

Northfield School District 659

2017 Reimbursement Schedule

Reimbursement Request Deadline Date	**Reimbursements Distributed By
01/13/2017	01/20/2017
01/30/2017	02/06/2017
02/15/2017	02/22/2017
02/28/2017	03/07/2017
03/15/2017	03/22/2017
03/30/2017	04/06/2017
04/14/2017	04/21/2017
04/28/2017	05/05/2017
05/15/2017	05/22/2017
05/30/2017	06/06/2017
06/15/2017	06/22/2017
06/30/2017	07/07/2017
07/14/2017	07/21/2017
07/28/2017	08/04/2017
08/15/2017	08/22/2017
08/30/2017	09/06/2017
09/15/2017	09/22/2017
09/29/2017	10/06/2017
10/13/2017	10/20/2017
10/30/2017	11/06/2017
11/15/2017	11/22/2017
11/30/2017	12/07/2017
12/15/2017	12/22/2017
12/29/2017	01/05/2018
**01/31/2018	**02/07/2018
**02/28/2018	**03/07/2018
**03/30/2018	**04/06/2018

Claims must be received by the end of the day on the "Reimbursement Request Deadline Date" in order to be paid on the "Reimbursements Distributed By" Date.

- ✓ For employees electing to have Direct Deposit, your reimbursement is deposited on the "Reimbursements Distributed By" Date.
- ✓ If you choose to have a standard check mailed to you, the check is mailed on the "Reimbursements Distributed By" Date.

* If your employer renews their flex contract with CHS for the next plan year, that year's reimbursement schedule will be used for reimbursement distribution dates: if not, the dates listed above will be used.

**If the "Reimbursements Distributed by" date conflicts with a holiday, your reimbursement will be mailed the next working day.