

**NORTHFIELD PUBLIC SCHOOLS**  
**Office of the Superintendent**  
**Memorandum**

**TO:** Board of Education  
**FROM:** Matt Hillmann Ed.D., Superintendent  
**RE:** Table File Items for May 29, 2018, Regular School Board Meeting

VI. Committee Reports

- A. ENACT
- B. Schools for Equity in Education (SEE)

VII. Consent Agenda

E. Personnel Items

a) Appointments

- 9. MaryKatherine Deschamp, Community Services Recreation Intern for up to 40 hours/wk with Community Services, beginning 05/23/2018-08/31/2018. \$13.08/hr.
- 10. Lydia Gross, 1.0 FTE Early Childhood Special Education Teacher at Longfellow, beginning 08/27/2018. BA+30, Step 1 (Subject to obtaining licensure)
- 11. Emma Johnson, Summer Recreation Position with Community Services, beginning 05/30/2018-08/31/2018; \$9.65/hr.
- 12. Katherine Klein, Eagle Bluff Chaperone with Community Services, beginning 07/19/2018-07/25/2018. \$500 Stipend
- 13. Sara Medin, Special Education EA-PCA for 7 hours/day at Sibley, beginning 08/27/2018. Special Ed Step 1-2018-19 TBD, General Ed Step-1 2018-19 TBD
- 14. Rachel Rolling, 1.0 FTE Math Teacher at the ALC, beginning 08/27/2018; MA, Step 4
- 15. Summer Recreation Position Stipend Rates #2661, Effective May 30, 2018 – August 31, 2018  
Anders Johnson, Swim Aide \$9.65/hour, Class lead \$10.50/hour, Lifeguard \$10/hour

b) Increase/Decrease/Change in Assignment

- 20. Kathleen Beck, Spec Ed EA-PCA for 6.75 hours/day and Gen Ed Supervisory for .50 hours/day at Greenvale Park, change to Spec Ed EA-PCA for 6.75 hours/day at Sibley, effective 08/27/2018.
- 21. Robert Benson, Gen Ed EA for 4.25 hours/day at Sibley, add to Spec Ed EA-PCA Resource Room for 2 hours/day at Sibley, effective 08/27/2018-06/07/2019.
- 22. Teresa Morris, Gen Ed EA for 6.0 hours/day at Sibley, change to Spec Ed EA-PCA Resource Room for 4.75 hours/day at Sibley, effective 08/27/2018-06/07/2019.
- 23. Caitlin Robertson, Teacher at Longfellow, add Summer PLUS Teacher for up to 4.75 hours/day Mon.-Thurs. at Greenvale Park, effective 06/14/2018-08/02/2018. Yr. 1-\$27.11/hr.

c) Retirements/Resignations/Terminations

- 6. Anna Edwards, Special Education EA at Sibley, resignation effective 06/09/2018.
- 7. John Ristow, Custodian, unable to accept position, effective 05/29/2018.

\* Conditional offers of employment are subject to successful completion of a criminal background check and Pework screening (if applicable)



## Committee Report

*Board of Education*

**Name:** Amy Goerwitz

**Committee:** ENACT

**Date Submitted:** 5/25/2018 17:12:01

---

Newly formed this year, ENACT combined the former District Curriculum and Staff Development Committee (DCSDC) and the District Tech Steering Committee. This new group meets 2-3 per year, with our most recent meeting on April 16th.

ENACT offers one-time grants to teachers to try out new ideas. The grants must have a SMART goal, and the teachers must measure and share results with the committee and others. Grants can pay for conference registration fees for up to two teachers, but not for additional staff time. Since the grants are one-time only, there must also be a plan for sustainability if necessary.

This year ENACT had a grant budget of \$18,000 and 13 grant requests. We funded 11, returned 1, and 1 received the requested supplies from a different fund. (See attached sheet.)

Always looking for continuous improvement, ENACT plans improve the grant process, follow-through, and reporting for next year, including asking the grant recipients to create short videos on how their grant money was used.

### NORTHFIELD ENACT GRANT REQUESTS 2017-2018 (as of 4.10.2018)

Requester	SMART Goal	Strategies/Priorities of Strategic Plan	Achieving Your Goal	Total Budget Request	How Funds will be Used	Funded?
Becky Gainey/Sibley	All students will demonstrate at least one year's growth in Reading Fluency and Comprehension.	Robust Core Instruction	"Reading Strategies" will be used to support readers in small group instructional settings. On Nov. 22, Literacy Presenter Patti Green will be at Sibley to help teachers plan and manage small groups, guided reading groups and reading conferences	\$1,080.00	30 copies of "Reading Strategies"	Yes
Pam Moening/EC Longfellow	By incorporating evidence-based interventions, we will increase intentional and instructional movement opportunities for the preschoolers at hand in hand.	Aligns with the District Mission	SMART opportunities for the students to advance their knowledge while learning the fundamental building blocks.	\$900.00	S.M.A.R.T Pre-K workshop in Nov. 7-9 (3 attendees: M. Kremin, K. Waters, P. Moening)	Yes
Mary Wojick/ Elementary PE	Increase the awareness of active participation in PE class for students in fourth grade.	Robust Core Instruction	Use pedometers to measure activity and steps; use technology; analyze data; explore high activities to see what is best for increasing steps.	\$1,500.00	Pedometers and batteries for 4 <sup>th</sup> grade students--2 class sets for each building	Yes
Gretchen Heil and Amanda Sieger	Demonstrate measurable gains in reading fluency and comprehension		Implement strategies learned at conference and share learning with our grade level	\$800 (includes workshop and substitute pay)	One-Day Workshop: I Am Reading: Nurture Young	no



			colleagues.		Children as They Make Meaning and Joyfully Engage With Any Book (Kathy Collins and Matt Glover)	
Requester	SMART Goal	Strategies/Priorities of Strategic Plan	Achieving Your Goal	Total Budget Request	How Funds will be Used	Funded?
Whitney Sannes and Christine Howard	We will increase the accurate production of the “r” sound of a targeted group of students.	The goal will help the team research and create creative ways to help elicit the “r” sound and improve student product.	Practice different and new innovative techniques to achieve that “r” sound.	\$425/person (\$850 total)	Conference to learn new and innovative techniques.	Yes
Anna Kelly/GVP	Students will learn to create unique products as an option for presenting academic knowledge.	Allows students to use their unique gifts and talents in a safe learning environment and practice being producers.	The students and I will practice using the tools masterfully and connect new skills to academic learning.	\$599.99	Classroom set of 3Doodler Start pens (will be used in after-school clubs and PLUS and could be checked out by teachers).	yes
Matt Berg-Wall, Joyce Lindstrom, Ellen Trotman (EL/GVP)	Materials to create kaleidoscopes to support 3rd grade standards	Will help students apply language and knowledge.	Students will read deeply about light in various texts in order to develop their knowledge base. They will develop literacy skills while learning the science content.	\$450.00	Materials for creating kaleidoscopes.	(Title III Funded)
Lori Warner and	Combine PBSI,	Climate, Stewardship,	Add 1 green Microgym	\$6,000.00	3 green Microgym	yes

Stephanie Mahal (OT BW/GVP/SB))	bicycling, reading to increase skills and receive STEM.	and Diversity. Build and foster relationships and commit to social/emotional health for all.	bike to each elementary motor room to increase student's response to STEM, motivate movement for regulation and provide opportunity to engage in reading.		bikes (1 for each elementary school)	
Earl Weinmann/MS	Implement a consistent, comprehensive, challenging set of curricular outcomes that reach and engage all learners.	It will provide a badly needed resource for research.	Students will have access to historical research and writing without using the computer labs.	TBA (will discuss options with Kim but shouldn't exceed \$1,000.	Computer keyboards compatible with iPads.	no-had some unused ones in the building
Requester	SMART Goal	Strategies/Priorities of Strategic Plan	Achieving Your Goal	Total Budget Request	How Funds will be Used	Funded?
Paula Baragary/SB	Students will raise their level of understanding of Life Science by engaging in science experiments using microscopes guided by the standards and have a passing score of 550 or higher.	Applies to the Northfield Strategic Plan.	Use instruction time efficiently to learn how to use a microscope. They will be engaged in microscopy rather than only read about it.	\$7,000 (about \$300/15 microscopes and \$2,500 for teacher scope.	Buy new microscopes.	Partial-teacher scope
Mark Thornton/HS	Improve analysis skills of AP US and World History students so that	Use of graphic novels would provide a non-academic approach to a variety of topics.	Use the books in a book club setting after the exam this year and during the year in the	\$2,000	Purchase sets of graphic novels and adaptations.	yes

	90% demonstrate mastery on AP test.		future. This would also build discussion skills of the students.			
Jon Whitney/HS	All students will be able to create and deliver relevant historical content using green screen and video editing technology.	Technology would positively impact the learning environment.	Students will create short green screen videos throughout the year. Content-area goals will be met and technology skills will be developed.	\$319.58	Purchase 2 LimoStudio Photography Photo Light Studio Lighting Kits.	yes
Elementary Media Specialists (Ann Hehr, Dustee Phenow, Amanda Henritz)	Increase coding skills of media students so that 75% of students will demonstrate basic understanding by May, 2019.	District Strategy: We will implement a consistent, comprehensive and challenging set of curricular outcomes that reach and engage all learners.	Develop a K-5 coding curriculum.	\$3,250 (just over \$2.00/student)	\$1,530 to purchase 10 Dash codable robots and activity cards. \$400 for 10 Code and Go Robot Mice sets. \$1,300 for 10 Spheros, plus shipping.	yes



## Committee Report

*Board of Education*

**Name:** Julie Pritchard

**Committee:** Schools for Equity in Education (SEE)

**Date Submitted:** 5/28/2018 20:19:25

---

2018 Legislative Session Overview:

Presented by: Tom Melcher School Finance Director, and a representative for government relations from the Minnesota Department of Education.

\*Emergency School Funding and the Omnibus Spending Bill were both vetoed by the Governor.

\*While the bills would have provided Safe Schools Revenue, increased revenue for special education as well as money on the per-pupil formula, several provisions within both bills would have been significantly challenging for schools to implement ie: unfunded mandates.

\*Bonding Bill and the Pension Bill are pending the Governor's likely signing of both bills.

\*Bonding Bill (if signed by the Governor) provides \$25 from the state general fund for grants up to \$500,00 for each school building to do significant safety enhancements. Northfield is currently preparing to apply for these grants.

\*Pension Bill (if signed by the Governor) will increase the District's contribution rate for the Teacher's Retirement Association (TRA) There is a state aid adjustment to help offset this additional costs for districts.