

NORTHFIELD PUBLIC SCHOOLS

School Board Minutes

January 14, 2019

Northfield High School Media Center

- I. Call to Order
Board Chair Julie Pritchard called the Regular meeting of the Northfield Board of Education of Independent School District 659 to order at 7:30 p.m. Present: Goerwitz, Hardy, Stratmoen, Quinnell, Baraniak, Iverson, and Pritchard.
- II. Agenda Changes / Table File
Table File items were added.
- III. Public Comment
No public comment.
- IV. Announcements and Recognitions
No announcements or recognitions.
- V. Items for Discussion and Reports
 - A. Vaping (e-cigarettes): Information and Impact
Northfield High School physical education/health teachers Leah Sand and John Sand shared information regarding “vaping” among youth in Northfield. They reviewed the history of chemicals used to vape, examples of what vaping equipment looks like, and the current impact at Northfield High School. Superintendent Hillmann shared plans regarding an informational campaign scheduled to create awareness about the topic among parents, students, and the community.
 - B. Prairie Creek Community School & Arcadia Charter School Annual Reports
Simon Tyler, Director of Prairie Creek Community School, and Barb Wornson, Director of Arcadia Charter School, reported on the programs being provided in their two charter schools. Mr. Tyler presented a review of Prairie Creek’s sixteenth year of operation as a charter school and its focus on innovative professional development. Dr. Wornson focused on Arcadia’s progress on four strategic priorities and wellness of the whole student. Arcadia, formerly ARTech, is in its fifteenth year of operation. These reviews and written reports fulfill state requirements for annual reporting as well as the District’s request that each charter school authorized by Northfield Public Schools present an annual report to the School Board.
 - C. Summary of Superintendent’s Mid-Year Evaluation
School Board Chair Julie Pritchard shared her summary of the Superintendent’s mid-year performance evaluation. Board members gave Dr. Hillmann a very strong performance rating, 4.82 on a 5-point scale, across 52 key job responsibilities.
 - D. Additional Non-Licensed Special Education EA/PCA
Director of Special Services Cheryl Hall presented a proposal to increase FTE for a non-licensed special education assistant for school year 2018-2019 to provide services as determined by the Individual Education Program Plan (IEP). Board member Iverson, seconded by Goerwitz, recommended this item be moved to an Item for Individual Action. Motion passed.
- VI. Consent Agenda
On a motion by Quinnell, seconded by Hardy, the Board approved the following Consent Agenda items:
 - A. Minutes, Minutes of the December 10, 2018, Public Hearing and Regular School Board meeting.

B. Gift Agreements.

- \$6,500 donation to Sibley Elementary for STEAM Curriculum in Media and Art
- \$1,217 donation to the Greenvale Park Elementary snack drive

C. Personnel Items

a) Appointments

1. Tiffani Arnevik, EarlyVentures Teacher for 30 hours/wk at Longfellow, beginning 01/02/2019; Step 2-\$16.21/hr.
2. Stephanie DeAdder, 1.0 FTE Administrative Support Assistant (Class IV) at the District Office, beginning 01/02/2019; Class IV Step 5-\$20.97/hr.
3. Sandra Dockstader, Targeted Services PLUS Teacher for up to 1.5 hours/day Mon-Thurs. at Bridgewater, beginning 01/09/2019-03/21/2019; Yr. 1-\$27.11/hr.
4. Ethan Ellis, Event Worker-Speech Judge as needed at the High School, beginning 01/04/2019;
5. Stephanie Ennis, 1.0 FTE Long Term Substitute Grade 4 Teacher at Greenvale Park, beginning 01/23/2019-04/19/2019; MA, Step 2
6. Daniel Foley, 1.0 FTE Long Term Substitute Grade 4 Teacher at Sibley, beginning 01/28/2019-03/22/2019; MA+30, Step 15
7. Faith Goede, Event Worker-Speech Judge as needed at the High School, beginning 01/04/2019;
8. Anika Hodel, 1.0 FTE Long Term Substitute First Grade Compañeros Teacher at Bridgewater, beginning on or about 01/02/2019-on or about 03/01/2019; Daily Sub Rate until licensed is received then BA, Step 1
9. Bronte Karvel-Fuller, Community Services Recreation Position for 3 hours/day with Community Services, beginning 01/07/2019-05/31/2019; Open Gym \$11.00/hr., Aquatics Lead \$10.50/hr., Lifeguard \$10.50/hr., Swim Aide \$10.15/hr.
10. Matthew Kolstad, Event Worker-Speech Judge as needed at the High School, beginning 01/04/2019;
11. Tania Legvold, Rock N Roll Revival-Costumer for 2 hours/day at the High School, beginning 12/06/2018; \$3,000 Stipend
12. Sara Medin, 1.0 FTE Long Term Substitute Kindergarten Teacher at Sibley, beginning on or about 02/21/2019-06/07/2019; BA, Step 1
13. Amra Mucic, Community School Evening Site Assistant for 3 hours/day for 2 days/wk at Greenvale Park, beginning 01/08/2019-06/07/2019; Step 1-\$12.88/hr.
14. Claire Mueller, Event Worker-Speech Judge as needed at the High School, beginning 01/04/2019;
15. Matti Prayfrock, Community School Evening Site Assistant for up to 7 hours/day up to 3 weeks at Greenvale Park, beginning 12/27/2018-06/07/2019; Step 3-\$13.56/hr.
16. Eva Reinicke, Assistant Nordic Ski Coach-hourly for 2 hours/day at the High School, beginning 12/27/2018; \$14.00/hr.
17. Maya Rogers, Event Worker-Speech Judge as needed at the High School, beginning 01/04/2019;
18. Patricia Sahl, .83 FTE Long Term Substitute Physical Education Teacher at the Middle School and ALC, beginning 01/04/2019-01/31/2019; Daily Sub Rate
19. Madeleine Schilling, Event Worker-Speech Judge as needed at the High School, beginning 01/04/2019;
20. Hannah Summers, Event Worker-Speech Judge as needed at the High School, beginning 01/04/2019;
21. Megan Tarmann, Event Worker-Speech Judge as needed at the High School, beginning 01/04/2019
22. *Kati Awad, Supervisory Lunchroom Educational Assistant for 2 hours/day at Sibley, beginning 01/22/2019-06/07/2019; Gen Ed Step 1-\$15.03/hr.
23. Lesly Martinez Reyes, KidVentures Site Assistant for 23.5 hours/wk at Sibley, beginning 01/22/2019; Step 3-\$13.56/hr.
24. Jenni Roney, 1.0 FTE Enrichment Coordinator with Community Services, beginning 02/04/2019; \$57,146-prorated for the 2018-19 school year + Step 2 prorated.
25. Remy Soulak, KidVentures Student Site Assistant for up to 17 hours/wk at Sibley, beginning 01/22/2019; \$9.86/hr.

b) Increase/Decrease/Change in Assignment

1. Robbin Hedberg, Targeted Services PLUS Site Assistant at Bridgewater, change to Targeted Services PLUS Site Leader for up to 1.5 hours/day Mon.-Thurs. at Bridgewater, effective 01/02/2019-03/21/2019; Step 1-\$15.90/hr.
2. Katrina Meehan, Science Teacher at the Middle School, add an overload for 7th grade science at the Middle School, effective 01/28/2019-06/07/2019.
3. Gloria Sterud, Special Ed EA-PCA at the Middle School, add Special Ed EA Extracurricular Activity Support for the District, effective 12/7/2018-06/07/2019.

4. Ella Stromme, Targeted Services PLUS Site Assistant at Greenvale Park, add Community School Evening Site Assistant at Greenvale Park, effective 12/27/2018-06/07/2019; Step 1-\$12.88/hr.
 5. Sarah Swan McDonald, Teacher at the High School, add Event Worker-Speech Judge at the High School, effective 12/20/2018.
 6. Tricia Farner Christopherson, Substitute Teacher with the District, change to Long Term Substitute Teacher at Greenvale Park, effective 01/23/2019-02/01/2019.
 7. Nancy Schwartz, Community School Club Leader at Greenvale Park, add Thursdays for 3 hours/day at Greenvale Park, effective 01/17/2019-05/16/2019.
- c) Leave of Absence
1. Christa Danielson, Teacher at Bridgewater, FMLA/Medical Leave of Absence for Childcare, effective on or about 03/25/2019 for eight work weeks.
 2. Kimbra Dimick, Teacher at Greenvale Park, FMLA/Medical Leave of Absence for Childcare, effective on or about 05/19/2019 for twelve work weeks with the potential for a slight adjustment to the end time due to conferences.
 3. Diane Frederick, Special Ed Teacher at the Middle School, FMLA/Medical Leave of Absence, effective 01/29/2019-03/11/2019.
 4. Becki Haar, Teacher at Sibley, FMLA/Medical Leave of Absence, effective on 01/28/2019 for six to eight work weeks.
 5. Updated: Sheila Hetzel, Teacher at Greenvale Park, FMLA/Medical Leave of Absence for Childcare, effective on 01/23/2019-04/19/2019.
 6. Kelly Johnson, Teacher at Sibley, FMLA/Medical Leave of Absence for Childcare, effective on or about 3/28/2019-05/14/2019.
 7. Suzanne Lanza, Teacher at Bridgewater, FMLA/Medical Leave of Absence for Childcare, effective on 1/7/2019-03/01/2019.
 8. Sara Medin, Educational Assistant at Sibley, Leave of Absence due to taking a Long Term Substitute position with the District, effective on or about 02/21/2019-06/07/2019.
 9. Jessica Rushton, Special Ed EA at Sibley, FMLA/Medical Leave of Absence, effective on 03/21/2019-04/10/2019.
 10. Updated: Megan Wheelock, Teacher at Bridgewater, FMLA/Medical Leave of Absence for Childcare, effective on or about 10/19/2018-03/08/2019.
 11. Lori Witt Macrae, Special Ed EA at Sibley, FMLA/Medical Leave of Absence, effective on 01/02/2019-01/25/2019.
 12. Mary Huberg, Administrative Assistant at the ALC, FMLA/Medical Leave of Absence, effective 01/10/2019 and to continue on an intermittent basis for up to 60 work days.
- d) Retirements/Resignations/Terminations
1. Gloria Alcocer, Targeted Services PLUS Site Assistant, resignation effective 01/01/2019.
 2. Sonya Ehmer, Targeted Services PLUS, resignation effective 12/14/2018.
 3. Amy Gunderson, Site Assistant with Community Services, resignation effective 11/25/2018.
 4. Cindy Keogh, KidVentures Site Assistant, resignation effective 01/02/2019.
 5. Shannon Kuball, Community Services Enrichment Coordinator, resignation effective 11/28/2018.
 6. Leigh Langehough, Assistant Nordic Ski Coach, declined position, effective 12/17/2018.
 7. Nancy Sparby, Office Generalist at the High School, resignation effective 01/18/2019.

VII. Superintendent's Report

A. Items for Individual Action

1. Resolution Ratifying the Award of the Sale, Determining the Form and Details, Authorizing the Execution, Delivery, and Registration, and Providing for the Payment of General Obligation School Building Bonds, Series 2019A.

Shelby McQuay from Ehlers, Inc. reviewed the January 10, 2019 Sale Day Report. On a motion by Stratmoen, seconded by Iverson, the Board approved the Resolution Ratifying the Award of the Sale, Determining the Form and Details, Authorizing the Execution, Delivery, and Registration, and Providing for the Payment of General Obligation School Building Bonds, Series 2019A. Voting 'yes' was Goerwitz, Hardy, Stratmoen, Quinnell, Baraniak, Iverson, and Pritchard. No one voted 'no'. Motion carried.

2. Greenvale Park Campus' Name.

On a motion by Quinnell, seconded by Baraniak, the Board approved “Greenvale Park Elementary” as the official name for the District's new elementary school; “Greenvale Park” as the name of the educational campus it sits upon; and to identify the official name of the District’s early childhood center, located in the current Greenvale Park Elementary building, at a later date. Motion carried.

3. Additional Non-Licensed Special Education EA/PCA

On a motion by Iverson, seconded by Goerwitz, the Board unanimously approved the hiring of a 6.75 hours/day FTE increase for a non-licensed special education assistant PCA at Longfellow/ALC until the end of the 2018-20 school year at a projected cost of salary and benefits of \$12,210 with approximately 55% of the salary reimbursed through special education revenue for a net cost of \$5,494. Motion carried.

VIII. Items for Information

- A. Enrollment Report. Superintendent Hillmann reviewed the January 2019 enrollment report.
- B. Construction Update. Superintendent Hillmann provided Construction Update #1 which included the kick-off meeting between the project oversight committee, Wold, and Knutson; the solicitation and finalization of the core planning team participants for the new Greenvale Park Elementary school and the team’s meeting schedule; and the plans to schedule core planning team meetings for Bridgewater and Sibley Elementary schools.
- C. Review of School Nutrition Programs. Stephany Stromme, Director of Child Nutrition Services, provided a memo to the Board, informing the Board about the state and federal administrative review of the nutrition programs at Greenvale Park Elementary and the SUN Program with CVSEC. The School Nutrition Programs administrative review will take place the week of March 11, 2019.

IX. Future Meetings

- A. Monday, January 28, 2019, 7:00 PM, Regular Board Meeting, NHS Media Center
- B. Monday, February 11, 2019, 7:00 PM, Regular Board Meeting, NHS Media Center
- C. Monday, February 25, 2019, 7:00 PM, Regular Board Meeting, NHS Media Center

X. Adjournment

On a motion by Stratmoen, seconded by Baraniak, the Board adjourned at 9:41 p.m.

Noel Stratmoen
School Board Clerk