

NORTHFIELD PUBLIC SCHOOLS

School Board Minutes

May 9, 2022

District Office Boardroom

Board Chair Claudia Gonzalez-George participated remotely from the Ramada, 923 East 3rd Avenue, Spokane, WA 99202
5th Floor Meeting Spaces

1. Call to Order

Board Vice Chair Amy Goerwitz called the Regular meeting of the Northfield Board of Education of Independent School District No. 659 to order at 6:00 p.m. Board member attendance was taken by roll call. Present: Baraniak, Butler, Goerwitz, Gonzalez-George, Pritchard, Quinnell and Stratmoen. Absent: None. This meeting was open to the public, live-streamed and recorded, and access to the recording was posted to the school district website.

2. Agenda Approval/Table File

On a motion by Quinnell, seconded by Butler, the board approved the agenda by roll call. Voting 'yes' were Baraniak, Butler, Goerwitz, Gonzalez-George, Pritchard, Quinnell and Stratmoen. No one voted 'no'.

3. Public Comment

There were public comments.

4. Announcements and Recognitions

- The Minnesota Multi-tiered System of Supports (MnMTSS) Grant for FY 23 and FY24 was recently awarded to Northfield, one of 12 districts selected from 50 applicants. Northfield will receive \$237,000 in FY 23 and in FY 24 to build our capacity to support the implementation of the MnMTSS framework to improve academic, behavioral and social-emotional outcomes for all students.
- Dr. Hillmann has been elected president of the Minnesota Association of School Administrators effective July 1, 2022, for the 2022-23 school year.

5. Items for Discussion and Reports

- a. Arcadia Charter School Contract. Laura Stelter, Executive Director of Arcadia Charter School, and Superintendent Hillmann presented the five-year contract for Arcadia. If accepted by both Arcadia and Northfield Boards of Education, this new five year contract is in effect for the time frame July 1, 2022 - June 30, 2027. The board will be requested to approve the new contract at the May 23 board meeting.
- b. Policy Committee Recommendations. Dr. Hillmann presented updates to policies 504, 513, 520.1 and 526. These policies have been revised and reflect federal and state statutory changes, recent court decisions, and align with the model policies provided by MSBA. We reviewed the ALC, Middle School, MSYC/BLAST, PLUS and Student Citizenship handbooks for the school year 2022-23. The board will be requested to approve these policies and handbooks at the May 23 board meeting.
- c. Superintendent Operations and COVID-19 Update. Superintendent Hillmann provided an update about district operations, and local and county COVID-19 data. The influenza-like illness rates have been within the district's parameters although the COVID-19 positivity rates have increased. The Northfield Public Schools was one of only six districts in the state to win a competitive "Grow Your Own" grant from MDE to help Black, Indigenous, and People of Color members of our community attain their teaching licenses. The Northfield Teaching Fellows Council recently selected the first five recipients: Jennifer Antoine, Nadine Bartolo, Adriana Bermudez Araujo, Alondra Esmeralda Ortiz Martinez, and Karen Lorena Rodriguez Rojas.

6. Consent Agenda

On a motion by Butler, seconded by Baraniak, the board approved the consent agenda items by roll call. Voting 'yes' were Baraniak, Butler, Goerwitz, Gonzalez-George, Pritchard, Quinnell and Stratmoen. No one voted 'no'.

a. Minutes

- Minutes of the Regular School Board meeting held on April 25, 2022

b. Gift Agreements

- \$2,500.00 from QSC of Northfield donation to Strike Out Cancer softball fundraiser
- \$2,000.00 from Bell Bank donation to Strike Out Cancer softball fundraiser
- \$2,047.00 from Northfield Softball Association donation to Strike Out Cancer softball fundraiser
- \$2,000.00 from Jana Hirsch for TLR Scholarship
- \$3,000.00 from The Rodgers Foundation for the David Rodgers Scholarship

c. Personnel Items

i. Appointments

1. Lukas Bruhler, Community School Site Assistant for up to 7 hours/day Mon.-Thurs. at Greenvale Park, beginning 6/23/2022-7/7/2022; Step 2-\$14.48/hr.
2. Mitzi Holden, Summer Seasonal Grounds/Custodial Worker with the District, beginning 6/13/2022-8/19/2022; Yr. 3-\$16.50/hr.
3. Jessica Labenski, Community School Site Assistant for up to 7 hours/day Mon.-Thurs. at Greenvale Park, beginning 6/23/2022-7/7/2022; Step 2-\$14.48/hr.
4. Mackenzie Glassing, Special Ed EA for 6.3 hours/day at the NCEC, beginning 5/16/2022-6/9/2022; Step 2-\$16.53/hr.
5. Kari Holden, .5 FTE Speech and Language Pathologist at the NCEC, beginning 7/1/2022; MA, Step 1 (.50 FTE) contingent upon obtaining MN licensure
6. Gretta Kunze, Targeted Services Summer PLUS Teacher for up to 6 hours/day Mon.-Thurs. at Greenvale Park, beginning 7/5/2022-8/11/2022; BA10, Step 10
7. Michelle Martinez, Targeted Services Summer PLUS Teacher for up to 6 hours/day Mon.-Thurs. at Greenvale Park, beginning 7/5/2022-8/11/2022; BA, Step 2
8. Nicole Torkelson, Targeted Services Summer PLUS Teacher for up to 6 hours/day Mon.-Thurs. at Greenvale Park, beginning 7/5/2022-8/11/2022; BA, Step 1

ii. Increase/Decrease/Change in Assignment

1. Mark Auge, Teacher at the ALC, add Summer School Teacher for up to 5 hours/day Mon.-Thurs. at the ALC, effective 6/10/2022-7/28/2022. Lane/step
2. Michelle Bauer, Instructional Coach with the District, add Summer School Teacher for up to 5 hours/day Mon.-Thurs. at the ALC, effective 6/10/2022-7/28/2022. Lane/step
3. Danielle Collins, Teacher at Greenvale Park, add Homebound Gen Ed Teacher for 5 hours/week with the District, effective 4/28/2022-6/9/2022.
4. Ray Coudret, Teacher at the High School, add Summer School Teacher for up to 5 hours/day Mon.-Thurs. at the ALC, effective 6/10/2022-7/28/2022. Lane/step
5. Brea Cruce, EA-PCA for 6.3 hours/day at the NCEC, change to EA-PCA for 6.75 hours/day at the Middle School, effective 5/2/2022-6/9/2022.
6. Mark Ensrud, 1.0 FTE Guidance Counselor at the High School, add a 1/5 overload in lieu of prep, at the High School, effective 4/20/2022-6/9/2022.
7. Cara Holland, Teacher at the Middle School, add Summer School Teacher for up to 5 hours/day Mon.-Thurs. at the ALC, effective 6/10/2022-7/28/2022. Lane/step
8. Jill Kohel, Teacher at the High School, add Summer School Teacher for up to 5 hours/day Mon.-Thurs. at the ALC, effective 6/10/2022-7/28/2022. Lane/step
9. Annie Kruse, ECSE Lead Teacher at the NCEC, change to Special Education ECSE Coordinator at the NCEC, effective 7/1/2022.
10. Marckileine Legros, 1.0 FTE Guidance Counselor at the High School, add a 1/5 overload in lieu of prep for 30 days, at the High School, effective 4/20/2022-6/1/2022.
11. Curt Mikkelson, Teacher at the Middle School, add Summer School Teacher for up to 5 hours/day Mon.-Thurs. at the ALC, effective 6/10/2022-7/28/2022. Lane/step
12. Ellen Mucha, Teacher at the High School, add Summer School Teacher for up to 5 hours/day Mon.-Thurs. at the ALC, effective 6/10/2022-7/28/2022. Lane/step
13. Ashly Polzin, 1.0 FTE Grade 3 Teacher at Bridgewater, change to 1.0 FTE Grade 5 Teacher at Bridgewater, effective 8/25/2022.
14. Correction: Brian Porter, Assistant Boys Swim Coach at the High School, add .5 Head Girls Swim Coach at the High School, effective 8/15/2022; Level 2-.50 FTE, Step 1

15. Darrell Sawyer, Teacher at the Middle School, add Summer School Teacher for up to 5 hours/day Mon.-Thurs. at the ALC, effective 6/10/2022-7/28/2022. Lane/step
16. Ryan Schnaith, 1.0 FTE Math Teacher at the High School, change to 1.0 FTE Math Teacher at the Middle School, effective 8/25/2022.
17. Bernard Selwan, Teacher at the High School, add Summer School Teacher for up to 5 hours/day Mon.-Thurs. at the ALC, effective 6/10/2022-7/28/2022. Lane/step
18. Amanda Sieger, ADSIS Teacher at Spring Creek, add Yoga Instructor with Community Education, effective 4/28/2022-8/31/2022. Kids Evolve \$60, Mother/Daughter \$55, Relaxation \$80, Self Care \$80.
19. Amanda Sieger, Yoga Instructor with Community Education, add Building Supervisor with Community Education, effective 4/28/2022-8/31/2022; \$17.41/hr.
20. Eric Swan McDonald, Teacher at the ALC, add Summer School Teacher for up to 5 hours/day Mon.-Thurs. at the ALC, effective 6/20/2022-7/28/2022. Lane/step
21. Sarah Swan McDonald, Teacher at the High School, add Summer School Teacher for up to 5 hours/day Mon.-Thurs. at the ALC, effective 6/10/2022-7/28/2022. Lane/step
22. Teresa Swenson, 1.0 FTE Full-Time Substitute with the District, position being reduced to 0 hours due to budget reduction, effective 6/10/2022.
23. Lori Taylor, 1.0 FTE Spanish Teacher at the High School, change to .6 MTSS-Behavior/.4 Spanish at the High School, effective 8/25/2022-6/9/2023.
24. Ryan Turnquist, 1.0 FTE Guidance Counselor at the High School, add a 1/5 overload in lieu of prep for 30 days, at the High School, effective 4/20/2022-6/1/2022.
25. Lukas Bruhler, Community School Site Assistant at Greenvale Park, add Targeted Services Summer PLUS Site Assistant for up to 6 hours/day Mon.-Thurs. at Greenvale Park, effective 7/5/2022-8/11/2022; Step 2-\$14.48/hr.
26. Kelley Foehrkolb, Autism Behavior Specialist with the District, add 4 additional days to the contract for a total of 211 days, to provide required safety care training for staff, effective 7/1/2022.
27. Anna Hruby, Grade 3 Teacher - temporary at Spring Creek, change to Grade 3 Teacher - Ongoing at Bridgewater, effective 8/25/2022.
28. Melanie Klein, Special Ed Teacher at Spring Creek, add Special Ed Teacher Homebound for up to 5 hours/week plus 1 hour/week for preparation with the District, effective 5/2/2022-6/9/2022.
29. Jessica Labenski, Community School Site Assistant at Greenvale Park, add Targeted Services Summer PLUS Site Assistant for up to 6 hours/day Mon.-Thurs. at Greenvale Park, effective 7/5/2022-8/11/2022; Step 2-\$14.48/hr.
30. Michelle Sickler, Teacher at Greenvale Park, add Targeted Services Summer PLUS Teacher for up to 6 hours/day Mon.-Thurs. at Greenvale Park, effective 7/5/2022-8/11/2022. Lane/step
31. Heather Stanton-Ims, Social Worker at the Middle School, add Targeted Services Summer BLAST Teacher for up to 6 hours/day Mon.-Thurs. at the High School, beginning 7/5/2022-8/11/2022; Lane/step
32. Belinda Zubia, Community School Site Assistant at Greenvale Park, add Targeted Services Summer PLUS Site Assistant for up to 6 hours/day Mon.-Thurs. at Greenvale Park, effective 7/5/2022-8/11/2022; Step 1-\$14.11/hr.

iii. Leave of Absence

1. Joanne Gilbert, CNA at the High School, Updated Leave of Absence, effective 2/16/2022-6/14/2022.
2. Lisa Robb, Teacher at the High School, Family/Medical Leave of Absence, beginning 4/28/2022 and continue on an intermittent basis for up to 60 work days.
3. Lori Peterson, Teacher at the Middle School, Family/Medical Leave of Absence, beginning 5/17/2022 and continue on an intermittent basis through approximately 6/2/2022.
4. Greg Sickler, Teacher at Bridgewater, Family/Medical Leave of Absence, beginning 5/12/2022-5/30/2022.
5. Shari Karlsrud, FACS teacher at the High School, unpaid leave of absence for the 2022-23 school year.
6. Dan Kust, Teacher at the Middle School, Family/Medical Leave of Absence, beginning 5/4/2022 and continuing on an intermittent basis for up to 60 work days.

iv. Retirements/Resignations/Terminations

1. Elena Mayrhofer, EA at Spring Creek, resignation effective 6/9/2022.
2. Joel Olson, Activities Director at the High School, resignation effective 6/30/2022.
3. Amy Sieve, Media Specialist at the Middle School, retirement effective 6/9/2022.
4. Victoria Voegelé, EA at Spring Creek, resignation effective 5/12/2022.
5. Kristin Schlim, ECSE Teacher at the NCEC, resignation effective 6/9/2022.

v. Advancement of Probationary Licensed Staff

Advancement of Licensed Staff to Tenure Status for 2022-2023

Bauman, Theresa (.50 FTE); Berkvam-Peter, Tallie; Collins, Danielle; Connor, Nicholas; Fearing, Kyle; Feldmann, Amanda; Healy, Samuel; Holland, Cara; Holz, Jessica; Isler-Johnson, Tammy (.50 FTE); Kremin, Megan; Leaphart, Ada; Mathews, Makenzie; Odell, Jacob; Olson, Danielle (.50 FTE); Schlim, Kristin; Schnaith, Ryan; Schultz, Katherine; Sherman, Michael; Shroyer, Emily; Toure-Keita, Maimouna

Advancement of Licensed Staff to Third Year Probationary Status for 2022-2023

Coleman, Josten; Legros, Marckeliene; McCabe, Shari; Richardson, Andrew; Robertson, Caitlin

Advancement of Licensed Staff to Second Year Probationary Status for 2022-2023

Afsharjavan, Nahal; Anderson, Claire; Doliscar, Jules; Gagnon, Noah; LaVoy, Kayla; Lovrien, Catherine; O'Brien, Sean; Rodgers, Sydney; Stanton, Paul; Turnquist, Ryan

vi. District Administration is Recommending the Approval of the Following

District Administration submits the following employment agreements for approval. These agreements cover the period of July 1, 2022 through June 30, 2024.

1. Confidential Employees for the period July 1, 2022 through June 30, 2024.
2. Grounds, Maintenance and Electrical Employees for the period July 1, 2022 through June 30, 2024.

7. Items for Individual Action

a. Budget Prioritization Elementary Package Reductions.

On a motion by Pritchard, seconded by Butler, the board approved by roll call, line item E4 Elementary Portage, will be maintained through the 2022-23 school year. Voting 'yes' were Baraniak, Butler, Goerwitz, Gonzalez-George, Pritchard, Quinnell and Stratmoen. No one voted 'no'.

On a motion by Pritchard, seconded by Butler, the board approved by roll call, the elementary budget reductions package as presented with the exception of budget line item E4 Elementary Portage. Voting 'yes' were Baraniak, Butler, Goerwitz, Gonzalez-George, Pritchard, Quinnell and Stratmoen. No one voted 'no'.

b. Budget Prioritization Secondary Package Reductions.

On a motion by Pritchard, seconded by Baraniak, the board approved by roll call, line item S9 Agricultural Education will be maintained and the agricultural educational partnership with Randolph will continue. Voting 'yes' were Baraniak, Butler, Goerwitz, Gonzalez-George, Pritchard, Quinnell and Stratmoen. No one voted 'no'.

On a motion by Pritchard, seconded by Butler, the board approved by roll call, the secondary budget reductions package as presented with the exception of budget line item S9 Agricultural Education. Voting 'yes' were Baraniak, Butler, Goerwitz, Gonzalez-George, Pritchard, Quinnell and Stratmoen. No one voted 'no'.

c. Budget Prioritization District Services Package Reductions. On a motion by Pritchard, seconded by Baraniak, the board approved by roll call, the district services budget reductions package as presented. Voting 'yes' were Baraniak, Butler, Goerwitz, Gonzalez-George, Pritchard, Quinnell and Stratmoen. No one voted 'no'.

On a motion by Quinnell, seconded by Butler, the board moved to continue the meeting past 9:00 p.m. Voting 'yes' were Baraniak, Butler, Goerwitz, Gonzalez-George, Pritchard, Quinnell and Stratmoen. No one voted 'no'.

d. Fund Balance Target. On a motion by Pritchard, seconded by Stratmoen, the board approved by roll call, to modify the district's fund balance target from 16% to 14%. Voting 'yes' were Baraniak, Butler, Goerwitz, Gonzalez-George, Pritchard, Quinnell and Stratmoen. No one voted 'no'.

e. Resolution to Place Licensed Staff on Unrequested Leave of Absence On a motion by Pritchard, seconded by Stratmoen, the board approved by roll call, to approve the resolution related to the proposed placement of the following tenured teachers on unrequested leave of absence effective at the end of the 2021-22 school year. Voting 'yes' were Baraniak, Butler, Goerwitz, Gonzalez-George, Pritchard, Quinnell and Stratmoen. No one voted 'no'.

<u>Name</u>	<u>Position</u>	<u>FTE</u>
Denise Halvorson	French	.10
Katherine Waters	Special Education	1.0
Joyce Lindstrom	English Learner Education	1.0
Jennifer Jones	English Learner Education	1.0
Rebecca Lorang	English Learner Education	1.0

- f. Bid Approval for Security Cameras. On a motion by Pritchard, seconded by Baraniak, the board approved by roll call, the grand total base bid for the district-wide security camera upgrade project to Custom Alarm at a cost not to exceed \$330,000.00. Voting 'yes' were Baraniak, Butler, Goerwitz, Gonzalez-George, Pritchard, Quinnell and Stratmoen. No one voted 'no'.

8. Items for Information

- a. Enrollment Report. Superintendent Hillmann reviewed the May 2022 enrollment report.
- b. Graduation Update. Northfield High School's graduation is scheduled at 2:00 p.m. on Sunday, June 5, at Memorial Field. In the event of inclement weather graduation will be held in the high school gymnasium.
- c. National Honor Society Senior Induction Ceremony. This event will be held Monday, May 16 at 7:00 p.m. in the High School Auditorium. There will be student and guest speakers to celebrate this prestigious achievement. A brief reception will follow in the lower cafeteria. No RSVP needed.

9. Future Meetings

- a. Monday, May 23, 2022, 6:00 p.m., Regular Board Meeting, Northfield DO Boardroom
- b. Monday, June 13, 2022, 4:00 p.m. - 5:45 p.m., NHS Work Session, Northfield DO Boardroom
- c. Monday, June 13, 2022, 6:00 p.m., Regular Board Meeting, Northfield DO Boardroom

10. Adjournment

On a motion by Stratmoen, seconded by Baraniak, the board approved adjournment by roll call at 9:10 p.m. Voting 'yes' were Baraniak, Butler, Goerwitz, Gonzalez-George, Pritchard, Quinnell and Stratmoen. No one voted 'no'.

Noel Stratmoen
School Board Clerk