

**NORTHFIELD PUBLIC SCHOOLS**  
**Office of the Superintendent**  
**Memorandum**

**TO:** Board of Education  
**FROM:** Matt Hillmann Ed.D., Superintendent  
**RE:** Table File Items for January 27, 2020, Regular School Board Meeting

VII. Consent Agenda

D. Personnel Items

a) Appointments

4. Caroline Ash, Winter and Spring Recreation Position for 1-2 hours/day on Thursday's with Community Services, beginning 1/28/2020-5/31/2020; \$10.00/hr.
5. Jeff Eckhoff, Interim Assistant Principal for 29 contracted days at the High School, beginning 1/28/2020-03/20/2020; \$594.61/per day.
6. Mishia Edwards, Event Worker at the High School, beginning 1/27/2020.
7. Emma Hodapp, Winter and Spring Recreation Position for 3 hours/day on Saturday's with Community Services, beginning 2/8/2020-5/31/2020. \$10.00/hr.
8. John McNamara, .8 FTE Industrial Technology Teacher at the High School, beginning 1/27/2020-6/5/2020; BA+60, Step 15
9. Margaret Weaver, Special Ed EA PCA for 6.75 hours/day at the Middle School, beginning 1/31/2020-6/5/2020; Spec Ed Step 1-\$15.93/hr.
10. Adrienne Whitson, Winter and Spring Recreation Position for 2.5 hours/day on Saturday's with Community Services, beginning 2/8/2020-5/31/2020; \$10.00/hr.

b) Increase/Decrease/Change in Assignment

8. Abbie Geiger, EA at Sibley, add Event Worker at the High School, effective 1/22/2020.
9. Jasmin Kotek, Assistant Dance Team Coach, change to Head Dance Team Coach at the High School, effective 1/17/2020. Level C-20%.
10. Mel Miller, Event Worker for the High School, add Head Girls' Golf Coach at the High School, effective 1/23/2020; Level D, Step 1.

c) Leave of Absence

3. Babs Vigesaa, Custodian at the High School, Family/Medical Leave of Absence extended to 1/24/2020.

d) Retirements/Resignations/Terminations

5. Chris Holmquist, Art Teacher at the High School, retirement effective at the end of the 2019-2020 school year.
6. Anne Jarvis, Teacher at the Middle School, retirement effective at the end of the 2019-2020 school year.
7. Carolyn Manderfeld, EA at the Middle School, resignation effective 2/6/2020.

VIII. Superintendent's Report

A. Items for Individual Action

2. Paraprofessional Recognition Week Proclamation

Paraprofessional Recognition Week is January 27 through January 31, 2020.

**Paraprofessional Recognition Week Proclamation**

WHEREAS, Minnesota is home to more than 20,000 paraprofessionals who provide services in multiple settings within schools, including support for instruction, student activities, and for individual students, as well as numerous other tasks that contribute to educational success; and WHEREAS, the support of services provided by paraprofessionals are integral to student achievement, resulting in even better, more effective Minnesota schools; and

WHEREAS, the State of Minnesota and the Minnesota Department of Education are committed to excellence in education and recognize the important role that paraprofessionals play in ensuring educational success; and

WHEREAS, the Minnesota Department of Education will celebrate the contributions of paraprofessionals during Paraprofessional Recognition Week, which runs from January 27 through January 31, 2020.

NOW THEREFORE, the Northfield Public Schools Board of Education does hereby proclaim January 27 - January 31, 2020, as Paraprofessional Recognition Week.

**Superintendent's Recommendation:** Motion to approve the Paraprofessional Recognition Week Proclamation as presented.