

NORTHFIELD PUBLIC SCHOOLS

School Board Minutes

May 8, 2023

District Office Boardroom

1. Call to Order

Board Chair Claudia Gonzalez-George called the Regular meeting of the Northfield Board of Education of Independent School District No. 659 to order at 6:00 p.m. Present: Butler, Coleman, Goerwitz, Gonzalez-George, Miller, Nelson and Quinnell. Absent: None. This meeting was open to the public, live-streamed and recorded, and access to the recording was posted to the school district website.

2. Agenda Approval/Table File

On a motion by Quinnell, seconded by Goerwitz, the board unanimously approved the agenda.

3. Public Comment

There were no public comments.

4. Announcements and Recognitions

- The school board recognized senior members of the DYC and presented each with a certificate of appreciation: Grace Ryden, and Leta Prestemon. Chloe Xiao was unable to attend but was recognized.
- Congratulations to ALC staff members Paul Stanton and Jenn Toth. Both Paul and Jenn received the Prevention Champion award this year from Rice County Chemical and Mental Health Coalition. A Prevention Champion is someone who helps reduce risk factors for alcohol and drug abuse, supports recovery, promotes mental health and well-being, or builds assets for our youth and other community members.
- Hundreds of students, families and community members celebrated Cinco de Mayo on Friday, May 5 at the Northfield Middle School. The Cinco de Mayo scholarship award winners are Ashley Marcial Rodriguez and Daniel De La Torre.
- Anne Maple passed away on April 28. Anne served on the board from 2008 through 2016. Anne was a champion for students and staff and she made a significant impact on our district and community.

5. Items for Discussion and Reports

- a. District Youth Council (DYC) Recap. DYC members Connor Percy and Grace Ryden provided a 2022-23 end-of-year recap of DYC committees and activities.
- b. iPad Lease Presentation. Director of Technology Nate Knutson presented a recommended iPad lease option and associated costs for the board's consideration. This will be an item for individual action at the May 22 board meeting.
- c. Cooperative Sponsorship Actions. Activities Director Bubba Sullivan, with the approval from the Minnesota State High School League, recommended a non-exclusive cooperative sponsorship of Girls Swim & Dive with Arcadia Charter School beginning with the 2023-2024 school year. Mr. Sullivan also recommended the dissolution of the boys hockey cooperative sponsorship with Randolph High School, beginning with the 2023-24 school year. This will be an item for individual action at the May 22 board meeting.
- d. Policy Committee Recommendations. Dr. Hillmann presented the policy committee's recommendations on policies 206, 211, 212 and 214. This will be an item for individual action at the May 22 board meeting.
- e. Policy 810 Energy and Building Management & Accompanying Guidelines. Director Mertesdorf presented policy 810 to the board. This policy has been vetted by the policy committee and the board will be asked to approve this policy and the accompanying guidelines at the May 22 board meeting.

- f. Proposed 2023-2024 General Fund Budget. Director Mertesdorf presented the Proposed 2023-2024 General Fund Budget.
- g. Head Custodian Agreement Modifications. Superintendent Hillmann and Director Mertesdorf presented proposed changes to the building responsibility stipends for head custodians. On a motion by Coleman, seconded by Quinnell, the head custodian agreement modifications was added as an individual action item at this board meeting.
- h. Superintendent Operations and Strategic Plan Update. Superintendent Hillmann shared the recently released graduation rates from MDE for the Class of 2022. Northfield High School continued its strong performance. He also reported that the Minnesota 2023 legislative session is likely to produce substantial new funding for schools while producing substantial new requirements for schools.

6. Consent Agenda

On a motion by Goerwitz, seconded by Nelson, the board unanimously approved the consent agenda.

- a. Minutes
 - Minutes of the Regular School Board meeting held on April 24, 2023
 - Minutes of the Special Closed School Board meeting held on May 1, 2023
- b. Gift Agreements
 - \$1,000.00 for B.A.S.S. fishing from Cannon River Sportsmen's Club
 - \$1,000.00 for the Nancy Pillsbury Scholarship from Pillsbury Family Charitable Fund of the Fidelity Charitable
 - \$2,010.58 transportation reimbursement for vocal activities from Northfield Fine Arts Booster
 - \$1,000.00 from Post Consumer Brands to the Robotics Club sponsorship
 - \$4,027.55 from Greenvale Park PTO to purchase books for Greenvale Park Elementary media center
 - \$1,150.00 from Northfield Basketball Association for team meal at Wild Wings and for travel suits
- c. District Youth Council Members (DYC) 2023-2024. The following students were recommended to serve on DYC during the 2023-2024 school year:
Rising Seniors: Madeline Bussmann*, McKenna Carlson*, Samanta Celis-Bermudez*, Braiden Dietz*, Charlotte Flory, Mari Hanson^*, Inga Johnson*, Connor Percy*
Rising Juniors: Leena Brown, Aldair Conde Arenas, Ethan Coudron*, John Dietiker, Lucy Graham, Junior Martinez, Allison Mathews*, Atticus Mayer, Annika Reister*
Rising Sophomores: Delphine Hawkins, Elliot Ness
 * Denotes current DYC Member
 ^* Mari Hanson was a DYC member her sophomore year, spent her junior year abroad and is returning to DYC for her senior year.
- d. Authorization to Waive the Ban of Fireworks or Ammunition on School District Property to Permit Fireworks Display on July 4, 2023. The district has been contacted by the City of Northfield, the sponsor of the July 4th fireworks display, for permission to use the green space between Northfield Middle School and Bridgewater Elementary School for the fireworks display. The school district traditionally grants permission for this activity and has waived the ban of fireworks on school district property in the past.
- e. Personnel Items
 - i. Appointments
 1. Karen Anderson, Summer Lifeguard with Community Ed Recreation, beginning 5/8/2023-8/31/2023. Step 6-\$15.25/hr.
 2. Thomas Austin, 1.0 FTE Industrial Technology/Agriculture Teacher at the High School, beginning 8/23/2023. BA, Step 9
 3. Meg Diviney-Fearing, Long Term Substitute Special Ed EA PCA for 18 hours/week at the NCEC, beginning 5/1/2023-6/9/2023. Step 4-\$17.70/hr. + prorated PCA stipend.
 4. Addison Ertz, Summer Instructor or Swim Assistant with Community Ed Recreation, beginning 5/2/2023-8/31/2023. Step 2-\$14.25/hr.
 5. Mackie Glassing, Summer Targeted Services Teacher for up to 6 hrs/day Mon.-Thurs. at Bridgewater, beginning 6/14/2023-8/11/2023. \$40.00/hr.

6. Kate Hubers, Summer Instructor Lead with Community Ed Recreation, beginning 5/1/2023-5/31/2023. Step 2-\$15.25/hr.
7. Soren Huebsch, Summer Seasonal Grounds/Custodial Workers for 8 hours/day with the District, beginning 5/15/2023-8/18/2023.Yr. 1-\$16.50/hr.
8. Correction: Andrea James, Long Term Substitute Special Ed EA PCA for 6.75 hours/week at the NCEC, beginning 4/19/2023-5/31/2023. Step 3-\$17.05/hr.
9. Maryam Keita, Summer KidVentures Site Assistant for up to 40 hours/week at Spring Creek, beginning 6/1/2023-8/23/2023. Step 2-\$14.88/hr.
10. Rory Laine, Summer KidVentures Site Assistant for up to 40 hours/week at Spring Creek, beginning 6/1/2023-8/23/2023. Step 1-\$14.50/hr.
11. Michelle Martinez, Summer Targeted Services Teacher for up to 6 hrs/day Mon.-Thurs. at Bridgewater, beginning 6/28/2023-8/11/2023. \$40.00/hr.
12. Connor Nagy, Summer Seasonal Grounds/Custodial Workers for 8 hours/day with the District, beginning 5/22/2023-9/1/2023.Yr. 3-\$18.00/hr.
13. Lily Nagy, Summer Instructor or Swim Assistant with Community Ed Recreation, beginning 5/31/2023-8/31/2023. Step 1-\$14.00/hr.
14. Nolan Nagy, Summer Seasonal Grounds/Custodial Workers for 8 hours/day with the District, beginning 5/15/2023-9/1/2023.Yr. 2-\$17.25/hr.
15. Thomas O'Keefe, .8 FTE Orchestra Teacher at the High School, beginning 8/23/2023. BA20, Step 4
16. Breanna Rodriguez, 1.0 FTE Grade 4 Companeros Teacher at Bridgewater, beginning 8/24/2023. BA, Step 9
17. Lauren Sanders, 1.0 FTE Early Childhood Special Ed Teacher at the NCEC, beginning 8/24/2023. MA, Step 10
18. Joseph Sickler, Summer Seasonal Grounds/Custodial Workers for 8 hours/day with the District, beginning 6/12/2023-8/18/2023.Yr. 1-\$16.50/hr.
19. Alexander Sparks, Summer Seasonal Grounds/Custodial Workers for 8 hours/day with the District, beginning 6/5/2023-8/18/2023.Yr. 2-\$18.00/hr.
20. Lillian Tharp, .50 FTE ECSE Teacher at the NCEC, beginning 8/24/2023. MA, Step 10

ii. Increase/Decrease/Change in Assignment

1. Janet Amundson, EA at the Middle School, add Summer Plus/Blast Site Assistant for up to 6 hours/day Mon.-Thurs. at Bridgewater/Middle School, effective 6/14/2023 - 8/11/2023. Step 4-\$15.91/hr.
2. Nives Bakic, EA at the Middle School, add Summer Plus/Blast Site Assistant for up to 6 hours/day Mon.-Thurs. at Bridgewater/Middle School, effective 6/14/2023-6/29/2023. Step 4-\$15.91/hr.
3. Paula Baragary, Teacher at Spring Creek, add Eagle Bluff Coordinator with Community Education effective 5/15/2023-9/30/2023. \$1,000 stipend
4. Elaine Boda, Speech Language Pathologist B-3 at the NCEC, change to Speech Language Pathologist 3-5 at the NCEC, effective 8/24/2023, .50 FTE
5. Amy Boecker, EA/PCA at the NCEC for the 2022-2023 school year, change to EA/PCA ongoing, effective 5/3/2023.
6. Emily Borgerding, LTS Grade 1 Teacher at Greenvale Park, change to 1.0 FTE Grade 1 Teacher-ongoing at Greenvale Park, effective 8/24/2023.
7. Mairin Born, Teacher at Spring Creek, add Summer Plus/Blast Teacher for up to 6 hours/day Mon.-Thurs. at Bridgewater, effective 6/26/2023 -8/11/2023. \$40/hr.
8. Stephen Cade, Spanish Teacher at the High School, add Summer Plus/Blast Teacher for up to 6 hours/day Mon.-Thurs. at Bridgewater, effective 6/26/2023 -8/11/2023. \$40/hr.
9. Marisa DeVito-Wengert, Lifeguard with Community Education Recreation, add Instructor Assistant at step 2-\$14.25/hr., and Instructor Lead at Step 2-\$15.25/hr. with Community Ed Recreation, effective 5/31/2023-8/31/2023.
10. Lindsey Downs, Teacher at Spring Creek, add Summer Plus/Blast Teacher for up to 6 hours/day Mon.-Thurs. at Bridgewater, effective 6/26/2023 -8/11/2023. \$40/hr.
11. Leah Driscoll, Teacher at Bridgewater, add Summer Plus/Blast Teacher for up to 6 hours/day Mon.-Thurs. at Bridgewater, effective 6/26/2023 -8/11/2023. \$40/hr.
12. Leah Driscoll, Leah Driscoll Teacher at Bridgewater, add Event Worker at the High School, effective 4/25/2023.
13. Jade Fransen, LTS Teacher at the Middle School, add Summer Plus/Blast Teacher for up to 6 hours/day Mon.-Thurs. at Bridgewater/Middle School, effective 6/14/2023 -8/11/2023. \$40/hr.
14. Janet Gannon, EA at the Middle School, add Summer Plus/Blast Assistant for up to 6 hours/day Mon.-Thurs. at Bridgewater/Middle School, effective 6/14/2023 -8/11/2023. Step 4-\$15.91/hr.
15. Jackie Groth, EA at Bridgewater, add Summer Plus/Blast Assistant for up to 6 hours/day Mon.-Thurs. at Bridgewater/Middle School, effective 6/14/2023 -8/11/2023. Step 4-\$15.91/hr.
16. Becki Haar, Elementary Portage Teacher, change to 1.0 FTE Grade 4 Teacher at Spring Creek, effective 8/24/2023.

17. Paige Haley, Grade 1 Teacher at Bridgewater, change to Kindergarten Teacher at Bridgewater, effective 8/24/2023.
18. Denise Halvorson, Teacher at the High School, add Summer Plus/Blast Teacher for up to 6 hours/day Mon.-Thurs. at Bridgewater, effective 6/26/2023 -8/11/2023. \$40/hr.
19. Sam Healy, Grade 3 Teacher at Spring Creek, change to Grade 4 Teacher at Spring Creek effective 8/24/2023.
20. Kelly Hebzynski, Middle School Volleyball Coach Grade 7, change to Middle School Volleyball Coach Grade 8, effective 9/1/2023.
21. Ann Hehr, Grade 4 Teacher at Spring Creek, change to Grade 4 Teacher at Bridgewater, effective 8/24/2023.
22. Anna Hershberger, Media EA for 27.5 hours/week at Greenvale Park, change to Media EA for 27 hours/week at Greenvale Park, effective 9/5/2023.
23. Christopher Howard, 1.0 FTE Spanish Teacher at the Middle School, change to .60 FTE Spanish Teacher at the Middle School and .40 FTE Spanish Teacher at the High School, effective 8/24/2023.
24. Katherine Hubers, Instructor Lead with Community Education Recreation, add Instructor Assistant at step 2-\$14.25/hr., and Instructor Lead at Step 2-\$15.25/hr. with Community Ed Recreation, effective 5/1/2023-8/31/2023.
25. Kristin Hummel, Teacher at Bridgewater, add Summer Plus/Blast Teacher for up to 6 hours/day Mon.-Thurs. at Bridgewater, effective 6/26/2023 -8/11/2023. \$40/hr.
26. Julene Johnson, Media EA at the High School, add Summer Plus/Blast Assistant and Summer Plus/Blast Club Leader for up to 6 hours/day Mon.-Thurs. at Bridgewater/Middle School, effective 6/14/2023 -8/11/2023. Site Assistant-Step 4-\$15.91/hr. and Club Leader \$23.65/hr.
27. Kelly Johnson, Science Teacher at Greenvale Park, change to 1.0 FTE Grade 3 Companeros Teacher at Greenvale Park, effective 8/24/2023.
28. Anna Kelly, LTS Grade 5 Teacher at Greenvale Park, change to 1.0 FTE Science Teacher at Greenvale Park, effective 8/24/2023.
29. Melanie Klein, Teacher at Spring Creek, add Summer Plus/Blast Teacher for up to 2.5 hours/day Mon.-Thurs. at Bridgewater, effective 6/26/2023 -8/11/2023. \$40/hr.
30. Greta Kunze, Teacher at Bridgewater, add Summer Plus/Blast Teacher for up to 6 hours/day Mon.-Thurs. at Bridgewater, effective 6/26/2023 -8/11/2023. \$40/hr.
31. Lily Landry, Teacher on leave of absence for 2022-23. Lily will teach Grade 1 at Greenvale Park, effective 8/24/2023.
32. Averie Line, Spec Ed EA-Morning for 18 hours/week at the NCEC, add Spec Ed EA-Afternoon for 13.5 hours/week at the NCEC, effective 5/8/2023-6/9/2023.
33. Jenny Link, Teacher at the Middle School, add Summer Plus/Blast Teacher for up to 6 hours/day Mon.-Thurs. at Bridgewater/Middle School, effective 6/14/2023 -8/11/2023. \$40/hr.
34. Darren Lofquist, Teacher at Bridgewater, add Summer Plus/Blast Teacher for up to 6 hours/day Mon.-Thurs. at Bridgewater, effective 6/26/2023 -8/11/2023. \$40/hr.
35. Katie Lovrien, Teacher at the Middle School, add Summer Plus/Blast Teacher for up to 6 hours/day Mon.-Thurs. at Bridgewater/Middle School, effective 6/14/2023 -8/11/2023. \$40/hr.
36. Ana Marquez Gatton, EA at the Middle School, add Summer Plus/Blast Assistant for up to 6 hours/day Mon.-Thurs. at Bridgewater, effective 6/26/2023 -8/11/2023. Step 3-\$15.26/hr.
37. Diane Nagy, Title I Teacher at Bridgewater, change to 1.0 FTE Title I at Spring Creek, effective 8/24/2023.
38. Michael O'Keefe, Assistant Principal at the Middle School, add Eagle Bluff Chaperone Community Education, effective 7/19/2023-7/21/2023. \$500 stipend
39. Chris O'Neill, Teacher at Middle School, add Eagle Bluff Coordinator with Community Education, effective 5/15/2023-9/30/2023. \$1,000 stipend
40. Ashley Opatrny, Special Education Teacher at Spring Creek, change to Special Education Teacher at the Middle School, effective 8/24/2023.
41. Rebeka Patterson, .55 FTE Reading Support Teacher at Bridgewater, change to .55 FTE Title I Teacher at Spring Creek, effective 8/24/2023.
42. Betsy Peterson, Teacher at Greenvale Park, add Summer Plus/Blast Teacher for up to 2.5 hours/day Mon.-Thurs. at Bridgewater, effective 6/26/2023 - 8/11/2023. \$40/hr.
43. Andrea Redder, EA at the NCEC, add Summer Plus/Blast Teacher for up to 6 hours/day Mon.-Thurs. at Bridgewater, effective 6/14/2023 - 8/11/2023. \$40/hr.
44. Anna Rubin, Elementary Teacher with Portage, change to Grade 5 Companeros Teacher at Bridgewater, effective 8/24/2023-6/9/2023.
45. Jodie Rud, Kindergarten Teacher at Spring Creek, change to Grade 4 Teacher at Bridgewater, effective 8/24/2023.
46. Jodie Rud, Teacher at Spring Creek, add Summer Plus/Blast Teacher for up to 6 hours/day Mon.-Thurs. at Bridgewater, effective 6/26/2023 - 8/11/2023. \$40/hr.

47. Deborah Russell, Grade 1 Companeros Teacher at Greenvale Park, change to Grade 2 Companeros Teacher at Spring Creek, effective 8/24/2023.
48. Ryan Schnaith, $\frac{1}{2}$ Assistant Track Coach at the Middle School, change to Assistant Track Coach at the Middle School, effective 5/1/2023. Add \$1,015.60 to current stipend.
49. Angela Schock, Teacher at the Middle School, add Summer Plus/Blast Teacher for up to 6 hours/day Mon.-Thurs. at the Middle School, effective 6/26/2023 - 8/11/2023. \$40/hr.
50. Rebekka Schrank, Teacher at Spring Creek, add Summer Plus/Blast Teacher for up to 6 hours/day Mon.-Thurs. at Bridgewater, effective 6/14/2023 - 8/11/2023. \$40/hr.
51. Michelle Sickler, Teacher at Greenvale Park, add Summer Plus/Blast Teacher for up to 6 hours/day Mon.-Thurs. at Bridgewater, effective 6/26/2023 - 8/11/2023. \$40/hr.
52. Erik Swenson, Teacher at Bridgewater, add Summer Plus/Blast Teacher for up to 6 hours/day Mon.-Thurs. at Bridgewater, effective 6/26/2023 - 8/11/2023. \$40/hr.
53. Gina Swenson, Grade 1 Teacher at Spring Creek, change to Grade 1 Teacher at Greenvale Park, effective 8/24/2023.
54. LauraAnn Talbot Peterson, Teacher at the Middle School, add Summer Plus/Blast Teacher for up to 6 hours/day Mon.-Thurs. at Bridgewater, effective 6/26/2023 - 8/11/2023. \$40/hr.
55. Lori Taylor, .60 FTE ADSIS/MTSS Teacher at the High School, add .40 FTE Spanish Teacher at the High School, effective 8/24/2023-6/6/2024.
56. Cindy Thomas, EA at the Middle School, add Summer Plus/Blast Site Assistant for up to 6 hours/day Mon.-Thurs. at Bridgewater, effective 6/14/2023 - 8/11/2023. Step 4-\$15.91/hr.
57. Diane Torbenson, Teacher at Greenvale Park, add Summer Plus/Blast Teacher for up to 6 hours/day Mon.-Thurs. at Bridgewater, effective 6/14/2023 - 8/11/2023. \$40/hr.
58. ReNae Trebelhorn, Special Education Teacher at the High School, add Special Education Teacher Homebound for the District, effective 4/26/2023 - 6/9/2023.
59. Ellen Trotman, Teacher at the Middle School, add Summer Plus/Blast Teacher for up to 6 hours/day Mon.-Thurs. at Bridgewater, effective 6/26/2023 - 8/11/2023. \$40/hr.
60. Ellen Trotman, Middle School Volleyball Coach Grade 8, change to Middle School Volleyball Coach Grade 7, effective 9/1/2023.
61. Peyton Truman, Lifeguard with Community Ed Recreation, add Summer Instructor Assistant at step 1-\$14.00/hr., and Summer Instructor Lead at Step 1-\$15.00/hr. with Community Ed Recreation, effective 5/31/2023-8/31/2023.
62. Sara Webster, Speech Language Pathologist at the NCEC, change to Speech Language Pathologist B-5, Flex Calendar at the NCEC, effective 7/1/2023.
63. Cori Yamry, Middle School Volleyball Coach Grade 7, change to Middle School Volleyball Coach Grade 8, effective 9/1/2023.
64. Elizabeth Ziemann, Kindergarten Teacher at Greenvale Park, change to Grade 1 Companeros Teacher at Greenvale Park, effective 8/24/2023.
65. Joe Greenwood, Day Custodian Engineer at the High School, change to Interim Head Custodian at the High School, effective 5/8/2023-Interim.
66. Karna Hauck, 1.0 FTE Art Teacher at the High School, add a $\frac{1}{2}$ overload at the High School, effective 8/24/2023-6/6/2024.
67. Cheryl Mathison, Teacher at the ALC, add Boundary Waters Teacher for up to 40 hours at the ALC, effective 6/12/2023-6/16/2023. lane/step
68. Rebecca Stoufis, Special Ed Teacher at the High School, add a $\frac{1}{5}$ overload at the High School, effective 4/10/2023-6/9/2024.
69. Eric Swan McDonald, Teacher at the ALC, add Boundary Waters Teacher for up to 40 hours at the ALC, effective 6/12/2023-6/16/2023. lane/step

iii. Leave of Absence

1. Christian Blanck, 1.0 FTE Art Teacher at the High School, .20 leave of absence for the 2023-24 school year.
2. Diana Camargo, Educational Assistant/PCA at the NCEC, leave of absence beginning April 24, 2023 through the end of the 2022-23 school year.
3. Kevin Gilbert, Custodian at the High School, FMLA leave of absence beginning 4/18/2023 through approximately May 9, 2023.
4. Teresa Hasse, Educational Assistant/PCA at Spring Creek Elementary, extend medical leave of absence through the end of the 2022-23 school year.

iv. Retirements/Resignations/Terminations

1. Kathy Clark, Administrative Assistant at the High School, resignation effective 7/31/2023.
2. Daisy Gomez Olvera, Community School Club Leader at Greenvale Park Elementary, resignation effective 5/2/2023.

3. Jessica Holz, Secondary Portage Learning Coach, resignation effective 6/9/2023.
4. Tyler Lexvold, Educational Assistant/PCA at Bridgewater Elementary, resignation effective 3/24/2023.
5. Natalie Ponciano Bartolo, Educational Assistant/PCA at Bridgewater Elementary, resignation effective 5/15/2023.
6. Carlaa Wallig, termination of employment effective 5/3/2023.
7. Sydney Anderson, 9th Grade Volleyball Coach at the High School, resignation effective 5/4/2023.
8. Katie Bauer, Administrative Support Assistant at the ALC, resignation effective 8/11/2023.
9. Brenda Hand, Community School Teacher at Bridgewater, resignation effective 5/4/2023.
10. David Kurth, Custodian Engineer at the Middle School, resignation effective 5/19/2023.
11. Mark Langevin, 6th Grade Football Coach at the Middle School, resignation effective 5/2/2023.
12. Josh Spitzack, Assistant Basketball Coach at the High School, resignation effective 5/5/2023.

v. Advancement of Probationary Licensed Staff

Advancement of Licensed Staff to Tenure Status for 2023-2024 - tenure status at 1.0 FTE unless otherwise noted
 Blanck, Christian; Borgerding, Emily; Coleman, Josten; Hubbard, Brittney; Legros, Marckileine; McCabe, Shari; Moyer, Jamie; Rhoades, Ian (.80 FTE); Townzen, Kaitlyn

Advancement of Licensed Staff to Third Year Probationary Status for 2023-2024

AfsharJavan, Nahal; Anderson, Claire; Doliscar, Jules; Gagnon, Noah; Kelly, Anna; LaVoy, Kayla; Lovrien, Catherine; O'Brien, Sean; Stanton, Paul; Turnquist, Ryan; Weber, Jessica

Advancement of Licensed Staff to Second Year Probationary Status for 2023-2024

Betsinger, Sybil (.50 FTE); Carlson, Kathryn; Opatrny, Ashley; Torkelson, Nicole

7. Items for Individual Action

- a. Revised 2022-23 Community Education Budget. On a motion by Coleman, seconded by Butler, the board unanimously approved the Revised 2022-2023 Community Education Budget as presented at the April 24, 2023 meeting.
- b. Special Education Staffing. On a motion by Miller, seconded by Goerwitz, the board unanimously approved the addition of 1.8 licensed special education FTE at a cost of \$198,000 salary and benefits with approximately 55% of salary reimbursed through special education revenue for a net cost of \$89,100. At the April 24, 2023 meeting, the board received the request to hire additional FTE for the 2023-24 school year due to the changes in special education needs across the district.
- c. Modification to Academic Award Parameters. On a motion by Butler, seconded by Coleman, the board unanimously authorized the high school administration to issue an academic award to all high school students who meet the grade point average and other requirements as outlined in the high school handbook. The current high school handbook states "... students taking college courses must be enrolled in at least four Northfield High School courses through semester one of senior year to qualify for an academic award." This provision prevents several high school students from receiving those honors. This language will be updated for the 2023-24 school year.
- d. Resolution Proposing to Place Tenured Licensed Staff on Unrequested Leave of Absence. On a motion by Nelson, seconded by Miller, the board adopted by roll call the Resolution Proposing to Place Tenured Licensed Staff on Unrequested Leave of Absence effective at the end of the 2022-23 school year. Voting 'yes' was Butler, Coleman, Goerwitz, Gonzalez-George, Miller, Nelson, and Quinnell No one voted 'no'.

<u>Name</u>	<u>Position</u>	<u>FTE</u>
Borup, Melissa	Academic Advocate	.80
Ensrud, Mark	Guidance Counselor	1.0 – 202 days
Rasmussen, Deborah	Guidance Counselor	1.0 – 202 days
Schultz, Katherine	Secondary Learning Coach	1.0

This action is taken with the understanding that the following individuals will be offered a contract for the 2023-24 school year as follows:

<u>Name</u>	<u>Position</u>	<u>FTE</u>
Ensrud, Mark	Guidance Counselor	1.0 – 197 days
Rasmussen, Deborah	Guidance Counselor	1.0 – 197 days.

- e. Head Custodian Agreement Modifications. On a motion by Quinnell, seconded by Miller, the board unanimously approved the changes to the building stipends for head custodians.

8. Items for Information

- a. National Honor Society Senior Induction Ceremony. The board is invited to attend the National Honor Society Senior Induction Ceremony scheduled on Tuesday, May 23 at 8:00 p.m. in the high school auditorium. There will be a brief program, awarding of membership certificates to our qualifying seniors, and a reception in the lower cafeteria.

9. Future Meetings

- a. Monday, May 22, 2023, 6:00 p.m., Regular Board Meeting, Northfield DO Boardroom
b. Monday, June 12, 2023, 6:00 p.m., Regular Board Meeting, Northfield DO Boardroom

10. Adjournment

On a motion by Quinnell, seconded by Goerwitz, the board unanimously approved to adjourn at 8:05 p.m.



Amy Goerwitz
School Board Clerk