

NORTHFIELD PUBLIC SCHOOLS

School Board Minutes

November 13, 2018
Northfield High School Media Center

- I. Call to Order
Board Chair Julie Pritchard called the Regular meeting of the Northfield Board of Education of Independent School District 659 to order at 7:05 p.m. Present: Goerwitz, Hardy, Stratmoen, Quinnell, and Pritchard. Absent: Colangelo and Iverson.
- II. Agenda Changes / Table File
Table File items were added.
- III. Public Comment
No public comment.
- IV. Announcements and Recognitions
 - The annual public hearing for World's Best Workforce will be Monday, December 10 at 6:30 pm in the High School Media Center.
 - Bridgewater Elementary commemorated Veteran's Day with an assembly and program on November 12th.
 - The Humphrey School of Public Affairs at the University of Minnesota named Northfield Public Schools' insurance program conversion one of nineteen recipients of the 12th annual Local Government Innovation Awards.
 - Northfield High School's production of "Our Town" was highlighted as being an excellent production and enjoyed by many over its two-week run.
- V. Items for Discussion and Reports
 - A. Bond Referendum Review
Superintendent Hillmann provided an overview of the successful November 6, 2018 bond referendum. Northfield School District voters approved the \$40.975 million bond referendum on November 6, 2018 with 8,869 votes (62%) in favor and 5,367 votes (38%) against. He shared gratitude for the community's ongoing support and trust. He assured the Board that the District will honor that confidence by ensuring vision, due diligence, and relentless oversight of the projects associated with the bond referendum. He explained RFPs (request for proposals) for architectural, construction management, and financial investment services were being prepared and that members of the community, district staff, and students are invited to become involved and participate in design teams.
 - B. Strategic Plan Staff Survey
Superintendent Hillmann reviewed the results of the annual strategic plan check-in survey. A total of 55 individuals participated in the survey. The reports shows that there is a slight decrease in awareness of the strategic plan. This could be due to a lower number of respondents over the previous year. However, there was improvement in understanding of the strategic plan and explicitly communicated alignment of decision-making with the strategic plan.
 - C. District Youth Council (DYC) Presentation
Elias Lawler, Aydn Math, and Ethan Schaffer informed the Board about the work DYC is doing and how they have organized into three subcommittees focused on 1) diversity, 2) sleep/stress management, and 3) connecting with Administration. They are focused on composing a composting video, a proposed school board forum, and flex period feedback.
- VI. Consent Agenda
On a motion by Quinnell, seconded by Goerwitz, the Board approved the following Consent Agenda items:

- A. Minutes. Minutes of the October 22, 2018 Regular School Board meeting.
- B. Gift Agreement.
- \$1,000 from Greenvale Park PTO for BrainPop subscription in Media Center
- C. Personnel Items
- a) Appointments
1. CORRECTION: Lauren Weber, Tennis Coach for 1.5 hours/day with Community Services, beginning 01/01/2019-05/31/2019; \$9.65/hr.
 2. Gloria Alvarado, Spec Ed EA-PCA for 4 hours/day at the Middle School, beginning 11/09/2018-06/07/2019; Spec Ed, Step 1-\$15.62/hr.
 3. Paul Beck, Band Lessons Teacher for 8 hours/day 1 day/wk at the Middle School, beginning 11/06/2018-06/07/2019; MA+60, Step 15
 4. Craig Cardinal, Assistant Nordic Ski Coach for 2 hours/day for 4 days/wk at the High School, beginning 11/12/2018; Level G, Step 1
 5. Melissa Gregory, Targeted Services PLUS Site Assistant for up to 1.5 hours/day Mon.-Thurs. at Sibley, beginning 11/6/2018-05/02/2019; Step 1-\$12.88/hr.
 6. Shannon Kuball, 1.0 FTE Enrichment Coordinator with Community Services, beginning 11/26/2018. \$57,146 prorated for 2018-19, + Step 4-\$3,500 prorated for 2018-19.
 7. Leigh Langehough, Assistant Nordic Ski Coach-hourly for 2 hours/day for 5 days/wk at the High School, beginning 11/12/2018; \$14.00/hr.
 8. Mitchel May, Assistant Weightlifting Team Coach for 2 hours/day for 5 days/wk at the High School, beginning 11/12/2018; Level I, Step 1
 9. Nathan Porath, Assistant Nordic Ski Coach for 2 hours/day for 2 days/wk at the High School, beginning 11/12/2018; Level G, Step 1 30% Stipend
 10. Paul Putt, 1.0 FTE Long Term Substitute Special Education Teacher LD/EBD at the High School, beginning on or about 12/05/2018-02/13/2019. MA, Step 8.
 11. Hannah Ringlien, Community Recreation Position for 2.5 hours/day for up to 25 days with Community Services, beginning 11/3/2018-05/31/2019; Lifeguard \$10.00/hr., Swim Aide \$9.65/hr., Class Lead \$10.50/hr.
 12. *Sebastian Buset, EL Educational Assistant for 1 hour/day at the High School, beginning 11/15/2018-06/07/2019; Gen Ed-Step 4-\$16.19/hr.
 13. Jared Docken, Event Worker-Hockey Game Scoreboard for 2 hours/day for 2 days/wk at the High School, beginning 11/19/2018.
 14. Calli Fleming, Winter & Spring Recreation Position for 2.5 hours/day on Sundays with Community Services, beginning 11/11/2018-05/31/2019; \$9.65/hr.
 15. *Emily Mitchell, Long Term Substitute Educational Assistant-Media for 5.5 hours/day at Greenvale Park, beginning 01/02/2019-04/26/2019; Gen Ed Step 2-\$15.38/hr.
 16. *Karen Murphy, 1.0 FTE Custodian at the High School, beginning 11/19/2018; Step 3-\$17.63/hr.
 17. *Bradley Prestemon, Assistant Boys' Basketball Coach for 2 hours/day at the High School, beginning 11/19/2018; Hourly \$14.00/hr.
 18. Fall/Winter Spring Recreation Positions #2822, Effective September 1, 2018
Larry Saftner, \$15.90 Building Supervisor, \$15.25 Recreation Employee
Mel Miller \$15.90 Building Supervisor, \$15.25 Recreation Employee
- b) Increase/Decrease/Change in Assignment
1. Nives Bakic, Spec Ed EA at the Middle School, add Bus EA for approximately 2 hours/day with the District, effective 09/04/2018-06/07/2019.
 2. Whitney Docken, Speech and Language Pathologist at Greenvale Park, add Targeted Services PLUS Teacher for up to 1.25 hours/day Mon.-Thurs. at Greenvale Park, effective 10/23/2018-05/02/2019; Yr. 2-\$27.11/hr.
 3. Paul Eddy, Teacher at the High School, add Assistant Girls Basketball Coach-hourly at the High School, effective 11/12/2018; \$18.00/hr.

4. Ken Engen, Custodian at the High School Tuesday-Saturday, change to Custodian at the High School, Monday-Friday, effective 10/29/2018.
 5. Stephanie Ennis, Teacher at Greenvale Park, add Targeted Services PLUS Teacher for up to 1.5 hours/day Mon.-Thurs. at Greenvale Park, effective 10/29/2018-05/02/2019; Yr.3-\$27.11/hr.
 6. Tammy McDonough, Teacher at the Middle School, add Targeted Services BLAST Teacher for up to 1.5 hours/day Mon.-Thurs. at the Middle School, effective 10/25/2018-05/02/2019; Yr. 4-\$27.73/hr.
 7. Lynsi Sherry, Psychologist at Greenvale Park, add Targeted Services PLUS Teacher for up to 1.25 hours/day Mon.-Thurs. at Greenvale Park, effective 10/24/2018-05/02/2019; Yr. 2-\$27.11/hr.
 8. Ashley Baker, Teacher at Sibley, add Assistant Softball Coach at the High School, effective 11/12/2018; Level F, Step 2
 9. Whitney Docken, Speech Pathologist at Greenvale Park, add Event Worker-Hockey Game Scoreboard at the High School, effective 11/12/2018.
 10. Heather Ryden, MTSS Instructional Coach at Greenvale Park, add Targeted Services PLUS Teacher for up to 1.5 hours/day Mon.-Thurs. at Greenvale Park, effective 11/8/2018-5/2/2019; Yr. 4-\$27.73/hr.
- c) Leave of Absence
1. CORRECTION: Roanne Johnson, Special Ed Teacher at Bridgewater, Family/Medical Leave of Absence, effective 11/26/2018-12/19/2018.
 2. Brent Rauk, Teacher at Bridgewater, Family/Medical Leave of Absence, effective 11/19/2018-01/02/2019 (1/3/2019-1/4/2019 work half days return to full-time 1/7/2019).
 3. Jessica Rushton, Special Ed EA at Sibley, Family/Medical Leave of Absence, effective 11/2/2018-11/23/2018.
- d) Retirements/Resignations/Terminations
1. Bill Blaisdell, Custodian at the High School, termination effective 10/11/2018.
 2. Gabby Lien, Targeted Services PLUS Student Site Assistant at Bridgewater, declined position effective 11/1/2018.
 3. Budda Rose-Buchta, EA at Greenvale Park, termination effective 10/24/2018.
 4. Regina Young, Head Girls Soccer Coach, resignation effective 11/13/2018.

D. Grant Request.

- \$20,000 grant request for Early Childhood Navigators. This grant would help at-risk families with young children overcome obstacles that prevent kindergarten readiness from January 1, 2019 - December 31, 2019.

VII. Superintendent's Report

A. Items for Individual Action

1. Resolution Canvassing the Results of the November 6, 2018 School Board Election.

On a motion by Goerwitz, seconded by Hardy, the Board unanimously approved the Resolution Canvassing Returns of Votes of the November 6, 2018 School Board Election.

BE IT RESOLVED by the School Board of Independent School District No. 659, as follows:

It is hereby found, determined and declared that the general election of the voters of the district held on November 6, 2018, was in all respects duly and legally called and held.

As specified in the attached Abstract and Return of Votes Cast, a total of 18,488 voters of the district voted at said election on the election of three school board members for four-year term vacancies on the board caused by expiration of term on the first Monday in January next following the general election; as follows:

Julie Pritchard	9096 of votes
Jeff Quinnell	8377 of votes
Tom Baraniak	6877 of votes

Julie Pritchard, Jeff Quinnell, and Tom Baraniak having received the highest number of votes, are elected to four-year terms beginning the first Monday in January, 2018.

The school district clerk is hereby authorized to certify the results of the election to the county auditor of each county in which the school district is located in whole or in part.

Voting 'yes' was Goerwitz, Hardy, Stratmoen, Quinnell and Pritchard. No one voted 'no'. Absent was Colangelo and Iverson. Motion carried.

2. Resolution Authorizing Issuance of Certificates of Election and Directing School District Clerk to Perform Other Election Duties.

On a motion by Goerwitz, seconded by Hardy, the Board unanimously authorized the Resolution Authorizing Issuance of Certificates of Election and Directing School District Clerk to Perform Other Election Duties.

WHEREAS, the board has canvassed the general election for school board members held on November 6, 2018,

NOW THEREFORE, BE IT RESOLVED by the School Board of Independent School District No. 659, State of Minnesota, as follows:

The chair and clerk are hereby authorized to execute certificates of election on behalf of the school board of Independent School District No. 659 to the following candidates: Julie Pritchard, Jeff Quinnell, and Tom Baraniak who have received a sufficiently large number of votes to be elected to fill vacancies on the board caused by expiration of term on the first Monday in January next following the election, based on the results of the canvass.

The certificate of election shall be in substantially the form attached hereto.

After the time for contesting the election has passed and the candidate has filed all campaign financial reports required by Minnesota Statutes, Chapter 211A, the clerk of the school board is hereby directed to deliver the certificates to the persons entitled thereto personally or by certified mail.

The clerk is hereby directed to enclose with the certificate a form of acceptance of office and oath of office in substantially the form attached hereto.

Voting 'yes' was Goerwitz, Hardy, Stratmoen, Quinnell and Pritchard. No one voted 'no'. Absent was Colangelo and Iverson. Motion carried.

3. Resolution Canvassing the Results of the November 6, 2018 Special Election.

On a motion by Hardy, seconded by Goerwitz, the Board unanimously adopted the Resolution Canvassing the Results of the November 6, 2018 Special Election on the question of shall the board of Independent School District No. 659 (Northfield Public Schools) be authorized to issue its general obligation school building bonds in an amount not to exceed \$40,975,000 to provide funds for the acquisition and betterment of school sites and facilities, including the construction and equipping of a new elementary school facility; the construction of additions to and renovations of the Bridgewater and Sibley Elementary School sites and facilities; the construction of renovations and improvements to the Longfellow School; and the construction of renovations and improvements to the Greenvale Park Elementary School to convert that facility for use as an early childhood center (question 1) of which 8,869 voted in favor, and 5,367 voted against the same. Said proposition, having received the approval of at least a majority of such votes, is hereby declared to have carried.

BE IT RESOLVED by the School Board (the Board) of Independent School District No. 659, State of Minnesota, as follows:

It is hereby found, determined and declared that the special election of the voters of this school district held in conjunction with the state general election on November 6, 2018, was in all respects duly and legally called and held.

As specified in the attached Abstract and Return of Votes Cast, at said election a total of 14,236 voters of the school district voted on the question of authorizing the issuance of school building bonds for a school acquisition and betterment program (SCHOOL DISTRICT QUESTION 1), of which 8,869 voted in favor, 5,367 voted against the same, and there were no completely blank or defective ballots related to this question. Said proposition, having received the approval of at least a majority of such votes, is hereby declared to have carried.

The clerk is hereby directed to certify the results of the election to the county auditors of each county in which the school district is located in whole or in part and to the Commissioner of Education.

The motion for the adoption of the foregoing resolution was duly seconded by Member Goerwitz and upon vote being taken thereon, the following voted in favor thereof: Goerwitz, Hardy, Stratmoen, Quinnell, Pritchard
and the following voted against the same: None
whereupon said resolution was declared duly passed and adopted.

4. Co-Curricular Additions or Reductions.

On a motion by Goerwitz, seconded by Quinnell, the Board unanimously approved the co-curricular additions, reductions, or modifications to positions and the associated stipend amount recommended by the District's co-curricular committee as presented. Motion carried.

5. Gymnastics Equipment Purchase.

On a motion by Quinnell, seconded by Hardy, the Board unanimously approved the purchase of official competition gymnastics equipment using funds from the operating capital fund balance. Motion carried.

6. American Education Week Proclamation.

On a motion by Hardy, seconded by Stratmoen, the Board unanimously approved the American Education Week Proclamation as follows:

WHEREAS, public schools are the backbone of our democracy, providing young people with the

tools they need to maintain our nation's precious values of freedom, civility and equality; and

WHEREAS, by equipping young Americans with both practical skills and broader intellectual abilities, schools give them hope for, and access to, a productive future; and

WHEREAS, education employees—be they custodians or teachers, bus drivers or educational assistants, office employees or administrators—work tirelessly to serve our children and communities with care and professionalism; and

WHEREAS, schools are community linchpins, bringing together adults and children, educators and volunteers, business leaders, and elected officials in a common enterprise;

NOW THEREFORE, the Northfield Public Schools Board of Education does hereby proclaim November 12-16, 2018, as the 97th annual observance of American Education Week.

Motion carried.

VIII. Items for Information

- A. Enrollment Options Report and Enrollment Report. Superintendent Hillmann reviewed the 2018-2019 Enrollment Options Report and the November 2018 Enrollment Report provided by Student Information Systems Specialist Christine Neset.
- B. Dundas Dome Lease Agreement for 2019. The lease agreement between Northfield Public Schools and Dundas Dome for the time period January 1, 2019 through December 31 2019 was reviewed. There are no

changes to the 2019 lease from the 2018 lease. Rent for the full facility is \$450 per hour, not to exceed 90 hours within the lease term. This will be an item for action at the November 26, 2018 meeting.

- C. Management Plan for Lead-in-Water. Superintendent Hillmann presented the proposed District Management Plan for Lead-in Water. The Board will be asked to approve the plan at the November 26, 2018 meeting.
- D. ALC Designation Under Every Student Succeeds Act. Dr. Hillmann updated the Board on the ALC Designation under ESSA.

IX. Future Meetings

- A. Monday, November 26, 2018, 7:00 PM, Regular Board Meeting, NHS Media Center
- B. Monday, December 10, 2018, 7:00 PM, Regular Board Meeting, NHS Media Center
- A. Monday, January 14, 2019, 7:00 PM, Regular Board Meeting, NHS Media Center

X. Adjournment

On a motion by Stratmoen, seconded by Quinnell, the Board adjourned at 8:42 p.m.

Noel Stratmoen
School Board Clerk