

**INDEPENDENT SCHOOL DISTRICT 659**  
**SPECIAL SCHOOL BOARD MEETING**  
Thursday, February 27, 2020 ~ 5:00 p.m.  
Northfield High School, Media Center

**AGENDA**

- I. Call to Order
- II. Agenda Approval/Table File
- III. Public Comment
- IV. Superintendent's Report
  - A. Items for Individual Action
    - 1. Greenvale Park Renovation Bid Approval
- V. Adjournment

**NORTHFIELD PUBLIC SCHOOLS  
MEMORANDUM**

Thursday, February 27, 2020 ~ 5:00 p.m.  
Northfield High School Media Center

**TO: Members of the Board of Education**  
**FROM: Matthew Hillmann, Ed.D., Superintendent**  
**RE: Explanation of Agenda Items for Thursday, February 27, 2020, Special School Board Meeting**

I. Call to Order

II. Agenda Approval/Table File

III. Public Comment

This is an opportunity for residents of the Northfield School District to address the Board. You are requested to do so from the podium. After being recognized by the chair, each individual will identify themselves and the group they represent, if any. Please state your reason for addressing the Board. To ensure that all individuals have a chance to speak, speakers will be limited to one three-minute presentation. This is not a time to debate an issue, but for the Board to hear your comments. The Minnesota Government Data Practices Act prohibits comment about specific student matters, even without naming the student, in open session. This includes the public comment portion of our meeting. The Board respects and values input on student matters, but when it relates to a specific student or to a specific student matter, such input must be heard by the appropriate personnel - such as the building principal or superintendent - and not during an open meeting of the School Board.

IV. Superintendent's Report

A. Items for Individual Action

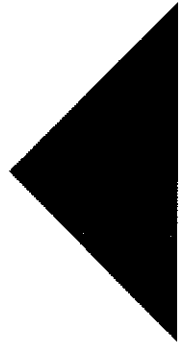
1. Greenvale Park Renovation Bid Approval. There were a total of twenty-two (22) bids received covering the various work scope packages. Of the nine (9) contracts being recommended, three (3) companies are within a thirty-mile radius of the project. The project did bid over budget. However, based on the current status of the budget, the Board is asked to allow contracts to be issued to the bidders as presented at a cost of \$2,259,291, as well as approval for the General Conditions fee of \$263,251, the Construction Contingency of \$30,000, the Special Inspections & Testing for Chosen Valley for \$5,467, and the Commissioning Agent for IEA for \$9,500.

**Superintendent's Recommendation:** Motion to allow contracts to be issued to the bidders presented for Greenvale Park renovation at a cost of \$2,259,291, as well as approval for the General Conditions fee of \$263,251, the Construction Contingency of \$30,000, the Special Inspections & Testing for Chosen Valley for \$5,467, and the Commissioning Agent for IEA for \$9,500 as presented.

V. Adjournment



5985 Bandel Road NW  
Rochester, MN 55901  
knutsonconstruction.com



February 27, 2020

Mrs. Valori Mertesdorf  
Director of Finance  
Northfield Public Schools  
1400 Division St. South  
Northfield, MN 55057

RE: Greenvale Community Center Interior Renovation Contract Recommendations

Dear Mrs. Mertesdorf,

We are pleased to provide the contract recommendations to the following successful bidders on the Greenvale Community Center Interior Renovation project. Bids were received and opened at 3:30 PM on February 20, 2020. The project received 22 bids covering the various work scope packages. Of the nine (9) contracts we are recommending award to, three (3) companies are within a thirty-mile radius of the project.

The project did bid over budget, however, with current status of the budget, we feel confident we can move forward with the awards. We are carrying \$30,000 in construction contingency. We are also budgeting \$32,000 for Furniture and \$32,000 for Technology.

With your approval, we will issue contracts to the successful bidders immediately to maintain our project schedule. As part of your approval, we would like to include the Knutson General Conditions & Fee as well as the Special Inspections & Testing for Chosen Valley and Commissioning Agent for IEA. We look forward to breaking ground and completing this exciting project for the Northfield Public School District and associated community.

Sincerely,

A handwritten signature in black ink, appearing to read 'Josh Cooper'.

Josh Cooper  
Senior Project Manager  
Knutson Construction

**TOGETHER  
WE SEE A WAY**

P 507.280.9788

F 507.280.9797

Package	Firm Name	Bid Amount
1A - General Construction	Knutson Construction	\$ 488,000
4A - Masonry	J&K Masonry	\$ 120,000
8A - Windows & Storefront	Future Award	\$ 4,000
9A - Gypsum Board Assemblies	RTL	\$ 49,969
9B - Tile	Grazzini Brothers	\$ 37,700
9C - Acoustical Treatments	Ceiling Pro	\$ 24,500
9D - Resilient Flooring & Carpet	Grazzini Brothers	\$ 83,390
9E - Painting & Wall Covering	Future Award	\$ 40,000
21A - Fire Protection	Summit Fire Protection	\$ 11,405
22A - Plumbing, HVAC & Controls	Schwickerts	\$ 1,171,052
26A - Electrical & Low Voltage	Muska	\$ 229,275
<b>SUBTOTAL:</b>		\$ 2,259,291
Construction Contingency	Northfield	\$ 30,000
General Conditions	Knutson	\$ 221,818
CM Fee	Knutson	\$ 41,433
Design Fee	Wold	\$ 153,153
PIFF Fees		\$ -
Building Permit	Northfield	\$ 35,000
Abatement	Northfield	\$ 25,000
Special Inspections & Testing	Chosen Valley	\$ 5,467
Commissioning	IEA	\$ 9,500
FF&E	Northfield	\$ 32,000
Technology	Northfield	\$ 32,000
	<b>Final Project Costs</b>	\$ 2,844,662