

NORTHFIELD PUBLIC SCHOOLS

School Board Minutes

School Board Minutes

February 26, 2018

Northfield High School Media Center

- I. Call to Order
Board Vice Chair Ellen Iverson called the Regular meeting of the Northfield Board of Education of Independent School District 659 to order at 7:00 p.m. Present: Colangelo, Goerwitz, Hardy, Iverson, Quinnell and Stratmoen. Pritchard was absent.
- II. Agenda Changes / Table File
The table file was added.
- III. Public Comment
There was no public comment.
- IV. Approval of Minutes
On a motion by Quinnell, seconded by Hardy, minutes of the Regular School Board meeting held on February 12, 2018, were unanimously approved.
- V. Announcements and Recognitions
 - Minnesota's second annual School Bus Driver Appreciation Day was Wednesday, Feb. 28, 2018. Governor Dayton issued his approval in the form of a proclamation.
 - VocalEssence presented the *Award for Creative Programming* to Kyle Eastman, director of the Northfield High School Concert Choir. The award is presented annually to a Minnesota-based non-professional choral organization.
 - On February 3rd the preliminary round of the Be Heard Youth Poetry Slam Series was held at Carleton College. Students Christopher Lazaro, Rayanah Richmond, and Alondra Perez advanced to the State semi-finals.
 - At the February 19th meeting of Northfield Forward (formerly known as DEPAC) participants were divided into four groups to review and comment on the Evidence of Practice documents from all of the Professional Learning Communities (PLCs).
- VI. Items for Discussion and/or Reports
 - A. Proposed 2018-2019 Operating Capital and Long Term Facilities Maintenance Budget Presentation. Val Mertesdorf, Director of Finance presented the 2018-2019 Operating Capital Budget and Long Term Facilities Management Plan. Jim Kulseth, Director of Buildings & Grounds was available for questions. The timetable of the budget presentation and approval has been moved up allowing the District to solicit bids and proposals earlier than we have in the past. The Board will be asked to adopt the budget at the March 12, 2018 Board meeting.
 - B. Expansion of Contingency Fund Proposal. Superintendent Hillmann presented a proposal to expand the contingency fund from 4.0 FTE to 6.0 FTE to address specific class sizes throughout the District. This will be an item for individual action at the March 12, 2018 Board meeting.
 - C. Proposed 2019-2020 Calendar. Superintendent Hillmann presented the proposed 2019-2020 school calendar. This will be an item for individual action at the March 12, 2018 Board meeting.
 - D. Master Facilities Plan Update. Superintendent Hillmann provided an update on the District's Master Facilities Plan. The first meeting of the District Facilities Advisory Committee is Tuesday, February 27, 2018. This committee, co-chaired by Jim Kulseth and Dr. Hillmann, consists of two Board members and six community member and will meet three times each year. The purpose of the this committee is to provide feedback on a variety of facilities and maintenance issues. Additionally, in late March and into

April, we will invite a cross-section of the community to review our facilities plan and look at the scope of the projects we have and the timelines of these projects.

VII. Superintendent's Report

A. Items for Individual Action

1. Co-Curricular Additions.

On a motion by Stratmoen, seconded by Colangelo, the Board unanimously approved the additional coaching and advising positions recommended by the District's Co-Curricular Committee.

2. Correction to 2018-2019 Calendar.

On a motion by Colangelo, seconded by Goerwitz, the Board unanimously approved the revisions to the 2018-2019 School Calendar.

B. Items for Consent Grouping

On a motion by Hardy, seconded by Goerwitz, the Board unanimously approved the following items listed under the Consent Grouping.

1. Authorization to Waive the Ban of Fireworks or Ammunition on School District Property to Permit Fireworks Display on July 4.

2. Personnel Items

a) Appointments

1. Laura Baltazar, Child Nutrition Associate 1 for 3.25 hours/day at the High School, beginning 03/05/2018; CNA I-\$16.83/hr.
2. Len Kallsen, General Education EA for 7 hours/day at the High School, beginning 02/23/2018-06/07/2018; Gen Ed Step 1-\$14.74/hr.
3. Adam Karsko, 1.0 FTE Custodian at Greenvale Park and Sibley, beginning 03/12/2018; Step 3-\$17.07/hr.
4. Caroline Sjoberg, Assistant Softball Coach-Hourly for 2.5 hours/day at the High School, beginning 03/12/2018-06/10/2018; \$18.00/hr.

b) Increase/Decrease/Change in Assignment

1. Sara Tetreault, Youth Site Leader at the Middle School, add Targeted Services BLAST Summer Site Lead for 5.75 hours/day for 4 days/wk. at the Middle School, effective 06/13/2018-07/27/2018; Step 4-\$17.04/hr.
2. Kristin Basinger, EA at the Middle School, add Summer PLUS Site Lead for 6 hours/day for 4 days/wk at Greenvale Park, effective 06/13/2018-08/03/2018; Step 4-\$17.04/hr.
3. Stephanie Ennis, Full-time Teacher Substitute with the District, change to 1.0 FTE Grade 1 Teacher at Greenvale Park, effective 02/26/2018-06/07/2018; MA Step 2
4. Tiffany Malecha, Teacher at Greenvale Park, add Targeted Services Teacher for up to 4.75 hours/day for 4 days/wk at Greenvale Park, effective 06/14/2018-08/02/2018; Yr. 5-\$27.73/hr.
5. Amber Soderlund, Teacher at Sibley, add Targeted Services Teacher for up to 4.75 hours/day for 4 days/wk at Greenvale Park, effective 06/14/2018-08/02/2018; Yr. 2-\$27.11/hr.

c) Retirements/Resignations/Terminations

1. Burt Bemmels, ALC Math Teacher at Longfellow, resignation effective at the end of 2017-18 school year.
2. Peggy Fink, Special Education Teacher at the High School, retirement effective at the end of the 2017-18 school year.

* Conditional offers of employment are subject to successful completion of a criminal background check and pre-work screening (if applicable)

VIII. Items for Information

1. School Security Procedures Update: Superintendent Hillmann reviewed the steps the District has taken over the past several years to secure Northfield School District facilities. Hardy read an open letter regarding school security and the safety of our students, and urged the Board to draft a resolution which sends a unified message to our legislators. Thoughts and feedback should be directed to Dr. Hillmann.

IX. Future Meetings

- A. Monday, March 12, 2018, 7:00 PM, Regular Board Meeting, NHS Media Center
- B. Monday, April 9, 2018, 7:00 PM, Regular Board Meeting, NHS Media Center
 - NOTE: Previously scheduled March 26, 2018 Regular Board Meeting has been cancelled due to Spring Break.

X. Adjournment

On a motion by Stratmoen, seconded by Goerwitz, the Board adjourned at 8:57 p.m.

Noel Stratmoen
School Board Clerk