

NORTHFIELD PUBLIC SCHOOLS
Office of the Superintendent
Memorandum

TO: Board of Education
FROM: Matt Hillmann Ed.D., Superintendent
RE: Table File Items for August 24, 2020, Regular School Board Meeting

V. Items for Discussion and Reports

E. Superintendent's Goals

A draft of Dr. Hillmann's proposed goals for 2020-2021 are attached.

VI. Consent Agenda

B. Personnel Items

a) Appointments

2. Update: Camila Donoso, 1.0 FTE Licensed School Psychologist at the High School, start date to be determined; MA+30, Step 5
3. Christopher Fatze, 1.0 FTE Long Term Substitute Special Education Teacher-DCD at the High School, beginning 8/31/2020-10/2/2020; BA, Step 14
4. Daniel Foley, 1.0 FTE Long Term Substitute Art Teacher at Sibley, beginning 8/31/2020-11/6/2020; MA20, Step 15
5. Betsy Peterson, 1.0 FTE Kindergarten Teacher at Bridgewater (because Mrs. Peterson has worked for the district for the last three consecutive years, this assignment will advance her to a continuing contract.)
6. Heidi Peterson, Special Ed EA PCA for 2.25 hours/day, Gen Ed EA Kindergarten for 2 hours/day, Gen Ed EA Supervisory for 1.75 hours/day at Greenvale Park, beginning 9/8/2020.

b) Increase/Decrease/Change in Assignment

17. Sebastian Burset, EA at the Middle School, change to Long Term Substitute Cultural Liaison with the District, effective 8/17/2020-10/30/2020; Prorated Liaison Salary
18. Margaret Weaver, EA at the Middle School, change to ongoing effective 8/31/2020.

c) Leave of Absence

3. Sebastian Burset, EA at the Middle School, Leave of Absence effective 8/17/2020-10/30/2020.
4. Alicia Olsen, EA at Bridgewater, Leave of Absence for the 2020-2021 school year, effective 8/24/2020.
5. Donna Torgeson, EA at the Middle School, leave of absence under the FMLA Expansion Act, effective 8/31/2020 for up to 12 work weeks.
6. Kari Winter, Teacher at NCEC, intermittent leave of absence under FMLA, effective 8/31/2020 for up to 60 work days.

d) Retirements/Resignation/Terminations

4. Erik Burton, Football Coach at the Middle School, resignation effective 8/21/2020.
5. LeAnn Carlson, EA with Community Services, resignation effective 8/24/2020.

C. Gift Agreements

- \$4,000.00 from Wayne R. Stickley & Jennifer A. Tuma Memorial Scholarship Fund of the Saint Paul and Minnesota Foundation for scholarships
- \$13,500.22 from Lucille Duesterhoeft Scholarship Fund of the Saint Paul and Minnesota Foundation for scholarships

TO: Julie Pritchard, Chairperson
Northfield School District Board of Education

FROM: Superintendent Matthew J. Hillmann, Ed.D.

DATE: August 24, 2020

RE: Superintendent's Goals 2020-21

As part of the updated Superintendent's Evaluation process, please consider the following proposed goals for the 2020-21 school year. Please note that these goals are written more broadly than normal due to the uncertainty created by the COVID-19 global health pandemic.

1. The Superintendent will effectively lead the District through its response to the COVID-19 pandemic. It will include ongoing communication with staff, families, and the community. It will include data collection to gather areas of success and challenges. The superintendent will ensure the use of continuous improvement strategies to celebrate the successes and improve areas of concern.
2. The Superintendent will create an inclusive process to develop an internal funding priority plan for the 2021-2022 school year. The plan will balance the short-term needs of the district with its long-term financial viability.
3. The Superintendent will lead the development and initial implementation of an anti-racism framework for the school district.

These goals do not encompass all of the work the Superintendent will do during the school year. Progress toward realizing the strategic plan's vision and priorities will continue as well as pursuing the goals outlined in the district's World's Best Workforce Plan. In addition, for 2020-21, the superintendent will focus on the successful completion of the construction and renovation projects associated with the 2018 bond referendum.

NORTHFIELD SCHOOL DISTRICT GIFT AGREEMENT

This agreement made this 24th day of August, 2020, by and between Wayne R. Stickley and Jennifer A. Tuma Memorial ^{Scholarship Fund of the Saint Paul and Minnesota Foundation}, hereinafter the "Donor", and Independent School District No. 659, Northfield, Minnesota, pursuant to the District's policy for receiving gifts and donations, as follows:

TERMS

\$4,000.00 for scholarship, check # 124750.

Wayne R. Stickley and Jennifer A. Tuma Memorial ^{Scholarship Fund of the Saint Paul and Minnesota Foundation}
Donor

By: Received in District office

Approved by resolution of the School Board on the _____ day of _____, _____.

INDEPENDENT SCHOOL DISTRICT No. 659

By: _____

Clerk

NORTHFIELD SCHOOL DISTRICT GIFT AGREEMENT

This agreement made this 24th day of August, 2020, by and between Lucille Duesterhoeft Scholarship Fund of the Saint Paul, and Minnesota Foundation hereinafter the “Donor”, and Independent School District No. 659, Northfield, Minnesota, pursuant to the District’s policy for receiving gifts and donations, as follows:

TERMS

\$13,500.22 for scholarships, check # 124751.

Lucille Duesterhoeft Scholarship Fund of the Saint Paul
Donor and Minnesota Foundation

By: Received in District office

Approved by resolution of the School Board on the _____ day of _____, _____.

INDEPENDENT SCHOOL DISTRICT No. 659

By: _____

Clerk

RESOLUTION ACCEPTING DONATIONS

The following resolution was moved by _____ and seconded by _____:

WHEREAS, Minnesota Statutes 123B.02, Sub. 6 provides: “ The board may receive, for the benefit of the district, bequests, donations, or gifts for any proper purpose and apply the same to the purpose designated. In that behalf, the board may act as trustee of any trust created for the benefit of the district, or for the benefit of pupils thereof, including trusts created to provide pupils of the district with advanced education after completion of high school, in the advancement of education.”; and

WHEREAS, Minnesota Statutes 465.03 provides: “Any city, county, school district or town may accept a grant or devise of real or personal property and maintain such property for the benefit of its citizens in accordance with the terms prescribed by the donor. Nothing herein shall authorize such acceptance or use for religious or sectarian purposes. Every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full.”; and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full;

THEREFORE, BE IT RESOLVED, that the School Board of Northfield Public Schools, ISD 659, gratefully accepts the following donations as identified below:

Donor	Item	Designated Purpose (if any)
Wayne R. Stickley & Jennifer A. Tuma Memorial Scholarship Fund of the Saint Paul and Minnesota Foundation	\$4,000.00	Scholarships
Lucille Duesterhoeft Scholarship Fund of the Saint Paul and Minnesota Foundation	\$13,500.22	Scholarships

The vote on adoption of the Resolution was as follows:

Aye:

Nay:

Absent:

Whereupon, said Resolution was declared duly adopted.

By: Julie Pritchard, Chair

By: Noel Stratmoen, Clerk