

NORTHFIELD PUBLIC SCHOOLS

School Board Minutes

May 13, 2019

Northfield High School Media Center

I. Call to Order

Board Chair Julie Pritchard called the Regular meeting of the Northfield Board of Education of Independent School District 659 to order at 7:00 p.m. Present: Goerwitz, Hardy, Stratmoen, Quinnell, Baraniak, Iverson, and Pritchard.

II. Agenda Changes / Table File

Table File items were added.

III. Public Comment

There was no public comment.

IV. Announcements and Recognitions

- Bella Callery, a senior at Arcadia Charter School, won the National Prize of Poetry Out Loud, placing 1st out of 350,000 people. She is the president of the Northfield Union of Youth and plans to attend Beloit College in the Fall. Bella recited “Abecedarian Requiring Further Examination Of Anglikan Seraphym Subjugation Of A Wild Indian Reservation” by Natalie Diaz.
- On Friday, May 3, the Northfield community gathered at the Middle School to celebrate Cinco de Mayo. Over 625 people attended the celebration and nearly \$3,000 was raised at the event. The Cinco de Mayo celebration raises funds to support scholarships for Latinx students.
- The Honors Art Show is opening Wednesday, May 15 at the Northfield Arts Guild with an opening reception on Friday evening. Additionally, Northfield High School student Isabell McCallum received an Honorable Mention Scholastic Art & Writing Award.
- Chair Pritchard acknowledged and thanked everyone who came together and made this past Prom weekend memorable and safe. We appreciate our community for their support.
- Northfield Middle School Career Day is May 14.

V. Items for Discussion and Reports

A. Graduation Rate Report

Hope Langston, Director of Assessment Services, shared the recently released MDE 2018 graduation data for Northfield Public Schools. The report focused on the four-year graduation data. The Minnesota Department of Education’s Minnesota statewide goal is by 2020, 90 percent of Minnesota students will graduate in four years, and no single student group’s graduation rate will be below 85 percent. The Northfield School District four-year graduation rate improved 0.7% to 91.9% for the Class of 2018, well above the state rate of 83.2%, which is the state’s highest graduation rate on record.

B. Proposed 2019-2020 Child Nutrition Fund Budget

Child Nutrition Director Stephany Stromme presented the 2019-2020 proposed Child Nutrition budget. This fund is used to record financial activities of providing nutrition services to students, which include preparation and service of the milk, meals, and snacks in connection with school and community services activities. This budget reflects revenues of \$2,108,400 and expenditures of \$2,343,704. Ms. Stromme noted no fiscal findings were reported by MDE during their School Nutrition Program Administrative Review which occurred in March 2019.

C. Proposed 2019-2020 Community Services Budget

Director of Community Services Erin Bailey presented the 2019-2020 proposed Community Services Budget. The Community Services Advisory Council approved the preliminary budget at its meeting on April 30 and recommended the budget to the School Board. This budget reflects revenues of \$2,931,149 and expenditures of \$3,035,782. Director Bailey also provided an update on the Greenvale Park Community School.

D. Proposed 2019-2020 Building Construction Budget

Val Mertesdorf, Director of Finance, presented the 2019-2020 proposed Building Construction Budget. After the successful bond referendum in November 2018, the District sold bonds in January 2019. The deposit of the bond proceeds are required to be kept in a separate fund to reconcile the operations of our construction projects. Expenditures were based off the estimated draw schedule which is an estimate based on planned construction timelines of when the money will be expended. The 2019-2020 projected construction fund balance is \$8,855,627.

VI. Consent Agenda

On a motion by Quinnell, seconded by Goerwitz, the Board unanimously approved the following Consent Agenda items:

A. Minutes.

- Minutes of the Regular School Board meeting held on April 22, 2019.
- Minutes of the Special Closed School Board meeting held on April 22, 2019.

B. Gift Agreements

- A \$1,020.86 gift for the two (2) Canon T6 EOS Digital Rebel cameras and accessories for the Art Department at Northfield High School.

C. Personnel Items

a) Appointments

1. William Acheson, Summer Recreation Position with Community Services, beginning 05/29/2019-08/31/2019; \$9.86/hr.
2. *Andrew Becker, Aquatics Instructor with Community Services Recreational, beginning 05/29/2019-08/31/2019; Class Lead-\$10.50/hr., Lifeguard-\$10.00/hr., Swim Aide-\$9.86/hr.
3. Margaret Bennett, Summer Recreation Position with Community Services, beginning 05/29/2019-08/31/2019; Mish Mash Art/Actor Bash Staff-\$10.50/hr.
4. *Marissa Bernau, KidVentures Summer Site Assistant for up to 40 hours/week at Sibley, beginning 06/10/2019-08/30/2019. Step 1-\$12.88/hr.
5. Amy Boecker, KidVentures Summer Site Assistant for up to 40 hours/week at Sibley, beginning 06/10/2019-08/30/2019. Step 3-\$13.56/hr.
6. *Lukas Bruhler, Summer Recreation Position with Community Services, beginning 06/10/2019-08/31/2019; Track-\$9.86/hr., Ultimate Supervisor-\$10.50/hr.
7. Adison Dack, Summer Recreation Position with Community Services, beginning 05/29/2019-08/31/2019; Mish Mash Art/Actor Bash Staff-\$9.86/hr.
8. *Elizabeth Evenson, KidVentures Summer Site Assistant for up to 40 hours/week at Sibley, beginning 06/10/2019-08/30/2019. Step 1-\$12.88/hr.
9. Daniel Foley, 1.0 FTE Long Term Substitute 5th Grade Teacher at Sibley, beginning 05/06/2019-06/07/2019; MA+30, Step 15
10. Cole Glassing, Summer Seasonal Buildings and Grounds Workers for 8 hours/day Mon.-Thurs. District Wide, beginning 6/10/2019-08/31/2019; Step 1-\$10.50/hr.
11. Mariah Grisim, KidVentures Summer Site Assistant for up to 40 hours/week at Sibley, beginning 06/03/2019-08/30/2019. Step 3-\$13.56/hr.
12. Kayle Hielscher, KidVentures Summer Site Assistant for up to 40 hours/week at Sibley, beginning 06/10/2019-08/30/2019; Step 3-\$13.56/hr.
13. Kayla Hoban, Summer Recreation Position with Community Services, beginning 05/29/2019-08/31/2019; \$9.86/hr.
14. Adam Imdieke, Summer Seasonal Buildings and Grounds Electrical Apprentice for 8 hours/day Mon.-Thurs. District Wide, beginning 6/10/2019-08/31/2019; \$13.50/hr.
15. *Erin Jahn, Summer Recreation Position with Community Services, beginning 05/29/2019-08/31/2019; \$9.86/hr.
16. *Jada Johnson, Summer Recreation Position with Community Services, beginning 05/29/2019-08/31/2019; \$9.86/hr.
17. Max Kasten, Spring Recreation Position with Community Services, beginning 04/29/2019-05/31/2019; \$9.86/hr.
18. Ian Klotz, Assistant Boys Lacrosse Coach for 2 hours/day 5 days/week at the High School, beginning 04/25/2019; Hourly-\$14.00/hr.

19. Anders Larson, Summer Recreation Position with Community Services, beginning 05/29/2019-08/31/2019; SUPER Kids Staff-\$9.86/hr. and SUPER Kids Monday Night Supervisor-\$10.50/hr.
 20. Kaitlyn Lawrence, Summer Seasonal Buildings and Grounds Worker-Painter for 8 hours/day Mon.-Thurs. District Wide, beginning 6/10/2019-08/31/2019; \$10.50/hr.
 21. *Ada Leaphart, 1.0 FTE Art Teacher at Greenvale Park, beginning 08/26/2019; MA, Step 7
 22. *Mauricio Lozada Hernandez, Assistant Girls Soccer Coach for 2 hours/day 5 days/week at the High School, beginning 08/13/2019; Level F, Step 1
 23. Luke Lunderby, Summer Seasonal Buildings and Grounds Workers for 8 hours/day Mon.-Thurs. District Wide, beginning 6/10/2019-08/31/2019; Step 2-\$10.75/hr.
 24. *Jackson Meehan, Aquatics Instructor with Community Services Recreational, beginning 05/29/2019-08/31/2019; Class Lead-\$10.50/hr., Lifeguard-\$10/hr., Swim Aide-\$9.86/hr.
 25. Jack Meyer Garvey, Summer Recreation Position with Community Services, beginning 05/29/2019-08/31/2019; \$9.86/hr.
 26. Yailyn Moran, KidVentures Summer Site Assistant for up to 40 hours/week at Sibley, beginning 06/10/2019-08/30/2019; Step 2-\$13.22/hr.
 27. Jillian Moyer, Aquatics Instructor with Community Services Recreational, beginning 05/29/2019-08/31/2019; Class Lead-\$10.50/hr., Swim Aide-\$9.86/hr.
 28. Samantha Olive, KidVentures Summer Site Assistant for up to 40 hours/week at Sibley, beginning 06/03/2019-08/30/2019; Step 2-\$13.22/hr.
 29. Molly Otte, 1.0 FTE Art Teacher at the Middle School, beginning 08/26/2019; MA, Step 7
 30. Betsy Peterson, 1.0 FTE ADSIS Teacher at Greenvale Park, beginning 08/26/2019; MA+60, Step 9
 31. Emma Rasmussen, Summer Recreation Position with Community Services, beginning 05/29/2019-08/31/2019; SUPER Kids-\$9.86/hr., Track-\$9.86/hr.
 32. Chelsey Schulenburg, KidVentures Summer Site Assistant for up to 40 hours/week at Sibley, beginning 06/10/2019-08/30/2019; Step 1-\$12.88/hr.
 33. Michael Sherman, 1.0 FTE Special Education EBD Teacher at the Middle School, beginning 08/26/2019; MA, Step 2
 34. *Thomas Sickler, Summer Seasonal Buildings and Grounds Workers for 8 hours/day Mon.-Thurs. District Wide, beginning 6/10/2019-08/31/2019; Step 1-\$10.50/hr.
 35. Sarah Stone, KidVentures Site Assistant for up to 15 hours/week at Sibley, beginning 09/03/2019; Step 1-\$12.88/hr.
 36. Anna Sullivan, Summer Recreation Position with Community Services, beginning 05/29/2019-08/31/2019; \$10.50/hr.
 37. Alicia Veltri, 1.0 FTE Special Education DCD Teacher at Greenvale Park, beginning 08/26/2019; MA, Step 5.
 38. Correction: Cole Glassing, Summer Seasonal Buildings and Grounds Worker for 8 hours/day Mon.-Fri. District Wide, beginning 6/10/2019-08/31/2019; Step 1-\$10.50/hr.
 39. Correction: Adam Imdieke, Summer Seasonal Buildings and Grounds Electrical Apprentice for 8 hours/day Mon.-Fri. District Wide, beginning 6/10/2019-08/31/2019; \$13.50/hr.
 40. Correction: Kaitlyn Lawrence, Summer Seasonal Buildings and Grounds Worker-Painter for 8 hours/day Mon.-Fri. District Wide, beginning 6/10/2019-08/31/2019; \$10.50/hr.
 41. Correction: Thomas Sickler, Summer Seasonal Buildings and Grounds Worker for 8 hours/day Mon.-Fri. District Wide, beginning 6/10/2019-08/31/2019; Step 1-\$10.50/hr.
 42. Claire Bussmann, Summer Recreation Position with Community Services, beginning 05/29/2019-08/31/2019; \$9.86/hr.
 43. Joseph Glampe, Summer Recreation Position with Community Services, beginning 05/29/2019-08/31/2019; \$9.86/hr.
 44. Melissa Gregory, Special Ed EA-PCA for 4.5 hours/day at the Middle School, beginning 05/21/2019-06/07/2019; Step 1-\$15.62/hr.
 45. Alexander Rasmussen, Summer Seasonal Buildings and Grounds Worker for 8 hours/day Mon.-Fri. District Wide, beginning 05/27/2019-08/31/2019; Step 1-\$10.50/hr.
 46. Sarah Stowe, Summer Seasonal Buildings and Grounds Worker-District Painter for 8 hours/day Mon.-Fri. District Wide, beginning 05/20/2019-08/31/2019; \$10.50/hr.
- b) Increase/Decrease/Change in Assignment
1. Zane Anway, Educational Assistant at the Middle School, add Summer BLAST Site Assistant for up to 5.5 hours/day Mon.-Thurs. at the Middle School/Carleton, effective 06/13/2019-07/25/2019; Step 1-\$12.88/hr.
 2. Lindsey Downs, Kindergarten Teacher at Sibley, change to Grade 1 Teacher at Sibley, effective 08/26/2019.
 3. Kristin Freeman, KidVentures Site Assistant for 20 hours/week at Bridgewater, change to KidVentures Site Assistant for 35.5 hours/week at Sibley, effective 06/10/2019-08/30/2019.

4. Aimee Gerdesmeier, KidVentures Site Assistant for 30 hours/week at Sibley, change to KidVentures Site Assistant for 40 hours/week at Sibley, effective 06/10/2019-08/30/2019.
 5. Mackenzie Glassing, KidVentures Student Site Assistant for up to 17 hours/week at Greenvale Park, change to KidVentures Site Assistant for 40 hours/week at Sibley, effective 06/03/2019-08/30/2019. \$12.88/hr.
 6. Lydia Gross, B-5 ECSE Teacher at Longfellow, change to B-5 ECSE Teacher at Longfellow, effective 07/26/2019.
 7. Johnna Harmer, KidVentures Site Assistant for up to 3.75 hours/week at Greenvale Park, change to KidVentures Site Assistant for 21 hours/week at Sibley, effective 06/10/2019-08/30/2019.
 8. Briana Kane, KidVentures Site Assistant for 22.5 hours/week at Sibley, change to KidVentures Site Assistant for 36 hours/week at Sibley, effective 06/10/2019-08/30/2019.
 9. Alissa Lien, KidVentures Student Site Assistant for up to 16 hours/week at Bridgewater, change to KidVentures Student Site Assistant for 20 hours/week at Sibley, effective 06/10/2019-08/30/2019.
 10. Quinn Line, KidVentures Site Assistant for 26 hours/week at Bridgewater, change to KidVentures Site Assistant for 40 hours/week at Sibley, effective 06/10/2019-08/30/2019.
 11. Angela Lynch, Special Education ABS Teacher at the High School and ALC, change to Special Education Teacher VI and ABS at District Wide/High School and ALC, effective 07/26/2019-06/30/2020.
 12. Lesly Martinez Reyes, KidVentures Site Assistant for 23.5 hours/week at Sibley, change to KidVentures Site Assistant for 40 hours/week at Sibley, effective 06/10/2019-08/30/2019.
 13. Cheryl Mathison, Teacher at the ALC, add ALC Boundary Waters Teacher for up to 8 hours/day with the ALC, effective 06/10/2019-06/14/2019. Lane/Step
 14. Kimberly Medin, Special Education Teacher at the Middle School, change to Special Education Teacher at Bridgewater, effective 08/26/2019.
 15. Tonya Merritt, KidVentures Site Leader for 30 hours/week at Bridgewater, change to KidVentures Site Leader for 40 hours/week at Sibley, effective 06/10/2019-08/30/2019.
 16. Rebecca Meyer, Special Ed EA at the High School, change to KidVentures Site Assistant for up to 40 hours/week at Sibley, effective 06/10/2019-08/30/2019.
 17. Peggy Mills, KidVentures Site Assistant for 23.5 hours/week at Sibley, change to KidVentures Site Assistant for 21 hours/week at Sibley, effective 06/10/2019-08/30/2019.
 18. Teresa Morris, Special Ed EA-PCA-temporary at Sibley, change to Special Ed EA-PCA-ongoing at Sibley, effective 05/06/2019.
 19. Jenelle Mullin, CNA III for 7 hours/day at the High School, change to Child Nutrition Manager II for 8 hours/day at the High School, effective 4/30/2019-5/13/2019; \$21.79/hr.
 20. Sofie Nelson, KidVentures Student Site Assistant for up to 17 hours/week at Sibley, change to KidVentures Site Assistant for 20 hours/week at Sibley, effective 06/03/2019-08/30/2019. \$12.88/hr.
 21. Zack Rasmussen, KidVentures Site Assistant for 26 hours/week at Greenvale Park, change to KidVentures Site Assistant for 25 hours/week at Sibley, effective 06/10/2019-08/30/2019.
 22. Melissa Reuvers, Educational Assistant at Bridgewater, add KidVentures Site Assistant for 32 hours/week at Sibley, effective 06/10/2019-08/30/2019.
 23. Mackenzie Schewe, KidVentures Student Site Assistant for up to 17 hours/week at Sibley, change to KidVentures Site Assistant for 40 hours/week at Sibley, effective 06/03/2019-08/30/2019. \$12.88/hr.
 24. Nathan Schmidtke, KidVentures Student Site Assistant at Bridgewater, change to KidVentures Site Assistant at Bridgewater and Sibley, effective 06/03/2019. \$12.88/hr.
 25. Remy Soulak, KidVentures Student Site Assistant for up to 17 hours/week at Sibley, change to KidVentures Site Assistant for 30 hours/week at Sibley, effective 06/03/2019-08/30/2019. \$12.88/hr.
 26. Eric Swan McDonald, Teacher at the ALC, add ALC Boundary Waters Teacher for up to 8 hours/day with the ALC, effective 06/10/2019-06/14/2019. Lane/Step
 27. Pam Taubman, KidVentures Site Assistant for up to 23.5 hours/week at Greenvale Park, change to KidVentures Site Assistant for 17.5 hours/week at Sibley, effective 06/10/2019-08/30/2019.
 28. Katherine Waters, B-5 ECSE Teacher at Longfellow, change to B-5 ECSE Teacher at Longfellow, effective 07/01/2019-06/30/2020.
 29. Christopher Fatze, 1.0 FTE Special Education Teacher at the Middle School and Greenvale Park, change to 1.0 FTE Special Education Teacher DCD at the High School, effective 08/26/2019.
- c) Leave of Absence
1. Breezy Barrett, Ventures Coordinator, Family/Medical Leave of Absence for Childcare, effective on or about 6/13/2019 for 76 work days.
 2. Updated: Cecelia Green, CNA II Manager at the High School, Family/Medical Leave of Absence, effective 04/23/2019-05/13/2019.
 3. Jane Weiland, Teacher at the Middle School, Family/Medical Leave of Absence for Childcare, effective on or about 10/7/2019-01/03/2020.

d) Retirements/Resignations/Terminations

1. Deb Budin, Educational Assistant at the High School, retirement effective at the end of the 2018-19 school year.
2. Charlie Cloud, Assistant Football Coach at the High School, resignation effective 05/06/2019.
3. Laurie Noonan, Spec Ed EA at Bridgewater, retirement effective at the end of the 2018-19 school year.
4. Nichole Porath, Head Nordic Ski Team Coach, resignation effective 04/25/2019.
5. Nathan Schmidtke, KidVentures Site Assistant at Sibley, resignation effective 06/21/2019.
6. Melissa Shepherd, Teacher at Bridgewater, resignation effective at the end of the 2018-19 school year.
7. Madison Warner, CNA-Student at Longfellow, resignation effective 06/07/2019.
8. Garrick Hoekstra, EA at the Middle School, resignation effective at the end of the 2018-2019 school year.
9. Susan Nelson, EA at Bridgewater, retirement effective 06/07/2019.

D. District Youth Council Membership

The following students are being recommended to serve on the District Youth Council during the 2019-2020 school year:

Rising Seniors: *Aydn Math, *Christina Narveson, *Jack Rizzo, *Kaia Schomburg, *Alice Zhang,

Keely Spens

Rising Juniors: *Michael Malecha, *Chloe Rozga, Wendy Bollum, Lupema Celis Castillo, Dylan Dietz, Bronwyn McDermott

Rising Sophomores: Amelia Arnold, Moriah Bamonte Grebis, Sylvi Hanson, Simon McDonald

*Denotes current District Youth Council Member

VII. Superintendent's Report

A. Items for Individual Action

1. Approval of Policies (900 series). On a motion by Iverson, seconded by Hardy, the Board unanimously approved the changes to Policies 903, 904, 906, and 907. These changes will be effective on July 1, 2019.

VIII. Items for Information

- A. Enrollment Report. Dr. Hillmann reviewed the enrollment report for May 2019.
- B. Pre-Sale Report for Lease Purchase. Val Mertesdorf, Director of Finance, reviewed the Pre-Sale Report for the proposed lease purchase for acquisition of the buildings and grounds facility previously approved by the Board. This is the start of the lease purchase process to reimburse the general fund for the purchase of the facility. The District will use lease/levy funds to make payments for ten years and then will own the facility outright. This report was informational and no Board action was required at this time.
- C. Construction Update #7. Dr. Hillmann provided an update on the District's construction projects which included the Project Oversight Committee held its monthly meeting on April 23 and discussed design updates for each project in process, the Greenvale Park traffic study commenced on April 23, the Bridgewater Elementary bid package was released on April 29, the Sibley core planning team meetings have concluded, and Greenvale Park user group meetings continue.
- D. Graduation Information. ALC graduation is Wednesday, May 29 at 6:30 pm, NHS auditorium. NHS graduation is Sunday, June 2; meet in the High School office by 1:30 pm.
- E. Achievement and Integration Program Application Update. Dr. Hillmann informed the Board that Mary Grace Hanson will share the District's Achievement and Integration Plan application at the May 28th School Board meeting, and the application will be presented for approval at the June 10, 2019 School Board meeting.

IX. Future Meetings

- A. Tuesday, May 28, 2019, 7:00 PM, Regular Board Meeting, NHS Media Center
- B. Monday, June 10, 2019, 7:00 PM, Regular Board Meeting, NHS Media Center
- C. Monday, July 8, 2019, 7:00 PM, Regular Board Meeting, NHS Media Center

X. Adjournment

On a motion by Stratmoen, seconded by Goerwitz, the Board adjourned at 9:27 p.m.

Noel Stratmoen
School Board Clerk