

**APPENDIX C**  
**DENIAL OF RELEASE OF DIRECTORY INFORMATION**

**Parents/Guardians:** Your child's photo will not be in the yearbook or in class pictures if you sign this document.

*I understand that by signing this Denial of Release of Directory Information, the affected student's name will not appear on some lists such as honor rolls. Further, I understand that I am denying release of all the directory information listed below.*

Pursuant the Notice of Designation of Directory Information, directory information **MAY NOT** be released without my expressed written consent:

Directory Information:

- \* Student's name
- \* Student's address
- \* Student's telephone listing
- \* Student's photograph
- \* Student's date of birth
- \* Student's major field of study
- \* Student's dates of school attendance
- \* Student's grade level completed (i.e., first grade, tenth grade, etc.)
- \* Student's enrollment status (full-time or part-time)
- \* Student's participation in officially recognized activities/sports
- \* Student's height and weight, if a member of an athletic team
- \* Middle and High School Student Athletic Physical Examination Expiration Date
- \* Student's degrees, honors and awards received
- \* Student's most recent educational agency or institution attended
- \* **Student's photographs, videotapes and other visual representations for school-approved publications, yearbooks, newspapers, public presentations and web pages.**
- \* Student's parent(s) name, address and telephone number

***Submitting this Denial of Release of Directory Information does not affect the release of directory information to Military Recruiters. In order to make all directory information about a student private to the public in general, including military recruiting officers, the parent/guardian or eligible student must complete the form below and also complete and submit a Denial of Release of Information to Military Recruiters (Appendix D).***

The designation of directory information about a student as private will remain in effect for the current school year only. Return completed and signed copy to the Building Principal or the Superintendent of Schools by \_\_\_\_\_.

Signed \_\_\_\_\_ Address \_\_\_\_\_  
(Parent/Guardian/Eligible Student)

Date \_\_\_\_\_

Student Affected \_\_\_\_\_ Address \_\_\_\_\_

School Currently Attending: \_\_\_\_\_  
5/12