

NORTHFIELD PUBLIC SCHOOLS

School Board Minutes

School Board Minutes

November 13, 2017

Northfield High School Media Center

- I. Call to Order
Board Chair Julie Pritchard called the Regular meeting of the Northfield Board of Education of Independent School District 659 to order at 7:00 p.m. Present: Goerwitz, Hardy, Iverson, Pritchard, Quinnell and Stratmoen. Colangelo was absent.
- II. Agenda Changes / Table File
The table file was added.
- III. Public Comment
Jana Hirsch, parent of a Greenvale Park student, expressed concerns about the “I Imagine” program. She asked the Board and administration to be thoughtful as they consider continuing the program.
- IV. Approval of Minutes
On a motion by Quinnell, seconded by Iverson, minutes of the Regular School Board meeting held on October 23, 2017, were unanimously approved.
- V. Announcements and Recognitions
 - Congratulations to Community Services Director Erin Bailey for receiving Region Five’s “Community Educator of Excellence” award.
 - Congratulations to High School Business Education Teacher Julie Wolner for receiving the “Outstanding Secondary Educator” award by the Minnesota Association of Career & Technical Education Administrators on November 1.
 - Pritchard recognized the Annual Veteran’s Day Program at Bridgewater on November 10. It is always a great program. Thank you to Principal Antoine.
 - Pritchard thanked the numerous people who participated in the high school fall play, “The Drowsy Chaperone.” It was an excellent performance.
 - Hardy recognized the recent death of Ray Cox and his service on the school board from 1985-2000. He had a tremendous impact on community.
- VI. Items for Discussion and Reports
- VII. Superintendent's Report
 - A. Items for Individual Action
 1. Resolution Canvassing the Results of the Special Election.

On a motion by Iverson, seconded by Goerwitz, the Board unanimously adopted the Resolution Canvassing Returns of Votes of the School District Special Election held November 7, 2017, on the question of revoking the existing referendum revenue authorization of the school district and replacing that authorization with a new authorization for taxes payable in 2018 thereafter (question 1) of which 4085 voted in favor, and 3831 voted against the same. Said proposition, having received the approval of at least a majority of such votes, is hereby declared to have carried. Voting ‘yes’ was Goerwitz, Hardy, Iverson, Quinnell, Stratmoen and Pritchard. No one voted ‘no.’ Colangelo was absent.

On a motion by Stratmoen, seconded by Hardy, the Board unanimously adopted the Resolution Canvassing Returns of Votes of the School District Special Election held November 7, 2017, on the question of authorizing the issuance of school building bonds for a school acquisition and betterment program (question 2) of which 3467 voted in favor, 4436 voted against the same. The passage of School District Question 2 is contingent upon the passage of School District Question 1. Question 1

having carried and Question 2 having not received the approval of at least a majority of such votes, Question 2 is hereby declared to have failed. Voting 'yes' was Goerwitz, Hardy, Iverson, Quinnell, Stratmoen and Pritchard. No one voted 'no.' Colangelo was absent.

Hillmann thanked the community for passing the operating levy. The passage of the operating levy solidifies the district's ability to maintain programs at the highest level. Of course, there is disappointment in the outcome of the bond referendum election. Donita will survey the Board about Board members' availability to hold a work session on Monday, December 4 from 5:30 to 7:30 PM. The focus will be on the results of the bond referendum and next steps to move ahead implementing the master facilities plan. An agenda will be formulated. Board members were asked to submit agenda items to Julie.

2. Dundas Dome Lease Agreement for 2018.

On a motion by Iverson, seconded by Quinnell, the Board unanimously approved the lease agreement between Northfield Public Schools and Dundas Dome for the time period January 1, 2018 through December 31, 2018, at a full facility rental fee of \$450 per hour, not to exceed 90 hours within the lease term. was approved.

Hardy thanked Tom Graupmann for his years of service as the School District's Activities Director. (Graupmann is retiring January 1, 2018.)

3. American Education Week Proclamation.

On a motion by Hardy, seconded by Goerwitz, the Board unanimously approved the American Education Week Proclamation as follows:

WHEREAS, public schools are the backbone of our democracy, providing young people with the tools they need to maintain our nation's precious values of freedom, civility and equality; and

WHEREAS, by equipping young Americans with both practical skills and broader intellectual abilities, schools give them hope for, and access to, a productive future; and

WHEREAS, education employees--be they custodians or teachers, bus drivers or educational assistants, office employees or administrators --work tirelessly to serve our children and communities with care and professionalism; and

WHEREAS, schools are community linchpins, bringing together adults and children, educators and volunteers, business leaders, and elected officials in a common enterprise;

NOW THEREFORE, the Northfield Public Schools Board of Education does hereby proclaim November 13 – 17, 2017, as the 96th annual observance of American Education Week.

B. Items for Consent Grouping

On a motion by Iverson, seconded by Stratmoen, the Board unanimously approved the following items listed under the Consent Grouping.

1. Financial Reports – August 2017.

The Board approved paid bills totaling \$1,781,876.72, payroll checks totaling \$852,848.76, and the financial reports for August 2017. There were no bond payments made in August 2017.

2. Gift Agreements.

The Board approved two gift agreements:

- A \$3000 donation to the Angel Fund lunch accounts from the Class of 1987.
- A \$1577 gift for summer band lessons scholarships, and \$486 for summer orchestra lessons scholarships from the Northfield Fine Arts Booster Club.

3. Personnel Items.

1. Melanie Block, Long Term Substitute Special Education EA-PCA for 6.75 hours/day at the High School, beginning 11/9/2017-12/16/2017; Long-term sub Spec Ed-Step 1-\$15.31/hr.
2. Matthew Crase, Long Term Substitute Special Education EA-PCA for 6.75 hours/day at the Middle School, beginning 11/6/2017-12/15/2017; Long-term sub Spec Ed-Step 1-\$15.31/hr.

3. Laura DeGroot, Weight Room Assistant at the High School, beginning 11/13/2017-03/16/2018; Level J, Step 9
 4. Matthew Detjen, Assistant Boys Swimming Coach at the Middle School, beginning 11/27/2017-3/3/2018; Level E, Step 1.
 5. Margaret Fessler, Targeted Services PLUS Site Assistant for 1.5 hours/day at Bridgewater, beginning 11/7/2017-03/22/2018; Step 1-\$12.26/hr.
 6. Roger Helgeson, 1.0 FTE Custodian at the High School and Bridgewater, beginning 11/14/2017. Step 3-\$17.07/hr.
 7. Jonah Hudson-Erdman, Assistant Nordic Ski Coach at the High School, beginning 11/13/2017-02/15/2018; Level G, Step 1-40% Stipend.
 8. Brenda Kragseth, 1.0 FTE General Education EA-Media Center at the High School, beginning 11/8/2017; Gen Ed Step 4-\$15.87/hr.
 9. Jamie Larson, EarlyVentures Teacher for up to 40 hours/week at Longfellow, beginning 11/13/2017; Step 5-\$17.34/hr.
 10. Ellen McCarthy, Assistant Nordic Ski Coach at the High School, beginning 11/13/2017-02/15/2018; Level G, Step 1-60% Stipend.
 11. Samuel Pratt, Targeted Services PLUS Student Site Assistant for 1.5 hours/day at Bridgewater and Sibley, beginning 11/7/2017-3/22/2018; \$9.50/hr.
 12. Caitlin Reuter, Dance Team Assistant Coach at the High School, beginning 10/26/2017-02/17/2018; \$14.00/hr. paid by fund raising.
 13. Patrick Riley, Assistant Boys and Girls Track Coach at the High School, beginning 03/12/2018; Level F, Step 1
 14. Rebecca Stoufis, 1.0 FTE Long Term Substitute Special Education Teacher ASD at Sibley, beginning 11/16/2017-01/16/2018; BA, Step 1
 15. Jacklyn Swenson, Targeted Services PLUS Student Site Assistant for 1.5 hours/day for up to 4 days/week at Sibley, beginning 11/7/2017-03/22/2018; \$9.50/hr.
 16. Melissa Bernhard, Assistant Girls Gymnastics Coach at the High School, beginning 11/13/2017. Level E, Step 10.
 17. Emma Brezina, Targeted Services PLUS Student Site Assistant for 1.5 hours/day at Sibley, beginning 11/13/2017-3/22/2018; \$9.50/hr.
 18. Marissa Gallardo, Targeted Services PLUS Student Site Assistant for 1.5 hours/day at Bridgewater, beginning 11/13/2017-3/22/2018; \$9.50/hr.
 19. Henry Kelley, Weight Lifting Team Assistant Coach at the High School, beginning 11/13/2017; Level I, Step 1-50% Stipend.
 20. Daniel Taylor, Science Olympiad Advisor at the High School, beginning 11/13/2017-4/06/2018; Level H, Step 2.
- b. Increase/Decrease/Change in Assignment
1. Correction: Peggy Fink, Teacher at the High School, add Special Education Mentor at the High School, effective 10/13/2017-06/07/2018; \$500 Stipend-Sharing Stipend with Mary Magnuson.
 2. Correction: Mary Magnuson, Teacher at the High School, add Special Education Mentor at the High School, effective 10/13/2017-06/07/2018; \$250 Stipend-Sharing Stipend with Peggy Fink.
 3. Charlie Alvarez, Teacher at Greenvale Park, add Targeted Services PLUS Teacher for 1.25 hours/day for up to 4 days/week at Greenvale Park, effective 11/1/2017-05/03/2018; Yr. 3-\$27.11/hr.
 4. Robert Benson, EA at Sibley, add Targeted Services PLUS Site Lead for 1.5 hours/day for up to 4 days/week at Sibley, effective 11/6/2017-3/22/2018; Step 2-\$15.82/hr.
 5. Caitlyn Bushey, Special Ed Teacher for .50 FTE at Greenvale Park and .50 FTE at Bridgewater, change to 1.0 FTE Special Ed Teacher at Bridgewater, effective 10/23/2017-06/07/2018.
 6. Tina Dokken, Teacher at the Middle School, add Targeted Services BLAST Teacher for up to 5 hours/wk for up to 4 days/week at the Middle School, effective 11/1/2017-05/10/2018; Yr. 1-\$27.11/hr.
 7. Stephanie Ennis, Teacher District Wide, add Targeted Services PLUS Teacher for 1.25 hours/day for up to 4 days/week at Greenvale Park, effective 11/1/2017-05/03/2018; Yr. 2-\$27.11/hr.

8. Marilyn Frey, Special Ed EA at the High School, add LTS Special Ed Bus EA for up to 2.5 hours/day at the High School, effective 10/27/2017-12/11/2017.
 9. Rebecca Gainey, Instructional Coach at Sibley, add an overload effective 01/2/2018-06/07/2018.
 10. Melanie Klein, Special Ed EA-PCA at Sibley, change to 1.0 FTE Special Education Teacher ASD at Sibley, effective 11/6/2017-06/07/2018; BA, Step 1
 11. Tiffany Malecha, Teacher at Greenvale Park, add Targeted Services PLUS Teacher for 1.25 hours/day for up to 4 days/week at Greenvale Park, effective 10/12/2017-05/03/2018; Yr. 5-\$27.73/hr.
 12. Tammy McDonough, Teacher at the Middle School, add Targeted Services BLAST Teacher for 5 hours/wk for up to 4 days/week at the Middle School, effective 10/26/2017-05/10/2018; Yr. 3-\$27.11/hr.
 13. Rebecca Meyers, Early Childhood Teacher for 35 hours/week at the NCRC, change to Early Childhood Teacher for 33 hours/week at the NCRC, effective 10/30/2017.
 14. Katie Rimmey, EA at the Middle School, change to a.m. Crossing Guard for 15 minutes/day at the Middle School, effective 09/06/2017-06/07/2018.
 15. Jessica Rushton, Special Ed EA-PCA NB Room for 6.75 hours/day at Sibley, change to Special Ed EA-PCA NB Room for 6.91 hours/day at Sibley, effective 10/11/2017-on going.
 16. Heather Ryden, Instructional Coach at Greenvale Park, add an overload at Sibley, effective 01/2/2018-06/07/2018.
 17. Kimberly Slegers, 1.0 FTE Health Teacher at the High School, change to .8 FTE Health and .2 FTE Phy-Ed at the High School, effective 09/05/2017-01/26/2018.
 18. Rhonda Stanley, EA-PCA/EA Gen Ed at Greenvale Park, add Safety Patrol Duties at Greenvale Park, effective 10/31/2017.
 19. Gina Swenson, Teacher at Sibley, add Targeted Services PLUS Teacher for 1.25 hours/day for up to 4 days/week at Sibley, effective 11/7/2017-3/22/2018; Yr. 5-\$27.73/hr.
 20. Amber Soderlund, Teacher at Sibley, add Targeted Services PLUS Teacher for 1.25 hours/day for up to 4 days/week at Sibley, effective 11/7/2017-3/22/2018; Yr. 1-\$27.11/hr.
 21. Melanie Block, Long Term Substitute Special Ed EA-PCA for 6.75 hours/day at the High School, add Long Term Substitute Morning Bus EA for a total of 7.58 hours/day at the High School, effective 11/9/17-12/11/2017.
 22. Marilyn Frey, Special Ed EA and Long Term Substitute Morning and Afternoon Bus EA for a total of 9.25 hours/day at the High School, change to Special Ed EA and Long Term Substitute Afternoon Bus EA for a total of 8.41 hours/day at the High School, effective 11/9/17-12/11/2017.
 23. Heather Ryden, Teacher at Greenvale Park, add Targeted Services PLUS Teacher for 1.25 hours/day for up to 4 days/wk at Greenvale Park, effective 11/9/2017-5/3/2018; Yr. 3-\$27.11/hr.
 24. Elizabeth Valentine, Teacher at Sibley, add Targeted Services PLUS Teacher for 1.25 hours/day for up to 4 days/wk at Greenvale Park, effective 11/9/2017-3/22/2018; Yr. 12-\$28.82/hr.
- c. Leave of Absence Approved
1. Kathleen Beck, FMLA leave beginning on 10/24/17 through 11/6/17.
 2. Stephanie DeAdder, FMLA leave beginning on 11/22/2017 through 11/28/2017.
 3. Curt Mikkelson, FMLA leave beginning 12/12/2017-01/01/2018.
 4. Mark Johnson, Teacher at the Middle School, Family/Medical Leave of Absence beginning 12/01/2017-12/11/2017.
- d. Resignations
1. Mary Harrity-Davidson, Middle School Boys Tennis Coach, resignation effective 11/6/2017.
 2. Samantha Olson, Media Center Assistant at the High School, resignation effective 11/13/2017.
 3. Michelle Steele, Middle School Girls Tennis Coach, resignation effective 11/3/2017.
 4. Dan Meyers, Weightlifting Team Coach, resignation effective 11/08/2017.
- * Conditional offers of employment are subject to successful completion of a criminal background check and pre-work screening (if applicable).

VIII. Items for Information

1. Enrollment Options Report.

Student Information Systems Specialist Christine Neset provided the 2017-2018 Enrollment Options Report. Northfield Public Schools has 411 students attending our schools from other school districts this school year compared to 313 last year. 739 Northfield students are attending school elsewhere, including other public schools (189), charter schools (280), home schools (130) and non-public schools (140). Last year 719 students attended school elsewhere.

2. Enrollment Report – November 2017.

IX. Future Meetings

Monday, November 27, 2017, 6:30 PM, World's Best Workforce Public Hearing, Northfield High School Media Center

Monday, November 27, 2017, 7:00 PM, Regular School Board Meeting, Northfield High School Media Center

Monday, December 11, 2017, 7:00 PM, Regular School Board Meeting, Northfield High School Media Center

X. On a motion by Stratmoen, seconded by Goerwitz, the Board adjourned at 8:15 PM.

Noel Stratmoen
School Board Clerk