

NORTHFIELD PUBLIC SCHOOLS
School Board Minutes

School Board Minutes

February 12, 2018

Northfield High School Media Center

- I. Call to Order
Board Chair Julie Pritchard called the Regular meeting of the Northfield Board of Education of Independent School District 659 to order at 7:00 p.m. Present: Goerwitz, Hardy, Iverson, Pritchard, Quinnell and Stratmoen. Colangelo was absent.
- II. Agenda Changes / Table File
The table file was added.
- III. Public Comment
There was none.
- IV. Approval of Minutes
On a motion by Iverson, seconded by Goerwitz, minutes of the minutes of the Regular School Board meeting held on January 29, 2018, were unanimously approved. This meeting had been rescheduled from January 22, 2018 because of blizzard conditions.
- V. Announcements and Recognitions
 - Kieran Decker (7th grade viola), Rory Laine (9th grade violin), Rodin Lompart (7th grade viola) and Annika Richardson (9th grade violin) have been invited to participate in the 2018 Minnesota String and Orchestra Teachers Association (MNSOTA) Middle Level Honors Orchestra. Nadia Kuxhausen Ralph (8th grade viola) and Isai Martinez (8th grade bass) were selected first alternate on their instrument. The MNSOTA Middle Level Honors Orchestra will perform on Saturday, February 24 at 11:00 a.m. in the Minneapolis Convention Center in conjunction with the annual Minnesota Music Educators Association Midwinter Clinic.
 - Prairie Creek Community School (PCCS) teacher Michelle Martin has been selected as the 2018 Elementary School Social Studies Teacher of the Year. The MCSS will be providing a press release that I will be sharing with the wider school community, but I wanted to share this exciting news with you all right away! In the words of the awards committee, Michelle has been given this award for her "dedication to her students, excellence in teaching Social Studies content, and her impact on colleagues." Michelle will be honored with three other educators at a MCSS dinner on March 4 at the James J Hill House in St. Paul. Northfield Public Schools is the PCCS authorizer.
 - Superintendent Hillmann congratulated Northfield High School Biology teacher Jody Saxton West for being accepted by College Board as a main conference presenter at the 2018 Advanced Placement (AP) Annual Conference in Houston, July 20 and 21, 2018. Bio-Rad has agreed to pay for all of Jody's conference related expenses. Jody's session, Culminating Laboratory Experiences in AP Biology, details the lab experiences
 - Superintendent Hillmann congratulated Northfield High School students who participated in the One Act Plan Showcase February 9-11, 2018. The plays are student produced, student directed, and two of the five were written by students.
 - Board Member Hardy highlighted the recent success of the NHS Music Listening Team.
- VI. Items for Discussion and Reports
 - A. Middle School Mathematics Curriculum Update: Northfield Middle School Principal Greg Gelineau and teacher Dan Meyers presented planned changes to the Mathematics curriculum pathway at the

school. Mr. Meyers reviewed the 6th, 7th and 8th grade current math practices and structure. The rationale behind the potential change is to ensure students are placed in the appropriate mathematics pathway and to provide an opportunity for more students to participate in accelerated courses. Mr. Meyers gave a brief overview of Imagine Math, an online tool that helps identify and customize appropriate learning pathways for students.

- B. Co-Curricular Additions: Superintendent Hillmann reviewed additional coaching and advising positions recommended by the Co-Curricular Committee. This will be an item for individual action at the February 26, 2018, Board meeting.
- C. Legislative Update: Superintendent Hillmann provided a preview of the 2018 legislative session and the adopted platforms for the Minnesota School Boards Association, Schools for Equity in Education, and the Minnesota Association of School Administrators.
- D. Summary of Superintendent's Mid-Year Evaluation: School Board Chair Julie Pritchard shared her summary of the Superintendent's mid-year performance evaluation. Board members gave Dr. Hillmann a very strong performance rating, 4.9 on a 5-point scale, across all key areas.

VII. Superintendent's Report

A. Items for Individual Action

- 1. Resolution Requiring Administration to make Recommendations regarding Programming and Staffing for Next Year.

On a motion by Stratmoen, seconded by Iverson, the Board authorized the administration to make recommendations for additions and reductions in programs and for adding or discontinuing positions. Voting "yes" was Goerwitz, Hardy, Stratmoen, Quinnell, Iverson, and Pritchard. No one voted "no." Colangelo was absent.

- 2. Ratification of Employment Action.

On a motion by Quinnell, seconded by Goerwitz, the Board unanimously approved the ratification of employment action.

B. Items for Consent Grouping

On a motion by Stratmoen, seconded by Goerwitz, the Board unanimously approved the following items in the Consent Grouping.

- 1. Financial Reports - September 2017, October 2017, November 2017, December 2017

- 2. Personnel Items

- 3. Appointments

- a. Tristan Belzer, Winter/Spring Recreation with Community Services, beginning 02/26/2018-05/31/2018; Swim Aide \$9.65/hr., Lifeguard \$10.00/hr., Class Lead \$10.50/hr.
 - b. *Lindsey Bertsch, Event worker for Speech at the High School, beginning 02/3/2018-03/17/2018; \$77/tournament
 - c. Marcel Diggs, Winter/Spring Recreation with Community Services, beginning 02/3/2018-05/31/2018; \$9.65/hr.
 - d. Kenneth Engen, 1.0 FTE Custodian at the High School, beginning 2/8/2018; Step 3 - \$17.07/hr.

- e. Chelsea Mukina, Special Ed EA-PCA for 6.80 hours/day at Sibley, beginning 02/05/2018; Spec Ed Step 1-\$15.31/hr.
 - f. Tony Rasmussen, KidVentures Site Assistant for up to 15 hours/week at Sibley, beginning 02/07/2018-06/08/2018; Step 3-\$13.22/hr.
 - g. Landon Shroyer, Assistant 9th Grade Boys Basketball Coach-Hourly at the High School, beginning 2/5/2018-3/24/2018; \$14.00/hr.
 - h. Jeremy Soehlin, Winter/Spring Recreation with Community Services, beginning 02/26/2018-05/31/2018; Swim Aide \$9.65/hr., Class Lead \$10.50/hr., Lifeguard \$10.00/hr.
 - i. Khayleb Willis, Winter/Spring Recreation with Community Services, beginning 02/3/2018-05/31/2018; \$9.65/hr.
 - j. Mason Zick, Winter/Spring Recreation with Community Services, beginning 02/3/2018-05/31/2018; \$9.65/hr.
 - k. Randy Zick, Winter/Spring Recreation with Community Services, beginning 02/3/2018-05/31/2018; \$10.50/hr.
 - l. *Marcella Manivel, Winter/Spring Recreation with Community Services, beginning 02/26/2018-05/31/2018; Lifeguard \$10.00/hr. Swim Aide \$9.65/hr. Class Lead \$10.50/hr.
 - m. Kaitlin Slama, Community School Site Assistant for up to 4 hours/day for 2 days/week at Greenvale Park, beginning 02/12/18; Step 1-\$12.56/hr.
4. Increase/Decrease/Change in Assignment
- a. Chelsea Mukina, Special Ed EA-PCA for 6.80 hours/day at Sibley, add .25 supervisory for a total of 7.05 hours/day at Sibley, effective 02/05/2018.
 - b. Andrea Peterson, Substitute, change to Long Term Substitute at Greenvale Park, effective 01/31/2018-TBD. Sub Pay Lane/Step.
 - c. Paul Stanaway, Fitness Center Coach-Winter at the Middle School, add Fitness Center Coach-Spring at the Middle School, effective 04/03/2018; Level K, Step 5.
 - d. Arlene Tuma, EA at Greenvale Park and NCRC, add KidVentures Site Assistant for 6 hours/week at Sibley and Greenvale Park, effective 02/02/2018; Step 4-\$13.78/hr.
 - e. Theresa Wilson, .80 FTE Business Teacher at the High School, change to .70 FTE Business Teacher at the High School, effective 1/31/2018-06/07/2018.
4. Leave of Absence Requests
- f. Brigitte Tisdale, Medical Leave of Absence beginning 2/1/18 for 6 weeks.
 - g. Nancy Fox, Family/Medical Leave of Absence, effective 02/12/2018-02/23/2018.
5. Retirements/Resignations/Terminations
- a. Benjamin Caduff, with Community Services, declined position effective 1/31/2018.
 - b. Taylor Ernste, with Community Services, declined position effective 1/31/2018.
 - c. Nancy Gunderson, Child Nutrition, retirement effective 06/08/2018.
 - d. Joni Karl, Math Teacher at the High School, resignation effective at the end of 2017-2018 school year.
 - e. Rachel Kelly, with Community Services, declined position effective 1/31/2018.
 - f. Nora Lehmkuhl, with Community Services, declined position effective 1/31/2018.
 - g. Brittney Laue, Softball Coach at the High School, resignation effective 02/06/2018.
 - h. Ellen Mucha, Middle School Track Coach, resignation effective 02/07/2018.

* Conditional offers of employment are subject to successful completion of a criminal background check and Pre-work screening (if applicable)

3. Gift Agreements

The Board approved five gift agreements:

A \$1,000 donation for fee waiver from Kevin & Nan Rodgers

A \$1,952.66 donation for TORCH from Bethel Lutheran Church

A \$1,100 donation for the Backpack Program from Central Farm Service

A \$1,100 donation for the Backpack Program from Land O'Lakes

A \$1,217 donation for the Greenvale Park Elementary Snack Drive from St. John's Lutheran Church

VIII. Items for Information

A. School Board Committee Assignments: The School Board committee assignments were distributed.

B. Enrollment Report: February 2018

C. Cancellation of March 26, 2018 Board Meeting: The March 26, 2018 School Board meeting will be cancelled since it falls during the District's Spring Break.

IX. Future Meetings

A. Monday, February 26, 2017, 7:00 PM, Regular School Board Meeting, Northfield High School Media Center

B. Monday, March 12, 2017, 7:00 PM, Regular School Board Meeting, Northfield High School Media Center

X. Adjournment

On a motion by Stratmoen, seconded by Quinnell, the Board adjourned at 8:07 p.m.

Noel Stratmoen
School Board Clerk