

**NORTHFIELD PUBLIC SCHOOLS
MEMORANDUM**

Tuesday, July 23, 2019, 3:30 PM
Northfield High School Media Center

TO: Members of the Board of Education
FROM: Matthew Hillmann, Ed.D., Superintendent
RE: Explanation of Agenda Items for Tuesday, July 23, 2019, Special School Board Meeting

I. Call to Order

II. Agenda Approval/Table File

III. Public Comment

This is an opportunity for residents of the Northfield School District to address the Board. You are requested to do so from the podium. After being recognized by the chair, each individual will identify themselves and the group they represent, if any. Please state your reason for addressing the Board. To ensure that all individuals have a chance to speak, speakers will be limited to one three-minute presentation. This is not a time to debate an issue, but for the Board to hear your comments. The Minnesota Government Data Practices Act prohibits comment about specific student matters, even without naming the student, in open session. This includes the public comment portion of our meeting. The Board respects and values input on student matters, but when it relates to a specific student or to a specific student matter, such input must be heard by the appropriate personnel - such as the building principal or superintendent - and not during an open meeting of the School Board.

IV. Superintendent's Report

A. Items for Individual Action

1. Long-Term Facilities Maintenance and Ten-Year Plan

Jim Kulseth, Director of Buildings & Grounds and Director of Finance Val Mertesdorf will review the Long Term Facilities Maintenance ten year revenue and expenditure plan. In addition, the Indoor Air Quality Management Plan is part of the ten year plan and must be reviewed annually. The board approved plan must be submitted to the Department of Education.

Superintendent's Recommendation: Motion to approve the Long-Term Facilities Maintenance Revenue and Ten-Year Plan.

V. Adjournment