD (DEMO)	300.00	300.00
2.00		7' X 10' X 8" SKILL CUSHION (DEMO)	770.00	1,540.00
2.00		7' X 10' X 4" THROW MAT (DEMO)	546.00	1,092.00
1.00	416-583	STING MAT 4'6" X 10 1-1/2" (1.37M X 3.0M X 3.8CM) (DEMO)	503.00	503.00
1.00	CHALK	CASE, TAIWANESE CHALK 36# CASE	275.00	275.00
2.00		2' X 2' X 4' SPOTTING BLOCK (BLUE/RED)	251.00	502.00
1.00		48" X 72" X 18" FOLDING INCLINE (FIRM TOP)	425.00	425.00
1.00	SHIPPING	SHIPPING / FREIGHT ON INCLINE	215.00	215.00
1.00	SHIPPING	SHIPPING / FREIGHT	1,800.00	1,800.00

Subtotal	Continued
Sales Tax	Continued
Freight	
TOTAL	Continued

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NORTHFIELD PUBLIC SCHOOLS
 1400 DIVISION STREET SOUTH
 NORTHFIELD, MN 55057

Customer ID	Good Thru	Payment Terms	Sales Rep
NORTHFIELD SCHOOLS	12/8/18	Net Due	1012

Quantity	Item	Description	Unit Price	Amount
		CAN DELIVER 5 DAYS FROM RECEIPT OF ORDER		

Subtotal	70,347.00
Sales Tax	
Freight	
TOTAL	70,347.00

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Credit Card Payments subject to 3% service charge fee.