

NORTHFIELD PUBLIC SCHOOLS

School Board Minutes

September 14, 2020

Northfield High School Media Center

I. Call to Order

Board Chair Julie Pritchard called the Regular meeting of the Northfield Board of Education of Independent School District 659 to order at 7:00 p.m. Present: Baraniak, Goerwitz, Hardy, Iverson, Pritchard, Quinnell and Stratmoen. In accordance with Governor Walz's Stay Safe Plan, this meeting was set up in accordance with the plan's social distancing guidelines. In addition, all those present wore face coverings the duration of the meeting. Present at this meeting was Dr. Matt Hillmann, Superintendent and Anita Aase, Executive Administrative Assistant. Present via video conference was Erin Bailey, Director of Community Education; Val Mertesdorf, Director of Finance; Hope Langston, Director of Instructional Services, Middle School Principal Greg Gelineau; and Jeff Seely, Senior Municipal Advisor with Ehlers. Observing the meeting via Zoom was Sam Wilmes, a reporter with the Northfield News. This meeting was live-streamed and recorded, and access to the recording was posted to the school district website.

II. Agenda Approval/Table File

On a motion by Quinnell, seconded by Goerwitz, the Board approved the agenda.

III. Public Comment

To accommodate the public comment portion of our meeting, members of the public were invited via the school district website to submit feedback to the Board via email by 5:00 p.m. on September 14, 2020. All submissions that followed the district policy regarding public comment would be read by Chair Pritchard at this time. There was public comment submitted by Jill Moeller, 121 Bluff Lane, Dundas, requesting the use of the Middle School pool by the Bullshark Swim Club.

IV. Announcements and Recognitions

Superintendent Hillmann recognized that today was the first day of school and it has been six months since students have been in school buildings. All reports are that things went well, and although it was an unusual start to the school year it was a very positive day.

V. Items for Discussion and Reports

A. Middle School Continuous Improvement Plan Presentation

Middle School Principal Greg Gelineau presented the continuous school improvement plan to the Board. The presentation included a progress report on the goals set for the 2019-2020 school year as well as new goals set for the 2020-2021 school year. These goals focus on family engagement involving conferences, staff engagement which include AVID staff development opportunities and anti-racism conversations, learner outcomes, evaluating current programming and consistency in the use of Schoology.

B. Community Education Continuous Improvement Plan Presentation

Community Education Director Erin Bailey presented the continuous school improvement plan to the Board. The presentation included a progress report on the goals set for the 2019-2020 school year as well as new goals set for the 2020-2021 school year. These goals focus on family engagement, employee engagement through rounding conversations, providing culturally appropriate resources to program teachers to use with students during Social Emotional Learning time, learner outcomes, financial stewardship, and partnerships with community organizations.

C. Instructional Services Presentation

Hope Langston, Director of Instructional Services, provided an update on the Instructional Services Department and the work this new department does to support the areas of district operations, staff instructional coaching, and professional development from PreK to twelfth grades. The scope of work is broad and interrelated, looking for connections in the vertical continuum of PreK-12 and developing systems

to streamline their support of both staff and students. The team focused on supporting the launch of the 2020-21 school year including workshop week, the online only Portage learning model, and preparing for universal screening and supporting the work of PLC teams.

D. Financial Update

Director of Finance Val Mertesdorf provided a financial update which included the application deadline for the Coronavirus Relief Funds is October 1, and the MSHSL increased the District's membership fee 382% for this fiscal year. The District was contacted by the new board of the Northfield Gymnastics Club and they would like to reestablish a relationship and lease with the District. We are working on a lease agreement for this season and intend to bring the lease to the next board meeting for approval.

E. Superintendent's State of the District Overview

Superintendent Hillmann presented an overview of the programs and activities completed during the 2019-2020 school year, as well as looked ahead to the challenges the District faces in 2020-2021.

VI. Consent Agenda

On a motion by Goerwitz, seconded by Iverson, the Board approved the following Consent Agenda.

A. Minutes

- Minutes of the Regular School Board meeting held on August 24, 2020

B. Gift Agreements

- \$1,000.00 from Land O'Lakes Foundation for the backpack food program
- \$1,000.00 from Dakota Electric Association to address shortfalls in funding for COVID-19 related needs.
- \$2,300.00 from Sibley PTO for classroom teacher's supply needs (\$100 per teacher)
- \$2,364.50 from AlumaCraft for the Community Services Northfield fishing team
- \$1,000.00 from Multek Flexible Circuits, Inc. for the Sheldahl Flexible Technologies Scholarship
- \$1,000.00 from CFS Foundation for the backpack food program

C. Financial Reports

1. Financial Report - January 2020

Director of Finance Val Mertesdorf requested that the Board approve paid bills totaling \$2,380,119.39, payroll checks totaling \$3,513,740.31, bond payments totaling \$6,022,887.51, a wire transfer totaling \$4,000,000.00 from MN TRUST Oper to MSDLAF Liquid on 12/31/19, a wire transfer totaling \$4,000,000.00 from MSDLAF Liquid to MSDLAF Max, a wire transfer totaling \$1,300,000.00 from MN TRUST Bldg Bond to MSDLAF Max, a wire transfer totaling \$2,000,000.00 from MSDLAF Max to MSDLAF Liquid, a wire transfer totaling \$2,000,000.00 from MN TRUST Oper to MSDAF Liquid, a wire transfer totaling \$650,000.00 from Frandsen General to Frandsen Sweep, a wire transfer totaling \$450,000.00 from Frandsen Sweep to Frandsen General, and the financial reports for January 2020. At the end of January 2020 total cash and investments amounted to \$56,725,880.25.

2. Financial Report - February 2020

Director of Finance Val Mertesdorf requested that the Board approve paid bills totaling \$1,695,432.68, payroll checks totaling \$3,374,479.88, a wire transfer totaling \$3,689,934.78 from MN TRUST Bldg Bond to MSDLAF Liquid, a wire transfer totaling \$1,000,000.00 from MSDLAF Max to MSDLAF Liquid, a wire transfer totaling \$700,000.00 from Frandsen General to Frandsen Sweep, a wire transfer totaling \$450,000.00 from Frandsen Sweep to Frandsen General, and the financial reports for February 2020. At the end of February 2020 total cash and investments amounted to \$53,252,106.56.

3. Financial Report - March 2020

Director of Finance Val Mertesdorf requested that the Board approve paid bills totaling \$1,986,299.03, payroll checks totaling \$3,411,320.57, a wire transfer totaling \$2,461,677.26 from MN TRUST Bldg Bond

to MSDLAF Liquid, a wire transfer totaling \$300,000.00 from Frandsen General to Frandsen Sweep, a wire transfer totaling \$200,00.00 from Frandsen Sweep to Frandsen General, and the financial reports for March 2020. At the end of March 2020 total cash and investments amounted to \$51,590,175.02.

D. Personnel

a) Appointments

1. Nadir Baraki, Fall, Winter & Spring Recreation Position with Community Services, beginning 9/9/2020-5/31/2021; \$10.00/hr.
2. Jason Baumann, .8 Assistant Girls Swim/Dive Coach for 2 hours/day 3 days/week at the High School, beginning 8/31/2020; Level E, Step 1
3. Rich Bissonnette, Child Nutrition Associate I for 3.25 hours/day at Sibley, beginning 9/14/2020; \$18.81/hr.
4. Erik Burton, Fall, Winter & Spring Recreation Position with Community Services, beginning 9/9/2020-5/31/2021; Site Supervisor \$12.89/hr.
5. David Carr, Fall, Winter & Spring Recreation Position with Community Services, beginning 9/14/2020-5/31/2021; \$10.25/hr.
6. Thomas Dickerson, 1.0 FTE Special Education Resource Room Teacher at the High School, beginning 8/31/2020; MA, Step 15-pending being released from Lakeville contract.
7. Dylan Dietz, Fall, Winter & Spring Recreation Position with Community Services, beginning 9/9/2020-5/31/2021; \$10.25/hr.
8. Kari Engle, General Ed EA for 2.0 hours/day at Greenvale Park, beginning 8/31/2020; Gen Ed Step 4-\$16.72/hr.
9. Nancy Fox, Building Supervisor for up to .75 hours/week with Community Services, beginning 8/31/2020-5/31/2021; \$16.85/hr.
10. Meckinzy Futhey, KidVentures Student Site Assistant for 23.5 hours/week at Sibley, beginning 9/8/2020; \$10.00/hr.
11. Oscar Gaspar, Girls Soccer 9th Grade Coach for 2 hours/day at the High School, beginning 8/31/2020; Level F, Step 1
12. Emma Hodapp, Fall, Winter & Spring Recreation Position with Community Services, beginning 9/19/2020-5/31/2021; \$10.00/hr.
13. Iain Hood, 1.0 FTE Custodian at the High School, beginning 9/14/2020; Step 1
14. Zoe Ingersoll, Fall, Winter & Spring Recreation Position with Community Services, beginning 9/8/2020-5/31/2021; \$10.75/hr.
15. Emma Johnson, Fall, Winter & Spring Recreation Position with Community Services, beginning 9/8/2020-5/31/2021; \$10.25/hr.
16. Joni Karl, 1.0 FTE Long Term Substitute Math Teacher at the High School, beginning 9/4/2020-6/10/2021; MA, Step 7
17. Richard Kleeberger, 1.0 FTE Custodian at the High School, beginning 9/16/2020; Step 4-Custodian
18. Nicholas Lopez Evje, Fall, Winter & Spring Recreation Position with Community Services, beginning 9/9/2020-5/31/2021; \$10.00/hr.
19. Update: McKenzie Mikulski, 1.0 FTE Special Ed Teacher EBD at Greenvale Park, beginning 8/25/2020; BA, Step 5, change to BA+10, Step 5
20. Nicole Miller, Fall, Winter & Spring Recreation Position with Community Services, beginning 9/8/2020-5/31/2021; \$14.50/hr.
21. Charles Monaghan, Fall, Winter & Spring Recreation Position with Community Services, beginning 9/9/2020-5/31/2021; \$10.00/hr.
22. Kathleen Murphy, Fall, Winter & Spring Recreation Position with Community Services, beginning 9/16/2020-5/31/2021; \$11.25/hr.
23. Nolan Nagy, Fall, Winter & Spring Recreation Position with Community Services, beginning 9/9/2020-5/31/2021; \$10.00/hr.
24. Sandra Pelava, EarlyVentures Teacher for 40 hours/week at the NCEC, beginning 9/18/2020; Step 4-\$18.29/hr.
25. Kaed Rauk, Fall, Winter & Spring Recreation Position with Community Services, beginning 9/9/2020-5/31/2021; \$10.00/hr.
26. Andrea Redder, Fall, Winter & Spring Recreation Position with Community Services, beginning 9/16/2020-5/31/2021; \$10.50/hr.
27. Caitlin Robertson, 1.0 FTE Elementary Teacher at Bridgewater, beginning 9/2/2020-6/10/2021; MA, Step 7
28. Steven Ryan, General Ed EA for 7 hours/day 2 days/week at the High School, beginning 8/31/2020-6/10/2021; Gen Ed Step 2-\$15.81/hr.

29. Tate Sand, Fall, Winter & Spring Recreation Position with Community Services, beginning 9/9/2020-5/31/2021; \$10.00/hr.
 30. Kyle Schulz, Fall, Winter & Spring Recreation Position with Community Services, beginning 9/9/2020-5/31/2021; \$10.00/hr.
 31. Maddie Smisek, Fall, Winter & Spring Recreation Position with Community Services, beginning 9/19/2020-5/31/2021; \$10.00/hr.
 32. Melissa Spitzack, Building Supervisor with Community Services, beginning 8/31/2020-5/31/2021; \$16.85/hr.
 33. Anja Stromme, KidVenture Site Assistant for up to 17.5 hours/week at Greenvale Park, beginning 9/8/2020; Step 2-\$14.01/hr.
 34. Shelby Svien, Fall, Winter & Spring Recreation Position with Community Services, beginning 9/8/2020-5/31/2021; Lifeguard-\$10.14/hr. General hire-\$10.00/hr.
 35. Noah Tack, Fall, Winter & Spring Recreation Position with Community Services, beginning 9/9/2020-5/31/2021; \$10.25/hr.
 36. Cynthia Thomas, EarlyVentures Teacher for 40 hours/week at the NCEC, beginning 9/3/2020; Step 1-\$16.63/hr.
 37. Winston Vermilyea, Fall, Winter & Spring Recreation Position with Community Services, beginning 9/9/2020-5/31/2021; WSI-\$14.39/hr., Lifeguard-\$13.39/hr.
 38. Joshua Voight, Fall, Winter & Spring Recreation Position with Community Services, beginning 9/9/2020-5/31/2021; \$10.00/hr.
 39. Joquan Williams, KidVentures Site Assistant for 22.5 hours/week at Greenvale Park, beginning 9/10/2020; Site Asst. Step 2-\$14.01/hr.
 40. Adison Dack, Fall, Winter & Spring Recreation Position with Community Services, beginning 9/14/2020-5/31/2021; \$10.25/hr.
 41. Kevin Merkle, Football Coach for 2.5 hours/day at the Middle School, beginning 9/14/2020; Level H, Step 1
 42. Angel Rivera, 1.0 FTE Full Time Substitute Teacher with the District, beginning 9/14/2020; \$27.66/hr.
- b) Increase/Decrease/Change in Assignment
1. Kari Adelmann, Special Ed EA-PCA for 6.50 hours/day at Bridgewater, change to Special Ed EA-PCA for 6.50 hours/day, Supervision for .50 hours/day at Bridgewater, effective 8/31/2020.
 2. Janet Amundson, Special Ed EA-PCA for 6.75 hours/day and Supervisory for .65 hours/day at the Middle School, change to Special Ed EA-PCA for 6.75 hours/day at the Middle School, effective 8/31/2020.
 3. Natalie Amy, 1.0 FTE WILL Teacher at the Middle School, add an overload in lieu of prep for 135 days, effective 9/14/2020-6/10/2021.
 4. Zane Anway, EL EA for 6.75 hours/day at the Middle School, change to Gen Ed EL EA for 3.38 hours/day at the Middle School and 3.38 hours/day with Portage, effective 8/31/2020-6/10/2021.
 5. Michelle Bauer, 1.0 FTE Systems & Instructional Coach with the District, change to .60 FTE High School English Teacher and .40 FTE Systems & Instructional Coach with the District, effective 8/31/2020-6/10/2021.
 6. Steve Beaulieu, 1.0 FTE Math Teacher at the High School, change to 1.0 FTE Portage Coach, effective 8/31/2020-6/10/2021.
 7. Kathleen Beck, Gen Ed EA for 2.25 hours/day and Special Ed EA-PCA for 4.75 hours/day at Sibley, change to Special Ed EA-PCA for 6.75 hours/day with Portage, effective 8/31/2020-6/10/2021.
 8. Carley Benjamin, Special Ed EA PCA for 6.75 hours/day and .17 hours/day at Sibley, change to Special Ed EA PCA for 6.75 hours/day and .25 hours/day at Sibley, effective 8/31/2020.
 9. Allyson Bernstorff, Special Ed EA PCA for 6.75 hours/day and .33 hours/day at Sibley, change to Special Ed EA PCA for 6.75 hours/day and .25 hours/day at Sibley, effective 8/31/2020.
 10. Carol Beumer, Special Ed EA-PCA for 6.25 hours/day and Supervisory for .50 hours/day at the High School, change to Special Ed EA-PCA for 6.75 hours/day at the High School, effective 8/31/2020.
 11. Jill Bohlen, Special Ed EA-PCA for 5.50 hours/day and Supervisory for 1.75 hours/day at Greenvale Park, change to Special Ed EA-PCA for 6.75 hours/day, Supervision for .50 hours/day at Greenvale Park, effective 8/31/2020.
 12. Melissa Borup, Reading Specialist at the ALC, add CNA I for up to 1 hour/day at the ALC, effective 9/14/2020-end of the school year or in person learning.
 13. Mary Boyum, Special Ed EA-PCA for 6.75 hours/day and Supervisory for .17 hours/day at Sibley, change to Special Ed EA-PCA for 6.75 hours/day, Supervision for .25 hours/day at Sibley, effective 8/31/2020.
 14. Shari Bridley, Special Ed EA-PCA for 6.50 hours/day at Longfellow, change to Special Ed EA-PCA for 6.30 hours/day at the NCEC, effective 8/31/2020.
 15. Briana Bulfer, 1.0 FTE Grade 2 Teacher at Greenvale Park, change to 1.0 FTE Grade 2 Teacher with Portage, effective 8/31/2020-6/10/2021.
 16. Valerie Carter, Lunchroom Supervision EA for 2019-2020 school year at Bridgewater, change to Lunchroom Supervision-ongoing for 2 hours/day at Bridgewater, effective 9/14/2020.

17. Christina Chappuis, Special Ed EA-PCA for 6.75 hours/day and Supervisory for .33 hours/day at Sibley, change to Special Ed EA-PCA for 6.50 hours/day and Supervisory for .50 hours/day at Sibley, effective 8/31/2020.
18. Ray Coudret, Math Teacher at the High School, add an overload for the 2020-2021 school year, effective 8/31/2020-6/10/2021.
19. Matt Crase, Special Ed EA-PCA for 6.75 hours/day and Supervisory for .25 hours/day at the Middle School, change to Special Ed EA-PCA for 6.75 hours/day at the Middle School, effective 8/31/2020.
20. Natlie Czech, 1.0 FTE Special Ed Teacher at Bridgewater, change to 1.0 FTE Special Ed Teacher for Portage, effective 8/31/2020-6/10/2021.
21. Katie Dahmeh, Special Ed EA-PCA-temporary at Longfellow, change to Special Ed EA-PCA-ongoing at the NCEC, effective 8/31/2020.
22. Craig DeAdder, Special Ed EA-PCA for 2019-2020 school year, change to Special Ed EA-PCA for 6.75 hours/day Monday and Tuesday at the ALC, effective 9/14/2020-6/10/2021; Spec Ed Step 4-\$17.31/hr.
23. Lianne Deanovic, Special Ed EA-PCA Job Coach for 6.25 hours/day and Flex Supervision for .50 hours/day at the High School, change to Special Ed EA-PCA NB program for 6.75 hours/day at the High School, effective 8/31/2020.
24. Kimbra Dimick, 1.0 FTE Grade 3 Teacher at Greenvale Park, change to 1.0 FTE Grade 4 Teacher with Portage, effective 8/31/2020-6/10/2021.
25. Sean Dube, English Teacher at the High School, add an overload for the 2020-2021 school year, effective 8/31/2020-6/10/2021.
26. Kelle Edwards, Gen Ed Title EA for 6.0 hours/day and Gen Ed EA Supervision for .75 hours/day at Greenvale Park, change to Gen Ed Title EA for 6.0 hours/day and Gen Ed EA Supervision for 1.25 hours/day at Greenvale Park, effective 8/31/2020.
27. Susan Eidenschink, Special Ed EA-PCA for 6.25 hours/day and Supervision for .50 hours/day at the High School, change to Special Ed EA-PCA for 6.75 hours/day at the High School, effective 8/31/2020.
28. Kari Engle, Gen Ed EA-Kindergarten at Greenvale Park, add Gen Ed EA-Supervisory for .75 hours/day at Greenvale Park, effective 9/14/2020.
29. Debbie Foley, EarlyVentures Assistant Teacher at the NCEC, add CNA I for up to 1 hour/day at the NCEC, effective 9/14/2020-end of the school year or in person learning.
30. Becky Gainey, 1.0 FTE ADSIS Teacher at Sibley, change to 1.0 FTE Grade 4 Teacher at Sibley, effective 8/31/2020-6/10/2021.
31. Stacy Garry, Special Ed EA-PCA for 6.75 hours/day and Supervisory for .33 hours/day at Sibley, change to Special Ed EA-PCA for 6.75 hours/day and Supervisory for .25 hours/day at Sibley, effective 8/31/2020.
32. Abbie Geiger, Special Ed EA-PCA for 6.75 hours/day and Supervisory for .17 hours/day at Sibley, change to Special Ed EA-PCA for 6.75 hours/day and Supervisory for .25 hours/day at Sibley, effective 8/31/2020.
33. Rebecca Glassing, 1.0 FTE Media Specialist at the High School, change to 1.0 FTE Media Specialist at the High School and Greenvale Park, effective 8/31/2020.
34. Jay Grossman, Night Engineer w/license at Longfellow, change to Night Engineer w/license at Greenvale Park, effective 8/31/2020.
35. Becki Haar, 1.0 FTE Grade 4 Teacher at Sibley, change to 1.0 FTE Grade 4 Teacher with Portage, effective 8/31/2020-6/10/2021.
36. Cara Holland, 1.0 FTE Science Teacher at the Middle School, add an overload in lieu of prep for 135 days, effective 9/14/2020-6/10/2021.
37. Melissa Kaderlik, Special Ed EA-PCA for 5.90 hours/day and Supervisory for 1.43 hours/day at Sibley, change to Special Ed EA-PCA for 6.75 hours/day and Supervisory for .25 hours/day at Sibley, effective 8/31/2020.
38. Jill Kohel, .6 FTE Social Studies and .4 FTE English Teacher at the High School, and an English overload for the 2020-2021 school year, effective 8/31/2020-6/10/2021.
39. Gail Kohl, 1.0 FTE Grade 5 Teacher at Bridgewater, change to 1.0 FTE Grade 5 Teacher with Portage, effective 8/31/2020-6/10/2021.
40. Tiffany Kortbein, 1.0 FTE Kindergarten Teacher at Greenvale Park, change to 1.0 FTE Grade 1 Teacher with Portage, effective 8/31/2020-6/10/2021.
41. Meghan Kuechenmeister, Special Ed EA-PCA for 6.25 hours/day and Supervisory for .50 hours/day at the High School, change to Special Ed EA-PCA for 6.75 hours/day at the High School, effective 8/31/2020.
42. Heather Kuehl, 1.0 FTE English Teacher at the Middle School, add an overload in lieu of prep for 135 days, effective 9/14/2020-6/10/2021.
43. Tabatha Lagro, Special Ed EA-PCA for 6.75 hours/day and Supervisory for .50 hours/day at Sibley, change to Special Ed EA-PCA for 6.75 hours/day and Supervisory for .25 hours/day at Sibley, effective 8/31/2020.
44. Lisa Laine, Special Ed EA-PCA for 4.00 hours/day, Gen Ed EA-Kindergarten for 2 hours/day and Supervisory for 1.33 hours/day at Greenvale Park, change to Special Ed EA-PCA for 4 hours/day, Gen Ed EA - Kindergarten for 2 hours/day and Supervision for .50 hours/day at Greenvale Park, effective 8/31/2020.

45. Karen Lane, 1.0 FTE Grade 4 Teacher at Bridgewater, change to 1.0 FTE Grade 3 Teacher with Portage, effective 8/31/2020-6/10/2021.
46. Briana Lanham, KidVentures Site Assistant for 32 hours/week at Sibley, add Long Term Substitute KV Site Leader for a total 35 hours/week at Sibley, effective 9/21/2020 - for up to 12 weeks.
47. Dolly Larsen, Gen Ed EA for .17 hours/day and Special Ed EA-PCA for 6.75 hours/day at Sibley, change to Special Ed EA-PCA for 6.75 hours/day with Portage, effective 8/31/2020-6/10/2021.
48. Kim Luke, Special Ed EA-PCA for 6.50 hours/day and Gen Ed Supervisory for .50 hours/day and at the High School, change to Special Ed EA-PCA for 6.75 hours/day with Portage, effective 8/31/2020-6/10/2021.
49. Kathleen Malecha, Special Ed EA-PCA for 6.10 hours/day and Supervisory for .50 hours/day at Bridgewater, change to Special Ed EA-PCA for 6.50 hours/day and Supervisory for .50 hours/day at Bridgewater, effective 8/31/2020.
50. Sarah Marohl, Special Ed EA-PCA for 4.60 hours/day at the NCEC, change to General Ed EA-PCA for 6.75 hours/day with Portage, effective 8/31/2020-6/10/2021.
51. Lesly Martinez Reyes, Special Ed EA-PCA for 6.50 hours/day and Supervisory for .50 hours/day at Bridgewater, change to Special Ed EA-PCA for 5.98 hours/day and Supervisory for .50 hours/day at Bridgewater, effective 8/31/2020.
52. Maren Matson, 1.0 FTE Kindergarten Teacher at Sibley, change to 1.0 FTE Kindergarten Teacher with Portage, effective 8/31/2020-6/10/2021.
53. Peter Maus, .60 FTE Math Teacher at the Middle School, change to .80 FTE Math Teacher at the Middle School, effective 9/14/2020-6/10/2021.
54. Heidi Melnychuk, Special Ed EA-PCA for 6.25 hours/day and Gen Ed Supervisory for .50 hours/day and at the High School, change to Special Ed EA-PCA for 6.75 hours/day with Portage, effective 8/31/2020-6/10/2021.
55. Nick Mertesdorf, Special Ed EA-PCA for 6.25 hours/day and Gen Ed Supervisory for .50 hours/day and at the High School, change to Special Ed EA-PCA for 6.75 hours/day at the High School, effective 8/31/2020.
56. Rebecca Meyer, Special Ed EA-PCA for 6.25 hours/day and Gen Ed Supervisory for .50 hours/day and at the High School, change to Special Ed EA-PCA for 6.75 hours/day at the High School, effective 8/31/2020.
57. Sara Mikkelson, .80 FTE Grade 6 Teacher at the Middle School, change to 1.0 FTE Portage Coach at the Middle School and High School, effective 8/31/2020-6/10/2021.
58. Amy Moeller, .60 FTE English Teacher at the High School, change to 1.0 FTE Portage Coach, effective 9/14/2020-6/10/2021.
59. Beth Momberg, Special Ed EA-PCA for 6.70 hours/day at Longfellow, change to Special Ed EA-PCA for 6.30 hours/day at the NCEC, effective 8/31/2020.
60. Tammy Moore, Child Nutrition Associate I at Bridgewater, change to 1.0 FTE Office Specialist Class III at the ALC, effective 9/10/2020; Step 3-\$21.13/hr.
61. Amanda Morelan, Special Ed EA-PCA for 6.75 hours/day at Bridgewater, change to Special Ed EA-PCA for 6.75 hours/day with Portage, effective 8/31/2020-6/10/2021.
62. Ellen Mucha, .60 FTE English Teacher at the High School, change to 1.0 FTE Portage Coach, effective 8/31/2020-6/10/2021.
63. Lee Murray, Gen Ed EA-Media for 5.50 hours/day and Kindergarten for 2 hours/day and Supervisory for .50 hours/day at Bridgewater, change to Gen Ed EA-Media for 4.00 hours/day and Kindergarten for 2.0 hours/day at Bridgewater, effective 8/31/2020.
64. Deborah Navarro, 1.0 FTE Special Ed Teacher at Greenvale Park, change to 1.0 FTE Special Ed Teacher with Portage, effective 8/31/2020-6/10/2021.
65. Lisa Nelson, 1.0 FTE Title I Teacher at Greenvale Park, change to 1.0 FTE Grade 2 Teacher with Portage, effective 8/31/2020-6/10/2021.
66. Kim Norton, Special Ed EA-PCA for 6.70 hours/day at Longfellow, change to Special Ed EA-PCA for 6.30 hours/day at the NCEC, effective 8/31/2020.
67. Mallory Nystuen, Special Ed EA-PCA for 6.75 hours/day and Supervisory for .17 hours/day at Sibley, change to Special Ed EA-PCA for 6.75 hours/day and Supervisory for .25 hours/day at Sibley, effective 8/31/2020.
68. Jacob Odell, 1.0 FTE Special Ed Teacher at the High School, change to 1.0 FTE Special Ed Teacher with Portage, effective 8/31/2020-6/10/2021.
69. Karissa Olsen, Special Ed EA-PCA for 6.75 hours/day and Supervisory for .33 hours/day at Sibley, change to Special Ed EA-PCA for 6.75 hours/day and Supervisory for .25 hours/day at Sibley, effective 8/31/2020.
70. Deb Pack, Special Ed EA-PCA Job Coach for 6.25 hours/day and Supervision for .50 hours/day at the High School, change to Special Ed EA-PCA NB program for 6.75 hours/day at the High School, effective 8/31/2020.
71. Amy Pantze, Gen Ed EA for .75 hours/day and Special Ed EA-PCA for 6.50 hours/day at Greenvale Park, change to Special Ed EA-PCA for 6.75 hours/day with Portage, effective 8/31/2020-6/10/2021.

72. Ulrika Peterson, Special Ed EA-PCA for 3.75 hours/day and Supervisory for 3.33 hours/day at Sibley, change to Gen Ed EA-Kindergarten for 4 hours/day and Supervisory for 3 hours/day at Sibley, effective 8/31/2020.
73. Ashly Polzin, 1.0 FTE ADSIS/MTSS Teacher at the High School, change to 1.0 FTE Grade 5 Teacher at Bridgewater, effective 8/31/2020-6/10/2021.
74. Natalie Ponciano Bartolo, Special Ed EA-PCA for 6.25 hours/day and Supervisory for .25 hours/day at Bridgewater, change to Special Ed EA-PCA for 6.75 hours/day at Bridgewater, effective 8/31/2020.
75. Heather Pudas, DHH Teacher with the District, change to DHH Teacher with Portage, effective 8/31/2020-6/10/2021.
76. Teri Quamme, Special Ed EA-PCA for 6.75 hours/day and Supervisory for .25 hours/day at the Middle School, change to Special Ed EA-PCA for 6.75 hours/day at the Middle School, effective 8/31/2020.
77. Nicole Rasmussen, Supervisory EA at Bridgewater, change to Special Ed EA-PCA for 6.75 hours/day at Bridgewater, effective 8/31/2020-10/30/2020.
78. Nicole Rasmussen, Lunchroom Supervision EA for 2019-2020 school year at Bridgewater, change to Lunchroom Supervision-ongoing for 2 hours/day at Bridgewater, effective 9/14/2020.
79. Brent Rauk, 1.0 FTE Grade 6 Teacher at the Middle School, change to 1.0 FTE Grade 5 Teacher with Portage, effective 8/31/2020-6/10/2021.
80. Katie Remy, Special Ed EA-PCA for 6.75 hours/day and Gen Ed EA for .25 hours/day at the Middle School, change to Special Ed EA-PCA for 6.75 hours/day with Portage, effective 8/31/2020-6/10/2021.
81. Chris Riazi, .67 FTE Art Teacher at the ALC, change to .73 FTE Art Teacher at the ALC, effective 8/31/2020-6/10/2021.
82. Jessica Rushton, Gen Ed EA for .17 hours/day and Special Ed EA-PCA for 6.75 hours/day at Sibley, change to Special Ed EA-PCA for 6.75 hours/day with Portage, effective 8/31/2020-6/10/2021.
83. Grace Schultz, Hand in Hand General Ed Teacher at the NCEC, change to Hand in Hand Teacher for 21 hours/week, Hand in Hand Portage Preschool for 4 hours/week, Meetings, Subbing and Assessments for 5 hours/week and EarlyVentures Teacher for 10 hours/week, effective 9/8/2020-6/10/2021.
84. Tammy Schwagerl, Special Ed EA-PCA for 6.25 hours/day and Supervision for .50 hours/day at the High School, change to Special Ed EA-PCA for 6.75 hours/day at the High School, effective 8/31/2020.
85. Karleen Sherman, 1.0 FTE Special Ed Teacher at Sibley, change to 1.0 FTE Special Ed Secondary Middle School and High School Portage Coach, effective 8/31/2020-6/10/2021.
86. Amy Sieve, 1.0 FTE Media Specialist at the Middle School, change to 1.0 FTE Media Specialist at the Middle School, Sibley and Bridgewater, effective 8/31/2020.
87. Janet Smith, Math Teacher at the High School, add an overload for the 2020-2021 school year, effective 8/31/2020-6/10/2021.
88. Mark Snare, Custodian at Greenvale Park, change start date from 8/13/2020 to 8/17/2020, effective 9/17/2020.
89. Robyn Spillman, Special Ed EA-PCA for 6.75 hours/day at the Middle School, change to Special Ed EA-PCA for 6.75 hours/day and Supervisory for .50 hours/day at Greenvale Park, effective 8/31/2020.
90. Josh Spitzack, 1.0 FTE Grade 5 Teacher at Greenvale Park, change to 1.0 FTE Grade 3 Teacher at Greenvale Park, effective 8/31/2020-6/10/2021.
91. Christina Suhsen, Special Ed EA-PCA for 3.6 hours/day at Longfellow, change to Special Ed EA-PCA for 3.20 hours/day with Head Start, effective 8/31/2020.
92. Pilar Sullivan, Early Childhood Gen Ed EA at Longfellow, change to Long Term Substitute Gen Ed EA for 5 hours/day at Greenvale Park and Early Ventures Assistant Teacher for 3 hours/day at the NCEC, effective 9/3/2020-6/10/2021. Gen Ed-\$18.22/hour; EV Asst Teacher \$18.29/hr.
93. Kari Svien, Special Ed EA-PCA for 6.70 hours/day at the Middle School, change to Special Ed EA-PCA for 6.75 hours/day at the Middle School, effective 8/31/2020.
94. Dee Tomczik, Gen Ed EA Supervision for 5 hours/day and Kindergarten for 2 hours/day at Bridgewater, change to Gen Ed EA Supervision for 2.50 hours/day and Kindergarten for 4.0 hours/day at Bridgewater, effective 8/31/2020.
95. Diane Torbenson, 1.0 FTE ADSIS Teacher at Greenvale Park, change to 1.0 FTE Grade 2 Teacher at Greenvale Park, effective 8/31/2020-6/10/2021.
96. Amanda Tracy, .80 FTE Spanish Teacher at the High School, change to 1.0 FTE Portage Coach, effective 8/31/2020-6/10/2021.
97. Rose Turnacli, .60 FTE ADSIS/.40 FTE MTSS Teacher at the Middle School, change to 1.0 FTE Grade 6 Teacher at the Middle School, effective 8/31/2020-6/10/2021.
98. Anne Vander Martin, Special Ed EA-PCA for 6.75 hours/day and Supervisory for .17 hours/day at Sibley, change to Special Ed EA-PCA for 6.75 hours/day and Supervisory for .25 hours/day at Sibley, effective 8/31/2020.
99. Karrie VanZuilen, Special Ed EA-PCA for 4.10 hours/day at Longfellow, change to Special Ed EA-PCA for 2.10 hours/day at the NCEC, effective 8/31/2020.

100. Victoria Voegle, Special Ed EA-PCA for 5.75 hours/day and Supervisory for 1.33 hours/day at Sibley, change to Special Ed EA-PCA for 6.75 hours/day and Supervisory for .25 hours/day at Sibley, effective 8/31/2020.
101. Andrea Waldo, Special Ed EA-PCA for 6.75 hours/day and Supervisory for .50 hours/day at Bridgewater, change to Special Ed EA-PCA for 6.50 hours/day and Supervisory for .50 hours/day at Bridgewater, effective 8/31/2020.
102. Michele Warden, Special Ed EA-PCA for 4 hours/day, Gen Ed Copy Center for 1.0 hours/day and Lunchroom for 2 hours/day at Bridgewater, change to Special Ed EA-PCA for 3.50 hours/day, Gen Ed Copy Center for 1 hour/day and Lunchroom for 2 hours/day at Bridgewater, effective 8/31/2020.
103. Jessica Webber Vanzuilen, Special Ed EA-PCA for 6.45 hours/day at the High School, change to Special Ed EA-PCA for 6.75 hours/day at the High School, effective 8/31/2020.
104. Lisa Williams, Special Ed EA-PCA for 5.60 hours/day at Longfellow, change to Special Ed EA-PCA for 6.30 hours/day at the NCEC, effective 8/31/2020.
105. Marybeth Youngblut, 1.0 FTE Grade 3 Teacher at Greenvale Park, change to 1.0 FTE Grade 3 Teacher with Portage, effective 8/31/2020-6/10/2021.
106. Carina Zick, Special Ed EA-PCA for 6.75 hours/day and Supervisory for .17 hours/day at Sibley, change to Special Ed EA-PCA for 6.75 hours/day and Supervisory for .25 hours/day at Sibley, effective 8/31/2020.
107. Allyson Bernstorff, Special Ed EA PCA at Sibley, change to Special Ed EA Health Aide for 4 hours/day and Gen Ed Supervisory for 3 hours/day at Sibley, effective 9/14/2020-6/10/2021;
108. Russel Boyington, KidVentures Site Assistant for 40 hours/week at Bridgewater, change to KidVentures Site Assistant for 23.5 hours/week at Bridgewater, effective 9/8/2020.
109. Haanah Braun, EarlyVentures Site Assistant for 40 hours/week at Longfellow, change to EarlyVentures Site Assistant for 37.5 hours/week at NCEC, effective 8/27/2020.
110. James Clinton, Office Specialist at the High School, change to MTSS Dashboard Development with the District, effective 8/31/2020 to approximately 9/30/2020.
111. Anita Corwin, EarlyVentures Site Assistant for 27 hours/week at Longfellow, change to EarlyVentures Site Assistant for 37.5 hours/week at NCEC, effective 8/27/2020.
112. Sean Dube, .6 FTE Academy English and .4 FTE English at the High School, for the 2020-2021 school year, effective 8/31/2020-6/10/2021.
113. Claire Edwards, KidVentures Site Assistant on call as needed with Community Service, change to KidVentures Site Assistant for 26 hours/week at Sibley, effective 9/9/2020.
114. Debbie Foley, EarlyVentures Assistant Teacher for 28.75 hours/week at Longfellow, change to EarlyVentures Assistant Teacher for 23.75 hours/week at the NCEC, and up to 5 hrs/week in Child Nutrition at NECE, effective 8/27/2020.
115. Kristin Freeman, KidVentures Site Assistant for 32 hours/week at Bridgewater, change to KidVentures Site Assistant for 28.5 hours/week at Bridgewater, effective 9/8/2020.
116. Sara Gerdesmeier, EarlyVentures Site Assistant on call as needed with Community Service, change to EarlyVentures Site Assistant for 37.5 hours/week at the NCEC, effective 8/27/2020.
117. Kelly Hebzynski, Math Teacher at the Middle School, add Student Council Advisor for 2.5 hours/week at the Middle School, effective 9/14/2020; Level I, Step 1
118. Cara Holland, Science Teacher at the Middle School, add Yearbook advisor for 2.5 hours/week at the Middle School, effective 9/14/2020; Level K, Step 1
119. Mckenzie Jonas, Kid Ventures for 40 hours/week at Summer Ventures, change to EarlyVentures Teacher for 40 hours/week at NCEC, effective 8/27/2020.
120. Marcy Korynta, 1.0 FTE School Psychologist at the Middle School, add an overload for MTSS in lieu of prep for 135 days, effective 9/14/2020-6/10/2021.
121. Jamie Larson, EarlyVentures Teacher for 33 hours/week at Longfellow, change to EarlyVentures Teacher for 40 hours/week at NCEC, effective 8/27/2020.
122. Mary Magnuson, Special Ed Teacher at the High School, add an overload for the first semester in lieu of prep time, effective 8/31/2020-1/28/2021 - 84 student contact days.
123. Peggy Mills, KidVentures Site Assistant for 15.75 hours/week at Bridgewater, change to KidVentures Site Assistant for 23.5 hours/week at Sibley, effective 9/8/2020.
124. Shawna Molloy, Special Ed Teacher at the High School, add an overload for the first semester, effective 8/31/2020-1/28/2021.
125. Belen Ocampo, EarlyVentures Teacher for 40 hours/week at Longfellow, change to EarlyVentures Teacher for 40 hours/week at NCEC, effective 8/27/2020.
126. Angie Schewe, EarlyVentures Teacher for 38.25 hours/week at Longfellow, change to EarlyVentures Teacher for 40 hours/week at NCEC, effective 8/27/2020.
127. Katie Schuman, EarlyVentures Teacher for 35 hours/week at Longfellow, change to EarlyVentures Teacher for 40 hours/week at NCEC, effective 8/27/2020.

128. Krista Sorenson, Media EA for 27.5 hours/week at Sibley, change to Media EA for 12 hours/week at Sibley, effective 9/7/2020-6/10/2021.
 129. Michelle Steele, 1.0 FTE PE Teacher at the Middle School, add an overload in lieu of prep for 15 days, effective 9/14/2020-10/2/2020.
 130. Laura Ann Talbot Peterson, Math Teacher at the Middle School, add Student Council Advisor for 2.5 hours/week at the Middle School, effective 9/14/2020; Level I, Step 1
 131. Lori Taylor, Spanish Teacher at the High School, add an overload for the 2020-2021 school year effective 8/31/2020-6/10/2021.
 132. Sarah Woodcock, EarlyVentures Teacher for 30 hours/week at Longfellow, change to EarlyVentures Teacher for 40 hours/week at NCEC, effective 8/27/2020.
- c) Leave of Absence
1. Charlie Alvarez, Teacher at Greenvale Park, Family/Medical Leave of Absence, effective on or about 10/26/2020-11/10/2020.
 2. Pam Charlton, Teacher at Bridgewater, Family/Medical Leave of Absence, effective 9/28/2020 on an intermittent basis for up to 8 work weeks.
 3. Katie Dameh, EA at NCEC, Leave of Absence under the FMLA Expansion Act, effective 8/31/2020-10/7/2020.
 4. Katie Dameh, EA at NCEC, Leave of Absence, effective 10/8/2020-12/31/2020.
 5. Tyler Faust, Football Coach at the Middle School, Leave of Absence for the 2020-2021 school year.
 6. Robert Garcia, Football Coach at the Middle School, Leave of Absence for the 2020-2021 school year.
 7. Aimee Gerdesmeier, Ventures Site Leader, Family/Medical Leave of Absence, effective 8/26/2020 for up to 60 work days.
 8. Courtney Gilomen, EarlyVentures Teacher at NCEC, Leave of Absence, effective 8/31/2020-12/11/2020.
 9. Paige Haley, Teacher at Bridgewater, Family/Medical Leave of Absence, effective 10/14/2020-10/28/2020.
 10. Jacob Odell, Girls Tennis Coach at the High School, Leave of Absence for the 2020-2021 school year.
 11. Lesly Martinez Reyes, EA at Bridgewater, Family/Medical Leave of Absence, effective 9/2/2020 for up to 6 weeks.
 12. Natalie Ponciano Bartolo, EA at Bridgewater, Family/Medical Leave of Absence, effective 8/31/2020-10/30/2020.
 13. Rebecca Stoufis, Full Time Substitute with the District, Leave of absence for the 2020-2021 school year, effective 8/27/2020.
 14. Teresa Swenson, Full Time Substitute with the District, Leave of Absence under the FMLA Expansion Act, effective 9/14/2020-12/7/2020.
 15. Update: Donna Torgeson, EA at the Middle School, leave of absence under the FMLA Expansion Act, effective 8/31/2020 -12/7/2020.
 16. Sarah Bardenwerper, Building Nurse at St. Dominic's, Leave of Absence for the 2020-2021 school year effective 8/9/2020.
 17. Allyson Bernstorff, EA at Sibley, Leave of Absence due to accepting a different position at Sibley, effective 9/14/2020-6/10/2021.
- d) Retirements/Resignations/Terminations
1. Madeline Carras, EA at the High School, resignation effective 8/26/2020.
 2. Tammy Moore, CNA I at Bridgewater, resignation due to accepting another position in the district, effective 9/18/2020.
 3. Matthew Roy, Assistant Network Manager with the District, resignation effective 8/31/2020.
 4. Dylan Golla, Teacher at the High School, resignation effective 8/11/2020.
- e) Administration is Recommending the Approval of the Following:
Administration submits the following employment contracts/agreements for approval. These contracts/ agreements cover the period of July 1, 2020 through June 30, 2022.
1. Custodians

VII. Superintendent's Report

A. Items for Individual Action

1. Approval of Policies 522 and 411. On a motion by Hardy, seconded by Baraniak, the Board approved Policies 522 and 411 as presented at the August 24, 2020 Board meeting and recommended by the Policy Committee.
2. Superintendent's 2020-2021 Goals. On a motion by Quinnell, seconded by Goerwitz, the Board approved the Superintendent's 2020-2021 goals as presented.

3. Resolution for Education Identity & Access Management. The Minnesota Department of Education (MDE), Professional Educator Licensing Standards Board (PELSB), and Office of Higher Education (OHE) require annual designation of an Identified Official with Authority (IOwA) for each local education agency that uses the Education Identity Access Management (EDIAM) system. The IOwA is responsible for authorizing, reviewing, and recertifying user access for their local education agency in accordance with the State of Minnesota Enterprise Identity and Access Management Standard, which states that all user access rights to Minnesota state systems must be reviewed and recertified at least annually. The IOwA will authorize user access to State of Minnesota Education secure systems in accordance with the user's assigned job duties, and will revoke that user's access when it is no longer needed to perform their job duties. The school board or equivalent governing board must designate an IOwA to authorize user access to State of Minnesota Education secure websites for your organization. This EDIAM board resolution must be completed and submitted to the Minnesota Department of Education annually, as well as any time there is a change in the assignment of the Identified Official with Authority. The Board recommended to authorize Christine Neset, Student Information Systems Specialist, to act as the Identified Official with Authority (IOwA) for Northfield Public School District #659. On a motion by Iverson, seconded by Baraniak, the Board approved the Resolution to authorize Christine Neset to act as the Identified Official with Authority (IOwA) for Northfield Public School District #659. Voting 'yes' were Baraniak, Goerwitz, Hardy, Iverson, Pritchard, Quinnell and Stratmoen. No one voted 'no'.
4. Resolution Authorizing the Approval of the Sale of General Obligation School Building and Alternative Facilities Refunding Bonds, Series 2020A; Covenanting and Obligating the District to be Bound By and To Use the Provisions of Minnesota Statutes, Section 126C.55 to Guarantee the Payment of the Principal and Interest on the Bonds. On a motion by Goerwitz, seconded by Iverson, the Board adopted the Resolution Authorizing the Approval of the Sale of General Obligation School Building and Alternative Facilities Refunding Bonds, Series 2020A; Covenanting and Obligating the District to be Bound By and To Use the Provisions of Minnesota Statutes, Section 126C.55 to Guarantee the Payment of the Principal and Interest on the Bonds. Voting 'yes' were Baraniak, Goerwitz, Hardy, Iverson, Pritchard, Quinnell and Stratmoen. No one voted 'no'.

VIII. Items for Information

- A. Construction Update #32. Superintendent Hillmann updated the Board on the District's construction projects.
- B. Special School Board Meeting. Due to COVID-19, absentee ballots must be postmarked on or before Election Day (November 3, 2020) and received by Rice County, Dakota County, and Goodhue County within the next seven calendar days (November 10). Statute provides that election results be canvassed 3-10 days after the election. November 11 is Veteran's Day and we will receive abstracts and write-in sheets November 12. Therefore, the Board will hold a Special School Board meeting to canvass the election results on Friday, November 13, 2020 at 1:00 p.m.

IX. Future Meetings

- A. Monday, September 28, 2020, 7:00 p.m., Regular Board Meeting, NHS Media Center and Zoom
- B. Monday, October 12, 2020, 7:00 p.m., Regular Board Meeting, NHS Media Center and Zoom
- C. Monday, October 26, 2020, 7:00 p.m., Regular Board Meeting, NHS Media Center and Zoom

X. Adjournment

On a motion by Stratmoen, seconded by Quinnell, the Board adjourned at 9:17 p.m.

Noel Stratmoen
School Board Clerk