AGENDA

I. Call to Order

II. Agenda Approval/Table File

III. Public Comment

IV. Announcements and Recognitions

V. Items for Discussion and Reports
   A. Area Learning Center Update
   B. Middle School Update
   C. Non-Substantive Policy Changes
   D. Start Time for School Board Meetings

VI. Consent Agenda
   A. Approval of Minutes
   B. Gift Agreement
   C. Personnel Items

VII. Superintendent's Report
   A. Items for Individual Action
      1. American Education Week Proclamation

VIII. Items for Information
   A. Enrollment Report & Enrollment Options Report
   B. Construction Update
   C. Later School Start Time Update
   D. Bridgewater Elementary School Tours

IX. Future Meetings
   A. Monday, November 25, 2019, 7:00 p.m., Regular Board Meeting, NHS Media Center
   B. Monday, December 9, 2019, 7:00 p.m., Regular Board Meeting, NHS Media Center
   C. Monday, January 13, 2020, 7:00 p.m., Organizational Board Meeting followed by the Regular Board Meeting, NHS Media Center

X. Adjournment
NORTHSFIELD PUBLIC SCHOOLS
MEMORANDUM
Tuesday, November 12, 2019, 7:00 p.m.
Northfield High School Media Center

TO: Members of the Board of Education
FROM: Matthew Hillmann, Ed.D., Superintendent
RE: Explanation of Agenda Items for Tuesday, November 12, 2019, Regular School Board Meeting

I. Call to Order

II. Agenda Approval/Table File

III. Public Comment
This is an opportunity for residents of the Northfield School District to address the Board. You are requested to do so from the podium. After being recognized by the chair, each individual will identify themselves and the group they represent, if any. Please state your reason for addressing the Board. To ensure that all individuals have a chance to speak, speakers will be limited to one three-minute presentation. This is not a time to debate an issue, but for the Board to hear your comments. The Minnesota Government Data Practices Act prohibits comment about specific student matters, even without naming the student, in open session. This includes the public comment portion of our meeting. The Board respects and values input on student matters, but when it relates to a specific student or to a specific student matter, such input must be heard by the appropriate personnel - such as the building principal or superintendent - and not during an open meeting of the School Board.

IV. Announcements and Recognitions

V. Items for Discussion and Reports

A. Area Learning Center Update
Daryl Kehler, ALC Director, will update the School Board about progress towards School Improvement Plan goals, and share activities, accomplishments and challenges occurring at the ALC.

B. Northfield Middle School Update
Principal Greg Gelineau will update the School Board about progress towards School Improvement Plan goals, and share activities, accomplishments and challenges occurring at the Middle School.

C. Non-Substantive Policy Changes
The Minnesota School Boards Association (MSBA) routinely updates its model policies to reflect any non-substantive changes due to legislative action. These non-substantive changes “reflect updates to the legal and cross-references (including changes in statute numbers and/or names, new statutes, rules, or cases), changes to the notes within the policies, changes to accompanying forms, and minor corrections. The substance of the policy language is not affected.”

For reference, the 2019 Minnesota Legislature’s work prompted non-substantive changes to 13 MSBA policies. The Board policy committee recommends creating a procedure that authorizes the Superintendent’s Office to update MSBA model policies used by the District for non-substantive changes without further Board approval. This would allow regular updates of policies based on these non-substantive changes in an efficient manner.

D. Start Time for School Board Meetings
Superintendent Hillmann and Board Chair Julie Pritchard will facilitate a discussion about the potential of starting regular school board meetings earlier than the existing 7:00 p.m. start time.
VI. Consent Agenda

**Recommendation:** Motion to approve the following items listed under the Consent Agenda.

A. Minutes
   - Minutes of the Public Hearing held on October 28, 2019
   - Minutes of the Regular School Board meeting held on October 28, 2019

B. Gift Agreement
   - $2,500.00 from Carl Henry Step Up Scholarship Fund of the Capital Group American Funds

C. Personnel Items
   a) **Appointments**
      1. Rachel Ims, Targeted Services PLUS Student Site Assistant at Bridgewater Elementary, beginning on November 11, 2019 through March 19, 2020, $9.86/hour.
      4. Tammara Moore, Child Nutrition Associate I for 3.25 hours/day at Bridgewater, beginning 11/4/2019; $18.34/hr.
      5. Lars Prestemon, Assistant Boys Basketball Coach-Hourly at the High School, beginning 11/18/2019; $14.00/hr.

b) Increase/Decrease/Change in Assignment
   1. Katie Dahmeh, Special Ed EA for 7.5 hours/week at Longfellow, add an additional two day per week for a total of 14.5 hours/week, effective 10/23/2019-6/10/2020.

c) Leave of Absence
   1. Sara DeVries, Teacher at Bridgewater, Family/Medical Leave of Absence for Childcare, effective on or about 3/7/2020 through the end of the 2019-2020 school year.
   2. Inger Hanson, EL Teacher at the ALC, Family/Medical Leave of Absence, effective 11/11/2019-11/22/2019.

d) Retirements/Resignations/Terminations

* Conditional offers of employment are subject to successful completion of a criminal background check and prework screening (if applicable)

VII. Superintendent's Report

A. Items for Individual Action
   1. **American Education Week Proclamation.**
      American Education Week is November 18-22, 2019. In recognition of the 98th annual observance of American Education Week, the Retired Educators Luncheon was held on October 30th and co-sponsored by the Northfield Education Association (NEA).

**American Education Week Proclamation**

WHEREAS, public schools are the backbone of our democracy, providing young people with the tools they need to maintain our nation's precious values of freedom, civility and equality; and
WHEREAS, by equipping young Americans with both practical skills and broader intellectual abilities, schools give them hope for, and access to, a productive future; and
WHEREAS, education employees—be they custodians or teachers, bus drivers or educational assistants, office employees or administrators —work tirelessly to serve our children and communities with care and professionalism; and
WHEREAS, schools are community linchpins, bringing together adults and children, educators and volunteers, business leaders, and elected officials in a common enterprise;
NOW THEREFORE, the Northfield Public Schools Board of Education does hereby proclaim November 18-22, 2019, as the 98th annual observance of American Education Week.

**Superintendent's Recommendation:** Motion to approve the American Education Week Proclamation as presented.

VIII. Items for Information

A. **Enrollment Report and Enrollment Options Report.** Dr. Hillmann will review the November 2019 enrollment report as well as the reformatted 2019-2020 Enrollment Options History Report included in the packet.

B. **Construction Update #16.** Dr. Hillmann will provide an update on the District's construction projects.

C. **Later School Start Time Update.** Dr. Hillmann will provide an update on the later school start time planning process. Two community feedback sessions are scheduled in the Northfield High School Auditorium: Monday, November 18, 4:30 p.m. - 6:00 p.m. and Thursday, November 21, 6:30 p.m. - 8:00 p.m. Possible Board work session on Monday, December 16 at 5:00 p.m. with Benjamin Bus.

D. **Bridgewater Elementary School Tours.** Superintendent Hillmann will conduct public tours of Bridgewater Elementary School on Saturday, November 23, 9:00 a.m. - 11:00 a.m.

IX. Future Meetings

A. Monday, November 25, 2019, 7:00 p.m., Regular Board Meeting, NHS Media Center

B. Monday, December 9, 2019, 7:00 p.m., Regular Board Meeting, NHS Media Center

C. Monday, January 13, 2020, 7:00 p.m., Organizational Board Meeting followed by the Regular Board Meeting, NHS Media Center

X. Adjournment
Purpose

The purpose of this mid-year update to the School Board is to report about progress towards SIP goals, and to share activities, accomplishments, and challenges occurring at each District building.

What Is Going Well?

Our Goal for the 2019-20 school year

- 60% of ALC students will reach the consistent attendance of 90% as measured by the average of all grading periods for each school year included in this plan.
  - 78.33% achieved GP 1
  - 70.31% achieved GP 2
  - Activities and field trips have been successful in building community
    - Field Trips
      - Renaissance Festival (Renaissance and Reformation Literature)
      - Minnehaha Falls scavenger hunt
    - Activities
      - Fall Frolic Picnic
      - Student Choice Conference
      - Cultural Community Meals
        - Mediterranean
        - Middle East
  - 97.9% of students say teachers care about students

Our attendance has been the highest it has been since we started keeping track. We believe this is due to the activities and field trips we have to build a sense of community and belonging. Students also are motivated to earn credits and so groups of students have been attending on a much more consistent basis in order to earn credits. The events we have done so far have all gone really well. Students and staff have enjoyed the events and had a chance to build positive relationships with each other.

What Problems Are We Trying To Solve?

The growth at the ALC has been tremendous. We have gone from 50-60 students to 90. Part of this growth has been an increase in EL students which has historically been around 7% but is now around 40%. The support from the District has been fantastic as we were able to increase FTE and EL support in response to these changes. We have 3 new classes as a result; one Art History, one Interpersonal Communications, and one EL class. We have also been able to increase EL support through push in of Science, Social Studies, and Independent Study.

Summary

In summary, although we have had major changes this year the staff continues to display flexibility and patience as we put supports and resources in place to accommodate the students and staff. The changing demographics present challenges but also opportunities for growth of all involved and it has gone well (with room for more growth) as reflected by some staff during rounding sessions. The response of the School Board and Superintendent to add FTE and staffing has been very appreciated as staff and students report feeling supported. We will continue to work on creating an atmosphere that has an appreciation of culture with a base of safety, welcoming, and respectfulness.
ALC Building Update
November 2019
What Is Going Well?

- 60% of ALC students will reach the consistent attendance of 90% as measured by the average of all grading periods for each school year included in this plan.
  - 78.33% achieved GP 1
  - Activities and field trips have been successful in building community
- 97.9% of students say teachers care about students
What Problems Are We Trying To Solve?

- Unprecedented growth
  - 50-60 students typically, currently at 91
- Large EL population growth
  - 7% to 41% in two years
- Increase in FTE incredibly helpful
  - 2 new classes offered
- Increase in EL FTE incredibly helpful
  - New EL class being offered
- We continue to work on appreciation of cultures and community building
  - Monthly Community Culture meal
    - Mediterranean
    - Middle East
  - Field trips
    - Fall Frolic at park
    - Minnehaha Falls scavenger hunt
    - Renaissance Festival
    - Ropes course upcoming
Thank You and Questions
Purpose

The purpose of this mid-year update is to give the school board and families an update on how the middle school is progressing on our four 2019-20 site goals and to be transparent about challenges we are working through.

What Is Going Well?
* We have great systems in place to identify students who are in need of academic and behavior support
* We have amazing staff that have a growth mindset and are willing to try new things.
* Most of our students in our interventions are showing growth.
* We have been sending out positive postcards to students and families once a month and the response has been incredible.
* We made a change to our open house to allow for families to attend sessions on technology and middle school supports for students.
* We have created a Middle School Parent Advisory as another way to receive feedback.

What Problems Are We Trying To Solve?
* We have accumulated a waiting list for interventions at a faster rate than in previous years.
* We still have not been able to get the same growth with our English Language Learner students as we do with non English Language Learner students.
* We continue to struggle with students not working on academics, outside of school.
* We struggle getting families to attend our parent sessions at events.

Summary

The middle school is in a good place both academically and social emotionally. Our staff continues to demonstrate a growth mindset and a commitment to the continuous improvement model. I am looking forward to the progress we make on our goals throughout the year, but am also concerned about the effect our enrollment may have on them. We have appreciated all the support the board and Dr. Hillmann has shown us with keeping class sizes reasonable, but if our enrollment stays consistent we will need to look at how and what interventions we support students with.
Achievement Goals

1. Northfield Middle School will have an increase of 5% of all students in grades 6, 7, and 8 who show positive growth on their MCA reading and math test during the 2018-19 school year.

2. Northfield Middle School will decrease the achievement gap with our FRP students by 5% in math and reading in grades 6, 7, and 8, as measured by MCA data.
What Is Going Well?

*We have great systems in place to identify students who are in need of academic and behavior support.

*We have amazing staff that have a growth mindset and are willing to try new things.

*Most of our students in our interventions are showing growth.

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Northfield Public Schools
What Problems Are We Trying To Solve?

*We have accumulated a waiting list at a faster rate than in previous years.

*We still have not been able to get the same growth with our English Language Learner students as we do with non English Language Learner students.

*We continue to struggle with students not working on academics, outside of school.
Climate Goals

1. Northfield Middle School teachers will increase the number of positive family contacts during the year so our parent satisfaction survey results increase from 2.91 to a 4.0 (5.0 scale).

2. Northfield Middle School will maintain the percentage of students and families who feel the transitions between grades was smooth and the students were well prepared. This will be determined based on student and family surveys.
What Is Going Well?

* We have been sending out positive postcards to students and families once a month and the response has been incredible.

* We made a change to our open house to allow for families to attend sessions on technology and middle school supports for students.

* We have created a Middle School Parent Advisory as another way to receive feedback.
What Problems Are We Trying To Solve?

* Until we collect the results of our survey to families and students about their transition, we cannot determine what steps we can take to improve.

* We struggle getting families to attend our parent sessions at events.
Thank You and Questions
Start Time for Northfield Public Schools Board Meetings
Superintendent Matt Hillmann, Ed.D. | November 12, 2019

There has been some interest expressed in considering a start time earlier than 7 p.m. for school board meetings. Below are the results of a survey taken in May 2019 regarding the meeting start time for Big 9 and surrounding area school board meetings to provide additional background for our discussion about this possibility.

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INDEPENDENT SCHOOL DISTRICT 659
PUBLIC HEARING
MINUTES
Monday, October 28, 2019
6:15 PM - 7:00 PM
Northfield High School Media Center

I. Call to Order
Board Chair Julie Pritchard called the Public Hearing of the Northfield Board of Education Independent School District 659 to order at 6:15 p.m. Present: Goerwitz, Hardy, Stratmoen, Quinnell, Baraniak, Iverson, and Pritchard.

II. Procedures for Public Hearings

III. Director of Teaching and Learning Mary Grace Hanson and District Assessment Coordinator Hope Langston reviewed outcomes of the 2018-2019 World's Best Workforce Plan and goals and strategies for the 2019-2020 school year.

IV. Opportunity for Community Feedback
There was no feedback from community members present.

V. On a motion by Iverson, seconded by Quinnell, the Public Hearing adjourned at 6:49 p.m.

Noel Stratmoen, School Board Clerk
NORTHFIELD PUBLIC SCHOOLS
School Board Minutes

October 28, 2019
Northfield High School Media Center

I. Call to Order
Board Chair Julie Pritchard called the Regular meeting of the Northfield Board of Education of Independent School District 659 to order at 7:00 p.m. Present: Goerwitz, Hardy, Stratmoen, Quinnell, Baraniak, Iverson and Pritchard.

II. Approval of Agenda/Table File
On a motion by Goerwitz, seconded by Iverson, the Board approved the Agenda.

III. Public Comment
Public comment was given by Karisa Grothe, 4450 100th Street East, regarding the use of social media by a board member concerns regarding the achievement gap.

IV. Announcements and Recognitions
- Congratulations to Junior, Nicole Theberath, who has earned a trip to the State Cross Country meet on Saturday, November 2. The girls team placed 5th in Section 1AA and the boys team placed 10th.
- The Girls Swim and Dive team won the True Team section meet and the Big 9 conference championship.
- The Raider Volleyball team won the Big 9 conference and went undefeated in the conference.
- NHS play Little Shop of Horrors is November 1, 2, 8, 9 and a matinee on November 10.
- The annual bus driver appreciation breakfast is being held Tuesday, October 29, at Bridgewater Elementary from 8:20 am - 9:15 am in the Bridgewater Elementary cafeteria.
- Honorable mention to Steve Paulson, a Northfield alumnus, who is retiring from Edina Public Schools and is recognized as one of the state’s most successful high school coaches.

V. Items for Discussion and Reports

B. Wold/Knutson Construction Update
Sal Bagley, Architect with Wold Architects and Engineers, and Sr. Project Manager Josh Cooper from Knutson Construction, provided schematic updates for both Longfellow and Greenvale Park renovation projects, and an update on all construction projects in the district.

C. Summary of Public Hearing Regarding the 2019-2020 World’s Best Workforce Plan
Director of Teaching and Learning Mary Grace Hanson and District Assessment Coordinator Hope Langston summarized the 2019-2020 World’s Best Workforce Plan and responded to questions from the Board. There was no community feedback received at the World’s Best Workforce Plan public hearing that preceded the Regular School Board meeting.

D. District Services Survey Results
Superintendent Hillmann presented the Fall 2019 district services survey results.

VI. Committee Reports
There were no committee reports.

VII. Consent Agenda
On a motion by Quinnell, seconded by Hardy, the Board approved the following Consent Agenda items:

A. Minutes
- Minutes of the Regular School Board meeting held on October 14, 2019.
- Minutes of the Special School Board meeting held on October 21, 2019.
B. **ALC Co-Curricular Overnight Field Trip for 2019-2020**

ALC teachers Cheryl Mathison and Eric McDonald requested Board approval for a co-curricular overnight trip for the 2019-2020 school year.

C. **University of Minnesota Adjunct Faculty Permission Request**

Dr. Hillmann requested Board approval to serve as an adjunct faculty member for the University of Minnesota's College of Education and Human Development. A narrative with additional detail about the request was included in the Board packet.

D. **Personnel Items**

   a) **Appointments**

   1. Madelyn Meyer, Boys Diving Coach for 2 hours/day at the Middle and High School, beginning 11/28/2019; Level E, Step 1
   2. Daniel Peterson, Auditorium Technician for up to 15 hours/week with Community Services, beginning 10/25/2019; $22.74/hr.
   3. Warden Lily, Auditorium Technician for up to 19 hours/week with Community Services, beginning 10/23/2019; $22.74/hr.
   4. Rahmah Abdulai, Targeted Services PLUS Student Site Assistant for up to 1.5 hours/day Mon.-Thurs. at Sibley, beginning 11/4/2019-03/19/2020; $9.86/hr.
   5. Alejandra Baltazar, Targeted Services PLUS Student Site Assistant for up to 1.5 hours/day Mon.-Thurs. at Bridgewater, beginning 11/4/2019-03/19/2020; Step 1-$13.21/hr.
   6. Corey Carney, 1.0 FTE Long Term Substitute Grade 8 English Teacher at the Middle School, beginning 10/21/2019-12/20/2019; BA+30, Step 3
   7. Stephanie Ennis, Targeted Services PLUS Teacher for up to 1.25 hours/day Mon.-Thurs. at Greenvale Park, beginning 11/5/2019-05/7/2020; Year 4-$27.73/hr.
   11. Olivia McCabe, Targeted Services PLUS Student Site Assistant for up to 1.5 hours/day Mon.-Thurs. at Sibley, beginning 11/4/2019-03/19/2020; $9.86/hr.
   12. Tony Rezac, Wrestling Coach for 2.5 hours/day at the Middle School, beginning 11/5/2019; Level I, Step 2
   13. Erin Runningen, Targeted Services PLUS Student Site Assistant for up to 1.5 hours/day Mon.-Thurs. at Bridgewater, beginning 11/4/2019-03/19/2020; $9.86/hr.
   14. Katherine Swanson, Recreation Position for 1.5 hours/day on Mondays with Community Services, beginning 10/28/2019-5/31/2020; $9.86/hr.
   15. Emy Torres, Special Ed EA-PCA for 6.75 hours/day at Greenvale Park, beginning 10/28/2019-06/05/2020; Step 4-$17.10/hr.
   16. Amy Willkomm, Special Ed EA-PCA for 5.0 hours/day at Greenvale Park, beginning 10/30/2019-06/05/2020; Step 1-$15.93/hr.

   b) **Increase/Decrease/Change in Assignment**

   1. Margaret Colangelo, Special Ed EA PCA for 5.75 hours/day at the High School, change to Special Ed EA PCA for 6.25 hours/day and Gen Ed EA Supervision for .5 hours/day at the High School, effective 10/22/2019-6/8/2020.
   2. Noeren Cooney, School Social Worker at Sibley, add Required Supervision for a staff member getting a License for Social Work, effective 09/4/2019-6/10/2020; $1,500 stipend
   3. Matt Crase, Special Ed EA PCA at the Middle School, add Assistant Wrestling Coach at the Middle School, effective 11/5/2019-6/6/2020; $14.00/hr.
   4. Natalie Czech, Special Ed Teacher at Bridgewater, add Targeted Services PLUS Teacher for up to 1.5 hours/day Mon.-Thurs. at Bridgewater, effective 11/4/2019-03/19/2020; Yr.3-$27.11/hr.
   5. Robbin Hedberg, Special Ed EA PCA at the Middle School, add Targeted Services PLUS Site Lead for up to 1.5 hours/day Mon.-Thurs. at Bridgewater, effective 11/4/2019-03/19/2020; Step 2-$16.54/hr.
   6. Kristin Johnson, Behavior Coach at Greenvale Park, add Targeted Services PLUS Teacher for up to 1.25 hours/day Mon.-Thurs. at Greenvale Park, effective 10/21/2019-05/7/2020; Yr.3-$27.11/hr.
7. Brigid McCabe, Special Ed EA PCA for 31.75 hours/week at Longfellow, change to Special Ed EA PCA for 30 hours/week at Longfellow, effective 10/22/2019.
8. Joshua Spitzack, Teacher at Greenvale Park, add Targeted Services PLUS Teacher for up to 1.25 hours/day Mon.-Thurs. at Greenvale Park, effective 10/21/2019-5/7/2020; Yr.6-$27.73/hr.
9. Brigette Tisdale, Title I Teacher at Greenvale Park, add Targeted Services PLUS Teacher for up to 1.25 hours/day Mon.-Thurs. at Greenvale Park, effective 10/21/2019-5/7/2020; Yr.6-$27.73/hr.
10. Tania Will, MTSS Instructional Coach at Sibley, add Targeted Services PLUS Teacher for up to 1.5 hours/day Mon.-Thurs. at Sibley, effective 11/4/2019-3/19/2020; Yr.1-$27.11/hr.
11. Sari Zach, Teacher at Greenvale Park, add Targeted Services PLUS Teacher for up to 1.25 hours/day Mon.-Thurs. at Greenvale Park, effective 10/21/2019-5/7/2020; Yr.1-$27.11/hr.
12. Russel Boyington, KidVentures Site Assistant at Bridgewater, add School Drama Advisor at the Middle School, effective 11/5/2019-6/6/2020; Level 1, Step 1
13. Erik Burton, Teacher at the High School, add Assistant Boys Basketball Coach at the High School, effective 10/25/2019; Level E, Step 1
14. Tina Dokken, Teacher at the Middle School, add Targeted Services BLAST Teacher for up to 1.5 hours/day Mon.-Thurs. at the Middle School, effective 10/24/2019-5/12/2020; Yr. 3-$27.11/hr.
15. Anne Jarvis, Teacher at the Middle School, add Targeted Services BLAST Teacher for up to 1.5 hours/day Thursdays at the Middle School, effective 10/24/2019-5/12/2020; Yr. 5-$27.73/hr.
17. Melvin Miller, Building Supervisor with Community Services, add Scheduler with Community Services, effective 10/28/2019-5/31/2020; $15.25/hr.
18. Ashley Polzin, Teacher at Bridgewater, add Targeted Services PLUS Teacher for up to 1.5 hours/day Mon.-Thurs. at Bridgewater, effective 11/4/2019-3/19/2020; Yr. 1-$27.11/hr.
19. Brad Prestemon, 9th Grade Boys Basketball Coach-Hourly at the High School, change to Assistant Boys Basketball Coach at the High School, effective 10/28/2019; Level E, Step 1
20. Tiffany Ryan, Teacher at Bridgewater, add Targeted Services PLUS Teacher for up to 1.5 hours/day Mon.-Thurs. at Bridgewater, effective 11/4/2019-3/19/2020; Yr. 1-$27.11/hr.
21. Erik Swenson, Teacher at Bridgewater, add Targeted Services PLUS Teacher for up to 1.5 hours/day Mon.-Thurs. at Bridgewater, effective 11/4/2019-3/19/2020; Yr. 6-$27.73/hr.
22. Gina Swenson, Teacher at Sibley, add Targeted Services PLUS Teacher for up to 1.5 hours/day Mon.-Thurs. at Sibley, effective 11/4/2019-3/19/2020; Yr. 7-$27.73/hr.
23. John Watkins, General Recreation with Community Services, add Community Services Basketball Official with Community Services, effective 10/25/2019-5/31/2020; $22.00 per game.
24. Randy Ziek, General Recreation with Community Services, add Community Services Basketball Official with Community Services, effective 10/25/2019-5/31/2020; $22.00 per game.

c) Leave of Absence
1. Correction: Stefanie Bothun, Music Teacher with the District, Family/Medical Leave of Absence for Childcare, effective on or about March 17, 2020, through the remainder of the 2019-2020 school year.
2. Sebastian Burset, EA at the Middle School, Intermittent Leave of Absence, effective 10/21/2019.
5. Kim Medin, Special Ed Teacher at Bridgewater, Family/Medical Leave of Absence, effective 10/22/2019 on an intermittent basis.

d) Retirements/Resignations/Terminations

E. Gift Agreement
   • $1,218.75 from St. John's Lutheran Church for snack cart at Greenvale Park Elementary

F. Boys Alpine Skiing Cooperative Agreement with Red Wing ISD 256
   Director of Student Activities Joel Olson, with approval from the Minnesota State High School League, recommended the addition of Red Wing Public School to the Boys Alpine Skiing cooperative for the 2019-2020 school year.
VIII. Superintendent's Report
   A. Items for Individual Action
      1. **World's Best Workforce 2019-2020 Annual Report.** On a motion by Goerwitz, seconded by Hardy, the Board approved the 2019-2020 World's Best Workforce Annual Report as presented.

IX. Items for Information
    A. **Enrollment Options Report.** Student Information Systems Specialist Christine Neset provided the 2019-2020 Enrollment Options Report. Superintendent Hillmann reviewed this report with the Board.
    B. **Retired Educators' Luncheon** is scheduled Wednesday, October 30, 2019 at Ruth's On Stafford. Doors open at 11:30 a.m.
    C. **National Merit Reception** is scheduled Tuesday, November 12, 2019 at 6:00 p.m. in NHS Media Center.

X. Future Meetings
   A. Tuesday, November 12, 2019, 7:00 PM, Regular Board Meeting, NHS Media Center
   B. Monday, November 25, 2019, 7:00 PM, Regular Board Meeting, NHS Media Center
   C. Monday, December 9, 2019, 7:00 PM, Regular Board Meeting, NHS Media Center

XI. Adjournment
    On a motion by Stratmoen, seconded by Goerwitz, the Board adjourned at 9:06 p.m.

Noel Stratmoen
School Board Clerk
NORTHFIELD SCHOOL DISTRICT GIFT AGREEMENT

This agreement made this 30th day of October, 2019, by and between Carl Henry Step Up Scholarship Fund of the Capital Group American Funds, hereinafter the “Donor”, and Independent School District No. 659, Northfield, Minnesota, pursuant to the District’s policy for receiving gifts and donations, as follows:

TERMS

$2,500.00 for Step Up Scholarship, check #76391090.

By: Received in District Office

Approved by resolution of the School Board on the _____ day of _____, _____.

INDEPENDENT SCHOOL DISTRICT No. 659

By: __________________________

Clerk
RESOLUTION ACCEPTING DONATIONS

The following resolution was moved by ________ and seconded by ________:

WHEREAS, Minnesota Statutes 123B.02, Sub. 6 provides: “The board may receive, for the benefit of the district, bequests, donations, or gifts for any proper purpose and apply the same to the purpose designated. In that behalf, the board may act as trustee of any trust created for the benefit of the district, or for the benefit of pupils thereof, including trusts created to provide pupils of the district with advanced education after completion of high school, in the advancement of education.”; and

WHEREAS, Minnesota Statutes 465.03 provides: “Any city, county, school district or town may accept a grant or devise of real or personal property and maintain such property for the benefit of its citizens in accordance with the terms prescribed by the donor. Nothing herein shall authorize such acceptance or use for religious or sectarian purposes. Every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full.”; and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full;

THEREFORE, BE IT RESOLVED, that the School Board of Northfield Public Schools, ISD 659, gratefully accepts the following donations as identified below:

<table>
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<tr>
<th>Donor</th>
<th>Item</th>
<th>Designated Purpose (if any)</th>
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<tr>
<td>Carl Henry Step Up Scholarship Fund of the Capital Group American Funds</td>
<td>$2,500.00</td>
<td>Step Up Scholarship</td>
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The vote on adoption of the Resolution was as follows:

Aye:

Nay:

Absent:

Whereupon, said Resolution was declared duly adopted.

By: Julie Pritchard, Chair

By: Noel Stratmoen, Clerk
<table>
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<th>September</th>
<th>September</th>
<th>September</th>
<th>October</th>
<th>November</th>
<th>December</th>
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<th>February</th>
<th>March</th>
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**Greenvale Park**

| Grade K-2022          | 75        | 73        | 73        | 74        | 74        | 73     |          |          |         |         |      |      |     | 0           |
| Grade 1-2021          | 67        | 68        | 68        | 68        | 67        | 67     |          |          |         |         |      |      |     | 0           |
| Grade 2-2020          | 79        | 79        | 79        | 79        | 78        | 79     |          |          |         |         |      |      |     | 0           |
| Grade 3-2029          | 60        | 61        | 61        | 61        | 61        | 61     |          |          |         |         |      |      |     | 0           |
| Grade 4-2028          | 79        | 79        | 79        | 79        | 79        | 81     |          |          |         |         |      |      |     | 0           |
| Grade 5-2027          | 76        | 75        | 75        | 75        | 75        | 75     |          |          |         |         |      |      |     | 0           |
| **Total**             | **436**   | **435**   | **433**   | **436**   | **434**   | **436** | 0        | 0        | 0       | 0       | 0    | 0    | 0   | 0           |

**Sibley**

| Grade K-2022          | 91        | 91        | 91        | 91        | 91        | 91     |          |          |         |         |      |      |     | 0           |
| Grade 1-2021          | 94        | 93        | 93        | 92        | 92        | 92     |          |          |         |         |      |      |     | 0           |
| Grade 2-2020          | 86        | 86        | 86        | 86        | 86        | 85     |          |          |         |         |      |      |     | 0           |
| Grade 3-2029          | 87        | 86        | 86        | 86        | 86        | 89     |          |          |         |         |      |      |     | 0           |
| Grade 4-2028          | 99        | 97        | 97        | 97        | 97        | 97     |          |          |         |         |      |      |     | 0           |
| Grade 5-2027          | 95        | 94        | 94        | 94        | 94        | 95     |          |          |         |         |      |      |     | 0           |
| **Total**             | **552**   | **547**   | **547**   | **546**   | **546**   | **549** | 0        | 0        | 0       | 0       | 0    | 0    | 0   | 0           |

**Bridgewater**

| Grade K-2022          | 83        | 84        | 84        | 83        | 82        | 82     |          |          |         |         |      |      |     | 0           |
| Grade 1-2021          | 96        | 95        | 95        | 95        | 95        | 94     |          |          |         |         |      |      |     | 0           |
| Grade 2-2020          | 96        | 95        | 95        | 95        | 95        | 95     |          |          |         |         |      |      |     | 0           |
| Grade 3-2029          | 100       | 100       | 100       | 100       | 100       | 99     |          |          |         |         |      |      |     | 0           |
| Grade 4-2028          | 104       | 104       | 104       | 104       | 104       | 104    |          |          |         |         |      |      |     | 0           |
| Grade 5-2027          | 118       | 118       | 118       | 118       | 118       | 118    |          |          |         |         |      |      |     | 0           |
| **Total**             | **597**   | **596**   | **596**   | **595**   | **594**   | **592** | 0        | 0        | 0       | 0       | 0    | 0    | 0   | 0           |

**Middle School**

| Grade 6-2026          | 330       | 307       | 308       | 308       | 308       | 308    |          |          |         |         |      |      |     | 0           |
| Grade 7-2025          | 345       | 341       | 342       | 342       | 341       | 340    |          |          |         |         |      |      |     | 0           |
| Grade 8-2024          | 337       | 335       | 335       | 335       | 333       | 335    |          |          |         |         |      |      |     | 0           |
| **Total**             | **1012.0**| **983.0** | **985.0** | **985.0** | **982.0** | **983.0** | 0           | 0        | 0       | 0       | 0    | 0    | 0   | 0           |

**High School**

| Grade 9-2023          | 324       | 321       | 319       | 320       | 320       | 319    |          |          |         |         |      |      |     | 0           |
| Grade 10-2022         | 359       | 358       | 358       | 358       | 358       | 361    |          |          |         |         |      |      |     | 0           |
| Grade 11-2021         | 356       | 353       | 353       | 355       | 354       | 354    |          |          |         |         |      |      |     | 0           |
| Grade 12-2020         | 301       | 304       | 303       | 303       | 303       | 304    |          |          |         |         |      |      |     | 0           |
| **Total**             | **1340**  | **1336**  | **1333**  | **1336**  | **1335**  | **1338** | 0        | 0        | 0       | 0       | 0    | 0    | 0   | 0           |

**ALC**

| Grade 9-2023          | 1         | 1         | 2         | 1         | 1         |      |          |          |         |         |      |      |     | 0           |
| Grade 10-2022         | 3         | 5         | 5         | 5         | 14        | 15    |          |          |         |         |      |      |     | 0           |
| Grade 11-2021         | 8         | 15        | 18        | 15        | 30        | 33    |          |          |         |         |      |      |     | 0           |
| Grade 12-2020         | 23        | 51        | 59        | 60        | 88        | 87    |          |          |         |         |      |      |     | 0           |
| **Total**             | **37**    | **72**    | **83**    | **82**    | **133**   | **136** | 0        | 0        | 0       | 0       | 0    | 0    | 0   | 0           |

**Grand Total**

| Total                  | **4064.0**| **4067.0**| **4079.0**| **4082.0**| **4123.0**| **4151.0** | 0        | 0        | 0       | 0       | 0    | 0    | 0   | 0           |

**Full Time only (excluding EC and Part-time/Independent Study ALC)**

| Grade                  | **3958.0**| **3960.0**| **3960.0**| **3962.0**| **3953.0**| **3966**   |          | 0        | 0       | 0       | 0    | 0    | 0   | 0           |
### Northfield Public Schools Enrollment Report

#### Longfellow

**Early Childhood**

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<td>Winter</td>
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**TOTAL** 117

#### Greenvale Park

1. **K**
   - Flicker 19
   - Hagberg 19
   - Kortbrek 17
   - Ziemann 18
   - Landry 23
   - Nivala 23
   - Zach 21
   - Anderson 24
   - Bufler 18
   - Johnson 18
   - Larson 19
   - Alvarez, C 22
   - Timerson 19
   - Youngblut 20
   - Clarey 19
   - Dmick 19
   - Garcia 24
   - Hetzel 19
   - Harding 17
   - Russell 21
   - Sickler 18
   - Spirzak 19

**TOTAL** 436

#### Sibley

**Grade**

- K
- 1
- 2
- 3
- 4
- 5
- 6

**Teacher**

- Born
- Heil
- Matson
- Otte
- Craft
- Downs
- Sasse
- Swenson
- Buhl
- Seeberg
- Soderland
- Spitzak
- Guggisberg
- Jandro
- Johnson
- Sweeney
- Fox
- Haar
- McMansion
- Rud
- Baragary
- Maloche
- Ostermann
- Stulik

#### Middle School

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#### High School

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#### Early Childhood

- Total 117

#### Kindergarten-2032

- Total 246

#### Grade 1-2031

- Total 253

#### Grade 2-2020

- Total 259

#### Grade 3-2029

- Total 249

#### Grade 4-2028

- Total 282

#### Grade 5-2027

- Total 288

#### Total K-5

- Total 1694

#### Total Middle School

- Total 983

#### Total High School

- Total 1338

### ALC

**Grade**

- 9-2023
- 10-2022
- 11-2021
- 12-2020

**F/T**

- 1
- 5
- 17
- 44

**Total**

- 67

**Independent Study**

- Total 4151

**Full Time only (excluding EC and Part-time/Independent Study)**

- Total 3966
## Northfield Public Schools - Enrollment Options History

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<td></td>
<td>-1.06%</td>
<td>14.94%</td>
<td>-19.21%</td>
<td>-9.38%</td>
<td>-6.06%</td>
<td>4.15%</td>
<td>-16.12%</td>
<td>9.20%</td>
<td></td>
</tr>
</tbody>
</table>
Purpose: The purpose of the construction update summary at each Board meeting is to provide information regarding the five construction projects authorized by the public in November 2018. You can view a full history of the construction updates at www.northfieldschools.org/construction.

<table>
<thead>
<tr>
<th>Project</th>
<th>Expected Project Cost</th>
<th>Expected Start Date</th>
<th>Expected Completion Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bridgewater Elementary</td>
<td>$2.13 million</td>
<td>June 2019</td>
<td>October 2019 (entry) November 2019 (entry)</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>January 2020 (new office)</td>
</tr>
<tr>
<td>Greenvale Park (new)</td>
<td>$27.62 million</td>
<td>August 2019</td>
<td>August 2020</td>
</tr>
<tr>
<td>Sibley Elementary</td>
<td>$7.38 million</td>
<td>November 2019</td>
<td>August 2020</td>
</tr>
<tr>
<td>GVP Early Childhood Center</td>
<td>$859,000</td>
<td>June 2020</td>
<td>August 2020</td>
</tr>
<tr>
<td>(remodeling)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Longfellow School (remodeling)</td>
<td>$837,000</td>
<td>September 2020</td>
<td>December 2020</td>
</tr>
</tbody>
</table>

**November 2019**

- Initial Longfellow user group meetings concluded on November 7.
- Tours of Bridgewater were offered 4 p.m. - 7 p.m. during conferences on November 4.

**October 2019**

- Longfellow core planning team has concluded and user group meetings are scheduled.
- New GVP core planning team has concluded and user group meetings are scheduled.
- Wold Architects and Knutson Construction provided a thorough schematic and construction update to the Board at the October 28th school board meeting.
- POC met and discussed construction at Bridgewater & New Greenvale Park, design updates at New Greenvale Park, Sibley, renovations at Greenvale & Longfellow, and the elementary furniture design process and meetings.
- The bid opening for the Sibley renovation construction project took place on October 15.
- On October 15, the furniture core planning team toured four elementary schools to explore furniture options.