

NORTHFIELD PUBLIC SCHOOLS

School Board Minutes

September 9, 2019

Northfield High School Media Center

I. Call to Order

Board Chair Julie Pritchard called the Regular meeting of the Northfield Board of Education of Independent School District 659 to order at 7:00 p.m. Present: Goerwitz, Hardy, Stratmoen, Quinnell, Baraniak, Iverson, and Pritchard. Absent: None.

II. Approval of Agenda/Table File

On a motion by Goerwitz, seconded by Stratmoen, the Board unanimously approved the Agenda.

III. Public Comment

Public comment was given by Dr. Sarah Meerts and Mr. James Demas supporting a later school start time for secondary students.

IV. Announcements and Recognitions

There were no announcements and recognitions.

V. Items for Discussion and Reports

A. Community Services Continuous School Improvement Plan Presentation

Erin Bailey, Community Services Director, presented the Community Services school improvement plan to the Board. The presentation included a progress report on the goals set for the 2018-2019 school year as well as new goals set for the 2019-2020 school year.

B. District Assessment Report

Director of Assessment Services Hope Langston provided an update on data and assessment services, a high-level overview of the District's performance on some system-level standardized assessments, and discussed the District's approach to continuous improvement. Additional information will be provided at the World's Best Workforce presentation in November 2019.

C. Superintendent's State of the District Overview

Superintendent Hillmann presented an overview of the programs and activities completed during the 2018-2019 school year, as well as a look ahead to the challenges the District faces in 2019-2020.

VI. Consent Agenda

Baraniak excused himself from the meeting. On a motion by Quinnell, seconded by Goerwitz, the Board approved the following Consent Agenda items:

A. Minutes. Minutes of the Regular School Board meeting held on August 26, 2019.

B. Personnel Items

a) Appointments

1. Jordan Bartholomew, Fall, Winter, and Spring Recreation Position with Community Services, beginning 09/04/2019-05/31/2020; \$10.11/hr.
2. Valerie Carter, Supervisory EA-Cafeteria Supervisor for 2 hours/day at Bridgewater, beginning 09/04/2019-06/05/2020; Gen Ed Step 2-\$15.69/hr.
3. Susan Caton, Child Nutrition Associate I for 3.25 hours/day at Sibley, beginning 09/06/2019; \$18.34/hr.
4. Adria Dahlke, 1.0 FTE EarlyVentures Teacher at Longfellow, beginning 09/03/2019; Step 4-\$17.70/hr.
5. Antonio Gonzales, Fall, Winter, and Spring Recreation Position with Community Services, beginning 09/04/2019-05/31/2020; \$10.11/hr.

6. Vernon Green, Fall, Winter, and Spring Recreation Position with Community Services, beginning 09/04/2019-05/31/2020; \$10.11/hr.
7. Luke Halloran, Fall, Winter, and Spring Recreation Position with Community Services, beginning 09/04/2019-05/31/2020; \$10.11/hr.
8. Kim Johnson, Assistant Dance Team Coach for 2 hour/day 5 days/week at the High School, beginning 10/21/2019; Level F, Step 1
9. McKenzie Jonas, 1.0 FTE EarlyVentures Teacher at Longfellow, beginning 09/16/2019; Step 4-\$17.70/hr.
10. Connor Kelly, Fall, Winter, and Spring Recreation Position with Community Services, beginning 09/04/2019-05/31/2020; \$10.11/hr.
11. Jasmin Kotek, Assistant Dance Team Coach for 2 hour/day 5 days/week at the High School, beginning 10/21/2019; Level F, Step 1
12. Lesly Martinez Reyes, Supervisory EA-Cafeteria Supervisor for 2 hours/day at Bridgewater, beginning 09/03/2019; Gen Ed Step 1-\$15.34/hr.
13. Harlen Nolasco, Fall, Winter, and Spring Recreation Position with Community Services, beginning 09/04/2019-05/31/2020; \$10.11/hr.
14. Belen Ocampo, 1.0 FTE EarlyVentures Assistant Teacher at Longfellow, beginning 09/03/2019; Step 1-\$15.02/hr.
15. Jacob Olson, Fall, Winter, and Spring Recreation Position with Community Services, beginning 09/04/2019-05/31/2020; \$10.11/hr.
16. Derrick Schroeder, Special Ed Bus EA-PCA for 1 hour and 40 minutes/day with the District, beginning 09/03/2019-06/05/2020; Spec Ed Step 4-\$17.10/hr.
17. Laura Sheehy, Fall, Winter, and Spring Recreation Position with Community Services, beginning 09/20/2019-05/31/2020; \$11.50/hr.
18. Bryce Smith, Fall, Winter, and Spring Recreation Position with Community Services, beginning 09/04/2019-05/31/2020; \$10.11/hr.
19. Gerald Wood, Fall, Winter, and Spring Recreation Position with Community Services, beginning 09/04/2019-05/31/2020; \$10.11/hr.
20. Community Services Fall 2019 Brochure Instructors-See Attached
21. Erik Burton, Fall, Winter, Spring Recreation Position with Community Services, beginning 09/09/2019-05/31/2020. Site Supervisor \$12.75/hr.
22. Dylan Dietz, Fall, Winter, Spring Recreation Position with Community Services, beginning 09/09/2019-05/31/2020. General Rec \$9.86/hr.
23. Ryan Flanagan, Fall, Winter, Spring Recreation Position with Community Services, beginning 09/09/2019-05/31/2020. General Rec \$10.11/hr.
24. Jose Gonzalez Ramirez, Fall, Winter, Spring Recreation Position with Community Services, beginning 09/14/2019-05/31/2020. General Rec \$9.86/hr.
25. Kevin Grundhoffer, Fall, Winter, Spring Recreation Position with Community Services, beginning 09/04/2019-05/31/2020. General Rec \$9.86/hr.
26. Stephen Marvin, Fall, Winter, Spring Recreation Position with Community Services, beginning 09/09/2019-05/31/2020. General Rec \$10.11/hr.
27. Nicole Miller, Fall, Winter, Spring Recreation Position with Community Services, beginning 09/09/2019-05/31/2020. General Rec \$14.36/hr.
28. Alexander Morefield, Fall, Winter, Spring Recreation Position with Community Services, beginning 09/14/2019-05/31/2020. General Rec \$9.86/hr.
29. Gannon Odierno, Fall, Winter, Spring Recreation Position with Community Services, beginning 09/09/2019-05/31/2020. General Rec \$10.11/hr.
30. Fall, Winter, Spring Recreation Position with Community Services, beginning 09/04/2019-05/31/2020. Eddie Bryson, Flag Football/General Rec \$10.61/hr.
Khayleb Willis, Flag Football/General Rec \$10.61/hr.
Josh Dresow, Flag Football/General Rec \$10.11/hr.
Karsten Clay, Flag Football/General Rec \$9.86/hr.
31. Fall, Winter, Spring Recreation Position with Community Services, beginning 09/09/2019-05/31/2020. Bryce Malecha, Lifeguard \$10.50/hr., Program Supervisor (aquatics) \$10.50/hr., General Rec \$10.36/hr.
Tristan Belzer, Lifeguard \$10.75/hr., Program Supervisor (aquatics) \$10.50/hr., General Rec \$10.61/hr.
Grace Neuger, Lifeguard \$10.50/hr., Site Supervisor \$11.25/hr., Program Supervisor (aquatics) \$10.50/hr., General Rec \$10.36/hr.
Bronte Karvel-Fuller, Lifeguard \$11.75/hr., Aquatics WSI \$12.25/hr., General Rec \$11.11/hr.

Adi Dack, General Recreation-gymnastics, Supervisor \$10.50/hr. Class Aide \$9.86/hr.

32. Fall, Winter, Spring Recreation Position with Community Services, beginning 09/14/2019-05/31/2020.

Emma Rasmussen, Program Supervisor \$10.50/hr.

Will Acheson, General Recreation, \$9.86/hr.

b) Increase/Decrease/Change in Assignment

1. Charlie Alvarez, Teacher at Greenvale Park, add Boys Soccer Coach at the Middle School, effective 08/26/2019-10/30/2019; Level J, Step 1
2. Zane Anway, EL EA at the Middle School, add MSYC Site Assistant for 5 hours/week at the Middle School, effective 09/23/2019-05/15/2020; Step 4-\$14.49/hr.
3. Nives Bakic, Special Ed EA-PCA at the Middle School, add Special Ed EA-PCA support for WEB for up to 4 hours at the Middle School, effective 08/29/2019-08/29/2019; \$18.60/hr.
4. Nives Bakic, Special Ed EA-PCA at the Middle School, add Special Ed EA-PCA Bus for 1.75 hours/day with the District, effective 09/03/2019-06/05/2020.
5. Kristen Basinger, Special Ed EA-PCA at the Middle School, add Special Ed EA-PCA Bus for .67 hours/day with the District, effective 09/03/2019-06/05/2020.
6. Jill Bohlen, Special Ed EA-PCA at Greenvale Park, add Special Ed EA-PCA support for WEB for up to 4 hours at the Middle School, effective 08/29/2019-08/29/2019; \$18.60/hr.
7. Elizabeth Brewer, Special Ed EA-PCA at the Middle School, add Special Ed EA-PCA Bus for 1.33 hours/day with the District, effective 09/03/2019-06/05/2020.
8. Stephanie DeAdder, Administrative Assistant at the District Office, add Event Worker at the High School, effective 09/03/2019.
9. Kelle Edwards, EA for 7.25 hours/day at Greenvale Park, change to EA for 6.75 hours/day at Greenvale Park, effective 09/3/2019.
10. Kelle Edwards, EA at Greenvale Park, add Community School Club Leader for 3.75 hours/week at Greenvale Park, effective 09/03/2019-06/05/2020; \$21.55/hr.
11. Sarah Erny Moyer, Special Ed EA-PCA at Greenvale Park, add Special Ed EA-PCA support for WEB for up to 4 hours at the Middle School, effective 08/29/2019-08/29/2019; \$17.10/hr.
12. Sarah Erny Moyer, Special Ed EA-PCA for 6.75 hours/day at Greenvale Park, add .50 hours/day supervision for a total of 7.25 hours/day at Greenvale Park, effective 09/03/2019.
13. Arleene Gallardo, HR Generalist at the District Office, add Event Worker at the High School, effective 09/03/2019.
14. Richelle Kruger, Special Ed EA-PCA at the High School, add Special Ed EA-PCA Bus for 1.58 hours/day with the District, effective 09/03/2019-06/05/2020.
15. Kristy Malecha, Special Ed EA-PCA at Greenvale Park, add Special Ed EA-PCA support for WEB for up to 4 hours at the Middle School, effective 08/29/2019-08/29/2019; \$18.60/hr.
16. Carolyn Manderfeld, Special Ed EA-PCA at the Middle School, add Special Ed EA-PCA Bus for 1.75 hours/day with the District, effective 09/03/2019-06/05/2020.
17. Sarah Marohl, Special Ed EA-PCA for 18 hours/week at Longfellow, change to Special Ed EA-PCA for 23 hours/week at Longfellow, effective 08/27/2019. \$16.63/hr.
18. Beth McClune, Special Ed EA-PCA at the Middle School, add Special Ed EA-PCA Bus for 1.08 hours/day with the District, effective 09/03/2019-06/05/2020.
19. Heidi Melnychuk, Special Ed EA-PCA for 5 hours/day at the High School, change to Special Ed EA-PCA for 6.25 hours/day and General Ed EA-FLEX for .50 hours/day at the High School, effective 09/04/2019-06/08/2020.
20. Jacqueline Meyer, Special Ed EA-PCA at the High School, add Special Ed EA-PCA Bus for 1.25 hours/day with the District, effective 09/03/2019-06/05/2020.
21. Nancy Meyers, Child Nutrition at the Middle School, add Special Ed EA-PCA Bus for 18.50 hours/week with the District, effective 09/03/2019-06/05/2020. \$17.10/hr.
22. Ruth Morgan Malecha, Special Ed EA-PCA at the High School, add Special Ed EA-PCA support for WEB for up to 4 hours at the Middle School, effective 08/29/2019-08/29/2019; \$19.60/hr.
23. Ruth Morgan Malecha, Special Ed EA-PCA at the High School, add Special Ed EA-PCA Bus for .92 hours/day with the District, effective 09/03/2019-06/05/2020.
24. Debra Pack, Special Ed EA-PCA at the High School, add Special Ed EA-PCA Bus for .67 hours/day with the District, effective 09/03/2019-06/05/2020.
25. Ulrika Peterson, Special Ed EA-PCA at Sibley, add Special Ed EA-PCA support for WEB for up to 4 hours at the Middle School, effective 08/29/2019-08/29/2019; \$18.60/hr.
26. Teri Quamme, Special Ed EA-PCA at the Middle School, add Crossing Guard for .25 hours/day at the Middle School, effective 09/03/2019-06/10/2020.

27. Robyn Spillman, Special Ed EA-PCA for 6.75 hours/day and Crossing Guard for .25 hours/day at the Middle School, change to Special Ed EA-PCA for 6.75 hours/day at the Middle School, effective 09/03/2019-06/10/2020.
28. Robyn Spillman, Special Ed EA-PCA at the Middle School, add KidVentures Site Assistant for 6.75 hours/week at Bridgewater, effective 09/03/2019. Step 4-\$14.49/hr.
29. Grace Theisen, EarlyVentures Early Childhood Teacher at Longfellow, change to School Readiness Early Childhood Teacher at Longfellow, effective 08/21/2019. \$27.84/hr.-Subject to change upon the settlement of the Master Agreement with the Northfield Education Association.
30. Stephanie Balma, Early Childhood – Preschool Teacher at Longfellow, change to Early Childhood – Preschool Teacher-Attached to Teacher Salary, at Longfellow, effective 08/26/2019; BA, Step 2
31. Flavia Berg, ECFE Educator at the NCRC, change to ECFE Educator-Attached to Teacher Salary at NCRC, effective 08/26/2019; BA+30, Step 13 (\$41.38/hr.)
32. Andria Cornell, Early Childhood – Preschool Teacher at Longfellow, change to Early Childhood – Preschool Teacher-Attached to Teacher Salary, at Longfellow, effective 08/26/2019; BA, Step 7
33. Ellen Haefner, ECFE Educator at the NCRC, change to ECFE Educator-Attached to Teacher Salary at NCRC, effective 08/26/2019; BA, Step 6 (\$31.99/hr.)
34. Robbin Hedberg, EA at the Middle School, add Community School Site Assistant for up to 4 hours/week at Greenvale Park, effective 09/17/2019-06/05/2020; Step 3-\$13.91/hr.
35. Richelle Kruger, Special Ed EA-PCA for 6.25 hours/day and General Ed EA-FLEX for .50 hours/day at the High School, change to Special Ed EA-PCA for 6.75 hours/day at the High School, effective 9/4/2019-06/08/2020.
36. Kathy Mellstrom, Special Ed EA-PCA for 6.25 hours/day and General Ed EA-FLEX for .50 hours/day at the High School, change to Special Ed EA-PCA for 6.75 hours/day at the High School, effective 9/4/2019-06/08/2020.
37. Marilyn Morgan Malecha, Special Ed EA-PCA for 6.25 hours/day and General Ed EA-FLEX for .50 hours/day at the High School, change to Special Ed EA-PCA for 6.75 hours/day at the High School, effective 9/4/2019-06/08/2020.
38. Lesly Martinez Reyes, Supervisory EA at Bridgewater, change to Special Ed EA-PCA for 6.5 hours/day and Supervisory for .5 hours/day at Bridgewater, effective 9/10/2019. Spec Ed Step 1-\$15.93/hr. Gen Ed Step 1-\$15.34/hr.
39. Jacqueline Meyer, Special Ed EA-PCA for 6.25 hours/day and General Ed EA-FLEX for .50 hours/day at the High School, change to Special Ed EA-PCA for 6.75 hours/day at the High School, effective 9/4/2019-06/08/2020.
40. Patricia Rogne, ECFE Educator at the NCRC, change to ECFE Educator-Attached to Teacher Salary, at NCRC, effective 08/26/2019; BA, Step 14 (\$39.20/hr.)
41. Darrell Sawyer, Teacher at the Middle School, add Community Services Recreation Site Supervisor with Community Services, effective 09/10/2019-5/31/2020; \$12.25/hr.
42. Grace Theisen, Hand in Hand Teacher at Longfellow, change to Hand in Hand Teacher-Attached to Teacher Salary at Longfellow, effective 08/26/2019; BA, Step 5.

c) Leave of Absence

1. Nancy Fox, Teacher at Sibley, Family/Medical Leave of Absence, effective 10/21/2019-11/22/2019.
2. Jaci McKay, Teacher at the High School, Family/Medical Leave of Absence for Childcare, effective on or about 1/15/2020-3/27/2020.

d) Retirements/Resignations/Terminations

1. Laura Goodwin, EA at the High School, retirement effective 10/11/2019.
2. Amy Hales, EA at Bridgewater, resignation effective 08/29/2019.
3. Johnna Harmer, KidVentures Site Assistant at Greenvale Park, resignation effective 08/22/2019.
4. Rebekah Hedberg, KidVentures Site Assistant at Bridgewater, resignation effective 8/25/2019.
5. Mary Stanchina, EA at Bridgewater, resignation effective 08/27/2019.
6. Brian Stevens, Head Girls Golf Coach at the High School, resignation effective 09/06/2019.

COMMUNITY SERVICES

Fall 2019 Brochure Instructors

Victor Albrecht	Robert Knutson
American Red Cross	Mike Lynch
Brian Auge	Mad Science of Minnesota
Doug Bengtson	Sylvia Marccarelli
Carly & John Born	Bill McGrath
Andy Chen	Rebecca McIntyre
Code Wizards	Michelle Michaud
Community Services Staff	Jessica Minder
Cornerstone on the Vermillion	Erik Myrom
Dakota City Heritage Village	North Star Haidong Gumdo
Kevin Dahle	Northfield Arts Guild
Laura DeGroot	Northfield Raider Clay Target Club
Michael Detgen	Northfield Skating School Staff
LaVergne Dickerson	Bob Peterson
Doorway to College	Prairie Fire Children's Theatre
Jacqui Dorsey	Project ABLE Staff
Ashley Drobney	Renee Reinardy
Sheriff Troy Dunn	Ring the Bell Fitness
Everest Gymnastics Staff	Steve Ryan
Shahar Fearing	Darrell Sawyer
Dave Gilmore	Missy Spitzack
Girls on the Run	Sports Unlimited

Peter Gittins	Heidi Streiff
Tracy Giza	Tech Academy
Rita Gomez	Thomsen Systems
Emileana Graupmann	Carey Tinkelenberg
Gary Greenlund	Nate Truman
Lori Hameister	Richard Truman
Healthy Focus	Vicki Tyler
Lori Hameister	Watch Me Draw
Heartwork Yoga Studio	Youth Enrichment League Staff
Christopher Kauffeld	

VII. Superintendent's Report

A. Items for Individual Action

1. Superintendent's 2019-2020 Goals. On a motion by Iverson, seconded by Stratmoen, the Board approved the Superintendent's 2019-2020 goals as presented.

Baraniak returned to the meeting.

VIII. Items for Information

- A. Construction Update #12. Dr. Hillmann provided an update on the District's construction projects.
- B. New Greenvale Park Groundbreaking Ceremony. The groundbreaking ceremony for the New Greenvale Park Elementary School is scheduled at 6:00 PM on Tuesday, September 10, 2019 at Greenvale Park Elementary School.

IX. Future Meetings

- A. Monday, September 23, 2019, 7:00 PM, Regular Board Meeting, NHS Media Center
- B. Monday, October 14, 2019, 7:00 PM, Regular Board Meeting, NHS Media Center
- C. Monday, October 21, 2019, 5:00 PM, Special Board Meeting, NHS Media Center
- D. Monday, October 28, 2019, 7:00 PM, Regular Board Meeting, NHS Media Center

X. Adjournment

On a motion by Stratmoen, seconded by Goerwitz, the Board adjourned at 9:10 p.m.

Noel Stratmoen
School Board Clerk