

# **NORTHFIELD PUBLIC SCHOOLS**

## **School Board Minutes**

July 9, 2018

Northfield High School Media Center

- I. Call to Order  
Board Chair Julie Pritchard called the Regular meeting of the Northfield Board of Education of Independent School District 659 to order at 7:00 p.m. Present: Colangelo, Iverson, Pritchard, Quinnell, Stratmoen, and Goerwitz. Absent: Hardy.
- II. Agenda Changes / Table File  
Table File items were added.
- III. Public Comment  
City of Northfield Mayor Rhonda Pownell expressed her appreciation for the work the Board has done and continues to do.
- IV. Announcements and Recognitions  
There were no announcements and recognitions.
- V. Items for Discussion and Reports
  - A. ALC Continuous School Improvement Plan Presentation  
Area Learning Center Director Daryl Kehler presented the continuous school improvement plan to the Board. The presentation included a progress report on the goals set for the 2017-2018 school year as well as new goals set for the 2018-2019 school year.
  - B. High School Continuous School Improvement Plan Presentation  
High School Principal Joel Leer presented the continuous school improvement plan to the Board. The presentation included a progress report on the goals set for the 2017-2018 school year as well as new goals set for the 2018-2019 School year.
  - C. Summary of Superintendent's Performance Appraisal  
School Board Chair Julie Pritchard shared her summary of the Superintendent's performance appraisal. Board members gave Dr. Hillmann a very strong performance rating across all key areas. His overall average score was 4.9 on a 5-point scale across the 50 areas. The Board thanked Dr. Hillmann for his leadership with the bond referendum and expressed great confidence in his abilities to continue to move the District forward.
  - D. Preliminary Contingency Fund Report  
Superintendent Hillmann reviewed the use of contingency funds for 2018-2019 and identified remaining class size concerns. To date, 4.9 of 6.0 FTE has been allocated from the 2018-2019 contingency fund. There are two areas of concern for the 2018-2019 school year. Bridgewater Elementary School's incoming Kindergarten class has 106 students enrolled and is scheduled for four sections; an average of 27 Kindergartners per classroom. Northfield Middle School's incoming 6th grade has more than 340 student enrolled. This could manifest in core subject sections of 30-34 students. Additional FTE may be required if both of these circumstances remain at these levels. It is probable administration may request up to one additional 1.0 FTE for the contingency fund to address these concerns. This may be an item for action at the August 13, 2018 Board meeting.

E. Master Facilities Plan Discussion

Superintendent Hillmann and Chair Pritchard facilitated a discussion about next steps in regard to a potential bond referendum. The discussion began with an update from Mark Hayes with ATS&R Architects. Mr. Hayes reported that the normal inflationary increase in construction costs over the past 15 years has been 4%. In the last six months that rate has risen dramatically to 17.5% resulting in a revised current project cost of \$38.81million, an increase of nearly \$2.0 million since March 2018. Mr. Hayes believes the increase is due to 1) a labor shortage and increased labor costs, 2) hurricane damage repair creating a strain on building material supply chains, and 3) uncertainty at the federal level regarding tariffs and regulations. Director of Finance Val Mertesdorf reviewed three bond structuring options prepared by the District's financial consultants Ehlers, Inc. Option 1 has no capitalized interest; option 2 has \$1.9 million of capitalized interest; option 3 has \$2.6 million of capitalized interest. The differences among the three options are in the use of bond proceeds that are used to finance a portion of the interest payments on the bonds. In Option 3, the annual tax impact on a \$250,000 residential homestead is a \$27/year increase, and on a \$1.0 million commercial/industrial property is a \$219/year increase. Dr. Hillmann reviewed the information collected from the Thoughtexchange projects. The Board agreed they have a complete and comprehensive picture of the cost of the elementary projects, the tax implications, and the thoughts of the community. There is consensus to move forward with the elementary projects with Option 3 financing. A resolution and ballot question(s) will be prepared for approval at the August 13, 2018 School Board meeting. Additionally, informational sessions will be scheduled to engage the community regarding these projects.

VI. Consent Agenda

On a motion by Quinnell, seconded by Iverson, the Board unanimously approved the following Consent Agenda items:

- A. Minutes. Minutes of the June 11, 2018 Regular School Board meeting.
- B. Financial Report - May 2018. Bills totaling \$2,232,450.08, payroll checks totaling \$3,126,578.80, and the financial reports for May 2018.
- C. Additional Co-Curricular Overnight Trips for 2018-2019. Co-curricular overnight trips for the 2018-2019 school year.
- D. Fiscal Year Organization Actions. The School District's financial year runs from July 1 to June 30. The following financial organizational issues were approved.
  - 1. Authorized the Director of Finance to invest surplus district funds in accordance with applicable laws and with the district's Investment Policy, Policy 705, for fiscal year 2018-2019.
  - 2. Approved designating Wells Fargo Bank, N.A., PMA/Associated Bank, Frandsen Bank & Trust Dundas, U.S. Bank Minnesota and the Minnesota School District Liquid Asset Fund as official bank depositories provided they maintain adequate pledged collateral as required by law per district procedures to Policy 705 - Investments, for fiscal year 2018-2019.
  - 3. Authorizing the Director of Finance to make appropriate wire transfers to and from district depository accounts for fiscal year 2018-2019.
- E. Memberships for 2018-2019. The School District belongs to several cooperatives, leagues and associations. Membership in the groups listed below were renewed for the 2018-2019 school year.
  - 1. Minnesota State High School League. The designated Northfield High School Representative is Activities Director Joel Olson and the designated School Board Representative is Board Member Jeff Quinnell.



2. Minnesota Association of School Administrators.
3. Minnesota Association of Charter School Authorizers.
4. Schools for Equity in Education.
5. Southeast Service Cooperative.
6. Region V Computer Services Cooperative.
7. Rice County Family Services Collaborative.
8. Minnesota School Boards Association.
9. Healthy Community Initiative.

F. Gift Agreement. The Board approved a gift agreement with Northfield Booster Club for \$18,050 to be used for 2017-18 fee waivers and \$1,000 for 2-\$500 Booster Club scholarships.

G. Personnel Items

a) Appointments

1. Correction: Stephen Sandberg, Special Education LD/EBD Teacher at the ALC .50 FTE and High School .50 FTE, beginning 08/27/2018; MA, Step 15
2. Brooke Bulfer, 1.0 FTE Office Specialist (Class III) at Greenvale Park, beginning 08/22/2018; Step 1-\$18.85/hr.
3. Dorothy Cohan, 1.0 FTE Buildings and Grounds Administrative Assistant (Class IV) at the District Office, beginning 06/21/2018; Class IV-Step 5-\$20.97/hr.
4. Lindsey Draeger, 1.0 FTE Family and Consumer Science Teacher at the Middle School, beginning 08/27/2018; MA, Step 7 (2018-19)
5. Brent Grossman, Targeted Services PLUS Teacher for up to 5.75 hours/day, at Greenvale Park beginning 07/09/2018-08/02/2018; Year 1-\$27.11/hr.
6. Paige Haley, 1.0 FTE Long Term Substitute Kindergarten Teacher at Bridgewater, beginning 08/27/2018-10/16/2018; MA, Step 1
7. Noah Holt, Summer Recreation Position with Community Services, beginning 6/19/2018-08/31/2018; \$9.65/hr.
8. Madison Ims, Summer Recreation Position with Community Services, beginning 6/18/2018-08/31/2018; \$9.65/hr.
9. Brenda Kell, Summer Aquatics Position with Community Services, beginning 6/12/2018-08/31/2018; Lead \$10.50/hr., Swim Aide \$9.65/hr.
10. Matthew Laudenbach, 1.0 FTE Grade 6-8 Choir Teacher at the Middle School, beginning 08/27/2018; BA, Step 1 (2018-19)
11. Deborah Russell, 1.0 FTE Long Term Substitute Grade 2 Compañeros Teacher at Bridgewater, beginning on or about 10/12/2018-on or about 2/24/2019; MA, Step 1
12. Terry Rydberg, .6 FTE Visual Arts Teacher at the High School, beginning 08/27/2018-06/07/2019; BA, Step 2 (2018-19).
13. Ethan Schaffer, Summer Aquatics Position with Community Services, beginning 6/25/2018-08/31/2018; Lifeguard \$10.00/hr., Swim Aide \$9.65/hr., Lead \$10.50/hr.
14. Victoria Voegele, Special Ed EA-PCA for 6.75 hours/day at Sibley, beginning 08/27/2018; Spec Ed Step 3-2018-19 TBD
15. Charles Woida, High School Weight Room Assistant (Summer Season) for 2.5 hours/day at the High School, beginning 06/18/2018-08/18/2018; \$15.00/hr.
16. Summer Recreation Position Hourly Rates #2660, Effective June 13, 2018 – August 31, 2018  
Larry Sanftner – General Recreation \$15.00/hr., Building Supervisor \$15.50/hr.
17. Jessica Levy, 1.0 FTE Special Education Resource Room Teacher at Bridgewater, beginning 08/27/2018; BA, Step 3 (2018-19)
18. Deborah Navarro, 1.0 FTE Special Education Resource Room Teacher at Greenvale Park, beginning 08/27/2018; MA, Step 14 (2018-19)

b) Increase/Decrease/Change in Assignment



1. Sohair Abboud, Special Ed EA PCA for 6.05 hours/day at Longfellow, change to Special Ed EA PCA for 5.60 hours/day at Longfellow, effective 08/27/2018.
2. Mark Auge, Science Teacher at the High School, add an overload of Science 1<sup>st</sup> Semester at the High School, effective 09/04/2018-01/24/2019.
3. Stephanie Balma, EarlyVentures Teacher for 40 hours/wk. at Longfellow, change to EarlyVentures Teacher for 26 hours/wk at Longfellow, effective 06/13/2018-08/24/2018.
4. Trish Beacom, EarlyVentures Teacher for 40 hours/wk. at Longfellow, change to EarlyVentures Teacher for 30 hours/wk at Longfellow, effective 06/13/2018-08/24/2018.
5. Kathy Beck, Special Ed EA at Sibley, add Special Ed PCA ESY for 4 hours/day Mon.-Thurs. at Sibley, effective 06/28/2018-08/02/2018.
6. Allyson Bernstorff, Special Ed EA at Sibley, add Special Ed PCA ESY for 4 hours/day Mon.-Thurs. at Sibley, effective 06/28/2018-08/16/2018.
7. Courtney Beumer, EarlyVentures Teacher for 37.75 hours/wk at Longfellow, change to EarlyVentures Teacher for 25.5 hours/wk at Longfellow, effective 06/13/2018-08/24/2018.
8. Stefanie Bothun, Elementary Band Teacher with the District, add Summer Band Lesson Instructor at the High School, effective 06/12/2018-08/31/2018; Summer Band Rate.
9. Haanah Braun, EarlyVentures Site Assistant for 36.25 hours/wk at Longfellow, change to EarlyVentures Site Assistant for 18 hours/wk at Longfellow, effective 06/13/2018-08/24/2018.
10. Mary Boyum, Special Ed EA at Sibley, add Special Ed PCA ESY for 4 hours/day Mon.-Thurs. at Sibley, effective 06/28/2018-08/02/2018.
11. Shari Bridley, Special Ed EA at Longfellow, add Special Ed PCA ESY for 4 hours/day Mon.-Thurs. at Longfellow, effective 06/28/2018-08/02/2018.
12. Deb Budin, Special Ed EA PCA Resource Room for 5 hours/day and Read 180 for 2 hours/day at the High School, change to Special Ed EA PCA Resource Room for 6.75 hours/day at the High School, effective 08/27/2018.
13. Anita Corwin, EarlyVentures Site Assistant for 37.5 hours/wk. at Longfellow, change to EarlyVentures Site Assistant for 23.5 hours/wk at Longfellow, effective 06/13/2018-08/24/2018.
14. Matthew Crase, Special Ed EA at the Middle School, add Special Ed ESY for 4 hours/day Mon.-Thurs. at the Middle School, effective 06/28/2018-08/02/2018.
15. Matthew Crase, Special Ed EA at the Middle School, add Special Ed EA-PCA Eagle Bluff Trip, effective 07/23/2018-07/25/2018.
16. River Ditttrich, Skateboarding Supervisor with Community Services at \$10.90/hr., change to Skateboarding Co-Supervisor with Community Services at \$10.40/hr., effective 06/12/2018-08/31/2018.
17. Kelle Edwards, Gen Ed EA at Greenvale Park, add Gen Ed PCA ESY for 4 hours/day Mon.-Thurs. at Sibley, effective 06/28/2018-08/02/2018.
18. Kelle Edwards, Gen Ed EA for 5.5 hours/day and Supervisory for 1.75 hours/day at Greenvale Park, change to Gen Ed EA for 6 hours/day and Supervisory for 1.25 hours/day at Greenvale Park, effective 09/04/2018.
19. Julie Erickson, EarlyVentures Teacher for 40 hours/wk. at Longfellow, change to EarlyVentures Teacher for 38 hours/wk. at Longfellow, effective 06/13/2018-08/24/2018.
20. Teresa Findley, Special Ed EA at the Middle School, add Special Ed PCA ESY for 4 hours/day Mon.-Thurs. at the Middle School, effective 06/28/2018-08/02/2018.
21. Debbie Foley, EarlyVentures Assistant Teacher for 30 hours/wk at Longfellow, change to EarlyVentures Assistant Teacher for 28.75 hours/wk at Longfellow, effective 06/13/2018-08/24/2018.
22. Marilyn Frey, Special Ed EA at the High School, add Special Ed PCA ESY for 4 hours/day Mon.-Thurs. at Longfellow, effective 06/28/2018-08/02/2018.
23. Sara Gerdesmeier, EarlyVentures Site Assistant for 35 hours/wk. at Longfellow, change to EarlyVentures Site Assistant for 20 hours/wk at Longfellow, effective 06/13/2018-08/24/2018.
24. Leah Grisim, Special Ed EA at Sibley, add Special Ed PCA ESY for 4 hours/day Mon.-Thurs. at Sibley, effective 06/28/2018-08/02/2018.



25. Denise Halvorson, Teacher at the High School, add Targeted Services Summer PLUS Teacher for up to 4.75 hours/day Mon.-Thurs. at Greenvale Park, effective 06/28/2018-08/02/2018; Yr. 1-\$27.11/hr.
26. Jonna Hanek, Custodian Engineer w/license at the High School, change to temporary Head Custodian at the High School, effective 05/18/2018-estimated 6-12 weeks.
27. Shelly Hansen, Social Worker .30 FTE ALC and .25 FTE Longfellow, change to Social Worker .40 FTE ALC and .40 FTE Longfellow, effective 08/27/2018.
28. Karna Hauck, .6 FTE Art Teacher at the High School, change to .8 FTE 1<sup>st</sup> semester and .6 FTE 2<sup>nd</sup> Semester Art Teacher at the High School, effective 08/27/2018.
29. Kristi Hayes, Special Ed EA PCA for 6.30 hours/day at Longfellow, change to Special Ed EA PCA for 3.50 hours/day at Longfellow, effective 08/27/2018.
30. Kaci Henry, EarlyVentures Teacher for 40 hours/wk. at Longfellow, change to EarlyVentures Teacher for 28.75 hours/wk at Longfellow, effective 06/13/2018-08/24/2018.
31. Lucas Herreid, Skateboarding Supervisor with Community Services at \$9.90/hr., change to Skateboarding Co-Supervisor with Community Services at \$10.40/hr., effective 06/12/2018-08/31/2018.
32. Isabelle Hessian, Softball Coach with Community Services at \$9.65/hr., change to Softball Co-Supervisor with Community Services at \$10.00/hr., effective 06/20/2018-08/31/2018.
33. Rachael Hudson, 1.0 FTE School Psychologist at the Middle School, add an overload for MTSS purposes at the Middle School, effective 08/27/2018-06/07/2019.
34. Craig Johnson, Science Teacher at the High School, add an overload of Science 2nd Semester at the High School, effective 01/28/2019-06/07/2019.
35. Martell Johnson, Tennis Coach at the High School, add Tennis Staff with Community Services, effective 06/19/2018-08/31/2018; \$10.00/hr.
36. Roanne Johnson, Special Ed Teacher at Greenvale Park, change to Special Ed Teacher at Bridgewater, effective 08/27/2018.
37. Jill Kohel, .6 FTE Academy and .4 FTE Social Studies at the High School, change to .4 FTE Academy; .4 FTE English and .2 FTE Social Studies at the High School, effective 08/27/2018.
38. Lisa Krueger-Robb, .80 FTE EL Teacher at the High School, change to 1.0 FTE EL Teacher at the High School, effective 08/27/2018-06/07/2019.
39. Richelle Kruger, Special Ed EA at the High School, add Special Ed ESY for 4 hours/day Mon.-Thurs. at the Middle School, effective 06/28/2018-08/02/2018.
40. Delores Larsen, Special Ed EA at Sibley, add Special Ed ESY for 4 hours/day Mon.-Thurs. at Sibley, effective 06/28/2018-08/02/2018.
41. Delores Larsen, Special Ed EA at Sibley, add Special Ed PCA ESY for 3 hours/day Mon.-Thurs. at Sibley, effective 07/30/2018-08/16/2018.
42. Yolanda Loken, Special Ed EA at Longfellow, add Special Ed PCA ESY for 4 hours/day Mon.-Thurs. at Longfellow, effective 06/28/2018-08/02/2018.
43. Yolanda Loken, Special Ed EA PCA for 6.08 hours/day at Longfellow, change to Special Ed EA PCA for 6.30 hours/day at Longfellow, effective 08/27/2018.
44. MacKenzie Love, Event Worker with the District, add Targeted Services Site Assistant for up to 4 hours/day Mon. – Thurs. at the Middle School, effective 06/19/2018-08/03/2018; Step 1-\$12.56/hr.
45. Kim Luke, Special Ed EA at the High School, add Special Ed PCA ESY for 4 hours/day Mon.-Thurs. at the Middle School, effective 06/28/2018-08/02/2018.
46. Carolyn Manderfeld, Special Ed EA at the Middle School, add Special Ed PCA ESY for 4 hours/day Mon.-Thurs. at the Middle School, effective 06/28/2018-08/02/2018.
47. Sarah Marohl, Special Ed EA PCA for 4.10 hours/day at Longfellow, change to Special Ed EA PCA for 4.50 hours/day at Longfellow, effective 08/27/2018.
48. Makenzie Mathews, Special Ed EA at Longfellow, add Special Ed PCA ESY for 4 hours/day Mon.-Thurs. at Longfellow, effective 06/28/2018-08/02/2018.
49. Makenzie Mathews, Special Ed EA PCA-temporary for 6.0 hours/day at Longfellow, change to Special Ed EA PCA for 6.30 hours/day-ongoing at Longfellow, effective 08/27/2018.
50. Brigid McCabe, Special Ed EA at Head Start, add Special Ed PCA ESY for 4 hours/day Mon.-Thurs. at Longfellow, effective 06/19/2018-08/02/2018.



51. Beth McClune, Special Ed EA at the Middle School, add Special Ed PCA ESY for 4 hours/day Mon.-Thurs. at the Middle School, effective 06/28/2018-08/02/2018.
52. Peter McGorry, General Ed EA Literacy for 6 hours/day at Sibley, change to General Ed EA Literacy for 4.09 hours/day at Sibley, effective 08/27/2018-06/07/2019.
53. Kim Medin, Special Ed EA at the Middle School, add Special Ed PCA ESY for 4 hours/day Mon.-Thurs. at Sibley, effective 06/28/2018-08/02/2018.
54. Jackie Meyer, Special Ed EA at the High School, add Special Ed PCA ESY for 4 hours/day Mon.-Thurs. at Longfellow, effective 06/28/2018-08/02/2018.
55. Jackie Moon, Special Ed EA at the Middle School, add Special Ed ESY for 4 hours/day Mon.-Thurs. at the Middle School, effective 06/28/2018-08/02/2018.
56. Annie Moore, Event Worker with the District, add Targeted Services Site Assistant for up to 4 hours/day Mon. – Thurs. at the Middle School, effective 06/19/2018-08/03/2018; Step 1-\$12.56/hr.
57. Marilyn Morgan-Malecha, Special Ed EA at the High School, add Special Ed PCA ESY for 4 hours/day Mon.-Thurs. at Sibley, effective 06/28/2018-08/02/2018.
58. Diane Nagy, .50 FTE Instructional Coach and .50 FTE Title 1 at Bridgewater, change to 1.0 FTE Instructional Coach at Bridgewater, effective 08/27/2018.
59. Carol Nick, EarlyVentures Teacher for 35 hours/wk at Longfellow, change to EarlyVentures Teacher for 20 hours/wk at Longfellow, effective 06/13/2018-08/24/2018.
60. Kim Norton, Special Ed EA at Longfellow, add Special Ed PCA ESY for 4 hours/day Mon.-Thurs. at Longfellow, effective 06/19/2018-08/02/2018.
61. Kim Norton, Special Ed EA PCA for 7.0 hours/day at Longfellow, change to Special Ed EA PCA for 6.30 hours/day at Longfellow, effective 08/27/2018.
62. Mallory Nystuen, Special Ed EA at Sibley, add Special Ed PCA ESY for 4 hours/day Mon.-Thurs. at Sibley, effective 06/28/2018-08/02/2018.
63. Jacob Odell, Educational Assistant at the High School, add Camp FRIENDS Coordinator for up to 6 hours/day with Community Services, effective 06/11/2018-08/24/2018; \$15.65/hr.
64. Debra Pack, Special Ed EA at the High School, add Special Ed ESY for 4 hours/day Mon.-Thurs. at the Middle School, effective 06/28/2018-08/02/2018.
65. Susan Puppe, Special Ed Teacher at Sibley, add Special Ed Teacher ESY at Sibley, effective 06/12/2018-06/29/2018.
66. Katie Remmey, Special Ed EA at the Middle School, add Special Ed ESY for 4 hours/day Mon.-Thurs. at the Middle School, effective 06/28/2018-08/02/2018.
67. Karen Roback, Special Ed EA PCA Resource Room for 6.75 hours/day at the High School, change to Special Ed EA PCA Resource Room for 5 hours/day and Read 180 for 2 hours/day at the High School, effective 08/27/2018.
68. Kathy Roth, EarlyVentures Teacher for 38 hours/wk at Longfellow, change to EarlyVentures Teacher for 39.75 hours/wk at Longfellow, effective 06/13/2018-08/24/2018.
69. Jessica Rushton, Special Ed EA at Sibley, add Special Ed PCA ESY for 4 hours/day Mon.-Thurs. at Sibley, effective 06/28/2018-08/02/2018.
70. Leah Sand, PE/MTSS/Health/DAPE Teacher at the High School, change to .2 FTE Health, .2 FTE DAPE, .8 FTE PE for 1st semester and .6 FTE PE for 2<sup>nd</sup> Semester, and add an overload for Phy Ed 1<sup>st</sup> semester at the High School, effective 08/27/2018-01/25/2019.
71. Bobbi Schmidtke, EarlyVentures Site Leader for 40 hours/wk at Longfellow, change to EarlyVentures Site Leader for 30 hours/wk at Longfellow, effective 06/13/2018-08/24/2018.
72. Katie Schuman, EarlyVentures Teacher for 40 hours/wk at Longfellow, change to EarlyVentures Teacher for 30 hours/wk at Longfellow, effective 06/13/2018-08/24/2018.
73. Tammy Schwagerl, Special Ed EA at the High School, add Special Ed PCA ESY for 4 hours/day Mon.-Thurs. at Longfellow, effective 06/19/2018-08/02/2018.
74. Janet Smith, Teacher at the High School, add Assistant Cross Country Coach at the High School, effective 06/19/2018; Level I, Step 1
75. Brynne Stellner, .6 FTE Academy and .4 FTE English at the High School, change to .4 FTE Academy and .6 FTE English at the High School, effective 08/27/2018.



76. Andrea Stowe, EarlyVentures Teacher for 31 hours/wk at Longfellow, change to EarlyVentures Teacher for 39.75 hours/wk at Longfellow, effective 06/13/2018-08/24/2018.
  77. Christina Suhsen, Special Ed EA PCA-temporary for 2.2 hours/day at Longfellow, change to Special Ed EA PCA-ongoing for 3.50 hours/day at Longfellow, effective 08/27/2018.
  78. Donna Torgeson, Special Ed EA at the Middle School, add Special Ed PCA ESY for 4 hours/day Mon.-Thurs. at Sibley, effective 06/28/2018-08/02/2018.
  79. Diana Tyutyunnyk, Assistant Girls Soccer Coach at the High School, change to Assistant Girls Soccer Coach-hourly at the High School, effective 06/22/2018.
  80. Karrie VanZuilen, Special Ed EA PCA-temporary for 2.2 hours/day at Longfellow, change to Special Ed EA PCA-ongoing for 2.10 hours/day at Longfellow, effective 08/27/2018.
  81. Andrea Waldock, Special Ed EA at Bridgewater, add Special Ed PCA ESY for 4 hours/day Mon.-Thurs. at Sibley, effective 06/28/2018-08/02/2018.
  82. Katie Waters, ECSE at Longfellow, change to a B-3 flex schedule at Longfellow, effective 07/01/2018.
  83. Mark Welinski, Tennis Coach at the Middle School, add Tennis Staff with Community Services, effective 06/19/2018-08/31/2018; \$11.15/hr.
  84. Travis Wiebe, .6 FTE Academy and .4 FTE Science at the High School, change to .4 FTE Academy and .6 FTE Science at the High School, effective 08/27/2018.
  85. Lisa Williams, Special Ed EA PCA for 6.08 hours/day at Longfellow, change to Special Ed EA PCA for 6.30 hours/day at Longfellow, effective 08/27/2018.
  86. Mary Williams, High School Band Teacher, add Summer Band Lesson Instructor at the High School, effective 06/12/2018-08/31/2018; Summer Band Rate.
  87. Tiffani Wilson, EarlyVentures Teacher for 40 hours/wk at Longfellow, change to EarlyVentures Teacher for 38 hours/wk at Longfellow, effective 06/13/2018-08/24/2018.
  88. Mark Woitalla, 1.0 Industrial Tech Teacher at the High School, add an overload of Industrial Tech at the High School, effective 08/27/2018-06/07/2019.
  89. Sarah Woodcock, EarlyVentures Teacher for 37.5 hours/wk at Longfellow, change to EarlyVentures Teacher for 35.5 hours/wk at Longfellow, effective 06/13/2018-08/24/2018.
  90. Brigid McCabe, Special Ed EA-PCA temporary for 30 hours/wk. with Headstart, change to Special Ed EA-PCA ongoing for 30 hours/wk. with Headstart, effective 08/27/2018.
- c) Retirements/Resignations/Terminations
1. Alex Gerdes, 9<sup>th</sup> Grade Soccer Coach at the High School, resignation effective 06/14/2018.
  2. Tyler Hudson, School Play Director at the Middle School, resignation effective 06/16/2018.
  3. Gunnar Olson, Boys Lacrosse Head Coach at the High School, resignation effective 06/13/2018.
  4. Alexi Thompson, Special Education Teacher at Bridgewater, resignation effective 07/01/2018.
  5. Theresa Wilson, Business Education Teacher at the High School, resignation effective at the end of the 2017-18 School year.
  6. Scott Wopata, Head Soccer Coach at the High School, resignation effective 06/21/2018.
- d) Administration Recommended Approval of the Following:
- The Board approved the updated substitute rates of pay. These substitute rates of pay are effective July 1, 2018.
- e) Leave of Absence
1. Jennifer Allison, Family/Medical Leave of Absence for Childcare, effective 08/27/2018- for 8 work weeks.

*\* Conditional offers of employment are subject to successful completion of a criminal background check and Prewrite screening (if applicable)*

## VII. Superintendent's Report

### A. Items for Individual Action

#### 1. Approval of Separation Agreement.

On a motion by Colangelo, seconded by Goerwitz, the Board unanimously approved the proposed separation agreement.

2. Long-Term Facilities Maintenance and Ten-Year Plan.

On a motion by Stratmoen, seconded by Iverson, the Board unanimously approved the Long-Term Facilities Maintenance Ten-Year Plan as presented.

3. Resolution Regarding Christopher Columbus Day.

On a motion by Iverson, seconded by Colangelo, the Board unanimously approved the following Resolution Regarding Christopher Columbus Day.

WHEREAS, Minnesota Statutes, Section 645.44, Subdivision 5, and Minnesota Statutes, 120A.42 gives the district an option of determining whether Christopher Columbus Day shall be a holiday, then BE IT RESOLVED, that Christopher Columbus Day on October 8, 2018, shall not be a holiday. Voting 'yes' was Colangelo, Iverson, Pritchard, Quinnell, Stratmoen, and Goerwitz. No one voted 'no.' Hardy was absent.

4. Authorize Administration to Submit Review and Comment for Possible Fall Bond Referendum.

On a motion by Goerwitz, seconded by Colangelo, the Board unanimously authorized administration to submit the Review and Comment document as required by the Minnesota Department of Education for the elementary projects associated with the Master Facilities Plan.

VIII. Items for Information

A. First Reading: Policy 533 (Wellness) Update

Superintendent Hillmann presented recommended changes to Policy 533. The recommended changes allow up to two special event exceptions at the Middle School, the High School, and the Area Learning Center per year. Two exceptions per grade level, per year, will be allowed at the Elementary Schools. Additionally, these exceptions and will be documented on our District Wellness procedures form and provided to the Director of Finance to determine if an expense is allowable under the wellness policy guidelines. This will be an item for action at the August 13, 2018 Board meeting.

B. Filing for School Board is July 31-August 14, 2018 in the District Office. An affidavit of candidacy must be filed in the office of the school district clerk and the \$2 filing fee paid prior to 5:00 o'clock p.m. on August 14, 2018.

C. The National Merit Reception will be held on Tuesday, November 13th at 6:00 PM in the NHS Media Center (immediately preceding the School Board meeting scheduled that evening.)

IX. Future Meetings

- A. Monday, August 13, 2018, 7:00 PM, Regular Board Meeting, NHS Media Center
- B. Monday, August 27, 2018, 7:00 PM, Regular Board Meeting, NHS Media Center
- C. Monday, September 10, 2018, 7:00 PM, Regular Board Meeting, NHS Media Center

X. Adjournment

On a motion by Stratmoen, seconded by Quinnell, the Board adjourned at 9:45 p.m.

Noel Stratmoen  
School Board Clerk