

NORTHFIELD PUBLIC SCHOOLS

School Board Minutes

July 13, 2020
Teleconference

I. Call to Order

Board Chair Julie Pritchard called the Regular meeting of the Northfield Board of Education of Independent School District 659 to order at 7:00 p.m. Due to the health pandemic and the extension of Governor Walz's Executive Order 20-01 COVID-19 Peacetime Emergency, and in accordance with Minnesota Statute 13D.021, which permits boards to hold a meeting by telephone conference call or other electronic means, this meeting was conducted via video conference. In addition, the school board determined that it was not feasible for at least one board member, or the superintendent to be physically present at the regular meeting location and that it was not feasible for the public to attend this meeting at the regular location. The district did make accommodations for public comment which are outlined below.

Board member attendance was taken by roll call. Anita Aase, Executive Assistant to the Superintendent and Board of Education, called the name of each board member in alphabetical order by last name and the board member responded "present" when his/her name was called. Present: Baraniak, Goerwitz, Hardy, Iverson, Pritchard, Quinnell and Stratmoen. Absent: None.

Also present at this video conference meeting was: Dr. Matt Hillmann, Superintendent; Anita Aase; Erin Bailey, Director of Community Education; and Hope Langston, Director of Instructional Services. Observing the meeting via Zoom was Sam Wilmes, a reporter with the Northfield News. This meeting was live-streamed and recorded, and access to the recording was posted to the school district website.

Board Chair Pritchard outlined the procedures for this meeting:

- Board members were asked to mute their microphones when not speaking.
- During the course of the meeting when a motion and a second is required, Dr. Hillmann would initiate the "unmute" for all board members.
- At the start of each discussion Chair Pritchard said she would call on each board member in alphabetical order by last name for any questions or comments. If they didn't wish to speak, they would be welcome to pass.
- There would be one round of questioning for board members. If board members had a follow-up question or comment, they could consider using the Raise Hand feature in order to be recognized by the Chair.
- All votes on the Items for Individual Action would be conducted by roll call by Aase. Each board member was instructed to wait until their name was called before voting.

II. Agenda Approval/Table File

On a motion by Quinnell, seconded by Iverson, the Board approved the agenda by roll call. Voting 'yes' were Baraniak, Goerwitz, Hardy, Iverson, Pritchard, Quinnell and Stratmoen. No one voted 'no'.

III. Public Comment

To accommodate the public comment portion of our meeting, members of the public were invited via the school district website to submit feedback to the Board via email by 5:00 p.m. on July 13, 2020. All submissions that followed the district policy regarding public comment would be read by Chair Pritchard at this time. There was one public comment submitted by Jessie Fuller Rodgers, 1412 Bridgewater Parkway, Dundas, MN, regarding social skills groups for district children.

IV. Announcements and Recognitions

There were no announcements or recognitions.

V. Items for Discussion and Reports

- A. Community Education Update. Director of Community Education Erin Bailey presented an update about her division's summer programming during COVID-19. Director Bailey reviewed the Summer 2020 recreation programs being offered in person and those being offered on-line or virtual. Moving forward we anticipate a hybrid offering for many classes. Both Early Ventures and Kid Ventures childcare sites are operating, and facility use rentals started in early July. Director Bailey shared reasons some programs have not run this summer and some of the hurdles faced with implementing programs, such as health screenings and social distancing at program sites. These lessons learned during the summer will be used to help formulate plans and programs for school opening in Fall 2020.
- B. Dyslexia Update. Hope Langston, Director of Instructional Services, updated the board on the District's efforts to address the needs of Northfield students struggling with characteristics of dyslexia. Improving and targeting instructional strategies for these students will lead to better reading instruction for all of our Northfield youth. Director Langston reviewed nationwide dyslexia trends, current Minnesota legislation, Minnesota's definition of dyslexia, and Northfield Public Schools' reading data, curricular response and action plan.
- C. Summary of Superintendent's Performance Appraisal. School Board Chair Julie Pritchard shared her summary of the Superintendent's performance appraisal. Board members gave Dr. Hillmann a very strong performance rating across all key areas. His overall average score was 4.94 on a 5-point scale across 48 job responsibilities organized around eight major topics.. Board members cited Dr. Hillmann's exceptional work during the school year which presented previously unimaginable challenges. With the abrupt change to distance learning Dr. Hillmann demonstrated his outstanding ability to adapt his instructional leadership. The Board cited Dr. Hillmann's passion and proactive leadership relating to the difficult and pernicious state of affairs regarding race and equity as it not only related to the school district but also to the community as a whole. The Board expressed their great confidence in his ability to tackle the complex challenges the district will face particularly in the coming school year..
- D. Policy Recommendations & Handbook Review. Dr. Hillmann presented the Policy Committee's recommendations on the Hand In Hand Preschool Handbook, Policies 401, 402, and 407. This will be an item for individual action at the next Board meeting.
- E. Operations Update. Dr. Hillmann updated the Board on planning for school year 2020-21 and the District's anti-racism work. The purpose of the 2020-2021 Northfield Public Schools COVID-19 contingency plan is to support staff in developing a seamless system of instruction and services that meets the needs of every learner regardless of the scenario. He also shared the COVID-19 Contingency Planning Guiding Principles. The Minnesota Department of Education (MDE) and Health (MDH) released guidelines guidance for the 2020-21 school year. Three options could be used during the school year: 1) in-person instruction, 2) distance learning, 3) a hybrid option where some students would be on campus and others learning from home. Our school district leadership team is reviewing the guidance and has begun contingency planning for all three options. MDE and MDH have indicated they will provide a decision about what scenario will be used to start the school year during the week of July 27.

The District continues its work to eliminate systemic racism. Northfield Public Schools, the City of Northfield, and Northfield Healthy Community Initiative are collaborating with the intention of creating a broader community coalition of organizations to do this work together. As we work to develop a comprehensive anti-racist framework, three action areas continue to arise: 1) symbolism, 2) systems behavior, and 3) individual behavior.

- F. Financial Update. Dr. Hillmann provided a brief financial update to the Board and shared more details about the CARES Act and how the district initially plans to use the funding.

VI. Consent Agenda

On a motion by Hardy, seconded by Goerwitz, the Board approved the following Consent Agenda items by roll call. Voting 'yes' were Baraniak, Goerwitz, Hardy, Iverson, Pritchard, Quinnell and Stratmoen. No one voted 'no'.

A. Minutes

- Minutes of the Regular School Board meeting held on June 8, 2020

B. Gift Agreements

- \$1,424.00 from Northfield Fine Arts Booster for a binding machine
- \$1,000.00 from Northfield Fine Arts Booster for vocal activity video contracted services

C. District Youth Council Membership

The following student was recommended to serve on the District Youth Council during the 2020-2021 school year:

Rising Sophomore: Grace Ryden

D. Fiscal Year Organization Actions

The School District's financial year runs from July 1 to June 30. Each year at the first School Board meeting in July, financial organizational issues must be approved. They are as follows:

1. Motion to approve authorizing the Director of Finance to invest surplus district funds in accordance with applicable laws and with the district's Investment Policy 705, for fiscal year 2020-2021.
2. Motion to approve designating Wells Fargo Bank, N.A., PMA/Associated Bank, Frandsen Bank & Trust Dundas, U.S. Bank Minnesota and the Minnesota School District Liquid Asset Fund as official bank depositories provided they maintain adequate pledged collateral as required by law per district procedures to Policy 705 - Investments, for fiscal year 2020-2021.
3. Motion to approve authorizing the Director of Finance to make appropriate wire transfers to and from district depository accounts for fiscal year 2020-2021.

E. Memberships for 2020-2021

The school district belongs to several cooperatives, leagues and associations. Membership in the groups listed below should be renewed for the 2020-2021 school year.

1. Minnesota State High School League. The designated Northfield High School Representative is Activities Director Joel Olson and the designated School Board Representative is Board Member Julie Pritchard.
2. Minnesota Association of School Administrators.
3. Minnesota Association of Charter School Authorizers.
4. Schools for Equity in Education.
5. Southeast Service Cooperative.
6. Region V Computer Services Cooperative.
7. Rice County Family Services Collaborative.
8. Minnesota School Boards Association.
9. Healthy Community Initiative.

F. Personnel Items

a) Appointments

1. Joseph Auge, Summer Recreation Position with Community Services, beginning 6/30/2020-8/31/2020; \$10.00/hr.
2. Delia Benson, Summer Recreation Position with Community Services, beginning 6/30/2020-8/31/2020; \$10.00/hr.
3. Celine Falcon-Geist, Summer Recreation Position with Community Services, beginning 6/30/2020-8/31/2020; \$10.00/hr.
4. Nick Hupton, Summer Recreation Position with Community Services, beginning 6/30/2020-8/31/2020; Community Services Program Supervisor \$15.14/hr., Junior Team Tennis Supervisor \$1,800 Stipend.

5. Jayna Janseen, Summer Recreation Position with Community Services, beginning 6/30/2020-8/31/2020; \$10.25/hr.
 6. Michelle Martinez, Targeted Services Club Leader for up to 3 hours/day Mon.-Thurs., Distance Learning, beginning 7/6/2020-7/30/2020; \$22.27/hr.
 7. Elizabeth Meehan, Aquatics Instructor with Community Services, beginning 6/30/2020-8/31/2020; General \$10.00/hr., Lifeguard \$10.14/hr.
 8. McKenzie Mikulski, 1.0 FTE Special Ed Teacher EBD at Greenvale Park, beginning 8/25/2020; BA, Step 5
 9. Ananda Myint, Aquatics Instructor with Community Services, beginning 6/30/2020-8/31/2020; General \$10.00/hr., Lifeguard \$10.14/hr.
 10. Debra O'Meara, 1.0 FTE Administrative Support Assistant to Instructional Services and Technology (Class IV) at the District Office, beginning 7/1/2020; Class IV, Step 5
 11. Caroline Peterson, Aquatics Instructor with Community Services, beginning 6/30/2020-8/31/2020; General \$10.00/hr., Lifeguard \$10.14/hr.
 12. Kaed Rauk, Summer Recreation Position with Community Services, beginning 6/30/2020-8/31/2020; \$10.00/hr.
 13. Ryan Redetzke, Behind The Wheel Instructor with Community Services, beginning 6/30/2020;
 14. Craig Simmons, Behind The Wheel Instructor with Community Services, beginning 6/30/2020;
 15. Keely Spens, Summer Recreation Position with Community Services, beginning 6/30/2020-8/31/2020; \$10.00/hr.
 16. Sandra Thiele, 1.0 FTE Long Term Substitute English Language Teacher at Greenvale Park, beginning 2/1/2021-6/10/2021; BA+40, Step 2
 17. Ariana Vermilyea, Aquatics Instructor with Community Services, beginning 7/13/2020-8/31/2020; General \$10.00/hr.
 18. Winston Vermilyea, Aquatics Instructor with Community Services, beginning 6/30/2020-8/31/2020; General \$13.25/hr., Lifeguard \$13.39/hr.
 19. Recreation Positions with Community Services Effective June 15 – August 31, 2020
 Laura DeGroot, Wt. Room Summer Program, \$30/hour
 Cory Callahan, Wt. Room Summer Program, \$30/hour
 20. Recreation Positions Effective June 29 – August 31, 2020
 Laura Sheehy, Program Supervisor, \$11.50/hour
 21. Summer Recreation Positions #3143, Effective June 30, 2020 – August 31, 2020
 Beth LaCanne, Program Supervisor, \$15.14/hour
 Abby Borene, General Recreation, \$11.00/hour
 Jack Meyer Garvey, Program Supervisor, \$11.14/hour
 Nick Albright, Program Supervisor, \$10.64/hour
 Sarah Will, Program Supervisor, \$11.64/hour
 MaryKatherine Deschamp, Program Supervisor \$12.64/hour, General Recreation \$12.00/hour
 Mark Welinski, Program Supervisor \$15.14/hour
 Laura Sheehy, Program Supervisor, \$11.25/hour
 Marty Johnson, Program Supervisor \$1,800 Stipend
 22. Summer Recreation Positions #3142, Effective June 30, 2020 – August 31, 2020
 Lily Moravchik, General Recreation, \$10.75/hour, Lifeguard \$10.89/hour
 Lauren Moravchik, Program Supervisor \$11.64/hour
 23. Summer Recreation Positions #3143, Effective June 30, 2020 – August 31, 2020
 Elizabeth Brust, General Recreation, \$10/hour
 Caroline Ash, General Recreation, \$10/hour
 24. Summer Recreation Positions #3143, Effective July 6, 2020 – August 31, 2020
 Adison Dack, General Recreation, \$10.50/hour
 25. Madeline Moser, Summer Aquatics Position with Community Services, beginning 7/10/2020-8/31/2020; \$10.25/hr.
- b) Increase/Decrease/Change in Assignment
1. Charlie Alvarez, Teacher at Greenvale Park, add Lead Companeros Teacher at Greenvale Park, effective 8/31/2020-6/10/2021; Stipend \$750/year.
 2. Ritva Barsness, CNA III at Greenvale Park, add Summer CNA for up to 7 hours/day at the Middle School, effective 6/8/2020-8/31/2020; \$18.34/hr.
 3. Josie Beacom, KidVentures Student Site Assistant at Greenvale Park, change to KidVentures Site Assistant Substitute, effective 6/8/2020-8/26/2020. \$13.21/hr.

4. Laura Berdahl, Community School Coordinator for 43 weeks/year for 40 hours/week at Greenvale Park, change to Community School Coordinator for 40 weeks/year for 20 hours/week at Greenvale Park, effective 7/6/2020.
5. Melissa Borup, .5 FTE Academic Advocate at the ALC, change to .8 FTE Academic Advocate at the ALC, effective 7/1/2020. MA, Step 8
6. Russel Boyington, KidVentures Site Assistant for 23.5 hours/week at Bridgewater, change to KidVentures Site Assistant for 40 hours/week at Bridgewater, effective 6/8/2020-9/4/2020.
7. Haanah Braun, EarlyVentures Site Assistant for 40 hours/week at Longfellow, add EarlyVentures Site Assistant at Bridgewater for 40 hours/week between both locations, effective 6/8/2020-8/26/2020.
8. Erik Burton, .6 FTE ESL at the High, add .4 FTE Long Term Substitute Social Studies Teacher, effective 8/31/2020-6/10/2021.
9. Anne Campbell, Special Ed Teacher at the High School, add Participant in EBD Setting III Pilot Project meetings/professional development for up to 80 hours with the District, effective 6/9/2020-8/28/2020. Lane/step
10. Anita Corwin, EarlyVentures Site Assistant for 37.5 hours/week at Longfellow, add EarlyVentures Site Assistant at Bridgewater for 27 hours/week between both locations, effective 6/8/2020-8/26/2020.
11. Caleb Davidson, Targeted Services Teacher at Greenvale Park, add Summer BLAST Teacher for up to 2.5 hours/day Mon.-Thurs. at the Middle School, effective 6/29/2020-8/1/2020; Yr. 1-\$27.11/hr.
12. Claire Edwards, KidVentures Student Site Assistant at Sibley, change to KidVentures Site Assistant Substitute, effective 6/8/2020-9/4/2020. \$13.21/hr.
13. Kristin Freeman, KidVentures Site Assistant for 20 hours/week at Bridgewater, change to KidVentures Site Assistant for 32 hours/week at Bridgewater, effective 6/8/2020-9/4/2020.
14. Debbie Foley, EarlyVentures Assistant Teacher for 30 hours/week at Longfellow, add EarlyVentures Assistant Teacher at Bridgewater for 28.75 hours/week between both locations, effective 6/8/2020-8/26/2020.
15. Robert Garcia, Teacher at Greenvale Park, add Targeted Services Summer PLUS Teacher for up to 3 hours/day Mon.-Thurs. Distance Learning, effective 7/6/2020-7/30/2020; Yr. 9-\$28.22/hr.
16. Aimee Gerdesmeier, KidVentures Site Leader for 30 hours/week at Sibley, change to KidVentures Site Leader for 40 hours/week at Bridgewater, effective 6/8/2020-9/4/2020.
17. Sara Gerdesmeier, EarlyVentures Site Assistant for 36.25 hours/week at Longfellow, change to EarlyVentures Site Assistant on call as needed, effective 6/8/2020-8/26/2020.
18. Courtney Gilomen, EarlyVentures Teacher for 39.5 hours/week at Longfellow, change to EarlyVentures Teacher for 20 hours/week at Longfellow, effective 6/8/2020-8/26/2020.
19. Dylan Golla, Teacher at the High School, add .5 Assistant Football Coach at the High School, effective 8/17/2020; Level E, Step 2.
20. Emileana Graupmann, Teacher at the High School, add an overload for the 2020-2021 school year, effective 8/31/2020-6/10/2021.
21. Erin Hall, Teacher at Bridgewater, add Targeted Services Summer PLUS Teacher for up to 3 hours/day Mon.-Thurs. Distance Learning, effective 7/6/2020-7/30/2020; Yr. 6-\$27.73/hr.
22. Mikayla Hoff, Teacher at Bridgewater, change to Targeted Service Summer PLUS Teacher for up to 3 hours/day Mon.-Thurs. Distance Learning, effective 7/6/2020-7/30/2020; Yr. 2-\$27.11/hr.
23. Michael Humann, Night Lead Engineer from 3-11 p.m. M-F at the Middle School, change to Day Engineer 6:00 a.m. -2:30 p.m. M-F at Longfellow, effective 7/13/2020.
24. Kristin Hummel, Teacher at Bridgewater, add Targeted Service Summer PLUS Teacher for up to 3 hours/day Mon.-Thurs. Distance Learning, effective 7/6/2020-7/30/2020; Yr. 2-\$27.11/hr.
25. Kristin Johnson, Behavioral Coach at Greenvale Park, add Targeted Services Summer PLUS Teacher for up to 3 hours/day Mon.-Thurs. Distance Learning, effective 7/6/2020-7/30/2020; Yr. 3-\$27.11/hr.
26. Mckenzie Jonas, EarlyVentures Teacher for 40 hours/week at Longfellow, add EarlyVentures Teacher at Bridgewater for 40 hours/week between both locations, effective 6/8/2020-8/26/2020.
27. Anna Kelly, Educational Assistant at Greenvale Park, add Targeted Services Summer PLUS Teacher for up to 3 hours/day Mon.-Thurs. Distance Learning, effective 7/6/2020-7/30/2020; Yr. 2-\$27.11/hr.
28. Megan Kremin, Special Education Teacher at Longfellow, add Special Education Teacher ESY for up to 144 hours at Longfellow, effective 6/9/2020-8/28/2020.
29. John Kromschroeder, Custodian at the Middle School, change to Night Lead Custodian Engineer w/o license at the Middle School, effective 7/10/2020.
30. Briana Lanham, KidVentures Site Assistant for 28.5 hours/week at Sibley, change to KidVentures Site Assistant for 32 hours/week at Bridgewater, effective 6/8/2020-9/4/2020.
31. Jamie Larson, EarlyVentures Teacher for 40 hours/week at Longfellow, change to EarlyVentures Teacher for 33 hours/week at Longfellow, effective 6/8/2020-8/26/2020.
32. Jill Lauritzen-Kohel, Teacher at the high school, add ALC Summer School Teacher for up to 10 hours/week Mon.-Thurs. at the ALC, effective 6/9/2020-7/23/2020.

33. Alissa Lien, KidVentures Student Site Assistant for up to 16 hours/week at Bridgewater, change to KidVentures Site Assistant for 36 hours/week at Bridgewater, effective 6/8/2020-9/4/2020. \$13.21/hr.
34. Jenny Link, Special Ed Teacher at the Middle School, add Summer BLAST Teacher for up to 2.5 hours/day Mon.-Thurs. at the Middle School, effective 6/29/2020-8/1/2020; Yr. 3-\$27.11/hr.
35. Stephanie Mahal, Occupational Therapist at Bridgewater and Sibley, add Occupational Therapist ESY for up to 20 hours with the District, effective 6/15/2020-7/30/2020.
36. Tonya Merritt Skluzacek, KidVentures Site Lead for 30 hours/week at Bridgewater, change to KidVentures Site Leader for 40 hours/week at Bridgewater, effective 6/8/2020-9/4/2020.
37. Nick Mertesdorf, EA at the High School, add Participant in EBD Setting III Pilot Project meetings/professional development for up to 80 hours with the District, effective 6/9/2020-8/28/2020. Spec Ed EA rate of pay.
38. Peggy Mills, KidVentures Site Assistant for 23.5 hours/week at Sibley, change to KidVentures Site Assistant for 15.75 hours/week at Bridgewater, effective 6/8/2020-9/4/2020.
39. Karen Murphy, Custodian at Greenvale Park and Sibley, change to Custodian at Sibley, effective 7/10/2020.
40. Makenna Nelson, KidVentures Student Site Assistant at Sibley, change to KidVentures Site Assistant Substitute, effective 6/8/2020-8/26/2020. \$13.21/hr.
41. Lacey Neuman Bissonnette, KidVentures Site Leader for 30 hours/week at Greenvale Park, change to KidVentures Site Leader for 30 hours/week at Bridgewater, effective 6/8/2020-9/4/2020.
42. Carol Nick, EarlyVentures Teacher for 35 hours/week at Longfellow, change to EarlyVentures Teacher for 0 hours/week at Longfellow, effective 6/8/2020-8/26/2020.
43. Belen Ocampo, EarlyVentures Teacher for 40 hours/week at Longfellow, add EarlyVentures Teacher at Bridgewater for 40 hours/week between both locations, effective 6/8/2020-8/26/2020.
44. April Ostermann, Teacher at Sibley, add Lead Companeros Teacher at Sibley, effective 8/31/2020-6/10/2021; Stipend \$750/year.
45. Natalie Ponciano Bartolo, KidVentures Site Assistant for 5.5 hours/week at Bridgewater, change to KidVentures Site Assistant for 0 hours/week at Bridgewater, effective 6/8/2020-8/26/2020.
46. Kari Prestemon, Social Worker at the High School, add Participant in EBD Setting III Pilot Project meetings/professional development for up to 80 hours with the District, effective 6/9/2020-8/28/2020. Lane/step
47. Teri Quamme, EA at the Middle School, add Participant in EBD Setting III Pilot Project meetings/professional development for up to 80 hours with the District, effective 6/9/2020-8/28/2020. Spec Ed rate of pay
48. Brent Rauk, 7th Grade Football Coach-Hourly at the Middle School, change to .5 Assistant Football Coach at the High School, effective 8/17/2020; Level E, Step 1.
49. Sara Redetzke, EA at the Middle School, add Participant in EBD Setting III Pilot Project meetings/professional development for up to 80 hours with the District, effective 6/9/2020-8/28/2020 - Special Ed EA rate of pay.
50. Steve Rinderknecht, Custodian at the High School and Bridgewater, change to Custodian at Bridgewater, effective 7/8/2020.
51. Shelby Rodeman, EA at Greenvale Park, add Targeted Services Summer BLAST Teacher for up to 2.5 hours/day Mon.-Thurs. at the Middle School, effective 6/25/2020-8/1/2020; Yr. 1-\$27.11/hr.
52. John Sand, Teacher at the High School, add .5 Assistant Football Coach at the High School, effective 8/17/2020; Level E, Step 1
53. Angie Schewe, EarlyVentures Teacher for 38.75 hours/week at Longfellow, change to EarlyVentures Teacher for 38.25 hours/week at Longfellow, effective 6/8/2020-8/26/2020.
54. Katie Schuman, EarlyVentures Teacher for 40 hours/week at Longfellow, change to EarlyVentures Teacher for 35 hours/week at Longfellow, effective 6/8/2020-8/26/2020.
55. Michael Sherman, Special Ed Teacher at the Middle School, add Participant in EBD Setting III Pilot Project meetings/professional development for up to 80 hours with the District, effective 6/9/2020-8/28/2020. Lane/step
56. Amber Soderlund, Teacher at Sibley, add Targeted Services Summer PLUS Teacher for up to 3 hours/day Mon.-Thurs. Distance Learning, effective 7/6/2020-7/30/2020; Yr. 4-\$27.73/hr.
57. Tom Sola, 1.0 Assistant Football Coach at the High School, change to .5 Assistant Football Coach at the High School, effective 8/17/2020; Level E, Step 5.
58. Keely Spens, General Recreation with Community Services, change to Program Supervisor with Community Services, effective 6/30/2020-8/31/2020; \$10.64/hr.
59. Robyn Spillman, KidVentures Site Assistant for 7.5 hours/week at Bridgewater, change to KidVentures Site Assistant for 0 hours/week at Bridgewater, effective 6/8/2020-8/26/2020.

60. Heather Stanton Ims, Social Worker at the Middle School, add Participant in EBD Setting III Pilot Project meetings/professional development for up to 80 hours with the District, effective 6/9/2020-8/28/2020. Lane/step
 61. Erik Swenson, Teacher at Bridgewater, add Lead Companeros Teacher at Bridgewater, effective 8/31/2020-6/10/2021; Stipend \$750/year.
 62. Garret Swenson, KidVentures Student Site Assistant at Sibley, change to KidVentures Site Assistant Substitute, effective 6/8/2020-9/4/2020. \$13.21/hr.
 63. Gina Swenson, Teacher at Sibley, add Targeted Services Summer PLUS Teacher for up to 3 hours/day Mon.-Thurs. Distance Learning, effective 7/6/2020-7/30/2020; Yr. 7-\$27.73/hr.
 64. Pam Taubman, KidVentures Site Assistant for 23.5 hours/week at Greenvale Park, change to KidVentures Site Assistant for 0 hours/week at Greenvale Park, effective 6/8/2020-8/26/2020.
 65. Sarah Woodcock, EarlyVentures Teacher for 40 hours/week at Longfellow, change to EarlyVentures Teacher for 30 hours/week at Longfellow, effective 6/8/2020-8/26/2020.
 66. Brent Yule, Assistant Football Coach at the High School, change to Football Coordinator at the High School, effective 8/17/2020; Level C, Step 1.
- c) Leave of Absence
1. Mark Harder, Head Custodian at Longfellow, Family/Medical Leave of Absence effective 7/15/2020 for up to 12 work weeks.
 2. Jerry Jarvis, Custodian at Greenvale Park, Family/Medical Leave of Absence effective 7/13/2020 for up to 12 work weeks.
- d) Retirements/Resignations/Terminations
1. David Beck, Soccer Coach at the high school, resignation effective 6/29/2020.
 2. Frances Garvey, EA at the High School, resignation effective 7/7/2020.
 3. Kimberly Harris, EarlyVentures Teacher at Longfellow, resignation effective 6/18/2020.
 4. Robert Knutson, Driver's Education Instructor at the High School, resignation effective 6/15/2020.
 5. John Ostberg, Head Ski Coach at the High School, resignation effective 6/29/2020.
 6. Melissa Phelps, Child Nutrition at the Middle School, resignation effective 7/7/2020.
 7. Brent Rauk, Football Coach at the Middle School, resignation effective 6/23/2020.
 8. Arlene Tuma, EA with Community Services, resignation effective 6/26/2020.
- e) Administration is Recommending the Approval of the Following:
Administration submits the following employment contracts/agreements for approval. These contracts/ agreements cover the period of July 1, 2020 through June 30, 2022.
1. Correction to the Technology Employee Agreement previously approved by the school board.

VII. Superintendent's Report

A. Items for Individual Action.

1. iPad Lease Agreement. On a motion by Baraniak, seconded by Goerwitz, the Board approved the Master Lease Purchase Agreement dated as of July 30, 2020 between Apple Inc. and Northfield Public Schools ISD 659 for 450 each iPads, cases, and Logitech crayons. The District will make lease to own payments of \$43,385.59 each year for four years at a total cost of \$173,542.36. The new iPads will be used by staff and current iPads will go to students to ensure a one-to-one ratio for all K-2 students. The current staff iPads are the same as the current student iPads. There is a desire to ensure each student has the same device model. This lease will support student learning regardless of the scenarios implemented during the 2020-21 school year. The first two years of the lease will be funded by the CARES Act. The third and fourth years will be funded through the District's operating capital budget. Voting 'yes' were Baraniak, Goerwitz, Hardy, Iverson, Pritchard, Quinnell and Stratmoen. No one voted 'no'.
2. Resolution Establishing Dates for Filing Affidavits of Candidacy. On a motion by Iverson, seconded by Goerwitz, the Board approved the CliftonLarsonAllen, LLP Audit Engagement Letter for the audit of the 2019-2020 school year in the amount of \$23,700 plus other expenses. The engagement letter establishes the parameters and fees associated with the annual audit required by statute. The District and CliftonLarsonAllen, LLP have entered into a HIPAA Business Associate Agreement dated and approved by the Board on June 10, 2019. Voting 'yes' were Baraniak, Goerwitz, Hardy, Iverson, Pritchard, Quinnell and Stratmoen. No one voted 'no'.

3. Resolution Regarding Conducting School Business on the Federal Christopher Columbus Holiday. On a motion by Hardy, seconded by Goerwitz, the Board approved the following Resolution Regarding Columbus Day.

WHEREAS, Minnesota Statutes, Section 645.44, Subdivision 5, and Minnesota Statutes, 120A.42 gives the district an option of determining whether Christopher Columbus Day shall be a holiday, then

BE IT RESOLVED, that Christopher Columbus Day on October 12, 2020, shall not be a holiday. Voting 'yes' were Baraniak, Goerwitz, Hardy, Iverson, Pritchard, Quinnell and Stratmoen. No one voted 'no'.

Chair Pritchard asked for a motion to extend the Board meeting beyond 10:00 p.m. On a motion by Goerwitz, seconded by Quinnell, the Board approved to extend the Board meeting beyond 10:00 p.m. Voting 'yes' were Baraniak, Goerwitz, Hardy, Iverson, Pritchard, Quinnell and Stratmoen. No one voted 'no'.

VIII. Items for Information

- A. Filing for School Board is July 28-August 11, 2020 in the District Office. An affidavit of candidacy must be filed in the office of the school district clerk and the \$2 filing fee paid prior to 5:00 o'clock p.m. on August 11, 2020. Candidates should contact Anita Aase at #507.663.0629 to arrange an appointment to file. Candidates may also file electronically or mail their affidavit of candidacy, with the filing fee, to Northfield Public Schools District Office, % Anita Aase, 1400 Division Street SE, Northfield, MN 55057.
- B. Construction Update #29. Superintendent Hillmann updated the Board on the District's construction projects.

IX. Future Meetings

- A. Monday, August 10, 2020, 7:00 p.m., Regular Board Meeting
- B. Monday, August 24, 2020, 7:00 p.m., Regular Board Meeting

X. Adjournment

On a motion by Quinnell, seconded by Barniak, the Board approved adjournment by roll call at 10:10 p.m. Voting 'yes' were Baraniak, Goerwitz, Hardy, Iverson, Pritchard, Quinnell and Stratmoen. No one voted 'no'.

Noel Stratmoen
School Board Clerk