

**NORTHFIELD PUBLIC SCHOOLS**  
**Office of the Superintendent**  
**Memorandum**

**TO:** Board of Education  
**FROM:** Matt Hillmann Ed.D., Superintendent  
**RE:** Table File Items for March 8, 2021, Regular School Board Meeting

VI. Consent Agenda

D. Personnel

a) Appointments

9. Innana Antley, 1.0 FTE Early Ventures Teacher at the NCEC, beginning 3/15/2021; Step 4-\$18.29/hr.
10. Luis Diaz, Community School Club Leader for up to 3 hours/day for 2 days/week at Greenvale Park, beginning 3/11/2021-6/10/2021; \$22.27/hr.
11. Courtney Gilomen, Special Ed EA-PCA for 6.75 hours/day at Greenvale Park, beginning 3/15/2021; Spec Ed Step 3-\$16.75/hr.
12. Brianna Theis, Special Ed EA-PCA for 6.75 hours/day at the Middle School, beginning 3/12/2021; Step 1-\$16.05/hr.
13. Craig Wasner, Rock N Roll Revival-Band Leader for 2 hours/day at the High School, beginning 3/8/2021; Level F, Step 10
14. Kathy Wiertsema-Miller, .65 FTE Licensed School Counselor at the High School, beginning 3/4/2021-6/10/2021; MA40, Step 15

b) Increase/Decrease/Change in Assignment

12. Lucy Archibald, job share arrangement for the Bridgewater Elementary nurse position will continue through the 2021-22 school year.
13. Brittany Braucher, CNA I- on Leave of Absence at the High School, change to CNA I for 3.75 hours/day at the High School, effective 3/30/2021.
14. Courtney Gilomen, Special Ed EA-PCA at Greenvale Park, add General Ed EA 0.5 hours/day at Greenvale Park, effective 3/15/2021; Gen Ed Step 3-\$16.17/hr.
15. Melody Leidall, job share arrangement for the Bridgewater Elementary nurse position will continue through the 2021-22 school year.

c) Leave of Absence

2. Mark Johnson, Teacher at the Middle School, Extended Leave of Absence for 3 years starting with the 2021-2022 school year.
3. Paula Seeberg, Teacher at Sibley, Extended Leave of Absence for 3 years starting with the 2021-2022 school year.
4. Linda Temple, Teacher at Bridgewater, Leave of Absence for the 2021-2022 school year.
5. Earl Weinmann, Teacher at the Middle School, Extended Leave of Absence for 3 years starting with the 2021-2022 school year.

d) Retirements/Resignations/Terminations

E. Grant Application Approval

Director Bailey is requesting School Board approval of a \$32,000.00 grant request from Northfield United Way. PRIMEtime provides low-income and at-risk Northfield children with free mentoring, tutoring, skill-building workshops, and cultural enrichment programs after school and over the summer. The target population includes children at risk of academic failure and low-income youth receiving free/reduced price lunches. If received, this grant will provide after school and summer enrichment to over 850 Northfield youth in Kindergarten through 8th grade July 1, 2021 - June 30, 2022.

# Grant Application Approval Form

March 8, 2021

**Any proposal submitted to an external funding source that involves any entity within the Northfield Public Schools must be approved by the School Board before the proposal is submitted. This form will accompany all requests to the School Board and will be filed with the Grant Coordinator along with a copy of the completed grant proposal. All proposals must:**

- Support the District's mission and goals.
- Be financially feasible and supported by all affected District departments or buildings.
- Demonstrate collaboration and commitment from the District if required.

Grant Proposal Information	
Project Title	PRIMEtime Kindergarten – 8 <sup>th</sup> grade
Project Period	From: July 1, 2021 To: June 30, 2022
Funding Source	Northfield United Way
Application Deadline	March 15, 2021
List all Grant Applicants	PRIMEtime Collaborative
School/Department	Northfield Community Services
Contact Person	Erin Bailey Phone No. 507-664-3652
Project Information	
Brief Proposal Description	PRIMEtime (Preparing Responsible Individuals through Mentoring and Enrichment) provides low-income and at-risk Northfield children with free mentoring, tutoring, skill-building workshops, and cultural enrichment programs after school and over the summer. The target population includes children at-risk of academic failure and low-income youth receiving free/reduced price lunches. Now in its eleventh year, PRIMEtime provides after-school and summer programming that will serve over 850 (unduplicated count) youth in Kindergarten through 8 <sup>th</sup> grade next year.
Project Goal (in one Sentence)	Serving children in grades K-8, PRIMEtime programs will provide after school and summer enrichment to over 850 Northfield youth next year.
List All Personnel Involved in Application	Erin Bailey, Daryl Kehler, Sarah VanSickle and PRIMEtime Collaborative
Budget Information	
Amount Requested	\$32,000.00
Matching Funds	\$371,589.00
Source of Matching Funds	\$243,600 Northfield Public Schools Targeted Services, \$124,489 21 <sup>st</sup> Century Community Learning Center grant and \$3,500 Northfield Public Schools Community Services Division

Required Documents Attached:  Completed Application     Rough Draft     Summary of Application



Project Initiator Signature



Building Principal or District Administrator  
Signature

Approved by the School Board     Not Approved by the School Board    Date \_\_\_\_\_