

NORTHFIELD PUBLIC SCHOOLS
Office of the Superintendent
Memorandum

TO: Board of Education
FROM: Matt Hillmann Ed.D., Superintendent
RE: Table File Items for February 8, 2021, Regular School Board Meeting

VI. Consent Agenda

A. Approval of Minutes

Attached are the minutes of the Special Closed School Board meeting and the Regular School Board meeting both held on January 25, 2021.

B. Personnel

a) Appointments

7. Karsten Clay, Community Services Recreation Staff on Sundays, effective 11/15/2020 through 5/31/2021; \$10.25/hour.
8. Sydney Heil, LTS Kindergarten Teacher at Sibley Elementary, effective 2/8/2021 through 3/19/2021, BA-Step 1.
9. Tammy Iszler-Johnson, Licensed Occupational Therapist-District Wide, effective 2/16/2021-6/10/2021; BA, Step 10.
10. Michael Lehmkuhl, Event Worker for Boys Swim and Dive at Northfield High School, effective 2/8/2021; \$14.00/hour.
11. Elena Mayrhofer, SpEd Educational Assistant-PCA at Sibley Elementary, 6.75 hours SpEd, .25 hours supervisory, effective 2/16/2021; SpEd-Step 1-\$16.05/hour, General Ed-Step 1-\$15.45/hour.

b) Increase/Decrease/Change in Assignment

15. Stephen Cade, Spanish Teacher at Northfield High School, overload in lieu of supervision, effective 2/1/2021 through 6/10/2021.
16. Hildeliza Lopez, Child Nutrition Associate I at Northfield Middle School, change to Child Nutrition Associate II at the Middle School for 6.25 hours/day, effective 2/8/2021; \$19.81/hour.
17. Melvin Miller, Community Services Recreation Staff, Building Supervisor, on Saturdays and Sundays, effective 11/15/2020 through 5/31/2021; 16.85/hour.

c) Leave of Absence

7. Cindy Keogh, Portage Literacy Support Educational Assistant, Leave of Absence effective 2/8/2021 through 4/5/2021,
8. Amanda Sieger, Kindergarten Teacher at Sibley Elementary, Family/Medical Leave of Absence, effective 2/8/2021 through 3/19/2021.
9. Shelley Stulken, 5th Grade Teacher at Sibley Elementary, Family/Medical Leave of Absence, effective 2/8/2021 for up to 60 work days.

d) Retirements/Resignations/Terminations

2. Diana Camargo, unable to accept Custodian position at Northfield High School, effective 2/4/2021.
3. Kim Slegers, Assistant Track and Field Coach at Northfield High School, resignation effective 2/5/2021.

VII. Superintendent's Report

A. Items for Individual Action

2. Legislative Action Committee. Attached is the Legislative Action Committee proposal, committee descriptions, and committee assignments.

VIII. Items for Information

- A. Enrollment Report. Attached is the February 2021 enrollment report.

NORTHFIELD PUBLIC SCHOOLS

School Board Minutes

January 25, 2021

Conference Room 105, Longfellow Building

I. Call to Order

Board Chair Julie Pritchard called the Special Closed meeting of the Northfield Board of Education of Independent School District 659 to order at 6:01 p.m. Present: Baraniak, Butler, Goerwitz, Gonzalez-George, Pritchard, Quinnell and Stratmoen. In accordance with Governor Walz's Stay Safe Plan, this meeting was set up in accordance with the plan's social distancing guidelines. In addition, all those present wore face coverings the duration of the meeting. Present at this meeting was Dr. Matt Hillmann, Superintendent and Val Mertesdorf, Director of Finance.

II. Items for Discussion and Reports

- A. The Board discussed the sale of property by the School District as allowed by Minnesota Statute 13D.05, Subd. 3(c)(3), to develop or consider offers or counteroffers for the purchase or sale of property.

III. Adjournment

On a motion by Goerwitz, seconded by Stratmoen, the Board adjourned at 6:48 p.m.

Noel Stratmoen
School Board Clerk

NORTHFIELD PUBLIC SCHOOLS

School Board Minutes

January 25, 2021

Board Room, Longfellow Building

I. Call to Order

Board Chair Julie Pritchard called the Regular meeting of the Northfield Board of Education of Independent School District 659 to order at 7:00 p.m. Present: Baraniak, Butler, Goerwitz, Gonzalez-George, Pritchard, Quinnell and Stratmoen. In accordance with Governor Walz's Stay Safe Plan, this meeting was set up in accordance with the plan's social distancing guidelines. In addition, all those present wore face coverings the duration of the meeting. Present at this meeting was Dr. Matt Hillmann, Superintendent and Anita Aase, Executive Administrative Assistant. Present via video conference was Erin Bailey, Director of Community Education; Val Mertesdorf, Director of Finance; and Kim Briske, Director of Technology Services. Observing the meeting in-person was Sam Wilmes, a reporter with the Northfield News. This meeting was live-streamed and recorded, and access to the recording was posted to the school district website.

II. Agenda Approval/Table File

On a motion by Quinnell, seconded by Goerwitz, the Board approved the agenda.

III. Public Comment

To accommodate the public comment portion of our meeting, members of the public were invited via the school district website to submit feedback to the Board via email by 5:00 p.m. on January 25, 2021. All submissions that followed the district policy regarding public comment were read by Chair Pritchard. There were no public comments.

IV. Announcements and Recognitions

- Northfield High School Junior Clara Falcon-Geist spoke at Governor Walz's press conference on January 25, 2021. At this press conference the Governor outlined the "Due North" Education Plan and Clara spoke from a student perspective about the plan. Thank you Clara for being a great representative for our community.
- Congratulations to Northfield High School Senior Rahmah Abdulai. Rahmah received the Human Rights Award at the Northfield Human Rights Commission's MLK Celebration on January 18, 2021.
- Thank you to Bridgewater Elementary Principal Nancy Antoine. Ms. Antoine was the keynote speaker at the Northfield Human Rights Commission's MLK Celebration on January 18, 2021.

V. Items for Discussion and Reports

A. Technology Services Update

Director of Technology Services Kim Briske informed the Board we have hired and retained a superb group of technicians and we currently provide 1:1 iPads and Logitech Crayons to all of our K-12 students. COVID-19 has increased our reliance on technology in new ways that will provide benefit when we are back to in-person learning in all our schools. Technology Services will focus on aligning professional development for district and building leaders, teachers, support staff, and substitute teachers.

B. Summary of Superintendent's Mid-Year Evaluation

Chair Pritchard shared her summary of the Superintendent's mid-year performance evaluation. Board members gave Dr. Hillmann a very strong performance rating, 4.91 on a 5-point scale, across 44 key job responsibilities around eight topics. Highlighted were Dr. Hillmann's adaptive leadership during the COVID-19 pandemic, his financial stewardship, and his commitment to the District's equity work.

C. Financial Update

Director of Finance Val Mertesdorf informed the Board that 90% of the ESSER funding estimate from the Minnesota Department of Education is \$1,153,417. We have not yet been informed about the remaining 10% GEERS funding we anticipate receiving. We will have a process in place to distribute these funds after we receive the guidelines on how these funds can be used.

D. Policy Committee Recommendations

Dr. Hillmann presented the policy committee's recommendations on Policies 103, 417, 420 and 422. This will be included as an item for individual action at the next Board meeting.

E. COVID-19 Response and Operations Update

Superintendent Hillmann informed the Board on District anti-racism work including the events and celebrations the District participated in on January 18, 2021, Dr. Martin Luther King, Jr.'s birthday. PreK-2 students returned to campus, in person on January 19, and 3-5 grade students will return on February 1. Secondary students are scheduled to return to the hybrid learning model on February 2. We had 124 staff participate in the State sponsored semi-monthly voluntary COVID saliva testing available to all employees. We are working through our vaccination prioritization matrix and have staff receiving vaccines in partnership with Northfield Hospital+Clinics and through the pilot program offered through the State of Minnesota.

There were approximately 680 students enrolled in the Portage learning option during the first semester and we have 115 Portage students returning to on-campus programming when their corresponding grade levels return to in person or hybrid learning models. We continue to work on the process of renaming the Longfellow building and Sibley Elementary, and the high school mascot refresh.

F. Legislative Update & Legislative Action Committee Concept

Superintendent Hillmann provided a legislative update which included the "Due North" Educational Plan Governor Walz announced on January 25, 2021, and he shared the 2021 legislative platforms from the Minnesota School Board Association and Schools for Equity in Education. Chair Pritchard proposed the formation of a Legislative Action School Board Committee (LAC). This dedicated group of board members would commit to engage in advocacy with state lawmakers for legislation that supports quality P-12 public education. The Board will approve the formation of LAC as an item for individual action at the next Board meeting.

VI. Committee Reports

There were no committee reports.

VII. Consent Agenda

On a motion by Quinnell, seconded by Goerwitz, the Board approved the consent agenda.

A. Minutes

- Minutes of the Organizational School Board meeting held on January 11, 2021
- Minutes of the Regular School Board meeting held on January 11, 2021

B. Financial Report

Director of Finance Val Mertesdorf requested that the Board approve paid bills totaling \$2,545,363.06, payroll checks totaling \$2,792,223.40, a wire transfer totaling \$2,756,007.83 from MN Trust Bldg Bond to MSDLAF Liquid, a wire transfer totaling \$300,000.00 from Frandsen General to Frandsen Sweep, a wire transfer totaling \$400,000.00 from Frandsen Sweep to Frandsen General, and the financial reports for August 2020. At the end of August 2020 total cash and investments amounted to \$44,499,994.08.

C. Personnel

a) Appointments

1. Theresa Bauman, Long Term Substitute Grade 1 Teacher at Sibley Elementary, effective 1/14/2021 through 1/29/2021; MA, Step 10.
2. Dylan Dietz, 9th Grade Basketball Referee, as needed for games, effective 1/14/2021; \$14/hour.
3. Jeff Eckhoff, Event worker, as needed for games, effective 1/21/2021; \$18/hour
4. Gabbi Grant, Community Services Recreation Position, Tuesdays, 3:00-5:00pm, for up to 8-10 days, effective 2/2/2021 through 5/31/2021; \$10.08/hour.

5. Samantha Ims, Community Services Recreation Position, Saturdays for 3 hours, effective 2/6/2021 through 5/31/2021; \$10.25/hour.
 6. Mohamed Nur, Technology Specialist, effective 1/25/2021; \$61,082+step 2 - both prorated for the 2020/2021 school year
 7. Chad Prigge, Long Term Substitute Grade 8 English Teacher, effective 1/19/2021 through 3/19/2021; BA+30, step 10.
 8. Emma Rasmussen, Community Services Recreation Position, Saturdays for 3 hours, effective 2/6/2021 through 5/31/2021; \$10.89/hour.
 9. Adrienne Whitson, Community Services Recreation Position, Saturdays for 3 hours, effective 2/6/2021 through 5/31/2021; \$10.25/hour.
 10. Kayla Christmas, SpEd Educational Assistant-PCA at Greenvale Park Elementary, 6.75 hours/day, effective 2/2/2021 through 6/10/2021; 16.75/hour.
 11. Colleen Gottsch, SpEd Educational Assistant-PCA at Northfield High School, 6.75 hours/day on Thursdays and Fridays, effective 2/5/2021 through 6/10/2021; 17.31/hour.
 12. Ella Jerdee, Community Services Recreation Staff for 3 hours on Saturdays, effective 2/6/2021 through 5/31/2021; \$10.08/hour.
 13. Coral Ramos, Community School Evening Site Assistant at Greenvale Park Elementary, up to 3 hours/2days/week, effective 2/2/2021 through 6/10/2021; Step 3, \$14.37/hour.
 14. Coral Ramos, Community School Club Leader at Greenvale Park Elementary, up to 3 hours/2days/week, effective 2/2/2021 through 6/10/2021; \$22.27/hour.
 15. Winston Vermilyea, .5 Boys Swim and Dive Coach for 2 hours/3 days/week, effective 1/25/2021; Level E, Step 1- 50% of stipend.
- b) Increase/Decrease/Change in Assignment
1. Updated: Theresa Bauman, Long Term Substitute Grade 1 Teacher at Sibley Elementary effective 1/14/2021 through 2/5/2021.
 2. Russel Boyington, EA Lunch Supervisor at Greenvale Park Elementary, 11:00 am-1:15 pm, change to EA Lunch Supervisor 11:00 am-1:30 pm effective 1/19/2021 through 6/10/2021.
 3. Brea Cruce, SpEd Educational Assistant-PCA at Northfield Community Education Center for 3.50 hours/day, increase to 4.9 hours/day, effective 1/13/2021 through 6/10/2021.
 4. Brenda Hand, EL Teacher at Bridgewater Elementary, add EL Mentor Teacher effective 1/14/2021 through 6/10/2021; \$750 stipend.
 5. Lesly Martinez Reyes, SpEd Education Assistant-PCA at Bridgewater Elementary, 5.98 hours/week and General Education EA for .50 hrs/day (6.48 hrs/day total), change to SpEd Education Assistant-PCA at Greenvale Park Elementary, 6.75 hours/week and General Education EA for .50 hrs/day (7.25 hrs/day total), effective 1/19/2021 through 6/10/2021.
 6. Joanna McLees, SpEd Education Assistant-PCA at Northfield Community Education Center for 3.6 hours/day, increase to 6.3 hours/day, effective 1/19/2021 through 6/10/2021.
 7. Mary Momberg, Special Education Teacher at Northfield Middle School, add Event Worker - Boys Swim Meets, effective 1/18/2021, \$18/hour
 8. Ashly Polzin, Teacher at Bridgewater Elementary, add Plus Teacher for up to 1.5 hours per day, Monday through Thursday, effective 2/1/2021 through 5/1/2021; \$27.11/hour.
 9. Jenni Roney, Enrichment Coordinator at Northfield Community Education Center, 40 hours/week, change to 20 hours/week, effective 2/1/2021.
 10. Jamin Sawyer, Physical Therapist at Northfield Community Education Center, add Event Worker-Boys Swim Meets, effective 1/18/2021; \$18/hour.
 11. Grace Schultz, Hand in Hand General Education Teacher for 40 hours/week, change to 21 hours/week Hand in Hand Preschool Teacher, 4 hours/week Hand in Hand Portage Preschool Teacher, 5 hours/week IEP meetings, 10 hours/week Early Ventures Teacher, effective 1/25/2021 through 6/10/2021.
 12. Bernard Selwan, Math Teacher at Northfield High School, add Middle School Math League Coach, for 2.5 hours/week, effective 2/1/2021; Level J/Step 1.
 13. Scott Stanina, English Teacher at Northfield High School, add overload in lieu of supervision for 2nd semester.
 14. Brynne Stellner, English Teacher at Northfield High School, add overload in lieu of supervision for 2nd semester.
 15. Jeff Wright, Head Boys LaCrosse Coach, add Event Worker-Hockey games, effective 1/21/2021; \$18/hour.
 16. Tyler Balow, Teacher at Northfield High School, add .2 Winter Weight Room Coach, effective 1/25/2021: Level J, Step 1.
 17. Steve Beaulieu, Portage Learning Coach for District, add Portage overload in lieu of prep, effective 2/1/2021 through 6/10/2021.
 18. Matt Crase, LTS Special Education Teacher, extended through 6/10/2021.

19. Tom Dickerson, Teacher at Northfield High School, add .4 Winter Weight Room Coach, effective 1/25/2021: Level J, Step 1.
 20. Carrie Duba, Instructional Coach for District, add Portage Lead overload for 86 days in lieu of prep, effective 2/1/2021 through 6/10/2021.
 21. Sara Mikkelson, Portage Learning Coach, add Portage overload in lieu of prep, effective 2/1/2021 through 6/10/2021.
 22. Amy Moeller, Portage Learning Coach/High School English Teacher, change to 1.0 FTE Portage Coach with Portage overload in lieu of prep, effective 2/1/2021 through 6/10/2021.
 23. Ellen Mucha, Portage Learning Coach, add Portage overload in lieu of prep, effective 2/1/2021 through 6/10/2021.
 24. Leah Sand, Physical Education and Health Teacher plus overload at Northfield High School, change to in lieu of prep rather than supervision effective 2/1/2021 through 6/10/2021.
 25. Mackenzie Schewe, Early Ventures Assistant Teacher at Northfield Community Education Center, for 10 hours/week, change to on-call substitute Assistant Teacher for Early Ventures and Kid Ventures, effective 1/25/2021.
 26. Bubba Sullivan, Teacher at Northfield High School, add .2 Winter Weight Room Coach, effective 1/25/2021: Level J, Step 1.
 27. Amanda Tracy, Portage Learning Coach, add Portage overload in lieu of prep, effective 2/1/2021 through 6/10/2021.
- c) Leave of Absence
1. Susan Bolton, Teacher at Bridgewater Elementary, Leave of Absence under Family/Medical Leave, effective 1/19/2021 through 2/17/2021.
 2. Shawna Molloy, Special Education Teacher at the High School, extending leave of absence through the end of the 2020-21 school year.
 3. Christopher O'Neill, Teacher at the Middle School, Leave of Absence under Family/Medical Leave, effective 2/8/2021 through 3/1/2021.
 4. Tiffany Ryan, Teacher at Bridgewater Elementary, Leave of Absence under Family/Medical Leave, effective 2/1/2021 through 2/15/2021.
 5. Update: Lori Gunderson, Child Nutrition Associate at Northfield High School, extend medical Leave of Absence through 4/2/2021.
- d) Retirements/Resignations/Terminations
1. Colleen Almen, Child Nutrition Associate II, resignation effective 1/19/2021.
 2. Kim Cecil, Administrative Assistant at Sibley Elementary, retirement effective 6/16/2021.
 3. Mark Thornton, Teacher and Football Coach at Northfield High School, resignation as Football Coach effective 1/22/2021.
 4. Julie Wolner, Teacher at Northfield High School, retirement effective 6/11/2021.

VIII. Superintendent's Report

A. Items for Individual Action

1. Request to Hire Additional Special Education Staff at Northfield Community Education Center for Early Childhood Special Education. On a motion by Goerwitz, seconded by Butler, the Board approved the request to hire additional special education staff at Northfield Community Education Center for Early Childhood Special Education to temporarily increase the occupational therapy FTE from 1.0 to 2.0 for the remainder of the 2020-21 school year. The total projected cost is \$42,575, salary \$29,620 and benefits \$12,955, with approximately 55% of the salary reimbursed through special education revenue for a net cost of \$26,284.
2. Pay Equity Report. On a motion by Baraniak, seconded by Goerwitz, the Board approved the submission of the January 2021 Pay Equity Report.

IX. Items for Information

- A. Paraprofessional Recognition Week is January 25-29, 2021. Governor Walz proclaimed January 25-29, 2021 Paraprofessional Recognition Week. There are over 20,000 paraprofessionals in Minnesota working hard every day to make sure every child has the education they need to succeed in school and life. See MDE's paraprofessionals web page for more information, including ideas for ways to thank your paraprofessionals for their hard work.

X. Future Meetings

- A. Monday, February 8, 2021, 7:00 p.m., Regular Board Meeting, Board Room in the Longfellow Building
- B. Monday, February 22, 2021, 7:00 p.m., Regular Board Meeting, Board Room in the Longfellow Building

XI. Adjournment

On a motion by Stratmoen, seconded by Quinnell, the Board adjourned at 9:10 p.m.

Noel Stratmoen
School Board Clerk

Northfield Public Schools Board of Education

Proposal to form a Legislative Action School Board Committee: (LAC)

Purpose:

The purpose of the legislative Action Committee (LAC) is to have a group of dedicated board members who will be committed to engaging in advocacy with state lawmakers for legislation that supports quality P-12 public education. For 2021, board chair Julie Pritchard will appoint Corey Butler, Claudia-Gonzalez-George, and herself to serve on this committee.

Goals:

Committee will work with the superintendent to develop the district positions and actions on legislation being considered by the Minnesota State Legislature with a focus on how this legislation will impact Northfield Public Schools.

Committee will keep informed throughout the legislative session of pending legislative actions. They will actively communicate with lawmakers via emails, phone calls, attendance at town hall meetings, and capitol visits. Committee will commit to timely action by at least one committee member, on *Action Alerts* issued by the Minnesota School Board Association (MSBA) and Schools for Equity in Education (SEE).

Committee members will work to forge good working relationships with local legislators.

Committee members will utilize the resources of MSBA and SEE to stay apprised of bills as they move through the legislative process.

Committee members will provide updates to the board on a regular basis as well as encourage actions by the full board as needed during the legislative session.

Development of Northfield Public Schools Legislative Platform:

The Committee will meet with the superintendent to develop the district's legislative platform.

- August-Committee debriefs the results of the most recent legislative session and begins to formulate goals for the new session.
- October-Committee begins to outline the district's platform
- December-Committee finalizes the legislative platform for the upcoming session.
- January-Committee presents Northfield Public School's Legislative Platform to the board for approval.
- January-May/June-Throughout the legislative session, the committee will have on-going communication with the superintendent to understand how evolving changes to proposed legislation will impact Northfield Public Schools.

Guidelines:

The board will approve the LAC with an Item for Individual Action at the board's yearly Organizational Meeting.

Committee members will operate under a positive, fact -based approach when interacting with legislators.

Committee members will act in a non-partisan fashion when representing the board.

Future Objective:

Develop and recruit a Legislative Action Team (LAC) that includes teachers, students, parents/guardians, and community members. The structure would be similar to other district advisory committees.

Northfield Public Schools

SCHOOL BOARD COMMITTEES

Board Legislative Action Committee

Committee's work is focused on engaging in advocacy with state lawmakers for legislation that supports quality P-12 public education. **Meets on an as-needed basis**

Board Meet and Confer Committee

The School Board and the Northfield Education Association (NEA) mutually recognize that the Public Employees Labor Relations Act (PELRA) provides for the establishment of procedures whereby the parties may meet and confer on educational policies of the district and on matters relating to the terms and conditions of employment in addition to the terms and conditions specifically set forth in the Teachers Agreement.

Meet at the request of either party on an as-needed basis.

Board Negotiations – Three Board members and alternates are assigned by Board Chair

Meet during Northfield Education Association (NEA) contract negotiation years.

Board Policy Review Committee –

Function: Review district policies in order to recommend revisions/additions to the School Board for approval.

Meets monthly during the school year on the second Thursday of the month from 3:30-5:00 pm.

DISTRICT COMMITTEES

Committees that meet Monthly:

Community Education Advisory Council

Function: To recommend and advise the Community Education directors on issues including, but not limited to, departmental philosophy, budget decisions, programming and fees/charges associated with the operation of the programs.

Meets the 4th Tuesday of each month, except in July and December when there is no meeting.

District Youth Council

Function: The District Youth Council was formed to assist the District with numerous projects and initiatives by providing student input or a youth voice in the affairs of ISD 659. The DYC serves as a liaison between the leaders of the School District and the students of the Northfield Public Schools.

Meets monthly during the school year on the third Wednesday of the month at 7:45 am.

DISTRICT COMMITTEES

Committees that meet about Quarterly:

Northfield Forward

Function: Includes a wide variety of district stakeholders to provide feedback on the district's strategic plan, building goals and PLC goals and results.

Meets four times during the school year on the third Monday of the month at 6:00 pm in October, November, February and March.

Northfield Enact

Function: To support the advancement of staff and students in innovative educational practices.

Meets three times during the school year in September, November and February from 3:45-5:00 pm.

Communications Advisory Committee

Function: To prioritize the district's message, engaging stakeholder groups in support of the district's work.

Meets four times during the year in August, November, January and April from 4:00-5:30 pm.

Equity Advocacy Advisory Committee

Function: To continuously promote equitable, inclusive, and welcoming experiences for everyone who accesses a Northfield Public Schools program.

Meets three times a year in January, April and November 4:00-5:25 pm

Finance Advisory Committee

Function: To advise the Board of Education and administration on matters related to budget development and fiscal accountability. Board Chair and Treasurer serve on this committee

Meets three times during the school year on the first Monday of the month in October, December and June from 4:00-5:30 pm.

Facilities Advisory Committee

Function: To advise the Board of Education and administration on matters relating to the district's facilities.

Meets three times during the school year in September, December and May in the evening. Meeting times determined in advance based on members' schedules.

Activities Advisory Committee

Function: The Activities Advisory Committee works together to identify the needs for improving the activities program and recommends policies, programs and procedures to meet those needs.

Meets yearly TBD by AD Joel Olson.

Wellness Advisory Committee

Function: This group which was formed as a result of Board approval of Policy 533 - Wellness to create, promote and protect the health, well-being and ability to learn by supporting healthy eating choices, physical activity and mental health for district families, teachers and staff

Meets during the school year on the second Tuesday of the month at 3:45 pm in October, November, February and April.

Professional Growth (NEA committee)

Function: Handles the various aspects of NEA member's professional growth as outlined in their contract.

Meets quarterly on a school day at 3:45 pm.

DISTRICT COMMITTEES

Committees that meet on an as-needed basis:

Review of Instructional Resources

Function: To review materials questioned by a resident or employee of the school district. Meets as needed. One member of the Board of Education serves as an ex officio member.

Meets on an as-needed basis

TORCH Advisory Group

Function:

Meets on an as- needed basis.

REPRESENTATIVES TO ORGANIZATIONS AND GOVERNING BODIES

Cannon Valley Special Education Cooperative – Superintendent Hillmann and designated board member.

Meets the fourth Tuesday of the month at 4:30 pm in Faribault.

Human Rights Commission (City of Northfield) By/laws stipulates a school board member be a member of the commission.

Meets the second Thursday of every month at 6:00 pm.

Schools for Equity in Education (SEE)– An association of 57 school districts throughout the state.

General membership meetings are in September, November, January, February, April and May on Fridays from 9:00-11:30 am in St. Paul.

Council of Champions – Northfield Promise Board Chair is the liaison to this committee.

Meets quarterly. Meeting dates determined based on members' schedules. Meetings are from 7:30-9:00 am.

MSBA Legislative Liaison – Board Chair the liaison to the Minnesota School Board Association Communication on an as needed basis.

Minnesota State High School League-Board Chair is the liaison for the MSHSL

Communication on an as needed basis.

Northfield Area Chamber of Commerce – Superintendent Hillmann serves on the Board of Directors as an ex-officio member.

Northfield Public Schools School Board and District Committees

Individual School Board members serve on several Board and District standing committees. In addition, board members represent the school district in interaction with various organizations and governing bodies. The School Board will also be represented by individual members who will serve on Task Forces and Ad Hoc Committees.

Membership on Board and District Standing Committees

Board Committees

Board Legislative Action Committee	Corey Butler, Claudia Gonzalez-George, Julie Pritchard
Board Meet and Confer	Amy Goerwitz, Julie Pritchard
Board Negotiations	Board members assigned by Board Chair
Board Policy Review Committee	Corey Butler, Amy Goerwitz, Noel Stratmoen,

District Committees

Meets Monthly:

Community Services Advisory Council	Julie Pritchard
Wellness Advisory Committee	Amy Goerwitz
District Youth Council	Julie Pritchard

Meets Quarterly:

Northfield Forward	Tom Baraniak, Jeff Quinnell, Claudia Gonzalez-George
Northfield Enact	Jeff Quinnell
Communications Advisory Committee	Claudia Gonzalez-George
Equity Advocacy Advisory Committee	Tom Baraniak
Facilities Advisory Committee	Tom Baraniak, Noel Stratmoen
Finance Advisory Committee	Julie Pritchard, Jeff Quinnell, Noel Stratmoen
Professional Growth (NEA)	Jeff Quinnell

Meets As Needed:

Review of Instructional Resources	Noel Stratmoen
TORCH Advisory Group	Claudia Gonzalez-George
Activities Advisory Committee (yearly)	Jeff Quinnell

Current Board Representative

Representatives to Organizations and Governing Bodies

Meets Monthly:

Cannon Valley Special Education Cooperative (CVSEC)	Superintendent Hillmann, Amy Goerwitz
Human Rights Commission	Tom Baraniak
Northfield Area Chamber of Commerce	Superintendent Hillmann

Meets Quarterly:

Schools for Equity in Education (SEE)	Corey Butler, Julie Pritchard
Council of Champions – Northfield Promise	Julie Pritchard

Communication as Needed:

Legislative Liaison (MSBA)	Julie Pritchard
Minnesota State High School League (MSHSL)	Julie Pritchard

Updated 2/21

						2020-2021						
School and Grade Level	September 14th	September 18th	September 25th	October 1st	November 2nd	December 2nd	January 4th	February 1st	March 1st	April 1st	May 3rd	End of Year 6/10/21
Longfellow												
Early Childhood	106	99	104	104	110	115	109	114				
Total	106	99	104	104	110	115	109	114	0	0	0	0
Greenvale Park												
Grade K-2033	54	55	55	55	55	54	55	59				
Grade 1-2032	61	61	61	61	61	63	62	64				
Grade 2-2031	54	54	54	55	54	54	55	56				
Grade 3-20230	51	52	52	52	52	54	53	62				
Grade 4-2029	52	52	52	52	52	52	52	55				
Grade 5-2028	58	59	59	59	61	61	61	65				
Portage	102	100	98	98	99	95	97	74				
Total	432	433	431	432	434	433	435	435	0	0	0	0
Sibley												
Grade K-2033	52	53	53	54	51	51	50	53				
Grade 1-2032	65	65	65	65	67	66	66	68				
Grade 2-2031	79	80	80	80	85	85	86	85				
Grade 3-2030	62	62	62	62	63	64	64	66				
Grade 4-2029	69	69	69	69	70	71	71	71				
Grade 5-2028	74	75	74	74	74	75	75	83				
Portage	83	83	83	83	82	83	84	72				
Total	484	487	486	487	492	495	496	498	0	0	0	0
Bridgewater												
Grade K-2033	69	69	68	69	69	67	67	70				
Grade 1-2032	75	76	76	76	76	75	76	78				
Grade 2-2031	68	78	78	78	78	78	80	79				
Grade 3-2030	83	84	84	84	83	82	82	84				
Grade 4-2029	80	81	81	81	80	82	81	82				
Grade 5-2028	86	87	87	87	86	86	86	89				
Portage	83	81	82	81	81	79	74	65				
Total	544	556	556	556	553	549	546	547	0	0	0	0
Middle School												
Grade 6-2027	297	269	266	265	263	260	260	263				
Grade 7-2026	264	262	261	261	259	259	259	265				
Grade 8-2025	271	297	297	297	297	295	295	304				
Portage	141	141	138	139	140	141	139	118				
Total	973	969	962	962	959	955	953	950	0	0	0	0
High School												
Grade 9-2024	322	317	319	316	310	309	309	319				
Grade 10-2023	261	258	256	255	251	250	249	243				
Grade 11-2022	299	295	290	288	279	275	275	292				
Grade 12-2021	312	309	304	305	303	303	301	285				
Portage	184	192	202	208	225	227	228	206				
Total	1378	1371	1371	1372	1368	1364	1362	1345	0	0	0	0
ALC												
Grade 9-2024	0	0	0	0	0	0	0	0				
Grade 10-2023	6	6	6	5	7	8	8	7				
Grade 11-2022	9	12	12	9	18	21	21	24				
Grade 12-2021	63	59	64	49	77	72	75	79				
Portage				20	29	25	24	25				
Total	78	77	82	83	131	126	128	135	0	0	0	0
Grand Total	3995	3992	3992	3996	4047	4037	4029	4024	0	0	0	0
Full Time only (excluding EC and Part-time/Independent Study ALC)												
	3889	3871	3862	3883	3890	3880	3876	3863				

Longfellow

Early Childhood

Dorey	14
Gross	17
Hood	8
Kruse	6
Leigh	10
Matthews	8
O'Connor	7
Roth	9
Schnorr	7
Waters	15
Webster	2

** TOTAL 114

Greenvale Park

K	Flicek	20
K	Hagberg	18
K	Matson	21
K	Ziemann	9
1	Johnson	15
1	Kortbein	9
1	Landry	17
1	Nivala	16
1	Zach	16
2	Amundson	19
2	Bulfer/Nelson	15
2	Larson	19
2	Torbenson	18
3	Alvarez, C.	19
3	Lane/Youngblut	12
3	Spitzack	21
3	Timerson	22
4	Garcia	19
4	Haar/Dimick	13
4	Hetzel	18
4	McLaughlin	18
5	Harding	21
5	Rauk/Kohl	16
5	Russell	23
5	Sickler	21
TOTAL		435

Sibley

Grade	Teacher		
K	Heil	18	
K	Matson	5	P
K	Rud	17	
K	Sieger	18	
1	Born	17	C
1	Craft	17	
1	Downs	17	
1	Kortbein	17	P
1	Swenson	15	
2	Benhart	24	C

2	Bulfer/Nelson	11	P
2	Seeberg	19	
2	Soderlund	21	
2	Spitzack	21	
3	Guggisberg	17	
3	Jandro	17	
	Lane/Youngblut		
3	lut	12	P
3	Sasse	15	C
3	Sweeney	17	
4	Fox	17	
4	Gainy	18	
4	Haar/Dimick	13	P
4	Hehr	17	
4	McManus	19	C
5	Baragary	21	
5	Malecha	21	
5	Ostermann	21	C
5	Rauk/Kohl	16	P
5	Stulken	20	
TOTAL		498	

Bridgewater

K	Cade	17
K	Danielson	18
K	Matson	7
K	Peterson	17
K	Tran	18
1	Charlton	20
1	Haley	19
1	Hall	19
1	Kortbein	7
1	Lanza	20

2	Bulfer/Nelson	13	P
2	Ellerbusch	19	
2	Lofquist	20	
2	Rubin	21	C
2	Schwaab	19	
3	Lane/Youngblut	10	P
3	Larson	22	C
3	Sickler	21	
3	Temple	21	
3	Truman	20	
4	Haar/Dimick	14	P
4	Robertson	20	
4	Ryan	22	
4	Schuster	23	
4	Swenson	17	C
5	DeVries	21	C
5	Duchene	22	
5	Holden	23	
5	Polzin	23	
5	Rauk/Kohl	14	P
TOTAL		547	

Middle School

Portage	Regular	Total
Grade 6-2027	45	308
Grade 7-2026	36	265
Grade 8-2025	37	304
TOTAL	118	832

High School

Portage	Regular	Total
Grade 9-2024	42	319
Grade 10-2023	58	243
Grade 11-2022	55	292
Grade 12-2021	51	285
TOTAL	206	1139

ALC

F/T	Portage	**I/S	Total
Grade 9-2024	46	19	33
Grade 10-2023	13	3	11
Grade 11-2022	4	2	3
Grade 12-2021	0	1	0
TOTAL	63	25	47

Regular Portage Total

Early Childhood**	114	114
Kindergarten-2033	170	203
Grade 1-2032	208	241
Grade 2-2031	220	259
Grade 3-2030	212	246
Grade 4-2029	208	248
Grade 5-2028	237	283
Total K-5	1369	1594
Total Middle School	832	950
Total High School	1139	1345

GRAND TOTAL

ALC 9-12	135
GRAND TOTAL with ALC	4024

Full Time only (excluding EC and Part-time/Independent Study ALC)

3863