

INDEPENDENT SCHOOL DISTRICT 659  
REGULAR SCHOOL BOARD MEETING  
Monday, November 14, 2016, 7:00 PM  
Northfield High School, Media Center

**AGENDA**

- I. Call to Order
- II. Agenda Changes / Table File
- III. Public Comment  

This is an opportunity for residents of the Northfield School District to address the Board. You are requested to do so from the podium. After being recognized by the chair, each individual will identify themselves and the group they represent, if any. Please state your reason for addressing the Board. To insure that all individuals have a chance to speak, speakers will be limited to one three-minute presentation. This is not a time to debate an issue, but for the Board to hear your comments.

The Minnesota Government Data Practices Act prohibits comment about specific student matters, even without naming the student, in open session. This includes the public comment portion of our meeting. The Board respects and values input on student matters, but when it relates to a specific student or to a specific student matter, such input must be heard by the appropriate personnel - such as the building principal or superintendent - and not during an open meeting of the School Board.
- IV. Approval of Minutes
- V. Announcements and Recognitions
- VI. Items for Discussion and /or Reports.
  1. Substitute Teacher Proposal.
  2. School Improvement Plan Presentations – Area Learning Center and Community Services.
  3. Master Facilities Plan.
- VII. Superintendent's Report
  - A. Items for Individual Action
    1. Resolution Stating the Intention of the School Board to Issue General Obligation Bonds to Finance Projects included in the District's Approved Ten-Year Facility Plan.
    2. Resolution Canvassing the Results of the November 8, 2016, School Board Election.
    3. Resolution Authorizing Issuance of Certificates of Election and Directing School District Clerk to Perform Other Election Duties.
    4. American Education Week Proclamation.
  - B. Items for Consent Grouping
    1. Personnel Items.
- VIII. Items for Information
  1. Enrollment Options Report.
  2. Enrollment Report – November 2016.
- IX. Future Meetings  

Monday, November 28, 2016, 6:30 PM, Public Hearing, World's Best Workforce, Northfield High School Media Center  
Monday, November 28, 2016, 7:00 PM, Regular School Board Meeting, Northfield High School Media Center  
Monday, December 12, 2016, 7:00 PM, Regular School Board Meeting, Northfield High School Media Center
- X. Adjournment

# NORTHFIELD PUBLIC SCHOOLS

## MEMORANDUM

Monday, November 14, 2016, 7:00 PM  
Northfield High School Media Center

TO: Members of the Board of Education  
FROM: Matthew Hillmann, Ed. D., Superintendent  
RE: Explanation of Agenda Items for the November 14, 2016, School Board Meeting

- I. Call to Order
- II. Agenda Changes / Table File
- III. Public Comment
- IV. Approval of Minutes  
Minutes of the Regular School Board meeting held on October 24, 2016, are enclosed for your review and comment.
- V. Announcements and Recognitions.
- VI. Items for Discussion and / or Reports
  1. Substitute Teacher Proposal.  
Director of Human Resources Molly Viesselman will review a proposal to recruit and hire two full-time substitute teachers in an effort to address the substitute teacher shortage. Schools around Minnesota are struggling to fill vacancies for absent teachers. The hiring of full-time substitute teachers is one strategy that has worked well in other districts to mitigate the impact of a smaller pool of on-call substitute teachers. A narrative of the proposal is in the Board packet.
  2. School Improvement Plan Presentations – Area Learning Center and Community Services.  
On Monday night the Area Learning Center and Community Services will present their continuous school improvement plans to the Board. The presentations will include a progress report on the goals set for the 2015-16 school year as well as new goals set for the 2016-17 school year.  
  
There will be school improvement plan presentations at each Board meeting through November.
  3. Master Facilities Plan.  
Superintendent Matt Hillmann and Director of Buildings and Grounds Jim Kulseth will present the Master Facilities Plan. Work on the Master Facilities Plan began with a demographic study of the District in June 2014 and included more than 20 stakeholder meetings along with an online engagement process that involved more than 500 stakeholders. The plan includes focus on managing the life cycle of our current facilities and planning for deferred maintenance projects to ensure the maximum use of our facilities.
- VIII. Superintendent's Report
  - A. Items for Individual Action
    1. Resolution Stating the Intention of the School Board to Issue General Obligation Bonds to Finance Projects included in the District's Approved Ten-Year Facility Plan.  
Director of Finance Val Mertesdorf will request approval of a resolution stating our intent to issue Long Term Facilities Maintenance (LTFM) bonds in an amount not to exceed \$1,495,000 for the purpose of replacing the roof at Bridgewater Elementary School. This strategy commits some of our LTFM revenue for a period of 10 years to cover the annual bond payment and does not impact taxpayers. The current roof was part of the original construction in 1998. This resolution authorizes the District to start the process, but does not yet commit the District to the sale of bonds. Joel Sutter of Ehlers, Inc. will also be present to discuss the bond sale process and answer questions.

**Superintendent's Recommendation:** Motion to approve the Resolution Stating the Intention of the School Board to Issue General Obligation Bonds to Finance Projects included in the District's Approved Ten-Year Facility Plan; Covenanting and Obligating the District to be Bound by and to use the Provisions of Minnesota Statutes, Section 126C.55 to Guarantee the Payment of the Principal and Interest on the Bonds.

2. Resolution Canvassing the Results of the November 8, 2016, School Board Election.  
The School Board election was held on November 8. We are recommending that the Board adopt the Resolution Canvassing Returns of Votes of the School District's General Election as enclosed. (At the time of the mailing of this packet of materials, the District has not yet received from Rice, Goodhue and Dakota Counties the Abstract and Return of Votes Cast. The Abstract will be distributed in the table file.)

**Superintendent's Recommendation:** Motion to approve the adoption of the Resolution Canvassing Returns of Votes of the School District's General Election as presented.

3. Resolution Authorizing Issuance of Certificates of Election and Directing School District Clerk to Perform Other Election Duties.  
The Board is asked to adopt the Resolution Authorizing Issuance of Certificates of Election and Directing the School District Clerk to Perform Other Election Related Duties as enclosed.

**Superintendent's Recommendation:** Motion to adopt of the Resolution Authorizing Issuance of Certificates of Election and Directing the School District Clerk to Perform Other Election Related Duties as presented.

4. American Education Week Proclamation.  
American Education Week is November 14 – 18, 2016. The following are the events being planned in recognition of the 95th annual observance of American Education Week. Both events are co-sponsored by the Northfield Education Association (NEA).
- Retired Educators Luncheon, November 15 at the Northfield Community Resource Center (NCRC), Room SS103. Doors open at 11:30 AM.
  - Staff Appreciation Breakfast, November 23 at the Northfield Middle School. Highlights will include recognition of those employees who have reached years of service milestones with the district, as well as the NEA's presentation of the "Teacher of the Year," "Education Assistant of the Year" and "Friend of Education" awards.

**American Education Week Proclamation**

WHEREAS, public schools are the backbone of our democracy, providing young people with the tools they need to maintain our nation's precious values of freedom, civility and equality; and WHEREAS, by equipping young Americans with both practical skills and broader intellectual abilities, schools give them hope for, and access to, a productive future; and WHEREAS, education employees--be they custodians or teachers, bus drivers or media specialists--work tirelessly to serve our children and communities with care and professionalism; and WHEREAS, schools are community linchpins, bringing together adults and children, educators and volunteers, business leaders, and elected officials in a common enterprise;  
NOW THEREFORE, the Northfield Public Schools Board of Education does hereby proclaim November 14 – 18, 2016, as the 95th annual observance of American Education Week.

**Superintendent's Recommendation:** Motion to approve the American Education Week Proclamation as presented.

B. Items for Consent Grouping

**Superintendent's Recommendation:** Motion to approve the following items listed under the Consent Grouping.

1. Personnel Items.

a. Appointments.

1. Alexander Betley Basketball Coach for 4hrs/day (Saturdays) with Community Services beginning 1/01/2017-5/31/2017; \$9.50/hr
2. Danielle Crase Assistant Student Council Advisor at the High School beginning 10/01/2016-06/06/2017; Level K, Step 1
3. \*Julieann DeMars Special Education EA-PCA for 7 hrs/day at CVSEC-Alex beginning 11/28 /2016. CVSEC Spec Ed, Step 4-\$16.69/hr.
4. Amber Fredrickson Special Education EA-PCA for 7 hrs/day at CVSEC-STEP beginning 11/14 /2016; CVSEC Spec Ed, Step 4-\$16.69/hr.
5. Annika Hoff Basketball Coach for 3hrs/day (Saturdays) with Community Services beginning 1/01/2017-5/31/2017; \$9.50/hr
6. Ane Holland Aquatics for 2 hrs/day for 2 days/wk with Community Services beginning 01/1/2017-5/31/2017; Swim Aide \$9.50/hour, Class Lead \$10.50/hour.
7. \*Alea Johnston Special Education EA-PCA for 7 hrs/day at CVSEC-Alex beginning 11/21/2016. CVSEC Spec Ed, Step 4-\$16.69/hr.
8. April Kalscheuer Special Education EA-PCA for 7 hrs/day at CVSEC-STEP beginning 11/14 /2016; CVSEC Spec Ed, Step 2-\$15.92/hr.
9. Kelly Luiten Volunteer Coordinator flex hours for up to 400/ hrs for the remaining of the 2016-17 school year beginning 11/14/16-6/6/2017; Step 1-\$15.28/hr.
10. Nicole Monroe Special Education EA-PCA for 7 hrs/day at CVSEC-SUN beginning 11/5/2016; CVSEC Spec Ed, Step 3-\$16.24/hr.
11. Angela Peterson Special Education EA-PCA for 7 hrs/day at CVSEC-SUN beginning 11/9/2016; CVSEC Spec Ed, Step 1-\$15.58/hr.
12. Jonathan Pownell Aquatics for 2 hrs/day for 2 days/wk with Community Services beginning 11/3/2016-5/31/2017; Lifeguard \$10/hour, Swim Aide \$9.50/hour, Class Lead \$10.50/hour.
13. Derrick Schroeder Special Education EA-PCA for 7 hrs/day at CVSEC-STEP beginning 11/14/2016; CVSEC Spec Ed, Step 4-\$16.69/hr.
14. Shari Setchell Event Worker District Wide beginning 10/24/2016;
15. Jaclyn Swenson Targeted Services PLUS Student Site Assistant for 1.5 hrs/day for 4 days a week Mon.-Thur. at Sibley beginning 11/8/2016-4/5/2017; \$9.50/hr.
16. Grace Touchette Basketball Coach for 3hrs/day (Saturdays) with Community Services beginning 1/01/2017-5/31/2017; \$9.50/hr.
17. Fall/Winter/Spring Recreation Positions  
Effective November 3, 2016-May 31, 2017  
Trent Swartwoudt-Lifeguard \$10/hour, Swim Aide \$9.50/hour, Class Lead \$10.50/hour  
Cullen Hauck- Lifeguard \$10/hour, Swim Aide \$9.50/hour, Class Lead \$10.50/hour  
Chantel Novak- Lifeguard \$10/hour, Swim Aide \$9.50/hour, Class Lead \$10.50/hour  
Effective January 1, 2017-May 31, 2017  
Anja Stromme -- Basketball Supervisor \$10.75/hour  
Vanessa Dimick -- Basketball Coach \$10/hour  
Garrick Hoekstra -- Basketball Coach \$9.75/hour  
Connor Henderson -- Basketball Coach \$9.75/hour  
Jorgen Salveson -- Basketball Coach \$9.75/hour  
Theodore Deitz - Basketball Supervisor \$11.00/hour  
Sean Meagher -- Lifeguard \$10/hour, Swim Aide, \$9.50/hour, Class Lead \$10.50/hour  
Mark Welinski -- Tennis Supervisor \$10.50/hour  
Christof Zweifel -- Tennis \$9.50/hour  
Timothy Roback -- Tennis \$9.50/hour

b. Increase/Decrease/Change in Assignment.

1. Charlie Alvarez Teacher at Greenvale Park, add Targeted Services PLUS Teacher at Greenvale Park for 1.25 hrs/day up to 4 days per week Mon.-Thur. beginning 11/8/16-05/04/2017; Year 2 \$27.11

2. Robert Benson EA at Sibley, add Targeted Services PLUS Site Lead at Sibley for 1.5 hrs/day up to 4 days per week Mon.-Thur. beginning 11/8/16-04/07/2017; Step 1 \$15.34
  3. Kristen Cade Teacher at Bridgewater, add Targeted Services PLUS Teacher at Bridgewater for 1.25 hrs/day up to 4 days per week Mon.-Thur. beginning 11/8/16-04/05/2017; Year 21 \$28.82
  4. Cory Callahan Assistant Football Coach at the High School, Change to Weight Room Assistant beginning 11/15/2016; Level K, Step 1
  5. Stephanie Ennis Long Term Sub Teacher at Greenvale Park, add Targeted Services PLUS Teacher at Greenvale Park for 1.25 hrs/day up to 4 days per week Mon.-Thur. beginning 10/26/16-05/04/2017; Year 1, \$27.11
  6. Kathy Flicek Teacher at Greenvale Park, add Targeted Services PLUS Teacher at Greenvale Park for 1.25 hrs/day up to 4 days per week Mon.-Thur. beginning 11/8/16-05/04/2017; year 1 \$27.11
  7. Becky Gainey RTI Coach at Sibley, add Targeted Services PLUS Teacher at Sibley for 1.25 hrs/day up to 4 days per week Mon.-Thur. beginning 11/8/16-05/04/2017; Year 1, \$27.11
  8. Robert Garcia Teacher at Greenvale Park, add Targeted Services PLUS Teacher at Greenvale Park for 1.25 hrs/day up to 4 days per week Mon.-Thur. beginning 11/8/16-05/04/2017; Year 7 \$27.73
  9. Amanda Heinritz Teacher at Greenvale Park, add Targeted Services PLUS Teacher at Greenvale Park for 1.25 hrs/day up to 4 days per week Mon.-Thur. beginning 11/8/16-05/04/2017; Year 2 \$27.11
  10. Michael Humann Custodian at the Middle School, change to Custodian Engineer-Lead hours are 3-11pm Mon-Fri at the Middle School beginning 10/31/2016; \$21.05/hr.
  11. Tammy McDonough Teacher at the Middle School, add Targeted Services BLAST Teacher at the Middle School for 5 hrs/wk up to 4 days per week Mon.-Thur. beginning 11/9/16-05/26/2017; Year 2 \$27.11
  12. Erica Ness Teacher at Bridgewater, add Targeted Services PLUS Teacher at Bridgewater for 1.25 hrs/day up to 4 days per week Mon.-Thur. beginning 11/8/16-05/04/2017; Year 2 \$27.11
  13. Kathy Roth Special Ed PCA EA (Step 1) at CVSEC-STEP, change to Special Ed PCA EA (Step 2) at CVSEC-STEP beginning 8/30/2016; Spec Ed CVSEC Step 2-\$15.92
  14. Melissa Shepherd Teacher at Bridgewater, add Targeted Services PLUS Teacher at Bridgewater for 1.25 hrs/day up to 4 days per week Mon.-Thur. beginning 11/8/16-05/04/2017; Year 1 \$27.11
  15. Shelley Stulken Teacher at Sibley, add Targeted Services PLUS Teacher at Sibley for 1.25 hrs/day up to 4 days per week Mon.-Thur. beginning 11/8/16-04/05/2017; Year 1 \$27.11
- c. Leave of Absence Requests.
1. Breezy Barrett Ventures Coordinator Family/medical leave of absence beginning on or about 12/24/2016 for 12 work weeks.
  2. Stephanie Bangs 1.0 FTE Teacher at CVSEC SUN medical leave of absence beginning 11/3/2016-12/5/2016.
  3. Timothy Biegert Teacher at the High School Family/medical leave of absence beginning on 12/26/2016-01/20/2017.
  4. Elizabeth Valentine Teacher at Sibley Family/medical leave of absence beginning on 01/03/2017-01/27/2017.
- d. Resignations.
1. Rachel Beran Speech Coach at the High School resignation effective 11/9/2016.
  2. Amrita Bhagia Assistant Coach at the High School resignation effective for the 2016-17 school year beginning 6/2/2016.
  3. Pam Hanson Speech Coach at the High School resignation effective 11/9/2016.
  4. Gailyn Lamphere Special Education --PCA with the CVSEC-Alex building unable to accept position.
  5. Holly McBeth Early Ventures Teacher at Longfellow resignation effective 11/8/2016.

- e. Administration is recommending the approval of the following:
  - Girls' Swimming & Diving-additional coaching position needed.  
\$600 additional funds allocated for the position (inclusive of salary/benefits) for the 2016-17 school year at an hourly rate.
  - Speech-additional coaching position needed.  
\$2,000 will be allocated for the position (inclusive of salary/benefits) for the 2016-17 school year at an hourly rate.
  - Dance Team-additional coaching position needed.  
\$1,000 additional funds allocated for the position (inclusive of salary/benefits) for the 2016-17 school year at an hourly rate.

\* Conditional offers of employment are subject to successful completion of a criminal background check and pre-work screening (if applicable)

\*\* Subject to Change upon Board approval of the employee agreement

IX. Items for Information

1. Enrollment Options Report.

Student Information Systems Specialist Christine Neset has provided the enclosed 2016-2017 Enrollment Options Report. Northfield Public Schools has 313 students attending our schools from other school districts this school year compared to 281 last year. 719 Northfield students are attending school elsewhere, including other public schools (182), charter schools (278), home schools (113) and non-public schools (146). Last year 729 students attended school elsewhere.

2. Enrollment Report – November 2016.

X. Future Meetings

Monday, November 28, 2016, 6:30 PM, Public Hearing, World's Best Workforce, Northfield High School Media Center  
Monday, November 28, 2016, 7:00 PM, Regular School Board Meeting, Northfield High School Media Center  
Monday, December 12, 2016, 7:00 PM, Regular School Board Meeting, Northfield High School Media Center

XI. Adjournment

# **NORTHFIELD PUBLIC SCHOOLS**

## **School Board Minutes**

School Board Minutes  
October 24, 2016  
Northfield High School Media Center

- I. Call to Order  
Board Chair Julie Pritchard called the Regular meeting of the Northfield Board of Education of Independent School District 659 to order at 7:00 p.m. Present: Bogott, Colangelo, Hardy, Iverson, Pritchard, Quinnell and Stratmoen.
- II. Agenda Changes / Table File  
The table file was added.
- III. Public Comment  
Kathleen Doran-Norton spoke about the safety on County Road 1 and the pending upgrades in 2018. She encouraged the Board to consider expanding the Safe Route to School Plan to include the entire community (County Road 1 and the growing area south of County Road 1).
- IV. Approval of Minutes  
On a motion by Quinnell, seconded by Hardy, minutes of the Regular School Board meeting held on October 10, 2016, were unanimously approved.
- V. Announcements and Recognitions
  - High School Boys Soccer team qualified for the State Tournament and plays Willmar on October 26 in St. Cloud. The Girls Soccer team had a great year. They finished as runner-up in Section 2A.
  - High School Girls Tennis players, Molly Smith (Senior) and Sarah Will (Junior) qualify for the State Girls Tennis Tournament as a Doubles Team!
  - The Minnesota Department of Education came to Northfield on October 14 for a required compliance visit for the Greenvale Park Community School's 21st Century Community Learning Center grant. The visit went very well and there were "no findings," which is the ultimate desired result and something that the compliance officer indicated is very rare for a new grantee like the Greenvale Park Community School.
  - Bridgewater is doing some great things with STEAM (Science, Technology, Engineering, Art, and Mathematics) and is hosting "STEAM Week" October 24-28.
- VI. Committee Reports.  
Julie Pritchard reported on Northfield Promise Council of Champions. A report on the work of Northfield Fine Arts Boosters was given by Margaret Colangelo.
- VII. Items for Discussion and / or Reports
  1. School Improvement Plan Presentation – Greenvale Park Elementary School.  
Principal Dave Craft provided the results of Greenvale Park's literacy, mathematics, and climate goals for 2015-16 and presented the literacy, mathematics, and climate goals for 2016-17. Both the literacy and mathematics goals aim to reduce non-proficient scores on Minnesota Comprehensive Assessment examinations by 10%. The climate goal focuses on increasing the amount of positive reinforcement of pro-social behaviors. English Learners (EL) teacher Matthew Berg-Wall shared the EL team's approach to reviewing data about their students' language skill level as it related to academic performance, the kinds of research they reviewed to learn different instructional strategies, and how they have implemented those strategies this year. Greenvale Park Community School co-coordinator Kathryn Lozada reviewed the plethora of activities and opportunities available through the Community School model and the impressive participation by students and parents of all ages.

VIII. Superintendent's Report

A. Items for Individual Action

1. Strategic Plan.

On a motion by Iverson, seconded by Bogott, the Board unanimously adopted the vision, mission, beliefs, strategies, and near-term priorities as presented.

B. Items for Consent Grouping

On a motion by Quinnell, seconded by Colangelo, the Board unanimously approved the following items in the Consent Grouping.

1. Overnight Student Field Trip Proposal.

The Board approved the 13<sup>th</sup> annual Area Learning Center trip to the Boundary Waters Canoe Area June 12-16, 2017.

2. Personnel Items.

a. Appointments.\*

1. Correction: Sheila Atkinson EA at Bridgewater, add Targeted Services PLUS Site Assistant for 1.5 hrs/day for 4 days per week (Mon.-Thur.) beginning 11/8/2016-4/05/2017; Step 4-\$13.43/hr.
2. Adriana Casillas Targeted Services PLUS Site Assistant for 1.5 hrs/day for 4 days per week (Mon.-Thur.) at Bridgewater beginning 11/7/2016-04/5/2017; Step 1-\$12.43/hr.
3. Emily Drevlow Special Education-PCA for 7 hrs/day with the CVSEC-Alex Bldng beginning 10/24/2016; CVSEC Spec Ed, Step 4-\$16.69/hr.
4. Stephanie Ennis Long Term Substitute Instructional Coach for 4 hrs/day at Greenvale Park beginning 10/24/2016-12/22/2016; BA, Step 1.
5. Allison Harmer, Part time Dance Team Assistant Coach for 3 hrs/day at the High School beginning 10/18/2016-2/18/2017; \$14.00/hr (\$1,000 Maximum-inclusive of salary and benefits).
6. Gailyn Lamphere Special Education-PCA for 7 hrs/day with the CVSEC-Alex Bldng beginning 10/24/2016; CVSEC Spec Ed, Step 3-\$16.24/hr.
7. Jedidiah McGuire 1.0 FTE Long Term Substitute Kindergarten Teacher at Bridgewater beginning on or about 12/01/2016-on or about 2/10/2017; BA, Step 0.
8. Katie Remmey Special Education-PCA for 6.75 hrs/day at the Middles School beginning 10/24/2016-06/6/2017; Spec Ed, Step 2-\$15.42/hr.
9. Katie Rigge Long Term Substitute .9 FTE ECSE 3-5 Teacher at Longfellow beginning 10/17/2016-12/22/2016; BA, Step 6.
10. James Schreffler Assistant Boys Basketball Coach for 3 hrs/day at the High School beginning 11/21/2016-3/25/2017; Level E, Step 3.
11. Tessa Schultz Special Education-PCA for 7 hrs/day with the CVSEC-Alex Bldng beginning 10/24/2016; CVSEC Spec Ed, Step 4-\$16.69/hr.
12. Correction: Katie Rigge Long Term Substitute .9 FTE ECSE 3-5 Teacher at Longfellow beginning 10/17/2016-1/18/2016; BA, Step 6.
13. John Watkins Community Services recreation Basketball and Recreation Building Supervisor hours vary beginning 10/19/2016-05/31/2017; \$20/game, \$14.75/hr recreation Building Supervisor.

b. Increase/Decrease/Change in Assignment.

1. Gretchen Heil Teacher at Sibley, add Targeted Services PLUS Teacher for 1.25 hrs/day up to 4 days/wk at Sibley beginning 11/8/2016-4/05/2017; Year 9-\$28.22
2. Jerry Jarvis Custodian Engineer at the Middle School, change to Custodian Engineer at Greenvale Park beginning 10/31/2016.
3. Heather Olivier .8 MS Orchestra + .2 HS Lessons at the High School and the Middle School, change to 1.0 FTE Orchestra Teacher at the Middle School beginning 9/6/2016.



4. Sara DeVries Teacher at Bridgewater, add Targeted Services PLUS Teacher for 1.25 hrs/day for up to 4 days per week (Mon.-Thurs.) at Bridgewater beginning 11/08/2016-05/04/2017; Year 4-\$27.73/hr.
  5. Paul Ousley Orchestra Teacher .6 FTE HS/.4 FTE MS, change to 1.0 FTE at the High School beginning 8/29/2016.
  6. Gina Swenson Teacher at Sibley, add Targeted Services PLUS Teacher for 1.25 hrs/day for up to 4 days per week (Mon.-Thurs.) at Sibley beginning 11/08/2016-05/04/2017; Year 4-\$27.73/hr.
- c. Termination/Resignations.
1. Armando Fox Spec Ed PCA at SUN Laura Baker termination effective 10/19/2016.
  2. William Howard Custodian at Greenvale Park resignation effective 10/28/2016.
  3. Justina David Educational Assistant at the CVSEC STEP resignation effective 11/02/2016.
  4. Tessa Schultz Special Education-PCA with the CVSEC-Alex Building unable to accept position.

\* Conditional offers of employment are subject to successful completion of a criminal background check and pre-work screening (if applicable)

\*\* Subject to change upon Board approval of the employee agreement.

IX. Items for Information

1. Facilities Plan Update.

Dr. Hillmann provided a review of the Master Facilities Planning process and a preview of the plan that will be brought to the Board at the first meeting in November.

2. Board Chair Pritchard reminded Board members of the Every Student Succeeds Act (ESSA) information session on Thursday, November 3 in Burnsville.

X. Future Meetings

Monday, November 14, 2016, 7:00 PM, Regular School Board Meeting, Northfield High School Media Center

Monday, November 28, 2016, 6:30 PM, Public Hearing, World's Best Workforce, Northfield High School Media Center

Monday, November 28, 2016, 7:00 PM, Regular School Board Meeting, Northfield High School Media Center

XI. Adjournment

On a motion by Stratmoen, seconded by Quinnell, the Board adjourned at 8:17 p.m.

Noel Stratmoen  
School Board Clerk

TO: Northfield School Board

FROM: Molly Viesselman, Director of Human Resources

DATE: October 28, 2016

RE: Full Time Substitute Teacher Proposal

Like most Districts in the state, Northfield is experiencing a severe shortage of substitutes for our teachers, as well as most other employment groups. The improvement in our economy has created a void in the number of people available for this type of work. To address this issue in Northfield, I am proposing hiring two full-time substitute teachers. This is necessary to maintain consistency for our students in their learning when their regular teacher is not able to be at school.

This substitute shortage has created challenging situations. At the secondary level, teachers are asked to give up their prep time (for which they are paid) to help cover another classroom when a full-day substitute cannot be found. We are sometimes forced to split elementary students among multiple classrooms due to the fact that no substitute is available to cover an absent teacher. While this is not a regular occurrence, it is happening more than in the past and is definitely not an ideal situation. I researched outsourcing our substitutes to a third party company such as Teachers On Call. From what I can gather from surrounding Districts that have tried this, the success rate has been very minimal and they continue to have issues with substitute shortages.

Our administrative team is committed to addressing this issue. We are researching and considering many options at this time. While we will continue to explore all options, I propose we hire two full-time teacher substitutes. In order to assess our need for this each year, they would be hired on a year-to-year basis. The position would be tied to our "Other Staff" employment agreement and require, at a minimum, a short call substitute teaching license from the Minnesota Department of Education. The positions would be eligible for insurance and leave benefits under the employment agreement for the year in which they are employed. I believe an appropriate rate of pay for these positions would be \$25.00/hour. This is just slightly less than the BA, step 0 hourly rate of pay on the teacher salary schedule, currently \$26.47/hour, but slightly higher than our general teacher substitute rate.

These positions would not be able to accept substitute jobs from teachers in advance. They would be reserved for the vacancies that are put in late for which no substitute can be found. These are the vacancies we are having trouble filling.

In researching this option, there are quite a few Districts that have had a lot of success with this option, including New Prague and Prior Lake. We currently pay teachers \$30/hour to give up their preparation time to substitute for other teachers. The cost for the two full-time teacher substitutes would be minimized by limiting this need for teachers needing to give up their preparation time to substitute for other teachers and because we will need to hire less substitutes for day-to-day absences.

## Introduction

Northfield Public Schools embarked on a long-term master facilities planning process in June 2014 and culminates with this Master Facilities Plan proposal. The Master Facilities Plan includes two components: a building life cycle plan and a deferred maintenance plan. The building life cycle plan considers the physical, environmental, and educational adequacy of our current buildings. The Master Facilities Plan Executive Summary will be updated on an annual basis and reviewed with the Board of Education. In addition, the estimated costs will be updated on an annual basis.

## History

The Master Facilities Plan was developed between June 2014 and October 2016. Below is a timeline reviewing the process.

- Hazel Reinhardt, of Hazel Reinhardt Consulting Services, presented a detailed demographic report to the Northfield Board of Education in June 2014. The study included five- and ten-year projections for the district's student population, as well as a housing unit projection.
- A facilities study was conducted in the summer of 2014 by ATS&R, the District's consultants.
- A series of 18 community meetings were held in the Fall of 2014. Meetings were held for parents/community members and staff at each site. Attendees were asked to tell the District what was good about their facility, what could be better about their facility, and what one change would they make to the facility to better facilitate teaching and learning.
- ATS&R worked with District staff in the Spring/Summer of 2015 to develop two approaches to the issues identified during the 2014 community meetings.
- An additional series of seven community meetings were held in the Fall of 2015. The two approaches were presented with the estimated cost of each potential project. Participants were asked to identify what they liked, what they didn't like, and any other questions they had about each approach.
- In March 2016, an online ThoughtExchange process was used to gather additional data on the two approaches developed by the District and ATS&R.
- In June 2016, the facilities-focused ThoughtExchange results were presented to the School Board.
- In November 2016, the Master Facilities Plan was presented to the School Board for adoption.

## A plan, not an immediate bond issue

It is critical to note that this plan does not immediately initiate a bond issue. It creates a plan that the School Board will consider on an annual basis and determine which parts, if any, should be pursued.

## Building Life Cycle Management Plan (physical, environmental, and educational adequacy)

District consultant ATS&R identified four potential building life cycle management pathways as a result of the planning process. Based on stakeholder feedback, this Executive Summary identifies two building life cycle management projects as the prioritized projects for the District. These projects include:

- Pathway 2: Includes modifications at Bridgewater and Sibley Elementary Schools; a new Greenvale Park Elementary School that would be constructed on the same site as the current Greenvale Park building; and minimal renovations of the current

Greenvale Park building for repurposing as the District's Early Childhood Center that would house all Pre-Kindergarten programs and day care. This pathway is referred to below as the **Elementary Project**.

- Modified Pathway 3: Includes the construction of a new Northfield High School on the same site as the current building (where the current baseball and softball fields are located) followed by demolition of the current building and repurposing of that footprint for baseball and softball fields to replace those displaced by the new building's construction. This modified pathway is referred to below as the **High School Project**.

The Board could also consider Pathway 4, which includes both options included above.

### **Building Life Cycle Management Plan Project Estimated Cost History**

The District will update the estimated cost for each prioritized project on an annual basis and present it to the Board as part of the annual capital projects budget presentation.

Year	Elementary Project	High School Project	Totals
2016	\$28.4 million	\$76.5 million	\$104.9 million

### **Deferred Maintenance/10-Year Plan**

The District's deferred maintenance/10-year plan is the second portion of the Master Facilities Plan. This document replaces the deferred maintenance plan shared by ATS&R in February 2015. Since this time, the Minnesota legislature has enacted the Long Term Facilities Maintenance Revenue Program that requires School Boards to annually approve a 10-year plan. In an effort to be efficient, this is proposed to be the second part of the Master Facilities Plan and would be approved on an annual basis when the capital projects budget is approved.

### **Decision Making and Master Facilities Plan Committee**

The Board would authorize projects associated with the Long Term Facilities Maintenance 10-year plan on an annual basis in conjunction with the annual capital budget presentation. At that time, the Board would also review the Building Life Cycle Management plan and determine if conditions necessitate activating a bond campaign for one or both of the identified "next projects."

Many Master Facilities Plans have formal benchmarks that signal activating a particular project. These benchmarks are often associated with enrollment, significant deterioration of the facility's exterior envelope, or significant deferred maintenance needs. The District will initiate a Facilities Advisory Committee comprised of Board members, parents/community members, and staff to review these benchmarks on an annual basis and provide a report to the Board on the current state of the District's facilities each year in March along with recommendations for considering portions of the plan for the following school year.

### **Summary**

The District's proposed Master Facilities Plan includes the two components: the Building Life Cycle Management Plan and the Long Term Facilities Maintenance 10-year Plan. The Building Life Cycle Management Plan has two 'Next Projects' identified. These include an elementary project and a high school project. The elementary project (\$28.4 million) includes a proposed new Greenvale Park Elementary School on the same site as the current building, renovating the current Greenvale Park Elementary for use as the District's Early Childhood Education Center, and modest additions/renovations at both Sibley and Bridgewater Elementary Schools. The High School project focuses on a newly constructed Northfield High School (\$76.5 million) on the same site as the current building. Each year, the Board would review the Master Facilities Plan and decide what Building Life Cycle Management Plan projects, if any, should be brought to the voters for consideration. The Board will also authorize projects to be completed annually based on the 10-year Plan in order to maintain stewardship of our current facilities.

## Analysis of Northfield Public Schools

**Part I: Overview:** Over the past year, the Northfield Public School District has undertaken the responsibility of developing a Long-Term Facility Plan. The purpose of this initiative was to ensure the Northfield school-community that a comprehensive plan to address the repair and betterment needs of its schools was in place and followed by District leadership.

The first step in the planning process was to conduct a thorough review of all district facilities. This review was conducted by a qualified architect and engineering firm. Their findings were completed in the winter of 2015 and presented to the school board at its February work session. After a thorough review by the Board, it requested that the district administration share the 'Facilities Study' with the community in an effort to build an understanding of district needs and to provide opportunities for community feedback.

Beginning in the Fall of 2014 and continuing into the winter and spring of 2016, a series of meetings were held with key stakeholder groups throughout the community. As a part of their efforts, the District utilized the 'Thought Exchange' process as a means of encouraging community engagement in the planning process. The ultimate goal has been to keep the community's thoughts and opinions at the forefront as the District developed its long-term Facilities Master Plan. The Thought Exchange process presented the community with two approaches to consider in moving forward with the development of a final Master Facilities Plan. Those approaches and an analysis of community feedback are presented in parts II and III of this report. Part IV contains suggested alternatives pathways, based upon the community input, for the Board to consider in the implementation of its Master Facility Plan.

### **Part II: Approach A- Educational Upgrades To All Buildings:**

Description: The objective of this approach is to focus the resources provided through the passage of a school bond levy toward making modest updates to each school in order to accommodate changes in educational programs and address safety needs. These changes included:

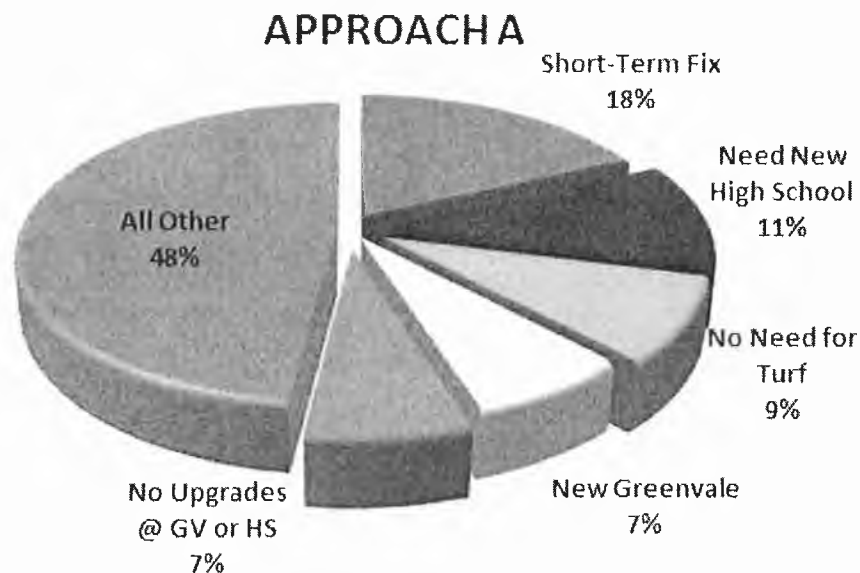
- Sibley Elementary
- Bridgewater Elementary
- Greenvale Park Elementary
- Northfield Middle School
- Northfield High School
- Longfellow School

Because of the building design and changes in program needs, the greatest changes would be to Greenvale Park.

This approach was presented to the community through the 'Thought Exchange' process. Five-hundred and eighty-four (584) community stakeholders participated in the process. Five key themes representing over 50% of the responses were identified through this process. Those themes were:

- Approach A represented only a 'short-term' method of addressing the needs of district facilities.
- Approach A failed to address the need for a new high school.
- The District should not consider upgrades to the current athletic fields.
- A new Greenvale Park elementary should be constructed to replace the existing facility.
- Do not spend dollars on either Greenvale or the high school.

Below is a graphic representation of the responses to Approach A.



In the case of school planning, the 'Pareto Effect'- otherwise known as the 85-15 or 80-20 rule- suggests that 80% of the needs in a plan can be identified by 20% of the response. In the results of the Thought Exchange process as shown above, the results appear to suggest that there is an overwhelming sense that Approach A is too short-term to pursue.

### **Part III: Approach B- Limited Deferred Maintenance and Construction of New School(s)**

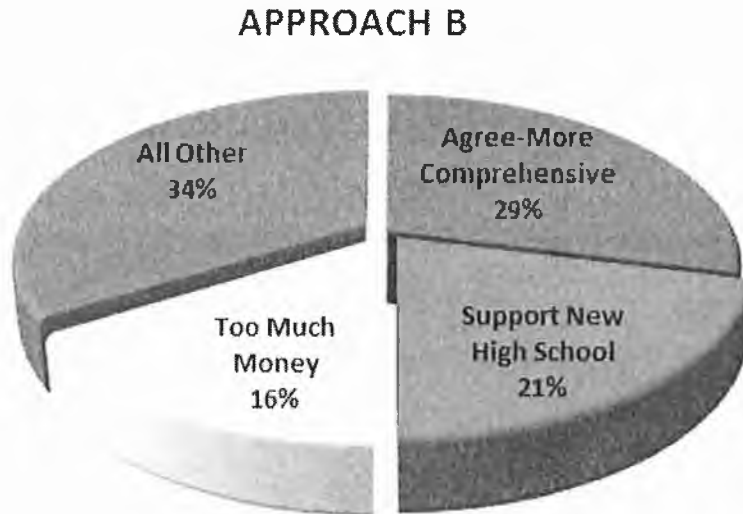
Description: The objective of this approach is to focus the resources provided through the passage of a school bond levy toward the construction of a new senior high school and new Greenvale Park elementary school and conduct more limited educational adequacy projects in

each school. In addition, there would be some realignment of programs/grade configurations. To this end, these projects would be inter-connected and would present some scheduling challenges.

In this approach, three key themes representing over 60% of the responses were identified. Those themes were:

- Approach B is more comprehensive and long-term in nature.
- This approach includes a new high school; something badly needed.
- The approach appears to be too costly for the community to support.

Below is a graphic representation of their responses.



In the analysis of Approach B using the 'Pareto Effect,' the results of the Thought Exchange process as shown above, would suggest that there is an overwhelming sense that this approach has long-term benefits to the district. Also, this approach reinforces the community's belief that a new high school is needed.

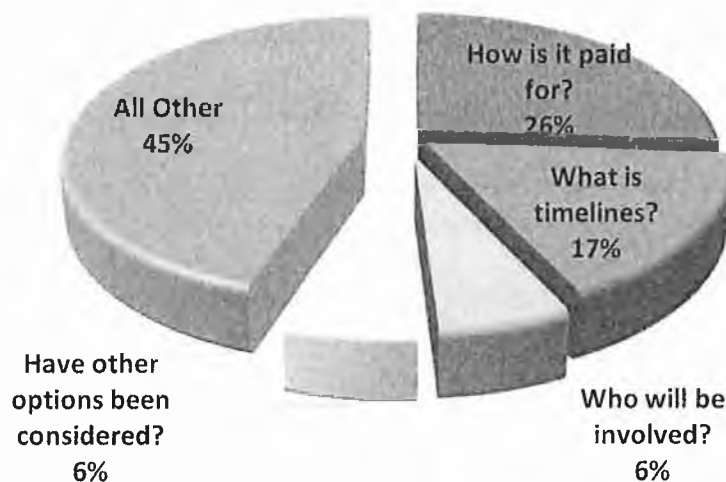
The Thought Exchange process also provided respondents with the opportunity to submit additional questions for the Board and district administration to consider.

As was the case in the response to Approach B, there were three (3) questions that were formulated by respondents and given overwhelming support. Those questions are:

- How much will this initiative cost the community?
- What are the timelines for project(s) completion?
- Who will be involved in the design, development and implementation of what is done?

The graph below illustrates the results of that question.

### REMAINING QUESTIONS



#### Part IV: Alternative Approaches Based Upon Thought Exchange Process

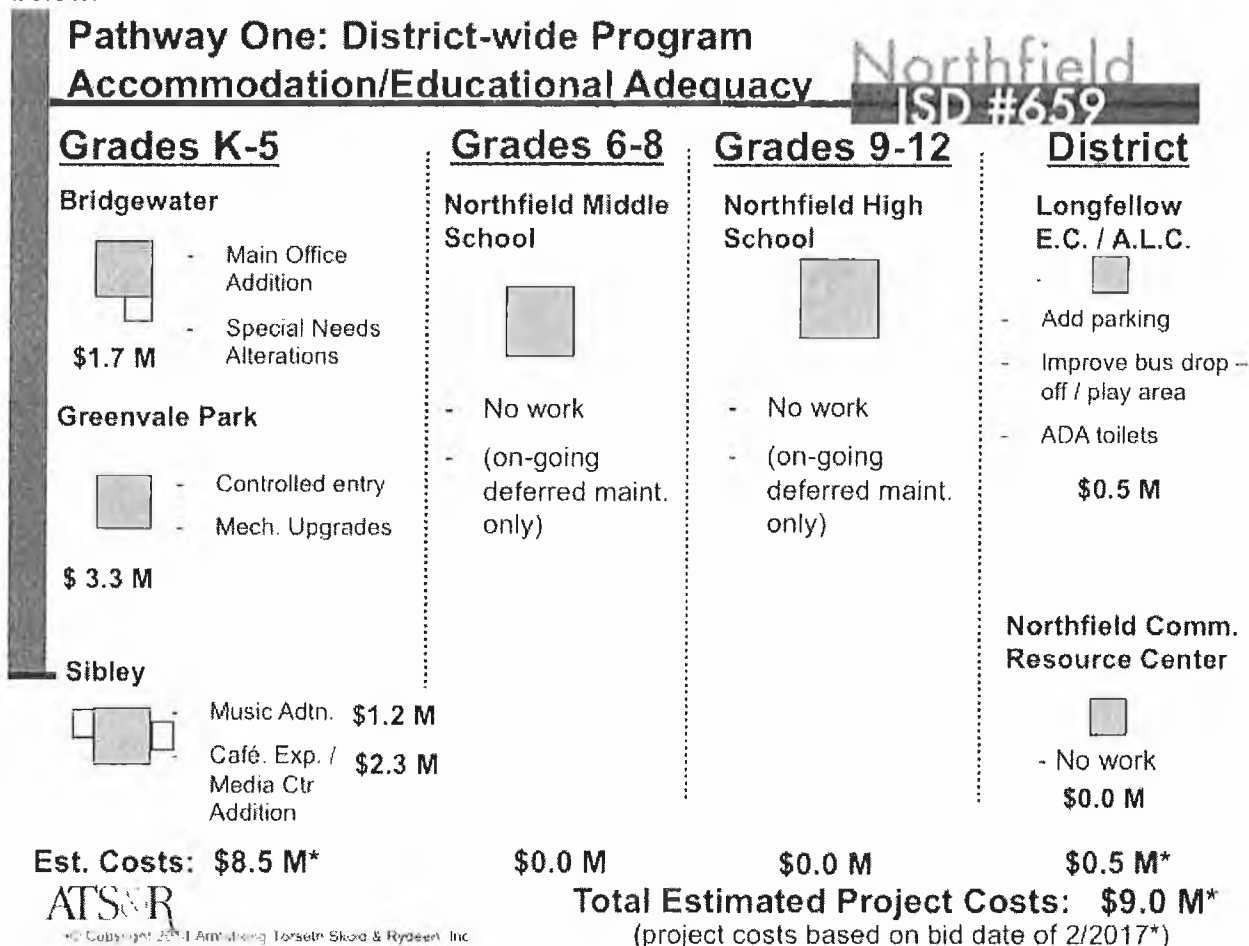
A careful analysis of the Thought Exchange Process, suggests the community views:

1. The high school to be outdated. Further expansion on this site should not be a priority.
2. Greenvale Park's design fails to provide either maximum security for students and staff or appropriate learning spaces for instruction.
3. A decision to pursue only projects designed to address immediate instructional needs is short-term and a less desirable approach to facility upgrades.
4. Any decision made by the board should take into consideration the tax impact on the community.



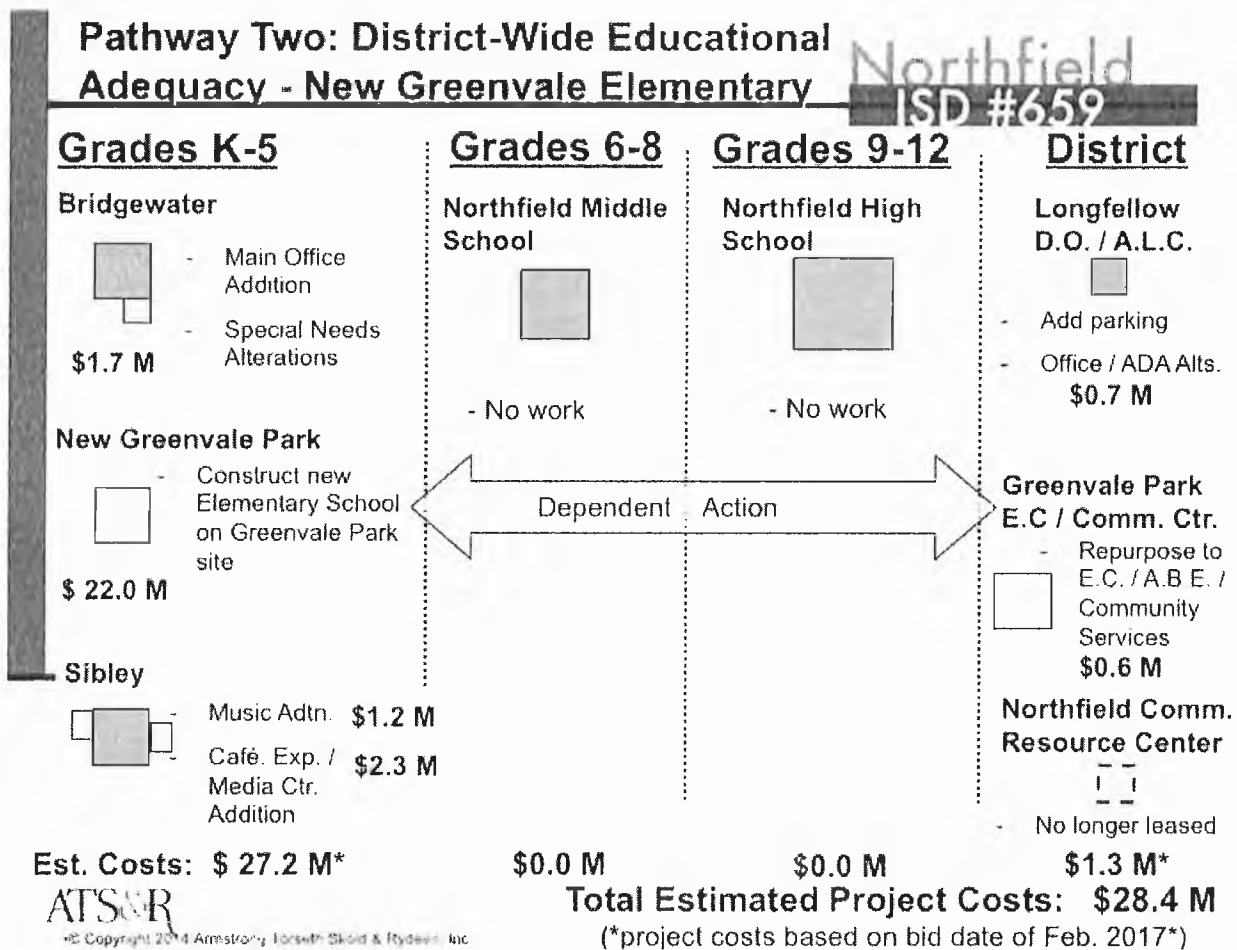
Following extensive community engagement, and based upon an analysis of the input received, it would appear as though the Board should consider one of several pathways in the development of its Master Facility Plan.

Pathway One: Design and construct minimal modifications to all buildings to accommodate educational changes and safety concerns in each. This approach is illustrated in the graph below.



Implementing this approach would provide the most significant changes in school design to both Bridgewater and Sibley Elementary Schools and modest educational upgrades to Greenvale Park Elementary School. Some modest repair and betterment projects would be carried out at Northfield Middle School and High School to ensure the long-term viability of each building. Parking lot upgrades would be completed at the Longfellow School as well.

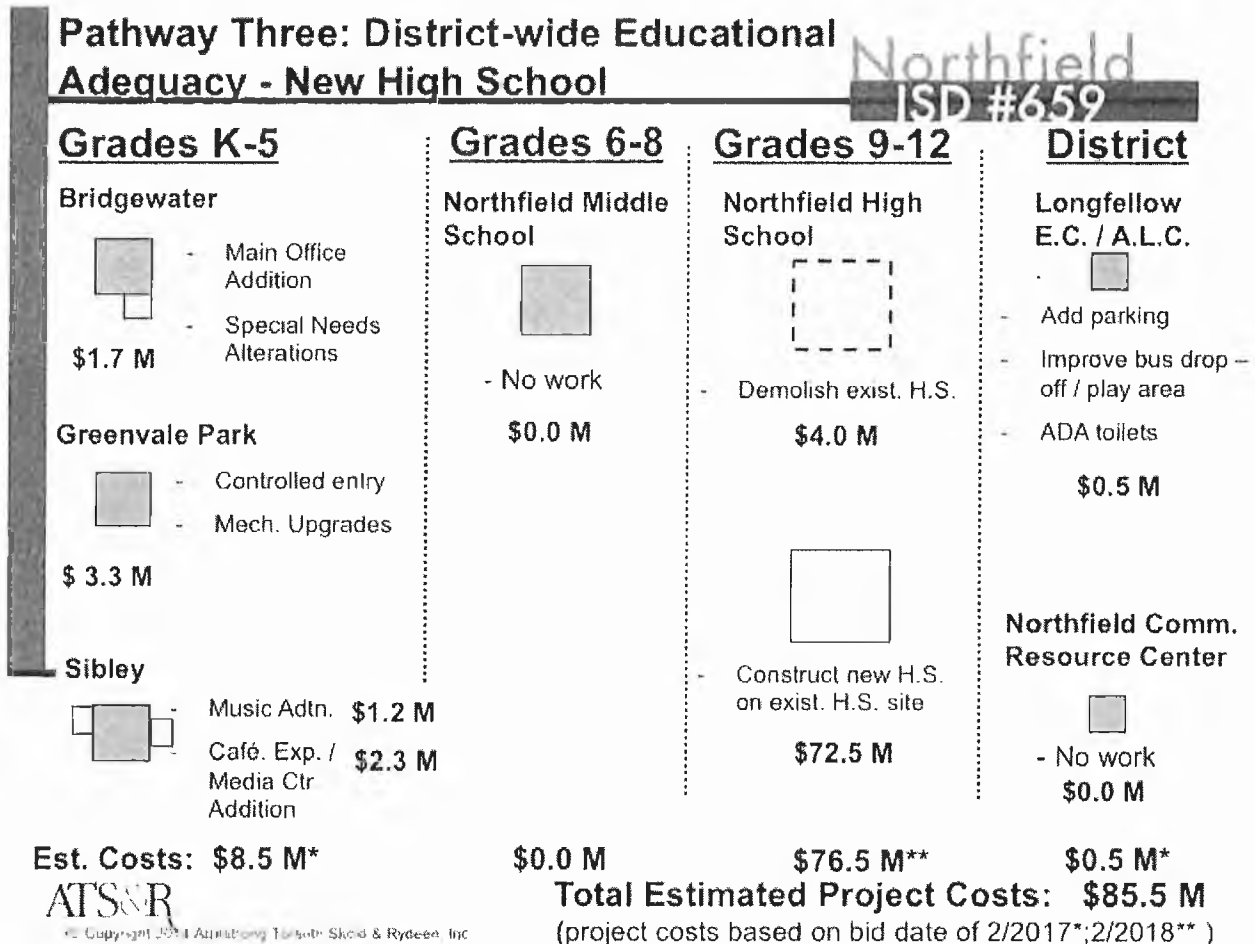
Pathway Two: Construct a new elementary school to replace Greenvale Park and repurpose the school to accommodate early childhood programs. Design and construct minimal modifications to all other buildings to accommodate educational changes and safety concerns in each. This approach is illustrated in the graph below.



Implementing this approach would provide modest improvements to both Sibley and Bridgewater Elementary Schools. Greenvale Park School would be repurposed to accommodate the District's E.C. and A.B.E programs. A new elementary school would be constructed on the current site at a cost of \$22M. Some modest repair and betterment projects would be initiated at Northfield Middle School and High School to ensure the long-term viability of each building. Construction of a new elementary school would take approximately two (2) years from the time the bond levy was approved. Greenvale Park would remain operational until the construction on the new elementary school was completed.

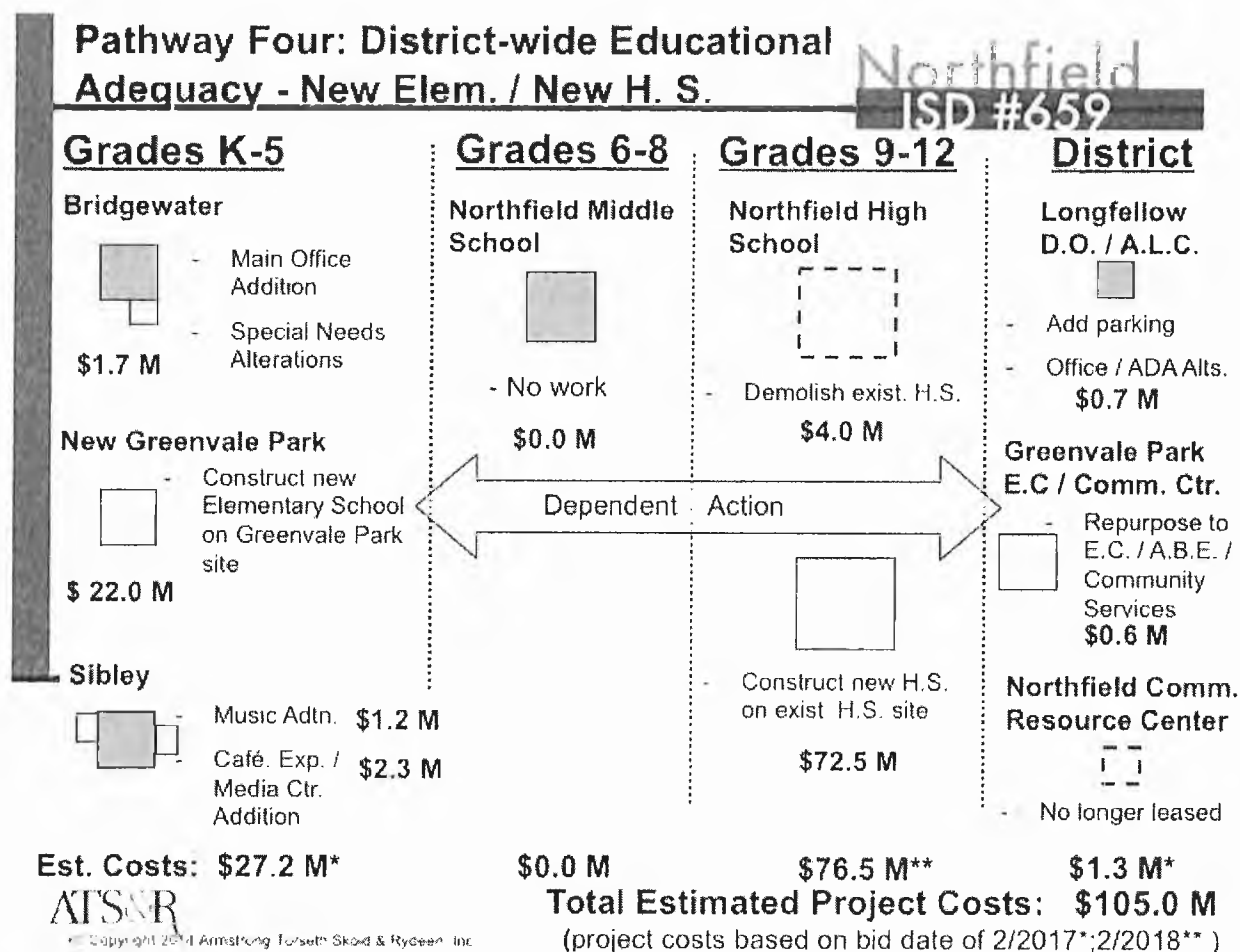
Following completion, Greenvale would be repurposed to accommodate the E.C and A.B.E programs.

Pathway Three: Construct a new senior high school. Design and construct minimal modifications to all other buildings to accommodate educational changes and safety concerns in each. This approach is illustrated in the graph below.



Implementing this approach would see only minimal upgrades in each of the District's elementary schools to accommodate identified educational adequacy issues in each. The focus of this approach is the construction of a new senior high school. It would be located on the existing site. Students would continue to use the existing high school until the new school is completed. Once completed, the current high school would be demolished and the site repurposed to accommodate athletic practice fields. It should be anticipated that completion of this project would take from twenty-four (24) to thirty (30) months following the passage of a bond levy.

**Pathway Four:** Design and construct a new elementary school to replace Greenvale Park. Design and construct a new senior high school. Design and construct minimal modifications to Sibley Elementary and Bridgewater to accommodate educational changes and safety concerns in both. Repurpose Greenvale Park to accommodate early childhood programs. This approach is illustrated in the graph below.



This pathway is a combination of pathways two and three; constructing a new elementary school as well as a new senior high school. While the results of the 'Thought Exchange' process found those responding to be more supportive of the construction of a new senior high school, support for a new elementary school and the general belief that Greenvale Park- as it is currently configured- is inadequate and should not be invested in by the District suggest that replacing both should be given consideration. It should be anticipated that completion of these two (2) projects would take from twenty-four (24) to thirty (30) months following the passage of a bond levy.

## **Part V: Steps Forward**

District administration conducted over twenty (20) meetings in the community. As noted above, more than five-hundred and eighty (580) responded to the Thought Exchange Process. Based upon an analysis of the feedback, it would appear that Pathway One is the least favorably viewed by those who participated in the many outreach activities. Pathways Two and Three each have significant support. The question facing the Board then is to decide which should be done first; Pathway Two or Three? Or, given the importance to both Pathways whether to Implement Pathway Four. It goes without saying that each Pathway has implications for tax increases on the community.

			Northfield Public Schools									Rev 6.28.16			
			10 Year Long Term Facility Plan												
BUILDING/PRO	ding Sor	FIN CODE	DETAIL	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-2025	2025-26	2026-27	ON HOLD
ACTIVITIES	Capital	302	2 new portable Bleachers		13,000			18,000							
ACTIVITIES	Capital	302	install wall and netting varsity baseball field		30,000										
ACTIVITIES	Capital	302	Install Irrigation on JV BB Fields				22,000								
ACTIVITIES	Capital	302	Install Irrigation on JV SB Fields					16,000							
ACTIVITIES	Capital	302	Install Irrigation on last SB Fields						12,700						
ACTIVITIES	Capital	302	Under bleachers mtg rooms		90,000										
ACTIVITIES	Capital	302	New field House w/Gym												4,000,000
ACTIVITIES	Capital	302	Memorial Field Artificial Turf												2,000,000
ACTIVITIES	Capital	302	Landing Mats for High Jump & Pole Vault	13,000	33,000									35,000	
ACTIVITIES	Capital	302	Track Hurdles approx. 45 units		6,000										
ACTIVITIES	Capital	302	Pole Vault Poles purchase of 70 units		25,000										
ACTIVITIES	Capital	302	Improved field drainage BB and SB fields												40,000
BRIDGEWATER	Capital	302	Additional security upgrades at Bridgewater		10,000										10,000
BRIDGEWATER	Capital	302	AC for Gymnasium					150,000							
BRIDGEWATER	Capital	302	Replace Office area furniture- Stand up desks 600/ea BW		2,000										
BRIDGEWATER	Capital	302	Outdoor Storage Shed BW		25,000										
DISTRICT	Capital	302	MS cold storage and sand/salt storage		80,000										
DISTRICT	Capital	302	New 72" Toro		20,000						25,000				
DISTRICT	Capital	302	Replace Pickup and Plow	34,000		43,000				48,000				50,000	
DISTRICT	Capital	302	Replace Dump Truck w/1 Ton Dually Dumpbox			62,000									
DISTRICT	Capital	302	Replace brush on MS snow equipment	6,150							10,000				
DISTRICT	Capital	302	Replace Service Van			25,000									
DISTRICT	Capital	302	Gator & Brush for clearing snow from paths		22,000							25,000			
ACTIVITIES	Capital	302	Port. bleachers -- new vault mats	14,300											
DISTRICT	Capital	302	Replacement plow for Loader		10,000										
DISTRICT	Capital	302	Replacement brush for HS Tractor		8,000						10,000				
DISTRICT	Capital	302	Replace District Mail/Delivery Van				42,000								
DISTRICT	Capital	302	Replace Wirefeed Welder		3,000										
DISTRICT	Capital	302	New 16' Toro		92,000									95,000	
DISTRICT	Capital	302	Replace 65 Folding tables w/lightweight units	4,500		4,000									
DISTRICT	Capital	302	PORTION OF 246 CROSSWALK	20,000											
DISTRICT	Capital	302	DO Office Remodel	80,000											
GREENVALE	Capital	302	Replace 100 folding chairs												2,050
GREENVALE	Capital	302	Replace 21" walk-behind floor machine GVP	7,225											
HIGH SCHOOL	Capital	302	Remodel HS office			90,000								14,000	
HIGH SCHOOL	Capital	302	convert S wing court yard to classrooms												700,000
HIGH SCHOOL	Capital	302	addition to Music dept												1,260,000
HIGH SCHOOL	Capital	302	AC for weight training area					150,000							
HIGH SCHOOL	Capital	302	New sign in front of building by road												45,000
HIGH SCHOOL	Capital	302	Additional Cameras (8) HS	19,500											
HIGH SCHOOL	Capital	302	Update Hallway Signage												8,000
HIGH SCHOOL	Capital	302	Replace Café Tables (20) (\$1300 ea)	25,860	26,000										
HIGH SCHOOL	Capital	302	Auditorium Wireless system HS	5,000											
HIGH SCHOOL	Capital	302	Phone Drops in Gym	1,000											
HIGH SCHOOL	Capital	302	Replace 200 folding chairs HS		4,000										
HIGH SCHOOL	Capital	302	Basketball hoop in weight rm.		6,000										
HIGH SCHOOL	Capital	302	Drinking Fountain in weight rm.	6,000											
LONGFELLOW	Capital	302	Shed for North end LF	4,000											
LONGFELLOW	Capital	302	Additional Basement hallway security camera LF			5,000									
MIDDLE SCHOOL	Capital	302	New utility sink for brush cleaning in shops	4,500											
MIDDLE SCHOOL	Capital	302	New Rider Scrubber		16,000					18,000					
MIDDLE SCHOOL	Capital	302	Art room sound control-deadening		8,000										
MIDDLE SCHOOL	Capital	302	Rm 272 Remove divider. Build new insulated wall	2,000											
MIDDLE SCHOOL	Capital	302	Additional Security Cameras (5) MS	16,900											
MIDDLE SCHOOL	Capital	302	Phy-Ed storage shed outside MS		25,000										
MIDDLE SCHOOL	Capital	302	Recording Equip in auditorium MS	5,000											
SIBLEY	Capital	302	Auto scrubber replacement	11,400		9,500		10,000				12,000			
SIBLEY	Capital	302	insulate office walls-spray in foam	5,200											
		302 Total		287,535	554,000	238,500	64,000	344,000	12,700	66,000	45,000	37,000	-	194,000	8,065,050
DISTRICT	LTFM	347	Elevator and Lift Inspections for 6 Schools	6,800	6,800	6,850	6,850	6,900	6,900	6,950	6,950	7,000	7,000	7,100	
DISTRICT	LTFM	347	Food Service MHD Inspections for 6 Schools	5,800	5,800	5,800	5,850	5,850	5,900	5,900	5,950	5,950	6,000	6,200	
DISTRICT	LTFM	347	PPE for Staff and Nurses	2,400	2,400	2,450	2,450	2,500	2,500	2,550	2,550	2,600	2,650	2,750	
DISTRICT	LTFM	347	PPE for school shops and labs	2,400	2,400	2,450	2,450	2,500	2,500	2,550	2,550	2,600	2,650	2,750	
DISTRICT	LTFM	347	PPE for Electrical Maint. Employee	4,000		500		500				500		500	
DISTRICT	LTFM	347	Eye Wash Repairs	300	300	300	350	350	350	400		400	400	500	
DISTRICT	LTFM	347	Playground Safety Repairs	500	150	150	200	200	250	250		300	300	350	
	LTFM	347	Basketball hoop/Gym divider inspections	1,000	1,500	1,000	1,500	1,100	1,700	1,200	1,800	1,200	1,800	1,300	
DISTRICT	LTFM	347	Annual Student Lift Inspections- challenged students	300	300	350	350	400	400	450		450	500	550	
MS & HS	LTFM	347	Theater rigging safety inspections (Every other year)	1,200		1,250		1,300		1,350		1,450		1,600	
		347 Total		24,700	19,650	21,100	20,000	21,600	20,500	21,600	21,450	22,000	21,400	23,750	
DISTRICT	LTFM	349	Hazardous waste (lamps & computers) for 6 schools	8,300	8,400	8,400	8,500	8,500	8,600	8,600	8,650	8,650	8,700	9,000	
DISTRICT	LTFM	349	Lead in Water Testing (Every 5 years)	7,000				7,500				7,800			
DISTRICT	LTFM	349	RPZ testing	4,500	4,500	4,500	4,700	4,800	5,000	5,000	5,100	5,200	5,300	5,400	
		349 Total		19,800	12,900	12,900	13,200	20,800	13,600	13,600	13,750	21,650	14,000	14,400	
DISTRICT	LTFM	352	SDS and Online Safety Training	4,000	4,000	4,000	4,050	4,050	4,050	4,100	4,100	4,150	4,200	4,500	
DISTRICT	LTFM	352	H & S Mgmt. Assistance IEA	8,697	3,550	3,600	3,650	3,700	3,750	3,800	3,850	3,900	3,950	4,000	
			H&S Environmental Mgmt. (.45 FTE Director, .25 FTE Maint. Coord., .30 Maint. Clerical)	88,000	89,000	90,000	91,000	92,000	93,000	94,000	95,000	96,000	97,000	98,000	

BUILDING/PRO	ding Sol	FIN CODE	DETAIL	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-2025	2025-26	2026-27	ON HOLD
DISTRICT	LTFM	352	Defibrillator parts and suplies	1,000	1,000	1,050	1,050	1,050	1,100	1,100	1,150	1,150	1,200	2,000	
DISTRICT	LTFM	352	Science Hazardous Waste Disposal	1,500	1,500	1,550	1,550	1,550	1,600	1,600	1,600	1,650	1,650	1,750	
		352 Total		103,197	99,050	100,200	101,300	102,350	103,500	104,600	105,700	106,850	108,000	110,250	-
DISTRICT	LTFM	358	CAFM implementation/maintenance	3,000	3,000	3,050	3,100	3,150	3,200	3,250	3,300	3,350	3,400	3,500	
DISTRICT	LTFM	358	Periodic Asbestos Inspections	2,600	2,650	2,700	2,750	2,800	2,850	2,900	2,950	3,000	3,050	3,200	
			Remove 2400sf of asbestos tile and mastic from Band and Choir rms. -HOLD												25,000
HIGH SCHOOL	LTFM	358	Abate 4800sf of tile and mastic from rms.-HOLD												25,000
LONGFELLOW	LTFM	358	Abatement for 6 rooms		50,000										
SIBLEY	LTFM	358	Asbestos Abatement from 10 rooms-HOLD												50,000
LONGFELLOW	LTFM	358 Total		5,600	55,650	5,750	5,850	5,950	6,050	6,150	6,250	6,350	6,450	6,700	100,000
DISTRICT	LTFM	363	Annual Fire Extinguisher inspection and maintenance for 6 schools	2,500	2,550	2,600	2,650	2,700	2,800	2,900	3,000	3,050	3,100	3,300	
DISTRICT	LTFM	363	Annual Fire Alarm Equipment testing and maintenance for 6 schools	9,800	9,900	10,000	10,100	10,200	10,300	10,400	10,500	10,600	10,700	11,000	
DISTRICT	LTFM	363	Annual Smoke Detector testing for 6 schools	8,400	8,500	8,600	8,700	8,800	8,900	9,000	9,100	9,200	9,300	9,500	
DISTRICT	LTFM	363	Batteries for Exit and Egress Lighting for 6 schools	3,000	3,000	3,050	3,050	3,100	3,200	3,250	3,300	3,350	3,400	3,500	
DISTRICT	LTFM	363	Annual Fire Sprinkler Testing for 6 schools	1,730	2,900	3,000	3,100	3,200	3,300	3,400	3,500	3,600	3,700	4,000	
			SFM#36593 Update Emergency Plans Phase 2 to include Exterior assemble areas and emergency access roads.		8,000										
DISTRICT	LTFM	363	Annual Fire Inspections of Roll-Up doors	2,725	2,750	2,775	2,800	2,850	2,900	2,950	3,000	3,050	3,100	3,200	
DISTRICT	LTFM	363	State Fire Marshal Inspections every 3 years		11,000			12,500			14,000			16,000	
HIGH SCHOOL	LTFM	363	Replace Roll up Doors - fire code												20,000
		363 Total		28,155	48,600	30,025	30,400	43,350	31,400	31,900	46,400	32,850	33,300	50,500	20,000
		365 Total													
HIGH SCHOOL	LTFM	367	Install ramp into aux Gym -HOLD												150,000
		367 Total													150,000
BRIDGEWATER	LTFM	368	Joint sealant replacement w/ minor tuck pointing			40,000				50,000				60,000	
			Areas of lintel replacement and through wall flashing, solid and spot tuck pointing, spot brick replacement, stone repairs, joint sealant replacement, and hollow metal door replacement				60,000								
GREENVALE	LTFM	368	Caulking & minor tuckpointing HS-HOLD				30,000			35,000	60,000		40,000	40,000	60,000
HIGH SCHOOL	LTFM	368	Gym, Music, Roof level tuck pointing & windows-HOLD												365,000
HIGH SCHOOL	LTFM	368	H & S wings tuckpointing & windows-HOLD												270,000
HIGH SCHOOL	LTFM	368	Center wing, East entrance, N courtyard tuckpointing & windows-HOLD											400,00	
HIGH SCHOOL	LTFM	368	D wing and East courtyard tuckpointing & windows												305,000
HIGH SCHOOL	LTFM	368	West courtyard tuckpointing & Windows												140,000
HIGH SCHOOL	LTFM	368	M & V wings, Aud, lower Caf tuckpointing & windows												75,000
LONGFELLOW	LTFM	368	Replace windows 1948 Phase 1-HOLD		210,000										
LONGFELLOW	LTFM	368	Replace windows 1948 Phase 2-HOLD			270,000									
LONGFELLOW	LTFM	368	Replace windows 1948 Phase 3-HOLD				170,000								
LONGFELLOW	LTFM	368	Replace windows 1962 Phase 4-HOLD					140,000							
LONGFELLOW	LTFM	368	Replace classroom doors / hardware LF		5,000										
LONGFELLOW	LTFM	368	Replace North Entry/Storefront LF	13,200											
SIBLEY	LTFM	368	Replace door #3 storefront	21,100											
SIBLEY	LTFM	368	Replace door #6 storefront	20,600											
SIBLEY	LTFM	368	Door 8 Entry door replace SB		6,000										
LONGFELLOW	LTFM	368	Tuckpointing LF	75,000				50,000					60,000		
BRIDGEWATER	LTFM	368	Recauk building exterior BW			50,000									
BRIDGEWATER	LTFM	368	Exterior tuckpointing, windows & skylight replacements BW		145,000				60,000					70,000	
		368 Total		129,900	366,000	360,000	260,000	190,000	60,000	85,000	60,000	-	100,000	170,000	1,215,000
HIGH SCHOOL	LTFM	369	Replace gym door/divider												150,000
BRIDGEWATER	LTFM	369	Replace Cafe Window Treatments/Tint	10,000	8,000									12,000	
BRIDGEWATER	LTFM	369	Replace 6 hand dryers (\$1200ea) BW	7,200											
GREENVALE	LTFM	369	Replace Band Room exterior door- Leaking and rusting GV												5,000
HIGH SCHOOL	LTFM	369	Upgrade PA system HS												65,000
MIDDLE SCHOOL	LTFM	369	Replace washer/dryer/venting	7,000											
MIDDLE SCHOOL	LTFM	369	Blinds or window covering MS	5,000	2,000	2,000	2,000	2,000	3,000	3,000	3,000				
		369 Total		29,200	10,000	2,000	2,000	2,000	3,000	3,000	3,000	-	-	12,000	220,000
HIGH SCHOOL	LTFM	370	Wrestling room lighting	3,500											
HIGH SCHOOL	LTFM	370	H S Shop Lighting Retrofit	2,000											
BRIDGEWATER	LTFM	370	Repair BW Parking Lot lights	5,000											
MIDDLE SCHOOL	LTFM	370	MS Pool Lighting replacement	10,000											
MIDDLE SCHOOL	LTFM	370	MS Retrofit Lighting Project												288,000
HIGH SCHOOL	LTFM	370	Auditorium Lighting												60,000
		370 Total		20,500	-	-	-	-	-	-	-	-	-	-	348,000
BRIDGEWATER	LTFM	379	Carpet Replacement	65,000	38,000										
BRIDGEWATER	LTFM	379	Gym Repaint	10,000			12,000								
BRIDGEWATER	LTFM	379	Classrooms Repaint			10,000									
BRIDGEWATER	LTFM	379	Repaint cloud areas		5,000										
DISTRICT	LTFM	379	DO Carpet Replacement	20,000											
DISTRICT	LTFM	379	DO Repaint	2,000											
GREENVALE	LTFM	379	Replace Cafeteria Floor GV	18,000											
GREENVALE	LTFM	379	Replace Floor in Kitchen office												1,500
HIGH SCHOOL	LTFM	379	Replace media center carpeting	40,000											
HIGH SCHOOL	LTFM	379	Replace tile after abatement (band/chor) HOLD			35,000									
HIGH SCHOOL	LTFM	379	Update Business Classrooms (S112 S114)		5,000										
LONGFELLOW	LTFM	379	Replace floor tile after asbestos removal			15,000									
LONGFELLOW	LTFM	379	Sand, repaint lines and refinish gym floor				15,000								
LONGFELLOW	LTFM	379	Replace Flooring after abatement 8 rooms		35,000										

BUILDING/PRO	ding Sol	FIN CODE	DETAIL	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-2025	2025-26	2026-27	ON HOLD
LONGFELLOW	LTFM	379	Re-carpet 6 rooms												35,000
MIDDLE SCHOOL	LTFM	379	Sand and refinish gym floors MS									20,000			
MIDDLE SCHOOL	LTFM	379	Pool Resurfacing		95,000									100,000	
MIDDLE SCHOOL	LTFM	379	Carpet replacement (rotation) MS	35,000			40,000	45,000							
SIBLEY	LTFM	379	Replace cabinets and counters in Classrooms		50,000	55,000									
SIBLEY	LTFM	379	Recarpet office and computer labs										45,000		35,000
SIBLEY	LTFM	379	Replace Flooring after abatement 10 rooms		38,000									45,000	
SIBLEY	LTFM	379	Carpet tiles in 2 entries (dr 6,7) SB	7,000							8,000				
SIBLEY	LTFM	379	Office Painting SB		2,000					3,000					
SIBLEY	LTFM	379	Carpet classrooms, 4-6 Rooms per year SB		40,000	40,000	45,000	45,000						45,000	
		379 Total		197,000	308,000	155,000	112,000	90,000	-	3,000	8,000	20,000	45,000	190,000	71,500
BRIDGEWATER	LTFM	380	Replace boiler room unit heater with downflow heater		4,000										
BRIDGEWATER	LTFM	380	Replace JCI hardware- obsolete		65,000										
GREENVALE	LTFM	380	New Boilers, AHU and Piping												1,500,000
HIGH SCHOOL	LTFM	380	Boiler Refractory repairs		25,000										
HIGH SCHOOL	LTFM	380	Data room air handler repairs	1,593											
HIGH SCHOOL	LTFM	380	Replace HVAC Liebert Unit for Data Room at HS	15,000											
HIGH SCHOOL	LTFM	380	New AHU for HS office												50,000
		380 Total		16,593	114,000	-	-	-	-	-	-	-	-	-	1,550,000
ACTIVITIES	LTFM	381	New Drinking Fountain in weight room		5,000										
DISTRICT	LTFM	381	Replace Drinking Fountains	3,800											
LONGFELLOW	LTFM	381	Replace eyewash/shower in science room	2,000											
HIGH SCHOOL	LTFM	381	Replace dom hot water exchanger												30,000
HIGH SCHOOL	LTFM	381	Locker room shower repairs	15,000											
		381 Total		20,800	5,000	-	-	-	-	-	-	-	-	-	30,000
BRIDGEWATER	LTFM	383	Roof repair	4,000											
SIBLEY	LTFM	383	Replace Roof											1,800,000	
BRIDGEWATER	LTFM	383	Replace Roof		1,450,000										
GREENVALE	LTFM	383	Roof repair							5,000					
MIDDLE SCHOOL	LTFM	383	Replace the Roof							1,950,000					
		383 Total		4,000	1,450,000	-	-	-	-	1,955,000	-	-	-	1,800,000	-
ACTIVITIES	LTFM	384	Resurface HS Tennis Courts				90,000					50,000			
ACTIVITIES	LTFM	384	Repair fencing on HS Tennis Courts	2,100					2,500						
ACTIVITIES	LTFM	384	Refurbish path to track	25,000											
ACTIVITIES	LTFM	384	Repair Fencing on BB and SB Fields				9,000				10,000				8,800
ACTIVITIES	LTFM	384	Resurface MS Tennis Courts	15,000	93,000					50,000					
DISTRICT	LTFM	384	Parking Lot Striping maintenance DISTRICT	5,000	10,000	5,000	10,000	5,000	10,000	6,000	12,000	6,000	12,000	6,000	
BRIDGEWATER	LTFM	384	Crack seal & seal coat	4,100		10,000		15,000						20,000	
BRIDGEWATER	LTFM	384	Asphalt on BW Playground Replace/Repair	10,000							6,000				
BRIDGEWATER	LTFM	384	Sidewalk Cement repairs			15,000									
BRIDGEWATER	LTFM	384	Replace gaga pit BW	6,000											
GREENVALE	LTFM	384	Pavement crack repair	5,200											
GREENVALE	LTFM	384	Concrete replacement & repairs				10,000						15,000		
HIGH SCHOOL	LTFM	384	HS parking lot maintenance	2,675											
HIGH SCHOOL	LTFM	384	Patch & repair pavement	10,000		15,000	20,000			20,000			30,000	25,000	
HIGH SCHOOL	LTFM	384	Rebuild 2 parking lots -ON HOLD												460,000
LONGFELLOW	LTFM	384	Pavement overlay / repairs	1,000		5,000		5,000			5,000			10,000	
LONGFELLOW	LTFM	384	Replace Playground and surface LF-HOLD												40,000
MIDDLE SCHOOL	LTFM	384	Pavement overlay, crack seal, repairs	5,600		15,000				30,000				25,000	
MIDDLE SCHOOL	LTFM	384	Concrete sidewalk repairs		40,000		20,000							25,000	
MIDDLE SCHOOL	LTFM	384	Repair HC parking/front area- ON HOLD												300,000
SIBLEY	LTFM	384	Repair Soil Erosion SB Play area	5,000											
SIBLEY	LTFM	384	Pavement repairs/ SB North Loop			120,000							15,000		
SIBLEY	LTFM	384	Pavement overlay, crack seal, repairs	50,000	3,000			50,000				25,000			
SIBLEY	LTFM	384	SB N Side Curb and Sidewalk repairs/replace	25,000											
		384 Total		171,675	146,000	185,000	159,000	75,000	12,500	106,000	33,000	96,000	57,000	111,000	808,800
		Grand Total		1,058,655	3,188,850	1,110,475	767,750	895,050	263,250	2,395,850	342,550	342,700	385,150	2,682,600	12,578,350
						</									



## **Long Term Facilities Maintenance Revenue | 2017A Proposed Bonds | November 14, 2016**

Val Mertesdorf, Director of Finance

**Purpose:** A requirement of the new Long Term Facilities Maintenance (LTFM) revenue is that we maintain a ten-year plan. The District has had a long standing practice of ensuring our roofs were systematically reviewed and replaced to maintain the integrity of our building envelope and prevent significant long term issues.

The roof at Bridgewater Elementary is original to the building when it was built in 1998. The roof is on the ten-year plan to be replaced in fiscal year 2017-18. Historically, the District has used Capital Facility Bonds to finance roof replacements. This strategy allowed us to finance the project by reducing our operating capital revenue instead of impacting taxpayers. We are proposing to use this same strategy for the Bridgewater roof, however, we will be utilizing LTFM revenue instead of operating capital. We receive significantly more LTFM revenue in comparison to our operating capital revenue, so it is advantageous for the District.

Typically we would not need to complete this process until later in the winter. We are aware of several large roofing projects for schools in southern Minnesota and have been advised that we should begin our bid process early to ensure we get competitive bids and more flexibility with scheduling.

### **Timeline:**

- November 14 - Board approval of the resolution stating our intent to issue LTFM bonds in an amount not to exceed \$1,495,000. This is authorizing the District to start the process, this is not committing us to the sale of bonds.
- November 15 - The District must publish the notice of intent to issue bonds in the official newspaper (Northfield News) at least 20 days prior to selling bonds or soliciting bids for the project.
- Mid-December - District will solicit sealed bids for roofing project.
- January - Bid Opening, Board acceptance of recommended bid.
- February - Sale of Bonds, Board acceptance of recommended bid.
- March - Bond closing, District will receive the bond funds.
- April/May - Estimated project start date.

**EXTRACT OF MINUTES OF A MEETING  
OF THE SCHOOL BOARD OF  
INDEPENDENT SCHOOL DISTRICT NO. 659  
(NORTHFIELD PUBLIC SCHOOLS)  
STATE OF MINNESOTA**

HELD: NOVEMBER 14, 2016

Pursuant to due call and notice thereof, a regular meeting of the School Board of Independent School District No. 659 (Northfield Public Schools), State of Minnesota, was held on November 14, 2016 at 7:00 o'clock p.m.

Member \_\_\_\_\_ introduced the following resolution and moved its adoption:

**RESOLUTION STATING THE INTENTION OF THE SCHOOL BOARD  
TO ISSUE GENERAL OBLIGATION BONDS TO FINANCE PROJECTS  
INCLUDED IN THE DISTRICT'S APPROVED TEN-YEAR FACILITY  
PLAN; COVENANTING AND OBLIGATING THE DISTRICT TO BE  
BOUND BY AND TO USE THE PROVISIONS OF MINNESOTA  
STATUTES, SECTION 126C.55 TO GUARANTEE THE PAYMENT OF  
THE PRINCIPAL AND INTEREST ON THE BONDS**

BE IT RESOLVED by the School Board of Independent School District No. 659, State of Minnesota, as follows:

1. The Board hereby finds and declares that it is necessary and expedient for Independent School District No. 659 (the "District") to issue its fully registered general obligation facilities maintenance bonds (the "Bonds") pursuant to Minnesota Statutes, Section 123B.595, subdivision 5 and Chapter 475, as amended, to fund the costs of the following project included in its approved ten-year facility plan and related financing costs:

- a roof replacement project at Bridgewater Elementary School included in the District's ten-year facility plan approved by the Commissioner of Education

The Bonds would be issued in the total aggregate principal amount of not to exceed \$1,495,000. The issuance of the Bonds is hereby authorized.

2. The ten-year facility plan approved by the Board is incorporated in this resolution as though fully specified herein. The administration is authorized and directed to submit to the Commissioner such additional information as may be necessary to secure the approval of the Commissioner for the ten-year facility plan and this bond issuance, as

required by Minnesota Statutes, Section 123B.595. The submission of a proposed plan and a request for approval prior to the date of this resolution is ratified and approved in all respects.

3. The District further covenants to comply with all procedures now or hereafter established by the Minnesota Department of Education pursuant to Minnesota Statutes, Section 123B.595 and otherwise to take such actions as necessary to comply with that statute. The chair, clerk, superintendent or business manager is authorized to execute any applicable Minnesota Department of Education forms.

4. The clerk is hereby authorized and directed to cause a notice substantially in the form of the Notice attached hereto as EXHIBIT A and incorporated herein by reference to be published as a legal notice one (1) time in the official newspaper of the District as soon as reasonably practicable after the date of adoption of this resolution, but at least twenty (20) days before the earliest of the solicitation of bids, the issuance of bonds or the final certification of levies. Any publication of said notice prior to the date of adoption of this resolution is hereby ratified and approved in all respects.

5. The Board, having been advised by Ehlers & Associates, Inc., its independent municipal advisor, hereby determines that the Bonds shall be privately sold after receipt of written proposals, as authorized pursuant to Minnesota Statutes, Section 475.60, Subdivision 2, as amended.

6. If the issuance of the Bonds is approved, the Board shall meet at the time and place specified in the Official Statement to receive and consider proposals for the purchase of the Bonds. The terms and provisions specified in the Official Statement are hereby adopted as the terms and conditions of the Bonds and of the sale thereof, and shall be made available to all prospective purchasers of the Bonds. Ehlers & Associates, Inc., is authorized to prepare an Official Statement and to open, read and tabulate the proposals for presentation to the Board.

7. (a) The District hereby covenants and obligates itself to notify the Commissioner of Education of a potential default in the payment of principal and interest on the Bonds and to use the provisions of Minnesota Statutes, Section 126C.55 to guarantee payment of the principal and interest on the Bonds when due. The District further covenants to deposit with the Bond Registrar or any successor paying agent three (3) days prior to the date on which a payment is due an amount sufficient to make that payment or to notify the Commissioner of Education that it will be unable to make all or a portion of that payment. The Bond Registrar for the Bonds is authorized and directed to notify the Commissioner of Education if it becomes aware of a potential default in the payment of principal or interest on the Bonds or if, on the day two (2) business days prior to the date a payment is due on the Bonds, there are insufficient funds to make that payment on deposit with the Bond Registrar. The District understands that as a result of its covenant to be bound by the provisions of Minnesota Statutes, Section 126C.55, the provisions of that section shall be binding as long as any Bonds of this issue remain outstanding.

(b) The District further covenants to comply with all procedures now or hereafter established by the Departments of Management and Budget and Education of the State of Minnesota pursuant to Minnesota Statutes, Section 126C.55, subdivision 2(c) and otherwise to take such actions as necessary to comply with that section. The chair, clerk, superintendent or business manager is authorized to execute any applicable Minnesota Department of Education forms.

The motion for the adoption of the foregoing resolution was duly seconded by Member \_\_\_\_\_ and, upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

whereupon said resolution was declared duly passed and adopted.

**EXHIBIT A**

**NOTICE OF INTENT TO ISSUE FACILITIES MAINTENANCE BONDS  
TO FINANCE CERTAIN PROJECTS INCLUDED IN THE DISTRICT'S  
TEN-YEAR FACILITY PLAN**

**INDEPENDENT SCHOOL DISTRICT NO. 659  
(NORTHFIELD PUBLIC SCHOOLS)  
STATE OF MINNESOTA**

NOTICE IS HEREBY GIVEN that the School Board of Independent School District No. 659, State of Minnesota (the "District"), adopted a resolution (the "Resolution") on November 14, 2016, stating the intention of the School Board to issue general obligation facilities maintenance bonds (the "Bonds") in the total principal amount of not to exceed \$1,495,000 pursuant to Minnesota Statutes, Section 123B.595 and Chapter 475, as amended. The proceeds of the Bonds will be used to fund the costs of the following project as included in the District's approved ten-year facility plan and related financing costs:

- a roof replacement project at Bridgewater Elementary School included in the District's ten-year facility plan approved by the Commissioner of Education

The total amount of District indebtedness as of November 1, 2016 is \$35,940,000. If these proposed Bonds were issued after the repayment of a portion of the District's existing debt on February 1, 2017, the total indebtedness of the District at the time of issue would be \$33,170,000.

Dated: November 14, 2016

BY ORDER OF THE SCHOOL BOARD

/s/

\_\_\_\_\_  
School District Clerk  
Independent School District No. 659  
(Northfield Public Schools)  
State of Minnesota

**CERTIFICATION OF MINUTES  
RELATING TO  
GENERAL OBLIGATION FACILITIES MAINTENANCE BONDS, SERIES 2017A**

ISSUER: INDEPENDENT SCHOOL DISTRICT NO. 659  
(NORTHFIELD PUBLIC SCHOOLS)  
NORTHFIELD, MINNESOTA

GOVERNING BODY: SCHOOL BOARD

KIND, DATE, TIME AND PLACE OF MEETING:

A regular meeting held November 14, 2016, at 7:00 o'clock p.m., in the School District.

MEMBERS PRESENT:

MEMBERS ABSENT:

Documents Attached: Extract of Minutes of said meeting.

**RESOLUTION STATING THE INTENTION OF THE SCHOOL BOARD  
TO ISSUE GENERAL OBLIGATION BONDS TO FINANCE PROJECTS  
INCLUDED IN THE DISTRICT'S APPROVED TEN-YEAR FACILITY  
PLAN; COVENANTING AND OBLIGATING THE DISTRICT TO BE  
BOUND BY AND TO USE THE PROVISIONS OF MINNESOTA  
STATUTES, SECTION 126C.55 TO GUARANTEE THE PAYMENT OF  
THE PRINCIPAL AND INTEREST ON THE BONDS**

I, the undersigned, being the duly qualified and acting recording officer of the public corporation issuing the obligations referred to in the title of this certificate, certify that the documents attached hereto, as described above, have been carefully compared with the original records of said corporation in my legal custody, from which they have been transcribed; that said documents are a correct and complete transcript of the minutes of a meeting of the governing body of said corporation, and correct and complete copies of all resolutions and other actions taken and of all documents approved by the governing body at said meeting, so far as they relate to said obligations; and that said meeting was duly held by the governing body at the time and place and was attended throughout by the members indicated above, pursuant to call and notice of such meeting given as required by law.

WITNESS MY HAND officially as such recording officer this \_\_\_\_ day of November, 2016.

\_\_\_\_\_  
School District Clerk

Long-Term Facilities Maintenance (LTFM) Ten Year Revenue Projection				Revised 11/4/16									
659	<= Type in School District Number												
	NORTHFIELD PUBLIC SCHOOL DISTRICT												
				Payable 2016									
Calculations for Ten Year Projection				Pay 16	LLC Certification	Current Estimate							
	LLC #	FY 2017	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	
1	Type your district number in cell A2 (Minneapolis = 1.2)												
2	Type APU, health and safety and alternative facilities project, and bond estimates in lines 6a, 14, 16 to 18, 20, 21, 26, 27 and 50												
3	Type debt excess, intermediate/coop district, and revenue reduction data in lines 13, 15, 23, 31, and 33												
4	Look-up data from following tabs												
5	Initial Formula Revenue												
6	Current year APU	55	4,220.80	4,157.80	4,239.20	4,239.20	4,239.20	4,239.20	4,239.20	4,239.20	4,239.20	4,239.20	
6a	Additional Pre-K Pupil Units ( line 19 of Pre-K application)												
6b	Total Adjusted Pupil Units = (6) + (6a)			4,157.80	4,239.20	4,239.20	4,239.20	4,239.20	4,239.20	4,239.20	4,239.20	4,239.20	
7	District average building age (uncapped)	401	33.96	33.96	34.96	35.96	36.96	37.96	38.96	39.96	40.96	41.96	
8	Formula allowance		\$ 193.00	\$ 193.00	\$ 292.00	\$ 380.00	\$ 380.00	\$ 380.00	\$ 380.00	\$ 380.00	\$ 380.00	\$ 380.00	
9	Building age factor = (Lesser of (7) / 35 or 1)	402		0.97029	0.99886	1.00000	1.00000	1.00000	1.00000	1.00000	1.00000	1.00000	
10	Initial revenue = (6) * (8) * (9)	403	790,408.71	778,611	1,236,432	1,610,896	1,610,896	1,610,896	1,610,896	1,610,896	1,610,896	1,610,896	
11	Added revenue for Eligible H&S Projects > \$100,000 / site												
12	Debt service for existing Alt facilities H&S bonds (1B) - gross before debt excess	702		917,805	959,044	1,004,745	1,044,330	1,089,060	1,132,530	1,179,990	1,226,085	1,354,815	
13	Debt Excess related to Debt service for existing Alt facilities H&S bonds (1B)	756		-	-	-	-	-	-	-	-	-	
14	Debt service for portion of existing Alt facilities bonds from line (22) attributable to eligible H&S Projects > \$100,000 per site (1A)	701		-	-	-	-	-	-	-	-	-	
15	Debt Excess related to Debt service for portion of existing Alt facilities bonds attributable to eligible H&S Projects > \$100,000 per site (1A)	755		-	-	-	-	-	-	-	-	-	
16	Pay as you go levy for FY 2016 and earlier Alt Facilities H&S projects financed over more than one year (1B)	405		-	-	-	-	-	-	-	-	-	
17	Net debt service for LTFM bonds for eligible new H&S projects > \$100,000 / site = (principal + Interest)*1.05 - portion of bond paid by initial revenue	703		-	-	-	-	-	-	-	-	-	
18	Pay as you go revenue for eligible new H&S projects > \$100,000 / site	406		-	-	-	-	-	-	-	-	-	
19	Total FY 17 revenue for eligible H&S projects >\$100,000 / site (12) - (13) + (14) - (15) + (16) + (17) + (18)	407	830,057.76	917,805	959,044	1,004,745	1,044,330	1,089,060	1,132,530	1,179,990	1,226,085	1,354,815	
	Added revenue for Pre-K remodeling for approved programs												
20a	Net debt service for bonds approved for Pre-K remodeling												
20b	Pay as you go for projects approved for Pre-K remodeling												
20c	Total Pre-K revenue				-	-	-	-	-	-	-	-	
20d	Total New Law Revenue (10) + (19) + (20c)	408		1,696,416	2,195,475	2,615,641	2,655,226	2,699,956	2,743,426	2,790,886	2,836,981	2,965,711	
	Old Formula revenue												
21	Old formula Health & Safety revenue (accumulated project costs - accumulated revenue)	409		-	-	-	-	-	-	-	-	-	
22	Old formula alt facilities debt revenue (1A) - gross before debt excess			-	-	-	-	-	-	-	-	-	
23	Debt Excess allocated to line 22			-	-	-	-	-	-	-	-	-	
24	Old formula alt facilities debt revenue (1A) - debt excess	763		-	-	-	-	-	-	-	-	-	
25	Old formula alt facilities debt revenue (1B) = (12) - (13)	764		917,805	959,044	1,004,745	1,044,330	1,089,060	1,132,530	1,179,990	1,226,085	1,354,815	
26	Old formula alt facilities pay as you go revenue (1A)	412		-	-	-	-	-	-	-	-	-	
27	Old formula alt facilities pay as you go revenue (1B) > \$500,000	415		-	-	-	-	-	-	-	-	-	
28	Old formula deferred maintenance revenue = (If (22) + (26) = 0, (10) * (\$64 / \$193))	420		258,192	270,999	271,309	271,309	-	271,309	-	271,309	271,309	
29	Total old formula revenue = (21)+(24)+(25)+(26)+(27)+(28)	421	1,092,162.20	1,175,997	1,230,042	1,276,054	1,315,639	1,089,060	1,403,839	1,179,990	1,497,394	1,626,124	

**Notes:**

1. Underlevy on general fund equalized levy results in proportionate reduction in associated aid.
2. Total Debt Service revenue on line 49 must not exceed total LTFM revenue for individual district projects (line 30) for any of the 10 years in the plan.
3. For 1A districts with old Alt Facilities bonding, the amount on line 22 will reduce initial revenue on line 10, less the H & S portion entered on line 14.



Minnesota Department of Education		Division of School Finance 1500 Highway 36 West Roseville, MN 55113-4266		Long-Term Facility Maintenance Revenue Application Ten Year Expenditure							ED - 02478-01		
INSTRUCTIONS: Enter estimated expenditures that are allowable uses of Long-term Facilities Maintenance Revenue under MS 123B.595, Subd. 10, by UFARS Finance Code by fiscal year in the space provided. Finance codes shown for accessibility and deferred capital expenditures and maintenance projects are proposed new Finance codes				District Name: NORTHFIELD PUBLIC SCHOOLS				District # 0659-01		Date: 11/8/2016			
				District Contact for Questions on this Spreadsheet:				E-mail: JKULSETH@NORTHFIELDSCHOOLS.ORG					
				Name: JIM KULSETH, DIRECTOR OF BUILDINGS & GROUNDS				Phone #: ( 507 ) 645 - 3435					
Fiscal Year, Ending June 30th -->				2018	2019	2020	2021	2022	2023	2024	2025	2026	2027
ESTIMATED EXPENDITURES:													
Health and Safety, Excluding Projects in Finance codes 358, 363 and 366 Costing > \$100,000 per Site													
Finance	Category												
347	Physical Hazards	\$19,400	\$19,600	\$19,800	\$20,000	\$20,150	\$20,400	\$20,550	\$20,800	\$21,100	\$21,950		
349	Other Hazardous Materials	\$13,900	\$13,900	\$14,150	\$14,150	\$14,800	\$14,800	\$14,950	\$15,000	\$15,150	\$16,250		
352	Environmental Health & Safety Management	\$99,050	\$100,200	\$101,300	\$102,350	\$103,500	\$104,600	\$105,700	\$106,850	\$108,000	\$110,250		
358	Asbestos Removal and Encapsulation	\$55,650	\$5,750	\$5,850	\$5,950	\$6,050	\$6,150	\$6,250	\$6,350	\$6,450	\$6,700		
363	Fire Safety	\$48,600	\$30,025	\$30,400	\$43,350	\$31,400	\$31,900	\$46,400	\$32,850	\$33,300	\$50,500		
366	Indoor Air Quality	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
	Total Health and Safety Capital Projects	\$236,600	\$169,475	\$171,500	\$185,800	\$175,900	\$177,850	\$193,850	\$181,850	\$184,000	\$205,650		
Health and Safety, Projects Costing > \$100,000 per Site													
358	Asbestos Removal and Encapsulation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
363	Fire Safety	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
366	Indoor Air Quality	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
	Total Health and Safety Capital Projects \$100,000 or More	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
Accessibility													
Finance	Category												
367	Accessibility	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
Deferred Capital Expenditures and Maintenance Projects													
Finance	Category												
368	Building Envelope	\$366,000	\$360,000	\$260,000	\$190,000	\$60,000	\$85,000	\$60,000	\$0	\$100,000	\$170,000		
369	Building Hardware and Equipment	\$15,000	\$2,000	\$2,000	\$2,000	\$3,000	\$3,000	\$3,000	\$0	\$0	\$12,000		
370	Electrical	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
379	Interior Surfaces	\$308,000	\$155,000	\$112,000	\$90,000	\$0	\$3,000	\$8,000	\$20,000	\$45,000	\$190,000		
380	Mechanical Systems	\$114,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
381	Plumbing	\$5,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
382	Professional Services and Salary	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
383	Roof Systems	\$1,450,000	\$0	\$0	\$1,950,000	\$0	\$5,000	\$0	\$0	\$0	\$1,500,000		
384	Site Projects	\$146,000	\$185,000	\$159,000	\$75,000	\$12,500	\$106,000	\$33,000	\$96,000	\$57,000	\$111,000		
	Total Deferred Capital Expense and Maintenance	\$2,404,000	\$702,000	\$533,000	\$2,307,000	\$75,500	\$202,000	\$104,000	\$116,000	\$202,000	\$1,983,000		
Total Annual 10 Year Plan Expenditures													
		\$2,640,600	\$871,475	\$704,500	\$2,492,800	\$251,400	\$379,850	\$297,850	\$297,850	\$386,000	\$2,188,650		



**EHLERS**

LEADERS IN PUBLIC FINANCE

November 14, 2016

## Pre-Sale Report for

Independent School District No. 659 (Northfield),  
Minnesota

\$1,415,000 General Obligation Facilities Maintenance  
Bonds, Series 2017A



### Prepared by:

Joel Sutter, CIPMA  
Senior Municipal Advisor

Jeff Seeley, CIPMA  
Senior Municipal Advisor

And

Andrea Uhl  
Financial Specialist

## Executive Summary of Proposed Debt

Proposed Issue:	<p>\$1,415,000 General Obligation Facilities Maintenance Bonds, Series 2017A</p> <p>(This is our current estimate of the of the bond amount necessary based on the estimated project cost of \$1,450,000 and the expected premium pricing structure explained on page 2. The Board will authorize issuance of up to \$1,495,000 in Bonds, to ensure that there will be sufficient funds if a premium bid is not received.)</p>
Purposes:	<p>The proposed issue includes financing for a roof replacement project at Bridgewater Elementary School. This project is included in the District's ten-year Long Term Facilities Maintenance plan approved by the Commissioner of Education</p>
Authority:	<p>The Bonds are being issued pursuant to Minnesota Statutes, Chapter 475 and Section 123B.595. The Bonds will be general obligations of the District for which its full faith, credit and taxing powers are pledged. Debt service will be paid from property tax levies and state aid received as part of the Long Term Facilities Maintenance program.</p>
Term/Call Feature:	<p>The Bonds are being issued for a term of approximately 9 years and 10 months. Principal on the Bonds will be due on February 1 of 2018 through 2027. Interest will be payable every six months beginning February 1, 2018.</p> <p>The Bonds are being offered without option of prior redemption.</p>
Bank Qualification:	<p>Because the District is expecting to issue no more than \$10,000,000 in tax exempt debt during the calendar year, the District will be able to designate the Bonds as "bank qualified" obligations. Bank qualified status broadens the market for the Bonds, which can result in lower interest rates.</p>
State Credit Enhancement:	<p>By resolution the District will covenant and obligate itself to be bound by the provisions of Minnesota Statutes, Section 126C.55, which provides for payment by the State of Minnesota in the event of a potential default of a school district obligation.</p> <p>To qualify for the credit enhancement, the District must submit an application to the State. Ehlers will coordinate the application process to the State on your behalf.</p>
Rating:	<p>Under current bond ratings, the state credit enhancement would bring a Standard &amp; Poor's "AA+" rating or a Moody's "Aa2" rating.</p> <p>The District's most recent bond issues were rated by Standard &amp; Poor's. The current ratings on those bonds are "AA+" (credit-enhanced rating) and "AA+" (underlying rating). The District will request a new rating for the Bonds.</p>

Basis for Recommendation:	<p>Based on your objectives and characteristics of various municipal financing options, we are recommending the issuance of General Obligation Facilities Maintenance Bonds as a suitable option to finance the planned projects.</p> <ul style="list-style-type: none"> <li>• General Obligation Bonds will result in lower interest rates than some other financing options.</li> <li>• The District will qualify for Long-Term Facilities Maintenance Aid to finance a portion of the payments on the Bonds.</li> </ul> <p>The District will be able to finance payments on the Bonds from their annual Long-Term Facilities Maintenance Revenue, without requiring an additional tax levy.</p>
Method of Sale/Placement:	<p>In order to obtain the lowest interest cost to the District, we will solicit competitive bids for purchase of the Bonds from banks and underwriters.</p> <p>We have included an allowance for discount bidding equal to 1.00% of the principal amount of the issue. The discount is treated as an interest item and provides the underwriter with all or a portion of their compensation in the transaction.</p>
Premium Pricing Structure:	<p>Under current market conditions, most investors in municipal bonds prefer “premium” pricing structures. A premium is achieved when the coupon for any maturity (the interest rate paid by the issuer) exceeds the yield to the investor, resulting in a price paid that is greater than the face value of the bonds. The sum of the amounts paid in excess of face value is considered “reoffering premium.” The underwriter of the bonds will retain a portion of this reoffering premium as their compensation (or “discount”), but will pay the remainder of the premium to the District.</p> <p>On the sale day, we will adjust the amount of the bond issue and the use of funds as needed to comply with the restrictions in statutes, and to ensure that the results of the bond issue will comply with the District’s objectives for available funds for construction.</p>
Review of Existing Debt:	<p>We have reviewed all outstanding indebtedness for the District and find that there are no refunding opportunities at this time.</p> <p>We will continue to monitor the market and the call dates for the District’s outstanding debt and will alert you to any future refunding opportunities.</p>
Continuing Disclosure:	<p>The District will be agreeing to provide certain updated Annual Financial Information and its Audited Financial Statement annually as well as providing notices of the occurrence of certain reportable events to the Municipal Securities Rulemaking Board (the “MSRB”), as required by rules of the Securities and Exchange Commission (SEC). The District is already obligated to provide such reports for its existing bonds, and has contracted with Ehlers to prepare and file the reports.</p>

Arbitrage Monitoring:	<p>Because the Bonds are tax-exempt obligations, the District must ensure compliance with certain Internal Revenue Service (IRS) rules throughout the life of the issue. These rules apply to all gross proceeds of the issue, including initial bond proceeds and investment earnings in construction, escrow, debt service, and any reserve funds. How issuers spend bond proceeds and how they track interest earnings on funds (arbitrage/yield restriction compliance) are common subjects of IRS inquiries. Your specific responsibilities will be detailed in the Nonarbitrage Certificate prepared by your Bond Attorney and provided at closing. We recommend that you regularly monitor compliance with these rules and/or retain the services of a qualified firm to assist you. We also recommend that you establish written procedures regarding compliance with IRS rules.</p>
Other Service Providers:	<p>This debt issuance will require the engagement of other public finance service providers. This section identifies those other service providers, so Ehlers can coordinate their engagement on your behalf. Where you have previously used a particular firm to provide a service, we have assumed that you will continue that relationship. For services you have not previously required, we have identified a service provider. Fees charged by these service providers will be paid from proceeds of the obligation, unless you notify us that you wish to pay them from other sources. Our pre-sale bond sizing includes a good faith estimate of these fees, so their final fees may vary. If you have any questions pertaining to the identified service providers or their role, or if you would like to use a different service provider for any of the listed services please contact us.</p> <p><b>Bond Attorney:</b> Knutson, Flynn &amp; Deans, P.A.</p> <p><b>Paying Agent:</b> Bond Trust Services Corporation</p> <p><b>Rating Agency:</b> S&amp;P Global Ratings</p>

This presale report summarizes our understanding of the District's objectives for the structure and terms of this financing as of this date. As additional facts become known or capital markets conditions change, we may need to modify the structure and/or terms of this financing to achieve results consistent with the District's objectives.



## Proposed Debt Issuance Schedule

Pre-Sale Review by School Board; Board Approves Resolution of Intent to Issue Bonds:	November 14, 2016
Distribute Official Statement:	Week of February 13, 2017*
Conference with Rating Agency:	Week of February 13, 2017*
Ehlers Receives Proposals for Bonds; School Board Meeting to Award Sale of the Bonds	February 27, 2017*
Estimated Closing Date:	March 23, 2017*

\* These dates are tentative; the actual dates will be determined in early 2017.

### Attachments

Estimated Sources and Uses of Funds

Estimated Debt Service Schedule

Resolution of Intent to Issue Bonds (Provided Separately)

### Ehlers Contacts

Municipal Advisors:	Joel Sutter	(651) 697-8514
	Jeff Seeley	(651) 697-8585
	Andrea Uhl	(651) 697-8542
Disclosure Coordinator:	Meghan Lindblom	(651) 697-8549
Financial Analyst:	Brian Shannon	(651) 697-8515

The Official Statement for this financing will be mailed to the School Board at their home address or e-mailed for review prior to the sale date.



## Northfield Public School District No. 659

\$1,415,000 G.O. Facilities Maintenance Bonds, Series 2017

March 23, 2017

### Estimated Sources & Uses of Funds

Dated 03/23/2017 | Delivered 03/23/2017

#### Sources Of Funds

Par Amount	\$1,415,000.00
Original Issue Premium	81,390.85

<b>Total Sources</b>	<b>\$1,496,390.85</b>
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#### Uses Of Funds

Total Underwriter's Discount (1.000%)	14,150.00
Costs of Issuance	31,975.00
Deposit to Project Construction Fund	1,450,265.85

<b>Total Uses</b>	<b>\$1,496,390.85</b>
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**Northfield Public School District No. 659****Estimated Facilities Maintenance Bond Schedule**

**\$1,415,000 Bond Issue**  
**10 Years**  
**10.5 % of Revenue Used**

Principal Amount: \$1,415,000  
Dated Date: 3/23/2017  
Number of Years: 10  
Avg. Interest Rate: 2.08%

November 4, 2016

Year Taxes					Facilities Maintenance Bonds				Remaining LTFM Revenue
					Principal	Interest	Total Payments	Initial Debt Service Levies (P & I at 105%)	
Payable	Fiscal Year	LTFM Revenue	LTFM Aid	LTFM Levy					
2016	2017	\$790,409	\$255,579	\$534,830	\$0	\$0	\$0	\$0	\$790,409
2017	2018	1,236,432	459,914	776,517	130,000	36,318	166,318	174,634	1,070,113
2018	2019	1,610,896	580,453	1,030,443	125,000	38,550	163,550	171,728	1,447,346
2019	2020	1,610,896	580,453	1,030,443	130,000	34,800	164,800	173,040	1,446,096
2020	2021	1,610,896	580,453	1,030,443	135,000	30,900	165,900	174,195	1,444,996
2021	2022	1,610,896	580,453	1,030,443	140,000	26,850	166,850	175,193	1,444,046
2022	2023	1,610,896	580,453	1,030,443	145,000	22,650	167,650	176,033	1,443,246
2023	2024	1,610,896	580,453	1,030,443	145,000	18,300	163,300	171,465	1,447,596
2024	2025	1,610,896	580,453	1,030,443	150,000	13,950	163,950	172,148	1,446,946
2025	2026	1,610,896	580,453	1,030,443	155,000	9,450	164,450	172,673	1,446,446
2026	2027	1,610,896	580,453	1,030,443	160,000	4,800	164,800	173,040	1,446,096
2027	2028	1,610,896	580,453	1,030,443	0	0	0	0	1,610,896
2028	2029	1,610,896	580,453	1,030,443	0	0	0	0	1,610,896
2029	2030	1,610,896	580,453	1,030,443	0	0	0	0	1,610,896
2030	2031	1,610,896	580,453	1,030,443	0	0	0	0	1,610,896
2031	2032	1,610,896	580,453	1,030,443	0	0	0	0	1,610,896
2032	2033	1,610,896	580,453	1,030,443	0	0	0	0	1,610,896
2033	2034	1,610,896	580,453	1,030,443	0	0	0	0	1,610,896
2034	2035	1,610,896	580,453	1,030,443	0	0	0	0	1,610,896
2035	2036	1,610,896	580,453	1,030,443	0	0	0	0	1,610,896
					\$1,415,000	\$236,568	\$1,651,568	\$1,734,149	

\* These figures do not include debt excess adjustments, which will reduce the net levy slightly in most years.



## **RESOLUTION CANVASSING RETURNS OF VOTES OF SCHOOL DISTRICT GENERAL ELECTION**

Independent School District 659  
1400 Division Street South  
Northfield, MN 55057

**BE IT RESOLVED** by the School Board of Independent School District No. 659, as follows:

1. It is hereby found, determined and declared that the general election of the voters of the district held on November 8, 2016, was in all respects duly and legally called and held.
2. As specified in the attached Abstract and Return of Votes Cast, a total of XXX voters of the district voted at said election on the election of four school board members for four-year term vacancies on the board caused by expiration of term on the first Monday in January next following the general election; as follows:

Ellen Iverson	XXX of votes
Amy Goerwitz	XXX of votes
Noel Stratmoen	XXX of votes
Rob Hardy	XXX of votes
Fritz Bogott	XXX of votes
Tom Baraniak	XXX of votes
3. Ellen Iverson, Amy Goerwitz, Noel Stratmoen and Rob Hardy having received the highest number of votes, are elected to four-year terms beginning the first Monday in January, 2017.
4. The school district clerk is hereby authorized to certify the results of the election to the county auditor of each county in which the school district is located in whole or in part.

(Attach Abstract and Return of Votes Cast)

**RESOLUTION AUTHORIZING ISSUANCE OF CERTIFICATES  
OF ELECTION AND DIRECTING SCHOOL DISTRICT CLERK  
TO PERFORM OTHER ELECTION RELATED DUTIES**

Independent School District 659  
1400 Division Street South  
Northfield, MN 55057

WHEREAS, the board has canvassed the general election for school board members held on November 8, 2016,

NOW THEREFORE, BE IT RESOLVED by the School Board of Independent School District No. 659, State of Minnesota, as follows:

1. The chair and clerk are hereby authorized to execute certificates of election on behalf of the school board of Independent School District No. 659 to the following candidates:

Ellen Iverson, Amy Goerwitz, Noel Stratmoen and Rob Hardy

who have received a sufficiently large number of votes to be elected to fill vacancies on the board caused by expiration of term on the first Monday in January next following the election, based on the results of the canvass.

2. The certificate of election shall be in substantially the form attached hereto.

3. After the time for contesting the election has passed and the candidate has filed all campaign financial reports required by Minnesota Statutes, Chapter 211A, the clerk of the school board is hereby directed to deliver the certificates to the persons entitled thereto personally or by certified mail.

4. The clerk is hereby directed to enclose with the certificate a form of acceptance of office and oath of office in substantially the form attached hereto.

**CERTIFICATE OF ELECTION  
FULL 4 YEAR TERM**

This is to certify as follows:

1. The School Board of Independent School District No. 659 on November 8, 2016, canvassed the general election of school board members held on November 8, 2016.
2. XXXX received the (largest number/second largest/third largest) number of votes cast for the office of school board member of Independent School District No. 659 for a full four year term.
3. There are four (4), full four-year term vacancies on the board caused by expiration of term on the first Monday in January next following the election.
4. Therefore, XXXXX is elected to the office of school board member of Independent School District No. 659 for a full four-year term beginning the first Monday in January, 2017 and expiring the first Monday in January, 2021.

By authority of the School Board of Independent School District No. 659, pursuant to resolution dated November 14, 2016.

Dated: November 14, 2016

\_\_\_\_\_  
Julie Pritchard, School Board Chair

\_\_\_\_\_  
Noel Stratmoen, School Board Clerk

Notary Public

MEMO TO: Dr. Matt Hillmann  
 Board of Education  
  
 FROM: Chris Neset  
  
 DATE: November 2, 2016  
  
 RE: 2016-17 Enrollment Options Report

**Open Enrollment/Nonresident Student Transfers**

Public Schools	Northfield Students Out		Non Resident Students In	
	2015-16	2016-17	2015-16	2016-17
Austin	1	1		
Brooklyn Center		1		
Burnsville	2	1		
Cannon Falls	3	7	8	7
Cannon Valley Spec Ed		11		
Dakota County Spec Ed	1	1		
Duluth	1			
Edina	1	1		
Faribault	5	5	167	202
Farmington	23	20	12	13
Fergus Falls	3	3		
Hastings			1	1
Houston	6	5		
Intermediate 287		1		
Janesville-Waldorf-				
Pemberton	1	1		
Kenyon-Wanamingo	2	2	17	15
Lakeville	22	22	8	10
Maple River			1	
Medelia				1
Medford			1	1
Meeker/Wright		1		
Minneapolis	1		1	
NE Metro Intermediate				
New Prague	23	21	22	19
Owatonna	2	1	3	3
Prior Lake	1	1		
Randolph	63	62	14	17
Red Wing			1	1
Rochester	1	1		
Rosemount-Apple Valley-				
Eagan	6	6	2	2
St. Clair			1	

St. Cloud	1			
Tri City United	10	5	21	20
Waterville-Elysian-Morristown			1	1
West St Paul		1		
Willmar		1		
<b>Totals</b>	<b>179</b>	<b>182</b>	<b>281</b>	<b>313</b>

**Northfield Students Going To Non-Public Schools:**

	2015-16	2016-17
Academy for the Deaf/Blind	4	5
Bethany Academy	2	1
Bethlehem Academy	1	2
Blake School		1
Christian Heritage-Rosemount	3	
Divine Mercy Catholic	2	4
First Baptist-Rosemount	1	1
Good Shephard	2	2
Groves Academy		1
Holy Cross Catholic	8	7
Life Academy	3	3
Montessori	2	2
Parkside Christian	2	2
Penn Foster	1	1
Perpich Center for the Arts		1
Shattuck-St. Mary's	4	3
St. Dominic's	122	108
St. Thomas Academy	1	2
<b>Total Non-Public</b>	<b>158</b>	<b>146</b>

**Northfield Students Going To Home School:**

	2015-16	2016-17
Grade K	1	3
Grade 1	7	4
Grade 2	8	11
Grade 3	15	7
Grade 4	11	14
Grade 5	14	11
Grade 6	10	12
Grade 7	12	10
Grade 8	10	9
Grade 9	11	6
Grade 10	8	11
Grade 11	9	7
Grade 12	4	8
<b>Total Home School</b>	<b>120</b>	<b>113</b>
<b>Total Families</b>	<b>54</b>	<b>52</b>

**Northfield Students Going To Charter Schools:**

	2015-16	2016-17
Arcadia	90	94
Blue Sky	2	1
Cannon River STEM	3	6
Discovery School		1
Eagle Ridge Academy	2	
Edvisions Off Campus	2	2
International Academy On-Line		
MTCS Connections	17	12
Nerstrand Charter	4	3
Prairie Creek	152	159
<b>Total Charter Schools</b>	<b>272</b>	<b>278</b>

11/1/2016

## Northfield Public Schools Enrollment Report

LongfellowEarly Childhood

Dorey	6		K	Born	19	
Goldade	14		K	Downs	20	
Rigge (James)	4		K	Heil	20	
Kruse	10		K	Wacholz	22	
O'Connor	4		1	Craft	22	
Roth	10		1	Sasse	28	C
Schnorr	10		1	Sieger	22	
Sorenson	11		1	Swenson	23	
Winter	11		2	Brezina	22	

\*\*

<b>TOTAL</b>	<b>80</b>		2	Christopherson-		
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Greenvale Park

K	Flicek	20		3	Bleckwehl	20	C
K	Hagberg	19		2	Seeberg	22	
K	Malecha	20		2	Spitzack	22	
K	Ziemann	15	C	3	Guggisberg	28	
1	Landry	27	C	3	Jandro	27	
1	Nivala	16		3	Johnson	20	C
1	Youngblut	17		3	Rud	27	
1	Zach	20		4	Day	26	
2	Amundson	23	C	4	Fox	28	
2	Dueffert	21		4	Haar	26	
	Johnson-			4	McManus	24	C
2	McLaughlin	21		5	Baragary	25	
2	Larson	22		5	Foley	23	
3	Allison	21		5	Ostermann	19	C
3	Alvarez	24	C	5	Stulken	23	
3	Conway	18					
3	Timerson	22					
4	Clarey	23					
4	Dimick	20					
4	Garcia	26	C				
4	Hetzel	23					
5	Harding	21	C				
5	Sickler	22					
5	Spitzack	23					
5	Tacheny	25					

<b>TOTAL</b>	<b>581</b>	
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Bridgewater

K	Cade	24	
K	Danielson	24	
K	Tran	22	
K	Wisdorf	22	
1	Charlton	21	
1	Ellerbush	20	
1	Hall	20	
1	Lanza	24	C
2	Lane	21	
2	Lofquist	22	
2	Rubin	24	C
2	Schwaab	22	
2	Seidl	19	
3	Larson	24	C
3	Sickler	21	
3	Temple	21	
3	Truman	21	
4	Holden	27	
4	Schuster	29	C
4	Shepherd	28	
4	Swenson	24	
5	DeVries	19	C
5	Duchene	25	
5	Kohl	25	C
5	Rauk	25	
	<b>TOTAL</b>	<b>574</b>	

Early Childhood**	80	
Kindergarten-2029	247	
Grade 1-2028	260	
Grade 2-2027	281	
Grade 3-2026	274	
Grade 4-2025	304	
Grade 5-2024	298	
<b>Total K-5</b>	<b>1744</b>	
<b>Total Middle School</b>	<b>966.5</b>	
<b>Total High School</b>	<b>1301</b>	
<b>GRAND TOTAL</b>	<b>4011.5</b>	
ALC 9-12**	66	F/T=50 P/T=1 I/S=15
<b>GRAND TOTAL with ALC</b>	<b>4077.5</b>	

Enrollments represent 100% enrolled except where indicated by \*\*  
 Half day St. Dominic's students are represented by \*

Middle School

Grade 6 -2023	299
Grade 7 (*inc. 3.5 - 1/2 day)-2022	328.5
Grade 8 (*inc. 7 - 1/2 day)-2021	339
<b>TOTAL</b>	<b>966.5</b>

\*21 (10.5) St. Dominic's students attend ½ day

High School

Grade 9-2020	321
Grade 10-2019	369
Grade 11-2018	294
Grade 12-2017	317
<b>TOTAL</b>	<b>1301</b>

							2016-2017						
School and Grade Level	September 6th	September 9th	September 16th	September 23rd	October 3rd	November 1st	December 1st	January 3rd	February 1st	March 1st	April 3rd	May 1st	End of Year 6/6/2017
Longfellow													
Early Childhood	59	63	68	68	74	80							
Total	59	63	68	68	74	80	0	0	0	0	0	0	0
Greenvale Park													
Grade K-2029	75	73	73	73	74	74							
Grade 1-2028	81	82	82	82	82	80							
Grade 2-2027	89	87	87	87	87	87							
Grade 3-2026	86	85	86	86	86	85							
Grade 4-2025	92	91	91	91	91	92							
Grade 5-2024	92	92	92	92	92	91							
Total	515	510	511	511	512	509	0	0	0	0	0	0	0
Sibley													
Grade K-2029	81	81	81	81	81	81							
Grade 1-2028	95	95	95	95	96	95							
Grade 2-2027	87	87	88	88	88	86							
Grade 3-2026	102	102	102	102	102	102							
Grade 4-2025	106	104	104	104	104	104							
Grade 5-2024	116	115	115	115	113	113							
Total	587	584	585	585	584	581	0	0	0	0	0	0	0
Bridgewater													
Grade K-2029	91	91	91	91	92	92							
Grade 1-2028	83	83	84	84	84	85							
Grade 2-2027	108	109	109	109	109	108							
Grade 3-2026	88	88	87	87	87	87							
Grade 4-2025	110	110	109	109	109	108							
Grade 5-2024	92	92	92	92	94	94							
Total	572	573	572	572	575	574	0	0	0	0	0	0	0
Middle School													
Grade 6-2023	298	297	298	298	298	299							
Grade 7-2022	327	327	326	325	324	325							
Grade 8-2021	335	334	334	334	334	332							
St. Dominics	10	10	10	10	10.5	10.5							
Total	970	968	968	967	966.5	966.5	0	0	0	0	0	0	0
High School													
Grade 9-2020	320	317	319	318	318	321							
Grade 10-2019	362	361	359	359	359	369							
Grade 11-2018	294	293	293	293	293	294							
Grade 12-2017	324	324	320	319	319	317							
Total	1300	1295	1291	1289	1289	1301	0	0	0	0	0	0	0
ALC													
Grade 9-2020	1	1	1	1	1	1							
Grade 10-2019	2	3	6	6	6	9							
Grade 11-2018	10	12	13	13	13	17							
Grade 12-2017	23	26	27	30	29	39							
Total	36	42	47	50	49	66	0	0	0	0	0	0	0
Grand Total	4039	4035	4042	4042	4049.5	4077.5	0	0	0	0	0	0	0