

# NORTHFIELD PUBLIC SCHOOLS

## School Board Minutes

March 11, 2019

Northfield High School Media Center

I. Call to Order

Board Chair Julie Pritchard called the Regular meeting of the Northfield Board of Education of Independent School District 659 to order at 7:00 p.m. Present: Goerwitz, Hardy, Stratmoen, Quinnell, Baraniak, Iverson, and Pritchard.

II. Agenda Changes / Table File

Table File items were added, including the appointment of Dr. Laura Kay Allen, Interim High School Principal for Fall 2019, to replace Mr. Joel Leer who will be on an unpaid leave of absence.

III. Public Comment

There was no public comment.

IV. Announcements and Recognitions

- Two PLC groups working across the District on Augmentative and Alternative Communication(AAC) to provide better access to their education and learning environment have been accepted to present at the Charting the C's conference in Alexandria MN in April. Ann Ackerman, Christine Howard, Melanie Klein, and Lori Warner are presenting on Bridging the Gap with AAC Communication from school to home. Pam Moening and Sara Webster will be presenting on AT & Early Childhood, increase access for all.
- Congratulations to Senior Connor (John) Wesling for getting first place in the state of Minnesota in Best Prep's Stock Market Game Essay Contest.
- The Wrestling team placed 5th at State. Individual recognition goes to Trayton Anderson - State Champ 132 pounds, and Drew Woodley, Chase Murphy, and Jake Messner.
- The Boys Swim/Dive team was Runner Up at State. Individual recognition goes to Andrew Becker, Joshua Beumer, Dillon Smisek, Erik Larson, Jack Meehan, Marcus Hauck, Ethan Schaffer, and Oscar Hanifl.
- At the MNSOTA Orchestra Festival on March 6, the 7th and 8th Grade Orchestras received a superior with distinction rating from judges, giving them an invitation to participate in Tier II of this festival on April 15 at Orchestra Hall in Minneapolis.
- Congratulations to Arcadia Charter School student Bella Callery who won the Minnesota State Poetry Out Loud Championship. Bella will be competing at Nationals in Washington, D.C.
- We are halfway through Rock 'n' Roll Revival's performance schedule and all shows are sold out. This is a great community event.
- Welcome to the students attending tonight's meeting who are enrolled in Sarah Swan McDonald's Global Studies class.
- The Girls Basketball team played with distinction and we acknowledge their effort and season. This was the third consecutive section final for this team.

V. Items for Discussion and Reports

A. Building Projects Progress Update by Wold Architects

Sal Bagley, an architect with Wold Architects and Engineers, and Josh Cooper of Knutson Construction highlighted the activities of the Greenvale Park and Bridgewater core planning teams. This included updates on the planning and design processes, the schematic design submittals for both the new Greenvale Park Elementary and Bridgewater Elementary, as well as the design criteria and parameters of each building. Ms. Bagley reviewed next steps which include continued user group meetings with the Bridgewater team and scheduling user group meetings with the Greenvale Park team.

B. Northfield High School Flex Hour Update

High School Principal Joel Leer provided the results of a survey conducted by the administration regarding the new Flex Hour schedule implemented at the high school for the school year 2018-19. Both students (1060

responses) and staff (49 responses) indicated an overall positive experience with the Flex Hour schedule. Students reported that the Flex Hour helps to reduce stress and prepares them for afternoon classes. The administration will continue to monitor the Flex Hour schedule and one additional survey is scheduled before the end of the school year. Mr. Leer will report those findings to the Board when they are available.

C. Technology Services Presentation

Kim Briske, Director of Technology Services, provided an update on student device leases and presented options for the Board's consideration. The Board will review this information and have further discussion during their work session on Tuesday, March 19, 2019.

VI. Consent Agenda

On a motion by Quinnell, seconded by Goerwitz, the Board unanimously approved the following Consent Agenda items:

- A. Minutes. Minutes of the Regular School Board meeting held on February 25, 2019.
- B. Approval of Construction Management Contract with Knutson Construction. The construction management contract with Knutson Construction for projects related to the successful November 6, 2018 bond referendum election. This final contract for approval was presented to the Board through the RFP process at the December 10, 2018, School Board meeting.
- C. Approval of Architectural and Engineering Services Contract with Wold Architects and Engineers. The architectural and engineering services contract with Wold Architects and Engineers for projects related to the successful November 6, 2018 bond referendum election. This final contract for approval was presented to the Board through the RFP process at the December 10, 2018, School Board meeting.
- D. Personnel Items
- a) Appointments
1. Samantha Becker, Gen Ed EA-Media for 7.5 hours/day at the Middle School, beginning 3/4/2019-6/10/2019; Gen Ed, Step 1-\$15.03/hr.
  2. Kayla Halvorson, 1.0 FTE Long Term Substitute Kindergarten Teacher at Bridgewater, beginning on or about 3/25/2019-about 5/28/2019; BA+60, Step 1.
  3. Nancy Johnson, Rock N Roll Revival-Costumer as needed at the High School, beginning 3/4/2019. \$1,000 Stipend.
  4. Kyle Korynta, Assistant Boys and Girls Track Coach for 2 hours/day at the High School, beginning 03/11/2019. Level F, Step 3-50% Stipend.
  5. Elizabeth Stoufis, Community School Evening Club Leader for up to 3 hours/day 2 days/wk. at Greenvale Park, beginning 03/12/2019-06/07/2019. \$21.01/hr.
  6. Mark Welinski, Assistant Boys Tennis Coach for 2 hours/day at the High School, beginning 03/25/2019. Level H, Step 5.
  7. Laura Kay Allen, 1.0 FTE Interim High School Principal at the High School, beginning 08/05/2019-12/20/2019; 98 contracted days @ \$625.50/day.
- b) Increase/Decrease/Change in Assignment
1. Ashley Baker, Teacher at Sibley, add Assistant Softball Coach at the High School, effective 03/05/2019. Level F, Step 1.
  2. Sarah Bloom, Long Term Substitute 6<sup>th</sup> Grade Teacher at the Middle School, change to ongoing 6<sup>th</sup> Grade Teacher at the Middle School, effective 08/26/2019.
  3. Danielle Crase, Teacher at the High School, add Assistant Girls Golf Coach at the High School, effective 03/05/2019; Level I, Step 5.
  4. Marilyn Frey, Spec Ed EA-PCA at the High School, add Spec Ed EA Bus EA for approximately 90 minutes/day with the District, effective 02/28/2019-04/05/2019.
  5. Roberto Garcia, Teacher at Greenvale Park, add Community School Evening Club Leader for 2 hours/day at Greenvale Park, effective 3/5/2019-5/16/2019; \$21.01/hr.
  6. Richelle Kruger, Spec Ed EA-PCA at the High School, add Spec Ed EA Bus EA for approximately 1.5 hours/day with the District, effective 02/28/2019-04/05/2019.

7. Carolyn Manderfeld, Spec Ed EA-PCA at the Middle School, add Spec Ed EA Bus EA for an additional 45 minutes/day with the District, effective 02/28/2019-06/07/2019.
8. Susan Puppe, Special Ed Teacher at Sibley, add Special Ed Teacher-Homebound intermittently throughout the school year with the District, effective 02/25/2019-06/07/2019.
9. Caitlin Robertson, Teacher at the Middle School, add Targeted Services BLAST Teacher for up to 1.5 hours/day Mon.-Thurs. at the Middle School, effective 3/4/2019-5/2/2019. Yr. 2-\$27.11/hr.
10. Caroline Sjoberg, Teacher at Sibley, add Assistant Softball Coach 9<sup>th</sup> Grade at the High School, effective 03/05/2019. Level F, Step 1.
11. Janet Smith, Teacher at the High School, add Assistant Track Coach at the High School, effective 03/05/2019; Level F, Step 1.
12. Natalie Amy, Teacher at the Middle School, add Boys Golf Coach at the Middle School, effective 04/01/2019; Level I, Step 1
13. Caitlin Bushey, Teacher at Bridgewater, add Summer PLUS Teacher for up to 4.75 hours/day Mon.-Thurs. at Greenvale Park, effective 06/13/2019-08/01/2019; Yr. 2-\$27.11/hr.
14. Tina Dokken, Girls Golf Coach at the High School, change to Girls Golf Coach at the Middle School, effective 04/01/2019; Level I, Step 5
15. Rich Guggisberg, Teacher at Sibley, add Summer PLUS Teacher for up to 4.75 hours/day Mon.-Thurs. at Greenvale Park, effective 06/13/2019-08/01/2019; Yr. 4-\$27.73/hr.
16. Kyle Korynta, Assistant Track Coach-100% Stipend at the High School, change to Assistant Track Coach-60% Stipend at the High School, effective 03/11/2019. Level F, Step 3-60% Stipend
17. Becca Meyers, Early Childhood Teacher for 38 hours/wk at the NCRC, change to Early Childhood Teacher for 4 hours/wk at the NCRC, effective 08/19/2019.
18. Nicole Porath, Cross Country Coach at the High School, add Assistant Boys and Girls Track Coach at the Middle School, effective 04/01/2019. Level I, Step 1
19. Angela Schock, Teacher at the Middle School, add Head and Assistant Track Coach at the Middle School, effective 04/01/2019; Level H, Step 1-50% stipend and Level I, Step 1-50% stipend
20. Kim Slegers, Assistant Track Coach-100% Stipend at the High School, change to Assistant Track Coach-60% Stipend at the High School, effective 03/11/2019. Level F, Step 3-60% Stipend
21. Janet Smith, Teacher at the High School, add Assistant Track Coach at the High School, effective 03/11/2019; Level F, Step 1 80% Stipend
22. Amber Soderlund, Teacher at Sibley, add Summer PLUS Teacher for up to 4.75 hours/day Mon.-Thurs. at Greenvale Park, effective 06/13/2019-08/01/2019; Yr. 3-\$27.11/hr.

c) Leave of Absence

1. Jann Deim, Spec Ed EA-PCA at the High School, Extended Leave of Absence, effective 3/1/2019 through the remainder of the 2018-19 School Year.
2. Makenzie Mathews, Spec Ed EA-PCA at Longfellow, Leave of Absence to take a teaching position within the District, effective 4/10/2019-05/24/2019.
3. Mary Robia, Teacher at the High School, Leave of Absence for Childcare, effective on or about 05/27/2019 through the end of the 2018-19 school year.
4. Mary Robia, Teacher at the High School, Leave of Absence for Childcare, effective for the 2019-2020 school year.
5. Cori Yamry, Guidance Counselor at the Middle School, Family/Medical Leave of Absence for Childcare, effective 08/26/2019 for 8 work weeks.
6. Ruben Alvarez, Teacher at Greenvale Park, Leave of Absence, effective for the 2019-2020 School Year.
7. Katie Casson, Teacher at the High School, Leave of Absence, effective for the first semester of the 2020-2021 School Year.
8. Betsy McLaughlin, Teacher at Greenvale Park, Leave of Absence, effective for the 2019-2020 School Year.
9. Rebecca Meyers, Early Childhood Teacher at the NCRC, Leave of Absence, effective for the 2019-2020 School Year.
10. Ellen Mucha, Teacher at the High School, .4 FTE Leave of Absence, effective for the 2019-2020 School Year.
11. Jacie Myers, Special Education Teacher at Greenvale Park, Leave of Absence, effective for the 2019-2020 School Year.
12. Debra Pack, Spec Ed EA-PCA at the High School, Family/Medical Leave of Absence, effective 3/11/2019-04/11/2019.

d) Retirements/Resignations/Terminations

1. Cathy Bennetts, ADSIS Teacher at Sibley, retirement effective at the end of the 2018-2019 School year.
2. Claiborne Day, Teacher at Sibley, resignation effective at the end of the 2018-2019 school year.

3. Claudia Gonzalez George, EL Educational Assistant at the Middle School, resignation effective 03/18/2019.
4. Jeanne Mahoney-Hanzlik, Science Teacher at the High School, retirement effective at the end of the 2018-2019 school year.
5. Deb Thomforde, ADSIS Teacher at Greenvale Park, retirement effective at the end of the 2018-2019 school year.
6. Janet Larimore-Rockne, Teacher at Bridgewater, retirement effective at the end of the 2018-2019 School Year.
7. Shelly Sheets, Long Term Substitute Child Nutrition, unable to accept position, effective 03/08/2019.
8. Savannah Stuckmayer, Community School Coordinator at Greenvale Park, resignation effective 06/17/2019.

E. Grant Application Approval. Erin Bailey, Community Services Director, requested School Board approval of a \$46,100 grant request from Northfield United Way. PRIMEtime provides low-income and at-risk Northfield children with free mentoring, tutoring, skill-building workshops, and cultural enrichment programs after school and over the summer. The target population includes children at risk of academic failure and low-income youth receiving free/reduced price lunches.. This grant will provide after school and summer enrichment to over 850 Northfield youth July 1, 2019 - June 30, 2020.

VII. Superintendent's Report

A. Items for Individual Action

1. Resolution Non-Renewing Coaching Contract. On a motion by Stratmoen, seconded by Hardy, the Board unanimously adopted the Resolution related to the non-renewal of a coaching contract effective at the end of the 2018-19 season. Voting 'yes' was Goerwitz, Hardy, Stratmoen, Quinnell, Baraniak, Iverson, and Pritchard. No one voted 'no'. Motion carried.

VIII. Items for Information

- A. Enrollment Report. Dr. Hillmann reviewed the Enrollment Report for March 2019.

IX. Future Meetings

- A. Tuesday, March 19, 2019, 5:00 PM, Board Work Session, NHS Media Center
- B. Monday, April 8, 2019, 7:00 PM, Regular Board Meeting, NHS Media Center
- C. Monday, April 22, 2019, 7:00 PM, Regular Board Meeting, NHS Media Center

X. Adjournment

On a motion by Stratmoen, seconded by Iverson, the Board adjourned at 9:34 p.m.

Noel Stratmoen  
School Board Clerk