

NORTHFIELD PUBLIC SCHOOLS
Office of the Superintendent
Memorandum

TO: Board of Education
FROM: Matt Hillmann Ed.D., Superintendent
RE: Table File Items for August 27, 2018, Regular School Board Meeting

VII. Consent Agenda

B. Personnel Items

a) Appointments

12. *Jordan Bartholomew, Community Recreation Position with Community Services, beginning 09/05/2018-05/31/2018; \$10.00/hr.
13. LeAnn Carlson, Early Childhood EA for up to 30 hours/wk at the NCRC, beginning 08/30/2018; Gen Ed, Step 4-\$16.19/hr.
14. Josh Dresow, Community Recreation Position with Community Services, beginning 09/05/2018-05/31/2018; \$9.65/hr.
15. *Francesco Finali, Community Recreation Position with Community Services, beginning 09/05/2018-05/31/2018; \$10.00/hr.
16. *Shiloh Goodwin, Community Recreation Position with Community Services, beginning 09/05/2018-05/31/2018; \$10.00/hr.
17. *Gonzalo Pirela, Community Recreation Position with Community Services, beginning 09/05/2018-05/31/2018; \$10.00/hr.
18. Angela Schock, 1.0 FTE Grade 6 Math Teacher at the Middle School, beginning 08/27/2018-06/07/2019; MA, Step 10
19. *Parth Shukla, Community Recreation Position with Community Services, beginning 09/05/2018-05/31/2018; \$10.00/hr.

b) Increase/Decrease/Change in Assignment

42. Stephanie Balma, Early Ventures Teacher at Longfellow, change to Hand in Hand School Readiness Teacher at Longfellow, effective 08/27/2018; \$26.76/hr.
43. Calc Steinhoff, Assistant Soccer Coach-Hourly at the High School, change to Assistant Soccer Coach at the High School, effective 08/13/2018; Level F, Step 4

c) Leave of Absence

5. Correction: Jessy Nivala, Teacher at Greendale Park, Family/Medical Childcare Leave, effective on 10/08/2018-02/01/2019.

**Conditional offers of employment are subject to successful completion of a criminal background check and Prework screening (if applicable)*

C. Financial Report - June 2018

Director of Finance Val Mertesdorf requests that the Board approve paid bills totaling \$2,372,091.77, payroll checks totaling \$6,562,987.94, and the financial reports for June 2018. Wire transfers initiated by the district during June 2018: \$5.09. At the end of June 2018 total cash and investments amounted to \$29,720,421.66.

TO: Dr. Matt Hillmann, Superintendent
FROM: Val Mertesdorf, Director of Finance *VM*
DATE: September 10, 2018
RE: Board Approval of Financial Reports – June 2018

We request that the Board of Education approve paid bills, payroll, bond payments, electronic funds transfers, investments and financial reports for the month of June 2018.

Bills totaling \$2,372,091.77 were paid in June 2018.

Payroll checks totaling \$6,562,987.94 were issued in June 2018.

No bond payments were paid in June 2018.

At the end of June 2018 Total Cash and Investments amounted to \$29,720,421.66.

Wire transfers initiated by the district during June 2018:

6/1/18 \$5.09 From MN Trust – LIFM Bond to MN Trust Oper

The following financial reports for June 2018 are included to show the current cash and investment balances, details of disbursements and electronic funds transfers.

1. Treasurer's Report
2. Disbursement Report

June 2018 Treasurer's Report

FUNDS	BALANCE BEGINNING OF MONTH	RECEIPTS	DISBURSEMENTS	JOURNAL ENTRIES	BALANCE END OF MONTH
GENERAL FUND	3,906,667.38	6,326,244.29	7,939,437.02	(1,938,176.62)	355,318.03 *
FOOD SERVICE	837,397.13	155,126.99	127,672.48	439.12	665,350.76
COMMUNITY ED	809,086.47	314,605.34	254,853.88	18,136.38	887,174.31
CONSTRUCTION ACCOUNT	1,389.26	-	-	-	1,389.26
DEBT SERVICE	2,919,482.94	2,192,107.46	-	-	5,111,590.40
TRUST	161,494.41	21,500.00	-	-	182,994.41
SELF INSURANCE	4,962,869.66	891.07	613,116.33	1,945,960.19	6,316,604.49
TOTALS	13,618,407.16	9,010,675.15	8,935,079.71	26,419.07	13,720,421.66
CERTIFICATE OF DEPOSIT	16,000,000.00	-	-	-	16,000,000.00
GRAND TOTALS	29,618,407.15	9,010,675.15	8,935,079.71	26,419.07	29,720,421.66

*General Fund Includes Certificate of Deposit amount

Disbursement Report

ISD 659 - Northfield

June 2018

Disbursements:

Bills Paid:

General Fund	\$ 1,665,711.67	
Food Service Fund	39,326.13	
Community Services Fund	53,937.64	
Trust & Agency Fund	-	
Self Insurance Fund	613,118.33	
Total Bills Paid	<u>2,372,091.77</u>	2,372,091.77

Payroll:

General Fund	6,273,725.35	
Food Service Fund	88,346.35	
Community Services Fund	200,916.24	
Trust Fund	-	
Self Insurance Fund	-	
Total Payroll	<u>6,562,987.94</u>	6,562,987.94

Bond Payments:

Debt Redemption Fund	<u>-</u>	
Total Bond Payments		<u>-</u>
Total Disbursements		<u>\$8,935,079.71</u>