

NORTHFIELD PUBLIC SCHOOLS
Office of the Superintendent
Memorandum

TO: Board of Education
FROM: Matt Hillmann Ed.D., Superintendent
RE: Table File Items for March 12, 2018, Regular School Board Meeting

VII. Superintendent's Report

B. Items for Consent Grouping

4. Personnel Items

a) Appointments

6. Eileen King, Building Supervisor for up to 10 hours/week with Community Services, beginning 03/10/2018; \$15.50/hr.
7. Deborah Massey, Targeted Services PLUS Teacher for up to 4.75 hours/day at Greenvale Park, beginning 06/14/2018-08/02/2018; Yr. 2-\$27.11/hr.
8. Amy Niebur, Targeted Services PLUS Teacher for up to 4.75 hours/day at Greenvale Park, beginning 06/14/2018-08/02/2018; Yr. 3-\$27.11/hr.

b) Increase/Decrease/Change in Assignment

28. Robert Benson, EA at Sibley, add Summer PLUS Site Assistant for up to 6 hours/day M-Thur. at Greenvale Park, effective 06/14/2018-08/02/2018; Step 3-\$13.22/hr.
29. Marissa Gallardo, Student Site Assistant, add Summer PLUS Student Site Assistant for up to 6 hours/day M-Thur. at Greenvale Park, effective 06/14/2018-08/02/2018; \$9.65/hr.
30. Amanda Heinritz, Teacher at Greenvale Park, add Summer PLUS Teacher for up to 4 hours/day M-Thur. at Greenvale Park, effective 06/14/2018-08/02/2018; Yr. 3-\$27.11/hr.
31. Matti Prayfrock, Site Assistant with Community Services, add Summer PLUS Site Assistant for up to 6 hours/day M-Thur. at Greenvale Park, effective 06/14/2018-08/02/2018; Step 2-\$12.89/hr.
32. Anna Rubin, Teacher at Bridgewater, add Summer PLUS Teacher for up to 4.75 hours/day M-Thur. at Greenvale Park, effective 06/14/2018-08/02/2018; Yr. 3-\$27.11/hr.
33. Jodie Rud, Teacher at Sibley, add Summer PLUS Teacher for up to 4.75 hours/day M-Thur. at Greenvale Park, effective 06/14/2018-08/02/2018; Yr. 2-\$27.11/hr.
34. Ann Schmidt, CNA II and CNA III at the High School, add Summer CNA for 4 days/wk at Greenvale Park, effective 06/15/2018-08/03/2018; \$16.52/hr.
35. Josh Spitzack, Teacher at Greenvale Park, add Summer PLUS Teacher for up to 4.75 hours/day M-Thur. at Greenvale Park, effective 06/14/2018-08/02/2018; Yr. 4-\$27.73/hr.
36. Dee Tomczik, EA at Bridgewater, add Summer PLUS Site Assistant for up to 6 hours/day M-Thur. at Greenvale Park, effective 06/14/2018-08/02/2018; Step 4-\$13.78/hr.
37. Karl Viesselman, Assistant Boys/Girls Track Coach at the High School, change to Interim Head Girls Track Coach at the High School, effective 03/12/2018-06/15/2018; Level A, Step 5
38. Margaret Wille, Site Assistant with Community Services, add Summer PLUS Site Assistant for up to 6 hours/day M-Thur. at Greenvale Park, effective 06/14/2018-08/02/2018; Step 1-\$12.56/hr.
39. Kate Woodstrup, Teacher at Bridgewater, add Summer PLUS Teacher for up to 4.75 hours/day M-Thur. at Greenvale Park, effective 06/14/2018-08/02/2018; Yr. 8-\$28.22/hr.

d) Retirements/Resignations/Terminations

3. Correction: Bruce Dybvik, Technology Specialist at the High School, retirement date has been changed from 08/31/2018 to 07/15/2018.

** Conditional offers of employment are subject to successful completion of a criminal background check and Prewrite screening (if applicable)*

5. Grant Application Approval

Erin Bailey, Community Services Director, is requesting School Board approval of a \$36,100 grant request for PRIMETIME. If received, this grant would help fund after school and summer enrichment to over 850 Northfield youth in grades K-8 from July 1, 2018 - June 30, 2019.

Grant Application Approval Form

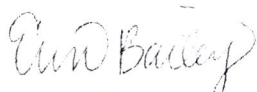
March 12, 2018

Any proposal submitted to an external funding source that involves any entity within the Northfield Public Schools must be approved by the School Board before the proposal is submitted. This form will accompany all requests to the School Board and will be filed with the Grant Coordinator along with a copy of the completed grant proposal. All proposals must:

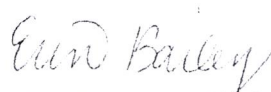
- Support the District's mission and goals.
- Be financially feasible and supported by all affected District departments or buildings.
- Demonstrate collaboration and commitment from the District if required.

Grant Proposal Information	
Project Title	PRIMEtime Kindergarten – 8 th grade
Project Period	From: July 1, 2018 To: June 30, 2019
Funding Source	Northfield United Way
Application Deadline	March 16, 2018
List all Grant Applicants	PRIMEtime Collaborative
School/Department	Northfield Community Services
Contact Person	Erin Bailey Phone No. 507-664-3652
Project Information	
Brief Proposal Description	PRIMEtime (Preparing Responsible Individuals through Mentoring and Enrichment) provides low-income and at-risk Northfield children with free mentoring, tutoring, skill-building workshops, and cultural enrichment programs after school and over the summer. The target population includes children at-risk of academic failure and low-income youth receiving free/reduced price lunches. Now in its tenth year, PRIMEtime provides after-school and summer programming that will serve over 850 (unduplicated count) youth in Kindergarten through 8 th grade next year.
Project Goal (in one Sentence)	Serving children in grades K-8, PRIMEtime programs will provide after school and summer enrichment to over 850 Northfield youth next year.
List All Personnel Involved in Application	Erin Bailey, Daryl Kehler and PRIMEtime Collaborative
Budget Information	
Amount Requested	\$36,100.00
Matching Funds	\$202,735.00
Source of Matching Funds	\$199,232 Northfield Public Schools Targeted Services and \$3,500 Northfield Public Schools Community Services Division

Required Documents Attached: ☒ Completed Application ☒ Rough Draft ☒ Summary of Application



Project Initiator Signature



Building Principal or District Administrator
Signature

☒ Approved by the School Board ☒ Not Approved by the School Board Date _____