

NORTHFIELD PUBLIC SCHOOLS
Office of the Superintendent
Memorandum

TO: Board of Education
FROM: Matt Hillmann Ed.D., Superintendent
RE: Table File Items for April 9, 2018, Regular School Board Meeting

VII. Superintendent's Report

B. Items for Consent Grouping

2. Personnel Items

a) Appointments

17. Tony Daza, Targeted Services Summer BLAST Teacher for up to 5.5 hours/day at the Middle School, beginning 06/14/2018-07/26/2018. Yr. 1-\$27.11/hr.
18. Sandra Fjelde, 1.0 FTE Technology Specialist District Wide, beginning 4/11/2018; \$54,559 - prorated for 2017-18 + Step 4; \$2,000-prorated for 2017-18.
19. Marianne Moser, 1.0 FTE General Education EA at the High School, beginning 04/12/2018; Gen Ed-Step 1-\$14.74/hr.
20. Kayla Tietz, CNA I for 3.75 hours/day at the Middle School, beginning 4/13/2018; \$16.83/hr.

c) Leave of Absence

4. Shari Karlsrud, Teacher at the High School, Family/Medical Leave of Absence, effective 04/19/2018-05/18/2018.
5. Nicole Papke, Title 1 Teacher at Greenvale Park, Family/Medical Leave of Absence, effective 04/06/2018-04/26/2018.
6. Lori Warner, OT with the district, Family/Medical Leave of Absence, effective 03/22/2018-on an intermittent basis for up to 60 work days.

d) Retirements/Resignations/Terminations

10. Katlyn Clark, KidVentures Site Assistant, resignation effective 03/02/2018.

** Conditional offers of employment are subject to successful completion of a criminal background check and Prewrite screening (if applicable)*

3. Grant Application Approval

Superintendent Hillmann is requesting School Board approval of a \$25,000 grant request from Northfield Healthy Community Initiative. This grant is through HCI (Strive Funds) to support the District's continuous improvement framework and will help fund a substantial portion of the contract with Studer Group.

Grant Application Approval Form

Date 4/9/18

Any proposal submitted to an external funding source that involves any entity within the Northfield Public Schools must be approved by the School Board before the proposal is submitted. This form will accompany all requests to the School Board and will be filed along with a copy of the completed grant proposal. All proposals must:

- Support the District's mission and goals.
- Be financially feasible and supported by all affected District departments or buildings.
- Demonstrate collaboration and commitment from the District, if required.

Grant Proposal Information	
Project Title	Continuous Improvement Model
Project Period	From: 4.1.18 To: 12.31.18
Funding Source	Northfield Healthy Community Initiative
Application Deadline	N/A
List all Grant Applicants	
School/Department	District Wide
Contact Person	Dr. Matt Hillmann Phone No.
Project Information	
Brief Proposal Description	Grant through HCI (Strive Funds) to support the District's continuous improvement framework. Grant will help fund a portion of the contract with Studer Group.
Project Goal (in one Sentence)	Implement continuous improvement framework across District administration
List All Personnel Involved in Application	District Administration
Budget Information	
Amount Requested	\$25,000 (3 years)
Matching Funds	<input type="checkbox"/> Are Required <input checked="" type="checkbox"/> Not Required
Source of Matching Funds	N/A

Required Documents Attached: Completed Application Rough Draft Summary of Application

Matt Hillmann
Project Initiator Signature

Valeri Merestey
Building Principal or District Administrator Signature

Approved by the School Board Not Approved by the School Board Date _____