

# NORTHFIELD PUBLIC SCHOOLS

## School Board Minutes

February 27, 2023

District Office Boardroom

1. Call to Order

Board Chair Claudia Gonzalez-George called the Regular meeting of the Northfield Board of Education of Independent School District No. 659 to order at 6:00 p.m. Present: Butler, Coleman, Goerwitz, Gonzalez-George, Miller, Nelson and Quinnell. Absent: None. This meeting was open to the public, live-streamed and recorded, and access to the recording was posted to the school district website.

2. Agenda Approval/Table File

On a motion by Quinnell, seconded by Goerwitz, the board unanimously approved the agenda.

3. Public Comment

There were five public comments.

4. Announcements and Recognitions

- Amy Goerwitz, on behalf of MSBA, congratulated Dr. Hillmann for being the 2023 Superintendent of the Year and presented him with an award from MSBA.
- World Down Syndrome Day is marked each year on March 21. Northfield Public Schools may have the opportunity to view a locally made video about the importance of inclusion of children with disabilities such as Down Syndrome.

5. Items for Discussion and Reports

- a. Proposed Budget Reductions. Superintendent Hillmann and Director of Finance Val Mertesdorf presented the proposed budget reductions for FY2023-24. The proposed elementary, secondary and district services budget reductions total \$2,514,342. There will be further discussion by the board and final budget reductions will be decided at the April 10 board meeting. The district will host public hearings at Northfield Middle School from 6:00 p.m. - 8:00 p.m. on Thursdays, March 16 and March 23. The public is invited to attend and will have an opportunity to meet with board members and administrators.
- b. Superintendent Operations & Strategic Plan Update. Dr. Hillmann provided a recap of the district's Feb. 20 professional development day and the Feb. 21 Schools for Equity in Education Day at the Capitol.

6. Committee Reports

There were no committee reports.

7. Consent Agenda

On a motion by Nelson, seconded by Butler, the board unanimously approved the consent agenda.

- a. Minutes
  - Minutes of the Regular School Board meeting held on February 13, 2023
- b. Gift Agreements
  - \$5,000.00 from Northfield Booster Club, Inc. for Hudl software
- c. Personnel Items
  - i. Appointments
    1. Elizabeth Acheson, .5 Assistant Boys/Girls Track Coach at the High School, beginning 3/13/2023; \$2,539 (.50 FTE of \$5,078)

2. Jessica Fowers, Child Nutrition Associate I at the Middle School for 3 hours/day, beginning 2/21/2023. \$20.05/hour.
  3. Erna Janssens, Building Supervisor as needed with Community Education, beginning 2/19/2023-5/31/2023. \$17.89/hr.
  4. Isaiah Mahal, Program Assistant with Community Education Recreation, beginning 2/19/2023-5/31/2023. \$10.59/hr.
  5. Leila Sassine, Spec Ed EA PCA for 6.75 hours/day at the High School, beginning 2/13/2023-6/9/2023. Step 4-\$17.70/hr. Plus prorated PCA stipend.
  6. Rachael Thompson, School Psychologist at the NCEC/ALC, beginning July 1, 2023. MA+20, Step 1, subject to obtaining appropriate Minnesota licensure.
  7. Carol Reed, 1.0 FTE Licensed Building Nurse at the Middle School, beginning 8/24/2023. ADN/RN Step 4-\$38.18/hr.
- ii. Increase/Decrease/Change in Assignment
1. Diana Camargo Rojas, EA at the NCEC, add KidVentures Site Assistant for 8.5 hours/week at Greenvale Park, effective 2/20/2023-6/9/2023. Step 4, \$15.91/hour.
  2. Mary Franz, .9 FTE 9th Grade Assistant Softball Coach at the High School, change to 1.0 FTE 9th Grade Assistant Softball Coach at the High School, effective 3/13/2023. \$5,078 stipend.
  3. Kyle Korynta, .40 FTE Assistant Track Coach at the High School, change to 1.0 FTE Assistant Track Coach at the High School, effective 3/13/2023. \$5,078 stipend.
  4. Lisa Krueger Robb, EL Teacher at the High School, add a 1/2 overload in lieu of prep for EL Intensive Tutor at the High School, effective 1/30/2023-6/9/2023.
  5. Margaret Diviney-Fearing, Long Term Substitute Special Ed EA PCA for 16.5 hours/week at the NCEC, change to Long Term Substitute Special Ed EA PCA for 17.5 hours/week at the NCEC, effective 2/27/2023.
  6. Nancy Fox, .5 Student Council Co-Advisor at Spring Creek, change to Student Council Advisor at Spring Creek, effective 1/1/2023.
  7. Ann Hehr, .5 Student Council Co-Advisor at Spring Creek. Ann went on FMLA leave and is no longer doing student council for the 2022-23 school year.
  8. Michelle Oaxaca, General Ed EA Supervisory for 1.25 hours/day at Greenvale Park, add Special Ed EA for .50 hours/day at Greenvale Park, effective 2/28/2023-6/9/2023.
  9. Tamara Wunderlich, CNA I at the Middle School, change to Night Custodian at the Middle School, effective 3/6/23. Step 1-\$19.00/hr.
- iii. Leave of Absence
1. Lynsi Sherry, extending FMLA leave of absence for an additional week. She will return to work on April 12, 2023.
  2. Laura Vind, Special Education Teacher at Bridgewater Elementary, FMLA leave of absence beginning 2/13/2023 and extending for up to 60 work days.
  3. Kay Goodrich, Educational Assistant at the High School, FMLA Leave of Absence, beginning 2/24/2023-and continue for up to 60 work days.
- iv. Retirements/Resignations/Terminations
1. Diana Camargo, Community School Site Assistant at Greenvale Park, resignation effective 2/21/2023.
  2. Oscar Gaspar, Assistant Soccer Coach at the High School, resignation effective 2/14/2023.
  3. Jenny Jones, Community School Coordinator at Bridgewater Elementary, resignation effective 2/24/2023.
  4. Jenny Jones, .45 FTE EL Teacher at Bridgewater Elementary and Spring Creek Elementary, resignation effective 2/24/2023.
  5. Peggy Mills, KidVentures Site Assistant at Spring Creek, retirement effective 3/3/2023.
  6. Lorena Rodriguez Rojas, Attendance Liaison at the High School and Community School Coordinator at Greenvale Park Elementary, termination of employment effective 2/14/2023.
  7. Tory Borovsky, Assistant Tennis Coach at the High School, resignation effective 2/27/2023.
  8. Ben Hanson, Community School Assistant at Spring Creek, resignation effective 2/17/2023.
  9. Shari Karlsrud, Family and Consumer Science Teacher at the High School, resignation effective at the end of the 2022-2023 school year.
  10. Mohamed Nur, Technology Specialist with the District, resignation effective 3/10/2023.
  11. Paul Ousley, High School Orchestra Teacher, retirement effective 6/9/2023.

8. Items for Individual Action

- a. 2023-2024 Operating Capital and Long-Term Facilities Maintenance Budgets. On a motion by Butler, seconded by Coleman, the board unanimously approved the 2023-2024 Operating Capital and Long Term Facilities Maintenance Budgets as follows:

Revenues

Expenditures

Operating Capital	\$1,994,340	\$1,787,812
Long-Term Facilities Maintenance	\$1,313,087	\$1,287,350

- b. Long Term Facilities Maintenance Ten Year Plan. On a motion by Miller, seconded by Goerwitz, the board unanimously approved the Long Term Facilities Maintenance Ten Year Revenue and Expenditure Plan and the Indoor Air Quality Management Plan.
- c. Policy Recommendations. On a motion by Coleman, seconded by Nelson, the board unanimously approved the policy committee's recommended updates to policies 644, 721, 807 and 808.
- d. Additional Online Learning Day Authorization for 2022-23. On a motion by Nelson, seconded by Miller, the board unanimously authorized the superintendent to shift instruction online when weather conditions necessitate school closures for the remainder of the 2022-23 school year.

9. Items for Information

10. Future Meetings

- a. Monday, March 13, 2023, 6:00 p.m., Regular Board Meeting, Northfield DO Boardroom
- b. Monday, April 10, 2023, 6:00 p.m., Regular Board Meeting, Northfield DO Boardroom
- c. Monday, April 24, 2023, 6:00 p.m., Regular Board Meeting, Northfield DO Boardroom

11. Adjournment

On a motion by Quinnell, seconded by Coleman, the board unanimously approved to adjourn at 8:06 p.m.



Amy Goerwitz  
School Board Clerk