

INDEPENDENT SCHOOL DISTRICT 659
REGULAR SCHOOL BOARD MEETING
Monday, November 9, 2020 ~ 7:00 p.m.
Northfield High School Media Center

Zoom Meeting Link: <https://northfieldschools-org.zoom.us/j/85665240122?pwd=bit3YXhPdnpSZnpUdU0wWTRKbmIsdz09>

AGENDA

- I. Call to Order
- II. Agenda Approval/Table File
- III. Public Comment
- IV. Announcements and Recognitions
- V. Items for Discussion and Reports
 - A. Bridgewater, Greenvale Park and Sibley Elementary School Updates
 - B. Self-Funded Health Insurance Plan
 - C. Financial Update
 - D. Operations Update
- VI. Consent Agenda
 - A. Approval of Minutes
 - B. Gift Agreements
 - C. Personnel Items
- VII. Superintendent's Report
 - A. Items for Individual Action
 - 1. Memorandum of Understanding Between the ALC and Randolph & Tri-City United High Schools
 - 2. Policies 419, 516 and 607
 - 3. Resolution of School Board Supporting FORM A Application to Minnesota State High School League Foundation
 - 4. Resolution Establishing Combined Polling Places for Multiple Precincts and Designating Hours during which the Polling Places will Remain Open for Voting for School District Elections Not Held on the Day of a Statewide Election
- VIII. Items for Information
 - A. Enrollment Options Report
 - B. Community Education Day
 - C. Timeline for Renaming Longfellow and Sibley
 - D. Construction Update
- IX. Future Meetings
 - A. Friday, November 13, 2020, 1:00 p.m., Special Board Meeting, Zoom
 - B. Monday, November 23, 2020, 7:00 p.m., Regular Board Meeting, NHS Media Center & Zoom
 - C. Monday, December 14, 2020, 7:00 p.m., Regular Board Meeting, NHS Media Center & Zoom
- X. Adjournment

**NORTHFIELD PUBLIC SCHOOLS
MEMORANDUM**

Monday, November 9, 2020 ~ 7:00 p.m.
Northfield High School Media Center
Zoom Live Webinar Link

TO: Members of the Board of Education

FROM: Matthew Hillmann, Ed.D., Superintendent

RE: Explanation of Agenda Items for Monday, November 9, 2020, Regular School Board Meeting

- I. Call to Order
- II. Agenda Approval/Table File
- III. Public Comment

Public comment for this school board meeting may be submitted by 5:00 p.m. on Monday, October 26, 2020 as follows: info@northfieldschools.org, and will be read by the Board Chair if submitted in compliance with the district's public comment guidelines listed below. If necessary, submitted comments will be edited to delete the portion(s) of the submission that do not comply with the guidelines.

 - Each individual will identify themselves and the group they represent, if any.
 - State your reason for addressing the Board.
 - Your comments are limited to one three-minute presentation.
 - This is not a time to debate an issue, but for the Board to hear your comments. The Minnesota Government Data Practices Act prohibits comment about specific student matters, even without naming the student, in open session. This includes the public comment portion of our meeting. The Board respects and values input on student matters, but when it relates to a specific student or to a specific student matter, such input must be heard by the appropriate personnel - such as the building principal or superintendent - and not during an open meeting of the School Board.
- IV. Announcements and Recognitions
- V. Items for Discussion and Reports
 - A. Bridgewater, Greenvale Park and Sibley Elementary School Updates

Elementary school principals Nancy Antoine, Sam Richardson and Scott Sannes will update the Board about activities, accomplishments and challenges occurring at the elementary schools.
 - B. Self-Funded Health Insurance Plan

Director of Human Resources Molly Viesselman will provide an analysis of the District's health insurance and share an update on the Benefits Committee's recommendations in preparation of open enrollment for calendar year 2021.
 - C. Financial Update

Director of Finance Val Mertesdorf will provide a financial update to the Board.
 - D. Operations Update

Superintendent Hillmann will update the Board on District operations, COVID-19 response, and its anti-racism work.
- VI. Consent Agenda

Recommendation: Motion to approve the following items listed under the Consent Agenda.

 - A. Minutes
 - Minutes of the World's Best Workforce public hearing held on October 26, 2020
 - Minutes of the Regular School Board meeting held on October 26, 2020
 - B. Gift Agreement
 - Rice County Public Health donated N95 masks to use in our district health offices. These masks will help us to have the appropriate PPE until vendors have available supplies. Value estimated at \$390.

- \$7,000.00 for the pool's starting blocks from Northfield Swim Club
- \$1,000.00 for the Chamber scholarship from the Northfield Area Chamber of Commerce

C. Personnel Items

a) Appointments

1. Scott Cloud, Assistant Boys Hockey Coach for 2 hours/day for 5 days/week at the High School, beginning 11/30/2020; Level E, Step 5
2. Julene Johnson, Gen Ed Instructional EA, and Cafeteria Supervisor for 5.5 hours/day at Bridgewater beginning 11/6/2020-6/10/2021; Gen Ed Step 4-\$16.72/hr.
3. Sandra Reiman, Gen Ed Instructional EA Literacy Support for 2.75 hours/day at Sibley, beginning 11/4/2020-6/10/2021; Gen Ed Step 4-\$16.72/hr.
4. Taylor Storlie, Assistant Dance Team Coach for 2 hours/day for 3 days/week at the High School, beginning 11/9/2020; Level F, Step 1

b) Increase/Decrease/Change in Assignment

1. Michelle Bauer, Instructional Coach with the District, add Portage Grader for 25 students with the District, effective 10/30/2020-6/10/2021; Stipend \$13,000
2. Samantha Becker, Gen Ed EA Media for 7.5 hours/day at the Middle School, change to Gen Ed EA Media for 6.75 hours/day at the Middle School, effective 9/14/2020-6/10/2021.
3. Samantha Becker, Gen Ed EA Media for 33.75 hours/week at the Middle School, change to Gen Ed EA Media for 33 hours/week at the Middle School, effective 9/14/2020-6/10/2021.
4. Sarah Bloom, Teacher at the Middle School, add Portage Grader for 25 students with the District, effective 10/30/2020-6/10/2021; Stipend \$13,000
5. Sebastian Burset, Long Term Substitute Cultural Liaison with the District, will continue in the position for the remainder of the 2020-2021 school year, effective 11/2/2020-6/10/2021.
6. Erik Burton, Teacher at the High School, add Portage Grader for 25 students with the District, effective 10/30/2020-6/10/2021; Stipend \$13,000
7. Margaret Christiansen, Special Ed EA Bus with the district, change to Substitute Bus EA with the District, effective 10/29/2020-6/10/2021.
8. Jan Ensrud, Teacher at the Middle School, add Portage Grader for 25 students with the District, effective 10/30/2020-6/10/2021; Stipend \$13,000
9. Janet Gannon, Gen Ed EA for 33.75 hours/week at the Middle School, change to Gen Ed EA for 33 hours/week at the Middle School, effective 9/14/2020-6/10/2021.
10. Cindy Keogh, Building Supervisor with Community Education, add Gen Ed EA Literacy Support for Portage for 4 hours/day with the District, effective 11/2/2020-6/10/2021; Gen Ed Step 4-\$16.72/hr.
11. Melanie Klein, Special Ed Teacher at Sibley, add Homebound Instruction for approximately .50 hours/day for 5 days/week with the District, effective 11/2/2020-6/10/2021.
12. Mitchel May, 1.0 Assistant Weightlifting Coach at the High School, change to .5 Assistant Weightlifting Coach at the High School, effective 11/16/2020.
13. Debra Pack, Spec Ed EA at the High School, add Spec Ed EA Bus PCA for 1 hour/day for 4 days/week with the District, effective 11/2/2020-6/10/2021.
14. Scott Stanina, Teacher at the High School, add Portage Grader for 25 students with the District, effective 10/30/2020-6/10/2021; Stipend \$13,000
15. Michelle Steele, 1.0 FTE Phy ED/DAPE Teacher + overload through 10/30/2020 at the Middle School, change to 1.0 FTE Phy ED/DAPE Teacher +overload through 11/10/2020 at the Middle School, effective 11/2/2020-11/10/2020.
16. Katrina Warner, EA at Bridgewater, add Targeted Services PLUS Site Leader for up to 1.5 hours/day Mon.-Thurs. at Bridgewater, effective 11/15/2020-5/6/2021; Step 1-\$16.85/hr.

c) Leave of Absence

1. Ann Ackerman, Speech and Language Pathologist at Sibley, Family/Medical Leave of Absence beginning on or about 3/11/2021 for 12 workweeks.
2. Matt Crase, EA at the Middle School, Leave of Absence, effective 11/5/2020-12/22/2020.
3. Laura DeGroot, Olympic Weightlifting Coach at the High School, Leave of Absence for the 2020-2021 season, effective 11/2/2020.
4. Whitney Docken, Speech and Language Pathologist at Greenvale Park, Family/Medical Leave of Absence beginning on or about 3/7/2021 through the end of the 2020-2021 school year.
5. Joan Lizaola, Cultural Liaison with the District, Leave of Absence extended to the end of the 2020-2021 school year, effective 10/30/2020-6/10/2021.
6. Kathleen Mellstrom, EA at the High School, Leave of Absence Mondays through Wednesdays, working only Thursdays and Fridays, for the duration of the 2020-2021 school year, effective 10/29/2020-6/10/2021.

7. Jane Weiland, Teacher at the Middle School, Family/Medical Leave of Absence beginning on or about 2/27/2021 for 8 workweeks.

d) Retirements/Resignations/Terminations

*Conditional offers of employment are subject to successful completion of a criminal background check and Pre-work screening (if applicable)

VII. Superintendent's Report

A. Items for Individual Action

1. Memorandum of Understanding Between the ALC and Randolph & Tri-City United High Schools. At the October 12, 2020 Board meeting, Director of the Area Learning Center Daryl Kehler presented a memorandum of understanding to develop a framework of cooperation between the Northfield ALC, Randolph High School, and Tri-City United High School. The Board is requested to approve the memorandum of understanding between the ALC and Randolph & Tri-City United High Schools.

Superintendent's Recommendation: Motion to approve the Memorandum of Understanding Between the ALC and Randolph & Tri-City United High Schools.

2. Policies 419, 516 and 607. The Board is requested to approve Policies 419, 516 and 607 as presented at the October 26, 2020 Board meeting.

Superintendent's Recommendation: Motion to approve Policies 419, 516 and 607 as presented.

3. Resolution of School Board Supporting FORM A Application to Minnesota State High School League Foundation. Director of Student Activities Joel Olson requests approval of the attached resolution supporting the District's application to the Minnesota State High School League Foundation for a FORM A grant to offset student activity fees.

Superintendent's Recommendation: Motion to approve the Resolution of School Board Supporting FORM A Application to Minnesota State High School League Foundation.

4. Resolution Establishing Combined Polling Places for Multiple Precincts and Designating Hours during which the Polling Places will Remain Open for Voting for School District Elections Not Held on the Day of a Statewide Election. School districts are required to approve a resolution to combine polling places in the event the school district were to hold a special election. This resolution must be approved by December 31 of each year, whether the school district intends to hold a special election or not. The Board must designate the combined polling places they would use in the future calendar year and notify county auditors by sending them a copy of the resolution. Combined polling places must be a location currently designated for use by a county or municipality.

Superintendent's Recommendation: Motion to approve the Resolution Establishing Combined Polling Places for Multiple Precincts and Designating Hours during which the Polling Places will Remain Open for Voting for School District Elections Not Held on the Day of a Statewide Election.

VIII. Items for Information

- A. Enrollment Options Report. Student Information Systems Specialist Christine Neset has provided the enclosed 2020-21 Enrollment Options Report. Superintendent Hillmann will review this report with the Board.
- B. Community Education Day. Governor Tim Walz has proclaimed Thursday, November 12, 2020 as Community Education Day.
- C. Timeline for Renaming Longfellow and Sibley. Dr. Hillmann will share information about the timeline for renaming Longfellow and Sibley Elementary School in compliance with Policy 809: Naming of School District Buildings.

- D. Construction Update #36. Superintendent Hillmann will update the Board on the District's construction projects.

IX. Future Meetings

- A. Friday, November 13, 2020, 1:00 p.m., Special Board Meeting, Zoom
- B. Monday, November 23, 2020, 7:00 p.m., Regular Board Meeting, NHS Media Center & Zoom
- C. Monday, December 14, 2020, 7:00 p.m., Regular Board Meeting, NHS Media Center & Zoom

X. Adjournment

Purpose

The purpose of this update to the School Board is to report about progress towards SIP goals, and to share activities, accomplishments, and challenges occurring at each District building.

What Is Going Well?

Staff and students have done well implementing the COVID protocols of masking, distancing, frequent hand washing and sanitizing during the day. We have remained in person providing breakfast, lunch, SEL support and high quality instruction from September 14th.

Relationships are key to our daily work with students, staff and families. Parents have been very supportive and helpful with health protocols.

Students have been able to continue learning with Core Essentials as a focus in reading, writing and math. Science instruction is being provided by our Science specialists.

Portage teachers are supporting approximately 260 students through online learning. Collaboration with teachers in person, Special Education, English Language and Specialists, among others, has supported students in this program.

What Problems Are We Trying To Solve?

Stress management for all adults in the school is very challenging.

The teachers are supporting students who are in quarantine for extended periods. This provides some logistical challenges and strategic use of technology.

Support for individual students and small groups has decreased significantly. Our community is filled with caring, reliable volunteers. Our new policies do not allow volunteers and visitors. This has removed options for academic and social/emotional interventions for students.

Preparing for the hybrid model is a challenge with many factors to consider for students, families and staff success.

Finding substitute teachers and educational assistants has been a challenge. On any given day we could have several unfilled positions in the district.

Summary

The staff at all three schools is rising to the challenge to create a safe, positive environment for students. We are grateful to be in-person and appreciate the relationships staff members and students have established these first few months.

Bridgewater, Greenvale Park and Sibley Elementary

2020-21 Update

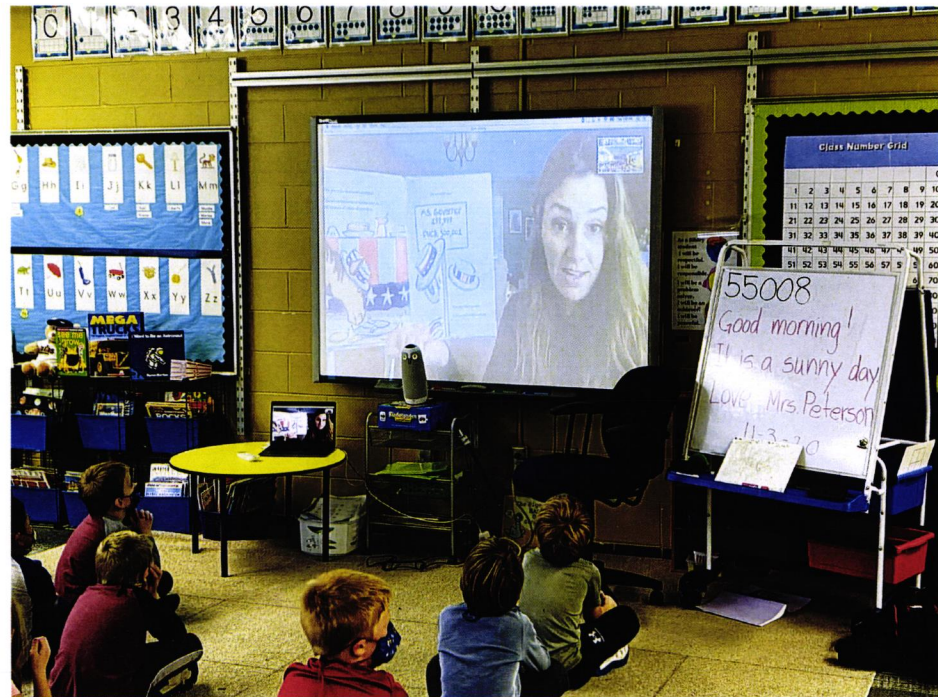
What Is Going Well?



- Students are happy to back in school. Other students have shifted to online learning. Teachers and staff are dedicated and working very hard under difficult circumstances with COVID-19 protocols.
- Family conferences helped launch the year successfully with an emphasis on relationships.
- The roundabout is open!!

What Problems Are We Trying To Solve?

- Responding to interruptions to attendance and staffing due to COVID protocols.
- Supporting stress management for all staff.
- Addressing academic needs with fewer staff/programs than in the past.
- Finding substitute teachers and educational assistants has been challenging.



Thank You and Questions



The District moved to self-funded insurance for health in September 2011 when we moved our business from being insured through the Southeast Service Cooperative to self-funded health plans through Medica. In our second year of self-funded health insurance, we took a small increase to our premiums and have had no change in our premiums until we took a slight decrease in 2018 which will be maintained through December of 2020.

GENERAL INFORMATION:

Overall our self insurance plans have performed very well. The Benefits Advisory Committee has set a minimum fund balance goal of 40% of claims expenditures. However, you can see by the historical data that our claims experience has been rising and our fund balance is decreasing.

Our year-to-date claims (as of 10/28/2020) are \$5,734, 958 which is much higher than normal. An average week of claims normally runs at about \$70,000. You can see by the claims experience example that our weekly claims have been much higher than this.

Current funding (premiums) to our self-funded health pool (ER contribution, EE contribution, and retiree contribution) is not keeping up with the claims experience. Prescriptions drugs are a large part of this issue. Multiple employees take a drug that costs \$17,000/prescription.

The current co-pay structure on our health plans is not sustainable in the long-run given the rising costs of prescription medications. A \$20 or \$75 copay on a \$17,000 drug leaves the self-funded health plan paying the balance of that cost. There needs to be a more balanced level of cost sharing for prescription drugs.

While we may need to take a multiple year approach for rate increases, at a minimum, we would need a 10% increase to premium for 2021.

The benefits advisory committee has met twice this fall to discuss our plans for 2021. To balance the sustainability of our health plans we are recommending that we do a 5% increase to overall premium and make plan design changes to existing health plans.

The committee recommends change to 20% copay with a max of \$300/rx for preferred drugs and a 40% copy on non-preferred drugs to the out-of-pocket maximum of \$1,000 individual and \$2,000 family. There will be a slight increase to deductibles and out-of-pocket maximums on both health plans as well.

All fine union/associations in the District will have to approve this recommendation. If it is not passed through the voting process, there will be a 10% increase to premiums, but no plan design changes.

Impact of COVID – while the state advertised “free” saliva tests for all front-line employees, when you sign up to receive your test, it asks you for your insurance information. If you have insurance, the processing of the test will be charged to our self-funded health plan.

COVID tests are paid at 100% by the plan, no charge to the member.
We have concerns regarding the unknown in possible future spend spikes to make up for lost revenues.

SUMMARY:

Overall, our self insurance has been incredibly successful. With no change in premiums for our employees in 8 years, except a decrease, it has helped employees maintain more take home pay as they have not needed to pay more for insurance. No increases in this length of time is pretty much unheard of and we will balance our funding again to our claims experience and continue to move forward in a positive way.

SELF-FUNDED HEALTH PLAN UPDATE

November 9, 2020

Self-funded Health Plan Update

- District went self-funded in September of 2011 (from BCBS to Medica)
- Small increase in the fall of 2012.
- No change in premium until 2018 when there was a slight DECREASE in premium.
- Decreased premium will be maintained through December 2020.
- Claims experience for 2018, 2019 and 2020 has not been positive.

Self-funded Health - Historical Data

	FY20	FY19	FY18	FY17	FY16	FY15
Premiums	\$ 6,973,152	\$ 6,891,856	\$ 6,859,449	\$ 6,969,827	\$ 6,241,210	\$ 6,036,657
Other Revenue	\$ 78,904	\$ 85,365	\$ 46,129	\$ 38,596	\$ 18,797	\$ 7,148
Claims	\$ (7,031,389)	\$ (6,245,197)	\$ (6,030,278)	\$ (4,725,278)	\$ (4,524,875)	\$ (4,033,103)
Admin	\$ (823,499)	\$ (797,504)	\$ (800,913)	\$ (892,385)	\$ (913,410)	\$ (864,168)
Net	\$ (802,832)	\$ (65,480)	\$ 74,387	\$ 1,390,760	\$ 821,722	\$ 1,146,534
Beginning Fund Balance	\$ 5,645,926	\$ 5,711,406	\$ 5,637,019	\$ 4,246,259	\$ 3,424,537	\$ 2,278,003
Ending Fund Balance	\$ 4,843,094	\$ 5,645,926	\$ 5,711,406	\$ 5,637,019	\$ 4,246,259	\$ 3,424,537
Fund Balance Goal 40%	\$ 3,141,955	\$ 2,817,080	\$ 2,732,476	\$ 2,247,065	\$ 2,175,314	\$ 1,958,908

CLAIMS

- Total year-to-date claims \$5,734,957.87 (includes stop-loss credits)
- 10 individuals account for 26% of the total claims

Example of monthly claims experience:

OCTOBER 2020 CLAIMS DATA (INCLUDES STOP-LOSS CREDITS)

Week of October 7, 2020	=	\$143,909.81
Week of October 14, 2020	=	\$179,630.19
Week of October 21, 2020	=	\$183,021.29
Week of October 28, 2020	=	<u>\$117,268.00</u>
TOTAL OCTOBER CLAIMS		\$ 623,829.29

FUNDING

Current funding (premiums) to the self-funded pool (ER contribution + EE contribution + Retiree contribution) is not keeping up with claims experience, so an increase in overall premiums will be required.

Prescription drugs are a large driving factor in our claims experience. For example, we have multiple employees/dependents taking a drug that costs \$17,000 per prescription.

Prescriptions currently have a \$20 copay for preferred drugs and a \$75 copay for non-preferred drugs with an out-of-pocket maximum of \$750 individual and \$1,000 family.

Currently, the employee would pay either a \$20 copay or \$75 copay (depending on whether it is a preferred or non-preferred drug) for that \$17,000/prescription - the self-funded pool pays the balance.

Our self-funded pool cannot sustain this type of plan design structure for a longer period of time. We would need to have, at a minimum, a 10% increase in premium.

A multiple year approach for rate increases may be needed to re-align the self-funded pool.

BENEFIT ADVISORY RECOMMENDATIONS

In order to make our plans more sustainable, rather than taking a 10% increase in premium alone, the benefit advisory committee is recommending a 5% increase in overall premium along with plan design changes.

The benefits advisory committee recommends a 20% copay with a max of \$300/rx for preferred drugs and 40% copay on non-preferred drugs to the out-of-pocket maximum of \$1,000 individual and \$2,000 family.

Slight increase to deductibles and out-of-pocket maximums on the medical side for both plans as well.

The five unions/associations need to vote on these recommended changes. If all five unions/associations do not pass the recommended changes, a 10% premium increase will take place January 1, 2021 and we would more than likely be looking at a multiple year approach to re-align the fund balance.

The district contribution was not increased during the last negotiation cycle. The premium increase in January will be paid by the employee.

Impact of COVID

- “Free” saliva test for all district staff will be charged to our insurance
- ALL Covid tests are paid 100% by the plan, no charge to the member
- Concerns regarding future medical spend spikes to make up for lost revenues

Questions?

Thank you!

Executive Summary: This report provides information about the District's work to address the significant challenges presented by the COVID-19 global health pandemic and an update on the District's anti-racism work.

COVID-19 Laboratory-Confirmed Case Communication Update

Based on feedback from families and staff, the District modified the way it communicates about laboratory-confirmed cases within the school district.. We no longer send the Minnesota Department of Health (MDH) general notification letter for each laboratory-confirmed COVID-19 case to school families. The MDH general notification is optional and technical in nature. Districts are directed to avoid altering the notification template. We continue to aim for an appropriate balance of transparency and protecting the privacy of our community members who have contracted the novel coronavirus. In place of sending a general notification letter for each case, the District has:

- Expanded our dashboard to include a column indicating the last time each school's data was updated. There is also a visual representation of what the last update included. An upward-pointing arrow indicates the last update added a positive case. A downward-pointing arrow indicates the last update removed a case from the current cases column because it was no longer within the 14-day window.
- Sending a weekly COVID-19 update to families each Friday with the total number of new cases reported in the previous week. This message includes a link to the District's dashboard.
- Those identified as "close contacts" to an individual with a laboratory-confirmed COVID-19 case are personally contacted via telephone and email.
- Any staff member who is shared between schools and tests positive will be added to the total of the school where they spend the majority of their day. Adding the case to multiple buildings would artificially inflate the number of cases within the District. Identifying the case as "partial" at more than one building could lead to the identification of the infected staff member, impacting privacy.

Case Rate Increases

We continue to see the COVID-19 case rate increase in Rice County. On Thursday, November 5, the latest two week case rate (October 18 - 31) was 40.3. On Wednesday, November 4, the county recorded the highest one-day case total since the start of the pandemic with 73 new infections reported. We continue to use the "scalpel" approach recommended by the Minnesota Department of Education (MDE) and MDH by using multiple data points. These data points include:

- The current number of students excluded due to positive COVID-19 cases or close contacts.
- Are the COVID-19 cases in our staff or student population a result of school-based transmission?
- Is 5% or more of the school population absent because of influenza-like illness and/or COVID-like illness?
- Of course, we are consistently consulting with Rice County Public Health, our MDH regional support team, and our incident command team about any possible learning model change. They will have a significant influence on our decision.

- The continued increase of infections in Rice County is troubling. While we know a substantial portion of the recent increases were due to outbreaks at a long-term care facility in Northfield and a residential school setting in Faribault, the data clearly shows community transmission. **This is highly problematic.**

Precautionary Measures and Being Prepared

The increase in new Rice County cases and the existence of community spread should compel us to double-down on MDH's recommended precautionary measures:

- Wear a face mask when you are in public.
- Maintain six-feet of physical distance.
- Wash hands with hot water and soap frequently. Use hand sanitizer when washing hands is not an option.
- Stay home when not feeling well.
- Get tested if you have one more common or two less common COVID-19 symptoms.

It is also essential that families have a plan if our school needs to shift learning models. The [Make a Plan MN website](#) provides excellent tools for families to prepare for a change in learning models and how to respond if someone in their family becomes ill or needs to quarantine.

Learning Model Plan Updates

The District has been working with our elementary school staff to update the hybrid learning model plan should we need to shift to it. The updates were based on what we have learned so far this school year and by seeking the experiences of other school district's experience in the hybrid model. We are now conducting a review of our distance learning plan at all levels so we can make any necessary updates based on our continued understanding of how to most effectively implement that model.

Portage Update

We now have 640 students as part of our all-the-time-online Portage program. Recently, we have held a webinar to support middle and high school Portage families and announced that remote band, choir, and orchestra instruction will be an option for families beginning with the second quarter. Director of Instructional Services Hope Langston and Instructional Services Coach Carrie Duba are doing an excellent job of managing the day-to-day operations of Portage. Our Portage teachers have been a model of our continuous improvement mindset and are serving families well.

Raider Mascot Logo

As discussed last spring, Northfield High School will begin a process to update the Raider mascot logo. For clarity, the name Raiders **will not** change. While the Board previously came to a consensus to move forward, I may ask the Board to take official action so that the people involved in the process have clarity that their work will result in updating the mascot logo.

INDEPENDENT SCHOOL DISTRICT 659

PUBLIC HEARING MINUTES

Monday, October 26, 2020

6:15 p.m. - 6:50 p.m.

Northfield High School Media Center

- I. Call to Order
Board Chair Julie Pritchard called the Public Hearing of the Northfield Board of Education Independent School District 659 to order at 6:15 p.m. Present: Goerwitz, Hardy, Quinnell, Baraniak, Iverson and Pritchard. Absent: Stratmoen
- II. Procedures for Public Hearings
- III. Director of Instructional Services Hope Langston reviewed outcomes of the 2019-2020 World's Best Workforce Plan and goals and strategies for the 2020-2021 school year.
- IV. Opportunity for Community Feedback
There was no feedback from community members.
- V. On a motion by Quinnell, seconded by Goerwitz, the Public Hearing adjourned at 6:52 p.m.

Noel Stratmoen
School Board Clerk

NORTHFIELD PUBLIC SCHOOLS

School Board Minutes

October 26, 2020

Northfield High School Media Center

I. Call to Order

Board Chair Julie Pritchard called the Regular meeting of the Northfield Board of Education of Independent School District 659 to order at 7:00 p.m. Present: Baraniak, Goerwitz, Hardy, Iverson, Pritchard, Quinnell and Stratmoen. In accordance with Governor Walz's Stay Safe Plan, this meeting was set up in accordance with the plan's social distancing guidelines. In addition, all those present wore face coverings the duration of the meeting. Present at this meeting was Dr. Matt Hillmann, Superintendent, Anita Aase, Executive Administrative Assistant, and Hope Langston, Director of Instructional Services. Present via video conference was Erin Bailey, Director of Community Education; and Val Mertesdorf, Director of Finance. This meeting was live-streamed and recorded, and access to the recording was posted to the school district website.

II. Agenda Approval/Table File

The district's attorney is reviewing the Memorandum of Understanding Between the ALC and Randolph & Tri-City United High Schools, and therefore, Superintendent Hillmann requested the board postpone consideration of this Item for Individual Action. On a motion by Quinnell, seconded by Iverson, the Board approved the amended agenda.

III. Public Comment

To accommodate the public comment portion of our meeting, members of the public were invited via the school district website to submit feedback to the Board via email by 5:00 p.m. on October 26, 2020. All submissions that followed the district policy regarding public comment would be read by Chair Pritchard at this time. There was no public comment.

IV. Announcements and Recognitions

- Thank you to Sheldahl Flexible Technologies for their donation of 700 masks to Northfield Public Schools.
- Congratulations to the Section 1AA champion boys soccer team; to Martin Brice, Nathan Amundson, Nicole Theberath and Anna Forbord who qualified for the State Cross Country tournament which is canceled this year; and to Liv Fossum, Lindsay Sunday, Ellen Varley and Anna Sheglowski who broke the 200 medley relay pool record by 0.10.
- Rashod Bateman of the University of Minnesota football team changed his uniform number to 0 as a symbol to indicate "there is zero tolerance for racism in Minnesota's culture and it is a call to action to end racism in our society." The Northfield Raider football team has decided to support the zer0 Initiative by wearing zer0 stickers on the backs of their helmets and committing themselves to tolerate zero racism on their team and in their community.
- On Saturday, October 31, Northfield High School will perform the radio broadcast "War of the Worlds".

V. Items for Discussion and Reports

A. Summary of Public Hearing Regarding the 2020-2021 World's Best Workforce Plan

Director of Instructional Services Hope Langston summarized the 2020-2021 World's Best Workforce Plan and responded to questions from the Board. There was no community feedback received at the World's Best Workforce Plan public hearing that preceded the regular board meeting.

B. Policy Committee Recommendations

Dr. Hillmann presented the policy committee's recommendations on Policies 419, 516 and 607. This will be an item for individual action at the next board meeting.

C. Financial Update

Director of Finance Val Mertesdorf provided a financial update. We have submitted applications for the Federal CARES Funding which includes the Coronavirus Relief funding, ESSER funding and GEAR

funding. We did apply for approximately \$267,000.00 to cover the cost of the emergency childcare from last spring and we were notified that this application had been approved. The auditors were on site last week and the audit results will be presented at the December board meeting. We submitted an application for additional CARES funding available from Goodhue County.

D. Operations Update

Dr. Hillmann provided an operations update. On the third Wednesday of each month District staff use Professional Learning Community time to discuss racial equity and anti-racism issues. Staff use reflection questions provided by the district to deepen their understanding of one of the three key commitments outlined in the framework: symbolism, individual behavior, and system behavior. The District administered a 30-day "pulse" survey of parents/guardians and employees. Superintendent Hillmann reviewed the data results and the comments are being reviewed for themes. We have observed rising COVID-19 infection rates and Dr. Hillmann reviewed the process and factors used to consider a learning model change.

VI. Committee Reports

There were no committee reports.

VII. Consent Agenda

On a motion by Iverson, seconded by Goerwitz, the Board approved the following Consent Agenda.

A. Minutes

- Minutes of the Regular School Board meeting held on October 12, 2020

B. Personnel

a) Appointments

1. Katherine Kreft, Special Ed EA-PCA for 2.8 hours/day at the NCEC, beginning 10/19/2020-6/10/2021; Spec Ed Step 2-\$16.41/hr.
2. Mallory Fuchs, Assistant Dance Team Coach for 2 hours/day for 3 days/week at the High School, beginning 11/9/2020; Hourly-\$14.00/hr.
3. Shari McCabe, .2 FTE Physical Education Teacher and .2 FTE Study Hall Teacher at the Middle School, beginning 11/2/2020-6/10/2021; BA, Step 2
4. Joanna McLees, Special Ed EA-PCA for 3.6 hours/day at the NCEC, beginning 10/19/2020-6/10/2021; Spec Ed Step 1-\$16.05/hr.
5. Teresa Morris, General Ed EA-Literacy Support for 4 hours/day at Sibley, beginning 10/19/2020-6/10/2021; Gen Ed Step 4-\$16.72/hr.
6. Victoria Rivera, Fall, Winter & Spring Recreation Position with Community Education, beginning 10/16/2020-5/31/2021; \$11.75/hr.
7. Anna Runestad, Early Childhood Screener Substitute for up to 4 days/month at the NCEC, beginning 11/2/2020; \$22.00/hr.
8. Larry Sanftner, Site Supervisor Position with Community Education, beginning 9/9/2020-5/31/2021; \$15.39/hr.
9. Bailey Shimota, Special Ed EA-PCA for 6.75 hours/day at the Middle School, beginning 11/2/2020-6/10/2021; Spec Ed Step 1-\$16.05/hr.
10. Rebecca Stoufis, 1.0 FTE Long Term Substitute Special Ed EBD Teacher at Bridgewater, beginning 10/19/2020-11/20/2020; Daily Sub Rate \$150.00/day
11. Taylor Strelow, 1.0 FTE Community School Coordinator with Community Education, beginning 10/27/2020; \$47,439/year-prorated for 2020-2021.
12. Tara Vondrasek, .2 FTE Title I Teacher at Greenvale Park/St. Dominic, beginning 10/23/2020-6/10/2021; MA, Step 10
13. Lindsey Davis, Assistant Dance Teach Coach for 2 hours/day for 3 days/week at the High School, beginning 11/9/2020; Level F, Step 1
14. Laura Greenlund, Special Ed EA Bus PCA for 1 hour/day for 1 day/week, with the District, beginning 10/23/2020-6/10/2021; Spec Ed Step 4-\$17.31/hr.
15. Karen Rodriguez Rojas, ESL EA for 6.5 hours/day at the High School, beginning 10/28/2020; Gen Ed Step 2-\$15.81/hr.

16. Karen Rodriguez Rojas, Targeted Services PLUS Site Assistant for 1.25 hours/day for 4 days/week with Community School, beginning 10/23/2020-6/10/2021; Step 2-\$14.01/hr.

b) Increase/Decrease/Change in Assignment

1. Sohair Abboud, Early Childhood Spec. Ed EA at the NCEC, add Community School Evening Site Assistant for up to 3 hours/day Tues. and Thurs. at Greenvale Park, effective 10/26/2020-6/10/2021; Step 4-\$14.98/hr.
2. Zane Anway, EL EA at the Middle School, change to Tier II Teacher with the District, effective 10/19/2020-6/10/2021; BA, Step 1-prorated
3. Katherine Bauer, Full Time Teacher Substitute with the District, add Targeted Services PLUS Teacher for up to 1.25 hours/day for up to 4 days/week at Greenvale Park, effective 10/26/2020-6/5/2021; Yr. 1-\$27.11/hr.
4. Russel Boyington, KidVentures Site Assistant at Bridgewater, add Community School Site Assistant for up to 6 hours/week at Greenvale Park, effective 10/19/2020-6/10/2021; Step 4-\$14.98/hr.
5. Russel Boyington, KidVentures Site Assistant at Bridgewater, add Community School Evening Club Leader for up to 6 hours/week at Greenvale Park, effective 10/27/2020-6/10/2021; \$22.27/hr.
6. Margaret Christiansen, Child Nutrition at Bridgewater, add Special Ed EA PCA Bus for .83 hours/day with the District, effective 10/21/2020-6/10/2021; Spec Ed Step 1-\$16.05/hr.
7. Noreen Cooney, School Social Worker at Sibley, add Supervision of School Social Worker at the NCEC and ALC, effective 9/8/2020-6/10/2021; \$1,500 stipend
8. Natalie Czech, Teacher at Bridgewater, Add Targeted Services PLUS Teacher for up to 6 hours/week Mon.-Thurs. at Bridgewater/Portage, effective 11/15/2020-5/6/2021; Yr. 4-\$27.73/hr.
9. Kevin Dahle, Social Studies Teacher at the High School, add National Honor Society Advisor at the High School, effective 10/13/2020-6/10/2021; Level I, Step 1
10. Robert Garcia, Teacher at Greenvale Park, add Targeted Services PLUS Teacher for 1.25 hours/day for 4 days/week at Greenvale Park, effective 10/26/2020-6/10/2021; Yr. 10-\$28.22/hr.
11. Roger Helgeson, Night Lead Engineer at the High School, change to Head Custodian at Bridgewater, effective 10/16/2020; Step 4-\$26.21/hr.
12. Todd Ledman, Custodian at the High School, change to Night Lead Custodian Engineer w/o license at the High School, effective 10/22/2020; Step 4 Custodian Engineer w/out license
13. Mollie Schwartz, Vocal Music Teacher at Sibley, add Vocal Music Activity at Sibley, effective 10/1/2020; Level M, Step 1- $\frac{1}{3}$ Stipend
14. Josh Spitzack, Teacher at Greenvale Park, add Targeted Services PLUS Teacher for 1.25 hours/day for 4 days/week at Greenvale Park, effective 10/26/2020-6/10/2021; Yr. 6-\$27.73/hr.
15. Michelle Steele, 1.0 FTE Phy Ed/DAPE Teacher +overload through 10/14/2020 at the Middle School, change to 1.0 FTE Phy Ed/DAPE Teacher +overload through 10/30/2020 at the Middle School, effective 10/19/2020-10/30/2020.

c) Leave of Absence

1. Updated-Paige Haley, Teacher at Bridgewater, Family Medical/Leave of Absence, effective 11/3/2020-11/27/2020.
2. Updated-Michelle Sonnega, Teacher at the High School, Leave of Absence, effective 8/30/2021-12/22/2021.
3. Kristin Hummel, Teacher at Bridgewater, Family/Medical Leave of Absence, effective on 10/20/2020 and will continue on an intermittent basis for up to 60 work days.
4. Lisa Robb, Teacher at the High School, Family/Medical Leave of Absence, effective on 10/21/2020 and will continue on an intermittent basis for up to 60 work days.
5. Kim Medin, Teacher at Bridgewater, Leave of Absence, effective 11/23/2020-12-11/2020.
6. Shawna Molloy, Teacher at the High School, Family/Medical Leave of Absence, effective on 10/22/2020-1/3/2021.
7. Carina Zick, EA at Sibley, Family/Medical Leave of Absence, effective 10/22/2020-11/6/2020.

d) Retirements/Resignations/Terminations

VIII. Superintendent's Report

A. Items for Individual Action

1. World's Best Workforce 2020-2021 Annual Report. On a motion by Goerwitz, seconded by Hardy, the Board approved the 2020-2021 World's Best Workforce Annual Report. Voting 'yes' were Baraniak, Goerwitz, Hardy, Iverson, Pritchard, Quinnell and Stratmoen. No one voted 'no'.

VIII. Items for Information

- A. Construction Update #35. Superintendent Hillmann updated the Board on the District's construction projects.

IX. Future Meetings

- A. Monday, November 9, 2020, 7:00 p.m., Regular Board Meeting, NHS Media Center and Zoom
- B. Friday, November 13, 2020, 1:00 p.m., Special Board Meeting
- C. Monday, November 23, 2020, 7:00 p.m., Regular Board Meeting, NHS Media Center & Zoom

X. Adjournment

On a motion by Baraniak, seconded by Quinnell, the Board adjourned at 8:36 p.m.

Noel Stratmoen
School Board Clerk

NORTHFIELD SCHOOL DISTRICT GIFT AGREEMENT

This agreement made this 30th day of October, 2020, by and between Rice County Public Health, hereinafter the "Donor", and Independent School District No. 659, Northfield, Minnesota, pursuant to the District's policy for receiving gifts and donations, as follows:

TERMS

Rice County Public Health has donated N95 masks to use in our District Health Offices during this Pandemic. These masks will help us to have the appropriate PPE until vendors have available supplies.
Est. \$390

Rice Co Public Health

Donor

By:

Approved by resolution of the School Board on the _____ day of _____, _____.

INDEPENDENT SCHOOL DISTRICT No. 659

By: _____

Clerk

NORTHFIELD SCHOOL DISTRICT GIFT AGREEMENT

This agreement made this 29th day of October, 2020, by and between Northfield Swim Club, hereinafter the "Donor", and Independent School District No. 659, Northfield, Minnesota, pursuant to the District's policy for receiving gifts and donations, as follows:

TERMS

\$7,000.00 donation for the pool's starting blocks, check # 3850.

Northfield Swim Club
Donor

By: Received in High School office

Approved by resolution of the School Board on the _____ day of _____, _____.

INDEPENDENT SCHOOL DISTRICT No. 659

By: _____

Clerk

NORTHFIELD SCHOOL DISTRICT GIFT AGREEMENT

This agreement made this 2nd day of November, 2020, by and between Northfield Area Chamber of Commerce, hereinafter the "Donor", and Independent School District No. 659, Northfield, Minnesota, pursuant to the District's policy for receiving gifts and donations, as follows:

TERMS

\$1,000.00 for the Chamber Scholarship, check # 3979.

Northfield Area Chamber of Commerce
Donor

By: Received in District office

Approved by resolution of the School Board on the _____ day of _____, _____.

INDEPENDENT SCHOOL DISTRICT No. 659

By: _____

Clerk

RESOLUTION ACCEPTING DONATIONS

The following resolution was moved by _____ and seconded by _____:

WHEREAS, Minnesota Statutes 123B.02, Sub. 6 provides: “ The board may receive, for the benefit of the district, bequests, donations, or gifts for any proper purpose and apply the same to the purpose designated. In that behalf, the board may act as trustee of any trust created for the benefit of the district, or for the benefit of pupils thereof, including trusts created to provide pupils of the district with advanced education after completion of high school, in the advancement of education.”; and

WHEREAS, Minnesota Statutes 465.03 provides: “Any city, county, school district or town may accept a grant or devise of real or personal property and maintain such property for the benefit of its citizens in accordance with the terms prescribed by the donor. Nothing herein shall authorize such acceptance or use for religious or sectarian purposes. Every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full.”; and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full;

THEREFORE, BE IT RESOLVED, that the School Board of Northfield Public Schools, ISD 659, gratefully accepts the following donations as identified below:

Donor	Item	Designated Purpose (if any)
Rice County Public Health	N95 masks; estimated value \$390.00	Use in district health offices to help us have the appropriate PPE until vendors have available supplies.
Northfield Swim Club	\$7,000.00	Starting blocks for the pool
Northfield Area Chamber of Commerce	\$1,000.00	Chamber scholarship

The vote on adoption of the Resolution was as follows:

Aye:

Nay:

Absent:

Whereupon, said Resolution was declared duly adopted.

By: Julie Pritchard, Chair

By: Noel Stratmoen, Clerk

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding ("MOU") is entered into by and between Independent School District No. 659, Northfield ("Northfield"), Independent School District No. 2905, Tri-City United ("TCU"), and Independent School District No. 195, Randolph ("Randolph").

WHEREAS, Northfield operates an Area Learning Center ("ALC");

WHEREAS, students from TCU and from Randolph attend the ALC;

WHEREAS, the Minnesota Government Data Practices ("MGDPA") and the Family Educational Rights and Privacy Act ("FERPA") govern all educational records and all educational data that Northfield, TCU, and Randolph receive and maintain in connection with the students they serve;

WHEREAS, the federal regulations implementing FERPA allow school districts to disclose educational records on a student to the officials of another school or school system where the student seeks or intends to enroll, or where the student is already enrolled, so long as the disclosure is for purposes related to the student's enrollment or transfer; and

WHEREAS, Northfield, TCU, and Randolph are entering into this MOU in order to clarify their respective roles and responsibilities regarding students who enroll at the ALC, including their respective roles and responsibilities regarding educational data and education records on students who enroll at the ALC;

NOW, THEREFORE, IN CONSIDERATION OF the forgoing, the mutual promises in this Agreement, and other consideration, the sufficiency of which is acknowledged, Northfield, TCU, and Randolph agree as follows:

1. **Sharing of Educational Data.** In order to appropriately serve nonresident students who enroll at the ALC, Northfield must receive private educational data and confidential education records from the resident district. For example, the ALC must receive information from the resident district regarding each nonresident student's eligibility under the Graduation Incentives Act (Minnesota Statutes section 124D.68), the student's credit recovery needs, and effective strategies for supporting and providing instruction to the student. Northfield must also provide private educational data and confidential education records to the resident district. For example, the ALC must provide the resident district with information about the student's enrollment, the student's credit recovery status, and the student's eligibility for a high school diploma from the resident district. FERPA specifically authorizes schools to share the type of data described in this paragraph to individuals in the schools who have a need to know the information in order to serve students, including employees who perform administrative tasks. Northfield, TCU, and Randolph agree that they will comply with FERPA and the MGDPA, including all security and redisclosure requirements, in regard to educational data and education records they receive and maintain in connection with students who receive educational services at the ALC.

2. **Northfield Responsibilities.** The ALC will provide credit recovery options for students, including students from TCU and Randolph. The ALC will also provide an alternative learning option for students who are seeking a non-traditional approach to their education. Through its ALC, Northfield will act as the fiscal agent for this arrangement with the following understanding: When a student from TCU or Randolph accesses programming through the ALC, the ALC will claim the student on the MARSS report that is submitted to the Minnesota Department of Education. The MARSS report will indicate the student's enrollment at the ALC for the period of time the student attends the ALC. As a result, the ALC will receive the proportional ADM associated with the student's membership hours at the ALC. In turn, the ALC will be financially responsible for the following: (a) staffing the credit recovery and alternative learning options provided at the ALC; (b) the administrative costs and staff development costs associated with

programming at the ALC; and (c) the materials that the ALC staff uses to support student learning. The ALC will not be responsible transporting any nonresident students to or from the ALC.

3. **TCU Responsibilities.** TCU will work with the ALC to identify TCU students who need credit recovery or want to transfer to the ALC. Additionally, TCU will advise the ALC on the format of credit recovery programming that works best for TCU's students, including timing and dates.

4. **Randolph Responsibilities.** Randolph will work with the ALC to identify Randolph students who need credit recovery or want to transfer to the ALC. Additionally, Randolph will advise the ALC on the format of credit recovery programming that works best for Randolph's students, including timing and dates.

5. **Liability for Acts and Omissions.** Northfield is solely responsible for any negligent acts and omissions of its own employees, including employees of the ALC, but Northfield is not responsible for the acts and omissions of any employee of TCU or Randolph. TCU is solely responsible for any negligent acts and omissions of its own employees, but TCU is not responsible for the acts and omissions of any employee of Northfield or Randolph. Randolph is solely responsible for any negligent acts and omissions of its own employees, but Randolph is not responsible for the acts and omissions of any employee of Northfield or TCU.

6. **Complete Understanding.** This MOU reflects the complete understanding of the parties regarding the matters that are addressed in this MOU.

INDEPENDENT SCHOOL DISTRICT NO. 659, NORTHFIELD

Superintendent

Date

INDEPENDENT SCHOOL DISTRICT NO. 2905, TRI-CITY UNITED

Superintendent

Date

INDEPENDENT SCHOOL DISTRICT NO. 195, RANDOLPH

Superintendent

Date

**Policy 419 TOBACCO-FREE ENVIRONMENT: POSSESSION AND USE OF
TOBACCO, TOBACCO-RELATED DEVICES, AND
ELECTRONIC DELIVERY DEVICES; VAPING AWARENESS
AND PREVENTION INSTRUCTION**

I. PURPOSE

The purpose of this policy is to maintain a learning and working environment that is tobacco free.

II. GENERAL STATEMENT OF POLICY

- A. A violation of this policy occurs when any student, teacher, administrator, other school personnel of the school district, or person smokes or uses tobacco, tobacco-related devices, or carries or uses an activated electronic cigarette delivery device in a public school. This prohibition extends to all facilities, whether owned, rented, or leased, and all vehicles that a school district owns, leases, rents, contracts for, or controls. In addition, this prohibition includes vehicles used, in whole or in part, for work purposes, during hours of school operation, if more than one person is present. This prohibition includes all school district property and all off-campus events sponsored by the school district.
- B. A violation of this policy occurs when any elementary school, middle school, or secondary school student possesses any type of tobacco, tobacco-related devices, or electronic delivery devices in a public school. This prohibition extends to all facilities, whether owned, rented, or leased, and all vehicles that a school district owns, leases, rents, contracts for, or controls and includes vehicles used, in whole or in part, for school purposes, during hours of school operation, if more than one person is present. This prohibition includes all school district property and all off-campus events sponsored by the school district.
- ~~B.—~~ C. The school district will act to enforce this policy and to discipline or take appropriate action against any student, teacher, administrator, school personnel, or person who is found to have violated this policy.
- ~~C.—~~ D. The school district will not solicit or accept any contributions or gifts of money, curricula, materials, or equipment from companies that directly manufacture or are identified with tobacco products, tobacco-related devices or electronic delivery devices. The school district will not promote or allow the promotion of tobacco products or electronic delivery devices on school property or at school-sponsored events.

**III. ~~TOBACCO AND TOBACCO-RELATED DEVICES DEFINED~~
DEFINITIONS**

- A. “Electronic cigarette delivery device” means any product containing or delivering nicotine, lobelia, or any other substance, whether natural or synthetic, intended for human consumption ~~that can be used by a person to~~

~~simulate smoking in the delivery of nicotine or any other substance through inhalation of aerosol or vapor from the product. Electronic delivery devices includes but is not limited to devices manufactured, marketed, or sold as electronic cigarettes, electronic cigars, electronic pipe, vape pens, modes, tank systems, or under any other product name or descriptor. Electronic delivery device includes any component part of a product, whether or not marketed or sold separately. Electronic delivery device ~~does not include any product that has been approved or certified by the United States Food and Drug Administration for sale as a tobacco cessation product, as a tobacco dependence product, or for other medical purposes, and is marketed and sold for such an approved purpose.~~ excludes drugs, devices, or combination products, as those terms are defined in the Federal Food, Drug, and Cosmetic Act, that are authorized for sale by ~~Tobacco excludes any tobacco product that has been approved by the United States Food and Drug Administration for sale as a tobacco cessation product, as a tobacco dependence product, or for other medical purposes, and is being marketed and sold solely for such an approved purpose.~~~~

- B. “Heated tobacco product” means a tobacco product that produces aerosols containing nicotine and other chemicals which are inhaled by users through the mouth.
- C. “Tobacco” means cigarettes and any product containing, made, or derived from tobacco that is intended for human consumption, whether chewed, smoked, absorbed, dissolved, inhaled, snorted, sniffed, or ingested by any other means, or any component, part, or accessory of a tobacco product, including, but not limited to, cigars; cheroots; stogies; perique; granulated, plug cut, crimp cut, ready rubbed, and other smoking tobacco; snuff; snuff flour; cavendish; plug and twist tobacco; fine cut and other chewing tobacco; shorts; refuse scraps, clippings, cuttings and sweepings of tobacco; and other kinds and forms of tobacco. Tobacco excludes any drugs, devices, or combination products, as those terms are defined at the Federal Food, Drug, and Cosmetic Act, that are authorized for sale by the United States Food and Drug Administration.
- D. “Tobacco-related devices” means cigarette papers or pipes for smoking or other devices intentionally designed or intended to be used in a manner which enables the chewing, sniffing, smoking, or inhalation of ~~vapors~~ aerosol or vapor of tobacco or tobacco products. Tobacco-related devices include components of tobacco-related devices which may be marketed or sold separately.
- E. “Smoking” means inhaling, exhaling, burning, or carrying any lighted or heated cigar, cigarette, pipe, or any other lighted or heated product containing, made, or derived from nicotine, tobacco, marijuana, or other plant, whether natural or synthetic, that is intended for inhalation. Smoking includes carrying or using an activated electronic delivery device.
- F. “Vaping” means using an activated electronic delivery device or heated tobacco product.

IV. EXCEPTIONS

- A. A violation of this policy does not occur when an Indian adult lights tobacco on school district property as a part of a traditional Indian spiritual or cultural ceremony. An Indian is a person who is a member of an Indian tribe as defined under Minnesota law.
- B. A violation of this policy does not occur when an adult nonstudent possesses a tobacco or nicotine product that has been approved by the United States Food and Drug Administration for sale as a tobacco-cessation product, as a tobacco-dependence product, or for other medical purposes, and is being marketed and sold solely for such an approved purpose. Nothing in this exception authorizes smoking or use of tobacco, tobacco-related devices, or electronic delivery devices on school property or at off-campus events sponsored by the school district.

V. VAPING PREVENTION INSTRUCTION

- A. The school district must provide vaping prevention instruction at least once to students in grades 6 through 8. The school district will also require instruction once to students in grades 9 through 12.
- B. The school district may use instructional materials based upon the Minnesota Department of Health's school e-cigarette toolkit or may use other smoking prevention instructional materials with a focus on vaping and the use of electronic delivery devices and heated tobacco products. The instruction may be provided as part of the school district's locally developed health standards.

VI. ENFORCEMENT

- A. All individuals on school premises shall adhere to this policy.
- B. Students who violate this tobacco-free policy shall be subject to school district discipline procedures.
- C. School district administrators and other school personnel who violate this tobacco-free policy shall be subject to school district discipline procedures.
- D. School district action taken for violation of this policy will be consistent with requirements of applicable collective bargaining agreements, Minnesota or federal law, and school district policies.
- E. Persons who violate this tobacco-free policy may be referred to the building administration or other school district supervisory personnel responsible for the area or program at which the violation occurred.
- F. School administrators may call the local law enforcement agency to assist with enforcement of this policy. Smoking or use of any tobacco product in a public school is a violation of the Minnesota Clean Indoor Air Act and/or the

Freedom to Breathe Act of 2007 and is a petty misdemeanor. A court injunction may be instituted against a repeated violator.

- G. No persons shall be discharged, refused to be hired, penalized, discriminated against, or in any manner retaliated against for exercising any right to a smoke-free environment provided by the Freedom to Breathe Act of 2007 or other law.

VII. DISSEMINATION OF POLICY

Notice of this policy shall be reviewed during new employee orientation, published in the Student Citizenship Handbook, and available at other appropriate locations.

Policy 419 Tobacco Free Environment: Possession And Use Of Tobacco, Tobacco-Related Devices, And Electronic Delivery Devices; Vaping Awareness And Prevention Instruction

Adopted: 2/28/05; Revised: 10/8/12; Updated: 05.11.2020; Updated: INSERT DATE HERE

School Board
INDEPENDENT SCHOOL DISTRICT 659
Northfield, Minnesota

Legal References: Minn. Stat. § 120B.238 (Vaping Awareness and Prevention)
Minn. Stat. §§ 144.411-144.417 (Minnesota Clean Indoor Air Act)
Minn. Stat. § 609.685 (Sale of Tobacco to Children)
2007 Minn. Laws Ch. 82 (Freedom to Breathe Act of 2007)
Federal Food, Drug, and Cosmetic Act, Title 21

Cross References: MSBA/MASA Model Policy 403 (Discipline, Suspension, and Dismissal of School District Employees)
MSBA/MASA Model Policy 506 (Student Discipline)
MSBA Service Manual, Chapter 2, Students; Rights, Responsibilities and Behavior

Policy 516 STUDENT MEDICATION

I. PURPOSE

The purpose of this policy is to ~~authorize the implementation of procedures set forth the~~ provisions that must be followed when administering nonemergency prescription and nonprescription medications to students at school.

II. GENERAL STATEMENT OF POLICY

The school district acknowledges that some students may require prescribed drugs or medication during the school day. The school district's licensed school nurse, building nurses, health aide (when applicable), trained secretary, principal, or teacher will administer prescribed medications, except any form of medical cannabis, in accordance with law and school district procedures.

The administration of prescription medication or drugs at school requires a completed signed request from the student's licensed prescriber and the parent/guardian.

Procedures for administration of drugs and medicine at school and school activities shall be developed in consultation with the building nurse and the licensed school nurse.

Policy 516 Student Medication

Adopted: 8/28/06; Revised: 03.09.2020; Updated: INSERT DATE HERE

Procedures for Policy 516

Updated 02/2014; Updated: 03.09.2020; Updated: INSERT DATE HERE

School Board

INDEPENDENT SCHOOL DISTRICT 659

Northfield, MN

Legal References: Minn. Stat. § 13.32 (Student Health Data)
Minn. Stat. § 121A.21 (Hiring of Health Personnel)
Minn. Stat. § 121A.22 (Administration of Drugs and Medicine)
Minn. Stat. § 121A.221 (Possession and Use of Asthma Inhalers by Asthmatic Students)
Minn. Stat. § 121A.222 (Possession and Use of Nonprescription Pain Relievers by Secondary Students)
Minn. Stat. § 121A.223 (Possession and Use of Sunscreen)
Minn. Stat. § 152.01 (Definitions)
Minn. Stat. § 121A.2205 (Possession and Use of Epinephrine Auto-Injectors; Model Policy)
Minn. Stat. § 121A.2207 (Life-Threatening Allergies in Schools; Stock Supply of Epinephrine Auto-Injectors)
Minn. Stat. § 151.212 (Label of Prescription Drug Containers)
Minn. Stat. § 152.22 (Medical Cannabis; Definitions)
Minn. Stat. § 152.23 (Medical Cannabis; Limitations)
20 U.S.C. § 1400, *et seq.* (Individuals with Disabilities Education Improvement Act of 2004)
29 U.S.C. § 794, *et seq.* (Rehabilitation Act of 1973, § 504)

Cross References: Board Policy 418 (Drug-Free Workplace/Drug-Free School)

Procedures to Policy 516 - STUDENT MEDICATION

- A. The administration of prescription medication or drugs at school requires a completed signed request from the student's licensed prescriber and the parent. An oral request must be reduced to writing within two school days for non-regulated and /or Over the Counter (OTC) medications, provided that the school district rely on written or oral permission from parent/guardian to dispense medication until a written request is received from the provider. Regulated medications will be given only with completed signed request.
- B. A "School Medication Physician Order and Parent Authorization" form must be completed annually (once per school year) and/or when a change in the prescription or requirements for administration occurs. Prescription medication as used in this policy does not include any form of medical cannabis as defined in Minn. Stat. § 152.22, Subd. 6.
- C. Prescription medication must come to school in the original container labeled for the student by a pharmacist in accordance with law, and must be administered in a manner consistent with the instructions on the label.
- D. In the elementary schools, parent/guardian is to bring prescription and non-prescription medication to the health office and not send it with their child. In the middle school, high school and Area Learning Center, Secondary school students or their parent/guardian shall ~~may~~ bring the medication to the nurse's office. Non-prescription medication should be in a container with the name of the student on it. The school nurse may request to receive further information about the prescription, if needed, prior to administration of the substance.
- E. Prescription medications are not to be carried by the student, but will be left in the health office. Controlled substances cannot be carried by a student and must be brought in by an adult. Exceptions to this requirement are: prescription asthma medications self-administered with an inhaler (See Part M.5. below), OTC medication at the secondary level according to MS 121A.222 (See Part M.5 below) and medications administered as noted in a written agreement between the school district and the parent or as specified in an IEP (individualized education program), Section 504 plan, or IHP (individual health plan).
- F. The school must be notified immediately by the parent or student 18 years old or older in writing of any change in the student's prescription medication administration. A new medical authorization and container label with new pharmacy instructions shall be required immediately as well.
- G. For drugs or medicine used by children with a disability, administration may be as provided in the IEP, Section 504 plan or IHP.

- H. The school nurse, or other designated person, shall be responsible for the filing of the Administering Prescription Medications form in the health records section of the student file. The school nurse, or other designated person shall be responsible for providing a copy of such form to the principal and to other personnel designated to administer the medication. If needed, training will be provided to staff in safe administration of medication, conditions under which medication should be administered and appropriate response to medication reactions.
- I. Medications will be stored in a locked secure facility. Health records will be stored and maintained in compliance with data privacy laws.
- J. Field trips: Teacher or Educational Assistant assigned to student may dispense medication as instructed by school nurse.
- K. Parents will pick up their student's unused medication. Disposal of discontinued/unused/expired medications will be witnessed and documented and the school police liaison officer will dispose of these medications.
- L. Complementary and alternative medications require the same authorization as other prescription medications, i.e. completed signed request from the student's licensed prescriber and the parent.
- M. Procedures for administration of drugs and medicine at school and school activities shall be developed in consultation with a school nurse, a licensed school nurse, or a public or private health organization or other appropriate party (if appropriately contracted by the school district under Minn. Stat. § 121A.21). The school district administration shall submit these procedures and any additional guidelines and procedures necessary to implement this policy to the school board for approval. Upon approval by the school board, such guidelines and procedures shall be an addendum to this policy.
- N. If the administration of a drug or medication described in this section requires the school district to store the drug or medication, the parent or legal guardian must inform the school if the drug or medication is a controlled substance. For a drug or medication that is not a controlled substance, the request must include a provision designating the school district as an authorized entity to transport the drug or medication for the purpose of destruction if any unused drug or medication remains in the possession of school personnel. For a drug or medication that is a controlled substance, the request must specify that the parent or legal guardian is required to retrieve the drug or controlled substance when requested by the school.
- NO. Specific Exceptions:
1. Special health treatments and health functions such as catheterization,

tracheostomy suctioning, and gastrostomy feedings do not constitute administration of drugs and medicine;

2. Emergency health procedures, including emergency administration of drugs and medicine are not subject to this policy;
3. Drugs or medicine provided or administered by a public health agency to prevent or control an illness or a disease outbreak are not governed by this policy;
4. Drugs or medicines used at school in connection with services for which a minor may give effective consent are not governed by this policy;
5. Over the Counter medications or medicines that are prescription asthma or reactive airway disease medications can be self-administered by a student with an asthma inhaler if:
 - a. the school district has received a written authorization from the pupil's parent permitting the student to self-administer the medication;
 - b. the medication is properly labeled for that student; and
 - c. the parent has not requested school personnel to administer the medication to the student.

The parent must submit written authorization for the student to self-administer the medication each school year. The school nurse must assess the student's knowledge and skills to safely possess and use the medication in a school setting and enter into the student's school health record a "contract" for the safe possession and use of medication.

6. Medications that are not governed by this policy include medications:
 - a. that are used off school grounds;
 - b. that are used in connection with athletics or extracurricular activities; or
 - c. that are used in connection with activities that occur before or after the regular school day
7. At the start of each school year or at the time a student enrolls in school, whichever is first, a student's parent, school staff, including those responsible for student health care, and the prescribing medical professional must develop and implement an individualized written health plan (IHP) for a student who is prescribed epinephrine auto-injectors that enables the student to:
 - a. possess epinephrine auto-injectors; or
 - b. if the parent and prescribing medical professional determine the student is unable to possess the epinephrine and requires immediate access to epinephrine auto-injectors that the parent

provides, properly labeled, to the school for the pupil as needed.

The plan must designate the school staff responsible for implementing the student's health plan, including recognizing anaphylaxis and administering epinephrine auto-injectors when required, consistent with state law. This health plan may be included in a student's 504 plan.

8. Nonprescription Medication. A secondary student may possess and use nonprescription pain relief in a manner consistent with the labeling, if the school district has received written authorization from the student's parent or guardian permitting the student to self-administer the medication. The parent or guardian must submit written authorization for the student to self-administer the medication each school year. The school district may revoke a student's privilege to possess and use nonprescription pain relievers if the school district determines that the student is abusing the privilege. This provision does not apply to the possession or use of any drug or product containing ephedrine or pseudoephedrine as its sole active ingredient or as one of its active ingredients. Except as stated in this paragraph, only prescription medications are governed by this policy.
9. A student may possess and apply a topical sunscreen product during the school day while on school property or at a school-sponsored event without a prescription, physician's note, or other documentation from a licensed health care professional. School Personnel are not required to provide sunscreen or assist students in applying sunscreen.

OP. Districts and schools may obtain and possess epinephrine auto-injectors to be maintained and administered by school personnel to a student or other individual if, in good faith, it is determined that person is experiencing anaphylaxis regardless of whether the student or other individual has a prescription for an epinephrine auto-injector. The administration of an epinephrine auto-injector in accordance with this section is not the practice of medicine.

A district or school may enter into arrangements with manufacturers of epinephrine auto-injectors to obtain epinephrine auto-injectors at fair-market, free, or reduced prices. A third party, other than a manufacturer or supplier, may pay for a school's supply of epinephrine auto-injectors.

PQ. "Parent" for student 18 years old or older is the student.

R. Procedure regarding unclaimed drugs or medications.

1. The school district has adopted the following procedure for the collection and transport of any unclaimed or abandoned prescription drugs or medications remaining in the possession of school personnel in accordance with this policy.

Before the transportation of any prescription drug or medication under this policy, the school district shall make a reasonable attempt to return the unused prescription drug or medication to the student's parent or legal guardian. Transportation of unclaimed or unused prescription drugs or medications will occur at least annually, but may occur more frequently at the discretion of the school district.

2. If the unclaimed or abandoned prescription drug is not a controlled substance as defined under Minnesota Statutes § 152.01, subdivision 4, or is an over-the-counter medication, the school district will either designate an individual who shall be responsible for transporting the drug or medication to a designated drop-off box or collection site or request that a law enforcement agency transport the drug or medication to a drop-off box or collection site on behalf of the school district.

3. If the unclaimed or abandoned prescription drug is a controlled substance as defined in Minnesota Statutes § 152.01, subdivision 4, the school district or school personnel is prohibited from transporting the prescription drug to a drop-off box or collection site for prescription drugs identified under this paragraph. The school district must request that a law enforcement agency transport the prescription drug or medication to a collection bin that complies with Drug Enforcement Agency regulations, or if a site is not available, under the agency's procedure for transporting drugs.

Policy 607 ORGANIZATION OF GRADE LEVELS

I. PURPOSE

The purpose of this policy is to address the grade level organization of schools within the school district.

II. GENERAL STATEMENT OF POLICY

- A. The policy of the school district is to address the groupings of grade levels as recognized in Minn. Stat. § 120A.05, as follows:

<i>Elementary:</i>	<i>Grades kindergarten through 5</i>
<i>Middle:</i>	<i>Grades 6 through 8</i>
<i>Senior High</i>	<i>Grades 9 through 12</i>
<i>Area Learning Center</i>	<i>Grades 9 <u>6</u> through 12</i>

- B. The superintendent may seek school board approval to administer certain programs on a nongraded basis or a design different from that indicated. Program proposals that seek school board approval must meet all state requirements and reflect the rationale for the modification.

- C. The school district may request documentation that verifies a student falls within the school's minimum and maximum age requirements for admission to publicly funded prekindergarten, preschool, kindergarten, or grades 1 through 12. Documentation may include a passport, a hospital birth record or physician's certificate, a baptismal or religious certificate, an adoption record, health records, immunization records, immigration records, previously verified school records, early childhood screening records, Minnesota Immunization Information Connection records, or an affidavit from a parent.

III. DEFINITIONS

- A. "Kindergarten" means a program designed for students five years of age on September 1 of the calendar year in which the school year commences that prepares students to enter first grade the following school year.
- B. "Prekindergarten" means a program designed for students younger than five years of age on September 1 of the calendar year in which the school year commences that prepares students to enter kindergarten the following school year.

Policy 607 Organization of Grade Levels

Adopted: 12/10/07; Updated: INSERT DATE HERE

School Board

INDEPENDENT SCHOOL DISTRICT 659

Northfield, Minnesota

Legal References: Minn. Stat. § 120A.05, Subds. 9, 10a, 11, 13, 17 (Public Schools)
Minn. Stat. § 120A.20, Subds. 4 (Verification of Age for Admission to Public School)
Minn. Stat. § 123B.02, Subd. 2 (General Powers of Independent School Districts)

Cross References:

Minnesota State High School League Foundation

Form A for the 2020-2021 School- Year

Mission Statement: Founded in 2007, the Minnesota State High School League Foundation is a nonprofit association, serving both public and private schools, created to complement the Minnesota State High School League by providing support for Minnesota's high school youth to participate in athletics and fine arts. Minnesota State High School League Foundation's goals are to promote the growth of high school students through participation in valuable extra-curricular activities.

Awarding of Grants: The primary goal of the Foundation will be to award grants that assist, recognize, promote, and fund extra-curricular participation by high school students in athletic and fine arts programs. These grants will be awarded based upon gender balance, school size, and geographic location to the extent possible.

The Minnesota State High School League Foundation Board of Directors has determined that the number of free and reduced lunch students in grades 9-12 will be used for classification purposes. The MSHSL Foundation wants to encourage each school to seek students whose family income may be limited and encourage them to participate in athletic and fine arts programs in each school community and to recognize the role you play in this endeavor and to assist you in your continued efforts to engage more students.

INSTRUCTIONS

1. You will need free/reduce lunch count numbers for grades 9-12 from your school's MARSS report submitted to the MDE on October 1, 2019.
2. Please refer to the Instruction Worksheet on the front page of the Foundation Website for complete directions.
3. The application will need to be approved by your School Board and a Resolution signed by the Board Chair and the Board Clerk will need to be submitted.
4. You will NOT be able to save this form and complete it at a later time.

* Required

1. School Name *

Northfield High School

2. Street Address *

1400 Division St S

3. City, State Zip *

Northfield, MN 55057

4. Name of Person Completing this Form *

Joel Olson

5. Title of Person Completing this Form *

Activities Director

6. Phone Number of Person Completing this Form *

507-663-0633

7. Email of Person Completing this Form *

jolson@northfieldschools.org

8. Federal Tax ID# (this number will start with a 41-) *

41-6008327

9. List the number of free/reduced lunch students identified in your school's October 1, 2019 report to the Department of Education for GRADE 9 *

88

10. List the number of free/reduced lunch students identified in your school's October 1, 2019 report to the Department of Education for GRADE 10 *

88

11. List the number of free/reduced lunch students identified in your school's October 1, 2019 report to the Department of Education for GRADE 11 *

72

12. List the number of free/reduced lunch students identified in your school's October 1, 2019 report to the Department of Education for GRADE 12 *

84

13. Total number of free/reduced lunch students GRADES 9-12 *

332

14. Identify the total UNDUPLICATED number of free or reduced lunch students who participated in your school's activity programs during the 2019-2020 school year. *

128

Submit

Never give out your password. Report abuse

This content is created by the owner of the form. The data you submit will be sent to the form owner.

Powered by Microsoft Forms | [Privacy and cookies](#) | [Terms of use](#)

FORM A

RESOLUTION OF SCHOOL BOARD SUPPORTING FORM A APPLICATION TO MINNESOTA STATE HIGH SCHOOL LEAGUE FOUNDATION

WHEREAS, the Minnesota State High School League Foundation was formed to provide support for Minnesota's high school youth to participate in athletics and fine arts;

WHEREAS, the Northfield School District Board of Education recognizes the value of student participation in extracurricular activities; and

WHEREAS, the MSHSL Foundation is offering grants and funding to assist school districts in recognizing, promoting and funding extracurricular participation by high school students in athletic and fine arts programs.

THEREFORE, BE IT RESOLVED, that the Northfield School District Board of Education supports the District's application to the Minnesota State High School League Foundation for a FORM A grant to offset student activity fees.

Date

Board Chair

Date

Board Clerk - Treasurer

**RESOLUTION ESTABLISHING COMBINED POLLING PLACES
FOR MULTIPLE PRECINCTS AND
DESIGNATING HOURS DURING WHICH THE POLLING
PLACES WILL REMAIN OPEN FOR VOTING
FOR SCHOOL DISTRICT ELECTIONS NOT HELD
ON THE DAY OF A STATEWIDE ELECTION**

BE IT RESOLVED by the School Board of Independent School District No.659, State of Minnesota, as follows:

1. Pursuant to Minnesota Statutes, Section 205A.11, the precincts and polling places for school district elections are those precincts or parts of precincts located within the boundaries of the school district which have been established by the cities or towns located in whole or in part within the school district. The board hereby confirms those precincts and polling places so established by those municipalities.

2. Pursuant to Minnesota Statutes, Section 205A.11, the board may establish a combined polling place for several precincts for school district elections not held on the day of a statewide election. Each combined polling place must be a polling place that has been designated by a county or municipality. The following combined polling places are established to serve the precincts specified for all school district special and general elections not held on the same day as a statewide election:

Combined Polling Place: Bethel Lutheran Church
1321 North Avenue
Northfield, Minnesota

This combined polling place serves all territory in Independent School District No. 659 located in Castle Rock Township; Eureka Township; Greenvale Township; Sciota Township; Waterford Township; and the City of Northfield, Ward 3, Precinct 2; Dakota County, Minnesota.

Combined Polling Place: St. John's Lutheran Church
500 Third Street West
Northfield, Minnesota

This combined polling place serves all territory in Independent School District No. 659 located in Webster Township Precinct 1 and Precinct 2; the City of Northfield, Ward 3, Precinct 1; the City of Northfield, Ward 4, Precinct 1; and the City of Northfield Ward 4, Precinct 2; Rice County, Minnesota.

Combined Polling Place: Northfield Community Resource Center
1651 Jefferson Parkway
Northfield, Minnesota

This combined polling place serves all territory in Independent School District No. 659 located in Bridgewater Township; Forest Township; Erin Township; the City of Dundas; Cannon City Township; and the City of Northfield, Ward 2, Precinct 2; Rice County, Minnesota.

Combined Polling Place: First United Church of Christ
300 Union Street
Northfield, Minnesota

This combined polling place serves all territory in Independent School District No. 659 located in the City of Northfield, Ward 1, Precinct 1; and the City of Northfield, Ward 1, Precinct 2; Rice County, Minnesota.

Combined Polling Place: United Methodist Church
1401 South Maple Street
Northfield, Minnesota

This combined polling place serves all territory in Independent School District No. 659 located in Northfield Township; Rice County, Minnesota; the City of Dennison; Rice County, Minnesota; the City of Dennison; Goodhue County, Minnesota; Warsaw Township; Goodhue County, Minnesota; and the City of Northfield, Ward 2, Precinct 1; Rice County, Minnesota.

3. Pursuant to Minnesota Statutes, Section 205A.09, the polling places will remain open for voting for school district elections not held on the same day as a statewide election between the hours of 7 o'clock a.m. and 8:00 o'clock p.m.

4. The clerk is directed to file a certified copy of this resolution with the county auditors of each of the counties in which the school district is located, in whole or in part, within thirty (30) days after its adoption.

5. As required by Minnesota Statutes, Section 204B.16, Subdivision 1a, the clerk is hereby authorized and directed to give written notice of new polling place locations to each affected household with at least one registered voter in the school district whose school district polling place location has been changed. The notice must be a nonforwardable notice mailed at least twenty-five (25) days before the date of the first election to which it will apply. A notice that is returned as undeliverable must be forwarded immediately to the appropriate county auditor, who shall change the registrant's status to "challenged" in the statewide registration system.

(If a combined polling place is changed, the change must be adopted at least ninety (90) days prior to the first election where it will be used unless that polling place has become unavailable for use.)

Noel Stratmoen
Board of Education, Clerk

Date

MEMO TO: Dr. Matt Hillmann
 Board of Education

FROM: Chris Neset

DATE: October 28, 2019

RE: 2020-2021 Enrollment Options Report

Northfield Public Schools has 455 students attending our schools from other school districts this school year compared to 419 last year. 875 Northfield students are attending school elsewhere, including other public schools (237), charter schools (278), home schools (207) and non-public schools (153). Last year 792 students attended school elsewhere.

Northfield Students Going To Non-Public Schools:

	2019-20	2020-21
Academy for the Deaf/Blind	3	2
AGAMIM Classic		
Bethany Academy		
Bethlehem Academy	2	4
Blake School		
Bloomington Lutheran	4	3
Chesterton Academy	2	1
Christian Life-Farmington	1	1
Cyber Village		1
Divine Mercy Catholic	3	5
Eagle Ridge Academy	2	1
Falcon View		2
Faribault Lutheran		1
Good Shephard	3	3
Hollendale Christian	2	2
Holy Cross Catholic	4	7
Holy Family Academy	3	3
Minnehaha Academy	1	1
MN Autism Center	1	1
Montessori	1	7
Owatonna Christian	1	
Shattuck-St. Mary's	4	2
St. Croix Lutheran	2	3
St. Dominic's	108	99
St. Paul's Lutheran		2
St. Thomas Academy	1	
United Christian Academy	3	2
Valley Cross	2	
Total Non-Public	153	153

Northfield Students Going To Home School:

	2019-20	2020-21
Grade K	8	13
Grade 1	11	17
Grade 2	15	21
Grade 3	12	24
Grade 4	13	26
Grade 5	12	14
Grade 6	12	19
Grade 7	16	16
Grade 8	13	19
Grade 9	14	10
Grade 10	8	15
Grade 11	9	7
Grade 12	7	6
Total Home School	150	207
Total Families	74	94

Northfield Students Going To Charter Schools:

	2019-20	2020-21
Arcadia	86	90
Blue Sky	1	1
Cannon River STEM	4	4
Discovery School	1	1
Fit Academy	1	1
MITCS Connections	13	24
Nerstrand Charter	5	5
Perpich Center		1
Prairie Creek	150	148
St. Paul Conservatory	1	3
Total Charter Schools	262	278

Public Schools	Northfield Students Out		Non Resident Students In	
	2019-20	2020-21	2019-20	2020-21
Austin	1			
Bloomington			1	
Brooklyn Center	1	1		
Burnsville	5	5	2	
Cambridge-Isanti			1	
Cannon Falls	2	3	11	9
Cannon Valley Spec Ed	21	19		
Dakota County Spec Ed	1	2		
Edina	1			
Faribault	8	6	293	326
Farmington	22	28	14	15
Grand Rapids		1		
Hastings	1			
Houston	3	6		
Intermediate 287	2	3		
Jordan	2	1		
Kasson-Mantorville		3		
Kenyon-Wanamingo	6	4	24	28
Lake Superior			1	
Lakeville	24	23	6	10
Medford		2	1	1
Meeker/Wright	1			
Minneapolis	1			
Moorhead		1		
N St. Paul-Maplewood				1
N.R.H.E.G				1
New Dominion	2	1		
New Prague	34	37	11	9
Owatonna	1			
Randolph	72	74	22	24
Rochester	2			
Rosemount-Apple Valley-Eagan	4	9	1	2
Roseville		1		
Shakopee	1			
SW Metro	1	1		
Tri City United	7	6	27	22
Waterville-Elysian-Morristown			4	5
West St Paul-Mendota Heights				1
Willmar				1
Worthington	1			
Totals	227	237	419	455



STATE of MINNESOTA

Proclamation

- WHEREAS: There is an increasing public insistence that all levels of government become more responsive to people's needs and desires; and
- WHEREAS: There is a limited amount of tax money and other resources, both human and physical, available to meet public demand for facilities, programs, and services; and
- WHEREAS: Full use of existing public facilities, programs, and services is a desirable community goal; and
- WHEREAS: Community education philosophy advocates full use of public facilities, programs, and services by every age group in the community; and
- WHEREAS: Community education philosophy assumes that when local communities identify their own needs and resources, and public agencies work cooperatively, community betterment will result; and
- WHEREAS: Agency coordination and cooperation improve public service and maximize the use of tax money; and
- WHEREAS: The involvement of local communities is essential to the development of community education programs.

NOW, THEREFORE, I, TIM WALZ, Governor of Minnesota, do hereby proclaim Thursday, November 12, 2020, as:

COMMUNITY EDUCATION DAY

in the State of Minnesota.



IN WITNESS WHEREOF, I have hereunto set my hand and caused the Great Seal of the State of Minnesota to be affixed at the State Capitol this 30th day of October.

Handwritten signature of Tim Walz in black ink.

GOVERNOR

Handwritten signature of Steve Simon in black ink.

SECRETARY OF STATE

Filed on October 30, 2020
Office of the Minnesota
Secretary of State,
Steve Simon

Executive Summary: This document outlines the tentative timeline for renaming Longfellow School and Sibley Elementary School to comply with School Board policy 809. The policy indicates that

- Buildings shall not be named for individuals or families, either historical or contemporary.
- Schools shall be given names which are indicative of the areas in which they are located. These include, but are not limited to, names of neighborhoods, townships, and natural features such as bodies of water or characteristic flora.
- Sites which serve a district-wide function shall be named to illustrate the nature of their role in the District.

The policy requires compliance within one year of the date of the policy's adoption. Changing the name of a building involves a number of systems at the local and state levels. These timelines allow for the renaming of facilities to be completed and give enough time for these necessary changes.

Longfellow School	
Step	Dates
Solicit suggestions for building name <ul style="list-style-type: none"> • Via Google Forms • Publish on KYMN, Northfield News, District website, and District social media 	November 5, 2020
Naming Committee The committee reviews all suggestions and filters to three names for the Board's consideration using a ranked choice voting system. The committee will be comprised of one Area Learning Center staff member, one Area Learning Center student, the Superintendent of Schools, and a District Office staff member.	Week of November 16, 2020
Board of Education hears finalists for the name change.	November 23, 2020 Board meeting
Board approves name change.	December 14, 2020 Board meeting
Sibley Elementary	
Step	Dates
Solicit suggestions for building name. <ul style="list-style-type: none"> • Via Google Forms • Publish on KYMN, Northfield News, District website, and District social media 	December 1, 2020
Naming Committee The committee reviews all suggestions and filters to three names for the Board's consideration using a ranked choice voting system. The committee will be comprised of the Sibley Elementary principal, the Superintendent of Schools, the Sibley PTO president, one current Sibley student, one former Sibley student still enrolled at Northfield Public Schools, a licensed Sibley teacher, and a non-licensed Sibley staff member.	Week of December 14, 2020
Board of Education hears finalists for the name change.	January 11, 2021 Board meeting
Board approves name change.	January 25, 2021 Board meeting



Construction Update No. 36
Presented to the Board on 11.09.2020
Matt Hillmann, Ed.D., Superintendent of Schools

Purpose: The purpose of the construction update summary at each Board meeting is to provide information regarding the five construction projects authorized by the public in November 2018. You can view a full history of the construction updates at www.northfieldschools.org/construction.

Project	Expected Project Cost	Expected Start Date	Expected Completion Date
Bridgewater Elementary	\$2.13 million	June 2019	✓
Greenvale Park (new)	\$27.62 million	August 2019	✓
Sibley Elementary	\$7.38 million	November 2019	✓
GVP Early Childhood Center (remodeling)	\$859,000	June 2020	✓
Longfellow School (remodeling)	\$837,000	September 2020	December 2020

November

- New Greenvale, Sibley, and Northfield Community Education Center: Awaiting the last few materials to finish the handful of punch list items.
- Longfellow
 - Taping and sanding drywall should be done by Nov 6
 - Painting and ceiling grid, and tile work in the restrooms, will begin week of Nov 2
 - Casework has been delivered and will begin going over the next few weeks
 - Window replacement will begin week of Nov 2 and continue for the next three weeks