

NORTHFIELD PUBLIC SCHOOLS

School Board Minutes

January 11, 2021

Zoom

I. Call to Order

The Organizational meeting of the School Board of Independent School District No. 659 was called to order at 7:00 p.m. by Acting Chair Julie Pritchard for the purpose of organizing the Board for the 2021 calendar year. Due to the health pandemic and the extension of Governor Walz's Executive Order 20-01 COVID-19 Peacetime Emergency, and in accordance with Minnesota Statute 13D.021, which permits boards to hold a meeting by telephone conference call or other electronic means, this meeting was conducted via video conference.

Board member attendance was taken by roll call. Anita Aase, Executive Assistant to the Superintendent and Board of Education, called the name of each board member in alphabetical order by last name and the board member responded "present" when his/her name was called. Present: Baraniak, Butler, Goerwitz, Gonzalez-George, Pritchard and Stratmoen. Chair Pritchard acknowledged that Quinnell was present visually, but had difficulty connecting with audio. Absent: None.

Also present at this video conference meeting was Superintendent Dr. Matt Hillmann and Anita Aase. This meeting was live-streamed and recorded, and access to the recording was posted to the school district website.

Acting Chair Pritchard outlined the procedures for this meeting:

- Board members were asked to mute their microphones when not speaking.
- At the start of each discussion Chair Pritchard said she would call on each board member in alphabetical order by last name for any questions or comments. If they didn't wish to speak, they would be welcome to pass.
- There would be one round of questioning for board members. If board members had a follow-up question or comment, they could consider using the Raise Hand feature in order to be recognized by the Chair.
- All votes on the Items for Individual Action would be conducted by roll call by Aase. Each board member was instructed to wait until their name was called before voting.

II. Seat New Board Members

Acting Chair Pritchard administered a ceremonial oath of office to newly elected board members Corey Butler and Claudia Gonzalez-George, and re-elected board members Amy Goerwitz and Noel Stratmoen.

III. Agenda Approval / Table File

Acting Chair Pritchard asked for a motion to move Board Committee Membership from an Item for Information to an Item for Individual Action. Quinnell recommended this item be moved and it was seconded by Goerwitz. On a motion by Baraniak, seconded by Stratmoen, the Board approved the amended agenda by roll call. Voting 'yes' were Baraniak, Butler, Goerwitz, Gonzalez-George, Pritchard, Quinnell and Stratmoen. No one voted 'no'.

IV. Items for Individual Action

A. Election of Officers

1. Election of Board Chair.

Stratmoen moved that Julie Pritchard be nominated as Board Chair. There were no further nominations. Julie Pritchard was the only candidate nominated for the office of chair, and was hereby declared elected by acclamation and Acting Chair Pritchard directed the acting clerk to so record in the minutes. Board Chair Julie Pritchard then chaired the remainder of the Organizational School Board meeting.

2. Election of Vice-Chair.

Baraniak moved that Amy Goerwitz be nominated as Vice-Chair. There were no further nominations. Amy Goerwitz was the only candidate nominated for the office of vice-chair, and was hereby declared elected by acclamation and Chair Pritchard directed the acting clerk to so record in the minutes.

3. Election of Clerk.

Quinnell moved that Noel Stratmoen be nominated as Clerk. There were no further nominations. Noel Stratmoen was the only candidate nominated for the office of clerk, and was hereby declared elected by acclamation and Chair Pritchard directed the acting clerk to so record in the minutes.

4. Election of Treasurer.

Goerwitz moved that Jeff Quinnell be nominated as Treasurer. There were no further nominations. Jeff Quinnell was the only candidate nominated for the office of clerk, and was hereby declared elected by acclamation and Chair Pritchard directed the acting clerk to so record in the minutes.

B. Set Dates, Times, and Location for Regular Board Meetings

Goerwitz moved and Baraniak seconded the schedule for School Board Meetings January 2021 - January 2022. Regular meetings of the Northfield School Board will begin at 7:00 p.m. on the second and fourth Mondays of each month and will be held in the Board Room in the District Office at the Longfellow School, with the exception of March, June, July and December when the Board meets once on the first Monday of the month. By roll call, voting 'yes' were Baraniak, Butler, Goerwitz, Gonzalez-George, Pritchard, Quinnell and Stratmoen. No one voted 'no'.

C. School Board Member Stipends

Goerwitz moved and Stratmoen seconded to maintain the stipends for Board members at \$275 per month and \$325 per month for the Board Chair. By roll call, voting 'yes' were Baraniak, Butler, Goerwitz, Gonzalez-George, Pritchard, Quinnell and Stratmoen. No one voted 'no'.

D. Board Committee Members

Butler moved and Baraniak seconded to approve as presented, board member appointments and assignments to district committees and to various organizations and school liaisons. By roll call, voting 'yes' were Baraniak, Butler, Goerwitz, Gonzalez-George, Pritchard, Quinnell and Stratmoen. No one voted 'no'.

V. Consent Agenda

On a motion by Goerwitz, seconded by Quinnell, the Board unanimously approved the following items listed under the consent grouping by roll call. Voting 'yes' were Baraniak, Butler, Goerwitz, Gonzalez-George, Pritchard, Quinnell and Stratmoen. No one voted 'no'.

- A. Designated the *Northfield News* as the official newspaper of the Northfield School Board.
- B. Authorized the use of facsimile signatures of officers of the Board in signing School District checks and documents.
- C. The mileage reimbursement rate for use of private automobiles on School District business will be 56.0 cents per mile effective January 1, 2021. This is the new mileage rate established by the Internal Revenue Service.

VI. Superintendent's Report

- A. Resolution for Education Identity & Access Management. The Minnesota Department of Education (MDE), Professional Educator Licensing Standards Board (PELSB), and Office of Higher Education (OHE) require annual designation of an Identified Official with Authority (IOwA) for each local education agency that uses the Education Identity Access Management (EDIAM) system. The IOwA is responsible for authorizing, reviewing, and recertifying user access for their local education agency in accordance with the State of Minnesota Enterprise Identity and Access Management Standard, which states that all user access rights to Minnesota state systems must be reviewed and recertified at least annually. The IOwA will authorize user access to State of Minnesota Education secure systems in accordance with the user's assigned job duties, and will revoke that user's access when it is no longer needed to perform their job duties. The school board or equivalent governing board must designate an IOwA to authorize user access to State of Minnesota Education secure websites for your organization. This EDIAM board resolution must be completed and submitted to the Minnesota Department of Education annually, as well as any time there is a change in the assignment of the Identified Official with Authority. The Board recommended to authorize Christine Neset, Student Information Systems Specialist, to act as the Identified Official with Authority (IOwA) for Northfield Public School District #659. On a motion by Quinnell, seconded by Stratmoen, the Board approved the Resolution to authorize Christine Neset to act as the Identified Official with Authority (IOwA) for Northfield Public School District #659. By roll call, voting 'yes' were Baraniak, Butler, Goerwitz, Gonzalez-George, Pritchard, Quinnell and Stratmoen. No one voted 'no'.

VII. Items for Information

- A. Photographs. Board members were asked to provide headshot photographs to Anita Aase for publication on the school board page of the district website.

VIII. Adjournment

On a motion by Goerwitz, seconded by Gonzalez-George, the Board adjourned the Organizational meeting by roll call at 7:17 p.m. Voting 'yes' were Baraniak, Butler, Goerwitz, Gonzalez-George, Pritchard, Quinnell and Stratmoen. No one voted 'no'.

Noel Stratmoen
School Board Clerk