

NORTHFIELD PUBLIC SCHOOLS

School Board Minutes

July 14, 2025
District Office Board Room

1. Call to Order

School Board Chair Claudia Gonzalez-George called the regular meeting of the Board of Education of Independent School District No. 659 to order at 6:00 p.m. Present: Butler, Epstein, Goerwitz, Gonzalez-George, Miller, Nelson, and Quinnell. Absent: None. This meeting was open to the public, live-streamed and recorded, and access to the recording was posted to the school district website.

2. Agenda Approval/Table File

On a motion by Quinnell, seconded by Nelson, the board approved the agenda.

3. Public Comment

There was one public comment.

4. Announcements and Recognitions

- Congratulations to Rosie Sharkey, who has been selected to receive the Todd Wagner Award for Outstanding Service and Achievement from the Literacy Action Network. Rosie volunteers with the Northfield Adult Basic Education program, where she teaches a weekly conversation class. Her dedication helps students grow more comfortable conversing in English while also building community and friendship. Rosie will be presented with the award in August during the LAN Summer Institute.
- The Northfield High School Skeet team claimed the state title for the third consecutive year, finishing with a team score of 463 out of 500. Chase Beckius also earned All-State honors and won the Conference 2A high gun male and high gun overall, and Danika Bulfer won Conference 2A high gun female.
- Thirty-three incoming seventh grade students left this morning for a trip to Eagle Bluff, July 14-16. While there, the Northfield students will demonstrate a willingness to challenge themselves, show top-tier energy and great teamwork. Community Education thanks the following district staff and parent chaperones for assisting with the trip: Northfield School District Staff Chris O'Neill, Paula Baragary and Gigi Tisdale, and volunteer chaperones Jess Renderos and Rikki Drewitz.
- The Northfield FFA received a \$5,000 donation, thanks to Jeannette Sheehan of Rochester, MN - this year's winner of Culver's To Farmers with Love contest. The FFA will use the funds for a community service project.
- Superintendent Hillmann introduced new Northfield High School principal Chris Dibble. Chris brings more than 25 years of experience in education, including more than a decade in secondary school administration. He most recently served as the high school principal in Albert Lea. He also has experience as a middle school principal and high school dean of students. He holds a bachelor's degree in instrumental music education from the University of Wisconsin-La Crosse, a master's degree in music education from the University of Minnesota, and an education specialist degree from the University of St. Thomas. Chris was selected from a competitive field of nearly two dozen applicants, and the selection process involved approximately 50 staff members, students, and parents. We thank all who contributed to this critical decision.

5. Items for Discussion and Reports

- a. LMR Media Advertising Update and Proposed District Advertising Revenue Allocation Procedures. Lance Reisetter with LMR Media presented an update on the district's advertising plan. The report outlined the potential for an updated scoreboard at Memorial Field, which would be funded through advertisements. Director of Finance Val Mertesdorf presented proposed procedures for allocating revenue generated through advertising. This will be an item for individual action at the August 11, 2025 meeting.
- b. Attendance Report. Instructional Services Systems Specialist Carrie Duba and Attendance Navigator Melissa Hanson presented an update on student attendance, the progress associated with the district's participation in the Minnesota Legislature's attendance pilot grant, and answered questions about the proposed changes to the district's attendance procedures.

- c. Annual Safety Drill Report. Superintendent Hillmann presented the district's safety drill report as required by Minnesota Statute 121A.037. Director of Buildings and Grounds Justin Raabolle was available to answer board members' questions.
- d. Policy Committee Recommendations. Superintendent Hillmann presented the policy committee's recommended changes to policies 414, 418, 436, 437, 438, 447, 491, 503, 515, 516, and 534. This will be an item for individual action at the August 11, 2025 board meeting.

6. Consent Agenda

On a motion by Goerwitz, seconded by Epstein, the board unanimously approved the consent agenda.

- a. Minutes. Minutes of the regular school board meeting held on June 9, 2025.
- b. Gift Agreements. Gift agreements included in the board packet.
- c. Fiscal Year Organization Actions. The school district's financial year runs from July 1 to June 30. Each year at the school board meeting in July, financial organizational issues must be approved. The following were approved:
 - i. Motion to approve authorizing the Director of Finance to invest surplus district funds in accordance with applicable laws and with the district's Policy 705: Investments, for fiscal year 2025-2026.
 - ii. Motion to approve designating PMA/Associated Bank, Frandsen Bank & Trust Dundas, U.S. Bank Minnesota and the Minnesota School District Liquid Asset Fund as official bank depositories provided they maintain adequate pledged collateral as required by law per district Policy 705: Investments, for fiscal year 2025-2026.
 - iii. Motion to approve authorizing the Director of Finance to make appropriate wire transfers to and from district depository accounts for fiscal year 2025-2026.
- d. Memberships for 2025-2026. The school district belongs to several cooperatives, leagues and associations. Membership in the groups listed below were renewed for the 2025-2026 school year.
 - i. Minnesota State High School League. The designated Northfield High School representative is Activities Director John Mahal, and the designated school board representative is Board Member Corey Butler.
 - ii. Minnesota Association of School Administrators.
 - iii. Minnesota Association of Charter School Authorizers.
 - iv. Southeast Service Cooperative.
 - v. Region V Computer Services Cooperative.
 - vi. Rice County Family Services Collaborative.
 - vii. Minnesota School Boards Association.
 - viii. Healthy Community Initiative.
- e. Recreation Agreement 2025-2028. The board approved the enclosed agreement between the City of Northfield and Northfield Public Schools in the operation of a community education and recreation program (Program). The City approved this recreation agreement at the June 17, 2025 city council meeting. The City shall pay the school district for the purpose of providing the Program and the Program shall include, but not be limited to, opportunities for leisure, recreation, enrichment and other activities that promote the health, safety, and welfare of the community. The Program shall support the learning and participation of adults and children in the community through access to community recreational programs and activities offered through the school district on behalf of the City. The City shall pay to the school district a designated sum for each fiscal year during which the agreement is in effect, which the fiscal year is from July 1 through June 30, for fiscal years 2025-26, 2026-27, and 2027-28.
- f. Personnel Items.
 - i. Appointments
 - 1. Brooke Bevans, 1.0 FTE First Grade Teacher at Spring Creek, beginning 8/25/2025. MA, Step 2 - Subject to change upon the settlement of the 25-27 NEA Agreement.
 - 2. Russell Boyington, Summer Site Assistant for Targeted Services, beginning 7/10/2025 - 8/8/2025. Step 4, \$20.72/hour.
 - 3. Vida Cheley, Special Ed EA PCA for 6.75 hours/day at the High School, beginning 8/25/2025. Step 3-\$22.73/hr.

4. Amber Christman, Assistant Girls Diving Coach at the High School, beginning 8/11/2025. \$4,990 stipend - Subject to change upon the settlement of the 25-27 NEA Agreement.
 5. Noemi De Rosas, Long Term Substitute ABE Office Generalist for 6 hours/week at the NCEC, beginning 7/1/2025-2/4/2026. Class II, Step 4 - \$22.49/hr.
 6. Derek Docken, Assistant Boys Hockey Coach at the High School, beginning 11/10/2025. \$5,544 stipend - Subject to change upon the settlement of the 25-27 NEA Agreement.
 7. Claudia Dreyer, .70 FTE Art Teacher at Spring Creek, beginning 8/25/2025. MA30, Step 10 - Subject to change upon the settlement of the 25-27 NEA Agreement.
 8. Claudia Dreyer, ABE Teacher for up to 8 hours/week at the NCEC, beginning 8/25/2025. MA30, Step 10 - Subject to change upon the settlement of the 25-27 NEA Agreement.
 9. Shania Gjerdingen, Targeted Services Summer PLUS Site Assistant for 12 hours/week at Greenvale Park, beginning 6/23/2025-8/8/2025. Step 1 - \$17.80/hr.
 10. Correction pay rate: Claire Homan, Targeted Services Summer PLUS Site Assistant for 6.50 hours/day Mon.-Thurs. at Greenvale Park, beginning 6/16/2025-8/7/2025. Step 1-\$17.80/hr.
 11. Tricia Kasa, AP Test Coordinator at the High School, beginning 9/1/2025. \$5,000 Stipend
 12. Jens Kasten, Targeted Services Summer PLUS Site Assistant for up to 6.50 hours/day Mon.-Thurs. at Greenvale Park/Middle School, beginning 7/9/2025-8/8/2025. Step 1 - \$18.71/hr.
 13. Eli Mikkelsen, Summer Instructor Assistant with Community Ed Recreation, beginning 6/23/2025-8/31/2025. Step 3-\$15.02/hr.
 14. David Pennock, Special Ed EA PCA for 6.75 hours/day and Crossing Guard for .25 hours/day at the Middle School, beginning 8/25/2025. Special Ed Step 4-\$23.51/hr. - General Ed Step 4-\$21.44/hr.
 15. Emily Shaft, 1.0 FTE Office Specialist Class III at Greenvale Park, beginning 8/1/2025. Class III, Step 4 - \$24.30/hr.
 16. Correction Lane: Lauren Stark, 1.0 FTE Special Ed DCD Teacher at Bridgewater, beginning 8/25/2025. BA30, Step 4.
 17. Sandra Stodden, Targeted Services Summer PLUS Site Assistant for up to 30 hours/week at Greenvale Park, beginning 7/7/2025-8/8/2025. Step 4 - \$20.72/hr.
 18. Diane Torbenson, 1.0 FTE Long Term Substitute EL Teacher at Greenvale Park, beginning 8/25/2025-9/30/2025. MA40, Step 10.
 19. Winston Vermilyea, Summer Instructor or Swim Lead with Community Ed Recreation, beginning 6/16/2025-8/31/2025. Step 6-\$16.84/hr.
 20. Justin Tacheny, .70 Head Girls Wrestling Coach at the High School, beginning 11/17/2025. \$4,620 stipend - Subject to change upon the settlement of the 25-27 NEA Agreement.
- ii. Increase/Decrease/Change in Assignment
1. Jennifer Antoine, KidVentures Site Assistant Substitute, add KidVentures Site Assistant for up to 40 hours/week at Bridgewater, effective 6/9/2025-8/22/2025. Step 4 - \$20.72/hr.
 2. Sheila Atkinson, Special Ed EA PCA for 6.75 hours/day and Supervisory for .50 hours/day at Bridgewater, change to Special Ed EA PCA for 6.75 hours/day at Bridgewater, effective 8/25/2025.
 3. Thomas Austin, 1.0 FTE Agriculture Teacher at the High School, add an $\frac{1}{2}$ overload in lieu of supervision first semester only at the High School, effective 8/25/2025-1/23/2026.
 4. Paula Baragary, Teacher at Spring Creek, add Eagle Bluff Coordinator with Community Education, effective 6/16/2025-9/1/2025. \$1,000 stipend.
 5. Michelle Bauer, Pre-K-12 Instructional Coach for 197 work days/year at the District Office, add 5 extra work days for a total of 202 work days/year, effective 7/1/2025.
 6. Emily Borgerding, Grade 1 Teacher at Spring Creek, change to Kindergarten Teacher at Greenvale Park, effective 8/25/2025.
 7. Mary Boyum, ESY EA PCA for 5.5 hours/day at Greenvale Park, change to ESY EA PCA for 5.25 hours/day and ESY Bus for 1.58 hours/day at Greenvale Park, effective 7/7/2025-7/18/2025.
 8. Kristen Cade, Teacher at Bridgewater, add Bridges to Kindergarten Teacher for 48 hours/total at Bridgewater, effective 7/28/2025-8/15/2025. \$40/hr.
 9. Lexi Canedy, Special Ed EA PCA for 6.50 hours/day and FLEX Supervision for .50 hours/day at the High School, change to Special Ed EA PCA for 6.75 hours/day at the Middle School, effective 8/19/2025.
 10. Margaret Christensen, Child Nutrition Associate at Bridgewater, add ESY EA PCA Bus for 4 hours/day with the District, effective 7/14/2025-7/31/2025.
 11. Alisha Clarey, Pre-K-12 Instructional Coach for 197 work days/year at the District Office, add 5 extra work days for a total of 202 work days/year, effective 7/1/2025.
 12. Raymond Coudret, 1.0 FTE PreK-12 Instructional Coach at the District Office, change to .50 FTE PreK-12 Instructional Coach at the District Office, effective 7/1/2025.
 13. Raymond Coudret, .50 FTE PreK-12 Instructional Coach at the District Office, add 5 extra work days for a total of 101 work days/year, effective 7/1/2025.
 14. Noemi De Rosas, Long Term Substitute ABE Office Generalist for up to 6 hours/week at the NCEC, change to Long Term Substitute ABE Office Generalist for up to 8 hours/week at the NCEC, effective 6/30/2025-2/4/2026.

15. Jules Doliscar, .7 Head Girls Wrestling Coach at the High School, change to .50 Assistant Boys Wrestling Coach at the High School, effective 11/17/2025. \$2,495 stipend - Subject to change upon the settlement of the 25-27 NEA Agreement.
16. Carrie Duba, MTSS and Data Analytics Coach for 197 work days/year at the District Office, add 5 extra work days for a total of 202 work days/year, effective 7/1/2025.
17. Sean DuBe, .60 FTE Dean of Students and .40 FTE English/Language Arts Teacher for 187 days/year at the High School, add up to 40 additional hours for transition planning, effective 7/1/2025-6/30/2026. Lane/step
18. Angela Eliason, Music Teacher at .90 FTE Greenvale Park/.10 FTE Spring Creek, change to Music Teacher at .95 FTE Greenvale Park/.05 FTE Spring Creek, effective 8/25/2025.
19. Saffron Emerson, 1.0 FTE DCD/LI Teacher at the High School, for the 2024-2025 school year only, change to 1.0 FTE DCD/LI Teacher at the High School, for the 2025-2026 school year only, effective 8/25/2025-6/10/2026.
20. Ana Gallego, Special Ed EA for 6.75 hours/day and Gen Ed Supervision for .50 hours/day at Greenvale Park, change to Special Ed EA for 5.75 hours/day, Gen Ed Supervision for .50 hours/day and Kindergarten EA for 1 hour/day at Greenvale Park, effective 9/2/2025..
21. Rebecca Glassing, 1.0 FTE Media Specialist with the District, add 5 extra work days/year for a total of 202 work days/year, effective 7/1/2025.
22. Rich Guggisberg, 1.0 Behavior Coach at Spring Creek, add Head Softball Coach beginning 3/9/2026. \$7,762 Stipend - Subject to change upon the settlement of the 25-27 NEA Agreement.
23. Beau Hayes, 1.0 Assistant Boys Wrestling Coach at the High School, change to .50 Assistant Boys Wrestling Coach at the High School, effective 11/17/2025. \$2,495 stipend - Subject to change upon the settlement of the 25-27 NEA Agreement.
24. Gretchen Heil, Teacher at Spring Creek, add Bridges to Kindergarten Teacher for 48 hours/total at Spring Creek, effective 7/28/2025-8/15/2025. \$40/hr.
25. Matthew Hillmann, Superintendent for the District, change current salary from \$197,487/year to \$187,613/year, effective 7/1/2025-6/30/2026.
26. Hollis Holden, Instructor Assistant with Community Ed Recreation, add Instructor Lead with Community Ed Recreation, effective 7/1/2025-8/31/2025. Step 1-\$15.54/hr.
27. Jessie Huebsch, Administrative Support Assistant Instructional Services and Technology at the District Office, change to Instructional Services Support Specialist at the District Office, effective 7/1/2025. \$75,951/year.
28. Anna Kelly, .80 FTE Science Specialist at Greenvale Park, change to .85 FTE Science Specialist at Greenvale Park, effective 8/25/2025.
29. Kristi Kortuem, Math Teacher at .60 FTE High School/.40 FTE Middle School, change to .60 FTE Math/.40 FTE ADSIS Teacher at the High School, effective 8/25/2025-6/10/2026.
30. Shelly Kruger, Special Ed EA PCA Work Based Learning Job Coach for 3.25 hours/day, Special Ed EA PCA EBD for 3.38 hours/day, and Flex Supervision for .50 hours/day at the High School, change to Special Ed EA PCA Work Based Learning Job Coach for 3.25 hours/day, Special Ed EA PCA DCD for 3.25 hours/day, and Flex Supervision for .50 hours/day at the High School, effective 8/25/2025.
31. Annie Kruse, Early Childhood Special Education Teacher at the NCEC, add .50 Bridges to Kindergarten Teacher for 28 hours/total at Bridgewater, effective 7/28/2025-8/15/2025. \$40/hr.
32. Meghan Kuechenmeister, Special Ed EA PCA LI Program for 6.75 hours/day at the High School, change to Special Ed EA PCA LI Program for 3.75 hours/day and Special Ed EA PCA DCD for 3.25 hours/day at the High School, effective 8/25/2025.
33. Meghan Kuechenmeister, ESY EA PCA for 5.5 hours/day at Greenvale Park, change to ESY EA PCA for 5 hours/day and ESY Bus for 2 hours/day at Greenvale Park, effective 7/7/2025-7/18/2025.
34. Greta Kunze, Early Childhood Teacher at the NCEC, add Bridges to Kindergarten Teacher for 48 hours/total at Bridgewater, effective 7/28/2025-8/15/2025. \$40/hr.
35. Ada Leaphart, Art Teacher at .80 FTE Greenvale Park/.20 FTE Spring Creek, change to .90 FTE Greenvale Park/.10 FTE Spring Creek, effective 8/25/2025.
36. Correction: Susan Lightfield, Kid Ventures Student Site Assistant for up to 8.5 hours/week at Spring Creek, change to Kid Ventures Student Site Assistant for up to 40 hours/week at Bridgewater, effective 6/9/2025-8/29/2025. Student Step 2-\$16.88/hr.
37. Nancy Meyers, Child Nutrition Associate III at the Middle School, add ESY EA PCA Bus for 3 hours/day with the District, effective 7/14/2025-7/25/2025.
38. Eli Mikkelsen, Summer Instructor Assistant with Community Ed Recreation, add Summer Instructor Lead, effective 6/21/2025-8/31/2025. Step 3-\$16.06/hr.
39. Jacob Odell, Teacher at the High School, add Camp FRIENDS Coordinator with Community Education, effective 6/16/2025-9/1/2025. \$40/hr.
40. Chris O'Neill, Teacher at the Middle School, add Eagle Bluff Coordinator with Community Education, effective 6/16/2025-9/1/2025. \$1,000 stipend.
41. Oliver Otting, Summer Instructor Assistant with Community Ed Recreation, add Summer Instructor Lead, effective 6/17/2025-8/31/2025. Step 1-\$15.54/hr.
42. Ryan Pietsch, 1.0 FTE Phy Ed Teacher at Spring Creek, change to Phy Ed Teacher at .60 FTE Spring Creek/.40 FTE Bridgewater, effective 8/25/2025.

43. Heather Pudas, .50 FTE Special Ed Teacher/.50 FTE unassigned with the District, change to .50 FTE Special Ed Teacher/.50 FTE Deaf and Hard of Hearing Teacher at Spring Creek, effective 8/25/2025-6/10/2026.
 44. Teri Quamme, Special Ed EA PCA DCD for 3.25 hours/day, Special Ed EA PCA ASD for 3.25 hours/day, and Flex Supervision for .50 hours/day at the High School, change to Special Ed EA PCA DCD for 6.50 hours/day and Flex Supervision for .50 hours/day at the High School, effective 8/25/2025.
 45. Brent Rauk, .60 FTE ADSIS/.40 FTE MTSS Teacher at the Middle School, change to 1.0 FTE Grade 6 Math Teacher at the Middle School, effective 8/25/2025.
 46. Anya Rene (Haas), Early Ventures Teacher for 40 hours/week at the NCEC, change to Early Ventures Teacher for up to 40 hours/week at the NCEC, effective 6/5/2025.
 47. Elga Reyes De Broughton, ESY EA PCA for 5.5 hours/day at Greenvale Park, change to ESY EA PCA for 4.5 hours/day and ESY Bus for 1.42 hours/day at Greenvale Park, effective 7/7/2025-7/18/2025.
 48. Amanda Rezac, ESY EA PCA for 5.5 hours/day at Greenvale Park, change to ESY EA PCA for 5.25 hours/day and ESY Bus for 1.42 hours/day at Greenvale Park, effective 7/7/2025-7/18/2025.
 49. Sydney Rodgers, Teacher at Bridgewater, add .5 Bridges to Kindergarten Teacher for 28 hours/total at Bridgewater, effective 7/28/2025-8/15/2025. \$40/hr.
 50. Mollie Schwartz, .70 FTE Music Teacher at Spring Creek, change to .75 FTE Music Teacher at Spring Creek, effective 8/25/2025.
 51. Caroline Sjoberg, 1.0 FTE Grade 1 Teacher at Spring Creek, change to 1.0 FTE Special Ed Teacher at Spring Creek, effective 8/25/2025.
 52. Rebecca Stoufis, Special Education Teacher at the High School, add Camp FRIENDS Coordinator with Community Education, effective 6/16/2025-9/1/2025. \$40/hr.
 53. Andrea Stowe, Special Education Teacher at Greenvale Park, add Bridges to Kindergarten Teacher for 48 hours/total at Greenvale Park, effective 7/28/2025-8/15/2025. \$40/hr.
 54. Shelley Stulken, 1.0 FTE Grade 5 Teacher at Spring Creek, change to 1.0 FTE Grade 3 Teacher at Spring Creek, effective 8/25/2025.
 55. Gina Swenson, Teacher at Greenvale Park, add Bridges to Kindergarten Teacher for 48 hours/total at Greenvale Park, effective 7/28/2025-8/15/2025. \$40/hr.
 56. Laura Talbot Peterson, Teacher at the Middle School, add Math Lead for 25 hours/year at the Middle School, effective 8/25/2025-6/10/2026. \$1,000 stipend.
 57. Lori Taylor-Libbey, .10 FTE MTSS/.50 FTE ADSIS Teacher at the High School, Change to .60 FTE Spanish/.20 FTE ADSIS Teacher at the High School, effective 8/25/2025.
 58. Erica Trebelhorn, 1.0 FTE Art Teacher at Spring Creek, change to 1.0 FTE Art Teacher at the Middle School, effective 8/25/2025.
 59. Justine Voronkova, ESY EA PCA for 5.5 hours/day at Greenvale Park, change to ESY EA PCA for 5.25 hours/day and ESY Bus for 1.50 hours/day at Greenvale Park, effective 7/7/2025-7/18/2025.
 60. Deborah Wagner, Special Ed EA PCA for 7 hours/day at Bridgewater, change to Special Ed EA PCA ASD for 3.375 hours/day at Bridgewater for the 2025-2026 school year.
 61. Kari Winter, Early Childhood Teacher at the NCEC, add Bridges to Kindergarten Teacher for 48 hours/total at Spring Creek, effective 7/28/2025-8/15/2025. \$40/hr.
 62. Carina Zick, Special Ed EA PCA Work Based Learning Job Coach for 3.25 hours/day, Special Ed EA DCD for 3.25 hours/day and General Ed for .50 hours/day at the High School, change to Special Ed EA PCA Work Based Learning Job Coach for 3.25 hours/day, Special Ed EA ASD for 3.25 hours/day, and Flex Supervision for .50 hours/day at the High School, effective 8/25/2025.
 63. Beth LaCanne, .50 Head Girls Tennis Coach/.50 Assistant Girls Tennis Coach at the High School, add .50 Co-Head Boys Tennis Coach/.50 Assistant Boys Tennis Coach at the High School, effective 3/23/2026. \$5,544 stipend - Subject to change upon the settlement of the 25-27 NEA Agreement.
 64. Jake Odell, 1.0 Assistant Boys Tennis Coach/1.0 Assistant Girls Tennis Coach at the High School, change to .50 Assistant Boys Tennis Coach/1.0 Assistant Girls Tennis Coach, add .50 Co-Head Boys Tennis Coach at the High School, effective 3/23/2026. \$5,544 stipend - Subject to change upon the settlement of the 25-27 NEA Agreement.
 65. Brigitte Tisdale, Title I Teacher at Greenvale Park, add Eagle Bluff Chaperone with Community Education, effective 7/14/2025-7/16/2025. \$500 stipend.
- iii. Leave of Absence
1. Correction: Anna Kelly, Science Teacher at Greenvale Park, .15 FTE Leave of Absence for the 2025-2026 school year.
- iv. Retirements/Resignations/Terminations
1. Marc Byler, Assistant Middle School Football Coach, resignation effective 7/9/2025.
 2. Jules Doliscar, Head Girls Wrestling Coach at the High School, resignation effective 7/2/2025.
 3. Jane Ehlers, Building Nurse at Spring Creek, resignation effective 7/8/2025.
 4. Jessica Jasper, Educational Assistant at the High School, resignation effective 6/10/2025.
 5. Debbie Navarro, Special Education Teacher at the Middle School, resignation effective 7/9/2025.
 6. Jordan Pechacek, Assistant Dance Coach, end of coaching contract effective 6/10/2025.
 7. Angie Schock, Assistant Girls Basketball Coach at the High School, resignation effective 6/12/2025.
 8. Erik Swenson, Head Coach Boys Tennis Coach at the High School, resignation effective 6/26/2025.

9. Megan Zwolenski, Community School Coordinator, position ends effective 8/31/2025.

v. Drivers Education Instructors rate of pay

After conducting a market rate analysis regarding the hourly wage for driver education instructors, it has been recommended that we adjust the Community Education driver education instructors hourly rate of pay from \$30.00/hour for classroom instruction and for behind the wheel instruction to \$30.50/hour for both classroom and behind the wheel instruction. This change was effective July 1, 2025.

7. Items for Individual Action

- a. Policy Committee Recommendations. On a motion by Butler, seconded by Miller, the board unanimously approved the policy committee's recommended changes to the 2025-26 Student Citizenship Handbook, and the district attendance team's recommended changes to the attendance sections of the online building handbooks.
- b. FY 2025 Audit Engagement Letter. On a motion by Gonzalez-George, seconded by Miller, the board unanimously approved the proposal from the CliftonLarsonAllen, LLP Audit Engagement Letter for the audit of the 2024-2025 school year. The engagement letter establishes the parameters and fees associated with the annual audit required by statute.
- c. Resolution Designation of Identified Official with Authority for the MDE External User Access Recertification System. On a motion by Gonzalez-George, seconded by Epstein, the board unanimously approved by roll call the Resolution to authorize Dr. Matthew Hillmann to act as the Identified Official with Authority (IOWA) and Christine Neset to act as the IOWA to add and remove names only for Northfield Public Schools 0659-01. Voting 'yes' was Butler, Goerwitz, Epstein, Miller, Nelson, Quinnell, and Gonzalez-George. No one voted 'no'.
- d. Teacher Laptop Computer Lease. On a motion by Butler, seconded by Miller, the board unanimously approved the recommended MacBook Air teacher laptop lease option and associated costs. The last lease for teacher laptops was approved in 2021. The current fleet of devices will be sold, with the proceeds used to offset the cost of the first year of the new lease. Director of Technology Nate Knutson and Director of Finance Mertesdorf presented this option for the board's consideration.

8. Items for Information

- a. Construction Update No. 12. Superintendent Hillmann provided an update on the NHS construction project.
- b. Annual Fundraising Report. Director of Finance Mertesdorf reviewed the fundraising report as required by Policy 713.

9. Future Meetings

- a. Monday, August 11, 2025, 6:00 p.m., Regular Board Meeting, Northfield DO Boardroom
- b. Monday, August 25, 2025, 6:00 p.m., Regular Board Meeting, Northfield DO Boardroom
- c. Monday, September 8, 2025, 6:00 p.m., Regular Board Meeting, Northfield DO Boardroom

10. Closed Session: Labor Negotiations Strategy (Minnesota Statute 13D.03)

On a motion by Gonzalez-Geroge, seconded by Miller, the board unanimously moved to close the meeting as permitted by Minnesota Statute 13D.03 to discuss labor negotiations.

11. Adjournment

On a motion by Gonzalez-George, seconded by Miller, the board unanimously approved to adjourn the closed meeting at 9:18 p.m.

On a motion by Quinnell, seconded by Nelson, the board unanimously approved to adjourn the regular board meeting at 9:18 pm.



Amy Goerwitz
School Board Clerk