

NORTHFIELD PUBLIC SCHOOLS

School Board Minutes

August 9, 2021

District Office Boardroom

1. Call to Order

Board Chair Julie Pritchard called the Regular meeting of the Northfield Board of Education of Independent School District No. 659 to order at 7:00 p.m. Present: Baraniak, Butler, Goerwitz, Pritchard, Quinnell and Stratmoen. Absent: Gonzalez-George. This meeting was open to the public, live-streamed and recorded, and access to the recording was posted to the school district website.

2. Agenda Approval/Table File

On a motion by Goerwitz, seconded by Baraniak, the board approved the agenda.

3. Public Comment

There was public comment from Dr. Kyle Hoffert, Dr. Sandra Turbis, Harley Janssen, Todd Leidell, Jess Paulson, Holly Useldinger, Michael Schaefer, Victoria Lemke, and Hayes Piker regarding required masking inside school district buildings.

4. Announcements and Recognitions

- The “Greenvale Park Community School Report to the Community” was completed this month. The report details the results of the seventh year of community school programming at Greenvale Park and it is in the process of being shared with Greenvale Park families, all families with preschool children living in the Greenvale Park attendance boundaries, and community partners.

5. Items for Discussion and Reports

- a. Community Education Continuous Improvement Plan. Director of Community Education Erin Bailey presented to the board the continuous school improvement plan for Community Education. The presentation included a progress report on the 2020-2021 goals: preparing students for kindergarten, creating strong partnerships to NCEC families and the Northfield community, and supporting students and families during a difficult year. The goals set for the 2021-2022 school year include family engagement, employee engagement, anti-racism, learner outcomes, stewardship and partnership goals.
- b. Student Activities Continuous Improvement Plan. Director of Student Activities Joel Olson presented to the board the continuous school improvement plan for Student Activities. Last year’s priorities included completing the three traditional activities seasons, developing safety plans to keep students safe and minimizing the number of students needing to quarantine, safely hosting fans at events, and providing live event streaming capability for fans. The goals set for the 2021-2022 school year include collaborating with the high school on connectedness, collaborating and training with coaches for MSHSL “Why We Play”, online ticketing, and parent/student surveys each season.
- c. Portage Handbooks. Superintendent Hillmann reviewed the proposed 2021-2022 Elementary and Secondary Portage handbooks. This will be an item for individual action at the next school board meeting.
- d. Superintendent’s Goals. Superintendent Hillmann shared a draft of his proposed goals for 2021-2022. This will be an item for individual action at the next school board meeting.
- e. Superintendent’s Report. Dr. Hillmann provided an update on summer construction projects and the district’s apprentice electrician program.

6. Consent Agenda

On a motion by Baraniak, seconded by Butler, the board approved the consent agenda.

- a. Minutes
- Minutes of the Regular School Board meeting held on July 12, 2021
- b. Gift Agreements
- \$13,552.21 from Lucille Duesterhoeft Scholarship Fund of the Saint Paul and Minnesota Foundation for scholarships
 - \$6,000.00 from Kevin and Nanette Rodgers for classroom teachers
- c. Overnight Field Trips
Activities Director Joel Olson requested board approval for overnight trips for the 2021-22 school year
- d. Financial Report
March 2021. Director of Finance Val Mertesdorf requested that the board approve paid bills totaling \$1,982,165.26, payroll checks totaling \$3,354,967.27, a wire transfer totaling \$500,000.00 (from Frandsen General in Feb) to MSDLAF Liquid, a wire transfer totaling \$500,000.00 from Frandsen General to MSDLAF Liquid, a wire transfer totaling \$163,185.68 from Frandsen Stud Actv to Frandsen General, a wire transfer totaling \$1,350,000.00 from Frandsen General to Frandsen Sweep, a wire transfer totaling \$800,000.00 from Frandsen Sweep to Frandsen General, and the financial reports for March 2021. At the end of March 2021 total cash and investments amounted to \$24,896,370.82.
- e. Personnel
- i. Appointments
1. Adriana Bermudez Araujo, Summer Bridges to Kindergarten EA for 4 hours/day at Greenvale Park, beginning 8/10/2021-8/27/2021; Gen Ed-Step 3-\$16.29/hr.
 2. Adriana Bermudez Araujo, Early Childhood EA/Sib Care Provider for up to 30 hours/week at the NCEC, beginning 8/30/2021; Gen Ed-Step 3-\$16.29/hr.
 3. Tory Borovsky, Assistant Girls Tennis Coach for 2 hours/day at the High School, beginning 8/16/2021; Level H, Step 2
 4. Maya Deschamp, Summer Recreation Position with Community Education, beginning 7/26/2021-8/31/2021; Assistant-\$10.08/hr., Class Lead-\$10.64/hr.
 5. Tricia Farner Christopherson, Spanish Early Childhood Screener for up to 35 hours/year at the NCEC, beginning 8/23/2021; \$22.00/hr.
 6. Correction: Greg Fredrickson, Custodian for 4 hours/day M-F at the High School, beginning 7/26/2021; Step 4 Custodian \$19.66/hr.
 7. Oscar Gaspar, ESL Gen Ed EA for 6.5 hours/day at the High School, beginning 8/30/2021; Gen Ed - Step 2-\$15.92/hr.
 8. Tabatha Lagro, Special Ed EA PCA for 5.38 hours/day at Greenvale Park, beginning 8/30/2021; Spec Ed Step 2-\$16.53/hr.
 9. Angela Lynch, 1.0 FTE Special Ed Visually Impaired Resource Room Teacher at the ALC, beginning 8/30/2021; BA+30, Step 4
 10. Connie Menssen, Building Nurse for 10 hours/week at the NCEC, beginning 6/28/2021-8/5/2021; \$38.84/hr.
 11. Adeline Nelson, Summer to Bridges to Kindergarten EA for 27 hours/total at Bridgewater, beginning 8/12/2021-8/27/2021; Gen Ed Step 2-\$15.92/hr.
 12. Adeline Nelson, Hand in Hand Preschool Gen Ed EA for 35 hours/week at the NCEC, beginning 8/30/2021; Gen Ed Step 2-\$15.92/hr.
 13. Jacob Odell, 1.0 FTE Special Ed Teacher-Work Based Learning at the High School, beginning 8/30/2021; BA, Step 3
 14. Alyssa Parsons, Special Ed EA PCA for 6.75 hours/day at the High School, beginning 8/30/2021; Spec Ed Step 1-\$16.17/hr.
 15. Nica Patterson, Building Nurse for 1.4 hours/day at St. Dominic School, beginning 8/30/2021; \$32.71/hr.
 16. Andrew Richardson, 1.0 FTE Industrial Technology Teacher at the High School, beginning 8/30/2021-6/9/2022; MA+30, Step 14
 17. Martha Schultz, 1.0 FTE Long Term Substitute First Grade Teacher at Greenvale Park, beginning 8/30/2021-11/19/2021; BA+40, Step 2
 18. Rebecca Stoufis, Special Ed ESY Teacher for 6 hours/day with the District, beginning 7/12/2021-8/19/2021; Short Call sub rate

19. Jeffrey Sullivan, Head Olympic Weightlifting Coach for 2 hours/day for 4 days/week at the High School, beginning 11/16/2021; Level F, Step 3
 20. Community Education Summer 2021 Brochure Instructors-See attached.
 21. Monica Irwin, General Ed EA-Kindergarten for 2 hours/day at Greenvale Park, beginning 8/30/2021; Gen Ed Step 1-\$15.57/hr.
 22. Bob Pagel, Full-Time Teacher Substitute with the District, beginning 9/9/2021; \$28.60/hr.
 23. Elizabeth Stanton, Early Childhood Screener for 13 hours/week and 1 Saturday per month at the NCEC, beginning 8/16/2021; \$22.00/hr.
 24. Elizabeth Stanton, .5 FTE Early Childhood Teacher at the NCEC, beginning 8/23/2021; BA+10, Step 10.
- ii. Increase/Decrease/Change in Assignment
1. Charlie Alvarez, Grade 3 Compañeros Teacher at Greenvale Park, add Compañeros Mentor Teacher at Greenvale Park, effective 8/30/2021-6/9/2022; \$750 stipend
 2. Tyler Balow, 1.0 Assistant Cross Country Coach at the High School, change to .6 part time Assistant Cross Country Coach at the High School, effective 8/16/2021; Level I, Step 5
 3. Paula Baragary, Grade 5 Teacher at Spring Creek, add Mentor Teacher-Gen Ed at Spring Creek, effective 8/30/2021-6/9/2022; \$750 stipend
 4. Lisa Battaglia, 1.0 FTE MTSS Teacher at the High School, change to .6 MTSS Teacher and .4 ADSIS Reading Teacher at the High School, effective 9/9/2021.
 5. Theresa Bauman, Reading Corp Coach with the District, add Jumpstart to 1st Grade Teacher at Bridgewater, effective 7/19/2021-8/27/2021.
 6. Ashley Benhart, Grade 2 Teacher at Spring Creek, add Compañeros Mentor Teacher at Spring Creek, effective 8/30/2021-6/9/2022; \$750 stipend
 7. Paul Bernhard, 9th Grade Football Coach-Hourly at the High School, change to 1.0 th Grade Football Coach at the High School, effective 8/16/2021.
 8. Elizabeth Brewer, Special Ed EA PCA ESY with the District, add Special Ed EA PCA ESY Bus for up to 90 minutes/day with the District, effective 7/12/2021-8/12/2021.
 9. Kayla Christmas, Special Ed EA PCA ESY with the District, add Special Ed EA PCA ESY Bus for up to 90 minutes/day with the District, effective 7/12/2021-8/12/2021.
 10. Lindsey Downs, Grade 1 Teacher at Spring Creek, add Jumpstart to 1st Grade Teacher at Spring Creek, effective 7/19/2021-8/27/2021.
 11. Sean Dube, .6 Academy/.4 English Teacher at the High School, change to 1.0 FTE English Teacher at the High School, effective 8/30/2021.
 12. Jan Ensrud, Grade 7 Teacher at the Middle School, add Mentor Teacher-Gen Ed at the Middle School, effective 8/30/2021-6/9/2022; \$750 stipend
 13. Lindsey Fredrickson, Summer Plus Club Leader at Greenvale Park, change to Summer Plus Teacher for up to 6 hours/day Mon.-Thurs. at Greenvale Park, effective 8/2/2021-8/20/2021; BA, Step 1
 14. Brenda Hand, EL Teacher at Bridgewater, add EL Mentor Teacher with the District, effective 8/30/2021-6/9/2022; \$750 stipend
 15. Mary Harrity-Davidson, .33 FTE at the ALC, change to .33 FTE at the ALC and .20 FTE Grade 6 Phy Ed Teacher at the Middle School, effective 8/30/2021-6/9/2022.
 16. Karna Hauck, 1.0 FTE Art Teacher at the High School, add ¼ overload for the 2021-2022 school year, effective 9/9/2021-6/9/2022.
 17. Daryl Kehler, Director of ALC for 46 weeks/year, change to Director of ALC, Targeted Services and Portage for 52 weeks, effective 7/1/2021. \$138,626/yr.
 18. Melanie Klein, Special Ed Teacher at Spring Creek, add Special Ed Teacher-Summer Evaluation Team for up to 80 hours/total with the District, effective 7/12/2021-8/27/2021.
 19. Jill Kohel, .6 Social Studies and .4 English Teacher at the High School, add ¼ overload for the 2021-2022 school year, effective 9/9/2021-6/9/2022.
 20. Jill Kohel, .6 Academy/.4 Social Studies Teacher at the High School, change to .6 Social Studies and .4 English Teacher at the High School, effective 8/30/2021.
 21. Gail Kohl, Grade 5 Teacher at Bridgewater, add Mentor Teacher-Gen Ed at Bridgewater, effective 8/30/2021-6/9/2022; \$750 stipend
 22. Richelle Kruger, Special Ed EA PCA ESY with the District, add Special Ed EA PCA ESY Bus for up to 90 minutes/day with the District, effective 7/12/2021-8/12/2021.
 23. Tabatha Lagro, Special Ed EA PCA for 5.38 hours/day at Greenvale Park, add Supervisory EA for .50 hours/day for a total of 5.88 hours/day at Greenvale Park, effective 8/30/2021.
 24. Sarah Marohl, General Ed EA at the NCEC, change to Kindergarten Gen Ed EA for 2 hours/day and Health Aide for 2 hours/day at Greenvale Park, effective 8/30/2021.
 25. Beth McClune, Special Ed EA PCA ESY with the District, add Special Ed EA PCA ESY Bus for up to 120 minutes/day with the District, effective 7/12/2021-8/5/2021.

26. McKenzie Mikulski, Special Ed Teacher at Greenvale Park, add Participant in EBD Setting III Regional Pilot Project, meetings/professional development for up to 80 hours/total at Greenvale Park, effective 8/9/2021-6/30/2022.
27. Pamela Moening, Occupational Therapist with the District, add Occupational Therapist, ESY for up to 150 hours with the District, effective 7/6/2021-8/27/2021.
28. Shawna Molloy, Special Ed Teacher at the High School, add ESY Summer Evaluation Team for up to 8 hours/day with the District, effective 7/12/2021-8/27/2021.
29. Ellen Mucha, 1.0 FTE English Teacher at the High School, Change to .4 English Teacher and .6 ADSIS Teacher for the 2021-2022 school year, effective 8/30/2021-6/9/2022.
30. Katherine Norrie, 1.0 FTE Art Teacher at the High School, add $\frac{1}{2}$ overload for the 2021-2022 school year, effective 9/9/2021-6/9/2022.
31. Debra Pack, Special Ed EA PCA bus at the High School, add Special Ed EA PCA/Bus EA for up to 4 hours/day for up to 75 minutes/day Mon.-Thurs. at Spring Creek, effective 7/12/2021-8/19/2021.
32. Coral Ramos, Community School Club Leader, add Targeted Services BLAST/PLUS Site Assistant for up to 6 hours/day Mon.-Thurs. at the Middle School/Greenvale Park, effective 7/20/2021-8/20/2021. Step 3-\$14.85/hr.
33. Coral Ramos, Community School Club Leader, add Targeted Services BLAST/PLUS Club Leader for up to 3 hours/day Mon.-Thurs. at the Middle School/Greenvale Park, effective 7/19/2021-8/20/2021. \$23.01/hr.
34. Melissa Reed, School Psychologist at Spring Creek, add School Psychologist ESY Evaluation Team for up to 80 hours/total with the District, effective 7/12/2021-8/27/2021.
35. Maria Richert, .6 Assistant Cross Country Coach at the High School, change to .4 part time Assistant Cross Country Coach at the High School, effective 8/16/2021; Level I, Step 3
36. Deborah Russell, Teacher at Greenvale Park, add Jumpstart to 1st Grade Teacher at Greenvale Park, effective 7/19/2021-8/27/2021.
37. Deborah Russell, Long Term Substitute Grade 5 Compañeros Teacher at Greenvale Park, change to 1.0 FTE Grade 1 Companeros Teacher-ongoing at Greenvale Park, effective 8/30/2021.
38. John Sand, 1.0 FTE Phy-Ed Teacher at the High School, add $\frac{1}{2}$ overload for semester 2 only, effective 1/31/2022-6/9/2022.
39. Leah Sand, Phy Ed & Health Teacher at the High School, add a Phy Ed double overload for semester 1 and a 1/6 overload for semester 2 and .6 Health Teacher, at the High School, effective 9/9/2021-6/9/2022.
40. Jamin Sawyer, Physical Therapist with the District, add Licensed Teacher ESY for up to 2 hours/day with the District, effective 7/12/2021-8/5/2021.
41. Scott Stanina, 1.0 FTE English Teacher at the High School, add $\frac{1}{2}$ overload for semester 2 only, effective 1/31/2022-6/9/2022.
42. Brynne Stellner, 1.0 FTE English Teacher at the High School, add $\frac{1}{2}$ overload for semester 1 only, effective 9/9/2021-1/27/2022.
43. Sarah Swan McDonald, 1.0 FTE Social Studies Teacher at the High School, add $\frac{1}{2}$ overload for the 2021-2022 school year, effective 9/9/2021-6/9/2022.
44. Sarah Swan McDonald, Social Studies Teacher at the High School, add Mentor Teacher-Gen Ed at the High School, effective 8/30/2021-6/9/2022; \$750 stipend
45. Erik Swenson, Grade 4 Compañeros Teacher at Bridgewater, add Compañeros Mentor Teacher at Bridgewater, effective 8/30/2021-6/9/2022; \$750 stipend
46. Steve Taggart, 1.0 FTE Industrial Tech Teacher at the High School, add $\frac{1}{2}$ overload for the 2021-2022 school year, effective 9/9/2021-6/9/2022.
47. Anne Vander Martin, Special Ed EA PCA at Spring Creek, add Special Ed EA PCA ESY for up to 7 hours/day at Greenvale Park, effective 7/12/2021-8/19/2021.
48. Travis Wiebe, .6 Academy/.4 Science Teacher at the High School, change to 1.0 FTE Science Teacher at the High School, effective 8/30/2021.
49. Sari Zach, Grade 1 Teacher at Greenvale Park, add Mentor Teacher-Gen Ed at Greenvale Park, effective 8/30/2021-6/9/2022; \$750 stipend
50. Carina Zick, Special Ed EA PCA ESY with the District, add Special Ed EA PCA ESY Bus for up to 30 minutes/day with the District, effective 7/12/2021-8/12/2021.
51. Joy Amunrud, School Social Worker at Greenvale Park, add EBD BEST Project Participant for up to 80 hours/total at Greenvale Park, effective 8/6/2021-6/30/2022.
52. Correction: Tyler Balow, 1.0 Assistant Cross Country Coach at the High School, change to .6 Assistant Cross Country Coach at the High School, effective 8/16/2021; Level G, Step 5
53. Briana Bulfer, Teacher at Greenvale Park, change to Portage Elementary Teacher, effective 8/9/2021.
54. Anne Campbell, Special Ed Teacher at the High School, add EBD BEST Project Participant for up to 40 hours/total at the High School, effective 8/6/2021-6/30/2022.

55. Craig Cardinal, .4 Assistant Cross Country Coach at the High School, change to 1.0 Assistant Cross Country Coach at the High School, effective 8/16/2021. Level I, Step 3
 56. Tyla Christiansen, Special Ed EA-PCA at Bridgewater, add EBD BEST Project Participant for up to 80 hours/total at Bridgewater, effective 8/6/2021-6/30/2022.
 57. Matthew Crase, Special Ed Teacher at the High School, add EBD BEST Project Participant for up to 80 hours/total at the High School, effective 8/6/2021-6/30/2022.
 58. Tyler Faust, Special Ed Teacher at Bridgewater, add EBD BEST Project Participant for up to 80 hours/total at Bridgewater, effective 8/6/2021-6/30/2022.
 59. Roanne Johnson, Special Ed Teacher at Bridgewater, add ESY Special Ed Teacher Substitute with the District, effective 7/12/2021-8/5/2021.
 60. Beth Kuyper, Special Ed EA-PCA Bus at the Middle School, add Special Ed EA-PCA Bus ESY Substitute with the District, effective 7/12/2021-8/5/2021.
 61. Marie Kylo, Child Nutrition Associate II at the Middle School, change to Child Nutrition Manager I at Bridgewater, effective 8/20/2021.
 62. Nick Mertesdorf, Special Ed EA PCA at the High School, add EBD BEST Project Participant for up to 40 hours/total at the High School, effective 8/6/2021-6/30/2022.
 63. Leslie Miller Gordinier, Special Ed Teacher at Bridgewater, add ESY Special Ed Teacher Substitute with the District, effective 7/12/2021-8/5/2021.
 64. Natalie Ponciano Bartolo, Special Ed EA PCA at Bridgewater, add EBD BEST Project Participant for up to 80 hours/total at Bridgewater, effective 8/6/2021-6/30/2022.
 65. Kari Prestemon, School Social Worker at Bridgewater, add EBD BEST Project Participant for up to 40 hours/total at Bridgewater, effective 8/6/2021-6/30/2022.
 66. Teri Quamme, Special Ed EA PCA at the Middle School, add EBD BEST Project Participant for up to 40 hours/total at the Middle School, effective 8/6/2021-6/30/2022.
 67. Nicole Rasmussen, Special Ed EA-PCA at Bridgewater, add EBD BEST Project Participant for up to 80 hours/total at Bridgewater, effective 8/6/2021-6/30/2022.
 68. Sara Redetkze, Special Ed EA PCA at the Middle School, add EBD BEST Project Participant for up to 40 hours/total at the Middle School, effective 8/6/2021-6/30/2022.
 69. Correction: Maria Richert, .6 Assistant Cross Country Coach at the High School, change to .4 Assistant Cross Country Coach at the High School, effective 8/16/2021; Level G, Step 3
 70. Michael Sherman, Special Ed Teacher at the Middle School, add EBD BEST Project Participant for up to 40 hours/total at the Middle School, effective 8/6/2021-6/30/2022.
 71. Scott Stanina, Teacher at the High School, add Head Chess Coach at the High School, effective 9/7/2021.
 72. Jane Streitz, Special Ed EA-PCA at Greenvale Park, add EBD BEST Project Participant for up to 80 hours/total at Greenvale Park, effective 8/6/2021-6/30/2022.
 73. Emy Torres, Special Ed EA-PCA at Greenvale Park, add EBD BEST Project Participant for up to 80 hours/total at Greenvale Park, effective 8/6/2021-6/30/2022.
 74. Lori Warner, Occupational Therapist with the District, add EBD BEST Project Participant for up to 80 hours/total at Greenvale Park, effective 8/6/2021-6/30/2022.
 75. Jamie Wiebe, School Social Worker at Bridgewater, add EBD BEST Project Participant for up to 80 hours/total at Bridgewater, effective 8/6/2021-6/30/2022.
- iii. Leave of Absence
1. Darren Lofquist, Teacher at Bridgewater, Family/Medical Leave of Absence beginning on or about 1/26/2022-3/4/2022.
 2. Shari McCabe, 1.0 FTE physical education teacher at Bridgewater, childcare leave of absence beginning on or about December 3, 2021 for 12 weeks..
- iv. Retirements/Resignations/Terminations
1. Ruben Alvarez, Teacher at Greenvale Park, resignation effective 7/29/2021.
 2. Zane Anway, EA at the Middle School, resignation effective 8/2/2021.
 3. Courtney Gilomen, EA at Greenvale Park, resignation effective 7/6/2021.
 4. Darren Lofquist, Assistant Girls and Boys Swim Coach, resignation effective 7/13/2021.
 5. Victoria Mckay, Child Nutrition Manager at Bridgewater, resignation effective 8/9/2021.
 6. Melvin Miller, Yearbook Advisor at the High School, resignation effective 7/28/2021.
 7. Taylor Storlie, Assistant JV Dance Team Coach at the High School, resignation effective 7/22/2021.
 8. Brittany Braucher, Child Nutrition at the High School, resignation effective 8/18/2021.
 9. Erica Hubers, EA with the District, resignation effective 8/9/2021.
 10. Pam Moening, Occupational Therapist with the District, resignation effective 8/8/2021.
 11. Peggy Weaver, EA at the High School, resignation effective 8/19/2021
- v. Contract for Translation Services

Administration submits an agreement between Northfield Public Schools and Mar Valdecantos for translation services effective July 1, 2021 through June 30, 2023 at a cost of \$16,500 annually July 1, 2021 - June 30, 2022 and \$17,520 annually July 1, 2022 - June 30, 2023.

f. Grant Application Approval

Director Bailey requested board approval of a \$18,000.00 grant request from the Minnesota Department of Education (MDE) from September 1, 2021 - December 31, 2021. MDE makes this federal funding available for the purpose of enabling Minnesota's currently funded 21st Century Community Learning Center grantees to build or enhance student program attendance data collection systems in order to comply with new federal data collection requirements from the U.S. Department of Education. This grant supports the purchase of vendor-approved student program attendance data collection systems, staff time to create or enhance student program attendance data collection systems, and/or training for staff in the use of the data system.

7. Items for Individual Action

- a. School Bus Transportation Contract. On a motion by Goerwitz, seconded by Quinnell, the board approved the School Bus Transportation Contract with Benjamin Bus Inc. for 2021-2023. The district has reached an agreement with Benjamin Bus to continue as the district's transportation contractor for the next two years with the option to extend an additional two years. The agreement includes a 4% increase in 2021-22 and a 3% increase in 2022-23. For the 2021-22 school year Benjamin Bus, Inc. has committed to reducing one route each day and we have approved a calendar with 173 student contact days. This results in a net decrease for the district next year for regular to/from transportation. Benjamin Bus will be analyzing if they can reduce the daily routes to 22 for 2021-22 but this will not be known until bus registration is complete. The contract included a change in the event of a weather cancellation. The previous contract provided the district with a \$500 credit for each day. The proposed contract provides the district 10% of the daily contract charge. For the 2021-22 school year this will be \$995.49. District administration feels this is a reasonable agreement with a local contractor who has been an excellent asset to our community and recommended approval of the agreement.
- b. Approval of COVID-19 Safety Protocols for 2021-22 School Year. On a motion by Baraniak, seconded by Stratmoen, the board approved the Resolution Adoption of Health and Safety Measures 2021-2022 as presented. Superintendent Hillmann outlined the COVID-19 protocols for the 2021-22 school year. The protocols are subject to change without advance notice if the public health situation necessitates it. Other statewide and/or federal protocols may supersede this information for specific programs. On a roll call vote, voting 'yes' were Baraniak, Butler, Goerwitz, Pritchard, Quinnell and Stratmoen. Voting 'no' was Quinnell. Absent: Gonzalez-George.

WHEREAS, Minnesota Statutes Section 123B.09 vests the care, management, and control of independent districts in the school board; and

WHEREAS, the Superintendent of Independent School District 659, hereinafter the "Superintendent", is responsible for the management of the schools, the administration of all School District policies, and is directly accountable to the School Board; and

WHEREAS, when responsibilities are not specifically prescribed nor School District policy applicable, the Superintendent shall use personal and professional judgment, subject to review by the School Board, pursuant to School District Policy 302, Superintendent; and

WHEREAS, the Centers for Disease Control and Prevention ("CDC") and the Minnesota Department of Health ("MDH") have determined that the COVID-19 pandemic is currently ongoing and may remain ongoing for an unknown time; and

WHEREAS, the Minnesota Department of Education ("MDE") has issued and may continue to issue written guidance for Minnesota schools on educational issues related to COVID-19; and

WHEREAS, the MDH has issued and may continue to issue written guidance for Minnesota schools on public health issues related to COVID-19; and

WHEREAS, the Superintendent and the administration of the School District have conferred with the School Board regarding COVID-19 health and safety measures, the current CDC, MDE, and MDH requirements for each, and other relevant information; and

WHEREAS, the district has taken into account the social, educational, political, and financial considerations of these protocols; and,

WHEREAS, based upon the collective consideration of these factors, the Superintendent has recommended to the School Board that health and safety measures be implemented at the commencement of the 2021-2022 school year.

NOW, THEREFORE, BE IT RESOLVED, by the School Board of Independent School District No. 659 as follows:

Section 1: The Superintendent is hereby directed to implement the following health and safety measures to open the 2021-2022 school year:

1. Face Coverings. All people ages two and older are required to wear a face covering when inside a Northfield School District facility or on a school bus. This excludes the children in the infant and young toddler rooms at Early Ventures. People do not need to wear a face covering when actively eating or drinking.
2. Physical Distancing. For programs held indoors, staff will take reasonable steps to provide safe spacing between participants as practicable.
3. Cleaning and Hygiene. There will be routine environmental cleaning and disinfection in classrooms and common spaces. Healthy hygiene behaviors, such as regular hand washing, are strongly recommended.
4. Handling a Suspected or Confirmed Case of COVID-19. The district COVID-19 coordinator will report cases of COVID-19 to the Minnesota Department of Health. Staff and families should self-report to the school if they or their student have symptoms of COVID-19, test positive for COVID-19, or recently had close contact with someone who tested positive for COVID-19.
5. Quarantine. A student, participant, or staff who tests positive for COVID-19 must stay home until all three of the following things are true:
 - o They feel better. Their cough, shortness of breath, or other symptoms are better; and,
 - o It has been 10 days since they first felt sick or tested positive; and,
 - o They have had no fever for at least 24 hours, without using a medicine that lowers fever.

Students or staff with a member of their household who has tested positive for COVID-19 must follow the [Recommended COVID-19 Decision Tree for People in Schools, Youth, and Child Care Programs](#) to determine if the individual needs quarantine. Students displaying at least one common symptom or two less common symptoms will follow the [Recommended COVID-19 Decision Tree for People in Schools, Youth, and Child Care Programs](#). Quarantine for close contact at school with someone who has tested positive for COVID-19 is not required because of universal masking. The district will not conduct contact tracing during the school day.

6. Visitors and Volunteers. All sites and programs will keep a roster of visitors and volunteers (name, contact information, date, time, program, site, etc.) as practicable. All volunteers are required to share proof of vaccination.
7. Co-Curricular. COVID protocols for student/ athletes and spectators will be determined by the School District as more information is received from the Minnesota State High School League (MSHSL)

Section 2: The Superintendent is hereby authorized, after consultation with the School Board Chair and notification to the School Board, to select and implement different health and safety measures for the School District or any specific school buildings without School Board action if the Superintendent reasonably believes that prompt implementation of different health and safety measures is necessary, and that constraints of time and public health considerations render it impractical to hold a School Board meeting to approve the implementation. The health and safety measures selected and implemented by the Superintendent shall continue in effect unless and until the School Board, in consultation with the Superintendent and appropriate school district staff and public health officials, deems it in the best interest of the School District and its students to implement different health and safety measures.

Section 3: The Superintendent will provide regular updates to the School Board regarding the School District's efforts to implement COVID-19 related educational and public health guidance issued by the MDE and the MDH, respectively.

8. Items for Information

- a. Open Houses. Open houses for Greenvale Park, Northfield Community Education Center, Spring Creek Elementary, Bridgewater Elementary, and Northfield School District Office and Area Learning Center are scheduled Thursday, September 23, 4:00 p.m. - 7:00 p.m.
- b. Bids for Purchase of District MacBooks. Director of Technology Kim Briske provided a copy of the request for bids for the purchase of district MacBooks. Bids must be received on or before August 18, 2021 by 3:00 p.m. CST. The bid will be awarded on September 13, 2021 pending Board of Education approval.

9. Future Meetings

- a. Monday, August 23, 2021, 7:00 p.m., Regular Board Meeting, Northfield DO Boardroom
- b. Monday, September 13, 2021, 7:00 p.m., Regular Board Meeting, Northfield DO Boardroom

10. Adjournment

On a motion by Stratmoen, seconded by Quinnell, the board adjourned at 9:43 p.m.

Noel Stratmoen
School Board Clerk