

# Northfield School District 659

## 2018 Reimbursement Schedule

Reimbursement Request Deadline Date	**Reimbursements Distributed By
01/12/2018	01/19/2018
01/30/2018	02/06/2018
02/15/2018	02/22/2018
02/28/2018	03/07/2018
03/15/2018	03/22/2018
03/29/2018	04/05/2018
04/13/2018	04/20/2018
04/30/2018	05/07/2018
05/15/2018	05/22/2018
05/30/2018	06/06/2018
06/15/2018	06/22/2018
06/29/2018	07/06/2018
07/13/2018	07/20/2018
07/30/2018	08/06/2018
08/15/2018	08/22/2018
08/30/2018	09/06/2018
09/14/2018	09/21/2018
09/28/2018	10/05/2018
10/15/2018	10/22/2018
10/30/2018	11/06/2018
11/15/2018	11/21/2018
11/30/2018	12/07/2018
12/14/2018	12/21/2018
12/28/2018	01/04/2019

Claims must be received by the end of the day on the "Reimbursement Request Deadline Date" in order to be paid on the "Reimbursements Distributed By" Date.

- ✓ For employees electing to have Direct Deposit, your reimbursement is deposited on the "Reimbursements Distributed By" Date.
- ✓ If you choose to have a standard check mailed to you, the check is mailed on the "Reimbursements Distributed By" Date.

\*\*If the "Reimbursements Distributed by" date conflicts with a holiday, your reimbursement will be mailed the next working day.