

NORTHFIELD PUBLIC SCHOOLS

School Board Minutes

School Board Minutes

January 29, 2018

(meeting rescheduled from January 22, 2018 due to Blizzard conditions)

Northfield High School Media Center

I. Call to Order

Board Chair Julie Pritchard called the Regular meeting of the Northfield Board of Education of Independent School District 659 to order at 7:00 p.m. Present: Colangelo, Goerwitz, Hardy, Iverson, Pritchard, Quinnell and Stratmoen.

II. Agenda Changes / Table File

The table file was added.

III. Public Comment

There was no public comment.

IV. Approval of Minutes

On a motion by Stratmoen, seconded by Quinnell, minutes of the Organizational Board Meeting and the Regular School Board meeting held on January 8, 2018, were unanimously approved.

V. Announcements and Recognitions

- Mark Thornton was recently selected as one of only 10 assistant football coaches in Minnesota to receive the Butch Nash Assistant Coach of the Year Award presented by the Minnesota Football Coaches Association.
- Northfield High School teachers Sarah Swan McDonald and Jennifer Lompart delivered the keynote remarks at the Northfield Human Rights Commission community-wide Martin Luther King, Jr. celebration on January 15, 2018. They shared how their collaborative programming engages students by discussing topics like immigration. They explained how they prepare students to share their own stories and learn about others by asking questions. Numerous students were also involved in this celebration. Keara Cooney and Siri Hoff served as the emcees for the event. Rayanah Richmond read a powerful poem titled "Freedom Bells" that received a standing ovation.
- Congratulations to Northfield High School English Learners teacher Jennifer Lompart on receiving the Human Rights Commission Award last Monday at the community-wide Martin Luther King, Jr. celebration. Jennifer was recognized for her advocacy for and instructional work.
- On January 12, 2018, 41 DECA students competed at the district competition in Owatonna. The following 26 students earned trips to the State DECA competition held March 4-6 in downtown Minneapolis. Many students earned trips in multiple events and 11 students won 1st Place honors, six won 2nd Place honors, and three won 3rd Place honors! Here is the list of DECA State qualifiers:

Alex Baraniak

Jack Fox

Allison Goodell

Luke Johnson

Noah Moyer

Griffin Rod

William Schuerman

Bridget Sullivan

Jenna Woitalla

Evan Clay

Joe Gatzlaff

Maxwell Gorden Mercer

Rachel Leonard

Jeremy Nelson

Brian Rodriguez

Andre Simonet

Brooke Viskocil

Jason Woitalla

Dylan Coutermash

Mikhail Geissler

Desarae Hartley

Aaron Lopez

Claire Nielson

Reed Roney

Anna Sullivan

Rylie Wefel

VI. Items for Discussion and/or Reports

1. Benefits Advisory Committee Presentation.

Director of Human Resources Molly Viesselman presented the successful history of the District's self-funded dental and health insurance programs.

2. Financial Forecast and 2018-19 General Fund Budget Plan.

Director of Finance Val Mertesdorf presented the financial forecast and preliminary budget plan parameters and the timeline for the 2018-29 school year. The presentation included discussion of the assumptions used for the development of the five-year financial forecast.

VII. Superintendent's Report

A. Items for Individual Action

1. Pay Equity Report.

On a motion by Colangelo, seconded by Iverson, the Board unanimously approved the January 2018 Pay Equity Report.

2. Network Administration Budget Coding.

On a motion by Iverson, seconded by Goerwitz, the Board unanimously approved changing the budget assignment of the District's Network Administrator and Assistant Network Administrator salaries from Operating Capital to the District's General Fund.

B. Items for Consent Grouping

On a motion by Quinnell, seconded by Stratmoen, the Board unanimously approved the following items listed under the Consent Grouping.

1. Personnel Items.

Appointments

1. Anita Aase, 1.0 FTE Executive Assistant to the Superintendent and School Board at the District Office, beginning 01/29/2018; Base Salary + Step 4-prorated for remainder of 2017-18 school year.
2. Makenzie Mathews, Special Ed EA-PCA for 7.5 hours/day for 4 days/week with Headstart/ECSE, beginning 01/22/2018-05/17/2018; Step 1-\$15.31/hr.
3. Linda Rosas Balvin, Community School Site Assistant for up to 3.5 hours/day for 2 days/wk at Greenvale Park, beginning 1/23/2018-06/07/2018; Step 2-\$12.89/hr.
4. Correction: Fall/Winter/Spring Recreation Positions #2556, Effective Jan. 1, 2018 – May 31, 2018
Sarah Will – Tennis Instructor \$9.65/hour
Abby Borene – Tennis Instructor \$9.65/hour
5. Fall/Winter/Spring Recreation Positions #2556, Effective Jan. 20, 2018 – May 31, 2018
Annika Hoff – Basketball Supervisor \$10.50/hour
Grace Touchette – Basketball Staff \$9.65/hour
6. Correction: Rebecca Malecha, Teacher at Sibley, beginning 08/28/2017; MA +30
7. Benjamin Caduff, Winter/Spring Recreation with Community Services, beginning 2/3/2018-5/31/2018; Basketball Staff \$9.65/hour.
8. Taylor Ernste, Winter/Spring Recreation with Community Services, beginning 1/27/2018-5/31/2018; Basketball Staff \$9.65/hour.
9. Rachel Kelly, Winter/Spring Recreation with Community Services, beginning 1/27/2018-5/31/2018; Basketball Staff \$9.65/hour.
10. Nora Lehmkuhl, Winter/Spring Recreation with Community Services, beginning 1/27/2018-5/31/2018; Basketball Staff \$9.65/hour.

11. MacKenzie Love, Event Worker for Speech, beginning 02/03/2018-03/17/2018.
\$77.00/tournament
12. Brigid McCabe, Special Ed EA-PCA for 7.5 hours/day for 4 days/week with Head Start/ECSE, beginning 02/7/2018-05/17/2018; Spec Ed-Step 1-\$15.31/hr.
13. Bruce McWilliams, .4 FTE Band Teacher at the Middle School, beginning 01/29/2018-06/08/2018; MA, Step 7
14. Kimberly Medin, Event Worker for Speech, beginning 02/03/2018-03/17/2018.
\$77.00/tournament
15. Heidi Melnychuk, Long Term Substitute Special Ed EA-PCA for 6.5 hours/day at the High School, beginning 01/29/2018-06/07/2018; Spec Ed-Step 3-\$15.98/hr.
16. Annie Moore, Event Worker for Speech, beginning 02/03/2018-03/17/2018.
\$77.00/tournament
17. Nora Puppe, Winter/Spring Recreation with Community Services, beginning 01/27/2018-05/31/2018; General Recreation \$9.65/hour; Recreation Supervisor \$10.50/hour
18. *Christina Suhsen, Special Ed EA-PCA for Approx. 2.2 hours/day at Longfellow/ECSE, beginning 02/9/2018-06/7/2018; Spec Ed-Step 1-\$15.31/hr.
19. *Emery Utevsky, Event Worker for Speech, beginning 02/03/2018-03/17/2018.
\$77.00/tournament
20. Mark Welinski, Boys Tennis Coach at the Middle School, beginning 04/3/2018-05/24/2018; Level I, Step 5
21. Fall/Winter/Spring Recreation Positions #2556, Effective Jan. 20, 2018 – May 31, 2018
Emma Carlson – Basketball Staff \$9.65/hour

Increase/Decrease/Change in Assignment

1. Robert Garcia, 9B Assistant Boys Basketball Coach-Hourly at the High School, change to 9A Assistant Boy Basketball Coach-Salary at the High School, effective 11/12/2017. Level E, Step 5
2. Dylan Golla, Special Ed Teacher at the High School, add Assistant Boys/Girls Track Coach at the High School, effective 1/12/2018. Level F, Step 1
3. Lisa Kruger-Robb, .80 FTE EL Teacher at the High School, change to 1.0 FTE EL Teacher at the High School, effective 12/05/2017-06/07/2018.
4. John Sand, Phy Ed/Health Teacher at the High School, add an overload for 2nd semester at the High School, effective 01/29/2018-06/07/2018.
5. Arlene Tuma, ECFE EA/Sib Care for 18 hours/week at the NCRC, change to ECFE EA/Sib Care for 11 hours/week at the NCRC, effective 1/2/2018.
6. Margaret Christensen, CNA 1 at the High School, change to Substitute CNA, effective 1/30/2018.
7. Rachael Langer, Assistant Track Coach at the Middle School, change to ½ Head Track Coach and ½ Assistant Track Coach at the Middle School, effective 04/02/2018; Head Coach Level H, Step 1 50%/Assistant Coach Level I, Step 4 50%
8. Rebecca Lorang, Assistant Track Coach at the Middle School, change to ½ Head Track Coach and ½ Assistant Track Coach at the Middle School, effective 04/02/2018; Head Coach Level H, Step 1 50%/Assistant Coach Level I, Step 2 50%
9. Makenzie Mathews, Sped EA/PCA ECSE for 30 hours/week with Head Start, change to Sped EA/PCA and add Bus EA for 32 hours/week at Longfellow, effective 1/22/2018-6/7/2018;
10. Rick Wilmes, Custodian at the High School, change to Custodian Engineer w/o License at the High School, effective 1/22/2018. \$21.03/hr.

Leave of Absence Requests

1. Brigitte Tisdale, medical leave of absence beginning January 16, 2018 through January 31, 2018.

Retirements/Resignations/Terminations

1. Rachel Amerman, Instructional EA at the High School, resignation effective 02/19/2018.
2. Laurissa Wendling, Special Ed EA-PCA at Sibley, declined position 1/8/2018.
3. Margaret Christensen, CNA 1 at the High School, termination effective 1/29/18. Will continue as a Substitute.
4. Tiffany Ingham, KidVentures Site Assistant, resignation effective 02/01/2018.

* Conditional offers of employment are subject to successful completion of a criminal background check and pre-work screening (if applicable)

VIII. Items for Information

1. Educational Assistant Recognition Week.

Superintendent Hillmann recognized the hard work done by Educational Assistants. January 22-26, 2018, was identified as the national Educational Assistants recognition week.

2. School Board Committee Appointments.

Superintendent Hillmann explained the copy of the School Board Committee Appointments was inadvertently omitted from the School Board packet. He explained the list of appointments would be emailed to Board members and included as an item for information at the February 12, 2018, Board meeting.

3. Update on Future Snow Day Schedule, if needed.

Superintendent Hillmann reviewed the procedures listed in the 2017-18 school calendar regarding making up snow days. Should there be another full-day closure on or before February 16, 2018, the professional development day scheduled for February 19, 2018, would be converted to a student contact day. Should there be a third (or fourth) day missed after February 16, 2018, students would attend school on June 8, 2018.

IX. Future Meetings

Monday, February 12, 2018, 7:00 PM Regular School Board Meeting, Northfield High School Media Center

Monday, February 26, 2018, 7:00 PM Regular School Board Meeting, Northfield High School Media Center

X. Adjournment

On a motion by Stratmoen, seconded by Iverson, the Board adjourned at 8:18 p.m.

Pritchard called the Closed Session to order at 8:28 PM. On a motion by Stratmoen, seconded by Goerwitz, the Board adjourned the Closed Session at 8:54 PM.

Noel Stratmoen
School Board Clerk