

INDEPENDENT SCHOOL DISTRICT 659
REGULAR SCHOOL BOARD MEETING
Monday, October 12, 2015, 7:00 PM
Northfield High School, Media Center

AGENDA

- I. Call to Order
- II. Agenda Changes / Table File
- III. Public Comment
This is an opportunity for members of the school district to address the Board. You are requested to do so from the podium. After being recognized by the chair, each individual will identify himself/herself and the group represented, if any. He/She will then state the reason for addressing the Board. To insure that all individuals have a chance to speak, speakers will be limited to one three-minute presentation. Please know that this is not a time to debate an issue, but for you to make your comments.
- IV. Approval of Minutes
- V. Announcements and Recognitions
- VI. Items for Discussion and /or Reports.
- VII. Superintendent's Report
 - A. Items for Individual Action
 1. 2016-2017 School Year Calendar.
 2. Cannon Valley Special Education Cooperative (CVSEC).
 - B. Items for Consent Grouping
 1. Personnel Items.
- VIII. Items for Information
 1. Enrollment Report – October 2015.
 2. “Thoughtexchange” – Engaging Communities. Informing Decisions.
- IX. Future Meetings
Monday, October 26, 2015, 7:00 PM, Regular School Board Meeting, Northfield High School Media Center
Monday, November 9, 2015, 6:30 PM, Public Hearing, Northfield High School Media Center
Monday, November 9, 2015, 7:00 PM, Regular School Board Meeting, Northfield High School Media Center
- X. Adjournment

NORTHFIELD PUBLIC SCHOOLS MEMORANDUM

Monday, October 12, 2015, 7:00 PM
Northfield High School Media Center

TO: Members of the Board of Education
FROM: L. Chris Richardson, Ph. D., Superintendent
RE: Explanation of Agenda Items for the October 12, 2015, School Board Meeting

- I. Call to Order
- II. Agenda Changes / Table File
- III. Public Comment
- IV. Approval of Minutes
Minutes of the Regular School Board meetings held on September 28, 2015, are enclosed for your review and comment.
- V. Announcements and Recognitions
- VI. Items for Discussion and / or Reports
There are no items at this time.
- VII. Superintendent's Report
 - A. Items for Individual Action
 1. 2016-2017 School Year Calendar.
Enclosed is a copy of the 2016-17 school year calendar as recommended by the District Meet and Confer Committee at its meeting on January 29, 2015, and given to the Board at its last meeting on September 28. The Board will be asked to take action on the proposed 2016-2017 school year calendar on Monday evening.

Superintendent's Recommendation: Motion to approve the 2016-2017 school year calendar as presented.
 2. Cannon Valley Special Education Cooperative (CVSEC).
Superintendent Richardson will review the proposed Cannon Valley Special Education Cooperative (CVSEC) agreement and resolution as a follow-up to the discussion of the benefits of the two district cooperative presented at the September 28, 2015 Board meeting

Superintendent's Recommendation: Motion to approve the proposed resolution and agreement creating the Cannon Valley Special Education Cooperative (CVSEC).
 - B. Items for Consent Grouping
Superintendent's Recommendation: Motion to approve the following items listed under the Consent Grouping.
 1. Personnel Items.
 - a. Appointments.*
 1. Tricia R. Christopherson, .5 FTE Long-Term Substitute Grade 3 Companeros Teacher at Sibley beginning on or about 11/19/2015 and continuing for 33 work days; BA, Step 6.
 2. Betsy McLaughlin, .5 FTE Long-Term Substitute Grade 3 Companeros Teacher at Sibley beginning on or about 11/19/2015 and continuing for 33 work days; MA, Step 5.
 3. Deanna Rasmussen, Special Education Educational Assistant-PCA at the Middle School beginning 10/12/2015 – 06/08/2016 for 28.15 hours/week; SpecEd EA-PCA Step 1, \$13.98/hour.
 4. Pamela Rivera, Special Education Educational Assistant-PCA at Bridgewater Elementary for 6.75 hours/day beginning 10/05/2015; SpecEd EA-PCA Step 1, \$13.98/hour.

b. Increase/Decrease/Change in Assignment.

1. Tracy Closson, District Grounds Coordinator, add Assistant Alpine Ski Coach at the High School beginning 11/09/2015 – 02/10/2016; Level G, Step 2.
2. Correction: Bob Gregory-Bjorklund, High School Musical Director (Fall) beginning 09/25/2015 – 11/30/2015; change from Level F, Step 7 to Level F, Step 11.
3. Kelly Hebzynski, Math Teacher at the Middle School, add Targeted Services BLAST Teacher at the Middle School for up to 5 hours/week (M-Th) beginning 10/19/2015 – 05/26/2016; Year 1, \$27.11/hour.
4. Rhea Mehrkens, Writing Teacher at the Middle School, add Targeted Services BLAST Teacher at the Middle School for up to 5 hours/week (M-Th) beginning 10/19/2015 – 05/26/2016; Year 1, \$27.11/hour.
5. Laurie Noonan, Special Education Educational Assistant at Bridgewater (6.75 hours/day), change to SpecEd EA-PCA at BW for 6.75 hours/day beginning 09/06/2015. (GenEd EA .50 hours/day; SpecEd EA-PCA 6.75 hours/day).
6. Anna Rubin, Grade 2 Companeros Teacher at Bridgewater, Add Targeted Services PLUS Teacher at Bridgewater for 1.25 hours/day (M-Th) beginning 11/10/2015 – 04/07/2016; Year 2, \$27.11/hour.
7. Micah Schultz, Social Studies Teacher at the ALC, add Targeted Services BLAST Teacher at the Middle School for up to 5 hours/week (M-Th) beginning 10/19/2015 – 05/26/2016; Year 2, \$27.11/hour.
8. Chris Scoville-Riazi, Art Teacher at the ALC, add Targeted Services BLAST Teacher at the Middle School for up to 5 hours/week (M-Th) beginning 10/19/2015 – 05/26/2016; Year 1, \$27.11/hour.
9. Correction: Shari Setchell, High School Musical Assistant Director (Fall) beginning 09/25/2015 – 11/30/2015; change from Level I, Step 7 to Level I, Step 6.
10. Geoffrey Staab, Math Teacher at the High School, add Assistant Wrestling Coach at the High School beginning 11/16/2015 – 02/27/2016, Level E, Step 6 (1/2 stipend).
11. Correction: Shari Bridley, SpecEd EA-PCA (7.0 hours/day) at Longfellow, add SpecEd Bus EA-PCA at Longfellow for .6 hours/day – change to .67 hours/day beginning 09/08/2015 – 06/08/2016 (7.0 hours/day to 7.67 hours/day).
12. Correction: Shelly Kruger, SpecEd EA-PCA (6.75 hours/day) at the High School; add SpecEd Bus EA-PCA at the HS for 1.25 hours/day – change to 1.42 hours/day beginning 09/08/2015 – 06/08/2016 (6.75 hours/day to 8.17 hours/day).
13. Correction: Jacqueline Meyer, SpecEd EA-PCA (6.75 hours/day) at the High School; add SpecEd Bus EA-PCA at the HS for 1.25 hours/day – change to 1.42 hours/day beginning 09/08/2015 – 06/08/2016 (6.75 hours/day to 8.17 hours/day).

c. Leave of Absence.

1. Brittany Ellerbusch, Family/Medical Leave of Absence beginning on or about 02/01/2016 and will extend for 8 work weeks.
2. Dana Jans, Child Nutrition Associate I at the High School, Childcare Leave of Absence beginning on or about 11/04/2015 and extending for 4 work weeks from first day of leave.

* Conditional offers of employment are subject to successful completion of a criminal background check.

VIII. Items for Information

1. Enrollment Report – October 2015.

2. “Thoughtexchange” – Engaging Communities. Informing Decisions.

Administration will share information about the Thoughtexchange process that will be implemented over the next three years to engage the Northfield Public Schools community in providing regular and thoughtful feedback about our current school district programs and operation while allowing the community to inform us about the important questions and proposals that the Board must decide upon over the next several years.

IX. Future Meetings

Monday, October 26, 2015, 7:00 PM, Regular School Board Meeting, Northfield High School Media Center

Monday, November 9, 2015, 6:30 PM, Public Hearing, Northfield High School Media Center

Monday, November 9, 2015, 7:00 PM, Regular School Board Meeting, Northfield High School Media Center

X. Adjournment

NORTHFIELD PUBLIC SCHOOLS

School Board Minutes

School Board Minutes
September 28, 2015
Northfield High School Media Center

- I. Call to Order.
Board Chair Julie Pritchard called the Regular meeting of the Northfield Board of Education of Independent School District 659 to order at 7:00 PM. Present: Hardy, Iverson, Pritchard, Quinnell and Stratmoen. Colangelo, Maple and Superintendent Richardson were absent.
- II. Agenda Changes / Table File
The table file was added.
- III. Public Comment
There was no public comment.
- IV. Approval of Minutes
On a motion by Iverson, seconded by Hardy, minutes of the Regular School Board meeting held on September 14, 2015 were unanimously approved.
- V. Announcements and Recognitions
 - We are pleased to announce that Northfield High School has three National Merit Semi-Finalists. They are Olivia Riggins, Clark Ohnesorge and Audrey Kornkven. We have seven Commended Scholars: Dmitri Beeby, Jasper Egge, Will Kruse, Sebastian Lawler, Hannah Lundstrom, Hannah Mahr and Ben Wang. Congratulations to these students and their parents. The High School will be hosting a reception for these students and their families before the Monday, November 23rd Board meeting.
 - On September 28 Matt Hillmann attended one of the sessions highlighting “collective impact” efforts in Northfield, specifically at Northfield High School. Representative Paul Thissen, Sondra Samuels (the Executive Director of the Northside Achievement Zone in North Minneapolis), philanthropist Kate Mortenson, Representative David Bly, Senator Kevin Dahle and a representative from Growth and Justice, along with local business leaders and other advocates, attended this meeting to hear about our TORCH program and its successes. Both middle and high school students had an opportunity to share their experiences with legislators and business community leaders. Thank you to Marnie Thompson, Susan Sanderson, Teddy Gelderman and Kim Horner for organizing this event.
 - Superintendent Dr. Chris Richardson did not attend this evening’s Board meeting because he is in Duluth attending the MASA Fall Conference. Earlier today Dr. Richardson was honored for his exemplary school leadership and a lifetime of balanced achievement inside and outside of education as the recipient of the prestigious MASA Polaris Leadership Award.
 - Pritchard thanked Superintendent Richardson for presenting the State of the District at the Chamber of Commerce luncheon on September 22. It was a great opportunity for the community to learn about the school district and to ask questions.
- VI. Items for Discussion and / or Reports
There were no items for discussion or reports.
- VII. Superintendent's Report
 - A. Items for Individual Action
 1. Proposed 2015 Pay 2016 Property Tax Levy.
On a motion by Stratmoen, seconded by Iverson, the Board certified to County Auditors the 2015 payable 2016 proposed certified net tax levy in the amount of \$15,548,102.12.
 2. Minnesota State High School League (MSHSL) Foundation Grant for Student Participation.
On a motion by Quinnell, seconded by Hardy, the Board unanimously approved the following Resolution.

WHEREAS, the Minnesota State High School League Foundation was formed to provide support for Minnesota's high school youth to participate in athletics and fine arts;

WHEREAS, the School Board of Independent School District No. 659 recognizes the value of students participation in extracurricular activities; and

WHEREAS, the MSHSL Foundation is offering grants and funding to assist school districts in recognizing, promoting and funding extracurricular participation by high school students in athletic and fine arts programs.

THEREFORE, BE IT RESOLVED, that the Northfield School Board supports the District's application to the Minnesota State High School League Foundation for a FORM A grant to offset student activity fees.

Voting 'yes' were Hardy, Iverson, Quinnell, Stratmoen and Pritchard. No one voted 'no.' Colangelo and Maple were absent.

B. Items for Consent Grouping

On a motion by Iverson, seconded by Stratmoen, the Board unanimously approved the following items listed under the Consent Grouping.

1. Financial Report – July 2015.

The Board approved paid bills totaling \$2,414,697.68 payroll checks totaling \$784,649.64 and the financial reports for July 2015. There were no bond payments made in July 2015.

2. Gift Agreement.

Sibley Elementary School's PTO has donated \$6000 to be used for classroom funding.

3. Personnel Items.

a. Appointments*

1. Jackson Cade, KidVentures Student Site Assistant at Sibley for 15-17 hours/week beginning 09/24/2015; \$9.00/hour.
2. Kaci Henry, EarlyVentures Site Assistant at Longfellow for 38 hours/week beginning 10/05/2015; Step 2, \$12.52/hour.
3. Cameron Jackson, KidVentures Site Assistant at Greenvale Park for 15 hours/week beginning 09/24/2015; Step 1, \$12.19/hour.
4. Javier Kell, Middle School Youth Center Site Assistant at the MS for up to 2.5 hours/day (10 hours/week) beginning 09/28/2015 – 05/26/2016; Step 2, \$12.52/hour.
5. Celeste Maus, Long-Term Substitute Educational Assistant at the Middle School for 6 hours/day (SpecEd EA-2 hours/day; GenEd EA-4 hours/day) beginning 09/21/2015 – on or about 11/11/2015; SpecEd Step 1 \$13.98/hour; GenEd Step 1 \$13.46/hour.
6. Jack Morrison, CS Recreation Flag Football beginning 9/17/2015 – 05/31/2016; \$9.00/hour.
7. Tony Rasmussen, KidVentures Site Assistant at Bridgewater for 17 hours/week beginning 09/24/2015; Step 1, \$12.19/hour.
8. Jessica Rose, Child Nutrition Student Associate at Longfellow/ALC for 1 hour/day beginning 09/21/2015; \$9.00/hour.
9. Andy Smith, CS Recreation Flag Football beginning 09/22/2015 – 05/31/2016; \$9.00/hour.
10. Emily Zimmer, Yearbook Advisor at the High School beginning 09/25/2015; Level C, Step 1.
11. Community Services Recreation Staff – beginning 09/17/2015 – 05/31/2016:
 - Michael Kopp, Flag Football, \$9.00/hour
 - Rachel Will, Youth Floor Hockey Supervisor \$10.00/hour; General Recreation Staff \$9.25/hour.
12. Margaret Huber, Targeted Services PLUS Teacher at GVP for 1.25 hours/day (M-Th) beginning 09/28/2015 – 05/18/2016; Year 2, \$27.11/hour.
13. Tammy A. Metcalf-Filzen, 9th Grade Girls Basketball Coach at the High School beginning 11/16/2015 – 03/19/2016; \$14.00/hour.
14. Sara Redetzke, Special Education Educational Assistant-PCA (SpecEd EA-PCA) at the Middle School for 6 hours/day beginning 10/06/2015 – 06/08/2016; Step 1, \$13.98/hour.

- b. Increase/Decrease/Change in Assignment
1. Ritva Barsness, Child Nutrition Associate III at GVP, change to Kitchen Manager at GVP beginning 09/15/2015 – 09/18/2015. Ritva will return to her original position of Child Nutrition Associate III beginning 09/21/2015.
 2. Kristin Basinger, SpecEd EA-PCA (6.75 hours/day) at the Middle School, add SpecEd Bus EA-PCA at the MS for 1.25 hours/day beginning 09/08/2015 – 06/08/2016 (6.75 hours/day to 8.0 hours/day).
 3. Liz Brewer, SpecEd EA-PCA (6.75 hours/day) at the Middle School, add SpecEd Bus EA-PCA at the MS for 1.25 hours/day beginning 09/08/2015 – 06/08/2016 (6.75 hours/day to 8.0 hours/day).
 4. Mary Boyum, GenEd EA (.33 hours/day); SpecEd EA-PCA (6.75 hours/day) at Sibley; add SpecEd Bus EA-PCA at Sibley for 1 hour/day beginning 09/08/2015 – 06/08/2016 (7.08 hours/day to 8.08 hours/day).
 5. Shari Bridley, SpecEd EA-PCA (7.0 hours/day) at Longfellow, add SpecEd Bus EA-PCA at Longfellow for .6 hours/day beginning 09/08/2015 – 06/08/2016 (7.0 hours/day to 7.6 hours/day).
 6. Tyla Christensen, SpecEd EA-PCA (6.75 hours/day) at Bridgewater; add SpecEd Bus EA-PCA at BW for .75 hours/day beginning 09/08/2015 – 06/08/2016 (6.75 hours/day to 7.5 hours/day).
 7. Kelly Edwards, GenEd EA at GVP for 7.5 hours/day, change to PBIS Student Advocate Educational Assistant at GVP for 7.5 hours/day; change from \$15.40/hour to \$15.95/hour beginning 09/08/2015 – 06/08/2016.
 8. Rachael Hudson, 1.0 FTE School Psychologist at the Middle School, add .2 overload MTSS Coach at the Middle School beginning 09/08/2015 – 06/08/2016.
 9. Correction: Robyn Jessen, Targeted Services PLUS Site Assistant at GVP for 1.25 hours/day (M-Th) beginning 09/14/2015 – 05/18/2016; change from Step 1, \$12.19/hour to Step 2 \$12.52/hour.
 10. Robin Jessen, SpecEd EA (5.5 hours/day); GenEd EA (1.75 hours/day) at GVP, change GenEd EA to 1.55 hours/day beginning 09/14/2015 – 06/08/2016 (7.35 hours/day to 7.05 hours/day).
 11. Joni Karl, .6 FTE Math Teacher at the High School, change to .8 FTE Math Teacher at the High School beginning 08/31/2015 – 06/08/2016 (2015-16 school year).
 12. Shari Karlsrud, 1.0 FTE FACS Teacher at the High School, add .2 overload for Semester 1 only beginning 08/31/2015 – 02/01/2016.
 13. Anna Kelly, Community School Evening Club Leader at GVP for 2.5 hours/day (T, Th), add Targeted Services PLUS Club Leader at GVP for 1 hour/day (M-Th) beginning 09/28/2015 – 05/18/2016; \$19.50/hour.
 14. Shelly Kruger, SpecEd EA-PCA (6.75 hours/day) at the High School; add SpecEd Bus EA-PCA at the HS for 1.25 hours/day beginning 09/08/2015 – 06/08/2016 (6.75 hours/day to 8.0 hours/day).
 15. Kristy Malecha, SpecEd EA (6.5 hours/day); GenEd EA (.5 hours/day) at GVP, add Targeted Services PLUS Club Leader at GVP for 1 hour/day (2 days/week) beginning 09/28/2015 – 05/18/2016; \$19.50/hour.
 16. Jacqueline Meyer, SpecEd EA-PCA (6.75 hours/day) at the High School; add SpecEd Bus EA-PCA at the HS for 1.25 hours/day beginning 09/08/2015 – 06/08/2016 (6.75 hours/day to 8.0 hours/day).
 17. LaDonna Miller, SpecEd EA-PCA (6.5 hours/day), GenEd EA (.5 hours/day) at GVP, change GenEd EA to .7 hours/day beginning 09/14/2015 – 06/08/2016 (7 hours/day to 7.2 hours/day).
 18. Erica Ness, 1.0 FTE Art Teacher at Sibley, add Targeted Services PLUS Teacher at Sibley for 1.25 hours/day (M-Th) beginning 11/10/2015 – 04/07/2016; Year 1, \$27.11/hour.
 19. Deb Pack, SpecEd EA-PCA (6.75 hours/day) at the High School; add SpecEd Bus EA-PCA at the High School for 1 hour/day beginning 09/08/2015 – 06/08/2016 (6.75 hours/day to 7.75 hours/day).
 20. Jennifer Severson, SpecEd EA-PCA (7.0 hours/day) at GVP, add SpecEd Bus EA-PCA at GVP for 1.0 hour/day beginning 09/08/2015 – 06/08/2016 (7.0 hours/day to 8.0 hours/day).

21. Kim Slegers, 1.0 FTE Health Teacher at the High School, change to .8 FTE Health Teacher/.2 PE Teacher at the High School for Semester 1 only beginning 08/31/2015 – 02/01/2016; return to 1.0 FTE Health Teacher at the HS for Semester 2.
 22. Mary Stanchina, SpecEd EA-PCA (6.75 hours/day); GenEd EA (.5 hours/day) at Bridgewater, change to SpecEd EA-PCA for 6.75 hours/day, GenEd EA .25 hours/day beginning 09/06/2015 (7.25 hours/day to 7.0 hours/day).
 23. Angie Timperley, SpecEd EA-PCA (6.75 hours/day) at Bridgewater, change to SpecEd EA-PCA (4 hours/day) beginning 09/06/2015.
 24. Michele Warden, SpecEd EA-PCA (6.75 hours/day) at Bridgewater, change to SpecEd EA-PCA (2.33 hours/day) and GenEd EA (4.17 hours/day) beginning 09/06/2015 (6.75 hours/day to 6.5 hours/day).
 25. Mary Wojick, 1.0 FTE PE Teacher at Greenvale Park, add Targeted Services PLUS Teacher at GVP for 1.25 hours/day (one day/week-M-Th) beginning 09/28/2015 – 05/18/2016; Year 2, \$27.11/hour.
 26. John Bade, 1.0 FTE Art Teacher at the Middle School, add .1 overload for the 2015-16 school year beginning 09/08/2015 – 06/08/2016.
 27. Susan Bolton, .87 FTE ADSIS Teacher at Bridgewater, change to 1.0 FTE ADSIS Teacher at Bridgewater beginning 09/28/2015 – 06/08/2016. Susan will return to .87 FTE for the 2016-2017 school year.
 28. Correction: Kelly Edwards, GenEd EA at GVP for 7.5 hours/day, change to PBIS Student Advocate Educational Assistant at GVP for 7.5 hours/day; change from \$14.97/hour to \$15.51/hour beginning 09/08/2015 – 06/08/2016.
 29. Rafael Estrella, 1.0 FTE Art Teacher at the Middle School, add .1 overload for the 2015-16 school year beginning 09/08/2015 – 06/08/2016.
 30. Bob Gregory-Bjorklund, High School Musical Director (Fall) beginning 09/25/2015 – 11/30/2015; Level F, Step 7.
 31. Rich Guggisberg, 9th Grade Girls Softball Coach at the High School, change to Assistant Girls Softball Coach at the High School beginning 03/14/2016; Level F, Step 6.
 32. Cheryl Mathison, ALC Teacher at Longfellow, add ALC Night School Teacher at Longfellow for 2.5 hours/class meeting beginning 09/28/2015 – 05/18/2016.
 33. Taylor Murry, 9th Grade Girls Softball Coach at the High School, change to Assistant Girls Softball Coach (10th Grade) at the High School beginning 03/14/2016 – 06/10/2016; Level F, Step 2.
 34. Shari Setchell, High School Musical Assistant Director (Fall) beginning 09/25/2015 – 11/30/2015; Level I, Step 7.
- c. Resignation / Declining Position.
1. Dana Holden, Assistant Dance Team Coach, resignation effective 09/09/2015.
 2. Madison Sparks, KidVentures Site Assistant at GVP, declined position 09/15/2015.
 3. Jay Zier, CS Recreation Flag Football, declined position 09/15/2015.
 4. Hermes Lanza, Educational Assistant at Headstart, resignation effective 09/24/2015. Hermes will continue as a substitute educational assistant.
 5. Dylan McDonough, Assistant Wrestling Coach at the High School, resignation effective 9/27/2015.
- d. TRA Part-Time Teacher Program
The Board authorized Mary Harrity-Davidson to participate in the TRA Part-Time Teacher Program, whereby the teachers who qualify can personally purchase TRA service credit at no cost to the Northfield School District.
- e. Superintendent Contract Provisions for the 2015-2016 Contract Year of the Three Year 2013-2016 Superintendent's Contract.
The Board approved a total compensation package increase of 3.787%, which is in line with the settlement the district has negotiated with the Northfield Education Association (NEA). The package includes:
- A three percent (3%) increase in salary which matches what we provided in the teachers' contract for 2015-2016;

- An additional \$3000.00 contribution to the Superintendent's elected annuity;
- No change to the current benefit contract dollar amounts to be in compliance with the Federal Health Care Act;
- An additional \$500.00 contribution to the employer-matched 403b tax-sheltered annuity to reflect the new state statutory maximum employer contribution to the employer-matched 403b tax-sheltered annuity.

* Conditional offers of employment are subject to successful completion of a criminal background check.

VIII. Item for Information

1. 2016-2017 School Year Calendar.

The Board was given a copy of the 2016-17 school year calendar as recommended by the District Meet and Confer Committee at its meeting on January 29, 2015. The calendar maintains 174 student contact days and reflects the interests identified by the District. Finally, it addresses the need to identify student make-up days in the event that we experience more than two school closings in the coming year. The Board will be asked to take action on the proposed 2016-2017 school year calendar at its meeting on October 12, 2015.

IX. Future Meetings

Monday, October 12, 2015, 7:00 PM, Regular School Board Meeting, Northfield High School Media Center

Monday, October 26, 2015, 7:00 PM, Regular School Board Meeting, Northfield High School Media Center

X. On a motion by Quinnell, seconded by Stratmoen, the Board adjourned at 7:25 PM.

Noel Stratmoen
School Board Clerk

**Northfield Public Schools
2016-2017
School Calendar**

Recommended by Meet and Confer

1/29/15

JULY

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

4th of July Holiday

AUGUST

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

24, 25 New Teacher Inservice

29 Teacher Preparation Day; 30, 31 Staff Development Days

SEPTEMBER

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

1 Staff Development Day

5 Labor Day; 6 First Day of School

OCTOBER

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

20-21 No School, Ed MN

NOVEMBER

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

4 End of 1st qtr

7 No School, Teacher Preparation Day

23 No School, Staff Development Day; 24-25 Thanksgiving Break

29 Memorial Day, No School

DECEMBER

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Winter Break, No School Dec 23-Jan 2

JANUARY

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

2 New Year's Day Holiday

15 No school, MLK Jr's Birthday, Staff Development Day

26 End of 2nd qtr; 27 No School, Teacher Preparation Day

FEBRUARY

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

MARCH

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

17 End of 3rd qtr

20-24 Spring Break, No School

27 No School, Teacher Preparation Day

APRIL

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

MAY

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

JUNE

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

4 Graduation; 6 Last Day of School (2-hr early dismissal)

(June 7, 8 - District cancelled day 3 & 4 make-up for students and teachers)

(June 9 - District cancelled day 5 make-up for teachers only)

Student Days:

Term 1: 42 days
Term 2: 47 days
Term 3: 35 days
Term 4: 50 days
TOTAL: 174 days
(89 days-first semester; 85 days-second semester)

Summary:

174 student contact days
9 non-student contract days
4 contract days off calendar (4 conferences)
Total: 187 contract days

○ Teacher Workday/Workshop (no school)
□ No School - Holidays

NORTHFIELD PUBLIC SCHOOLS

2016-17 Calendar

Recommended by Meet and Confer 1/29/15

New Teacher Activities

August 24 and 25

Pre-School Days for all Teachers

August 29 (Teacher Preparation Day), 30, 31, September 1 (Staff Development Days)

September 5 **No School.** Labor Day
September 6 First Day of School/Beginning of 1st Quarter

October 20-21 **No School.** Education Minnesota Break

November 4 End of 1st Quarter (42 days)
November 7 **No School.** (Teacher Preparation Day)
November 8 Beginning of 2nd Quarter
November 23 **No School.** (Staff Development Day)
November 24-25 **No School.** Thanksgiving Break

Dec. 23-Jan. 2 **No School.** Winter Break

January 16 **No School.** Dr. Martin Luther King's Birthday (Staff Development Day)
January 26 End of 2nd Quarter (47 days)/End of First Semester (89 days)
January 27 **No School.** (Teacher Preparation Day)
January 30 Beginning of 3rd Quarter and Second Semester

March 17 End of 3rd Quarter (35 days)
Mar 20-24 **No School.** Spring Break
Mar 27 **No School.** (Teacher Preparation Day)
Mar 28 Beginning of 4th Quarter

May 29 **No School.** Memorial Day

June 4 Graduation, 2 PM
June 6 **Last Day of School.** 2-hour early dismissal
 End of 4th Quarter (50 days); End of Semester (85 days)

* June 7, 8 District cancelled day 3 and 4 make-up for students and teachers.

* June 9 District cancelled day 5 make-up for teachers only.

* Students and Teachers Possible Make-Up Days for 2016-17

- If two (2) days are cancelled, no make-up days for students or teachers.
- If three (3) days are cancelled, students and teachers will make-up on Wednesday, June 7, 2017.
- If four (4) days are cancelled, teachers and students will make-up on Wednesday, June 7, 2017 and Thursday, June 8, 2017.
- If five (5) days are cancelled, teachers only will make-up on Friday, June 9, 2017.

**JOINT POWERS AGREEMENT ESTABLISHING THE
CANNON VALLEY SPECIAL EDUCATION COOPERATIVE**

Effective October 26, 2015, this Joint Powers Agreement (“Agreement”) is entered into by and between the following Minnesota public school districts (“Member Districts”):

Independent School District No. 656, Faribault Public Schools
Independent School District No. 659, Northfield Public Schools

**ARTICLE I
ENABLING AUTHORITY AND PURPOSE**

This Agreement is entered into pursuant to Minnesota Statutes section 471.59. The purpose of this Agreement is to optimize resources and increase efficiencies by creating a special education cooperative to serve children with low incidence disabilities.

**ARTICLE II
NAME**

The name of the special education cooperative created by this Agreement is “Cannon Valley Special Education Cooperative” (“CVSEC” or “Cooperative”).

**ARTICLE III
GOVERNING BOARD**

Section 1: Establishment of Governing Board. The care, management, and control of the Cooperative is vested in a board of directors comprised of two representatives from each Member District, including the superintendent of each Member District and one school board member from each Member District. Each Member District will have one vote, which will be cast by the representative school board member, unless the school board member is absent, in which case the vote may be cast by the superintendent from the same Member District.

Section 2: Officers. By majority vote, the Cooperative Board will annually elect a Chairperson, a Vice-Chairperson, a Clerk, and a Treasurer. The Board may also remove officers by majority vote. The officers of the Cooperative Board will have the same general responsibilities as the officers of a public school district.

Section 3: Powers and Responsibilities. The powers and responsibilities of the Cooperative Board include, but are not limited to, the following:

1. Implementing and coordinating the delivery of Cooperative programs and services consistent with the purpose of this Agreement;
2. Adopting policies and procedures to govern the operation of the Cooperative and its programs;
3. Financing special education programs implemented pursuant to this Agreement;

4. Adopting an annual budget and an appropriate system of record keeping;
5. Applying for, receiving, and administering educational funding, including state funding, reimbursements, and federal funds as applicable;
6. Hiring and firing employees;
7. Entering into contracts consistent with the purpose of this Agreement, including but not limited to employment contracts, contracts for goods and professional services, leases, contracts for space, purchase agreements, and other contracts that are in the best interests of the Cooperative;
8. Providing for a thorough and continuing system of reporting and communicating with the school board of each Member District;
9. Conducting regularly scheduled monthly meetings during the year and special meetings as may be necessary and in compliance with the Open Meeting Law;
10. Adopting by-laws;
11. Adopting written policies and procedures;
12. Acquiring and maintaining insurance as deemed necessary by the Cooperative Board;
13. Prosecuting and defending actions against the Cooperative; and
14. Establishing an advisory committee comprised of the directors of special education of each member district.

Section 4: Cooperative Director. The Cooperative Board must employ a Cooperative Director who holds a Director of Special Education license issued by the State of Minnesota. The Cooperative Director will serve as an ex-officio member of the Cooperative Board. The Cooperative Director will be responsible for implementing the Board's policies; for authorizing the expenditure of funds within budgeted amounts in accordance with the procedures established by law for superintendents of independent school districts; and for the day-to-day administration and operation of the Cooperative. The Cooperative Director will also be responsible for presenting a proposed budget to the Cooperative Board in a form and at a time specified by the Board. The Cooperative Director will report directly to the Cooperative Board and at all times will be subject to the authority of the Cooperative Board.

ARTICLE IV FISCAL RESPONSIBILITIES

The Cooperative Board may finance the special education programs implemented pursuant to this Agreement in a variety of ways, including but not limited to: applying for and administering funds and reimbursements from the State of Minnesota for programs and services the Cooperative provides; invoicing each Member District quarterly for its share of the cost of the Cooperative's facilities based on the previous year's December 1 Unduplicated Special Education Child Count; obtaining tuition reimbursement for students placed in the Cooperative's programs; invoicing each Member District for the unreimbursed cost of other special education services provided to the Member District; accessing Medical Assistance for health-related IEP services provided to eligible students; and accepting grants, gifts and other funds.

ARTICLE VI MEMBERSHIP

Section 1: Addition of Member Districts. A public school district that was not an original party to this Agreement may apply for membership in the Cooperative. A two-thirds vote of the Cooperative Board is required to approve such an application and allow another public school district to become a member of the Cooperative, provided that the applicant pays the Cooperative the prorated cost of all real and tangible property that the Cooperative owns as of July 1 of the first year of membership and any other costs that the Cooperative Board deems to be appropriate. The total cost of joining the Cooperative will be presented in writing to the applicant before the applicant is required to make a final decision about joining the Cooperative.

Section 2: Withdrawal of Member Districts. All Member Districts are bound by the terms of this Agreement while they are a member. Any Member District may withdraw from this Agreement effective June 30 by providing written notice of withdrawal to the Chairperson of the Cooperative Board at least seventeen (17) calendar months before the effective date of withdrawal. By way of example, in order to withdrawal effective June 30, 2019, a Member District would be required to provide notice of intent to withdrawal no later than February 1, 2018. A withdrawing district is not entitled to recover any funds paid to the Cooperative or any property acquired by the Cooperative. In addition, a withdrawing district is responsible for any liabilities that the Cooperative has incurred before the effective date of the withdrawal or which result from the withdrawal, including but not limited to a proportionate share of any continuing lease or sublease obligations.

ARTICLE VII DISSOLUTION

Section 1: Dissolution Vote. This Agreement will continue in effect until two-thirds of the Member Districts vote to terminate this Agreement and thereby dissolve the Cooperative.

Section 2: Sale of Property. After voting to dissolve the Cooperative, the Cooperative Board may establish a selling price for any property the Cooperative owns. Written offers to purchase such property will be solicited from interested Member Districts, and the sale will be made to the highest bidder, provided that the bid exceeds any minimum sale price established by the Cooperative Board. If no Member District submits an offer that matches or exceeds the minimum price established by the Cooperative Board, the Cooperative Board may sell the real or personal property to the general public in accordance with any applicable laws.

Section 3: Satisfaction of Liabilities. Upon dissolution, the remaining Member Districts will be responsible for any liabilities the Cooperative has at the time of dissolution, including, but not limited to, indebtedness of real property, contractual obligations, and reemployment insurance obligations.

Section 4: Distribution of Remaining Funds. After satisfying all liabilities, any remaining proceeds from the sale of any real and personal property owned by the Cooperative, and any other remaining funds, will be distributed to the Member Districts on the basis of the most recent December 1 Special Education Unduplicated Child Count report containing the resident public and non-public student population of each Member District.

**ARTICLE VIII
AMENDMENTS**

An affirmative vote of the majority of the voting members of the Cooperative Board is required to amend this Agreement. The vote must occur in open session at a duly noticed meeting.

**ARTICLE IX
SAVINGS PROVISION**

If a court of law determines that any provision of this Agreement is unlawful or unenforceable, the remainder of this Agreement will continue in full force and effect.

IN WITNESS WHEREOF, the school boards of the following Member Districts have adopted a resolution entering into this Agreement and authorizing their respective school board chairs and clerks to execute this Agreement.

INDEPENDENT SCHOOL DISTRICT NO. 656, FARIBAUT PUBLIC SCHOOLS

By: _____
School Board Chair

By: _____
School Board Clerk

Date: _____

Date: _____

INDEPENDENT SCHOOL DISTRICT NO. 659, NORTHFIELD PUBLIC SCHOOLS

By: _____
School Board Chair

By: _____
School Board Clerk

Date: _____

Date: _____

RASW: 34417

Member _____ introduced the following Resolution and moved its adoption:

RESOLUTION ENTERING INTO JOINT POWERS AGREEMENT

WHEREAS, public school districts are required to make a full continuum of services available to students with disabilities, including students with low incidence disorders who require intensive special education and related services outside the traditional school setting;

WHEREAS, the District currently does not have an efficient way to serve its students with low incidence disorders who require intensive special education and related services outside the traditional school setting;

WHEREAS, the School Board finds that the District can optimize its limited resources and increase its efficiencies by entering into a joint powers agreement with other school districts to cooperatively serve students with low incidence disabilities; and

WHEREAS, the School Board has carefully reviewed the attached joint powers agreement, which would create a special education cooperative for the purpose of serving students with low incidence disorders;

NOW, THEREFORE, BE IT RESOLVED by the School Board of Independent School District No. 659 as follows:

1. The School Board approves and enters into the attached joint powers agreement creating the Cannon Valley Special Education Cooperative.
2. The School Board authorizes and directs the Board Chair and the Board Clerk to sign the joint powers agreement on behalf of the School Board.

The motion for the adoption of the foregoing Resolution was duly seconded by _____ and upon a vote being taken thereon, the following voted in favor of the motion:

And the following voted against the motion:

Whereupon said Resolution was declared duly passed and adopted.

Overview of Conference Call with George Holt/MDE Finance Team – September 2, 2015

Takeaways – **2015-16 is absolutely the last year that we can operate Setting IV programs under the current JPA structure.** For 2016-17, we must either form a new Coop with Faribault or assume a host district status for any Setting 4 programs located in our district. State special education funding formula changes will only allow these two options. The comparison of the two options is as follows:

	Host District Arrangement	Two District Coop Agreement
Start Up	No action taken. Faribault runs CREC programs including EBD, mental health and transitions programs. Northfield runs Students with Unique Needs (SUN) program. Identified students from each district open enroll into district where selected program is housed.	Passage of resolution by each district approving Coop agreement. Use same agreement as SEMSEC with reduced number of districts included. Submit resolutions and agreement to MDE and receive a district number and district type
Student Enrollment	Students open enroll into host district. Host district cannot deny open enrollment. Host district becomes responsible for transportation	Any district can request placement of student into Coop program. Students cannot open enroll into Coop. Coop can be selective and determine whether to accept enrollment of a student. Resident district transports students to Coop.
Student Funding	90% of student costs reimbursed by the State. Host district is responsible for 10% of student costs. General Education Aid stays with resident district. Tuition bills sent to resident district.	100% of student costs reimbursed by the State. General Education Aid stays with resident district. Tuition bills sent to resident district. If all relevant cost are not covered can appeal to MDE.
MDE Finance	Uses host district finance, student accounting and reporting. Use MARSS SAC code 8 for at least one day, then placement to setting 4 program MARSS SAC code 19.	Uses Coop district finance, student accounting and reporting. Coop can provide services or contract with a district or 3rd party provider. Use MARSS SAC code 19.
Facilities	Host district is responsible for 100% of lease levy and build out costs of facilities (CREC - Faribault and Laura Baker School - Northfield). No Org Site rates available for Host district.	Coop district leases all the facilities and members can each lease levy for their portion of all lease costs that could include custodial, maintenance, and food service provided by the facilities lessor. Expanded Org Site Rates allow Coop to capture more costs.
Staffing	All staff are paid by host district and operate under the contract provisions of the host district	Staff can be hired by the Coop under a Coop meet and confer agreement or the Coop can enter into two contracts for purchased services with each district where facility is located. In that case, that district's contract provisions will govern staff.

10/1/2015

Northfield Public Schools Enrollment Report

Longfellow

Early Childhood

Auge	9
Dorey	13
Ims	2
James	10
Kruse	14
Patterson	
Schnorr	14
Sorenson	14
** TOTAL	76

Greenvale Park

K	Flicek	23	
K	Hagberg	20	
K	Malecha	22	
K	Ziemann	16	C
1	Landry	24	C
1	Nivala	21	
1	Youngblut	21	
1	Zach	20	
2	Amundson	22	C
2	Bulfer	21	
2	Johnson	19	
2	Larson	20	
3	Gearing	21	
3	Spitzack	20	
3	Thompson	24	C
3	Timerson	22	
4	Carey	20	
4	Dimick	19	
4	Garcia	28	C
4	Hetzel	19	
5	Harding	27	C
5	Sickler	28	
5	Tacheny	20	
TOTAL		497	

Early Childhood**	76
Kindergarten-2028	251
Grade 1-2027	275
Grade 2-2026	270
Grade 3-2025	291
Grade 4-2024	280
Grade 5-2023	269
Total K-5	1712
Total Middle School	937
Total High School	1295
GRAND TOTAL	3944
ALC 9-12**	50
GRAND TOTAL with ALC	3994

Sibley

Grade	Teacher	
K	Born	22
K	Downs	22
K	Heil	23
K	Wacholz	22
1	Craft	20
1	Sasse	23
1	Sieger	21
1	Swenson	20
2	Seeberg	26
2	Spitzack	26
2	Van Hoy	21
2	Witt	26
3	Day Treatment	1
3	Guggisberg	26
3	Jandro	26
3	Johnson	25
3	Rud	26
4	Day	28
4	Fox	28
4	Haar	28
4	McManus	25
5	Baragary	23
5	Foley	24
5	Ostermann	15
5	Sweeney	22
TOTAL		569

Bridgewater

K	Cade	21
K	Danielson	20
K	Tran	18
K	Wisdorf	22
1	Allison	19
1	Charlton	19
1	Ellerguxh	20
1	Hall	20
1	Lanza	27
2	Lane	21
2	Lofquist	21
2	Rubin	26
2	Schwaab	21
3	Larson	24
3	Sickler	25
3	Temple	26
3	Truman	25
4	Danielson	22
4	Holden	23
4	Schuster	22
4	Swenson	18
5	DeVries	25
5	Duchene	29
5	Kohl	28
5	Rauk	28
TOTAL		570

Middle School

Grade 6 -2022	310
Grade 7 (*inc. 14 - 1/2 day)-2021	325
Grade 8 (*inc. 8 - 1/2 day)-2020	302
TOTAL	937

*22 (11) St. Dominic's students attend 1/2 day

High School

Grade 9-2019	365
Grade 10-2018	302
Grade 11-2017	317
Grade 12-2016	311
TOTAL	1295

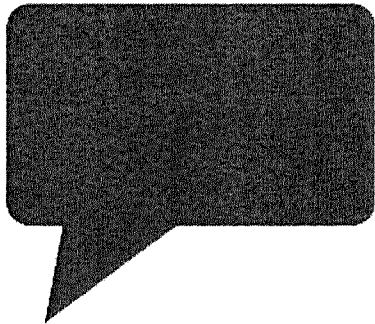
Enrollments represent 100% enrolled except where indicated by **
Half day St. Dominic's students are represented by *

The Group Insight Platform

The Thoughtexchange Group Insight Platform™ leverages the principles of crowd sourcing, interest-based negotiation and experiential education. We work with school districts and other organizations facing change to engage tens of thousands of people from diverse backgrounds in a single coherent conversation.

We surface deep insights for decision leaders and, more importantly, for the participants. We do this by enabling the people affected by decisions to share their thoughts, consider and value the perspectives of others, and learn from the entire group. The process naturally leads participants from one or two sentiments to a broader and more balanced understanding of the issues raised and discussed.

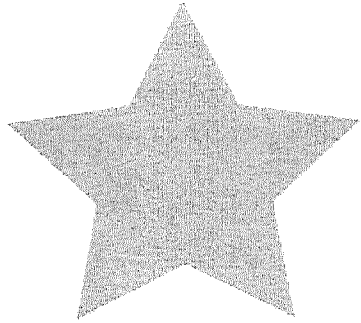
We are unique in creating robust data and detailed analysis from only two or three very simple, open-ended questions. The results allow our customers to understand, in an actionable way, how the people affected are feeling and how much and which directions smaller positional groups are willing and able to shift.



SHARE THOUGHTS

Contribute Ideas About Issues That Matter

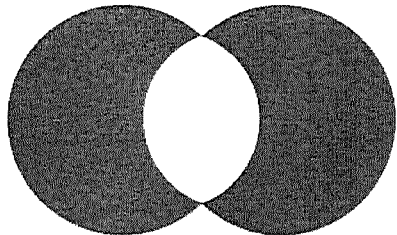
Thoughtexchange enables you to engage in a two-way, interactive dialogue with your stakeholders to find out what matters most to them. By allowing the people who are most affected by an issue to share their thoughts in a meaningful way, you increase the legitimacy of the outcome and empower the community at-large.



STAR POINTS OF VIEW

Consider Others' Points of View

Prioritize the thoughts of other stakeholders by assigning stars to ideas that resonate. By considering the perspectives of a diverse range of stakeholders, participants learn from each other and develop a greater understanding of the issue. Starred thoughts help determine the group's sense of priority and concern, enabling you to proceed with an outcome that aligns with those views.



DISCOVER WHAT MATTERS

Learn What is Important to the Group

Uncover the community's priorities and see which ideas shine through, while avoiding the pitfalls of groupthink. Thoughtexchange enables you to make informed decisions and develop the best outcomes by focusing on prioritized input from stakeholders. Present your results in user-friendly reports, infographics, analytics, and web pages that provide clear and comprehensive insight into the issue.

Thoughtexchange – Q & A

What is the Thought exchange process? Leaders use our tools because they want to hear what you have to say. In this process you will take part in four activities. You will:

1. Read and think about a few questions.
2. Answer those questions in your own thoughts.
3. Assign stars to your thoughts and those of others to show which thoughts you value.
4. Learn what is important to the whole group.

Is that a big deal? We don't know of any other way to have this kind of discussion with thousands of people at the same time. We think it's a very big deal, and we hope you agree.

What are the steps in a thoughtexchange process? A Thoughtexchange Process is like an online townhall meeting and has 3 steps:

- SHARE – where everyone shares their thoughts.
- STAR – where everyone sees each other's thoughts and adds stars to them.
- DISCOVER – where everyone's thoughts and stars are shared publicly.

As you participate it's important to understand:

Your thoughts and stars are public, but we'll keep private that it was you who shared them.

Why Thoughtexchange? Meetings or surveys do not give everyone the chance to speak and learn from each other.

- Live meetings have limited attendance because of issues of time and distance for participants. Even though people wish to attend, busy schedules mean they just can't make it.
- Surveys can reach more people than meetings but you aren't able to learn from what others are saying.

Thoughtexchange uses technology to engage more people than can attend or participate, even if they do attend. We also go far beyond a survey by allowing you to share your thoughts and then review and prioritize yours and others' ideas.

From these priorities and insights, leaders can make decisions and move issues forward that are in line with the priorities of the group.

Why would I want to participate in this process? Participating gives you a voice in a topic that someone believes is important to you.

Thoughtexchange makes it possible for large, diverse groups to

- contribute ideas and
- negotiate priorities among those ideas

Your participation will help inform and improve the decisions made by the organization that invited you to participate.

Is that a big deal? You bet! We don't know of any other way to have this kind of discussion with thousands of people at the same time.