

NORTHFIELD PUBLIC SCHOOLS

School Board Minutes

February 10, 2020

Northfield High School Media Center

I. Call to Order

Board Chair Julie Pritchard called the Regular meeting of the Northfield Board of Education of Independent School District 659 to order at 7:00 p.m. Present: Goerwitz, Hardy, Stratmoen, Quinnell, Baraniak, Iverson and Pritchard.

II. Agenda Approval/Table File

On a motion by Goerwitz, seconded by Quinnell, the Board approved the agenda.

III. Public Comment

There was no public comment.

IV. Announcements and Recognitions

- Congratulations to the following Northfield High School athletic team Big 9 champions: Girls' Hockey, Girls' Alpine, and Wrestling
- Congratulations to the following individual athletes:
 - Girls going to state in Alpine: Senior Meaghan Stein, Junior Libby Brust, 7th Grader Liv Murphy
 - Nordic Skier Caroline Peterson earned a trip to state
- Congratulations to Girls' Hockey Coach Paige Haley who was named Big 9 Coach of the Year
- Dr. Hillmann received the Chamber Champion Award from the Northfield Area Chamber of Commerce for his leadership and betterment of the community, and for helping the Chamber with their strategic planning process.

V. Items for Discussion and Reports

A. Co-Curricular Additions

Activities Director Joel Olson presented the co-curricular committee recommendations to the Board. The committee recommends transferring coaching funds from dance, where participation numbers are down, to add coaching staff to both girls and boys lacrosse where participation has increased. This recommended shift in funding will result in one head coach and two assistant coaches in dance, girls lacrosse, and boys lacrosse. This will be an item for individual action at the next board meeting.

B. Proposed 2020-2021 Debt Service Fund Budget

The Debt Service Fund Budget for 2020-2021 was presented by Val Mertesdorf, Director of Finance. The Debt Service Fund accounts for the School District's outstanding bonded indebtedness for past building construction and major capital projects. Revenues represent property tax levies, state credits, and a minor amount of interest. Expenditures represent principal and interest payments on bonds previously sold. The Board will be asked to adopt the budget at the April 13, 2020 Board meeting.

C. Proposed 2020-2021 Internal Service Fund Budget

Director of Finance Val Mertesdorf presented the proposed 2020-2021 Internal Service Fund Budget. The purpose of the Internal Service Fund is to record the financial transactions of the District's self-insured health and dental plan. Director Mertesdorf included a revised 2019-2020 budget for this fund. The Board will be asked to adopt the 2019-2020 revised budget at the February 24, 2020 Board meeting, and the 2020-2021 budget at the April 13, 2020 Board meeting.

VI. Consent Agenda

On a motion by Hardy, seconded by Goerwitz, the Board approved the following Consent Agenda items:

A. Minutes

- Minutes of the Special Closed School Board meeting held on January 27, 2020
- Minutes of the Regular School Board meeting held on January 27, 2020

B. Gift Agreements

- \$2,713.85 from Bridgewater Booster Club for Skatettime School, classroom rug, cultural books for EL program, and Riverbend field trip transportation
- \$1,056.25 donation to the Greenvale Park Elementary School snack program

C. Personnel Items

a) Appointments

1. Nathan Bisel, Winter and Spring Recreation Position with Community Services, beginning 2/8/2020-5/31/2020; \$10.00/hr.
2. Christian Heuchert, Recreation Position with Community Services, beginning 2/3/2020-5/31/2020; Lifeguard \$11.14/hr. Program Supervisor (aquatics) \$11.64/hr. General Recreation (aquatics) \$11.00/hr.
3. Samantha Ims, Winter and Spring Recreation Position with Community Services, beginning 2/8/2020-5/31/2020; \$10.00/hr.
4. Betty Kline, Head Custodian at Greenvale Park, beginning 2/5/2020-2/29/2020; Step 6-\$26.17/hr.
5. Brianna Peterson, Winter and Spring Recreation Position with Community Services, beginning 2/1/2020-5/31/2020; Program Supervisor \$11.14/hr.
6. Johan Ponciano, Special Ed EA PCA for 5.75 hours/day at the High School, beginning 2/10/2020-6/5/2020; Step 3-\$16.63/hr.
7. Shelby Rodeman. Special Ed EA PCA for 7.75 hours/day at Greenvale Park, beginning 2/7/2020-6/5/2020; Gen Ed Step 1-\$15.34/hr. Special Ed Step 1-\$15.93/hr.
8. Nicholas Touchette, Winter and Spring Recreation Position with Community Services, beginning 2/8/2020-5/31/2020; \$10.00/hr.

b) Increase/Decrease/Change in Assignment

1. Chrissy Alexander, Gen Ed EA for 2.75 hours/day at Greenvale Park, change to Gen Ed EA for 3.0 hours/day at Greenvale Park, effective 2/3/2020-6/5/2020.
2. Russell Boyington, Gen Ed EA for 2.0 hours/day at Greenvale Park, change to Gen Ed EA for 2.25 hours/day at Greenvale Park, effective 2/3/2020-6/5/2020.
3. Melissa Kaderlik, Special Ed EA PCA for 5.50 hours/day and Gen Ed for 1.50 hours/day at Sibley, change to Special Ed EA PCA for 5.90 hours/day and Gen Ed for 1.10 hours/day at Sibley, effective 1/6/2020-6/5/2020.
4. Adam Karsko, 1.0 FTE Head Custodian at Greenvale Park, change to 1.0 FTE Head Custodian at the High School, effective 2/5/2020; Step 5-Head Custodian
5. Stephanie Mahal, Occupational Therapist with the District, add an overload, effective 11/11/2019-3/20/2020.
6. Steve Taggart, IT Teacher at the Middle School, add an overload for Robotics at the High School, effective 01/28/2020-6/5/2020.

c) Leave of Absence

1. Lisa Laine, EA at Greenvale Park, Family/Medical Leave of Absence, effective 2/5/2020 on an intermittent schedule for up to 60 work days.
2. Gabriela Nieves Marquez, ECFE Outreach Specialist with Community Services, Family/Medical Leave of Absence, effective 3/16/2020 for up to 60 work days.

d) Retirements/Resignations/Terminations

1. Matthew Crase, Assistant Track Coach at the Middle School, resignation effective 2/3/2020.
2. Ryan Driscoll, Student Council Advisor at Greenvale Park, resignation effective at the end of the 2019-2020 school year.
3. Sally Everson, EarlyVentures Site Leader with Community Services, termination effective 2/4/2020.
4. Kenneth Engen, Custodian Engineer at the High School, resignation effective 02/20/2020.

D. Grant Application Approval

School Psychologist Carrie Duba, as well as Greg Gelineau, Marnie Thompson, Meleah Follen, Katie Arnold, and Laura Stelter, requested School Board approval of a \$30,000 Social and Emotional Learning (SEL) programming grant request from the Minnesota Department of Education. The Northfield Middle School and the Northfield High School are seeking this funding to support and expand current practices and programs that provide a safe, accepting, positive and healthy learning environment for students and that promote social and emotional learning and mental wellness among our staff and students.

VII. Superintendent's Report

A. Items for Individual Action.

1. Transfer of District Property to the City of Northfield for Highway 246 Street Project. On a motion by Hardy, seconded by Iverson, the Board approved the Resolution Authorizing Donation of Property which declares the portion of district property, described collectively in Exhibits A-D, surplus and approves the donation of the property to the City of Northfield, contingent on the City's construction of the crosswalk and sidewalk extension as set forth herein, and authorizes the Board Chair and Clerk to execute necessary deeds to effect the intent of this Resolution.
2. Resolution Requiring Administration to Make Recommendations Regarding Programming and Staffing for Next Year. On a motion by Iverson, seconded by Baraniak, the Board approved the Resolution Requiring Administration to Make Recommendations Regarding Programming and Staffing for Next Year to authorize the administration to make recommendations for additions and reductions in programs and for adding or discontinuing positions. Voting 'yes' was Goerwitz, Hardy, Stratmoen, Quinnell, Baraniak, Iverson, and Pritchard. No one voted 'no'.

VIII. Items for Information

- A. Renaming Existing Greenvale Park Elementary. Director Bailey provided the Board an update on the process underway for soliciting input on the renaming of the current Greenvale Park Elementary School for its transition to a district-wide early childhood and community education center. She also provided the Board information about re-branding the Community Services division along with the move to this facility.
- B. Construction Update #21. Director Bailey updated the Board on the District's construction projects.
- C. Enrollment Report. Director Bailey reviewed the February 2020 enrollment report.

IX. Future Meetings

- A. Monday, February 24, 2020, 7:00 p.m., Regular Board Meeting, NHS Media Center
- B. Thursday, February 27, 2020, 5:00 p.m., Special Board Meeting, NHS Media Center
- C. Monday, March 9, 2020, 7:00 p.m., Regular Board Meeting, NHS Media Center
- D. Monday, March 30, 2020, 5:00 p.m., Special Board Meeting, NHS Media Center

X. Adjournment

On a motion by Stratmoen, seconded by Quinnell, the Board adjourned at 7:54 p.m.

Noel Stratmoen
School Board Clerk